



# City of Salem

## Traffic and Parking Commission

### Meeting Agenda - REVISED

Thursday, June 25, 2019, 6:30 p.m.  
City Hall Annex, 98 Washington Street  
1<sup>st</sup> Floor, Medium Conference Room  
Salem, Massachusetts

- I. ROLL CALL
- II. PUBLIC COMMENTS (15 min period of no less than 3 min per person\*)
- III. TRAFFIC AND PARKING DIRECTOR UPDATE
  - a. **Local Transportation Improvement Plan (LTIP) Project Update** – *The LTIP is a list of transportation projects in Salem at various stages of planning and implementation. The goal of providing this information to the Commission is to identify opportunities for comment and input as early as possible in the development timeline of a project.*
  - b. **General Departmental Updates** – *Pop-up bike lanes, parklets, e-scooter share pilot, staff changes, open positions.*
- IV. NEW/OLD BUSINESS (each item limited to 3 min per person\*)
  - a. **Walk Boston Walk Audit** – Through the MassInMotion program, the City has the opportunity to conduct a walk audit with Walk Boston at no cost. The Commission will discuss options for where this next walk audit should be conducted.
  - b. **Salem Trolley Parking on Essex Street** – Staff will report back to the Commission about the request to re-designate a portion of one of Salem Trolley's parking spaces on Essex Street to other parking uses.
  - c. **Resident Permit Parking** – Staff will provide an update on the effort to implement changes to the resident permit parking program after meeting with the Mayor and multiple City Councillors, as well as internal City department discussions.
  - d. **Enforcement of Non-Meter Violations** – Discuss city policy around deployment and coordination of staff for enforcement of non-meter violations (e.g. parking on a sidewalk or on a crosswalk)
  - e. **Request for Traffic Ordinance Recommendations**
    - i. **Valet Parking at Stella** – A request has been submitted to the City Council on behalf of Stella's Restaurant and Wine Bar, 94 Lafayette Street to use the two (2) metered parking spaces in front of their establishment for valet parking on a trial basis not to exceed four (4) months. The order was submitted on the condition that the Commission approve it.
    - ii. **East Regiment Food Truck** – East Regiment Beer Company, 30 Church Street has requested to reserve a parking space in the Church Street West parking lot to host a food truck. This is the first request of this type the City or Commission has received, so the Commission will discuss this proposal specifically and if there is a need for guidelines for future requests of this type.
- V. OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMISSION
- VI. MEETING MINUTES APPROVAL
- VII. ADJOURNMENT

\*Per person comment period may be longer per the Chair's discretion

Know your rights under the Open Meeting Law M.G.L. c. 30A §§18-25 &  
City Ordinance Sections 2-2028 through 2-2033