



Commonwealth  
of Massachusetts

# Form CPF M T101: CHANGE OF TREASURER; ACCEPTANCE OF OFFICE BY TREASURER MUNICIPAL FORM

Office of Campaign and Political Finance

2018 JAN 18 PM 4:21

File with: City / Town Clerk or Election Commission

CITY CLERK  
SALEM, MASS.

1. Committee Name: No on Question 1

2. New Treasurer\*: Deborah Prentice

\* A public employee may not serve as treasurer of any political committee (see below).

2a. Treasurer's Address: 16 Hardy St

City / State / Zip: Salem MA 01970 Phone #: (978) 744-3608 E-mail: prenticed45@yahoo.com

3. Committee Mailing Address: 16 Hardy St

City / State / Zip: Salem MA 01970 Phone #: (978) 744-3608

I hereby accept the office of Treasurer of the above-named committee. I affirm that I am not a public employee as defined by M.G.L. c. 55, s. 13. I understand that: 1) I am subject to certain duties and liabilities under M.G.L. c. 55, including the timely filing of campaign finance reports and keeping detailed accounts and records of all campaign finance activity for a period of six years from the date of the relevant election; 2) if after my acceptance of this office I become an appointed public employee, I must resign this position and notify OCPF of my resignation; and 3) a candidate or elected official may not serve as treasurer of a political action committee except as authorized by M.G.L. c. 55, s. 5A nor for the political committee organized on his/her behalf.

SIGNED UNDER THE PENALTIES OF PERJURY:

Deborah Prentice  
Treasurer's signature

Date: 1/18/18

## FOR CANDIDATE COMMITTEES ONLY

I hereby consent to the appointment of the new treasurer of this committee.

SIGNED UNDER THE PENALTIES OF PERJURY:

\_\_\_\_\_  
Candidate's signature

Date: \_\_\_\_\_

## DEFINITION OF A PUBLIC EMPLOYEE

M.G.L. Chapter 55, Section 13 states that a person who is employed for compensation by the Commonwealth or any county, city or town (other than an elected official) may not directly or indirectly solicit or receive political contributions. Such persons may not serve as treasurers of any political committee. If you are unsure of your status, please contact OCPF for further guidance.

## SELECTED EXTRACTS FROM M.G.L. C. 55

**Section 3** requires the director to:

"assess a civil penalty for any [late filed] report ... of twenty-five dollars (\$25) per day .... [up to \$5,000 per report]. In the case of failure to file by a candidate or a candidate's committee, the civil penalty shall be assessed against the candidate; and in all other instances, the civil penalty shall be assessed against the treasurer of a political committee ....

**Section 5** outlines statements of organization of political committees:

... Any change in information previously submitted in a statement of organization shall be reported to the director, or if organized for the purpose of a city or town election only, to the city or town clerk, within ten days following the change.

Each political committee shall have a treasurer who shall qualify for his office by filing a written acceptance thereof with the director, or if organized for the purpose of a city or town election only, with the city or town clerk. Said treasurer shall remain subject to all the duties and liabilities imposed by this chapter until his written resignation of the office is received or his successor's written acceptance is filed as aforesaid. No person acting under the authority of, or on behalf of, any political committee shall receive any money or anything of value, or expend or disburse the same, or incur expenses while it has no treasurer qualified as aforesaid, or while the name and address of any of its officers or members, as originally or subsequently chosen, is not filed in accordance with the provisions of this section or chapter 52, as the case may be.

Each treasurer of a political committee shall keep and preserve detailed accounts, vouchers and receipts as prescribed for a candidate by the provisions of section two. Each treasurer of a political committee shall keep said records for a period of six years following the date of the relevant election ....

No expenditure shall be made for, or on behalf of, a political committee without the authorization of the chairman or treasurer, or their designated agents ....



Commonwealth  
of Massachusetts

# Form CPF M T101: CHANGE OF TREASURER; ACCEPTANCE OF OFFICE BY TREASURER MUNICIPAL FORM

Office of Campaign and Political Finance

2018 JAN 18 PM 4:20

CITY CLERK  
SALEM, MASS.

File with: City / Town Clerk or Election Commission

1. Committee Name: No on Question 1

2. New Treasurer\*: Deborah Prentice

\* A public employee may not serve as treasurer of any political committee (see below).

2a. Treasurer's Address: 16 Hardy St

City / State / Zip: Salem MA 01970 Phone #: (978) 744-3608 E-mail: prenticed45@yahoo.com

3. Committee Mailing Address: 16 Hardy St

City / State / Zip: Salem MA 01970 Phone #: (978) 744-3608

I hereby accept the office of Treasurer of the above-named committee. I affirm that I am not a public employee as defined by M.G.L. c. 55, s. 13. I understand that: 1) I am subject to certain duties and liabilities under M.G.L. c. 55, including the timely filing of campaign finance reports and keeping detailed accounts and records of all campaign finance activity for a period of six years from the date of the relevant election; 2) if after my acceptance of this office I become an appointed public employee, I must resign this position and notify OCPF of my resignation; and 3) a candidate or elected official may not serve as treasurer of a political action committee except as authorized by M.G.L. c. 55, s. 5A nor for the political committee organized on his/her behalf.

SIGNED UNDER THE PENALTIES OF PERJURY:

*Deborah Prentice*  
Treasurer's signature

Date: 1/18/18

## FOR CANDIDATE COMMITTEES ONLY

I hereby consent to the appointment of the new treasurer of this committee.

SIGNED UNDER THE PENALTIES OF PERJURY:

Candidate's signature

Date:

## DEFINITION OF A PUBLIC EMPLOYEE

M.G.L. Chapter 55, Section 13 states that a person who is employed for compensation by the Commonwealth or any county, city or town (other than an elected official) may not directly or indirectly solicit or receive political contributions. Such persons may not serve as treasurers of any political committee. If you are unsure of your status, please contact OCPF for further guidance.

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Each treasurer of a political committee shall keep and preserve detailed accounts, vouchers and receipts as prescribed for a candidate by the provisions of section two. Each treasurer of a political committee shall keep said records for a period of six years following the date of the relevant election ....

No expenditure shall be made for, or on behalf of, a political committee without the authorization of the chairman or treasurer, or their designated agents ....



Commonwealth  
of Massachusetts

# Form CPF M 102: Campaign Finance Report Municipal Form

Office of Campaign and Political Finance

2018 JAN 18 PM 4:21

File with: City or Town Clerk or Election Commission

Fill in Reporting Period dates: Beginning Date: Oct 1, 2017 Ending Date: Dec 31, 2017

CITY CLERK  
SALEM, MASS.

Type of Report: (Check one)

☐ 8th day preceding preliminary ☐ 8th day preceding election ☐ 30 day after election ☒ year-end report ☐ dissolution

Candidate Full Name (if applicable)	No on Question 1
Office Sought and District	Committee Name
Residential Address	Deborah Prentice
E-mail:	Name of Committee Treasurer
Phone # (optional):	16 Hardy St
	Committee Mailing Address
	E-mail: prenticed45@yahoo.com
	Phone # (optional): (978) 744-3608

## SUMMARY BALANCE INFORMATION:

Line 1: Ending Balance from previous report	0
Line 2: Total receipts this period (page 3, line 11)	1,190
Line 3: Subtotal (line 1 plus line 2)	1,190
Line 4: Total expenditures this period (page 5, line 14)	1,190
Line 5: Ending Balance (line 3 minus line 4)	0
Line 6: Total in-kind contributions this period (page 6)	596.43
Line 7: Total (all) outstanding liabilities (page 7)	0
Line 8: Name of bank(s) used:	Salem Five Cents Savings Bank

### Affidavit of Committee Treasurer:

I certify that I have examined this report including attached schedules and it is, to the best of my knowledge and belief, a true and complete statement of all campaign finance activity, including all contributions, loans, receipts, expenditures, disbursements, in-kind contributions and liabilities for this reporting period and represents the campaign finance activity of all persons acting under the authority or on behalf of this committee in accordance with the requirements of M.G.L. c. 55.

Signed under the penalties of perjury: Deborah Prentice (Treasurer's signature) Date: 1/18/18

### FOR CANDIDATE FILINGS ONLY: Affidavit of Candidate: (check 1 box only)

#### Candidate with Committee and no activity independent of the committee

☐ I certify that I have examined this report including attached schedules and it is, to the best of my knowledge and belief, a true and complete statement of all campaign finance activity, of all persons acting under the authority or on behalf of this committee in accordance with the requirements of M.G.L. c. 55. I have not received any contributions, incurred any liabilities nor made any expenditures on my behalf during this reporting period.

#### Candidate without Committee OR Candidate with independent activity filing separate report

☐ I certify that I have examined this report including attached schedules and it is, to the best of my knowledge and belief, a true and complete statement of all campaign finance activity, including contributions, loans, receipts, expenditures, disbursements, in-kind contributions and liabilities for this reporting period and represents the campaign finance activity of all persons acting under the authority or on behalf of this committee in accordance with the requirements of M.G.L. c. 55.

Signed under the penalties of perjury: \_\_\_\_\_ (Candidate's signature)

Date: \_\_\_\_\_

## SCHEDULE A: RECEIPTS

*M.G.L. c. 55 requires that the name and residential address be reported, in alphabetical order, for all receipts over \$50 in a calendar year. Committees must keep detailed accounts and records of all receipts, but need only itemize those receipts over \$50. In addition, the occupation and employer must be reported for all persons who contribute \$200 or more in a calendar year.*

**(A "Schedule A: Receipts" attachment is available to complete, print and attach to this report, if additional pages are required to report all receipts. Please include your committee name and a page number on each page.)**

Date Received	Name and Residential Address (alphabetical listing required)	Amount	Occupation & Employer (for contributions of \$200 or more)
Oct 12, 2017	Kennedy, Robert P 8 Dibiase St Salem, MA 01970	100	Retired
Oct 30, 2017	Kennedy, Robert P 8 Dibiase St Salem, MA 01970	100	Retired
Oct 8, 2017	Prentice, Deborah 16 Hardy St Salem, MA 01970	100	Retired
Nov 1, 2017	Quinn, Colleen North St Salem, MA 01970	100	Retired
Line 9: Total Receipts over \$50 (or listed above)		400	
Line 10: Total Receipts \$50 and under* (not listed above)		790	
<b>Line 11: TOTAL RECEIPTS IN THE PERIOD</b>		<b>1,190</b>	← Enter on page 1, line 2

\* If you have itemized receipts of \$50 and under, include them in line 9. Line 10 should include only those receipts not itemized above.

**SCHEDULE A: RECEIPTS (continued)**

<b>Date Received</b>	<b>Name and Residential Address (alphabetical listing required)</b>	<b>Amount</b>	<b>Occupation &amp; Employer (for contributions of \$200 or more)</b>
<b>Line 9: Total Receipts over \$50 (or listed above)</b>		400	
<b>Line 10: Total Receipts \$50 and under* (not listed above)</b>		790	
<b>Line 11: TOTAL RECEIPTS IN THE PERIOD</b>		1,190	← Enter on page 1, line 2

\* If you have itemized receipts of \$50 and under, include them in line 9. Line 10 should include only those receipts not itemized above.

## SCHEDULE B: EXPENDITURES

*M.G.L. c. 55 requires committees to list, in alphabetical order, all expenditures over \$50 in a reporting period. Committees must keep detailed accounts and records of all expenditures, but need only itemize those over \$50. Expenditures \$50 and under may be added together, from committee records, and reported on line 13.*

(A "Schedule B: Expenditures" attachment is available to complete, print and attach to this report, if additional pages are required to report all expenditures. Please include your committee name and a page number on each page.)

Date Paid	To Whom Paid (alphabetical listing)	Address	Purpose of Expenditure	Amount
Dec 28, 2017	Prentice, Deborah	16 Hardy St Salem, MA 01970	Postage reimbursement	101.85
Dec 28, 2017	Stacy, Todd	PO Box 1022 Salem, MA 01970	Web services	60
Nov 1, 2017	Stripe.com	185 Berry St Ste 550 San Francisco, CA 94107-9105	Web services - donation processing	38.15
Oct 30, 2017	USPS	2 Margin St. Salem, MA 0970	Postage	990
Line 12: Total Expenditures over \$50 (or listed above)				1,190.
Line 13: Total Expenditures \$50 and under* (not listed above)				
Line 14: TOTAL EXPENDITURES IN THE PERIOD				1,190.

Enter on page 1, line 4 →

\* If you have itemized expenditures of \$50 and under, include them in line 12. Line 13 should include only those expenditures not itemized above.



**SCHEDULE B: EXPENDITURES (continued)**[illegible]

\* If you have itemized expenditures of \$50 and under, include them in line 12. Line 13 should include only those expenditures not itemized above.

## SCHEDULE C: "IN-KIND" CONTRIBUTIONS

Please itemize contributors who have made in-kind contributions of more than \$50. In-kind contributions \$50 and under may be added together from the committee's records and included in line 6 on page 1.

Date Received	From Whom Received*	Residential Address	Description of Contribution	Value
Oct 30, 2017	Lovely, Mark	205 Highland Ave Salem, MA 01970	Card stock, printer ink Staples	117.16
Nov 8, 2017	Prentice, Deborah	16 Hardy St Salem, MA 01970	Automated Telephone Calls Dialing Services LLC	98.78
Oct 30, 2017	Prentice, Deborah	16 Hardy St Salem, MA 01970	Postage, office supplies USPS	44.25
Oct 15, 2017	Steadman, Maribel	5 Lowell St Salem, MA 01970	Signs SignsOnTheCheap.com	336.24
Line 15: In-Kind Contributions over \$50 (or listed above)				596.43
Line 16: In-Kind Contributions \$50 & under (not listed above)				
Enter on page 1, line 6 → <b>Line 17: TOTAL IN-KIND CONTRIBUTIONS</b>				596.43

\* If an in-kind contribution is received from a person who contributes more than \$50 in a calendar year, you must report the name and address of the contributor; in addition, if the contribution is \$200 or more, you must also report the contributor's occupation and employer.



## SCHEDULE D: LIABILITIES

*M.G.L. c. 55 requires committees to report ALL liabilities which have been reported previously and are still outstanding, as well as those liabilities incurred during this reporting period.*

Date Incurred	To Whom Due	Address	Purpose	Amount
Enter on page 1, line 7 →			<b>Line 18: TOTAL OUTSTANDING LIABILITIES (ALL)</b>	0