

**Bentley Academy Charter School  
Board of Trustees Meeting Minutes  
September 26, 2018**

**Present:** George Atkins, Jonathan Bailly, Alyce Davis (Co-Chair), Carli Kusiolek (Chair), Mary Hayes, Dick Pabich, Hai Son

**Via phone:** Ryan Lovell

**Also Present:** Marlena Afonso (Head of School)

**Call to order:** by Chair at 6:04pm.

**Motion** to approve the August minutes, moved by Pabich, second by Hayes, all approved.

**Communications Consultant:** Board discussed approval to hire a communications consultant and establish a sub-committee of Board members to meet with consultant and SPS communications director.

Ideas for making the Salem community aware of BACS success:

- Student demographics (ELL, low income)
- Student achievement (increasing scores and reading/math proficiency)
- Community events (annual bbq, family nights)
- Teacher career achievement
- Fact Sheet – “Who Is Bentley” – for distribution to stakeholders, community and press

**Finance Update:** postponed to next meeting

**Head of School report**

**Enrollment Update**

- 340 total student, waitlists vary from 61 in K to 5 for Grade 5.

**Human Resources**

- Offer made to new special ed teacher.

**Professional Development**

- Planning to hire Aspire (Boston Univ) to train teachers in cultural competency.

**Family / Community Update**

- Completed 126 home visits, accounting for 37% of scholars. Home visits include meeting anywhere outside of school facilities, to establish stronger bond between educators and parents.

### Academic Report

- Continue using STEP assessment to measure scholar reading level achievement.
- Anet system used for English Language Arts and Math for grades 2-5.

### Accountability Reporting

- Discontinue using 1-5 scale
- Accountability percentiles and progress toward targets
- Categories and weights as follows:
  - Achievement 60%: ELA, Math and Science
  - Student Growth 20%: ELA mean student growth percentile (SGP), Mathematics mean SGP
  - English Proficiency: % of students meeting targets to attain English language proficiency within 6 years
  - Additional 10%: absenteeism
- Reviewed DESE reporting systems for school accountability
  - Don't compare 2018 accountability to historical data – not based on the same data and measurement criteria

### Committee Updates

- **Finance Committee:** all portable air conditioning units installed in classrooms. DP asked whether committee should investigate funding commercial grade portable units for library and cafeteria. DP requested estimated costs for de-installation of units in late fall, ahead of winter season.

**Motion** to adjourn by DP, seconded by GA. Meeting adjourned at 7:34pm.