



**CITY OF SALEM, MASSACHUSETTS**

Dominick Pangallo

Mayor

Office of the Mayor

July 13, 2023

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I have reappointed the following members of the Cable Television and Technology Commission specified below. Per ordinance, each member shall serve coterminous with the Mayor.

Name	Address
David Gauthier	56 Valley Street
Olle Duijvesteijn	57 Dearborn Street
Ken Weaver	210 North Street

As required by ordinance, Mr. Gauthier is a current subscriber of cable television, Mr. Duijvesteijn is an information technology professional in Salem, and Mr. Weaver is a current member of the board of directors of the Access Corporation designated under the license, Salem Access Television. As these reappointments do not require City Council confirmation, this letter is for informational purposes only.

In addition to these individuals, the Commission includes the City Solicitor or her designee and one Councillor appointed by the City Council President. There are two additional Mayoral appointees, who will be named in September as we continue to review applicants for the seats.

Sincerely,

Dominick Pangallo  
Mayor  
City of Salem



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Office of the Mayor

July 13, 2023

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Laurie Biel of 24 Celestial Way to the Beautification Committee for a three-year term to expire July 13, 2026.

Ms. Biel is a registered nurse currently working at Salem Hospital and has worked in the medical industry for thirty-five years. She previously worked as a clinical instructor for the Shawsheen School of Practical Nursing in Billerica. Ms. Biel is eager to combine her passion for gardening and love for her community by serving on the committee to enhance Salem's greenspace.

I strongly recommend confirmation of Ms. Biel's appointment to the Committee. We are fortunate that she is willing to serve our community in this important role and lend her dedication to the Committee and its efforts to improve our city.

Sincerely,

Dominick Pangallo  
Mayor  
City of Salem



## **CITY OF SALEM, MASSACHUSETTS**

**Dominick Pangallo**  
Mayor

July 13, 2023

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am writing to inform you that I have appointed Kristin Verbeeren of 27 Briggs Street #1, and Sarah Hemingway of 2 Wisteria Street #3 to the Salem Cultural Council, each for a three-year term to expire July 13, 2026.

Ms. Verbeeren is the Content Activation Manager for the Coca-Cola Company, whom she has worked for since 2016, as a Brand Associate, Regional Marketing Manager, and Area Marketing Manager. She holds a Bachelor's degree in International Studies from Purdue University and a Marketing Strategies Certificate from Cornell University and has extensive experience in project management and market planning and development. Ms. Hemingway is currently pursuing her Master's degree in Social Work from Walden University and works as a full-time caregiver during the week. She has previously worked as a Family Support Center Coordinator and Residential; Program Coordinator for Communitas, Services Coordinator for Crowninshield Management Corp., and Residents Services Community Programs Coordinator for Beacon Residential Management. She holds a Master's in Management of Non/Profit and Public Organizations and a Bachelor of Arts in Sociology/Social Work.

Pursuant to state law, no City Council confirmation is necessary for these appointments. Nevertheless, I hope you will join me welcoming Ms. Verbeeren and Ms. Hemingway to the Salem Cultural Council. We are fortunate that they are willing to serve our community in this important role and lend their insights and expertise to the Council and its work.

Sincerely,

Dominick Pangallo  
Mayor  
City of Salem

CC: Julie Barry, Department of Planning and Community Development



**CITY OF SALEM, MASSACHUSETTS**

Dominick Pangallo  
Mayor

Office of the Mayor

July 13, 2023

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Order accepts the generous donation of \$1,705 worth of work donated to the City through the generous efforts of the Salem Native Nursery, led by Chris Burke.

Mr. Burke identified seven ash trees along North Street and Summer Street that were eligible for treatment to inoculate against the Emerald Ash Borer. Working with our City arborist, Conor Morgan, Mr. Burke secured the services of SavATree, who have done similar work on other City ash trees in some of our parks. The treatment provides protection to the tree for two growing seasons.

Please join me in thanking Mr. Burke and the Salem Native Nursery members for their commitment to our urban tree canopy and our green spaces.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dominick Pangallo".

Dominick Pangallo  
Mayor  
City of Salem



## CITY OF SALEM

In City Council, July 13<sup>th</sup>, 2023

**Ordered:** To accept the in-kind donation from Salem Native Nursery in the amount of One Thousand Seven Hundred and Five Dollars (\$1,705.00) for the treatment of certain trees against the ash borer infestation on North Street in accordance with the recommendation of His Honor the Mayor.



**CITY OF SALEM, MASSACHUSETTS**

Dominick Pangallo  
Mayor

Office of the Mayor

July 13, 2023

Salem City Council  
City Hall  
93 Washington Street  
Salem, MA 01970

Dear Councillors,

The enclosed Order appropriates Fifteen Thousand Dollars (\$15,000.00) within the “Capital Outlay” account (20002420-5846HM) for software upgrade costs and trail maintenance associated with the Heritage Trail initiative.

Destination Salem is seeking to migrate the current Heritage Trail mobile site on the EngagebyCell platform over to the Destination Salem application, which is run through the Aloomba software. The purpose of this project is to consolidate their current mobile site and app content into one system.

This funding also covers the cost of MusuemTastic’s work to help Destination Salem transfer the information to the new app, payment to Aloomba to add an additional map to the Destination Salem app, and purchasing of the Pantone 7563 gold paint to update portions of the trail.

If you have any questions about this Order, please contact Finance Director Anna Freedman or Destination Salem Communications Manager Kathryn Horrigan.

Sincerely,

Dominick Pangallo  
Mayor  
City of Salem



# CITY OF SALEM

In City Council July 13, 2023

**Ordered:** That the sum of Fifteen Thousand Dollars (\$15,000.00) is hereby appropriated within the “Capital Outlay” account (20002420-5846HM) for software upgrade costs and trail maintenance associated with the Heritage Trail initiative in accordance with the recommendation of His Honor the Mayor.



## **CITY OF SALEM, MASSACHUSETTS**

Dominick Pangallo  
Mayor

Office of the Mayor

July 13, 2023

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Order transfers \$1,693,972.50 in available funds between various accounts in order to close out FY2023. Pursuant to state law, municipalities can – within the first 15 days of a new fiscal year – transfer excess funds of the previous fiscal year from one department to another where a deficit exists at the end of that previous fiscal year.

While the complete list of transfers is summarized in the Order and the Finance Director's letter, also enclosed, I will point out that the largest component of this request, about 75% of the total amount in fact, is the transfer of \$1,276,172.50 from a handful of accounts to address the previous year's snow and ice deficit. This transfer means the City will not need to raise that amount on the tax recap, effectively saving Salem taxpayers nearly \$1.3 million. The remaining \$417,800 in transfers are detailed in the enclosed materials.

Per MGL Chapter 44, Section 33B the window for these transfers to take place ends on July 15, 2023; therefore, I am requesting that this matter not be referred to committee and that the Council vote on the Order at your July 13, 2023, meeting. If you have any questions, please feel free to contact Finance Director Anna Freedman.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dominick Pangallo".

Dominick Pangallo  
Mayor  
City of Salem



## City of Salem, Massachusetts

Finance Department  
93 Washington Street  
Salem, MA 01970  
[www.salem.com](http://www.salem.com)

**Dominick Pangallo, Mayor**

**Anna Freedman, Finance Director**

July 10, 2023

Honorable Salem Mayor Dominick Pangallo  
Salem City Hall  
Salem, Massachusetts

Dear Honorable Mayor Pangallo:

Enclosed herewith is a request to transfer \$1,693,972.50 in available funds to cover remaining final costs necessary to close out FY2023. Under Massachusetts General Law, Chapter 44, Section 33B, communities may transfer during the first 15 days of the new fiscal year, to apply to the previous fiscal year, any amount previously appropriated in one department to another department to address any remaining deficits. If the technical transfers noted below do not occur, this will negatively impact Salem's free cash for FY2023, and deficits will need to be raised on the FY2024 tax recap per DOR requirements, adding to the upcoming tax rate. Please note, none of these transfers supports any new spending or initiatives at year-end.

- Enclosed herewith is a request to transfer a total of \$1,276,172.50 in available funds from the Human Resource Department's Medical Insurance Account (19141-5174), Police Personnel (12101-5111), and Recreation Personnel (16501-5111) to the Snow and Ice "Snow Removal" account (14232-5292) and "Overtime" account (14231-5131) to reduce the snow and ice deficit for FY2023. Under Massachusetts General Law, communities may spend in excess of appropriation during the fiscal year for snow and ice-related expenditures and must then raise any remaining deficit on the next fiscal year's tax recap or address the deficit with remaining funds at year-end. The current total snow and ice deficit (salaries plus expenses) for FY2023 is \$1,276,172.50. Transferring now at year-end to eliminate this deficit by using available FY2023 funds will eliminate the need to raise the revenue to offset this deficit on the FY2024 tax recap, saving taxpayers money.
- \$5,500 transfer to Assessor's Office Salaries Full-Time from the HR CB/Salary Reserve (11521-5171A) to fund salary costs associated with the most recent AFSCME collective bargaining agreement that were not previously funded this fiscal year.
- \$5,500 transfer to Clerk's Office Salaries Full-Time from the HR CB/Salary Reserve (11521-5171A) to fund salary costs associated with the most recent AFSCME collective bargaining agreement that were



## CITY OF SALEM

In City Council July 13, 2023

**Ordered:** That the sum of One Million Six Hundred Ninety-Three Thousand Nine Hundred Seventy-Two Dollars and Fifty Cents (\$1,693,972.50) is hereby transferred to the accounts as provided below to cover remaining final FY2023 costs necessary to close the fiscal year in accordance with the recommendation of His Honor the Mayor.

TO ACCOUNT:				FROM ACCOUNT:			
Org/Obj	Dept	Account	Amount	Org/Obj	Dept	Account	Amount
14231-5131	Snow & Ice Personnel	Salaries - Overtime	\$ (36,289.37)	19141-5174	Human Resources	Medical Insurance	\$ 1,146,172.50
14232-5292	Snow & Ice Expenses	Snow Removal	\$ (1,239,883.13)	12101-5111	Police	Personnel	\$ 100,000.00
				16501-5111	Recreation	Personnel	\$ 30,000.00
		ORG TOTAL	\$ (1,276,172.50)			TRANSFER IN TOTAL	\$ 1,276,172.50

11411-5111	Assessor's Office	Full-Time Salaries	\$ (5,500.00)	11521-5171A	Human Resources	CB/Salary Reserve	\$ 5,500.00
		ORG TOTAL	\$ (5,500.00)			TRANSFER IN TOTAL	\$ 5,500.00

11611-5111	Clerk's Office	Full-Time Salaries	\$ (5,500.00)	11521-5171A	Human Resources	CB/Salary Reserve	\$ 5,500.00
		ORG TOTAL	\$ (5,500.00)			TRANSFER IN TOTAL	\$ 5,500.00

11461-5111	Collector	Full-Time Salaries	\$ (1,500.00)	11462-5381	Collector	Printing and Binding	\$ 1,500.00
		ORG TOTAL	\$ (1,500.00)			TRANSFER IN TOTAL	\$ 1,500.00

11352-5320	Finance	Contracted Services	\$ (3,800.00)	11351-5113	Finance	Salaries Part-Time	\$ 3,800.00
		ORG TOTAL	\$ (3,800.00)			TRANSFER IN TOTAL	\$ 3,800.00

12201-5131	Fire	Overtime	\$ (150,000.00)	11521-5171A	Human Resources	CB/Salary Reserve	\$ 19,000.00
				11911-5178	Contributory Retirement	Pension Assessment	\$ 70,000.00
				19131-5173	Human Resources	Unemployment	\$ 61,000.00
		ORG TOTAL	\$ (150,000.00)			TRANSFER IN TOTAL	\$ 150,000.00

11211-5111	Mayor's Office	Salaries - Full Time	\$ (30,000.00)	11911-5178	Contributory Retirement	Pension Assessment	\$ 30,000.00
		ORG TOTAL	\$ (30,000.00)			TRANSFER IN TOTAL	\$ 30,000.00

11512-5303	Solicitor	Legal Services	\$ (9,500.00)	11511-5111	Solicitor	Full-Time Salaries	\$ 9,500.00
		ORG TOTAL	\$ (9,500.00)			TRANSFER IN TOTAL	\$ 9,500.00

19452-5740	Treasurer	Insurance Premiums	\$ (50,000.00)	12411-5111	Public Properties	Full-Time Salaries	\$ 50,000.00
		ORG TOTAL	\$ (50,000.00)			TRANSFER IN TOTAL	\$ 50,000.00

11452-5320	Treasurer	Contracted Services	\$ (10,000.00)	11451-5111	Treasurer	Full-Time Salaries	\$ 10,000.00
		ORG TOTAL	\$ (10,000.00)			TRANSFER IN TOTAL	\$ 10,000.00

TO ACCOUNT:				FROM ACCOUNT:			
Org/Obj	Dept	Account	Amount	Org/Obj	Dept	Account	Amount
19121-5172	Human Resources	Workers' Comp Medicals	\$ (42,000.00)	11911-5178	Contributory Retirement	Pension Assessment	\$ 42,000.00
		ORG TOTAL	\$ (42,000.00)			TRANSFER IN TOTAL	\$ 42,000.00

19191-5177	Treasurer	Medicare	\$ (110,000.00)	11911-5178	Contributory Retirement	Pension Assessment	\$ 87,000.00
				19131-5173	Human Resources	Unemployment	\$ 18,000.00
				12411-5111	Public Properties	Full-Time Salaries	\$ 5,000.00
		ORG TOTAL	\$ (110,000.00)			TRANSFER IN TOTAL	\$ 110,000.00

TOTAL \$ (1,693,972.50)

TOTAL \$ 1,693,972.50



## **CITY OF SALEM, MASSACHUSETTS**

Dominick Pangallo  
Mayor

July 13, 2023

Salem City Council  
City Hall  
93 Washington Street  
Salem, MA 01970

Dear Councillors,

The enclosed Resolution expresses our City's support for proposed legislation that would ensure access to counsel for tenants in eviction proceedings and to promote housing opportunity and mobility through allowing tenants to petition the courts for sealing of eviction records. There are currently bills under consideration by the legislature (Bills S.864 and H.1731, as well as S.956 and H.1690) addressing both of these serious issues.

Over 96% of tenants in the Commonwealth facing a non-payment eviction in Housing Court do so without legal representation, while 90% of landlords are represented, creating a severe power imbalance between tenants facing eviction and their landlords. Additionally, regardless of outcome or underlying basis for a court filing, possessing any record of an eviction filing can affect a tenant's ability to secure housing, no matter how old the record is.

In 2013, the Massachusetts Trial Court began placing eviction record information online, making a tenant's court record free and easily accessible, and since 1988, over 1 million eviction cases have been filed in Massachusetts. Once filed, eviction cases become part of a tenant's eviction record, documenting the tenant's history of ever having sued or been sued by a landlord, even if the landlord's suit does not prevail. The proposed legislation would simply provide tenants the ability to petition the courts to limit access to certain eviction records.

I hope you will join me in urging our state legislature to support these bills, allowing the Commonwealth of Massachusetts to offer stronger protections for our most vulnerable renters. Please let me know if you have any questions.

Sincerely,

Dominick Pangallo  
Mayor  
City of Salem



# CITY OF SALEM

## **Resolution in Support of Access to Counsel in Eviction Cases and Eviction Sealing Appeals to Promote Housing Opportunity and Mobility**

### **WHEREAS:**

- Eviction case filings between January - June 2023 in Housing Court statewide are surpassing the number of eviction filings pre-pandemic;
- Over 96% of tenants in the Commonwealth facing a non-payment eviction in Housing Court are unrepresented, while 90% of landlords are represented;
- Northeast Legal Aid (NLA) represents and advises Salem residents about their eviction cases, but the need is far greater than the funding for NLA permits, and many tenants are turned away;
- Most tenants are unaware of their rights and legal protections both in and out of the courtroom;
- Access to critical legal resources, guidance, and support from a legal advocate prior to an eviction proceeding can protect people from being displaced by an eviction, prevent homelessness, and create a path to housing stability;
- The following 'Access to Counsel' bills, entitled "An Act promoting access to counsel and housing stability in Massachusetts," have been refiled for the 2023 Legislative Session: S.864, which is before the Housing Committee, filed by Senator Sal N. DiDomenico and H.1731, which is before the Judiciary Committee, filed by Representatives David M. Rogers and Michael S. Day. Since 1988, over 1 million such eviction cases have been filed in Massachusetts and once filed become part of that tenant's eviction record, documenting the tenant's history of ever having sued or been sued by a landlord;
- Regardless of outcome or underlying basis for a court filing, possessing any record of an eviction filing can affect a tenant's ability to secure housing, no matter how old the record is;
- In 2013, the Massachusetts Trial Court began placing eviction record information online, making a tenant's court record free and easily accessible,
- Landlords and tenant screening companies, routinely recommend rejections of tenants for having been in court, regardless of the outcome of the case or proof of clerical error; and
- Many landlords routinely file a notice to quit simply as a matter of course at the conclusion of a tenancy, and are unaware of the collateral consequences of eviction records or of the growing record of evictions they themselves are accumulating;
- Bills H. 1690 and S.956 'promoting housing opportunity and mobility through eviction sealing (HOMES),' sponsored by Representative Michael Moran and Senator Lydia Edwards respectively, are before the Judiciary Committee;
- These bills would protect tenants from being unfairly branded with an eviction record for life by allowing tenants to petition the court to seal their eviction records. .

NOW THEREFORE BE IT RESOLVED that the City of Salem hereby states its support of access to counsel in eviction proceedings and joins our state Senator Joan Lovely and Representative Manny Cruz who are co-sponsors, in supporting the acts establishing and ensuring those rights: S.864 and H.1731.

BE IT FURTHER RESOLVED that the City of Salem also hereby supports with co-sponsors Senator Lydia Edwards and Representative Michael Moran S.956 and H.1690, the acts to promote housing opportunity and mobility through eviction sealing.

BE IT FURTHER RESOLVED that the City of Salem urges the Massachusetts State Legislature to enact pending "Access to Counsel" and "eviction sealing" legislation to ensure greater housing stability for Salem residents, and that a copy of this Resolution be sent by the City Clerk to Salem's State Representative and State Senator.