

**Design Review Board
Meeting Agenda
Wednesday, April 24, 2024
6:00 pm**

Notice is hereby given that a meeting of the Design Review Board will be held on Wednesday, **April 24, 2024, at 6:00 p.m.** via remote participation in accordance with Chapter 2 of the Acts of 2023.

Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. If we are unable to do so on matters not requiring a public hearing, we will post on the City of Salem's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Individuals may participate remotely in the meeting via a remote participation platform called Zoom. Members of the public and/or parties with a right and/or requirement to attend this meeting may access the remote participation meeting through any one of the following ways:

- Go to the website link <https://us02web.zoom.us/j/84298788620?pwd=VEIMWmQ0Sm5rN0dBNnYwMIJMc1UyQT09>; or
- Go to the website link www.zoom.us/join and enter meeting ID # 842 9878 8620 and Passcode 032989; or
- Dial toll-free phone number 877-853-5257. When prompted enter meeting ID # 842 9878 8620. Those only dialing in will not have access to the direct video feed of the meeting but can follow along with the project materials available for download at: [DRB Meeting Materials](#).

Members of the public attending this meeting virtually will be allowed to make comments if they wish to do so, during the portion of the meeting designated for public comment. If you would like to make a comment, please use the 'Raise Hand' feature; if you are participating via phone, press *9 to raise your hand. The Chair of the Board, with the assistance of City Staff, will provide all participants who have raised their hands with an opportunity to speak.

Roll Call

Paul Durand, Chair
David Jaquith
Leeann Leftwich
Catherine Miller

Elizabeth Murray
Marc Perras
Sarah Tarbet

Signs in the Urban Renewal Area

There are no signs to review.

Projects in the Urban Renewal Area – Outdoor Dining

1. **76 Lafayette Street:** Outdoor Dining – Review of proposed outdoor dining for Couch Dog
2. **232 Derby Street:** Outdoor Dining – Review of proposed outdoor dining for Fountain Place
3. **120 Washington Street:** Outdoor Dining - Review of proposed outdoor dining for O'Neill's
4. **133 Washington Street:** Outdoor Dining - Review of proposed outdoor dining for Boston Burger Company

Projects in the Urban Renewal Area

1. **9 Crombie Street:** Small Project Review – Façade changes to single family home, including restoring the existing masonry, adding a second door, and installing new windows
2. **252 Bridge Street:** Design Drawing Review – Review of 75% design drawings for The Exchange

3. **32 Federal Street:** Schematic Design Review – Review of proposed changes to the exterior of the Superior Court House and the County Commissioners’ Building

Projects Outside of the Urban Renewal Area

1. **75 North Street:** North River Canal Corridor – Design review of four-story, 60-unit multi-family residential building on approximately one-acre of land at the corner of North and Commercial Streets.
2. **266 Canal Street:** Entrance Corridor Overlay District – Review of 50% Design Drawings

New/Old Business

1. Approval of Minutes:
 - a. March 27, 2024
2. Sign Manual Update Project – Update on Project Status
3. Staff Updates, if any

Upcoming Meetings

1. SRA: May 8
2. DRB: May 22

Adjournment

Know your rights under the Open Meeting Law M.G.L. c. 30A §18-25 and City Ordinance Sections 2-028 through 2-2033.

Persons requiring auxiliary aids and services for effective communication such as sign language interpreter, an assistive listening device, or print material in digital format or a reasonable modification in programs, services, policies, or activities, may contact the City of Salem ADA Coordinator as soon as possible and no less than 2 business days before the meeting, program, or event.