

**Design Review Board  
Meeting Agenda  
Wednesday, May 22, 2024  
6:00 pm**

Notice is hereby given that a meeting of the Design Review Board will be held on Wednesday, **May 22, 2024, at 6:00 p.m.** via remote participation in accordance with Chapter 2 of the Acts of 2023.

Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. If we are unable to do so on matters not requiring a public hearing, we will post on the City of Salem’s website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Individuals may participate remotely in the meeting via a remote participation platform called Zoom. Members of the public and/or parties with a right and/or requirement to attend this meeting may access the remote participation meeting through any one of the following ways:

- Go to the website link <https://us02web.zoom.us/j/84298788620?pwd=VEIMWmQ0Sm5rN0dBNnYwMIJMc1UyQT09>; or
- Go to the website link [www.zoom.us/join](http://www.zoom.us/join) and enter meeting ID # 842 9878 8620 and Passcode 032989; or
- Dial toll-free phone number 877-853-5257. When prompted enter meeting ID # 842 9878 8620. Those only dialing in will not have access to the direct video feed of the meeting but can follow along with the project materials available for download at: [DRB Meeting Materials](#).

Members of the public attending this meeting virtually will be allowed to make comments if they wish to do so, during the portion of the meeting designated for public comment. If you would like to make a comment, please use the ‘Raise Hand’ feature; if you are participating via phone, press \*9 to raise your hand. The Chair of the Board, with the assistance of City Staff, will provide all participants who have raised their hands with an opportunity to speak.

#### **Roll Call**

Paul Durand, Chair	Elizabeth Murray
David Jaquith	Marc Perras
Leeann Leftwich	Sarah Tarbet
Catherine Miller	

#### **Signs in the Urban Renewal Area**

---

1. **137 Essex Street:** Peabody Essex Museum ‘Ghost Box’ Pop-Up Retail Space
2. **32 Church Street:** Henley Interior Design Studio
3. **270 Essex Street:** Texture A-Frame Sign

#### **Projects in the Urban Renewal Area**

---

1. **30 Federal Street:** Review of 100% Design Drawings for Phase 1 – Review of plans for the installation of a new south entry door, a railing modification, and relocation of existing, previously approved tenant sign.
2. **17 Central Street: Small Project Review** – Removal of existing brick wall on the back and side of the building from the second floor to the roof line and rebuild of same using salvaged bricks, repair chimney and fire escape bracket.

#### **Projects in the Urban Renewal Area – Outdoor Dining**

---

1. **227 Essex Street:** Outdoor Dining – Review of proposed outdoor dining for Rockafellas.

2. **2 East India Square:** Outdoor Dining – Review of proposed outdoor dining for Red Line Café.
3. **2 East India Square:** Outdoor Dining - Review of proposed outdoor dining on Church Street for Thai Place.
4. **282R Derby Street:** Outdoor Dining – Review of proposed outdoor dining for Paprika Grill.
5. **283 Derby Street:** Outdoor Dining – Review of proposed outdoor dining for Witchside Tavern.
6. **203 Essex Street:** Outdoor Dining – Review of proposed outdoor dining for Hotel Salem.
7. **120 Washington Street:** Outdoor Dining – Review of proposed outdoor dining for Gulu-Gulu Café.
8. **120 Washington Street:** Outdoor Dining – Review of proposed outdoor dining for Flying Saucer Pizza Company.
9. **76 Lafayette Street:** Outdoor Dining – Review of proposed outdoor dining for Howling Wolf.

### **Projects Outside of the Urban Renewal Area**

---

1. **75 North Street:** North River Canal Corridor – Design review of four-story, 60-unit multi-family residential building on approximately one-acre of land at the corner of North and Commercial Streets, continued from 4/24/24.

### **New/Old Business**

---

1. Approval of Minutes:
  - a. April 24, 2024
2. Sign Manual Update Project – Update on Project Status
3. Staff Updates, if any

### **Upcoming Meetings**

---

1. SRA: June 12
2. DRB: June 26

### **Adjournment**

Know your rights under the Open Meeting Law M.G.L. c. 30A §18-25 and City Ordinance Sections 2-028 through 2-2033.

Persons requiring auxiliary aids and services for effective communication such as sign language interpreter, an assistive listening device, or print material in digital format or a reasonable modification in programs, services, policies, or activities, may contact the City of Salem ADA Coordinator as soon as possible and no less than 2 business days before the meeting, program, or event.