



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

June 9, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, J. Michael Sullivan of 10 Lee Street to the Design Review Board for a term of 3 years to expire June 11, 2025.

I recommend confirmation of this reappointment and ask that you join me in thanking Mr. Sullivan for his continued dedicated service and commitment to our community.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

June 9, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Ms. Ariana Lema-Driscoll of 30 Celestial Way to the Beautification Committee for a three-year term to expire June 9, 2025. Ms. Lema-Driscoll will be filling a seat that is currently vacant.

Ms. Lema-Driscoll holds a Bachelor's degree in Agricultural and Natural Resource Economics from the University of Connecticut's College of Agriculture, Health, and Natural Resources and Master's degree from UMass-Boston in Applied Economics. She currently works as a senior data engineer for McKinsey & Company. Ms. Lema-Driscoll is passionate about the natural world and the environment, having interned with DOER's Renewable Energy Division and Save the Bay-Narragansett Bay in college. In addition to being able to assist the Committee enhance its online and digital presence, she has experience in volunteer recruitment and event management.

I strongly recommend confirmation of Ms. Lema-Driscoll to the Beautification Committee. We are fortunate that she is willing to serve our community in this capacity and lend her dedication and passion to the Committee and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

June 9, 2022

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Five Thousand, One-Hundred Twenty-Five Dollars (\$5,125.00) appropriated in the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be paid out for active employees pursuant to collective bargaining agreements with various unions.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Driscoll", is written over the typed name.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

June 9, 2022

That the sum of Five Thousand, One-Hundred Twenty-Five Dollars (\$5,125.00) is hereby appropriated in the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the sick leave buybacks to be paid out for active employees pursuant to collective bargaining agreements with various unions in accordance with the recommendation of Her Honor the Mayor.



KIMBERLEY L. DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN
RESOURCES

CITY OF SALEM MASSACHUSETTS

HUMAN RESOURCES
98 WASHINGTON STREET, 3RD FLOOR
TEL. 978-619-5630

May 25, 2022

Kimberley Driscoll, Mayor
City of Salem
93 Washington Street
Salem, Massachusetts 01970

RE: Retirement Stabilization

Dear Mayor Driscoll:

I am respectfully requesting the amount of \$5,125.00 be appropriated in the Retirement Stabilization Fund for sick leave buybacks submitted in accordance with collective bargaining agreements with our various unions.

Sick leave buy-back to be paid out under this appropriation request are for active employees, not retirees, who wish to take advantage of contractual language allowing members to buyback certain amounts of unused sick leave, on an annual basis. A lump sum request for this purpose will allow us to process those requests.

Thank you for your attention and cooperation with this request, and if you have any questions, please do not hesitate to contact me.

Very truly yours,



Lisa B. Cammarata

cc: File



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

June 9, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Order transfers \$246,427.18 from Free Cash to the Transportation Enhancement Fund (TEF). This represents the amount for this fiscal year to date contributed by marijuana establishments pursuant to their current community host agreements intended for supporting transportation mitigation and alternative transportation modes. Pursuant to state law, these contributions are collected as general fund revenues and must therefore be appropriated by vote to the intended fund.

The TEF is supported by a variety of sources, including these contributions, payments from developer agreements, and the City's share of transportation network fees collected by the Commonwealth. TEF funds are used to support a number of valuable City programs including Salem Skipper, Blue Bikes bike share, and the new Getaround Salem car share program.

As these funds are provided to the City expressly for this purpose within our current agreements, this transfer is simply a housekeeping measure to place the funds into the appropriate account for these purposes. If you have any questions about this Order please feel free to contact Finance Director Anna Freedman or Traffic and Parking Director David Kucharsky.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council,

June 9, 2022

Ordered:

That the sum of Two Hundred Forty-Six Thousand Four Hundred Twenty-Seven Dollars and Eighteen Cents (\$246,427.18) is hereby appropriated and transferred from the "General Fund Balance Reserved for Appropriation – Free Cash" account (1-3245) to the Transit Enhancement Fund as provided in the Cannabis Host Agreements as received to date in Fiscal Year 2022 in accordance with the recommendation of Her Honor the Mayor.

| Description | Amount |
|-------------------------------|---------------------|
| Transit Enhancement Fund (1%) | \$246,427.18 |
| | \$246,427.18 |



City of Salem, Massachusetts

Finance Department
93 Washington Street
Salem, MA 01970
www.salem.com

Kimberley L. Driscoll, Mayor

Anna Freedman, Finance Director

June 6, 2022

Honorable Salem Mayor Kimberley Driscoll
Salem City Hall
Salem, Massachusetts

Dear Honorable Mayor Driscoll:

Enclosed herewith is a request to transfer \$246,427.18 from Free Cash to the Transportation Enhancement Fund (TEF). This amount represents the 1% of gross recreational marijuana sales paid to date in FY2022 to the city of Salem from marijuana retail establishments pursuant to the Cannabis Host Agreements (CBAs), that have not yet transferred to the TEF. As set forth in those CBAs, the 1% in gross sales is to be transferred to the TEF to support transportation initiatives in Salem. To date, funds in the TEF have predominantly supported the Salem Skipper service.

The CBAs require recreational marijuana establishments to annually submit payments to the city within 30 days of 12/31 and 6/30 for recreational sales from the preceding six months. Because Salem has already set its "tax recap" for FY2022, under municipal finance law, we cannot simply appropriate and transfer the 1% amount from the General Fund to the TEF when the payments arrive after 12/31. The amount must be moved from what is known as "Other Available Funds." Thus, this transfer request would move the amount from Free Cash to the TEF. Once we close out FY2022, the amount collected in the General Fund for the 1% of gross recreational marijuana sales will close out to Free Cash, which will thus replenish the amount transferred herein from Free Cash due to the timing dynamic for this transfer.

Please let me know if you would like to discuss further.

Regards,

A handwritten signature in black ink, appearing to be "Anna Freedman", written over a circular stamp.

Anna Freedman
Finance Director

Enclosures



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

June 9, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am writing to request the City Council schedule a Committee of the Whole meeting in order to receive a presentation from the team developing the proposed offshore wind marshalling facility on Salem Harbor.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem

CC: Seth Lattrell, Harbor Planner/Port Deputy
Bill McHugh, Salem Harbormaster