

**Design Review Board
Meeting Agenda**

REVISED

Wednesday, July 28, 2021

6:00 pm

Notice is hereby given that a meeting of the Design Review Board will be held on Wednesday, **July 28, 2021, at 6:00 p.m.** via remote participation in accordance with Chapter 20 of the Acts of 2021.

Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so on matters not requiring a public hearing, we will post on the City of Salem's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Individuals may participate remotely in the meeting via a remote participation platform called Zoom. Members of the public and/or parties with a right and/or requirement to attend this meeting may access the remote participation meeting through any one of the following ways:

- Go to the website link <https://us02web.zoom.us/j/89878634705?pwd=bjl3bllhUmUyYzhna1l0Tms2RXBVZz09>; or
- Go to the website link www.zoom.us/join and enter meeting ID # 898 7863 4705 and Passcode 337156; or
- Dial toll-free phone number 877-853-5257. When prompted enter meeting ID # 898 7863 4705. Those only dialing in will not have access to the direct video feed of the meeting but can follow along with the project materials available for download at: [DRB Meeting Materials](#).

Members of the public attending this meeting virtually will be allowed to make comments if they wish to do so, during the portion of the meeting designated for public comment. If you would like to make a comment, please use the 'Raise Hand' feature; if you are participating via phone, press *9 to raise your hand. The Chair of the Board, with the assistance of City Staff, will provide all participants who have raised their hands an opportunity to speak.

Additional, specific information and general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the City of Salem website, at [Zoom Participation Tool FAQ](#).

Roll Call

Paul Durand, Chair
David Jaquith
Glenn Kennedy
Catherine Miller

Marc Perras
Helen Sides
J. Michael Sullivan

Signs in the Urban Renewal Area

1. **14 New Derby Street:** Flip the Bird Signage

Projects in the Urban Renewal Area

1. **234 Bridge Street: Small Project Review** – Installation of cellular infrastructure on existing decorative light pole, continued from 2/24/21, request to continue to 8/25/21.
2. **217-221 Essex Street: Small Project Review** – Replacement of existing and installation of new cellular infrastructure on rooftop.

3. **278 Derby Street:** Small Project Review – Patio wall paint and brick up lighting for Bit Bar, continued from 6/23/21.
4. **285 Derby Street:** Small Project Review – Exterior lighting and façade modifications on alley-facing façade, continued from 6/23/21.
5. **140 Washington Street:** Small Project Review – Façade modifications including new paint, exterior lighting, and signage.
6. **38 Norman Street:** Schematic Design Review – Construction of a new mixed-use building with commercial uses on the ground floor and residential uses above.
7. **32-50 Federal Street and 252 Bridge Street:** Schematic Design Review – Restoration of historic courthouses and development of mixed-use structure.

Projects Outside of the Urban Renewal Area

1. **342 Highland Avenue:** Entrance Corridor Project – Design review of proposed convenience store and 12-pump gas station

New/Old Business

1. Approval of Minutes:
 - a. April 28, 2021
 - b. May 26, 2021
 - c. June 23, 2021
2. Staff Updates, if any

Upcoming Meetings

1. SRA: August 11
2. DRB: August 25

Adjournment

Know your rights under the Open Meeting Law M.G.L. c. 30A §18-25 and City Ordinance Sections 2-028 through 2-2033.

Persons requiring auxiliary aids and services for effective communication such as sign language interpreter, an assistive listening device, or print material in digital format or a reasonable modification in programs, services, policies, or activities, may contact the City of Salem ADA Coordinator as soon as possible and no less than 2 business days before the meeting, program, or event.