

DRAFT
COMMUNITY PRESERVATION COMMITTEE
MINUTES
January 9, 2024

A regular meeting of the Community Preservation Committee (CPC) was held on Tuesday, January 9, 2024 at 6:00 pm via remote participation through Zoom. Present were Carole Hamilton (Acting Chair), John Boris, Bob Callahan, Deborah Greel, Rebecca English, Joy Livramento-Bryant and Kate Martin. Not present: Bart Hoskins. Staff: Patti Kelleher of the City of Salem Department of Planning & Community Development.

Public Comment

Linda Finn, Director, and Leonette Strout, from the Women's Friend Society introduced themselves and noted that they were in attendance to answer any questions the Committee may have regarding the eligibility application for the Emmerton House Repointing project.

Ms. Hamilton asked how far the organization was on completing Phase I repointing on the building. Mr. Callahan asked if the organization had raised any other funds or are seeking other grants.

Ms. Finn responded that the cost of Phase I exceeded the funding they had available and while the previous CPA allocation was greatly appreciated, they did not have enough funds in hand to begin the project. If found eligible, they will submit a new application for additional funds to be able to complete the exterior repointing. They have not sought other funding due to personnel capacity as they are mostly a volunteer run organization and their efforts are mostly used to fund their programming and support services.

Approval of meeting minutes of November 14, 2023

VOTE: Mr. Callahan made a motion to accept the minutes of November 14, 2023. Ms. English seconded the motion. All were in favor and the motion so passed.

Request to extend CPA award for Hawthorne Lofts

Ms. Kelleher presented the North Shore CDC's request to extend their CPA award for an additional year as they have just received all of their necessary funding for the project and expect to start construction soon. The Committee suggested that the award be extended for another two years.

VOTE: Mr. Callahan made a motion to extend the award period for another 2 years for the Hawthorne Lofts project. Mr. Boris seconded the motion. All were in favor and the motion so passed.

Review and Vote on Determination of Eligibility Applications Received

Bridge at 211 Preservation and Accessibility

The Bridge at 211 submitted an application for restoration and accessibility improvements at their building at 211 Bridge Street.

The Committee recommended that the Bridge at 211 clarify the following in their full application: whether work will be interior only, if the project will make the second floor accessible and whether other funds will be raised.

MOTION/VOTE: Mr. Callahan made a motion to find the proposed project is eligible, to be submitted under a CPA funding application under Historic Resources: Rehabilitation/Restoration. Ms. Greel seconded the motion, all were in favor and the motion so carried.

Emmerton House Repointing

The Women's Friend Society submitted an application for exterior repointing of the Emmerton House.

MOTION/VOTE: Mr. Mele made a motion to find the proposed project is eligible, to be submitted under a CPA funding application under Historic Resources: Rehabilitation/Restoration. Ms. Martin seconded the motion, all were in favor and the motion so carried.

St. Nicholas Church Cupola Restoration

St. Nicholas Church submitted an application for restoration of the cupola at St. Nicholas Church on Forrester Street.

MOTION/VOTE: Mr. Callahan made a motion to find the proposed project is eligible, to be submitted under a CPA funding application under Historic Resources: Rehabilitation/Restoration. Ms. Martin seconded the motion, all were in favor and the motion so carried.

Next meetings: Tuesday, February 13, 2024, 6:00pm (if needed)
 Tuesday, March 12, 2024, 6:00pm

There being no further business, Ms. Greel made a motion to adjourn at 6:30pm. Mr. Boris seconded the motion; all were in favor, and the motion so carried.

Respectfully submitted,

Patti Kelleher
CPA Administrator