



Kimberley Driscoll
Mayor

CITY OF SALEM
SALEM, MASSACHUSETTS
ENGINEERING DEPARTMENT
120 WASHINGTON STREET, 4TH FLOOR
SALEM, MA 01970
Phone: (978) 745-9595
Fax: (978) 745-0349

DAVID H. KNOWLTON, P.E.
CITY ENGINEER

January 12, 2016

To: South Salem Residents and Businesses of:
Broadway, Ocean Ave, Hersey, Meadow and Laurel Streets
Forest Avenue, Lussier and Clifton Streets and abutters to Forest River Park

Re: **Phase II Canal Street Flood Mitigation Project**
Notice of Meeting to present the Project
January 19, 2016 at 7 pm at the Salem State Enterprise Center Conference room

Dear Residents and Businesses:

This notice has been prepared to invite you to the above referenced meeting to discuss the City's upcoming flood mitigation project on your street. A copy of the meeting agenda is on the back of this notice.

This project will address long standing flooding problems in the area. The project is comprised of drainage improvements on Broadway, Ocean Ave, Hersey, Meadow and Laurel Streets; an underground storage tank and pumps station located on the O'Keefe Center Parking lot; force main piping on Forest Ave and Clifton Street, as well as improvements to the Forest River Park. The Project plans are being finalized and the City anticipates bidding this project this winter, with construction starting this Spring/Summer 2016.

This meeting will provide you an opportunity to learn more about the Project and what construction activities are planned as this very important City project commences. Please plan to attend this important meeting, as the utility project may have direct impact on your property and/or business.

If you cannot attend, please contact this office as soon as possible so that we may update you personally. If you have any question, or need additional information, please call me at 978.619.5673. Thank you in advance for your attendance at this meeting and support for this very important project for the City of Salem.

Very truly yours,

David H. Knowlton, P.E.
City Engineer

PHASE II CANAL STREET FLOOD MITIGATION PROJECT MEETING AGENDA

presented by:
David H. Knowlton, P.E., City Engineer
Giovanna Zabaleta, Junior Engineer

1. **Introductions**
2. **Community Relations / Communications**
 - a. 2 week look ahead
 - b. Continuation of Special Needs – Giovanna Zabaleta
 - c. Helpful hints during construction – Giovanna Zabaleta
 - d. Engineering Department Website - http://www.salem.com/Pages/SalemMA_Engineer/index
3. **Scope of Work**
 - a. History of Flooding in the Area
 - b. Phase I work
 - c. Phase II work
 - i. New Drains in Broadway, Ocean Ave, Hersey, Meadow and Laurel Streets
 - ii. Underground storage tank and pumps station located on the O'Keefe Center Parking lot
 - iii. Force main piping on Forest Ave and Clifton Street
 - iv. Forest River Park Improvements
 - v. Associated work
 1. Sewer, water and drain upgrades as needed
 2. Surface enhancements
 - a. Curb to curb re-paving
 - b. New sidewalks, crosswalks, handicap ramps as needed
 - c. Bike accommodations from canal Street to Forrest River Park
 - i. Forest Avenue and Clifton Street
4. **Schedule/Sequence of Construction**
 - a. To be determined when project is bid and awarded to a contractor
5. **Construction Preview**
 - a. What to expect: Dirty, Noisy, Dusty
 - b. Traffic and parking impacts
 - c. Work days, hours
 - d. Access to businesses will be impacted
 - e. Staging area
6. **Question and Answers**