

**Bentley Academy Charter School
Board of Trustees Meeting Minutes
October 24th, 2018**

Present: Alyce Davis (Vice-Chair) , Dick Pabich, George Atkins, Jonathan Bailly, Ryan Lovell, Hai Son

Via phone: Sarah Toce

Also Present: Marlena Afonso (Head of School)

Called to order at 6:10pm. **Motion** to approve minutes by DP, seconded by JB. All in favor.

Head of School Update:

Enrollment stands at 340 students. Will be hiring a new SPED teacher, has hired two paras to fill role and existing paraprofessional vacancy. Working with ASPIRE at BU on cultural competencies planning a full day professional development for staff, and focusing on reading and math. Has completed 160 home visits. Completed ELA A-Net, and will be receiving MCAS data.

Audit Update:

Internal audit only, required to follow MA Charter School compliance, adhered to gov't auditing standards.

Motion to approve audit and financial statement, DP, seconded by GA. All in favor.

Financial Update:

\$173,000 cash on hand, represents approx. 5 months of operating expenses.

Request to InSource to assist with long-range planning with financials to assist with setting goals. Develop draft budget to review with District – timeline is up to us. The formula for funding remains the same, but we can do our own internal calculations. The per-pupil number will be official in February. We have to submit to District our budgeted numbers in March. Discussions begin in January/February.

Discussion over the amount of control we have over our finances – feature of Horace Mann Charter School. We do have control over tuition moneys received due to enrollment and staff expenses.

Accountability Report:

Review of accountability indicators and measures – comprises achievement, student growth, English Language proficiency and additional indicators, such as chronic absenteeism. Percentiles – compare with other schools and subgroups. Scoring attainment 0-4 rating. Categorization: meeting targets partially meeting, focused-targeted support and

broad support. The State sets the target based on prior year's performance. Our accountability percentile: 26%. Highest science achievement for the past six years. We have achieved State's targets. ELA Achievement –met or exceeded all State targets. Exceeded target for chronic absenteeism. ELL achievement – met target, new State target as part of accountability. Next steps: achievement network assessments for math, focus on math instruction, intervention through reading specialist and coaches, solidifying ELA curriculum. Our charge: most improved school in Massachusetts!

Discussion to formalize committee to address communications/charter renewal and to follow-up with communications consultant Shelby Hypes. Carli and Marlana will work to reschedule with Mayor and Superintendent. Marlana will be meeting with Shelby. Future agendas will contain standing updates on charter renewal and communications.

Motion to adjourn: 8:12pm – made by DP, seconded by JB. All in favor.