

**Salem Public Schools – Salem School Committee**  
**POLICY SUBCOMMITTEE**  
**Meeting Minutes**  
**August 18, 2022**

On August 18, 2022 the Policy Subcommittee held its regular meeting in a hybrid model, in-person at 29 Highland Avenue in the School Committee Chamber and via the Zoom Platform.

**Members In Attendance:** Ms. Beth Anne Cornell, Ms. Mary Manning, and Mr. Manny Cruz

**Others In Attendance:** Dr. Stephen Zrike

**Call of Meeting to Order**

The meeting is called to order at 11:00am and Ms. Cornell takes attendance.

Mr. Cruz	Present
Ms. Manning	Present
Ms. Cornell	Present

**Approval of minutes of Policy Subcommittee meeting held 4/12/22, 4/25/22, 5/24/22, 6/20/22, 7/15/22**

Mr. Cruz motions to approve the minutes from the 4/12/22 meeting. Ms.Cornell seconded the motion.

Mr. Cruz	Yes
Ms. Manning	Yes
Ms. Cornell	Yes

Motion carries 3-0

Ms.Cornell motions to approve the minutes from 4/25/22 meeting

Mr. Cruz	Yes
Ms. Manning	Yes
Ms. Cornell	Yes

Motion carries 3-0

Ms. Cornell motions to approve 5/24/22 meeting

Mr. Cruz	Yes
Ms. Manning	Yes
Ms. Cornell	Yes

Motion carries 3-0

Ms. Cornell motions to approve 6/20/22 meeting

Mr. Cruz	Yes
Ms. Manning	Yes
Ms. Cornell	Yes

Motion carries 3-0

Ms. Cornell makes a motion to change the policy towards the end that states she would like it to be known that Ms. Cornell had two separate discussions, one Ms. Campbell and the other with Dr. Pangallo. These discussions were not at the same time. They were done on two separate occasions.

Ms.Cornell makes a motion to accept these changes made. Mr. Cruz seconds.

Mr. Cruz	Yes
Ms. Manning	Yes

Ms. Cornell Yes  
Motion carries 3-0

Ms. Cornell motions to approve 7/15/22 meeting

Mr. Cruz Yes  
Ms. Manning Yes  
Ms. Cornell Yes  
Motion carries 3-0

### **Continued Review and Discussion of 1000s Policies - Community Relations**

Discussion of 1201 - general rules and regulations of legal citation. Ms. Cornell states that 1201 does not need a first read since there have been no changes made. General housekeeping was made. No action needed.

### **Discussion of Policy 1203 - Use of Community Kitchens - First Read**

Ms. Cornell notes there have been changes here. Ms. Cornell states the biggest piece is to take out conversations regarding the contracts.

Ms. Cornell motions to send policy 1203 - use of community kitchens to a first reading. Ms. Manning seconds.

Mr. Cruz Yes  
Ms. Manning Yes  
Ms. Cornell Yes  
Motion carries 3-0

Discussion of 1301 and 1302 are completed.

Discussion of 1303 Public Solicitation - Ms. Cornell confirmed on hold for now.

Discussion of 1304 Solicitation of Students - Ms. Cornell confirmed on hold for now.

Dr. Zrike notes he will be reporting back in regards to these two policies, 1303 and 1304.

Discussion of 1401 Relations with Police Department

Ms. Cornell notes she was planning to do research on what other districts do on police policies. Ms. Cornell had sent the MASC policy for committee members to review.

Mr. Cruz notes the updates made to policy 1401 have taken out very outdated language.

Dr. Zrike notes he is still working on the MOU and wants to understand the review with the MOU and the School Committee. Dr. Zrike will be requesting the MOU and SRO standard operating procedures. Dr. Zrike notes there should be an annual discussion with the Chief of Police in regards to our collaboration and data sharing.

Dr. Zrike also states what kind of access the SRO's have once the cameras are placed this fall. Dr. Zrike notes there does need to be an investigation before notifying the police.

Ms. Cornell notes that she will be adding to the bottom of the police policy that Salem Police Department will report/present to the Salem School Committee.

Dr. Zrike notes that there should be an annual update of partnership to include data.

Ms. Cornell motions 1401 for first reading. Mr. Cruz seconded.

Mr. Cruz            Yes  
Ms. Manning      Yes  
Ms. Cornell        Yes  
Motion carries 3-0

Ms.Cornell notes policy 1402 for first read. No Substitutions

Mr. Cruz            Yes  
Ms. Manning      Yes  
Ms. Cornell        Yes  
Motion carries 3-0

Ms. Cornell notes policy 1403 for first reading.

Mr. Cruz            Yes  
Ms. Manning      Yes  
Ms. Cornell        Yes  
Motion carries 3-0

Ms.Cornell notes we should put the DCF Policy on hold for now.

Mr. Cruz also adds we should add a policy stating who is responsible for retiring jerseys so there is a process and policy in place.

Dr.Zrike adds there should be a policy regarding the Hall of Fame as well.

Ms.Manning notes that there should be two separate policies, one for retiring jerseys and the second for Hall of Fame.

Mr. Cruz notes he would be signing off due to attending another meeting.

Dr. Zrike gives an update on NRT transportation. NRT having difficulties routing kids. The majority of kids who were non applicants were able to me routed. Dr. Zrike confirms routes will be posted and parents will be notified on Apen as well.

Meeting was adjourned at 12:58pm.

Respectfully submitted by,

*Krista Perry*

Executive Assistant to the School Committee and Superintendent