

**Design Review Board  
Meeting Agenda**

**Wednesday, September 23, 2020  
6:00 pm**

The Design Review Board will be holding a Public Meeting on Wednesday, September 23, 2020 at 6:00 pm via remote participation with instructions posted to [www.salem.com](http://www.salem.com) in accordance with Massachusetts General Laws and Governor Baker's Emergency Order dated March 12, 2020.

**Important Announcement:**

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this public meeting of the Design Review Board is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but the public can listen and or view this meeting while in progress via the remote participation platform Zoom, through any one of the following ways:

- Go to the website link: [September 23, 2020](#) DRB Meeting or
- Go to the website link [www.zoom.us/join](http://www.zoom.us/join) and enter meeting ID # 933-9085-0248 and Password 373543.

Members of the public attending this meeting virtually will be allowed to make comments if they wish to do so, during the portion of the meeting designated for public comment. If you would like to make a comment, please use the 'Raise Hand' feature. The Chair of the Authority, with the assistance of City Staff, will provide all participants who have raised their hands an opportunity to speak.

**To review meeting materials, click [here](#).**

**Temporary Change to Zoom Platform**

Zoom, the remote meeting platform used by the City of Salem for public meetings, has temporarily disabled telephone options for attending webinars, the format used by the City for most meetings, in order to conduct an update to the platform. The company anticipates re-enabling them shortly. In the meantime, attendees can connect to the audio of a live webinar meeting using Zoom's desktop client, web client, or mobile app. Recordings of public meetings held via Zoom are also available for those unable to attend a meeting live.

Thank you for your patience and understanding as we navigate this challenging situation for our community and the world.

**Roll Call**

Paul Durand, Chair  
David Jaquith  
Glenn Kennedy  
Catherine Miller

Marc Perras  
Helen Sides  
J. Michael Sullivan

**Signs**

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1. 318 Derby Street, Sage Window Decals
  2. 20 Central Street, Suite 103, Maitland Financial Group Window Decal

3. 90 Washington Street, Red Lion Smoke Shop

### **Entrance Corridor Projects**

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1. **Highland Avenue, Barnes, and Cedar Road, Overlook Acres:** Advisory design review of revised site plan for multi-family residential development

### **New/Old Business**

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1. Approval of Minutes:
  - a. May 27, 2020
  - b. August 26, 2020
2. Staff Updates, if any

### **Upcoming Meetings**

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1. SRA: October 14
2. DRB: October 21

### **Adjournment**

Know your rights under the Open Meeting Law M.G.L. c. 30A §18-25 and City Ordinance Sections 2-028 through 2-2033.

Persons requiring auxiliary aids and services for effective communication such as sign language interpreter, an assistive listening device, or print material in digital format or a reasonable modification in programs, services, policies, or activities, may contact the City of Salem ADA Coordinator as soon as possible and no less than 2 business days before the meeting, program, or event.