

POLICE DIVISION

Harbormaster

Police

Harbormaster

Mission Statement

The Harbormaster Departments primary mission is the protection of life and property upon the Islands and waters of Salem Sound, enforcement of all state and local laws and the security of the Port. The secondary mission is the management of mooring fields, the assignment of slips, the management of all public docks and the enforcement and collection of mooring fees on a fair and equitable basis.

Significant Changes

All Assistant Harbormasters have now completed the Massachusetts Reserve Police Officer Academy. They have been sworn in by Chief StPierre as reserves and have been issued firearms after training. A new plate alloy patrol boat is being built with, among other equipment, built in infrared capabilities for night rescue at a cost of \$111,000. with funds appropriated by the state through the work of State Rep. John Keenan. Delivery is expected in April 2007. The Salem Ferry has begun operation between Salem and Boston from the newly constructed Blaney St dock. A new tour boat (Mahi- Mahi Cruises) began operating from the Willows pier.

Previous Year Accomplishments

- Initiated procurement of new boat with letter to State Rep. Keenan requesting state help after Federal funding denial.
- Upgraded Assistant Harbormaster personnel through Academy training.
- Entered into a written agreement with the United States Coast Guard enabling us to enforce federal laws pertaining to port security.
- Convinced local launch operator to expand coverage to Winter Island thereby making the mooring field more desirable and subject to growth.
- Maintained high level of mooring fee collection with 100% compliance in all areas with the exception of Pickering Wharf where compliance was at approx. 90%. We began the fiscal year with \$31,542 in Receipts Reserved Total mooring fees collected were \$218,632.76. 50% of excise tax collected amounted to \$37,276.96 was added for a total of \$255,909.24
- From that amount, \$46,717.76 was deducted for group health insurance, leaving 209,191.48. From that, \$201,806 was deducted for operating costs. I was informed that the excise tax amount was lower than normal due to a billing cycle that was off and that it should be made up next year.

Goals and Objectives

- To attain 100% compliance in the mooring fields and slips while maintaining a high level of public safety on the water which encompass police, medical and primary fire fighting functions along with the maritime specialty skills.

7/26/2007

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CITY OF SALEM - FY 2008 OPERATING BUDGET

		Expenditures FY 2006	Adopted Budget FY 2007	Adjusted Budget FY 2007	Y-T-D Expenses FY 2007	Department FY 2008	Mayor FY 2008	Council FY 2008
Harbormaster-Personnel								
12951	5111 SALARIES-FULL TIME	101,015.72	106,298.00	106,298.00	103,118.81	109,447.00	111,003.00	111,003.00
12951	5113 SALARIES-PART TIME	63,192.89	108,208.00	108,208.00	75,702.20	93,329.00	93,329.00	93,329.00
Total Harbormaster-Personnel		164,208.61	214,506.00	214,506.00	178,821.01	202,776.00	204,332.00	204,332.00
Harbormaster-Expenses								
12952	5211 ELECTRICITY	2,301.20	2,000.00	2,000.00	2,000.00	3,000.00	3,000.00	3,000.00
12952	5244 VEHICLE REPAIR AND M	13,966.38	14,000.00	16,000.00	15,035.03	13,000.00	13,000.00	13,000.00
12952	5317 EDUCATIONAL TRAINING	985.00	1,200.00	1,200.00	1,180.00	1,200.00	1,200.00	1,200.00
12952	5341 TELEPHONE	5,539.25	5,000.00	6,800.00	5,985.91	6,000.00	6,000.00	6,000.00
12952	5353 HAULING FLOATS/BOATS	0.00	500.00	0.00	0.00	500.00	500.00	500.00
12952	5381 PRINTING AND BINDING	710.05	1,000.00	730.09	730.09	1,000.00	1,000.00	1,000.00
12952	5421 OFFICE SUPPLIES (GEN	2,473.74	2,500.00	2,900.00	2,898.00	2,500.00	2,500.00	2,500.00
12952	5433 ELECTRICAL SUPPLIES	392.65	0.00	0.00	0.00	0.00	0.00	0.00
12952	5481 GASOLINE/DIESEL FUEL	7,968.42	8,000.00	9,000.00	7,378.82	9,000.00	9,000.00	9,000.00
12952	5501 MED & SURGICAL SUPPL	0.00	300.00	200.00	193.96	300.00	300.00	300.00
12952	5791 UNIFORMS	3,100.00	2,800.00	3,269.91	2,694.75	2,800.00	2,800.00	2,800.00
Total Harbormaster-Expenses		37,436.69	37,300.00	42,100.00	38,096.56	39,300.00	39,300.00	39,300.00
110	295 Department Total	201,645.30	251,806.00	256,606.00	216,917.57	242,076.00	243,632.00	243,632.00

FY 2008 MANAGEMENT, BOARD MEMBERS AND PART-TIME SALARIES

Name	Dept Name	Org/Obj	Job Desc	Hire Date	Budget FY 2007	Code	# Hours Wkly = 1	# Board Meetings	Rate FY 2007	Rate FY 2008	Dept Prop FY 2008	Mayor FY 2008	Council FY 2008
COOK	ELAINE	12951-5111	Asst Harbormaster	3/11/96	34,428.68		1		662.09	4.5%	34,561.10	52.2	
GIFFORD	PETER	12951-5111	HARBORMASTER		53,640.60		1		1,031.55		55,356.53	36,116.35	36,116.35
			Gifford Longevity						1,500.00			55,356.53	55,356.53
			Holidays				2 days	218.88	423.38				
			Holidays				11 days	327.57	3,524.84				
			Night Rate				Per Wk	87.56	4,430.20				
			Senior Master, Veteran						3,550.00				
			Specialty Pay						1,000.00				
			Professional Develop						2,825.00				
			Firearms Qualification						500.00				
			Defib						425.00				
			Wellness		18,228.40				250.00		19,529.17	19,529.17	19,529.17
									71,869.00				
					106,297.68			Total Full Time - 5111			109,446.80	111,002.05	111,002.05
AUSTIN	RUSSELL	12951-5113	ASST HARBORMASTER	12/1/93	5,234.24	P	16	22	14.87	15.00	5,280.00	5,280.00	5,280.00
BUONFIGLIO	RICHARD	12951-5113	ASST HARBORMASTER		4,977.28	P	16	22	14.14	15.00	5,280.00	5,280.00	5,280.00
CAVANAUGH	JOHN	12951-5113	ASST HARBORMASTER			P	16	22	9.00	15.00	5,280.00	5,280.00	5,280.00
COOK	ELAINE	12951-5113	ASST HARBORMASTER		4,882.24	P	16	22	10.87	15.00	5,280.00	5,280.00	5,280.00
DUNN	JOE	12951-5113	ASST HARBORMASTER		5,234.24	P	16	22	13.87	15.00	5,280.00	5,280.00	5,280.00
ELINE	MATTHEW	12951-5113	PUMP BOAT OPER			P	16	22	11.00	-	-	-	-
GIKAS	GEORGE	12951-5113	ASST HARBORMASTER		4,977.28	P	16	22	14.14	15.00	5,280.00	5,280.00	5,280.00
GREEN	WESLEY	12951-5113	ASST HARBORMASTER			P	16	22	13.87	15.00	5,280.00	5,280.00	5,280.00
JETER	GEORGE	12951-5113	ASST HARBORMASTER	05/23/1996	5,234.24	P	16	22	14.87	-	-	-	-
LAFRENIERE	THOMAS	12951-5113	ASST HARBORMASTER		4,977.28	P	16	22	14.14	15.00	5,280.00	5,280.00	5,280.00
LANG	STEPHEN	12951-5113	ASST HARBORMASTER	5/27/03	4,977.28	P	16	22	14.14	-	-	-	-
LEVESQUE	STEPHEN	12951-5113	ASST HARBORMASTER	7/17/00	5,086.96	P	16	22	14.48	15.00	5,280.00	5,280.00	5,280.00
MALONEK	WAYNE	12951-5113	ASST HARBORMASTER		4,882.24	P	16	22	13.87	15.00	5,280.00	5,280.00	5,280.00
MCLANE	JOHN	12951-5113	ASST HARBORMASTER		5,234.24	P	16	22	14.87	15.00	5,280.00	5,280.00	5,280.00
MULLIGAN	PATRICK	12951-5113	ASSIST HARBORMSTR	05/04/1994	3,872.00	P	16	22	11.00	-	-	-	-
NICGORSKI	DANA	12951-5113	PUMP BOAT OPER	5/19/03	5,086.96	P	16	22	14.48	15.00	5,280.00	5,280.00	5,280.00
NICGORSKI	GARY	12951-5113	ASSIST HARBORMSTR	8/02/00	4,882.24	P	16	22	13.87	15.00	5,280.00	5,280.00	5,280.00
REDDY	PHIL	12951-5113	ASST HARBORMASTER	6/18/03	4,977.28	P	16	22	14.14	-	-	-	-
SCALDONE	MATTHEW	12951-5113	ASST HARBORMASTER	5/30/05	3,872.00	25%	16	22	11.00	12.00	4,224.00	4,224.00	4,224.00
STPIERRE	PATRICK	12951-5113	PUMP BOAT OPER	8/29/01	4,977.28	P	16	22	14.14	15.00	5,280.00	5,280.00	5,280.00
SWEENEY	Thomas	12951-5113	ASST HARBORMASTER	8/02/00	5,086.96	P	16	22	14.48	-	-	-	-
VanDeStadt	DANIEL	12951-5113	ASST HARBORMASTER	6/4/04	4,843.52	P	16	22	13.78	15.00	5,280.00	5,280.00	5,280.00
3rd Shift Coverage - July - Sept	WILLEM	12951-5113	ASST HARBORMASTER		9,904.95		15 Weeks		660.33	660.33	9,904.95	9,904.95	9,904.95
					109,207.99			Total PartTime - 5113			93,328.95	93,328.95	93,328.95
					214,505.67			Department Total			202,775.75	204,331.00	204,331.00

	FY 2006	FY 2007	FY 2008	Variance
Full-Time Equivalent Employees:	2.0	2.0	2.0	0.0

Police

Mission Statement

The Salem Police Department will enforce the laws of society, the ordinances of the City, promote order and protect individual rights, lives and property and help reduce the fear of crime by utilizing problem solving strategies that focus on crime prevention and resolution of disputes and facilitating communication and cooperation with the City's residents, businesses, educators, human service agencies and government officials.

Significant Changes

Two veteran officers retired this past year and four new officers attended the Lowell Police Academy and began working in November. We upgraded the computer system, telephone system, building security, dispatch & radio system improvements & installed community cameras on the Common. The City acquired the first Reverse 911 system known at Connect-CTY. Seven officers are involved with NEMLEC (North East Municipal Law Enforcement Commission) including specialized training with motorcycles, Regional Response Team (RRT) and the SWAT unit.

Previous Fiscal Year Accomplishments

- The Police Department responded to approximately 33,000 calls for service within the community.
- About 2,800 individuals were arrested for various misdemeanor and felony charges.
- The Police Department attended a number of neighborhood meetings throughout the City to be responsive to and receive feedback from the community.
- Conducted almost 300 hours of Selective Traffic Enforcement in response to neighborhood concerns and wrote a number of citations & fines totaling about \$86,000.
- Conducted several traffic enforcement operations throughout the City with Grant funds from the Governor's Highway Safety Program
- The Police Department took the lead in the Shannon Grant, a gang and youth violence program, involving six other local police departments, which has proved invaluable for information sharing and collaborative police efforts.
- In cooperation with the Fire Department, we have received federal funding through Homeland Security for target-hardening on sites within the City.

FY 2008 Goals & Objectives

- Appropriately and effectively respond to the citizen's and community's needs as they become known through input either individually or collectively at neighborhood meetings.
- Train appropriate supervisory and management staff in NIMS and other required training where feasible.
- Conduct Citizen's Police Academy at youth level.
- Continued collaboration and cooperation with other area police departments in addressing crime trends.

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CITY OF SALEM - FY 2008 OPERATING BUDGET

Expenditures		Adopted Budget	Adjusted Budget	Y-T-D Expenses	Department	Mayor	Council
FY 2006		FY 2007	FY 2007	FY 2007	FY 2008	FY 2008	FY 2008
Police-Personnel							
12101	5111 SALARIES-FULL TIME	5,625,160.23	5,680,769.00	5,676,519.67	5,999,090.00	6,062,227.00	6,062,227.00
12101	5113 SALARIES-PART TIME	38,899.80	48,090.00	51,205.78	72,425.00	72,425.00	72,425.00
12101	5120 RETIREMENT ANTICIPATN	0.00	107,717.00	109,600.55	0.00	0.00	0.00
12101	5131 OVERTIME (GENERAL)	556,981.21	534,630.00	507,783.95	649,800.00	579,800.00	579,800.00
12101	5135 DEFIB RECERTIFICATIO	20,500.00	35,700.00	36,125.00	35,275.00	35,700.00	35,700.00
12101	5141 LONGEVITY	91,800.00	89,000.00	88,500.00	96,900.00	96,900.00	96,900.00
12101	5150 FRINGE/STIPENDS	215,125.00	214,750.00	214,825.00	214,525.00	216,950.00	216,950.00
12101	5151 WELLNESS	5,700.00	6,000.00	5,250.00	6,000.00	6,000.00	6,000.00
	Total Police-Personnel	6,554,166.24	6,716,656.00	6,689,809.95	7,074,015.00	7,070,002.00	7,070,002.00
Police-Expenses							
12102	5211 ELECTRICITY	32,329.14	40,000.00	45,465.64	40,000.00	50,000.00	50,000.00
12102	5215 NATURAL GAS	19,754.73	19,400.00	31,349.54	39,600.00	25,000.00	25,000.00
12102	5253 RADIO & VEHICLE MAINT	1,900.99	23,000.00	33,524.77	47,500.00	23,500.00	23,500.00
12102	5284 EQUIPEMENT LEASE-CRUISE	95,902.00	0.00	0.00	85,863.00	85,863.00	85,863.00
12102	5300 BUILDING MAINT & SERVICE	49,004.86	112,350.00	68,110.87	152,850.00	115,000.00	115,000.00
12102	5317 TRAINING AND EDUCATION	3,423.61	2,500.00	2,487.50	3,500.00	3,500.00	3,500.00
12102	5318 MEDICAL - ACTIVE	12,989.59	50,000.00	39,500.00	50,000.00	30,000.00	30,000.00
12102	5320 CONTRACTED SERVICES	89,152.07	0.00	0.00	0.00	0.00	0.00
12102	5326 DIVE TEAM EXPENSES	2,411.52	3,000.00	2,909.95	3,000.00	3,000.00	3,000.00
12102	5341 TELEPHONE & COMMUNICAT	49,000.00	57,500.00	52,845.41	62,280.00	57,500.00	57,500.00
12102	5344 NEW LEAPS/CJIS NETWO	70.15	0.00	0.00	0.00	0.00	0.00
12102	5346 RABIES TEST/CTRL	1,454.93	0.00	0.00	0.00	0.00	0.00
12102	5381 PRINTING AND BINDING	1,518.55	2,000.00	2,986.63	3,000.00	3,000.00	3,000.00
12102	5384 ANIMAL CARE & CONTROL	1,993.00	3,500.00	7,104.59	6,000.00	6,000.00	6,000.00
12102	5421 OFFICE SUPPLIES (GEN	11,696.78	17,000.00	16,389.30	17,000.00	17,000.00	17,000.00
12102	5428 OFFICE SUPPLIES TRAF	1,976.20	0.00	0.00	0.00	0.00	0.00
12102	5451 CUSTODIAL SUPPLIES	4,911.45	0.00	0.00	0.00	0.00	0.00
12102	5483 VEHICLE PRTS & ACCES	15,837.72	0.00	0.00	0.00	0.00	0.00
12102	5531 PAINT	2,000.00	0.00	0.00	0.00	0.00	0.00
12102	5585 ARMS AND AMMUNITION	7,914.19	8,000.00	8,238.53	13,500.00	10,500.00	10,500.00
12102	5710 IN STATE TRAVEL/MEETINGS	258.90	500.00	254.00	500.00	500.00	500.00
12102	5720 OUT OF STATE TRAVEL	0.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
12102	5730 DUES AND SUB	1,847.95	12,000.00	12,642.43	13,500.00	12,000.00	12,000.00
12102	5775 COMMUNITY EVENTS	0.00	6,000.00	26,317.07	33,500.00	33,500.00	33,500.00
12102	5780 OTHER EXPENSES	3,396.06	15,900.00	20,262.04	15,900.00	15,900.00	15,900.00
12102	5784 C.I.D. EXP CTL	5,299.39	0.00	0.00	0.00	0.00	0.00

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CITY OF SALEM - FY 2008 OPERATING BUDGET

Expenditures		Adopted Budget	Adjusted Budget	Y-T-D Expenses	Department	Mayor	Council
FY 2006		FY 2007	FY 2007	FY 2007	FY 2008	FY 2008	FY 2008
12102	5862 POLICE EQUIPMENT	11,247.56	10,000.00	8,699.31	10,000.00	10,000.00	10,000.00
	Total Police-Expenses	427,291.34	384,150.00	367,893.79	598,993.00	503,263.00	503,263.00
210	210 Department Total	6,981,457.58	7,100,806.00	7,057,703.74	7,673,008.00	7,573,265.00	7,573,265.00

FY 2008 MANAGEMENT, BOARD MEMBERS AND PART-TIME SALARIES

Name	Dept Name	Org/Obj	Job Desc	Hire Date	Budget FY 2007	Code	# Hours Wkly = 1	# Board Meetings	Rate FY 2007	Rate FY 2008	4.5%	Dept Prop FY 2008	Mayor FY 2008	Council FY 2008
STPIERRE	R	M	210 POLICE											
		12101-5111	CHIEF		92,600.87		1		92,600.87			95,678.36	52.2	95,678.36
		12101-5111	CAPTAINS		197,301.86		4		65,103.23			289,686.76		289,686.76
		12101-5111	LIEUTENANTS		452,892.08		8		56,611.51			469,020.47		469,020.47
		12101-5111	SERGEANTS		639,955.07		13		49,227.39			682,746.29		682,746.29
		12101-5111	SPECIALISTS		310,905.34		7		42,872.13			309,480.45		309,480.45
		12101-5111	PATROLMEN STEP 5		1,842,581.84		44		41,878.66			1,900,967.20		1,900,967.20
		12101-5111	PATROLMEN STEP 4		1,842,581.84		2		40,857.30			85,453.41		85,453.41
		12101-5111	PATROLMEN STEP 3				1		38,845.79			41,835.00		41,835.00
		12101-5111	PATROLMEN STEP 2		116,537.37		4		36,919.91			161,787.02		161,787.02
		12101-5111	PATROLMEN STEP 1		110,759.73		0		36,919.91					
		12101-5111	NIGHT DIFFERENTIAL		315,333.85									
		12101-5111	HOLIDAYS		348,125.10									
		12101-5111	INCENTIVE PAY		654,488.87									
		12101-5111	OUT OF GRADE		15,000.00									
		12101-5111	ELECTIONS		15,000.00									
		12101-5111	FIREARMS QUALIFICATION		41,500.00									
		12101-5111	Sr/Mstr/Vet Years In Supt		265,250.00									
		12101-5111	SPECLTY JOBS-PTRU/SUP		61,000.00									
BARBER	A	210 POLICE	OFFICE MANAGER	07/10/1989	40,839.76		1		785.38			42,841.69		42,841.69
CURTIN	CHRISTINE	210 POLICE	EXECUTIVE SECRETARY	10/05/1987			1		671.88			35,072.14		35,072.14
Senior Clerk		210 POLICE	SENIOR CLERK		34,937.76		1		671.88					
					5,588,510.50			Total Full Time - 5111				5,876,361.05		5,939,498.16
KOBIALKA	THEODORE	210 POLICE	POL TEMP		12,764.72		19		12.94			12,833.89		12,833.89
LANDERS	SALLY	210 POLICE	JR CLERK		12,764.72		19		12.94			12,833.89		12,833.89
FAMICO	DONALD	210 POLICE	ANIMAL CONTROL		11,990.16		14		16.47			12,036.28		12,036.28
LUBOS	SHARYN	210 POLICE	TEMP	6/27/94	10,530.00		15		13.50			10,570.50		10,570.50
GAUTHIER	JAMES	210 POLICE	FINGERPRINT TECH						35.00			24,150.00		24,150.00
					48,089.60			Total Part Time - 5113				72,424.56		72,424.56
		210 POLICE	OVERTIME		374,630.00							428,800.00		356,800.00
		210 POLICE	OT COURT		110,000.00							136,000.00		136,000.00
		210 POLICE	OT Events									32,000.00		32,000.00
		210 POLICE	OT HH									55,000.00		55,000.00
		210 POLICE	LONGEVITY		534,630.00			Total Overtime - 5131				649,800.00		579,800.00
					89,000.00			Total Longevity - 5141				96,900.00		96,900.00
		210 POLICE	PROF DEV & TRAINING		207,750.00							207,525.00		209,950.00
		210 POLICE	DETS STIPEND		7,000.00							7,000.00		7,000.00
		210 POLICE	WELLNESS		214,750.00			Total Fringe - 5190				214,525.00		216,950.00
					6,000.00			Total Wellness - 5151				6,000.00		6,000.00
		210 POLICE	DEFIB CERT		35,700.00			Total Defib - 5135				35,275.00		35,700.00
		210 POLICE	Retirement Anticipation		107,716.73			Total Retirement - 5120				35,275.00		35,700.00
					107,716.78			Department Total				6,951,285.61		6,947,272.72
					6,954,396.88									

Full-Time Equivalent Employees:	FY 2006	FY 2007	FY 2008	Variance
	90.0	87.0	89.5	2.5

FY 2008 AFSCME Union Employee Rates

EMPLOYEE NAME	Department	Org/Object	Job Title	BUDGET FY 2007 52	Rate FY 2007 2.0%	Rate FY 2008 0.0%	STEP INCREASES Date Rate # Wks Old New	Dept FY 2008 52.2	Mayor FY 2008 52.2	Council FY 2008 52.2	LONGEVITY	
BICK	MICHAEL	P 210 POLICE	12101-5111	SR BLDG CUSTODIAN III	02211995	38,518.90	740.75	8% Shift Differential below	38,667.05	38,667.05	38,667.05	
BICK		Shift Differential		Base Rate X 8%		3,081.49	59.26	59.26	3,093.34	3,093.34	3,093.34	
PATTERSON	DONNA	L 210 POLICE	12101-5111	PRIN CLERK	08161993	39,057.60	751.11	751.11	39,207.82	39,207.82	39,207.82	
VASSY	MARK	P 210 POLICE	12101-5111	SR BLDG CUSTODIAN III	11231992	38,518.90	740.75	8% Shift Differential below	38,667.05	38,667.05	38,667.05	
VASSY		Shift Differential		Base Rate X 8%		3,081.49	59.26	59.26	3,093.34	3,093.34	3,093.34	
				<u>122,258.36</u>								
								<u>122,258.59</u>				122,728.59
								<u>122,258.59</u>				122,728.59