Public Services – Sewer Enterprise

Mission Statement – Why We Exist

To provide increased regular maintenance on sewer and drain system thus reducing system failure.

Significant Budget & Staffing Changes For FY 2013

We would hope to maintain the level of services as provided at this time. GPS tracking has been added to DPW vehicles and the cost will be split between General and Water & Sewer Enterprise funds.

Recent Accomplishments

- Viewed 24 sewer lines with contracted video cameras
- Rebuilt 42 sewer manholes and catch basins
- Cleaned 3000'+ feet of sewer line
- Cleaned 500+ catch basins
- Web site used for up-to-date sewer related bulletins.
- Began sewer inspection records for reference
- Utilize GIS system in place

FY 2013 Goals & Objectives

- Maintain sewer system to help reduce sewer backups
- Replace and secure rims and covers - manhole
- Routine cleaning of catch basins
- Clean 3000 feet of sewer line
- Continue to view thru video any troubled areas
- Reduce flooding of areas thru active c/b cleaning
- Utilization of reverse 911
- Leak detection efforts to continue to identify areas of weakness in the infrastructure and implement repairs and maintenance of, minimizing sewer and drain leaks and breaks.
- TV Camering with contractor

- Continue to investigate sewer separation in certain areas
- Would like to purchase light tower (cip funding)
- Would like to purchase message boards (cip funding)

Outcomes and Performance Measurers	**Actual FY 2010**	**Actual FY 2011**	**Estimated FY 2012**	**Estimated FY 2013**
Sewer Backups Reported -Residential & City Owned	12	49	50	50
City Responsible	2	22	25	25
Resident Responsible	10	27	25	25

How FY 2013 Departmental Goals Relate to City's Overall Long & Short Term Goals

- Reduction in expenditures
- Better use of implementing purchasing laws and practices.
- Improved monitoring of contractual services

CITY OF SALEM - FY 2013 OPERATING BUDGET

			Expenditures FY 2011	Adopted Budget FY 2012	Adjusted Budget FY 2012	Y-T-D Expenses FY 2012	Department FY 2013	Mayor FY 2013	Council FY 2013
Sewer-Pub Serv-Personnel									
600031	5111	SALARIES-FULL TIME	233,973.00	238,908.00	238,908.00	229,025.64	239,866.00	240,467.00	240,467.00
600031	5131	OVERTIME (GENERAL)	9,683.93	10,560.00	10,560.00	8,494.20	10,560.00	10,560.00	10,560.00
600031	5150	FRINGE/STIPENDS	4,845.00	5,359.00	5,359.00	5,359.00	5,359.00	5,359.00	5,359.00
Total	**Sewer-Pub Serv-Personnel**		**248,501.93**	**254,827.00**	**254,827.00**	**242,878.84**	**255,785.00**	**256,386.00**	**256,386.00**
Sewer-Pub Serv-Expenses									
600032	5211	ELECTRICITY	8,536.76	10,200.00	6,300.00	6,235.44	10,200.00	8,000.00	8,000.00
600032	5215	NATURAL GAS	8,761.31	9,180.00	9,180.00	9,165.52	9,180.00	9,180.00	9,180.00
600032	5251	UTILITY SERV REP & MAINT	9,994.60	10,399.00	9,999.00	9,416.53	10,399.00	10,399.00	10,399.00
600032	5301	POLICE DETAIL	5,000.00	5,000.00	5,342.95	5,291.85	5,000.00	5,000.00	5,000.00
600032	5317	EDUCATIONAL TRAINING	270.00	500.00	0.00	0.00	500.00	500.00	500.00
600032	5320	CONTRACTED SERVICES	3,685.00	3,690.00	4,590.00	4,575.00	3,690.00	3,690.00	3,690.00
600032	5341	TELEPHONE	0.00	0.00	0.00	0.00	5,150.00	5,150.00	5,150.00
600032	5421	OFFICE SUPPLIES (GEN	750.00	750.00	407.05	407.05	750.00	750.00	750.00
600032	5481	GASOLINE/DIESEL FUEL	148,121.82	98,000.00	127,462.00	127,400.00	98,000.00	123,700.00	123,700.00
600032	5483	VEHICLE PRTS & ACCES	24,892.41	20,000.00	20,000.00	19,477.76	20,000.00	20,000.00	20,000.00
600032	5485	STREET SWEEPER BROOM	4,997.50	2,500.00	1,938.00	1,937.17	2,500.00	2,500.00	2,500.00
600032	5839	INFRASTRUCTURE REPAI	24,291.42	15,000.00	19,000.00	18,995.89	15,000.00	15,000.00	15,000.00
Total	**Sewer-Pub Serv-Expenses**		**239,300.82**	**175,219.00**	**204,219.00**	**202,902.21**	**180,369.00**	**203,869.00**	**203,869.00**
230	**440**	**Department Total**	**487,802.75**	**430,046.00**	**459,046.00**	**445,781.05**	**436,154.00**	**460,255.00**	**460,255.00**

FY 2013 MANAGEMENT, BOARD MEMBERS AND PART-TIME SALARIES

Name	Dept Name	Org/Obj	Job Desc	Hire Date	Voted By Council FY 2012 52.2	Code	F T E	# Hours Wkly = 1	# Board Meetings	Current Rate FY 2012 2.5%	Prop Rate FY 2013 0.0%	Dept Request FY 2013 52.0	Mayor Rate FY 2013 2.0%	Mayor Propsed FY 2013 52.0	Council Voted FY 2013
RENNARD RICHARD	230 SEWER-PUBLIC SERV	600031-5111	PUBLIC SERVICES DIR	06031974	30,190.77		0.3		33%	1,752.63	1,752.63	30,075.10	1,787.68	30,676.60	30,676.60
					208,717.08		*4.7*				*Total AFSCME 1818*	*209,790.37*		*209,790.37*	*209,790.37*
					238,907.85		**5.0**	**Total Full Time - 5111**				**239,865.47**		**240,466.97**	**240,466.97**
	230 SEWER-PUBLIC SERV	600031-5131	OVERTIME		10,560.00				0.0			10,560.00		10,560.00	10,560.00
	230 SEWER-PUBLIC SERV	600031-5150	AFSCME Stipend		5,359.00				4.7	1,150.00	1,150.00	5,359.00	1,150.00	5,359.00	5,359.00
					254,826.85		**5.0**	**Department Total**				**255,784.47**		**256,385.97**	**256,385.97**

	FY 2011	FY 2012	FY 2013	Variance
Full-Time Equivalent Employees:	5.5	5.0	5.0	0.0

FY 2013 AFSCME 1818 Union Employee Rates

EMPLOYEE NAME		Department	Org/Object	Job Title	Hire Date	Voted By Council FY 2012 52.2	F T E	Rate FY 2012 0.0%	Rate FY 2013 0.0%	STEP INCREASES Date	Rate	# Wks Old New		Dept Request FY 2013 52	Mayor FY 2013 52	Council FY 2013 52
BEAUREGARD	RICHARD	230 SEWER - PUBLIC SERV	600031-5111	HEAD FOREMAN	12/18/2006	26,549.96	0.5	1,017.24	1,017.24				50%	26,448.24	26,448.24	26,448.24
CLAY	JOHN	230 SEWER - PUBLIC SERV	600031-5111	HEO	03221999	22,094.97	0.5	846.55	846.55				50%	22,010.32	22,010.32	22,010.32
CONDON	DEREK	230 SEWER - PUBLIC SERV	600031-5111	HMEO	9/8/2000	20,453.61	0.5	783.66	783.66				50%	20,375.24	20,375.24	20,375.24
COVIELLO	VALERIE	230 SEWER - PUBLIC SERV	600031-5111	PRINCIPAL ACCT CLERK	3/2/2000	14,076.97	0.3	809.03	809.03				33%	14,023.04	14,023.04	14,023.04
CULIPHER	WAYNE	230 SEWER - PUBLIC SERV	600031-5111	HEO III	09011997	44,190.25	0.5	846.56	846.56				50%	22,010.47	22,010.47	22,010.47
LEVESQUE	JAMES	230 SEWER - PUBLIC SERV	600031-5111	St/Sidewalk Foreman	06211999	17,523.01	0.3	1,017.24	1,017.24				33%	17,455.87	17,455.87	17,455.87
MARINO	PAUL	230 SEWER - PUBLIC SERV	600031-5111	WORKING FOREMAN	07231998	24,053.75	0.5	921.60	921.60				50%	23,961.59	23,961.59	23,961.59
MURRAY III	JOHN	230 SEWER - PUBLIC SERV	600031-5111	WATER SYS MAIN CRAFT	05221989	20,453.61	0.5	783.66	783.66				50%	20,375.24	20,375.24	20,375.24
MURRAY III	Shift Differentia	230 SEWER - PUBLIC SERV	600031-5111	Base Rate X 8% (4 days 32 hrs at $.50)		1,636.29		62.69	62.69				50%	1,630.02	1,630.02	1,630.02
OSGOOD	STEPHEN	230 SEWER - PUBLIC SERV	600031-5111	HMEO	1/27/2007	20,453.53	0.5	783.66	783.66				50%	20,375.16	20,375.16	20,375.16
PERRY	JOHN	230 SEWER - PUBLIC SERV	600031-5111	MEO	8/6/07	19,334.03	0.0	740.77	-				50%	To DPW	To DPW	To DPW
PERRY	SCOTT	230 SEWER - PUBLIC SERV	600031-5111	HEO	9/1/2007	20,453.56	0.5	783.66	783.66				50%	20,375.19	20,375.19	20,375.19
OUT OF GRADE						750.00								750.00	750.00	750.00
Shift Differential -John Clay		230 SEWER - PUBLIC SERV	600031-5111	Base Rate X 8% - 6 months		883.80		67.72	-				50%	-	-	-
						208,717.08	4.7							209,790.37	209,790.37	209,790.37

FY 2013 DETAILED BUDGET REPORT

EXPENSES

Public Services - Sewer Enterprise - 230

ORG	OBJECT	DESCRIPTION	Dept Request	Approved by Mayor	Approved by Council
600032	5211	**ELECTRICITY**			
		Nat'l Grid electricity power to Public Works Garage 1015.00 X 12 = 12185.00	10,200	8,000	8,000
TOTAL		Split with DPW/Water/SEWER	**10,200**	**8,000**	**8,000**
600032	5215	**NATURAL GAS**			
		Keyspan - avg. monthly $533 x 12 = $6396.	9,180	9,180	9,180
		Metromedia - avg. monthly $942.33 x 12 = $11308.00			
TOTAL		Split with DPW/Water/SEWER	**9,180**	**9,180**	**9,180**
600032	5251	**UTILITY SERVICE REPAIR & MAINT**			
		E. J. Prescott - pvc pipe, valves, covers, frames, gaskets, & misc. items $5000. +/-	10,399	10,399	10,399
TOTAL			**10,399**	**10,399**	**10,399**
600032	5301	**POLICE DETAIL**			
		needed for road work during water sewer line repairs in roads	5,000	5,000	5,000
TOTAL			**5,000**	**5,000**	**5,000**
600032	5317	**EDUCATIONAL TRAINING**			
		New England Water Works Assoc. for employee recertifications			
		Misc. training courses as needed inservices	500	500	500
TOTAL			**500**	**500**	**500**
600032	5320	**CONTRACTED SERVICES**			
		Trauma Clean, Mackey (videoing)	3,690	3,690	3,690
TOTAL			**3,690**	**3,690**	**3,690**
600032	5421	**OFFICE SUPPLIES (GENERAL)**			
		Copy paper and other misc. general office supplies purchased	750	750	750
TOTAL			**750**	**750**	**750**
600032	5341	**Telephone**			
		50 GPS Phones for DPW Trucks @ 1,287.50 (1/3)	5,150	5,150	5,150
TOTAL			**5,150**	**5,150**	**5,150**
600032	5481	**GASOLINE/DIESEL FUEL**			
		Fuel for Sewer/Water Vehicles	98,000	123,700	123,700
		Mayors figure represents 3 year average of GF/W/S combined			
TOTAL			**98,000**	**123,700**	**123,700**
600032	5483	**VEHICLE PARTS & ACCESSORIES**			
		C & C Auto Parts - State Bid - $20,000-$25,000	20,000	20,000	20,000
		Tires & Tubes purchased under State Bid (Sullivan Tire & Goodyear Tire),.			
TOTAL			**20,000**	**20,000**	**20,000**
600032	5485	**Sweeper**			
		associated costs for sweeper repairs	2,500	2,500	2,500
TOTAL			**2,500**	**2,500**	**2,500**
600032	5839	**INFRASTRUCTURE REPAIR**			
		Misc repairs to infrastructure, aggregate products	15,000	15,000	15,000
TOTAL			**15,000**	**15,000**	**15,000**
TOTAL PROPOSED			**180,369**	**203,869**	**203,869**

Engineering – Sewer Enterprise

Mission Statement – Why We Exist

The Engineering Department provides technical expertise related to connections to, and extension of, the municipal wastewater collection system. All sewer infrastructure improvement projects are managed by the Engineering Department. The City Engineer is Salem's representative on the South Essex Sewerage District's (SESD) board of directors. The Engineering Department manages the contracted operations and maintenance effort, including utility and supply costs, for the City's 8 wastewater pumping stations and mechanical tide gates at the outlet of the Forest River to Salem Harbor.

Engineering is also responsible for the billing of all wastewater expenses, based on usage, to all institutional, commercial, and residential properties in the City that are connected to the municipal collection system, over 12,000 accounts. The water and sewer departments provide customer service in a timely and professional manner in response to billing inquiries, managing current accounts, establishing new accounts, scheduling appointments for meter readers, identifying accounts requiring service, selling meters and deduct meters and processing of over 4,000 water and sewer bills monthly; approximately 25% requiring analysis and estimating. Funding for the efforts described herein is derived from the Sewer Enterprise System.

Significant Budget & Staffing Changes For FY 2013

There is a part time intern recommended to assist in various projects during the summer timeframe. A 19 hour part time person has been requested to help with the various administrative and billing issues in the Water, Sewer and Trash Departments

Recent Accomplishments

- Continued efforts to identify and remove illicit (direct sanitary) connections to the City's drainage systems. Efforts have focused on the South and North River outfall locations, in response to Notices of Non-Compliance issued to the City from DEP, and recently completed audit by US EPA.
- Managed for the fourth year liens on overdue water, sewer and trash bills to 4th quarter real estate tax bills; resulting in major revenue influx, estimated at over $400,000 (sewer only). Initiated liens on condo developments owing over $600.
- Advanced CIP funded projects to address flooding issues and storm water collection system deficiencies city-wide, including the South River, Forrester Street, Station Road and Moffat Road.
- Advanced a city-wide Infiltration / Inflow (I/I) Study which metered the entire city's wastewater collection system and identified areas cost effective for further study. This project is being funded through SESD's capital improvements account and is ultimately a cost reducing effort, as extraneous flows to SESD will be eliminated, reducing Salem's flow component. Bridge St. Sewer improvements were completed using I/I funds from SESP.
- Managed new contract operator for the City's wastewater pumping stations.
- Continued efforts to streamline the water and sewer billing system and to expeditiously resolve any billing disputes in a customer friendly manner. Implemented new handheld and fixed read software; worked with IT to ensure smooth transitions

- Worked on resolving many issues within the new meter project, quality control of all meters input to new system, etc. Have current effectively troubleshot dozens of meter issues monthly; input over 3,000 meters automatically into Munis (never been done with Neptune meters before).

FY 2013 Goals & Objectives

- Continue illicit connection detection and removal program.
- Address requirements of US EPA court order relative to storm water issues.
- Continue resolving flooding and collection system deficiencies city-wide.
- Continue Infiltration & Inflow study.
- Manage the contractor operator of the City's wastewater pump stations.
- Manage the City's efforts related to EPA's newly mandated city-wide storm water permit, which will require expenditures on our storm water collection and conveyance systems.
- Evaluate the need for sewer extensions in areas currently unsewered.

Outcomes and Performance Measurers	Actual FY 2010	Actual FY 2011	Estimated FY 2012	Estimated FY 2013
Number of new 5/8 inch meters and/or heads installed	75	56	55	55
Number of over 5/8 inch meters installed	15	4	5	5
Number of on-site appointments	595	320	300	300
Number of meters installed from ARM program		3,200	6,000	3,200

How FY 2013 Departmental Goals Relate to City's Overall Long & Short Term Goals

- Both the City's long and short term goals for sustainable infrastructure will be met with the departments' goals, by reinvesting and rehabilitating the city's wastewater and storm water collection and conveyance infrastructure.

CITY OF SALEM - FY 2013 OPERATING BUDGET

			Expenditures FY 2011	Adopted Budget FY 2012	Adjusted Budget FY 2012	Y-T-D Expenses FY 2012	Department FY 2013	Mayor FY 2013	Council FY 2013
Sewer-Engineer-Personnel									
600131	5111	SALARIES-FULL TIME	164,487.00	169,197.00	169,197.00	167,932.48	168,549.00	171,568.00	171,568.00
600131	5113	SALARIES-PART TIME	0.00	1,400.00	1,400.00	1,340.00	8,669.00	2,800.00	2,800.00
600131	5131	OVERTIME (GENERAL)	4,395.67	5,790.00	5,790.00	5,054.65	5,790.00	5,790.00	5,790.00
600131	5150	FRINGE/STIPENDS	2,300.00	2,300.00	2,300.00	2,300.00	2,300.00	2,300.00	2,300.00
Total	**Sewer-Engineer-Personnel**		**171,182.67**	**178,687.00**	**178,687.00**	**176,627.13**	**185,308.00**	**182,458.00**	**182,458.00**
Sewer-Engineer-Expenses									
600132	5211	ELECTRICITY-PUMP STATION	20,725.31	26,000.00	26,000.00	21,768.30	26,000.00	26,000.00	26,000.00
600132	5277	PHOTOCOPY MACHINE LE	0.00	3,000.00	3,000.00	2,946.02	1,200.00	1,200.00	1,200.00
600132	5278	TELEPHONE EQUIP-PUMP STATION	301.08	1,000.00	1,000.00	931.41	2,800.00	2,800.00	2,800.00
600132	5283	SEWER LINE LEASE	700.00	700.00	700.00	630.00	700.00	700.00	700.00
600132	5305	ACCOUNTING AND AUDIT	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
600132	5306	ADVERTISING	0.00	750.00	750.00	650.81	750.00	750.00	750.00
600132	5317	EDUCATIONAL TRAINING	2,476.25	2,500.00	2,500.00	2,308.00	2,500.00	2,500.00	2,500.00
600132	5320	CONTRACTED SERVICES-MAINT	0.00	0.00	0.00	0.00	50,000.00	50,000.00	50,000.00
600132	5342	POSTAGE	7,200.00	7,200.00	7,200.00	7,200.00	7,200.00	7,200.00	7,200.00
600132	5375	PUMP STAT OP & MAINT	59,902.89	90,000.00	90,000.00	90,000.00	90,000.00	90,000.00	90,000.00
600132	5381	PRINTING AND BINDING	6,800.00	2,000.00	2,000.00	1,895.55	2,000.00	2,000.00	2,000.00
600132	5421	OFFICE SUPPLIES (GEN	796.07	2,000.00	2,000.00	1,949.16	2,500.00	2,500.00	2,500.00
600132	5445	PUMP STATION SUPPL	6,136.48	15,000.00	15,000.00	3,138.49	15,000.00	15,000.00	15,000.00
600132	5520	SOFTWARE SUPPORT/ENHANCEMEI	1,876.00	1,300.00	1,300.00	1,000.00	2,500.00	2,500.00	2,500.00
600132	5710	IN STATE TRAVEL/MEETINGS	156.93	500.00	500.00	500.00	500.00	500.00	500.00
600132	5717	PROF LICENSE REIMB	0.00	750.00	750.00	750.00	750.00	750.00	750.00
600132	5780	OTHER EXPENSES	5,846.75	0.00	0.00	0.00	0.00	0.00	0.00
600132	5837	SEWER SYS IMPROV PROG	25,689.68	25,000.00	475,000.00	192,248.25	225,000.00	25,000.00	25,000.00
600132	5869	COMPUTER EQUIP/TECH	2,531.00	7,000.00	7,000.00	7,000.00	1,500.00	1,500.00	1,500.00
Total	**Sewer-Engineer-Expenses**		**143,638.44**	**187,200.00**	**637,200.00**	**337,415.99**	**433,400.00**	**233,400.00**	**233,400.00**
235	**441**	**Department Total**	**314,821.11**	**365,887.00**	**815,887.00**	**514,043.12**	**618,708.00**	**415,858.00**	**415,858.00**

FY 2013 MANAGEMENT, BOARD MEMBERS AND PART-TIME SALARIES

Name		Dept Name	Org/Obj	Job Desc	Hire Date	Voted By Council FY 2012 52.2	Code	FTE	# Hours Wkly = 1	# Board Meetings	Current Rate FY 2012 2.5%	Prop Rate FY 2013 0.0%	Dept Request FY 2013 52.0	Mayor Rate FY 2013 2.0%	Mayor Propsed FY 2013 52.0	Council Voted FY 2013
CRIPPS	CHERYL	235 SEWER-ENGINEERING	600131-5111	SECRETARY		12,399.74		0.3		33%	719.83	719.83	12,352.23	791.81	13,587.46	13,587.46
TALKOWSKI	ELLEN	235 SEWER-ENGINEERING	600131-5111	ADMIN ASSISTANT		4,591.94		0.1		10%	879.68	879.68	4,574.34	967.64	5,031.73	5,031.73
KNOWLTON	DAVID	235 SEWER-ENGINEERING	600131-5111	CITY ENGINEER	5/21/2007	29,951.51		0.3		33%	1,738.74	1,738.74	29,836.75	1,773.51	30,433.49	30,433.49
DUIJVESTEIJN	OLLE	235 SEWER-ENGINEERING	600131-5111	GIS		12,641.27		0.2		20%	1,210.85	1,210.85	12,592.84	1,235.07	12,844.70	12,844.70
ROSE	JULIE	235 SEWER-ENGINEERING	600131-5111	BUSINESS MGR/WTR REG		23,990.34		0.4		40%	1,148.96	1,148.96	23,898.42	1,171.94	24,376.39	24,376.39
						85,622.06		*2.0*			*Total AFSCME 1818*		*85,294.01*		*85,294.01*	*85,294.01*
						169,196.86		**3.4**	**Total Full Time - 5111**				**168,548.60**		**171,567.77**	**171,567.77**
		235 SEWER-ENGINEERING	600131-511:	PT INTERN		1,400.00			35	16 Weeks 50%	10.00	10.00	2,800.00	10.00	2,800.00	2,800.00
	NEW POSITION	235 SEWER-ENGINEERING	600131-511:	PT Admin Assist					19	33%	18.00	18.00	5,868.72	-	-	-
						1,400.00			**Total Partl Time - 5113**				**8,668.72**		**2,800.00**	**2,800.00**
		235 SEWER-ENGINEERING	600131-5131	OVERTIME		5,790.00							5,790.00		5,790.00	5,790.00
		235 SEWER-ENGINEERING	600131-515(	AFSCME Stipend		2,300.00				2.0	1,150.00	1,150.00	2,300.00	1,150.00	2,300.00	2,300.00
						178,686.86		**3.4**	**Department Total**				**185,307.32**		**182,457.77**	**182,457.77**

	FY 2011	FY 2012	FY 2013	Variance
Full-Time Equivalent Employees:	3.4	3.4	3.4	0.0

FY 2013 AFSCME 1818 Union Employee Rates

EMPLOYEE NAME		Department	Org/Object	Job Title	Hire Date	Voted By Council FY 2012 52.2	FTE	Rate FY 2012 0.0%	Rate FY 2013 0.0%	STEP INCREASES Date	Rate	# Wks Old	New		Dept Request FY 2013 52	Mayor FY 2013 52	Council FY 2013 52
BRENNAN	ARTHUR	235 SEWER - ENGINEERING	600131-5111	WATER METER READER	09141998	20,453.61	0.5	783.66	783.66					50%	20,375.24	20,375.24	20,375.24
GRIGGS	DONNA	235 SEWER - ENGINEERING	600131-5111	PRINCIPAL CLERK	2/27/2006	21,115.67	0.5	809.03	809.03					50%	21,034.77	21,034.77	21,034.77
MCCARTHY JR	JOHN	235 SEWER - ENGINEERING	600131-5111	WATER METER READER	04301990	20,453.43	0.5	783.66	783.66					50%	20,375.06	20,375.06	20,375.06
WHITTEN	CYNTHIA	235 SEWER - ENGINEERING	600131-5111	ASST WATER REG	7/1/2003	23,599.36	0.5	904.19	904.19					50%	23,508.94	23,508.94	23,508.94
																-	
						85,622.06	2.0								85,294.01	85,294.01	85,294.01

FY 2013 DETAILED BUDGET REPORT
EXPENSES

Engineering - Sewer Enterprise - 235

ORG	OBJECT	DESCRIPTION	Dept Request	Approved by Mayor	Approved by Council
600132	5211	**ELECTRICITY: Includes electricity for new meter program**			
		Ravenna Ave, Jefferson Ave Pump, Home Street, March Street, Wilson St Pump	26,000	26,000	26,000
		Swampscott Road Pump, Rice Street Gas			
TOTAL			**26,000**	**26,000**	**26,000**
600132	5277	PHOTOCOPY MACHINE LEASE			
		Copier at $200/month; 6 months; half in Water	1,200	1,200	1,200
TOTAL		adding Ellen's copies, 7,000 copies 6 times per year	**1,200**	**1,200**	**1,200**
600132	5278	TELEPHONE EQUIP LEASE			
		Various alarms to support sewer pumping stations	300	300	300
		ATT lease for ARM system-data collectors	2,500	2,500	2,500
TOTAL			**2,800**	**2,800**	**2,800**
600132	5283	SEWER LINE LEASE			
		Fees charge by MBTA for use of lines under commuter rail tracks	700	700	700
TOTAL		Quarterly payments of 78.75 X 4= 315 and one annual payment of 315.00	**700**	**700**	**700**
600132	5305	ACCOUNTING AND AUDITING			
		Annual service for audits, contracted through Finance Dept.	2,500	2,500	2,500
TOTAL			**2,500**	**2,500**	**2,500**
600132	5306	ADVERTISING			
		Newspaper ads	750	750	750
TOTAL			**750**	**750**	**750**
600132	5317	EDUCATIONAL TRAINING			
		Misc. training courses as needed			
		Munis training and support: Crystal Program, Interface with billing, reprogramming liens, etc.	2,500	2,500	2,500
TOTAL		New training is anticipated due to major Munis upgrade expected this year	**2,500**	**2,500**	**2,500**
600132	5320	Contracted Services - Maintenance			
		Annual Catch Basin cleaning	50,000	50,000	50,000
			-	-	-
TOTAL			**50,000**	**50,000**	**50,000**
600132	5342	POSTAGE			
		Total cost of postage for mailing w/s bills @ $1,500/month @ 50%	7,200	7,200	7,200
TOTAL			**7,200**	**7,200**	**7,200**
600132	5375	PUMP STATION OPERATION & MAINT			
			90,000	90,000	90,000
		Water Department in FY13 (60% sewer, 40% water)			
TOTAL			**90,000**	**90,000**	**90,000**
600132	5381	PRINTING AND BINDING			
		Total cost of printing for mailing w/s bills @ 1,500/month @ 50%			
		Inserts once a year	2,000	2,000	2,000
TOTAL			**2,000**	**2,000**	**2,000**

FY 2013 DETAILED BUDGET REPORT
EXPENSES

Engineering - Sewer Enterprise - 235

ORG	OBJECT	DESCRIPTION	Dept Request	Approved by Mayor	Approved by Council
600132	5421	**OFFICE SUPPLIES (GENERAL)**			
		Printer paper - \$500 Printing - \$300 - Misc. general office supplies purchased under State Bid, supplies for office machines: fax, printers, toner, color printer	2,500	2,500	2,500
TOTAL			**2,500**	**2,500**	**2,500**
600132	5445	**PUMP STATION SUPPLIES**			
		50% of costs for pump station op and Main. Will be shared with the Sewer Department in FY13	15,000	15,000	15,000
TOTAL			**15,000**	**15,000**	**15,000**
600132	5520	**COMPUTER SOFTWARE & SUPPORT**			
		GIS licensing-Engineer and Engineer Assistant	2,000	2,000	2,000
		Other software	500	500	500
TOTAL			**2,500**	**2,500**	**2,500**
600132	5710	**IN STATE TRAVEL & MEETINGS**			
		tolls, parking, seminars, etc.	500	500	500
TOTAL			**500**	**500**	**500**
600132	5717	**PROF LICENSE REIMBURSEMENT**			
		Reimbursement for maintenance of licenses for meter readers per AFSCME	750	750	750
TOTAL			**750**	**750**	**750**
600132	5837	**Sewer System Improvement Program**			
		Work contracted for improvements to system to various vendors			
New Line?		***EPA's MS4 Storm water Permit Compliance***			
		Year 8 Annual Report	225,000	25,000	25,000
		Phase II (2011 t0 2016) Notice of inflow			
		City-wide storm water management plan (swamp)			
		Educational Notices distribution			
		Map drainage basin of each outfall, estimate impervious area in each catch basin			
TOTAL			**225,000**	**25,000**	**25,000**
600132	5869	**COMPUTER EQUIPMENT/TECH**			
		Scanner maintenance	1,500	1,500	1,500
TOTAL			**1,500**	**1,500**	**1,500**
TOTAL PROPOSED			**433,400**	**233,400**	**233,400**

Treasurer – Sewer Enterprise – SESD Assessment

Pursuant to Chapter 339 of the Acts of 1925, the South Essex Sewerage Board determines the estimated cost of operations/maintenance and debt service for the Fiscal Year and apportions this amount to the cities, towns, county and Commonwealth served by the District.

Treasurer–Sewer Enterprise–Long Term Debt

On October 15, 2010 the City issued a $15,373,000 bond which combined existing BANS for Water, Sewer and School projects with new funding for Capital Improvement projects. The Sewer Enterprise Principal portion of this Bond is $1,690,000.

Treasurer – Sewer Enterprise – Insurance Deductable

The City has taken an insurance policy to protect itself for City-at-fault sewerage back-ups into private structures. The City pays a deductible on each claim.

CITY OF SALEM - FY 2013 OPERATING BUDGET

Sewer Debt Service

			Expenditures FY 2011	Adopted Budget FY 2012	Adjusted Budget FY 2012	Y-T-D Expenses FY 2012	Department FY 2013	Mayor FY 2013	Council FY 2013
600034	5920A	CIP - 2009-PRIN (11)	0.00	105,000.00	105,000.00	105,000.00	145,000.00	145,000.00	145,000.00
600034	5949A	CIP 2009-INT (11)	23,686.66	61,125.00	61,125.00	61,125.00	88,612.00	88,612.00	88,612.00
600034	5949G	CIP 2012-PRIN	0.00	0.00	0.00	0.00	15,000.00	15,000.00	15,000.00
600034	5949H	CIP 2012-INT	0.00	0.00	0.00	0.00	10,851.00	10,851.00	10,851.00
Total	**Sewer Debt Service**		**23,686.66**	**166,125.00**	**166,125.00**	**166,125.00**	**259,463.00**	**259,463.00**	**259,463.00**
270	**710**	**Department Total**	**23,686.66**	**166,125.00**	**166,125.00**	**166,125.00**	**259,463.00**	**259,463.00**	**259,463.00**

Sewer-Short Term Debt Int-Exp

			Expenditures FY 2011	Adopted Budget FY 2012	Adjusted Budget FY 2012	Y-T-D Expenses FY 2012	Department FY 2013	Mayor FY 2013	Council FY 2013
600035	5925	INTEREST ON NOTES	24,547.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total	**Sewer-Short Term Debt Int-Exp**	**24,547.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
270	**752**	**Department Total**	**24,547.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

CITY OF SALEM - FY 2013 OPERATING BUDGET

			Expenditures FY 2011	Adopted Budget FY 2012	Adjusted Budget FY 2012	Y-T-D Expenses FY 2012	Department FY 2013	Mayor FY 2013	Council FY 2013
Sewer Assessments									
600033	5649	SESD ASSESSMENT	5,987,926.00	6,140,989.00	6,140,989.00	6,140,989.00	5,962,900.00	5,962,900.00	5,962,900.00
Total	**Sewer Assessments**		**5,987,926.00**	**6,140,989.00**	**6,140,989.00**	**6,140,989.00**	**5,962,900.00**	**5,962,900.00**	**5,962,900.00**
270	**840**	**Department Total**	**5,987,926.00**	**6,140,989.00**	**6,140,989.00**	**6,140,989.00**	**5,962,900.00**	**5,962,900.00**	**5,962,900.00**

CITY OF SALEM - FY 2013 OPERATING BUDGET

			Expenditures FY 2011	Adopted Budget FY 2012	Adjusted Budget FY 2012	Y-T-D Expenses FY 2012	Department FY 2013	Mayor FY 2013	Council FY 2013
Sewer Enterprise Fund-Ins Dedu									
600037	5740A	Insurance Deductibles	2,841.00	5,000.00	5,000.00	0.00	5,000.00	5,000.00	5,000.00
Total	**Sewer Enterprise Fund-Ins Dedu**		**2,841.00**	**5,000.00**	**5,000.00**	**0.00**	**5,000.00**	**5,000.00**	**5,000.00**
270	**945**	**Department Total**	**2,841.00**	**5,000.00**	**5,000.00**	**0.00**	**5,000.00**	**5,000.00**	**5,000.00**

FY 2013 DETAILED BUDGET REPORT
EXPENSES

TREASURER - Sewer Assessments - 270

ORG	OBJECT	EXPENSE TITLE	Dept Request	Approved by Mayor	Approved by Council
600034	5920A	**CIP 2009 PRIN (11)**	145,000	145,000	145,000
	5920B	**CIP 2010 PRIN (11)**	-	-	-
	5949A	**CIP 2009 INT (11)**	88,612	88,612	88,612
	5949E	**CIP 2011 INT**	10,851	10,851	10,851
	5949f	**CIP 2011-PRIN**	15,000	15,000	15,000
TOTAL PROPOSED			**259,463**	**259,463**	**259,463**
600035	5925	**Interest on Notes**			
		Interest Figures from Debt Schedule on provided by First Southwest for Series A GO BAN dtd 12/23/09 totalling Bonded 10/15/2010	-	-	-
TOTAL			-	-	-
TOTAL PROPOSED			-	-	-
600033	5649	**SESD Assessment**			
		City's portion of South Essex Sewerage District operating budget FY13 Per SESD	5,962,900	5,962,900	5,962,900
TOTAL			**5,962,900**	**5,962,900**	**5,962,900**
TOTAL PROPOSED			**5,962,900**	**5,962,900**	**5,962,900**

TREASURER - Sewer Enterprise Fund Insurance Deductibles

ORG	OBJECT	EXPENSE TITLE	Dept Request	Approved by Mayor	Approved by Council
600037	5740A	**Sewer Enterprise Fund - Ins Deduc**	5,000	5,000	5,000
		Estimated amount for insurance deductibles related to Sewer claims			
TOTAL			**5,000**	**5,000**	**5,000**
TOTAL PROPOSED			**5,000**	**5,000**	**5,000**