

**Design Review Board
Meeting Agenda
REVISION #2 – NEW MEETING TIME
Wednesday, November 16, 2022
6:30 pm**

Notice is hereby given that a meeting of the Design Review Board will be held on Wednesday, **November 16, 2022, at 6:30 p.m.** via remote participation in accordance with Chapter 107 of the Act of 2022.

Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. If we are unable to do so on matters not requiring a public hearing, we will post on the City of Salem's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Individuals may participate remotely in the meeting via a remote participation platform called Zoom. Members of the public and/or parties with a right and/or requirement to attend this meeting may access the remote participation meeting through any one of the following ways:

- Go to the website link <https://us02web.zoom.us/j/89878634705?pwd=bjl3bllhUmUyYzhna1l0Tms2RXBVZz09>; or
- Go to the website link www.zoom.us/join and enter meeting ID # 898 7863 4705 and Passcode 337156; or
- Dial toll-free phone number 877-853-5257. When prompted enter meeting ID # 898 7863 4705. Those only dialing in will not have access to the direct video feed of the meeting but can follow along with the project materials available for download at: [DRB Meeting Materials](#).

Members of the public attending this meeting virtually will be allowed to make comments if they wish to do so, during the portion of the meeting designated for public comment. If you would like to make a comment, please use the 'Raise Hand' feature; if you are participating via phone, press *9 to raise your hand. The Chair of the Board, with the assistance of City Staff, will provide all participants who have raised their hands with an opportunity to speak.

Roll Call

Paul Durand, Chair
David Jaquith
Glenn Kennedy
Catherine Miller

Marc Perras
J. Michael Sullivan
Sarah Tarbet

Signs in the Urban Renewal Area

There are no sign applications to review.

Projects in the Urban Renewal Area

1. **252 Bridge Street and 32-34 Federal Street:** Final Design Review – The Exchange Salem – Part 1: Redevelopment of 252 Bridge Street, the 'Crescent Lot' into a six-story mixed use building with approximately 7,325 square feet of commercial space, up to 120 residential units that will be offered at varying levels of affordability, creation of public spaces, and site improvements, continued from 10/26/22.
2. **231 Essex Street:** Small Project Review – Remove six windows, replace three with new windows and restore and reinstall three at Rockafellas, continued from 10/26/22.

3. **301 Essex Street:** Schematic Design Review – Erect a one-story addition above the existing building (known as Jerry’s Army & Navy Store) with ten (10) residential units and twelve (12) onsite parking spaces located inside the building at the first-floor rear with retail space fronting on Essex Street.
4. **23 Summer Street:** Request for review of proposed changes to approved elevation plans. Proposed changes to the East elevation include the removal of two ground floor windows with the installation of a vent, the removal of a third-floor balcony and the installation of two windows, and reconfiguration of the second-floor windows; the proposed change to the South elevation is the removal of two ground floor windows.

Projects Outside of the Urban Renewal Area

There are no projects outside of the Urban Renewal Area to review.

New/Old Business

1. Board Elections
 - a. Chair
 - b. Vice Chair
2. Approval of Minutes:
 - a. October 26, 2022
3. Staff Updates, if any

Upcoming Meetings

1. SRA: December 14
2. DRB: November 21

Adjournment

Know your rights under the Open Meeting Law M.G.L. c. 30A §18-25 and City Ordinance Sections 2-028 through 2-2033.

Persons requiring auxiliary aids and services for effective communication such as sign language interpreter, an assistive listening device, or print material in digital format or a reasonable modification in programs, services, policies, or activities, may contact the City of Salem ADA Coordinator as soon as possible and no less than 2 business days before the meeting, program, or event.