



Kimberley Driscoll
Mayor

CITY OF SALEM
SALEM, MASSACHUSETTS
ENGINEERING DEPARTMENT
98 WASHINGTON STREET, 2ND FLOOR
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DAVID H. KNOWLTON, P.E.
CITY ENGINEER / DPS DIRECTOR

September 15, 2020

NEIGHBORHOOD PRECONSTRUCTION MEETING AGENDA

6:00 p.m. at Bates School Parking Lot

Bates School – Safe Routes to School Project

Presented by:
David H. Knowlton, P.E., City Engineer / DPS Director
Ricard Desantis, Massdot
Bill Shea, Project Manager, James W. Flett Co., Inc.

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1. **Introductions**
 2. **Community Relations**
 - a. Who to contact
 - i. Carmen Ilardi, Massdot Resident Project Engineer
Cell: (617) 866-8760
Email: carmen.ilardi@state.ma.us
 - ii. Scott Buckman, Project Superintendent (Contractor), James W. Flett Co., Inc.
Cell 339-237-2807
 - b. Notices – start of construction, prior to planned service disruption
 - c. Continuation of Special Needs
 - d. Helpful hints during construction
 - e. Engineering Department Website - http://www.salem.com/Pages/SalemMA_Engineer/index
 - f. 2 week look ahead, posted on website
 - g. Email blasts

3. Project Overview/Limit of Work

- a. Intersection of Liberty Hill Ave and Appleton St to School
 - i. Gas Replacement
 - 1. 2 crews
 - a. Liberty Hill Ave
 - b. Intersection of Liberty Hill Ave and Appleton St
 - 2. Saturday Work
 - ii. Roadway Improvements

4. Scope of Work / Sequence

- i. Gas work
 - 1. New main and services to abutters
- ii. Roadway work
 - 1. Drainage Improvements (inlet relocations)
 - 2. Remove and re-set curbs
 - 3. Remove existing sidewalk materials with concrete
 - 4. New handicap accessible ramps
 - 5. Resurface Roadway
- iii. Trench Paving Repaired Regularly
- iv. Gas completed first, then Roadway work
- v. Final paving completed by the of this construction season, weather permitting
- vi. Final striping, clean-up in Spring 2021

5. Construction Preview

- a. What to expect
- b. Dirty, Noisy, Dusty
- c. Traffic and parking impacts
 - i. No parking when contractors are working
 - ii. Police details assist with vehicular and pedestrian traffic through work zone
- d. Work days, hours
- e. Access to homes
- f. Staging area

6. Question and Answers



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**Este es un aviso importante
por favor asegúrese que sea traducido**

September 15, 2020

**Aviso importante: Por favor, traduzcan inmediatamente el presente texto.
Por favor, é muito importante que isto seja traduzido imediatamente.
Informazioni importanti: richiederne la traduzione.**

Safe Routes to School Project: Bates School and Liberty Hill Ave

Helpful Hints Fact Sheet to Ease the Impact of Construction *Safety is our Most Important Business*

Maintaining a safe construction work zone in your neighborhood is the top priority of the City of Salem for this Project.

You can help by:

Reminding children **EVERYDAY** to walk only in the marked pedestrian access ways. Caution them to stay away from the work sites and construction equipment. Residents and businesses should familiarize themselves with the work zone and learn first hand about pedestrian detours so they can instruct their children and patrons. As the project progresses, **Carmen Hardi, Massdot Resident Project Engineer, Cell: (617) 866-8760** and Construction Superintendent and their staff will be onsite to assist residents and businesses with access issues.

Senior citizens and people with disabilities, please take advantage of the Resident Engineer's assistance to get you through any rough areas in front of your homes. He is there to help you.

Cars and Parking

Please follow the parking instructions posted on street signs provided by the Contractor. In addition, the contractor will post signs on the street in the vicinity of the construction site. During the day, when necessary, residents may need to plan to park on other streets, as access may be difficult due to the nature of this construction.

Access

Residents will always have access to their homes. Temporary, short-term driveway or parking lot closures may be required, due to the nature of the construction. Advanced notice will be given to you in anticipation of those situations; your advanced cooperation is appreciated.

If deliveries need to be made to your home or business or service/repairmen need access, **please coordinate the timing of these activities with Cheryl Cripps of the City of Salem Engineering Department (978.619.5673)**. Please remember that advance notice of these activities will help us all!

To assist us in this effort, we have developed a Continuation of Special Needs Form. For recurring activities that require daily and or weekly access to your home or business or planned special events, please fill out the form and return it to the City's Engineering Department. These forms are confidential between yourself and the project representatives. The Resident Engineer will make every effort to make arrangements ahead of time to maintain access to your home or business for these activities.

Be assured that access will always be available for emergency services: ambulance, police, fire, DPW services and utility repair crews, and for the customers of and deliveries to businesses. City services will continue throughout the construction period including snow removal, rubbish and recycle pick-ups, etc.

An Ounce of Precaution is Worth a Pound of Cure

There will be a certain amount of vibration associated with the construction of the roadway improvements. Take preventive measures to safeguard belongings during this construction activity.

Consider protecting valuable pictures, plants and knick-knacks by removing them from walls and from other vulnerable positions such as: door lintels, shelves, window sills, hutches, china cabinets, end tables, coffee tables and any other areas perceived as being vulnerable to vibrations. **A rule we often use is: If the vibrations from a slamming door are a concern to you on the placement of your valuables they should be protected.**

In addition, please remove wind chimes and other porch and garden ornamentation that may be adversely impacted by the construction.



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Continuation of Special Needs

***Safe Routes to School Project:
Bates School and Liberty Hill Ave***

Name: _____

Address: _____

Daytime Phone Number: _____ Evening Phone Number: _____

Name or Type of Service: _____

Days Service is performed: _____ Time: _____

Will this service be performed during the entire length of the project (3 months)? Yes No

If no, when will the service start and end: _____

Is there any other information we should know about regarding this service that will help us to maintain its quality of delivery? Please attach additional documentation, if needed

Please return this form to the person listed below, or if you have any questions, please contact:

Cheryl Cripps
City of Salem
Engineering Department
98 Washington Street, 2nd Floor
Salem, MA 01970
Fax 978.745.0349
Phone 978.619.5673
Email:ccripps@salem.com