**Scholarship & Education Committee**

**Meeting Minutes - Draft**

**Tuesday, September 24, 2019, 6:30 P.M.**

**City Hall Annex, 98 Washington Street**

**Called to Order:** 6:30 p.m.

**Members Present:** Tyler Carlton, Elizabeth McGovern, Tayla Rose, Amy Stewart, Jennifer McAlpine, Cynthia Nina-Soto

**Staff Present:** Dominick Pangallo

1. **Welcome and introductions**
2. **Approval of minutes**

The committee unanimously approved the minutes of August 27, 2019

1. **Financial update**

The Scholarship Fund received $120.17 in August and has a balance of $1,063.62. The Education Fund received $70.00 in July and has a balance of $22,376.35. Dominick distributed the four-year trends for May, June, July, and August. In response to an inquiry from the previous month, Dominick reported that the apparent debit in the Education Fund account was the Treasurer’s Office reversing the unrealized gain in the account from June 30th when the fiscal year concluded, to bring the fund to book value instead of market value.

1. **Old business**
	1. **Discussion on the use of the Education Fund**

The committee had no further feedback on the proposed Education Fund grant application form; Dominick said he would post it to the committee website and circulate a draft press release that would go out announcing its availability. No update from Rep. Tucker’s office regarding the special act.

* 1. **Fundraising**

The 99 fundraiser is confirmed for October 21st and the flier has been translated; Dominick will post it on the website and also publish an Event on the committee’s Facebook page. Cynthia offered to drop copies of the flier at area hotels and Tyler will be at the restaurant to distribute fliers to those who are going in to dine. The Flatbread fundraiser is confirmed for November 12th; Dominick will get a canvas and see if the Youth Commission will be willing to help paint it. The committee will run a 50/50 raffle during the evening, as well. Liz said she may have access to raffle tickets that can be used for it. There has been no response from PZA about doing a fundraising night there. The committee discussed reaching out also to Village Tavern, O’Neill’s, Uno in Swampscott, and Brother’s Taverna. The text-to-give is almost set up and finished; after it is functioning Dominick will get the poster to the Traffic and Parking Department to be placed in the October shuttles.

1. **New business**

None.

**Next Meeting:** Tuesday, October 22nd, 6:30 p.m., City Hall Annex

**Adjourned:** 7:00 p.m.