

Board of Commissioners of Trust Funds
Minutes of the December 12, 2019 Meeting

Present: Mayor Driscoll, William P. Goreham, Thaddeus Buczko
Sumner Jones and Richard Lobsitz

The Mayor called the meeting to order at 5:30 PM in the Mayor's Office, City Hall.

The Council on Aging submitted two requests for medication expenses reimbursement. Richard Lobsitz made a motion to approve \$132.40 from the Endicott Fund for the expenses. The motion was seconded by William P. Goreham and voted unanimously.

The Board received a check from the City of Salem for cemetery plots. The check will be deposited at the Eastern Bank in the Perpetual Care Account.
(Check # 00340350 – 11/14/19 - \$2,100.00)

Sumner Jones made a motion to approve the minutes of the November 14, 2019. The motion was seconded by William P. Goreham and voted unanimously.

The Eastern Bank Wealth Mgt. requested a Certificate of Procedures for the checking account. The Clerk will forward the information to the bank.

The Board discussed a business plan for the next six months and agreed on the following meeting dates and times:

January 2020 - No Meeting
February 2020 - No Meeting
March 19, 2020 – Regular Meeting - Eastern Bank Wealth Advisors/Mayor's Office
April 16, 2020 – Regular Meeting – Hear Large Grant Proposals for FY21/Mayor's Office
May 14, 2020 – Regular Meeting – Hear Large Grant Proposals for FY21/Mayor's Office
June 11, 2020 – Regular Meeting – Mayor's Office

At this time the remainder of the year will be as follows:

July 9, 2020
August 13, 2020
September 10, 2020
October – No Meeting
November 12, 2020
December 10, 2020

*All regular meetings are held on Thursdays at 5:30 PM in the Mayor's Office, City Hall Salem.

Respectfully submitted:

F. Kay Fouhey, Clerk

*All minutes are considered to be in draft form until voted on at the next meeting.