

DRAFT
PRESERVATION COMMITTEE
MINUTES
March 12, 2024

A regular meeting of the Community Preservation Committee (CPC) was held on Tuesday, March 12, 2024 at 6:00 pm via remote participation through Zoom. Present were Bart Hoskins (Chair), Carole Hamilton (Vice Chair), Bob Callahan, Rebecca English, Jeremy Mele, and Joy Livramento-Bryant. Staff: Patti Kelleher of the City of Salem Department of Planning & Community Development. Not present: Deborah Greel, Kate Martin, John Boris.

Public Comment

There was no public comment.

Approval of meeting minutes of February 13, 2024

VOTE: Mr. Mele made a motion to accept the minutes of February 13, 2024. Mr. Callahan seconded the motion. All were in favor and the motion so passed.

Request to extend term of CPA Grant for Residences at St. James

The North Shore CDC submitted a request to extend the CPA grant term for the Residences at St. James for an additional two years.

Ms. Livramento-Bryan asked if the request meant that the CDC has not spent any money yet from their grant. Ms. Kelleher replied in the affirmative.

Mr. Hoskins asked if the CDC would still be required to continue providing status updates on their project. Ms. Kelleher replied in the affirmative.

Mr. Callahan asked if the funds would be returned to the City if the CDC did not spend the funds. Ms. Kelleher replied in the affirmative.

MOTION/VOTE: Ms. Hamilton made a motion to extend the CPA grant term. Ms. Livramento-Bryant seconded the motion, all were in favor and the motion so carried.

Date for second meeting to review funding applications

The Committee discussed the process for reviewing funding applications. Ms. Kelleher noted that the Committee typically holds two meetings to review the applications: 1st meeting to rank the applications high, medium or low and a 2nd meeting to determine recommended funding allocations.

After discussion, the Committee determined Tuesday, April 30th as the special meeting date.

Next regular meetings: Tuesday, April 9, 2024, 6:00pm
Tuesday, May 14, 2024, 6:00pm

There being no further business, Mr. Callahan made a motion to adjourn at 6:30pm. Mr. Mele seconded the motion; all were in favor, and the motion so carried.

Respectfully submitted,

Patti Kelleher
CPA Administrator