

COMMUNITY PRESERVATION COMMITTEE
MINUTES
October 11, 2022

A regular meeting of the Community Preservation Committee (CPC) was held on Tuesday, October 11, 2022 at 6:00 pm via remote participation through Zoom. Present were Vice Chair Carole Hamilton, John Boris, Bob Callahan, Mark Pattison, Deborah Greel and Kate Martin. Also present was Patti Kelleher of the City of Salem Department of Planning & Community Development. Not present: Bart Hoskins, Joy Livramento-Bryant

Public Hearing and Comment

Ms. Kelleher stated that the purpose of this public hearing is to solicit input regarding the development of this year's Community Preservation Plan (for FY23). The Plan will be used to guide the Community Preservation Committee's decision-making when reviewing and recommending project applications for Community Preservation Act funding.

Ms. Kelleher provided a PowerPoint presentation overview of the CPA.

Ms. Hamilton opened up the public hearing to questions and comments

Public Comment

Christopher Patzke spoke on the care of Salem's cultural landscapes and expressed his concern about projects receiving CPA funds that don't meet the Secretary of the Interior's Standards for Historic Preservation. He recommended that no additional CPA funding be allocated for Pioneer Village and Camp Naumkeag.

There were no further comments.

MOTION/VOTE: Mr. Callahan made a motion to close the public hearing portion of the meeting. Mr. Boris seconded the motion, all were in favor and the motion so carried.

Review and Vote on Proposed revisions to Eligibility Applications and Full Applications

Ms. Kelleher presented proposed changes to the Eligibility Form and Application Form.

Ms. Greel expressed concern about the proposed addition to the forms that states that the CPC will fund only exterior work. Mr. Pattison agreed noting that this statement would restrict the City's ability to fund restoration of historic interior features of public buildings such as the pews in the Dickson Memorial Chapel. Mr. Callahan and Ms. Hamilton agreed.

Ms. Hamilton recommended revising the proposed language to read "CPA funds are primarily for property exteriors."

MOTION/VOTE: Ms. Greel made a motion to approve the revised application forms with the changes noted. Mr. Pattison seconded the motion, all were in favor and the motion so carried.

Other Business

Approval of Minutes – 4/26/22

Mr. Callahan noted that there was an error in the vote/motion for the Dickson Memorial Chapel. Committee members Moriarty and Livramento-Bryant were recorded as voting both in favor and in opposition of the funding. He noted that they voted in opposition.

MOTION/VOTE: Mr. Callahan made a motion to approve the minutes of April 26, 2022 as amended. Mr. Boris seconded the motion, all were in favor (Ms. Martin abstained) and the motion so carried.

Member reports on solicitation of comments from city boards/commission

Ms. Kelleher read the following comment letters:

- The Affordable Housing Trust Fund
- The Bicycling & Share Path Advisory Committee
- The Salem Historical Commission.

Ms. Kelleher stated that she also received a letter from the Planning Board stating that the Planning Board has no formal comments to submit.

Mr. Callahan reported that the Park & Recreation Commission appreciates the number of park and recreational projects funded through the CPA and noted that additional projects will be submitted by the Recreation Department for the upcoming round.

FY23 Funding Round

Ms. Greel recommended that during the FY23 funding round, Committee members complete a full review of each proposed project before voting on individual funding amounts. She noted that last year, some worthy projects were not fully funded because they were the last projects to be considered and limited funding remained.

Funding Availability Update

Ms. Kelleher reported that there is at least \$173,000 that will be available once the MA Department of Revenue certifies it in November. There will be additional funds available once the budget is prepared March, after the State match percentage is announced.

Discussion/Election of Chair and Vice Chair

Ms. Hamilton recommended tabling the vote until the November meeting when all members will be present.

Next Meeting(s):

Ms. Kelleher stated that the next meeting is scheduled for Tuesday, November 8, 2021, which will tentatively be to review the draft plan and any additional comments received from boards or the public. Boards and the public may provide written comment until October 22, 2021.

Ms. Greel noted that this date would conflict with Election Day. Ms. Kelleher recommended moving the meeting to the following Tuesday, November 15, 2022 and the Committee concurred.

There being no further business, Mr. Callahan made a motion to adjourn. Ms. Greel seconded the motion; all were in favor, and the motion so carried.

Respectfully submitted,

Patti Kelleher
CPA Administrator