



KIMBERLEY DRISCOLL  
MAYOR

CITY OF SALEM  
MASSACHUSETTS  
CEMETERY COMMISSION

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**BOARD MEMBERS:**  
PATRICIA DONAHUE  
BETH GERARD  
ANTHONY O'DONNELL  
JEN RATLIFF

**CEMETERY COMMISSION MEETING NOTICE AND AGENDA**  
**January 20, 2021 AT 6:00 P.M. VIA ZOOM**

NOTICE: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the **City of Salem Cemetery Commission** will be conducted via remote participation to the greatest extent possible.

Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the city's website, at [www.salem.com](http://www.salem.com). For this meeting, members of the public who wish to watch, listen or provide comment during the meeting may do so in the following manner:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89064061894?pwd=Q0VCdDd4VHh0UGF5R0FsL2Rtd01JUT09>.

- **Password: 450288**
- Or Telephone: US: 888 475 4499 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free)
- **Webinar ID: 890-6406-1894**

Answers to Frequently Asked Questions about Zoom can be found here:

<https://www.salem.com/home/news/zoom-teleconferencing-tool>.

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the city's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

## **AGENDA**

- 1. Administrative Matters**
  - Call to Order
  - Roll Call of Board Members
  - Move to Dispense with reading November 24, 2020 minutes
  - Meeting Date: TBD
- 2. Robert LeBlanc: Cemetery Work Report**
- 3. Dr. Lisa Delissio, Salem State University- Update on F. Carroll Sargent Arboretum**
- 4. Cemetery Fee Schedule Review and Fee Survey**
- 5. Request from Mr. Edward Bartnicki, Jr., for Fee Adjustment (Vote)**
- 6. Greenlawn Cemetery Master Plan update**
- 7. Charter St. Cemetery updates/ plans for re-opening**
- 8. Comments from the Public**
- 9. New Business**
- 10. Adjournment**

Persons requiring auxiliary aids and services for effective communication such as sign language interpreter, an assistive listening device, or print material in digital format or a reasonable modification in programs, services, policies, or activities, may contact the City of Salem ADA Coordinator at 978-619-5678 or [lcammarata@salem.com](mailto:lcammarata@salem.com) as soon as possible and no less than two (2) business days before the meeting, program, or event.