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CITY OF SALEM, MASSACHUSETTS

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MINUTES OF THE SALEM PARK AND RECREATION COMMISSION DECEMBER 20, 2022

A meeting of the Salem Parks and Recreation Commission was held on December 20, 2022, at 6:45 p.m., in person at 401 Bridge Street and via remote participation in accordance with a Chapter 107 of the Act of 2022. Present were: Chair, Amy Everitt; Members: Deborah Amaral and Bob Callahan; Trish O'Brien, Superintendent and Commission Clerk Joanne Roomey. Absent were Johnel Roberts and James Shea.

Ms. Everitt called the meeting to order at 6:45 p.m.

1. Approval of Park and Recreation Commission Minutes November 2022

Mr. Callahan made a motion to approve the Park and Recreation Commission Minutes meeting of November 15, 2022. Ms. Amaral seconded the motion. The motion carried unanimously.

2. Visitors and Requests:

- **Brandon Mustafaraj, Emily Lonergan – Mental Makeover, Salem Common, 5K walk July 30, 2023, 9:00 a.m. to 12:00 p.m.**

Cristian Vandistat appeared who is the IT Director of Mental Makeover and requests permission to set up for a 5K walk on July 30, 2023, from 9:00 a.m. until 12:00 p.m. It is the same route as last year, which was a huge success. He will need power for the DJ and will have games set up and other tents. There will be one educational vendor and one mental health vendor. Jamie's Food truck will set up and give away free roast beef, no money will be exchanged. They will be working with the Board of Health. There were around 300 folks that showed up last year and he is anticipating a little more this year.

There being no further questions or comments regarding this matter, Ms. Amaral moved to approve Mental Makeover at Salem Common for a 5K walk July 30, 2023, 9:00 a.m. to 12:00 p.m. Mr. Callahan seconded the motion. The motion carried unanimously.

- **Amy Brandt – Salem Common Gazebo, Wedding – July 8th 4:45 p.m. to 5:30 p.m.**

The commission reviewed the application of Amy Brandt to use the Salem Common Gazebo for a wedding on July 8, 2023, from 4:45 p.m. to 5:30 p.m. for approximately 120 guests. Everything looked in satisfactory order.

There being no further questions or comments regarding this matter, Ms. Amaral moved to approve the use of the Salem Common Gazebo for a wedding on July 8, 2023 from 4:45 p.m. to 5:30 p.m. Mr. Callahan seconded the motion. The motion carried unanimously.

- **Tiffany Gaddis – Forest River Event Manager/Recreation Assistant - Introduction and Forest River Function Hall rental rates**

Ms. O'Brien introduced Tiffany Gaddis to the commission as the new Forest River Event Manager/Recreation Assistant. She will be handling all the functions in the new hall. Ms. Gaddis is tip certified. Ms. Gaddis created a Forest River Function Room Rates' sheet for residents and non-residents and off-season and in-season prices by comparing them to Winter Island prices. Mr. Callahan suggested looking into partnerships with caterers who possibly have their own liquor licenses. If folks wanted to rent the hall, she could recommend certain caterers for certain functions.

There being no further questions or comments regarding this matter, Ms. Amaral moved to approve the Forest River Function Room Rates for 2023. Mr. Callahan seconded the motion. The motion carried unanimously.

3. Superintendents Report: Financial Reports

Ms. O'Brien went over the Financial Reports

4. Old Business: Dave Kucharsky comments – Salem Willows meters

Mr. Kucharsky was unable to attend the meeting. Ms. O'Brien contacted Mr. Kucharsky regarding what happened in the Willows in the summer with the meters and receipts on regular lots for paid parking. The revenue for the parking went up and there were 42 citations in July. Mr. Callahan said what about June, August and September. Ms. O'Brien said Mr. Kucharsky lost a staff person in July. There are five full-time and one part-time employees. The more money they make through the meters, the more money will go back into the willows.

Mr. Callahan said the whole idea is not to have to do enforcement by having people put money in the meters, but if we don't have enforcement, we will not have what we need. The commission would like to clarify meters that should be in effect this summer since the amounts and signs for parking went up.

5. New Business: None

6. Adjournment

There being no further business to come before the Salem Park and Recreation Commission this evening, Ms. Amaral moved to adjourn the meeting. Seconded by Mr. Callahan. The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Joanne M. Roomey
Commission Clerk