

**Design Review Board
Meeting Agenda
Wednesday, November 15, 2023
6:00 pm**

Notice is hereby given that a meeting of the Design Review Board will be held on Wednesday, **November 15, 2023, at 6:00 p.m.** via remote participation in accordance with Chapter 2 of the Acts of 2023.

Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. If we are unable to do so on matters not requiring a public hearing, we will post on the City of Salem's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Individuals may participate remotely in the meeting via a remote participation platform called Zoom. Members of the public and/or parties with a right and/or requirement to attend this meeting may access the remote participation meeting through any one of the following ways:

- Go to the website link;
<https://us02web.zoom.us/j/82810474500?pwd=d0l5bXo4T3FFNVJESmNnR3hTV2pOdz09> or
- Go to the website link www.zoom.us/join and enter meeting ID # 828 1047 4500 and Passcode 991479; or
- Dial toll-free phone number 877-853-5257. When prompted enter meeting ID # 828 1047 4500. Those only dialing in will not have access to the direct video feed of the meeting but can follow along with the project materials available for download at: [DRB Meeting Materials](#).

Members of the public attending this meeting virtually will be allowed to make comments if they wish to do so, during the portion of the meeting designated for public comment. If you would like to make a comment, please use the 'Raise Hand' feature; if you are participating via phone, press *9 to raise your hand. The Chair of the Board, with the assistance of City Staff, will provide all participants who have raised their hands with an opportunity to speak.

Roll Call

Paul Durand, Chair
David Jaquith
Glenn Kennedy
Catherine Miller

Marc Perras
J. Michael Sullivan
Sarah Tarbet

Signs in the Urban Renewal Area

See first item in "Projects in the Urban Renewal Area"

Projects in the Urban Renewal Area

1. **278-282 Derby Street:** Small Project and Sign Review for Funhouse Donuts – Review of proposed façade painting and sign package.

Projects Outside of the Urban Renewal Area

1. **16 Franklin Street:** North River Canal Corridor – Design review of amended elevations and landscaping, continued from 10/25/23.

New/Old Business

1. Approval of Minutes:
 - a. October 25, 2023

2. Staff Updates, if any

Upcoming Meetings

1. SRA: December 13
2. DRB: December 20

Adjournment

Know your rights under the Open Meeting Law M.G.L. c. 30A §18-25 and City Ordinance Sections 2-028 through 2-2033.

Persons requiring auxiliary aids and services for effective communication such as sign language interpreter, an assistive listening device, or print material in digital format or a reasonable modification in programs, services, policies, or activities, may contact the City of Salem ADA Coordinator as soon as possible and no less than 2 business days before the meeting, program, or event.