

**Salem Public Schools
Salem School Committee
BUILDING & GROUNDS SUBCOMMITTEE
Meeting Minutes
June 18, 2021**

On June 18, 2021 the Building & Grounds Subcommittee held its regular meeting in the School Committee Chambers in the Collins Middle School, 29 Highland Avenue, Salem,

Members In Attendance: Mr. Fleming and Ms. Mary Manning

Members Absent: Mr. Manny Cruz

Others in Attendance: Superintendent Stephen Zrike, Mary DeLai, Ryan Monks, Ron Miano, and Maureen Fisher.

Call of Meeting to Order

Meeting was called to order at 9:14 am

Request from Salem Youth Football & Cheering to use Bertram Field and to waive the fees

Mr. Fleming began with the request from Salem Youth Football & Cheering to use Bertram Field and waive the facility usage fees.

Mr. Miano explained that the games are typically played on Sundays, but in the past, they have had emergencies where they have used the facility on Wednesday nights. In a typical season, there are usually 4-5 home games and if they make the playoffs, they would be allowed to bid for an additional home game. The championship game is played at a neutral location, usually at a college. Mr. Miano explained that there are 11 communities in their league, but not every community has teams at every level. The league games will begin the 2nd Sunday in September and if they do not make the playoffs, the season ends at the end of October. If they do make the playoffs, the first round would take place the first Sunday in November. Mr. Miano added that if for any reason, they would not be using the field for a particular date, he would inform the facilities department.

Mr. Fleming requested they add Salem as co-insurer on the Liability Policy. Mr. Miano agreed.

Mr. Fleming also asked about a sum of money that was owed from many years ago regarding fees that were not paid. Mr. Miano explained that it was taken care of the first year he was President.

Ms. Manning asked if Bertram Field would be ready in time for the fall. Mr. Monks responded that the field is ready. They are in the process of finishing some punch list items and will be cleaning up to have everything ready by September.

Mr. Monks also recommended that Salem Youth Football be added to the list of approved groups in the Facilities Guidelines.

Ms. Manning made a motion to add Salem Youth Football to the list of approved groups in the Facilities Guidelines. Mr. Fleming seconded. A roll call vote was taken.

Ms. Manning Yes

Mr. Fleming Yes

Motion carries 2-0

Ms. Manning asked Mr. Maino if he could explain who the league consisted of. Mr. Miano responded that Pop Warner is no longer in Salem. They are now part of the American Youth Football League. And as part of that, there are 11 communities that make up the Northeast Conference Football and Cheer. This resulted from their merger with The Commonwealth League.

Ms. Manning made a motion to allow Salem Youth Football and Cheering the use of Bertram Field on Sundays for 5 games starting September, 2021 to October, 2021, including any possible playoff dates. SYF has agreed to provide Liability Insurance with Salem added as co-insurer on the Policy. Facility rental fees will be waived, but SYF is responsible for custodial fees and a police detail. Mr. Fleming seconded the motion. A roll call vote was taken.

Ms. Manning Yes

Mr. Fleming Yes

Motion carries 2-0

Mr. Fleming stated that SYF will no longer need to present to the School Committee, but will need to continue to submit an application to the Facilities Department.

Ms. Manning made a motion to approve the minutes of January 25, 2021. Mr. Fleming seconded the motion. A roll call vote was taken.

Ms. Manning Yes

Mr. Fleming Yes

Motion carries 2-0

Ms. Manning made a motion to approve the minutes of March 9, 2021. Mr. Fleming seconded the motion. A roll call vote was taken.

Ms. Manning Yes

Mr. Fleming Yes

Motion carries 2-0

Ms. Manning made a motion to approve the minutes of May 24, 2021. Mr. Fleming seconded the motion. A roll call vote was taken.

Ms. Manning Yes

Mr. Fleming Yes

Motion carries 2-0

Assistant Superintendent DeLai updated the Subcommittee regarding moving forward with a feasibility report for solar panels on the roof of the Collins Middle School and the Saltonstall School. Ms. DeLai added that she will be asking for a letter of intent from Superintendent Zrike. Mr. Fleming asked if a new roof was necessary before the solar panels could be installed? Mr. Monks responded that the roof is approved under warranty (10 yrs new) and with exposure to sun. He added that any repairs to the Collins Middle School roof will happen before the panels are installed.

Mr. Monks also announced that he will share at the School Committee meeting, the summer work that is planned. Mr. Fleming asked if the WHES tile replacement had started. Mr. Monks responded that it is scheduled to begin after July 1 and will be finished by the next fiscal year. Ms. DeLai added that many installers are already booked this summer. Mr. Monks said they are not sure how quickly they will get started. The tiles are available, but the adhesive materials could be backed up for delivery. One other concern is they do not know the reason why the tiles failed. He added that they will make sure any prep is done correctly and in addition, would like to have testing done, to see if they need to go down to the concrete. Ms. Manning asked if the entire floor was being done. Mr. Monks responded that only phase 1 will be done now and phase 2 will be completed at a later date.

Ms. Manning made a motion to adjourn the meeting at 9:50 am. Mr. Fleming seconded. A roll call vote was made.

Ms. Manning Yes

Mr. Fleming Yes

Motion carries 2-0

Respectfully submitted by,

Nancy A. Weiss

Executive Assistant to the School Committee

Approved September 27, 2021