**Salem Cultural Council Meeting Minutes**

**Tuesday, June 2, 2020**

**Virtual Meeting**

*SCC members in attendance: Liz, Courtney, Kelly, Kristen, John, Jess, Matt*

*City staff member in attendance: Julie Barry*

1. FY20 Grant Cycle
	1. Update on received and outstanding grantee contracts/W-9s
		1. All grantees who have completed paperwork have been processed by the city. We have several outstanding grantees who have not submitted paper. Jess to take the action to follow-up with outstanding grantees (project names: Kids Kindness, the Marble Flock, Take Two).
		2. Grantees Carly Dwyer, NAGLY, Jenny Sues are pending funds. Jess to follow-up with the city to get funding released.
		3. Grantee Doreen was not able to receive her funding from FY19 funding cycle. The city has canceled the check and is sending a new check.
	2. Carly Dwyer’s request for a revised program in light of COVID-19
		1. Vote to approve program change
			1. Yays: Courtney, Kelly, Kristen, Matt, John, Jess, Liz
			2. Nays: 0
2. Election for FY21 Officers
	1. Council members confirmed a new leadership structure: two co-chair positions, treasurer, secretary, and function-specific chairs to be determined once new council members are added.
	2. Liz, Courtney, Matt, Kristen are declining to return for a second term.
	3. Council-member vote for officer position, Co-Chair (1)
		1. Nominations: Liz nominates Jess for the position of Co-Chair 1; Matt seconds the nomination.
		2. Vote to confirm:
			1. Yays: Courtney, Kelly, Kristen, Matt, John, Jess, Liz
			2. Nays: 0
	4. Council-member vote for officer position, Co-Chair (2)
		1. Nominations: Jess nominates John for the position of Co-Chair 2, Liz seconds the nomination.
		2. Vote to confirm:
			1. Yays: Courtney, Kelly, Kristen, Matt, John, Jess, Liz
			2. Nays: 0
	5. Council-member vote for officer position, Treasurer
		1. Nominations: No nominations for Treasurer. The vote will be tabled for the next meeting.
	6. Council-member vote for officer position, Secretary tabled.
		1. Nominations: No nominations for Secretary. The vote will be tabled for the next meeting.
	7. Council-member vote for Ex-Officio
		1. Nominations: Liz self-nominates; John seconds.
		2. Vote to confirm:
			1. Yays: Courtney, Kelly, Kristen, Matt, John, Jess, Liz
			2. Nays: 0
3. New Member Recruitment
	1. One application received so far, Sam Lim. New Co-Chairs to reach out to the applicant.
	2. The deadline for new applications has expired. The council has determined to renew the call for new members.
4. Any other business

Know your rights under the Open Meeting Law M.G.L. c. 30A §§18-25 &

City Ordinance Sections 2-2028 through 2-2033.