

**City of Salem Massachusetts  
Public Meeting Minutes**

<b>Board or Committee:</b>	<b>Redevelopment Authority, Regular Meeting</b>
<b>Date and Time:</b>	<b>Wednesday, February 10, 2016 at 6:00 pm</b>
<b>Meeting Location:</b>	<b>120 Washington Street, Third Floor Conference Room</b>
<b>Members Present:</b>	<b>Robert Mitnik, Robert Curran, Grace Harrington</b>
<b>Members Absent:</b>	<b>Conrad Baldini, Russell Vickers</b>
<b>Others Present:</b>	<b>Lynn Duncan, SRA Executive Director</b>
<b>Recorder:</b>	<b>Colleen Anderson</b>

Chairperson Robert Mitnik calls the meeting to order. Roll call was taken.

**Executive Director's Report**

Lynn Duncan updated the SRA on the status of the District Court redevelopment. Due diligence is still underway with the deadline of mid-April for completion. Diamond Sinacori (DS) indicated that they thought they would be done in advance of that deadline. Duncan provided DS with a copy of the LDA from the Old Salem Jail project to serve as boilerplate as DS works on a draft LDA in order to keep the project moving forward.

**Old/ New Business**

**1. 99 Washington Street:** Discussion and vote on proposed roof deck (small project review).

The submission under review included; architectural plans and proposed photos. Dan Ricciarelli of Seger Architects, presented on behalf of the owner, Lisa Steinberg.

Duncan explained that Ricciarelli continued the discussion of the proposed roof deck with the DRB at the January 27, 2016 meeting. Duncan noted that the DRB approved of the proposed roof deck at that meeting.

Ricciarelli explained that the DRB requested a continuation because they wanted additional greenspace added to the deck.

Ricciarelli presented revised images showing the added greenspace to the perimeter of the roof deck.

Curran questioned whether the safety of the roof deck was discussed at the SRA meeting. Ricciarelli stated that the topic was discussed.

Mitnik requested a motion from the board regarding the proposed roof deck.

Harrington: Motion to approve roof deck as presented and recommended by the DRB, Seconded by Curran. Passes 3-0.

**2. 60 Washington Street (Melt Ice Cream):** Discussion and vote on proposed installation of signage.

Duncan explained that the owners of Melt discussed their proposed signage: window, door, and ice cream cone blade sign, with the DRB at the January 27, 2016 meeting. Duncan noted that the DRB approved of the proposed signage at that meeting if it met certain requirements.

Signage Requirements:

- Window signage to be the same size as the proposed door signage
- Window and door signage to be lowered to below the sightline as to not block the view into the store
- (Blade sign – approved as proposed.)

Mitnik requested a motion from the board regarding the proposed signage.

Curran: Motion to approve roof deck,  
Seconded by Harrington. Passes 3-0.

**Minutes**

The minutes from the January 13, 2016 regular meeting were reviewed.

Harrington: Motion to approve,  
Seconded by Curran. Passes 3-0.

***Adjournment***

Harrington: Motion to adjourn the meeting.  
Seconded by: Curran. Passes 3-0.  
Meeting is adjourned at 6:05 PM