



CITY OF SALEM, MASSACHUSETTS

SALEM HARBOR PORT AUTHORITY

MEETING MINUTES: May 02, 2019

A public meeting of the Salem Harbor Port Authority was convened at 5:00 pm in the large conference room located on the ground floor of Salem City Hall Annex, 98 Washington Street.

Members present: Michael Rutstein ©, Mayor Kim Driscoll; Bob McCarthy- Ward 1 Councilor and Meaghan LeClerc.

Absent: Fred Atkins

Others Present: Kathy Winn – Deputy Planner, Bill McHugh – Harbormaster/ FSO, Kate Fox-Executive Director, Destination Salem.

Meeting called to order at 5:04pm.

Minutes from the meeting convened on April 4, 2019 were reviewed. Motion by Mr. Rutstein and second by Ms. Leclerc to accept as recorded, Unanimous approval.

Captain Jeff Monroe, Director of Training and Education for International Association of Maritime and Port Executives provided a presentation on Port Planning, Governance and Management. Captain Monroe advises that he will be conducting a seminar on Port Operations at Mass Maritime on May 13th and 14th. Mr. Rutstein expresses an interest in attending pending availability.

Mr. Rutstein entertains comments from the public. None offered.

Previously submitted proposals to provide a structural assessment of the deep-water pier were discussed. Daniel O'Connor of Collins Engineering and Alan Pepin of GEI each provided an overview of their proposals. Mr. Pepin was asked to amend the GEI proposal to comply with original request by the Authority. Specifically, to only include a baseline assessment, excluding design work for future improvements. The intent is align the scope of services for both vendors to allow for a fair comparison.

Harbormaster McHugh advises the Facility Security Assessment has been completed and that a draft Facility Security Plan is forthcoming. Also, the Port Call for USCG EAGLE and KALMAR NYCKEL were discussed.

Salem Harbor Port Authority adjourned @ 6:00pm.