

Design Review Board

REVISED

Meeting Agenda Wednesday, December 20, 2023 6:00 pm

Notice is hereby given that a meeting of the Design Review Board will be held on Wednesday, **December 20, 2023, at 6:00 p.m.** via remote participation in accordance with Chapter 2 of the Acts of 2023.

Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. If we are unable to do so on matters not requiring a public hearing, we will post on the City of Salem's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Individuals may participate remotely in the meeting via a remote participation platform called Zoom. Members of the public and/or parties with a right and/or requirement to attend this meeting may access the remote participation meeting through any one of the following ways:

- Go to the website link [https://us02web.zoom.us/j/81667004995?pwd=NUJFSVF2QU1zUVZ6c29zay8vb2lHQOT09](https://us02web.zoom.us/j/81667004995?pwd=NUJFSVF2QU1zUVZ6c29zay8vb2lHQOT09;); or
- Go to the website link www.zoom.us/join and enter meeting ID # 816 6700 4995 and Passcode 825748; or
- Dial toll-free phone number 877-853-5257. When prompted enter meeting ID # 816 6700 4995. Those only dialing in will not have access to the direct video feed of the meeting but can follow along with the project materials available for download at: [DRB Meeting Materials](#).

Members of the public attending this meeting virtually will be allowed to make comments if they wish to do so, during the portion of the meeting designated for public comment. If you would like to make a comment, please use the 'Raise Hand' feature; if you are participating via phone, press *9 to raise your hand. The Chair of the Board, with the assistance of City Staff, will provide all participants who have raised their hands with an opportunity to speak.

Roll Call

Paul Durand, Chair
David Jaquith
Glenn Kennedy
Catherine Miller

Elizabeth Murray
Marc Perras
Sarah Tarbet

Welcome and Introductions

Welcome to new member, Elizabeth Murray.

Signs in the Urban Renewal Area

There are no signs to review.

Projects in the Urban Renewal Area

1. **278-282 Derby Street:** Small Project Review Modification – Addition of stripes below the windows on the Funhouse Donuts façade.

Projects Outside of the Urban Renewal Area

1. **266 Canal Street:** Entrance Corridor Overlay District – Design review of proposed amendments to the approved project.

New/Old Business

1. Officer Elections – Chair and Vice Chair
2. Board Membership Updates
3. Approval of Minutes:
 - a. November 15, 2023
4. Staff Updates, if any

Upcoming Meetings

1. SRA: January 10
2. DRB: January 24

Adjournment

Know your rights under the Open Meeting Law M.G.L. c. 30A §18-25 and City Ordinance Sections 2-028 through 2-2033.

Persons requiring auxiliary aids and services for effective communication such as sign language interpreter, an assistive listening device, or print material in digital format or a reasonable modification in programs, services, policies, or activities, may contact the City of Salem ADA Coordinator as soon as possible and no less than 2 business days before the meeting, program, or event.