



CITY OF SALEM, MASSACHUSETTS

Dominick Pangallo
Mayor

Scholarship & Education Committee Meeting – Draft Minutes

Monday, November 20, 2023, 6:30 P.M., meeting held remotely

Members Present: Andrew Boucher, Tyler Carlton, Brian Eiermann, Heather Lang, Elizabeth McGovern, Lynne Mullen, Cynthia Nina-Soto, Gabriel Yeager

Staff Present: Lisa Peterson

1. **Call to Order:** 6:30 p.m.
2. **Approval of September 11, 2023 minutes:** Minutes approved 7-1-0.
3. **Financial Updates:**

Education Fund

Balance: \$8,259.48
+ 289.00 (*Receipts*)

\$8,548.48 (*Total*)

Scholarship Fund

Balance: \$13,369.92
- 0.00 (*Scholarships Paid Out*)
+ 378.82 (*Receipts*)

\$13,748.74 (*Total*)

4. **Old Business:**

- Education Fund Applications discussed
- Cynthia – Moved to accept Education fund grant applications on a rolling basis (Lynne seconded). Approved, 8-0-0.
- Be sure to add language indicating that the “Committee meets monthly and accepts applications on a rolling basis.”
- Liz is looking for examples of projects and scholarships funded over the past year.
- Liz will write and send a letter to me and I will send it around to the Committee.
- Heather and Tyler will put together a rubric for evaluation – everyone will send their thoughts to either Heather, Tyler or me.
- *City Hall to Go* – the Committee could put together a display for inclusion at future *City Hall to Go* events, and also could be used at parent-teacher conferences or open houses at the various schools in Salem.

- Lynne will reach out to all the high schools in Salem to get info re: them (Lynne and Gabriel will create a graphic)

5. New Business

- Gabriel: How can the Committee support the Mayor's initiatives potentially using targeted scholarships (i.e. green energy, diverse representation, etc)
 - How can we create an application that includes this?
- Cynthia: Follow up with kids who we have awarded scholarships to in the past – where are they now?
 - Add: opting into re-occurring contact info
 - Add: if you return to Salem, how do you plan to give back to the community in the future?

6. Adjourned: 7:22 p.m.

Next Regular Meeting: Monday, December 11, 2023, 6:30 p.m.