



**ANNUAL EXPENSES**

INDICATE WITH "X"

Expenses Paid / Items Supplied by Owner

**APARTMENT INCOME**

NO. UNITS OF THIS TYPE	NO. OF ROOMS	NO. OF BEDROOMS	NO. OF BATHS	RENT PER MONTH	FLOOR LEVEL	H E A T	E L E C T R I C	R U B B I S H	A I R C O N D.	R E F R I G E R A T O R	S T O V E	D I S H W A S H E R	D I S P O S A L	F U R N I T U R E	M I C R O W A V E

\* Excluding Bathrooms

**HOTEL/MOTEL INCOME**

TYPE	No. UNITS	RATES			ANNUAL OCCUPANCY PERCENT
		HIGH	LOW	SWING	

**OTHER INCOME**

PARKING	OTHER
LAUNDRY	OTHER
VENDING	OTHER

**SALES INFORMATION**

If the property was purchased within the past 10 years, complete the following.

LAND ONLY	LAND AND BUILDINGS
PRICES _____ DATE ____/____/____	PRICES _____ DATE ____/____/____
COMMENTS ON ANY SPECIAL CONDITIONS	

**CONSTRUCTION COSTS**

Complete if construction or major remodeling was performed within past 10 years


**OTHER INFORMATION**

Please provide any information which may assist in arriving at a fair and equitable appraisal of this property.


Items	20__	20__
MANAGEMENT	GROSS AREA	
	NET LEASABLE	
	MNGMNT FEE	
	COMMISSIONS	
	LEGAL	
	ACCOUNTING	
	PAYROLL TAX	
GENERAL	SNOW REMOVAL	
	BLDG SUPPLIES	
	TRASH	
	MISC.	
CLEANING	WAGES	
	SUPPLIES	
	CONTRACT SERVICES	
UTILITIES	HEATING	
	ELECTRIC	
	AIR COND.	
	WATER	
	SEWER	
	ELEVATOR	
	OTHER UTILS.	
CONSTRUC-TION	DECORATING	
	REPAIRS AND MAINTENANCE	
	TENANT ALLOW.	
	OTHER CONSTR.	
FIXED EXPENSE	INSURANCE	
	REAL ESTATE TAXES	
	OTHER TAX	
	DEPRECIATION	
	FURN. & FIXT.	
	INTEREST	
	LAND RENT	
OTHER	BAD DEBT	
	VAC RATE	
	OTHER EXP.	
<b>TOTAL</b>		

PREPARED BY \_\_\_\_\_

DATE \_\_\_\_/\_\_\_\_/\_\_\_\_

Phone No. \_\_\_\_\_