



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

April 14, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Sam Lim of Atlantic Hall, SSU to the Scholarship and Education Committee for a term of 3 years to expire April 14, 2025.

I recommend confirmation of this reappointment and ask that you join me in thanking Mr. Lim for their continued dedicated service and commitment to our community.

Sincerely,

A handwritten signature in black ink that reads "Kimberley Driscoll". The signature is written in a cursive, flowing style.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

April 14, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Amy Everitt of 14 Columbus Avenue to the Parks & Recreation Commission for a term of 5 years to expire April 25, 2027.

I recommend confirmation of this reappointment and ask that you join me in thanking Ms. Everitt for her continued dedicated service and commitment to our community.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

April 14, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Geraldine Yuhas of 28 C Federal Street to the Board of Health for a term of 3 years to expire April 14, 2025.

I recommend confirmation of this reappointment and ask that you join me in thanking Ms. Yuhas for her continued dedicated service and commitment to our community.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

April 14, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Mr. Johnel Roberts of 135 Lafayette Street #212 to the Parks and Recreation Commission for a five-year term to expire October 18, 2023. Mr. Roberts will fill the seat previously occupied by Mr. Emiluis Perez, who has stepped down from the Commission as he is moving. Please join me thanking Mr. Perez for his service to the Commission and to our community.

Mr. Roberts currently runs the Salem-based Young Soldiers Success Group, a nonprofit organization he founded in 2019 to provide mentoring and athletics programs to youth in the community. A first-generation immigrant from the Dominican Republic, Mr. Roberts has been a deeply engaged and positive contributor to the fabric of our city. He has worked as a staffer at the Boys and Girls Club of Greater Salem's summer camp program, coached 6th and 7th graders on the Salem travel basketball team in the Cape Ann League, and, while a student at Stonehill College pursuing his degree in business administration, volunteered as a coach for the Sharon Shooting Stars basketball league for youth with autism and was a Reading Buddy in the Easton elementary schools.

I strongly recommend confirmation of Mr. Roberts to the Parks and Recreation Commission. We are fortunate that he is willing to serve our community in this capacity and lend his dedication and passion to the Commission and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

April 14, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Veronica Faustino of 64 Rainbow Terrace to the Salem Housing Authority for a five year term to expire April 14, 2027. Ms. Faustino comes with the recommendation of the Salem Housing Authority Tenants Association will fill the seat intended for a tenant representative.

Ms. Faustino is currently the direct service coordinator for the Salem Public Schools' Hawthorne Program, which provides transitional supports for students who have been hospitalized or out of school for medical reasons, as they reintegrate with the district and their classrooms. Prior to that she was an EMT with People Science Inc. Ms. Faustino received her Bachelor's degree from UMass-Boston and completed graduate coursework in mental health counseling and behavioral medicine at Boston University. She serves on the Board of Directors of Family Promise North Shore Boston and chairs the Board's Dismantling Anti-Blackness Committee.

I strongly recommend confirmation of Ms. Faustino's appointment. We are fortunate that she is willing to serve our community in this important role and lend her perspective and dedication to the Authority and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

April 14, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed herewith is a request to accept the following donation from Friends of the Salem Council on Aging in the amount of Two Thousand Four Hundred Forty-Eight Dollars ((\$2,448.00) to be deposited into the Council on Aging Fund 24011-4830. This donation is to cover expenses for Easter meals for homebound seniors.

In order to accept these two donations approval must be given by both the Mayor and City Council. I ask that the members of the City Council join with me in accepting these funds to be used towards the Council on Aging.

Very truly yours,


Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

April 14, 2022

Ordered:

To accept the donation from Friends of the Salem Council on Aging in the amount of Two Thousand Four Hundred Forty-Eight Dollars (\$2,448.00). This donation is to cover expenses for Easter meals for homebound seniors. These funds will be deposited into the COA's Fund 24011-4830 in accordance with the recommendation of Her Honor the Mayor.



CITY OF SALEM, MASSACHUSETTS
PARK, RECREATION & COMMUNITY SERVICES
401 BRIDGE ST., SALEM, MA 01970
(978) 744-0924

KIMBERLEY DRISCOLL
MAYOR

PATRICIA O'BRIEN
SUPERINTENDENT

April 7, 2022

Mayor Kimberley Driscoll
93 Washington Street
Salem, MA 01970

Dear Mayor Driscoll,

The Salem Council on Aging respectfully requests a donation acceptance of \$2,448.00 from the Friends of the Salem COA to be used to pay for Easter meals for homebound or shut-in seniors. As you know, some seniors are isolated without family or a support network. This donation acceptance would allow certain elders the opportunity to receive this special holiday meal delivered by a Friends of the COA volunteer.

Fund 2401
Org/Obj is 24011-4830

Thank you for your consideration.

Sincerely,

Teresa Gove Arnold

Teresa Gove Arnold
Director
Salem Council on Aging



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

April 14, 2022

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Eleven Thousand Dollars (\$11,000.00) from the "Receipts Reserved" funds listed below to the Department of Public Services Burial Account (14112-5383).

FROM			TO	AMOUNT
2430-4800	R/Res Sale of Lots	14112-5383	DPS Burial	\$ 8,000.00
2431-4800	R/Res Sale of Vaults	14112-5383	DPS Burial	\$ 3,000.00
Total:				<u>\$11,000.00</u>

This appropriation is necessary to purchase burial boxes for burial services for the cemetery.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in black ink that reads "Kimberley Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

April 14, 2022

That the sum of Eleven Thousand Dollars (\$11,000.00) is hereby transferred and appropriated from the Receipts Reserved funds listed below to the Department of Public Services Burial Account (14112-5383) in accordance with the recommendation of Her Honor the Mayor.

From		To		Amount
2430-4800	R/Res Sale of Lots	14112-5383	DPS Burial	\$ 8,000.00
2431-4800	R/Res Sale of Vaults	14112-5383	DPS Burial	3,000.00
Total				\$ 11,000.00

CITY OF SALEM – Finance Department

Free Cash, W & S R/E, R/Res & Budget Transfer Request Form

From: DPS
Department

[Signature]
Department Head Authorizing Signature

2/2/22
Date

Budget or R/Res Transfers To: 14112-5383 (Org/Object) Desc: Burial Services Budget Amt: _____ Balance: 1606.94

From: 24301-4800 Desc: Save of Lots Budget Amt: _____ Balance: 12,893
(*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines)

Current Balance in Receipts Reserved Fund Above (if applicable) - \$ _____ Date: _____

Free Cash or Retained Earnings (W/S) To: _____ Desc: _____ Budget Amt: _____ Balance: _____
(Org/Object)
Raise & Appropriate
Please circle one

Amount Requested: \$ 8,000
Reason (Be Specific) Transfer needed for Burial Services @ Cemetery

For Finance Department and Mayor's Use Only:

_____ Budget Transfer _____ Mayor Approval _____ City Council Approval
_____ Free Cash Appropriation – City Council Approval – Gen Fund \$ _____ Free Cash Balance
_____ R/E Appropriation –Water \$ _____ R/E Balance _____ R/E Appropriation Sewer \$ _____ R/E Balance
_____ Receipts Reserve – City Council Approval \$ _____ R/Res Fund Balance
_____ Raise & Appropriate _____ Other _____

Recommendation: ☒ Approved _____ Denied _____

Finance Director

Completed: Date: _____ By: _____ CO # _____ JE#: _____ Transfer #: _____



KIMBERLEY DRISCOLL
MAYOR

DAVID KNOWLTON P.E.
DIRECTOR OF PUBLIC SERVICES

CITY OF SALEM, MASSACHUSETTS

DEPARTMENT OF PUBLIC SERVICES
5 JEFFERSON AVENUE - FACILITY LOCATION
98 WASHINGTON STREET - MAILING ADDRESS
SALEM, MASSACHUSETTS 01970
TEL. (978) 744-3302
FAX (978) 744-6820
DKNOWLTON@SALEM.COM

February 2, 2022

The Honorable Mayor Kimberly Driscoll
City of Salem
93 Washington Street
Salem, Massachusetts 01970

Subject: Burial Services for Q3 FY22

Dear Mayor Driscoll,

We respectfully request an appropriation of funds in the amount of Eleven Thousand, (\$11,000) from the following account:

24301-4800: Sale of Lots – \$8,000
24311-4800: Sale of Vaults - \$3,000

to be transferred into the Public Service Burial Services line – 14112-5383. This appropriation will allow for the burial services and operations for the third quarter of Fiscal year 2022.

Respectfully yours,

A handwritten signature in black ink, appearing to read "David A Knowlton", with a long horizontal flourish extending to the right.

David Knowlton
Director of Public Services

Cc: Anna Freedman
Robert LeBlanc
File Copy



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

April 14, 2022

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Pursuant to M.G. L. Chapter 44, section 64, enclosed herewith is a request to authorize the payment of the below described Fiscal Year 2021 invoice from the Fiscal Year 2022 Police Department budget.

This invoice was not received by June 30, 2021, the end of the fiscal year.

<u>Department</u>	<u>Vendor</u>	<u>Amount</u>
Police	Essex County Craftsmen	\$750.00

M.G.L. Chapter 44, section 64 allows a municipality to pay for prior fiscal year invoices using current fiscal year appropriations by a two-thirds vote of the City Council.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in black ink that reads "Kimberley Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

April 14, 2022

Per MGL Chapter 44 Section 64 which allows for a municipality to pay for prior fiscal year invoices using current fiscal year appropriations by two-thirds vote of the City Council we request the sum of Seven Hundred Fifty Dollars (\$750.00) of outstanding Fiscal Year 2021 invoices is hereby allowed to be paid from the Fiscal Year 2022 Police Department budget as listed below in accordance with the recommendation of Her Honor the Mayor.

Department	Vendor	Amount
Police	Essex County Craftsmen	\$ 750.00
Total		\$ 750.00



CHIEF OF POLICE
LUCAS J. MILLER

City of Salem, Massachusetts
Police Department Headquarters
95 Margin Street
Salem, Massachusetts 01970
(978) 744-2204

March 23, 2022

Mayor Kimberley Driscoll
Salem City Hall
93 Washington Street
Salem, MA 01970

Re: Essex County Craftsmen's November 2020 Invoice #18656

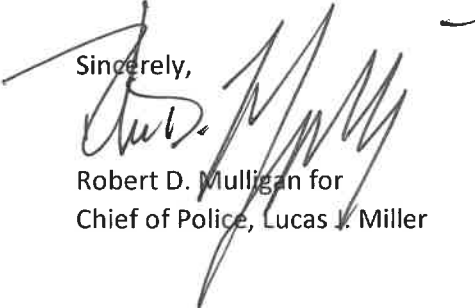
Dear Mayor Driscoll –

I would like to request the attached invoice in the amount of \$750.00 dated November 5, 2020 be paid out our Fiscal Year 2022 Building Maintenance Budget Line (12102-5300).

An emergency call was placed by our custodian for a water leak and Essex County Craftsmen was called in to fix the problem. The repairs were approved by the Captain. However, due to an oversight, a Purchase Order was never issued and we never received the invoice until January 2022. Our office has spoken with Essex County Craftsmen directly to confirm the work was performed and with our Custodian as well.

Due to the fact that this expense occurred from Fiscal Year 2021, we are requesting the amount be paid from our FY2022 Building Maintenance Budget Line.

Sincerely,


Robert D. Mulligan for
Chief of Police, Lucas J. Miller

RMD: jc
Enclosure



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

April 14, 2022

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request to transfer Eight Thousand Nine Hundred Ninety-Seven dollars and Forty-Two cents (\$8,997.42) from the existing Purchasing Department's "FT Salaries" account 11381-5111 to the Purchasing Department's "Telephone-Wireless" account.

Description	Fund	Amount
Telephone-Wireless	11392-5341	\$8,997.42

This transfer is necessary to cover the costs associated with a prior year bill for T-Mobile services.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in black ink that reads "Kimberley Driscoll". The signature is written in a cursive, flowing style.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

April 14, 2022

That the sum of Eight Thousand Nine Hundred Ninety-Seven Dollars and Forty-Two Cents (\$8,997.42) is hereby transferred from the Purchasing Department's "FT Salaries" account (11381-5111) to the Purchasing Department's "Telephone-Wireless" account as provided below to cover payment associated with a prior year bill for T-Mobile services in accordance with the recommendation of Her Honor the Mayor.

Description	Fund	Amount
Telephone-Wireless	11392-5341	\$ 8,997.42
		\$ 8,997.42

CITY OF SALEM – Finance Department

Free Cash, W & S R/E, R/Res & Budget Transfer Request Form

From: Purchasing
Department


Department Head Authorizing Signature

03/28/2022
Date

Budget or R/Res

Budget Amt: \$47,500.00

Transfers

To : 11392-5341

(Org/Object)

Desc: TELEPHONE-Wireless

Balance: \$2,630.96

Budget Amt: \$151,445.00

From : 11381-5111

Desc: SALARIES-FULL TIME

Balance: \$49,276.12

(*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines)

Current Balance in Receipts Reserved Fund Above (if applicable) - \$ _____ Date: _____

Free Cash or To :

Desc:

Budget Amt: _____

Balance: _____

Retained Earnings (W/S) (Org/Object)

Raise & Appropriate

Please circle one

Amount Requested:

~~\$4,715.85~~ \$8,997.42

Reason (Be Specific) In March 2020, the City switched its wireless service to T-Mobile. As part of the incentive to switch, the City was due certain rebates that were not initially reflected on the bill. While those rebates were eventually applied, it was not clear how much of the outstanding balance was actually owed, and due to the change in personnel in the Purchasing office in 2021, these bills were never paid.

For Finance Department and Mayor's Use Only:

☒ Budget Transfer ☒ Mayor Approval ☒ City Council Approval

_____ Free Cash Appropriation – City Council Approval – Gen Fund \$ _____
Free Cash Balance

_____ R/E Appropriation –Water \$ _____ R/E Appropriation Sewer \$ _____
R/E Balance R/E Balance

_____ Receipts Reserve – City Council Approval \$ _____
R/Res Fund Balance

_____ Raise & Appropriate _____ Other _____

Recommendation: ☒ Approved _____ Denied


Finance Director

Completed: Date: _____ By: _____ CO # _____ JE#: _____ Transfer #: _____



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

April 14, 2022

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Pursuant to M.G. L. Chapter 44, section 64, enclosed herewith is a request to authorize the payment of the below described Fiscal Year 2021 invoice from the Fiscal Year 2022 Purchasing Department budget.

This invoice was not received by June 30, 2021, the end of the fiscal year.

<u>Department</u>	<u>Vendor</u>	<u>Amount</u>
Purchasing	T-Mobile	\$4,715.85

M.G.L. Chapter 44, section 64 allows a municipality to pay for prior fiscal year invoices using current fiscal year appropriations by a two-thirds vote of the City Council.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in black ink that reads "Kimberley Driscoll". The signature is written in a cursive style.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

April 14, 2022

Per MGL Chapter 44 Section 64 which allows for a municipality to pay for prior fiscal year invoices using current fiscal year appropriations by two-thirds vote of the City Council we request the sum of Four Thousand Seven Hundred Fifteen Dollars and Eighty-Five Cents (\$4,715.85) of outstanding Fiscal Year 2021 invoices is hereby allowed to be paid from the Fiscal Year 2022 Purchasing Department budget as listed below in accordance with the recommendation of Her Honor the Mayor.

Department	Vendor	Amount
Purchasing	T-Mobile	\$ 4,715.85
Total		\$ 4,715.85



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

April 14, 2022

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request to transfer Fourteen Thousand Five Hundred Dollars (\$14,500.00) from the existing Inspectional Services Department's "FT Salaries" account 12411-5111 to the Inspectional Services Department's "Contracted Services" account 12412-5320.

This transfer is to cover the costs associated with contracted plumbing and gas inspectional services due to department vacancies.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in black ink that reads "Kimberley Driscoll". The signature is written in a cursive, flowing style.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

April 14, 2022

That the sum of Fourteen Thousand Five Hundred Dollars (\$14,500.00) is hereby transferred from the Inspectional Services Department's "FT Salaries" account (12411-5111) to the Inspectional Services Department's "Contracted Services" account as provided below to cover costs associated with contracted plumbing and gas inspectional services due to department vacancies in accordance with the recommendation of Her Honor the Mayor.

Description	Fund	Amount
Contracted Services	12412-5320	\$ 14,500.00
		\$ 14,500.00



KIMBERLEY DRISCOLL
MAYOR

CITY OF SALEM, MASSACHUSETTS

BUILDING DEPARTMENT
98 WASHINGTON STREET, 2ND FLOOR
TEL. (978) 745-9595

THOMAS ST. PIERRE
DIRECTOR OF PUBLIC PROPERTY/BUILDING COMMISSIONER

March 29, 2022

Mayor Kimberley Driscoll
City of Salem
93 Washington Street
Salem, MA 01970

Dear Mayor Driscoll,

I am requesting funds from the Payroll account (12411-5111) be transferred to fund the Contract Services account (12412-5320). The additional funds are needed to cover interim gas and plumbing inspection services for the balance of this fiscal year.

Attached is the completed Budget Transfer Request Form for your review and approval.

Thank you for your attention in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas St. Pierre".

Thomas St. Pierre
Director of Inspectional Services

Enclosure

CITY OF SALEM – Finance Department
Free Cash, W & S R/E, R/Res & Budget Transfer Request Form

From: Inspectional Services

Department


Department Head Authorizing Signature

Date

March 29, 2022

Budget or R/Res

Budget Amt: \$ 20,150.00

Transfers

To : 12412-5320

(Org/Object)

Desc: Contracted Services

Balance: \$ 758.00

From : 12411-5111

Desc: Personnel

Budget Amt: \$ 613,049.00

Balance: \$ 196,933.21

(*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines)

Current Balance in Receipts Reserved Fund Above (if applicable) - \$ _____ Date: _____

Free Cash or

To :

Desc:

Budget Amt: \$ _____

Balance: \$ _____

Retained Earnings (W/S)

(Org/Object)

Raise & Appropriate

Please circle one

Amount Requested:

\$ 14,500.00

Reason (Be Specific) Requesting a transfer of \$14,500 from Personnel account to Contracted Services to cover ongoing plumbing and gas inspectional services until new Plumbing/Gas Inspector is hired.

For Finance Department and Mayor's Use Only:

☒ Budget Transfer

☒ Mayor Approval

☒ City Council Approval

☐ Free Cash Appropriation – City Council Approval – Gen Fund \$ _____

Free Cash Balance

☐ R/E Appropriation –Water \$ _____

R/E Balance

☐ R/E Appropriation Sewer \$ _____

R/E Balance

☐ Receipts Reserve – City Council Approval

\$ _____

R/Res Fund Balance

☐ Raise & Appropriate

☐ Other _____


Finance Director

Recommendation: ☒ Approved ☐ Denied

Completed: Date: _____ By: _____ CO # _____ JE#: _____ Transfer #: _____



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

April 14, 2022

Honorable Salem City Council
City Hall
Salem, Massachusetts 01970

RE: Intergovernmental Transfer of Portion of Public Right of Way next to Crescent Parking
Lot at Commuter Rail Station

Ladies and Gentlemen of the City Council:

On March 24, 2022, the City Council discussed and agreed to surplus and intergovernmentally transfer a 300 square foot area where the Crescent Parking Lot stairway is located to the Salem Redevelopment Authority (SRA). The action involved two orders—first to declare the parcel surplus and second to transfer the parcel to the SRA. The second order was missing from the Council packet and is enclosed herewith.

Sincerely,

A handwritten signature in black ink that reads "Kimberley Driscoll". The signature is written in a cursive, flowing style.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council, April 14, 2022

Ordered: The Mayor is hereby authorized to convey, through an inter-governmental transfer, to the Salem Redevelopment Authority a 300 square foot portion of the City-owned right of way that encompasses the stairs from Bridge Street to the Crescent Lot at 252 Bridge Street as shown on the Plan of Land entitled "252 Bridge Street," prepared by Hancock Associates, 185 Centre Street, Danvers, MA 01923, and dated 3/4/2022, and previously declared surplus property by the City Council.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

April 14, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Order authorizes the Salem Police Department to install video cameras in locations as specified in the enclosed letter from Chief Lucas Miller and summarized below. Council authorization is required for these camera installations pursuant to Section 32-121 of the Code of Ordinances.

- Lafayette Street and Loring Avenue intersection
- North Street and Highland Street intersection
- Loring Avenue and Maple Avenue intersection
- Essex Street and North Street intersection
- Salem Fire Department station exteriors at North Street, Lafayette Street, Loring Avenue, and Essex Street

I recommend adoption of the enclosed Order. If you have any questions regarding this request, please feel free to contact Chief Lucas Miller.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



City of Salem, Massachusetts

Police Department Headquarters

95 Margin Street

Salem, Massachusetts 01970

(978) 744-2204

CHIEF OF POLICE

LUCAS J. MILLER

March 21, 2022

Salem City Council
93 Washington Street
Salem, Massachusetts 01970

Dear City Council Members,

In accordance with Chapter 32, Article 5, Section 32-121 of the Code of Ordinances of the City of Salem, the Salem Police Department respectfully requests authority to install video surveillance camera at the following locations:

Installation of cameras at the intersection of Lafayette Street and Loring Avenue allowing the Department the ability to monitor the traffic congestion and deter criminal activity.

Installation of a camera at the intersection of North Street and Highland Street (Salem/Peabody line) allowing the Department to monitor traffic and capture vehicle license plates to monitor the traffic congestion and deter criminal activity. This project is partially funded (75%) from the 2021 Port Security Grant.

Installation of a camera at the intersection of Loring Avenue and Maple Avenue (Salem/Swampscott line) allowing the Department to monitor traffic and capture vehicle license plates to monitor the traffic congestion and deter criminal activity. This project is partially funded (75%) from the 2021 Port Security Grant.

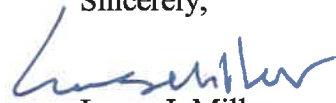
Installation of cameras in front of the four (4) fire stations (North Street, Lafayette Street, Loring Ave, and Essex Street) allowing the Department to monitor traffic and assist in security of the election ballot boxes.

Installation of cameras at 318 Essex Street allowing the Department the ability to monitor the traffic congestion and deter criminal activity in the area of Essex Street and North Street especially during special events (i.e. July 4th, Halloween, etc.). This project is a joint effort with the Peabody Essex Museum.

Per the Ordinance, the above listed security cameras will record video feed only: audio recording will not be conducted. Additionally, public notice of the installation and operation of video cameras will be published on social media.

It is my belief that installation of video surveillance cameras at the above locations will assist this Department in preventing criminal acts and should such acts occur, enable us to respond in a timely manner to take appropriate action.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Lucas J. Miller', is positioned above the printed name and title.

Lucas J. Miller
Chief of Police



CITY OF SALEM

In City Council, April 14, 2022

Ordered: Pursuant to Section 32-121 of the Code of Ordinances the Salem Police Department is hereby authorized and approved to place video surveillance equipment in the following locations:

- (a) Lafayette Street and Loring Avenue intersection
- (b) North Street and Highland Street intersection
- (c) Loring Avenue and Maple Avenue intersection
- (d) Salem Fire Station, 142 North Street
- (e) Chief James F. Brennan Memorial Fire Headquarters, 48 Lafayette Street
- (f) Joseph A. O'Keefe Memorial Fire Station, 64 Loring Avenue
- (g) Salem Fire Station, 415 Essex Street
- (h) 318 Essex Street adjacent to the Essex Street and North Street intersection



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

April 14, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed is an Order authorizing submission of the City's *Application for Federal Assistance* to the U. S. Department of Housing & Urban Development (HUD) for Community Development Block Grant (CDBG) funds for the period of July 1, 2022 through June 30, 2023. For FY23, Salem's estimated CDBG entitlement is \$968,058. In 2020, the City completed its 5-Year Consolidated Plan, outlining Salem's housing, economic and community development needs and funding priorities. In order to receive Federal funds, the City is required to develop Annual Action Plans which put into action the goals and strategies established in the Consolidated Plan.

For the FY23 Action Plan, the process began with a virtual public hearing on January 20, 2022, along with the issuance of a request for funding proposals from agencies to provide housing, economic development and public service programs, and from municipal departments for infrastructure and public facilities improvements. The Draft FY23 Action Plan describes the proposed activities to be undertaken during the upcoming fiscal year. A link to the plan was emailed to you on March 29, 2022. As part of the formal public review process, a 30-day public comment period commenced on March 31st and a virtual public hearing is scheduled for April 21st.

I recommend approval of the application so that it can be transmitted to HUD in a timely manner. Tom Daniel and Jane Guy are available to answer any questions you may have.

Sincerely,

A handwritten signature in black ink that reads "Kimberley Driscoll".

Kimberley Driscoll
Mayor
City of Salem

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

4. Applicant Identifier:

04-6001413

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

City of Salem

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

04-6001413

*** c. UEI:**

EK46K38N6GH6

d. Address:

*** Street1:**

98 Washington Street

Street2:

*** City:**

Salem

County/Parish:

*** State:**

MA: Massachusetts

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

01970/3526

e. Organizational Unit:

Department Name:

Planning & Community Developme

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

*** First Name:**

Tom

Middle Name:

*** Last Name:**

Daniel

Suffix:

Title:

Director

Organizational Affiliation:

City of Salem, Dept. of Planning & Community Development

*** Telephone Number:**

978-619-5685

Fax Number:

*** Email:**

tdaniel@salem.com

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

U.S. Department of Housing & Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-218

CFDA Title:

Community Development Block Grant

* 12. Funding Opportunity Number:

14-218

* Title:

CDBG Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Community Development Block Grant Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="968,058.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="125,000.00"/>
* g. TOTAL	<input type="text" value="1,093,058.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed:



CITY OF SALEM

In City Council,

Ordered:

That the City Council hereby approves the submittal of the City of Salem's Application for Federal Assistance to the United States Department of Housing and Urban Development (HUD) for Community Development Block Grant (CDBG) funds for the period of July 1, 2022 through June 30, 2023 in the amount determined by HUD's formula entitlement allocation (\$968,058 estimated).



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

April 14, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Last year the City updated our Code of Ordinances to ensure gender neutral language and thereby make it more applicable to all persons. In our effort to further ensure that the language in our local laws is inclusive, the enclosed Ordinance has been drafted to change instances of the word “citizen,” except in those places where the language intends to apply specifically to someone of that legal standard.

The enclosed Ordinance does not modify the intention or substance of any of the sections that are included. Rather, it replaces, in ten parts of the Code, the word “citizen” with “resident,” “individual,” or “property owner” depending on the context within which the word “citizen” appears in that section. “Citizen” connotes an individual with specific legal standing, namely United States citizenship. However, these sections of our Code are broadly applicable to any person, or any Salem resident, regardless of their citizenship status, and therefore the language used should reflect that. We are similarly encouraging City departments to be more thoughtful in the use of the word “citizen” in their documents, when they may actually mean “resident.”

In 2017 Salem adopted an ordinance that observed that our city “desires to maintain and foster a culture and environment where our immigrant and refugee residents can fully participate in and be integrated into the social, civic, and economic fabric of their adopted city.” That same ordinance directed that “City employees shall serve all residents and city services shall be accessible to all residents, regardless of immigration status.” While the language changes within this proposed Ordinance may be considered symbolic by some, I view them as a continuation of the commitments and requirements of the 2017 ordinance and therefore recommend its adoption.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem

City of Salem

In the year Two Thousand and Twenty-Two

An Ordinance to ensure a more inclusive municipal Code of Ordinances.

Section 1. Section 2-532 – *Qualifications* of Chapter 2 is hereby amended by replacing the word “citizen” with the word “resident”.

Section 2. Article XV. – *Senior Citizen Tax Work Off Abatement Program* of Chapter 2 is hereby amended in the Article title by replacing the word “Citizen” with the word “Property-Owner”

Section 3. Section 2-1733 – *General duties* of Chapter 2 is hereby amended by replacing the word “citizen” with the word “individual”.

Section 4. Section 14-402 – *Issuance of licenses* of Chapter 14 is hereby amended by replacing the word “citizens” with the word “residents”.

Section 5. Section 24-4 – *Discharging firearms* of Chapter 24 is hereby amended by replacing the word “citizen” with the word “individual.”

Section 6. Section 26-66 – *Purpose and goals* of Chapter 26 is hereby amended in subsection (a) by replacing the word “citizens” with the word “residents” in both instances in which it appears in the subsection.

Section 7. Section 30-30 – *General duties* of Chapter 30 is hereby amended by replacing the word “citizens” with the word “residents.”

Section 8. Section 32-19 – *Constables* of Chapter 32 is hereby amended in subsection (b) by replacing the word “citizens” with the word “residents”.

Section 9. Section 32-130 – *Preamble* of Chapter 32 is hereby amended by replacing the word “citizens” with the word “residents”.

Section 10. Section 32-122 – *Legislative findings* of Chapter 32 is hereby amended in subsection (a) by replacing the word “citizen” with the word “individual” and by adding at the end of subsection (a) “to the extent permitted by law.”

Section 11. This Ordinance shall take effect as provided by City Charter.

Section 1.

ARTICLE XV. - SENIOR CITIZEN PROPERTY-OWNER TAX WORK OFF ABATEMENT PROGRAM

Section 2.

Sec. 2-532. - Qualifications.

The city physician shall be a **citizen resident** of the city and a graduate of a legally incorporated medical school.

Section 3.

Sec. 2-1733. - General duties.

The city purchasing agent shall be the chief procurement officer of the city and as such shall have charge of the city purchasing department and shall purchase all supplies and services for the city or any department thereof, except in an emergency. The purchasing agent shall sell all supplies or materials, whether new or old, that are not needed by the city or any department thereof. The purchasing agent shall keep a record of the prices paid for all materials and supplies. Such record shall be open to the inspection of any **citizen individual**. Each year the city purchasing agent shall at the proper time undertake a collective purchase of clerical supplies for all city departments, except the school department. The city purchasing agent shall act under the direction of the finance director/auditor.

Section 4.

Sec. 14-402. - Issuance of licenses.

The board shall grant a license applied for under this division unless the board specifically finds, after a hearing preceded by at least ten days' written notice to the applicant and states in writing within 30 days next following the close of such hearing that the granting of the license at the premises would lead to or cause an offense under any applicable law, code, or ordinance; or would lead to the creation of a nuisance or otherwise endanger the public health, safety, or order by:

(1) Unreasonably increasing pedestrians or vehicular traffic in the area in which the premises are located; or

(2) Increasing the incidence of illegal or disruptive conduct in the area in which the premises are located; or

(3) Unreasonably increasing the level of noise in the area in which the premises are located; or

(4) Otherwise significantly harming the legitimate protected interests of the affected **citizens residents** of the city.

The board shall consider City Ordinance Chapter 22 (Noise Control), Chapter 14, Article IV (Hours of Operation) and any other relevant local or state laws or regulations when making its decision. The board shall adopt rules and standard conditions for the issuance of license for theatrical exhibitions, public shows, public amusements, concert, dances, cabarets, and exhibitions of every description pursuant to M.G.L.A. c. 140, § 183A. In addition, the board may impose additional conditions upon a license, but said conditions may only relate to compliance with applicable laws or ordinances, or to public safety, health, or order, or to steps required to be taken to guard against creation of a nuisance or to insure adequate safety and security for patrons of the affected public.

Section 5.

Sec. 24-4. - Discharging firearms.

No person shall, except as authorized or required by law, fire or discharge any pistol, rifle or shotgun in the city. This section shall not apply to:

(1) The performance by the marshal or other police officers of their duties.

(2) The use of such weapons at any military exercise or at an established rifle range.

(3) The lawful defense of the person, family or property of any **citizen individual**.

(4) The exercise within the confines of the city's police jurisdiction of the rights and privileges of an owner or lessee of land as set forth in M.G.L.A. c. 131, including coastal duck hunting. However, this subsection shall apply to all waters on the inland side of Lafayette Street and on the seaward side of Lafayette from Pickering Point at Forest River Park to the nearest point along Salem-Marblehead corporation boundary line in Salem Harbor, which area specifically includes Jeggles Island, and as shown as hatched area on the copy of a portion of the 1970 U.S. Geologic Map on file in the city offices.

Section 6.

Sec. 26-66. - Purpose and goals.

(a) The Salem Common is for the use and enjoyment of the **citizens residents** of the city and its visitors. Activities on the common should not interfere or disturb the peace and enjoyment of all the **citizens residents** of the city.

(b) The goals of this policy are to:

(1) Protect the common from adverse wear and tear.

(2) Maintain handicapped accessibility.

(3) Promote the following:

a. Activities which are open to the public for public enjoyment.

b. Passive recreation.

c. Activities which develop public awareness and maintenance of the common.

(c) No activities which will cause damage to the Salem Common will be allowed under any circumstances.

(d) The park and recreation commission shall have sole authority over administering this article and issuing permits for the use of the Salem Common. The police department and the superintendent of parks/recreation and community service director shall have the authority to enforce this article. Under the provisions of this article, the Salem Park and Recreation Commission is hereby designated as the permit agent for the city council. Nothing in this article shall be construed as transferring the statutory jurisdiction of the Salem Common from the Salem City Council to the Salem Park and Recreation Commission.

Section 7.

Sec. 30-30. - General duties.

In addition to the duties prescribed by statute, it shall be the duty of the planning board to study and from time to time point out to the city council such physical improvements as may be deemed desirable, such as the changing of grades and lines of existing streets, the laying out of new streets, ways and squares; the preservation of historical landmarks; the location of statuary, monuments or other works of art; the improvement of the harbor and waterfront; and in general to point out to the city council such recommendations for the industrial, commercial and civic development of the city as may seem for the best interests of the city and its **citizens residents**.

Section 8.

Sec. 32-19. - Constables.

(a) Pursuant to M.G.L.A. ch. 41, § 91, the mayor may appoint constables. Such appointments shall be made for a term not exceeding three years. An application for appointment as constable shall be accompanied by a non-refundable application fee of \$100.00 for first-time applicants to cover the city's cost of processing. There shall also be a fee of \$50.00 for each year of the appointment, payable to the city upon application which shall be refunded in the event the application is not approved. The total number of constables at any one time shall not exceed 100. No fees shall apply to any city employees who are appointed to serve as constables as a part of their city jobs.

(b) Applicants for constable must be at least 21 years of age and submit a written resume and completed application to the mayor containing such information reasonably required by the city for use in determining the fitness, reputation and character of the applicant to hold the office of constable. Proof of appropriate training and/or experience shall be required as a part of this determination. All applicants for appointment or reappointment as constable shall, as part of the application, consent in writing to a background investigation and a Criminal Offender Record Information (CORI) report. These application materials shall be forwarded to the police chief who shall conduct an investigation and make a recommendation to the mayor as to the individual's fitness to serve as a constable. Pursuant to M.G.L.A. ch. 41, § 91B, the application shall include a statement as to the moral character of the applicant signed by a minimum of five **citizens residents** of the community in which the applicant resides, one of whom must be an attorney. All constables shall also be subject to the fingerprinting requirements of section 14-46, and shall, once appointed, receive a photo identification badge issued by the police department.

(c) Prior to appointment, a constable must obtain and submit to the city clerk a surety bond in the amount of \$5,000.00 pursuant to the provisions of M.G.L.A ch. 41, § 92. Said bond shall be maintained throughout the term of the constable's appointment.

(d) Constables appointed pursuant to this ordinance shall be subject at all times to the orders as well as any rules and regulations pertaining to constables issued by the police chief. No constable appointed by the city shall wear a uniform similar to that of the appointed officers of the city's police department, or to that of any other appointed police officers within the Commonwealth, or otherwise attempt to present themselves as an appointed police officer. A constable who possesses a valid license to carry a firearm shall comply with all laws and regulations governing the use and possession of firearms. The mayor may, with the approval of the city council, revoke the appointment of a constable for gross misconduct. Gross misconduct shall include, but not be limited to: (1) failure to follow the police chief's orders; (2) violation of the rules and

regulations governing constables; (3) violation of any provision of this section; and (4) criminal acts in violation of the laws of the United States or any local jurisdiction.

Section 9.

Sec. 32-130. - Preamble.

WHEREAS, the City Council seeks to promote the health, safety and welfare of the **citizens residents** of the City of Salem; and

WHEREAS, pursuant to the Home Rule Amendment to the Massachusetts Constitution, article II, section 6, and the Massachusetts General Laws Chapter 43B, section 13, the City may adopt, amend or repeal local ordinances or by-laws not inconsistent with the constitution or the laws enacted by the general court; and

WHEREAS, pursuant to Massachusetts General Laws Chapter 89, section 9, the City may enact local ordinances or by-laws designating intersections at which vehicular traffic shall stop before entering the intersection, and may erect and maintain traffic control devices; and

WHEREAS, pursuant to Massachusetts General Laws Chapter 90C, section 3, if a police officer observes or has brought to the officer's attention the occurrence of a civil motor vehicle infraction, the officer may issue a written warning or may cite the violator for a civil motor vehicle infraction; and

WHEREAS, pursuant to Massachusetts General Laws Chapter 90C, section 2, a police officer shall record the occurrence of an automobile law violation upon a citation, whether or not the offense occurs within the police officer's presence; and

WHEREAS, pursuant to Massachusetts General Laws Chapter 90C, section 2, where a violator of a traffic ordinance or by-law could not have been stopped or where additional time was reasonably necessary to determine the nature of the violation or the identity of the violator, or where the court finds that a circumstance justifies, a police officer may issue a written citation by mail; and

WHEREAS, pursuant to Massachusetts General Laws Chapter 89, section 9, except when directed to proceed by a police officer, every driver of a vehicle approaching a stop sign or a flashing red signal indication shall stop at a clearly marked stop line; and

WHEREAS, pursuant to Massachusetts General Laws Chapter 90, section 17, no person operating a motor vehicle on any way shall run it at a rate of speed greater than is reasonable and proper; and

WHEREAS, the City's concern over traffic accidents and related fatalities resulting from motorists running red lights and speeding is a legitimate public safety concern of the City which demands the implementation of reasonable regulations; and

WHEREAS, *Automated Photographic Traffic Enforcement Systems* help to bolster and support the efforts of the City's law enforcement personnel in enforcing the City's traffic rules and regulations; and

WHEREAS, it is the intent and purpose of this ordinance to increase safety, decrease fatalities, increase motorist's consciousness, and reduce property loss due to motorists running red lights and speeding.

NOW, THEREFORE, BE IT ORDANED BY THE CITY COUNCIL OF THE CITY OF SALEM, MASSACHUSETTS that the police department is hereby authorized to implement systems to enforce local traffic rules, ordinances, and by-laws with the use of automated photographic traffic control devices that will record photographic images as prima facie evidence of traffic violations and will authorize the police department to issue civil citations and warning notices, or an agent thereof to perform ministerial functions with respect to the issuance of civil citations and warning notices for the violations.

Section 10.

Sec. 32-112. - Legislative findings.

(a) The city council hereby finds and declares that it is the right of every person, regardless of race, color, creed, religion, national origin, sex, age, or disability to be secure and protected from fear, intimidation and physical harm caused by the activities of violent groups and individuals. It is not the intent of this article to interfere with the exercise of the constitutionally protected rights of freedom of expression and association. The city council hereby recognizes the constitutional right of every **citizen individual** to harbor and express beliefs on any lawful subject whatsoever, to lawfully associate with others who share similar beliefs, to petition lawfully constituted authority for a redress of perceived grievances, and to participate in the electoral process **to the extent permitted by law.**

(b) The city council finds, however, that certain neighborhoods and public places throughout the city are negatively impacted by street gangs.

(c) The council further finds that it is prudent to institute reasonable laws so as to make it a violation of a city ordinance to solicit or recruit; conspire to solicit or recruit a juvenile as a member of a criminal street gang or to deter a juvenile from leaving a criminal street gang.

(1) Unreasonably increasing pedestrians or vehicular traffic in the area in which the premises are located; or

(2) Increasing the incidence of illegal or disruptive conduct in the area in which the premises are located; or

(3) Unreasonably increasing the level of noise in the area in which the premises are located; or

(4) Otherwise significantly harming the legitimate protected interests of the affected **citizens residents** of the city.

The board shall consider City Ordinance Chapter 22 (Noise Control), Chapter 14, Article IV (Hours of Operation) and any other relevant local or state laws or regulations when making its decision. The board shall adopt rules and standard conditions for the issuance of license for theatrical exhibitions, public shows, public amusements, concert, dances, cabarets, and exhibitions of every description pursuant to M.G.L.A. c. 140, § 183A. In addition, the board may impose additional conditions upon a license, but said conditions may only relate to compliance with applicable laws or ordinances, or to public safety, health, or order, or to steps required to be taken to guard against creation of a nuisance or to insure adequate safety and security for patrons of the affected public.

Section 5.

Sec. 24-4. - Discharging firearms.

No person shall, except as authorized or required by law, fire or discharge any pistol, rifle or shotgun in the city. This section shall not apply to:

(1) The performance by the marshal or other police officers of their duties.

(2) The use of such weapons at any military exercise or at an established rifle range.

(3) The lawful defense of the person, family or property of any **citizen individual**.

(4) The exercise within the confines of the city's police jurisdiction of the rights and privileges of an owner or lessee of land as set forth in M.G.L.A. c. 131, including coastal duck hunting. However, this subsection shall apply to all waters on the inland side of Lafayette Street and on the seaward side of Lafayette from Pickering Point at Forest River Park to the nearest point along Salem-Marblehead corporation boundary line in Salem Harbor, which area specifically includes Jeggles Island, and as shown as hatched area on the copy of a portion of the 1970 U.S. Geologic Map on file in the city offices.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

April 14, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Ordinances corrects the section of our Code regarding the senior property tax work-off program to ensure the language in the Ordinance is consistent with previously adopted Council Orders.

Specifically, in 2017 the Council voted to increase the amount available under the program to \$1,500 per person. This change was only adopted by Order, however, therefore an Ordinance is required to make the adjustment in the Code.

Additionally, a previously adopted Ordinance updated the maximum number of potential participants in the program from 30 to 60 individuals; however, it was only updated in one of the two parts of the Ordinance that reference the figure. The enclosed Ordinance corrects this so that both parts of the section refer to 60 individuals.

I recommend adoption of the enclosed Ordinance. If you have any questions regarding this request, please feel free to contact Kathleen McCarthy at the Department of Parks, Recreation, and Community Services.

Sincerely,

A handwritten signature in black ink that reads "Kimberley Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS
PARK, RECREATION AND COMMUNITY SERVICES
401 BRIDGE ST., SALEM, MA 01970
(978) 744-0924

March 30, 2022

Honorable Kimberley Driscoll
Mayor, City of Salem
Salem City Hall
Salem, Massachusetts 01970

Dear Mayor Driscoll:

Representing the City of Salem Council on Aging, I am requesting that certain language relative to the senior tax work off abatement program be amended. In 2017, the Council voted to increase the amount available under the program to \$1,500 per person. This change was only adopted by Order. We realize that an Ordinance is required to make the adjustment in the Code. In addition, a previously adopted Ordinance updated the maximum number of potential participants in the program from 30 to 60 individuals; however, it was only updated in one of the two parts of the Ordinance that reference the figure. I respectfully request that the language in the Ordinance be consistent with previously adopted Council Orders as reflected below:

An Ordinance to amend language relative to the senior resident tax work off abatement program.

Section 1. Section 2-2052 *Program guidelines* of Chapter 2 Administration is hereby amended in subsection (a) by deleting the number "\$1,000.00" and replacing it with the number "\$1,500.00".

Section 2. Section 2-2052 *Program guidelines* of Chapter 2 Administration is hereby amended in subsection (d) by deleting the number "30" and replacing it with the number "60".

Section 3. This Ordinance shall take effect as provided by City Charter.

If you have any questions regarding this request, please feel free to contact me or Kathleen McCarthy at the Department of Parks, Recreation, and Community Services. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Teresa Gove Arnold".

Teresa Gove Arnold
Director, Salem Council on Aging

City of Salem

In the year Two Thousand and Twenty-Two

An Ordinance to amend language relative to the senior resident tax work off abatement program.

Section 1. Section 2-2052 *Program guidelines* of Chapter 2 Administration is hereby amended in subsection (a) by deleting the number “\$1,000.00” and replacing it with the number “\$1,500.00”.

Section 2. Section 2-2052 *Program guidelines* of Chapter 2 Administration is hereby amended in subsection (d) by deleting the number “30” and replacing it with the number “60”.

Section 3. This Ordinance shall take effect as provided by City Charter.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

April 14, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed resolution expresses support for the Superintendent of the Salem Public Schools to submit a Statement of Interest (SOI) to the Massachusetts School Building Authority (MSBA).

The SOI outlines and formalizes the City's intention to seek MSBA funding for Phase 2 of the Salem High School. The SOI is a routine measure that the MSBA requires from both the School Committee and the City Council in order for the district to be eligible to apply for funding.

While a SOI is a prerequisite condition for applying for funding, it in no way guarantees that our application to the MSBA will be approved or that funding will be provided. It also does not commit the district or the City to budgeting or expending any funds for this project at this time.

In the interest of keeping our school buildings and renovation program moving forward in a positive direction and on the timetable laid out by the MSBA, I strongly encourage support for this resolution, which is a requirement for the MSBA to consider our SOI. The MSBA requires the SOI be submitted before the close of business on April 29; therefore, I am requesting the City Council vote on these resolutions at your meeting of April 14.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



Resolution

Authorizing Submission of a Statement of Interest to the Massachusetts School Building Authority

Having convened in an open meeting on April 14, 2022, prior to the SOI submission closing date, the **City Council of the City of Salem, Massachusetts**, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated **April 2022** for the **Salem High School** located at **77 Willson Street, Salem, Massachusetts**, which describes and explains the following deficiencies and the priority categories for which an application may be submitted to the Massachusetts School Building Authority in the future:

Priority 1. Replacement or renovation of a building in a condition seriously jeopardizing the health and safety of school children. A significant portion of the building's heating and ventilation system components have either failed, exceeded their useful life, and/or are predicted to fail imminently. In addition, the building contains significant amounts of asbestos. As the building ages and requires more repair and maintenance, the likelihood of damage to asbestos containing materials and the release of asbestos into the school environment is expected to increase.

Priority 5. Replacement, renovation, or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs. As noted above, a significant portion of the building's systems (including roofs, windows, boilers, and HVAC systems) have exceeded their useful life. In addition, automated building control systems no longer function properly requiring frequent manual adjustment of mechanical equipment, significantly impeding our ability to manage and control energy use.

Priority 7. Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements. Over 50% of Salem High School students are currently enrolled in CVTE classes. The demand for programs that are relevant to our community, region, and state employers is growing tremendously. Unfortunately, the building as presently designed and equipped is unable to support the expansion of programs that would meet state requirements for CVTE certification. In addition, the constraints of the building prevent the district from providing a full range of programs in the fine and performing arts, and in the science, technology and engineering areas;

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the **City of Salem, Massachusetts** to filing an application for funding with the Massachusetts School Building Authority.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

April 14, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Ms. Robin Panzer of 12 Woodbury Court to the Salem Cultural Council for a three-year term to expire April 14, 2025. This letter is being submitted to you for informational purposes as no City Council confirmation is required for this appointment.

Ms. Panzer is a communications professional who has worked as a directed study supervisor and faculty advisor at Salem State University and Endicott College. At SSU she has helped manage and grow the university radio station, WMWM. Ms. Panzer earned her Bachelor's degree from Boston University's School of Public Communications and her Master's degree in communications studies from Emerson College. She has volunteered locally providing community outreach and publicity support for the Salem High School Music Boosters and is currently serving on the district's Stakeholder Advisory Team for the ongoing facilities master planning process.

I hope you will join me in welcoming Ms. Panzer to the Cultural Council. We are fortunate that she is willing to serve our community in this capacity and lend her dedication and insights to the Council and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

April 14, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Bruce Cohen of 72 Flint Street to the Salem Recycling Committee. This letter is being provided to you for informational purposes only, as City Council confirmation is not required for this committee.

Mr. Cohen is a committed sustainability advocate and an experienced project manager. He has worked for Fireflower Alternative Energy and Clean Water Action in Boston. Mr. Cohen holds a Bachelor's degree in history from the University of Wisconsin and a Graduate Certificate in Sustainability and Environmental Management from the Harvard Extension School. Locally he volunteers with Sustainable Marblehead on the organization's Clean Energy and Public Policy Committee and with the Salem Pantry.

Please join me in welcoming Mr. Cohen to SalemRecycles. We are fortunate that he is willing to serve our community in this important role and lend his expertise and dedication to the group and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

April 14, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am writing to request that the City Council's Committee of the Whole convene later in April so that City staff working on our American Rescue Plan Act (ARPA) program can provide a public update on the work undertaken to date and the plan moving forward to leverage our first round of ARPA funds for a robust recovery from the pandemic.

Presenters will include David Rodrigues (Director of Recovery Strategy and Initiatives), Nick Downing (Federal Funds Manager), Anna Freedman (Finance Director), and Dominick Pangallo (Chief of Staff).

We look forward to the opportunity to share details about the thoughtful and responsive plan that has been put together based on public feedback from surveys and forums, a careful review of local needs and existing priorities and plans, and the input of a broad group of community stakeholders.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem