

**Scholarship & Education Committee Meeting – Draft Minutes**  
**Monday, April 12, 2021, 6:30 P.M., meeting held remotely**

**Members Present:** Cynthia Nina-Soto (Vice Chair), Elizabeth McGovern, Lynne Mullen, Amy Stewart, Tayla Thompson, Greg MacPhee, Andrew Boucher

**Staff Present:** Dominick Pangallo

1. **Call to Order:** 6:34 p.m.
2. **Approval of March 8, 2021 minutes:** Liz moved to approve, seconded by Greg. Approved 5-0-1.
3. **Financial Updates:** Dominick shared that the Scholarship Fund took in \$193.95 in March and has a balance of \$5,747.33. The Education Fund took in \$163.04 in March and has a balance of \$13,339.05. Tayla joined the meeting after the Financial Update.
4. **Old Business**
  - a. **Fundraising Updates:** None
5. **New Business**
  - a. **Bridge Program request:** Salem High School Bridge Program, which had received a \$1,500 grant in 2019, had not been able to use the grant due to the pandemic. Kristen Morneau from the program came before the Committee with a request that they be allowed to repurpose the grant for a different use. Lynne recused herself as she oversees the Bridge Program as part of her job. The Committee asked Kristen to develop a written plan for how they would repurpose the grant and offered to hold a special meeting once she had her proposal ready for consideration.
  - b. **Review of Scholarship Fund applications:** Only one application has been received thus far. The application deadline is May 31<sup>st</sup>.
  - c. **Review of Education Fund grant applications:** The Committee reviewed feedback from the Welcoming Immigrants Network (WIN) application for a grant for their new financial literacy program. WIN responded to the Committee's questions about how many program participants would be Salem residents. Based on their response, the Committee was satisfied in awarding a grant for the requested amount (\$1,549.90) with a commitment from the organization that should the balance of the program's funding not be successfully secured, the grant would be repaid back to the Education Fund. Greg moved to approve, seconded by Liz. Approved 7-0.
6. **Adjourned:** 6:55 p.m.

**Next Regular Meeting:** Monday, May 10<sup>th</sup>, 6:30 p.m., location TBD