

**Affordable Housing Trust Fund Board Special Meeting
Meeting Minutes
February 21, 2024**

A meeting of the Salem Affordable Housing Trust Fund Board was held on Wednesday, February 21, 2024, at a Remote Zoom meeting at 6:33 pm

Members present: Chair Filipe Zamborlini, Vice Chair Chris Malstrom, Jason Leese, Jason Sydoriak, Liza Ruano-Lucey, Jack Butterworth, Mayor Dominick Pangallo, Lynda-Fairbanks Atkins

Members absent: Megan Boyle

Members arriving late: Mayor Dominick Pangallo

Members leaving early: None

Staff present: Senior Planner Elena Eimert

Chair Zamborlini called the meeting to order with a roll call at 6:33 p.m.

I. UNFINISHED BUSINESS

A. ARPA Grant – Application Review: Salem Mission dba Lifebridge

Chair Zamborlini offers comment on the development of the ARPA grant and the quickness in which it was made available and feels the scoring system needs no changes.

Mayor Pangallo joined at 6:38 pm.

The discussion continues the conversation that began at the regular Affordable Housing Trust (the Trust) meeting on February 6, 2024 regarding the [grant application](#) of Salem Mission dba Lifebridge. [Recordings](#) of the previous meeting (and discussion) are available here. Trust members felt there was a disconnect between the evaluation criteria and the questions asked in the application. This yielded additional questions from the Trust for the applicant, which can be seen (along with the preliminary score applied by the Trust) in this scoring [matrix](#).

City staff sent Lifebridge the questions generated by the Trust and asked that they respond by the end of day on February 14, 2024. Lifebridge's written responses are available [here](#).

Past Performance: Mr. Sydoriak asks for more detail on past performance. Mr. Etheridge mentions that past performance was done differently and that the work in the encampment residents requires a new approach. Lifebridge as an organization has not had to work with such a robust encampment population previously. Lifebridge is working to make this an outreach program out of Lifebridge and is seeking to expand the hours for staff that have already developed relationships with encampment residents.

Capacity and Non-duplication of Services: Mr. Sydoriak states that it seems like these people are already working full positions. Is there a possibility of bringing in new staff? Does this formalizes overtime? Is it sustainable to ask them to work more hours or

should there be additional staff added? Mr. Etheridge say that the key piece here is the existing relationships between staff and the encampment residents and it may take time for staff to build a new relationship. Notes that there is no existing state funding for outreach. Mr. Etheridge says the existing staff would happily take additional funds to accomplish this work. This is a start, not opposed to additional staff down the line.

Mr. Leese depending on the success of this project, might you come back before the trust in the future for other funds? Mr. Etheridge answers in the affirmative. Chair Zamborlini states, would you say this is an expansion pilot of sorts? Mr. Etheridge answers yes, this is an expansion of Lifebridge's usual approach, this is outside the scope of our usual work. Typically Lifebridge does outreach through the day center.

Mayor Pangallo thanks Lifebridge for the application and their ongoing work in supporting the unhoused community.

Jack Butterworth makes a motion to approve the support funding of the project, seconded by Lynda Fairbanks-Atkins, and the motion carries unanimously.

II. PUBLIC COMMENT

No members of the public were present so no public comment offered.

III. ADJOURNMENT

Motion to adjourn made by Lynda Fairbanks-Atkins, seconded by Mayor Pangallo, and the motion carries unanimously.

Meeting adjourned at 6:57 pm

Approved by the Affordable Housing Trust Fund Board on 03/05/2024.

Respectively submitted,
Elena Eimert
Senior Planner