

**Design Review Board  
Meeting Agenda**

**Wednesday, March 23, 2022  
6:00 pm**

Notice is hereby given that a meeting of the Design Review Board will be held on Wednesday, **March 23, 2022, at 6:00 p.m.** via remote participation in accordance with Chapter 20 of the Acts of 2021 and as amended by Chapter 22 of the Acts of 2022.

Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. If we are unable to do so on matters not requiring a public hearing, we will post on the City of Salem's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Individuals may participate remotely in the meeting via a remote participation platform called Zoom. Members of the public and/or parties with a right and/or requirement to attend this meeting may access the remote participation meeting through any one of the following ways:

- Go to the website link <https://us02web.zoom.us/j/89878634705?pwd=bjl3blhUmUyYzhna1l0Tms2RXBVZz09>; or
- Go to the website link [www.zoom.us/join](https://www.zoom.us/join) and enter meeting ID # 898 7863 4705 and Passcode 337156; or
- Dial toll-free phone number 877-853-5257. When prompted enter meeting ID # 898 7863 4705. Those only dialing in will not have access to the direct video feed of the meeting but can follow along with the project materials available for download at: [DRB Meeting Materials](#).

Members of the public attending this meeting virtually will be allowed to make comments if they wish to do so, during the portion of the meeting designated for public comment. If you would like to make a comment, please use the 'Raise Hand' feature; if you are participating via phone, press \*9 to raise your hand. The Chair of the Board, with the assistance of City Staff, will provide all participants who have raised their hands an opportunity to speak.

Additional, specific information and general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the City of Salem website, at [Zoom Participation Tool FAQ](#).

**Roll Call**

Paul Durand, Chair  
David Jaquith  
Glenn Kennedy  
Catherine Miller

Marc Perras  
Helen Sides  
J. Michael Sullivan

**Signs in the Urban Renewal Area**

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1. **18 Front Street:** Nocturne
2. **194 Essex Street:** World of Wizardry
3. **11 Church Street:** Roseadela's
4. **14 New Derby Street:** C.C.S. Clean Cut Studio

**Projects in the Urban Renewal Area**

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Please note that the project at **301 Essex Street** will not be discussed this evening. The project will likely be on the Salem Redevelopment Authority's **April 13, 2022**, meeting agenda.

1. **0 Derby Square:** Small Project Review – Renovation and historic restoration of Old Town Hall
2. **5 Summer Street:** Small Project Review – Installation of 104 solar panels on roof
3. **15 Summer Street:** Small Project Review – Installation of 38 solar panels on roof

#### **New/Old Business**

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1. Approval of Minutes:
  - a. February 23, 2022
2. Staff Updates, if any

#### **Upcoming Meetings**

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1. SRA: April 13
2. DRB: April 27

#### **Adjournment**

Know your rights under the Open Meeting Law M.G.L. c. 30A §18-25 and City Ordinance Sections 2-028 through 2-2033.

Persons requiring auxiliary aids and services for effective communication such as sign language interpreter, an assistive listening device, or print material in digital format or a reasonable modification in programs, services, policies, or activities, may contact the City of Salem ADA Coordinator as soon as possible and no less than 2 business days before the meeting, program, or event.