



Cathy Hoog, Executive Director

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2023 SEP 21 AM 10:34

CLERK  
SALEM MASS

**AGENDA FOR THE  
SPECIAL MEETING  
WEDNESDAY, SEPTEMBER 27, 2023  
6:00 p.m.**

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- I. Call Meeting to Order**
- II. Roll Call**
- III. Acceptance of the Minutes of Previous Meeting(s)**
- Acceptance of Minutes of the Regular Meeting of August 9, 2023
- IV. Tenant/Public Engagement**
- V. Report of the Executive Director**
- Executive Director Report – September 2023
- VI. Communications**
- Updated Waitlist
  - SHA Department Reports ( Move In, Move Out, State and Federal, CHAMP Report, Modernization Report, Voucher Report, Resident Service Coordinators' Reports and Completed Work Orders for Month of August 2023)
  - Correspondence dated July 26, 2023 from Executive Office of Housing & Livable Communities to Chair Charity Lezama RE: Compliance Reserve Fund to cover the cost required to achieve compliance with the Massachusetts Department of Utilities in the amount of \$141,843.00
  - Performance Evaluation for Cathy Hoog for 10/1/2022 to 9/30/2023.
  - Correspondence from Mass NAHRO to Edward M. Augustus, Secretary, Executive Office of Housing and Livable Communities dated August 30, 2023 re: issues and priorities for consideration to be included in the next housing bond bill.
- VII. Reports of the Committees**



**VIII. Unfinished Business**

- Salem Housing Authority – By-Laws  
Discussion on redlined changes

**IX. Recommendations of the Chair**

**X. Report of the Treasurer**

- Bills and Transfers for the period August 1, 2023 through August 31, 2023
- Balance Sheet and Statements of Revenues and Expenses through July 31, 2023
- Balance Sheet and Statements of Revenues and Expenses through August 31, 2023

**XI. New Business**

- PHA Board Resolution – U.S. Department of Housing and Urban Development
- Bid for EOHLC Project 258162 Walkways, Landscaping & Play Structures at Rainbow Terrace 200-2
- Change Order #1 for EOCLC Project 258166 Waterproofing and Brick Repointing at Phillips House 705-4.
- Reject All Bids for Project Based Inspections and Section 8 Housing Quality Standard Inspections
- Price Quotation for Landscape & Snow for Snow Removal Services at 7 Properties from November 1, 2023 through April 30, 2023
- Amendment #19 to the Contract for Financial Assistance (CFA) 5001 in the amount of \$8,865,704.00.
- 2023 Federal Public Housing Flat Rents
- 2023 Payment Standards
- Section 8 Utility Allowance Study
- Annual Employee Appreciation Luncheon

**XII. Other Business /Late Communications**

**XIII. Adjournment**

This notice posted on "Official Bulletin Board"  
City Hall, Salem, Mass. on **SEP 20 2023**  
at **10:34am** in accordance with MGL Chap. 30A  
Sections 18-25.