



# City of Salem BICYCLING ADVISORY COMMITTEE

## NOTICE OF MEETING

You are hereby notified that the Salem Bicycling Advisory Committee will meet on **Wednesday, May 4, 2022 at 6:30pm** in a **hybrid format**.\* Committee members and the public may participate either in person in the **First Floor Medium Conference room at the City Hall Annex, 98 Washington Street**, or through Zoom.

\*This meeting will be conducted via a hybrid format in accordance with Chapter 20 of the Acts of 2021 and as amended by Chapter 22 of the Acts of 2022.

### **Important Announcement:**

Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so on matters not requiring a public hearing, we will post on the City of Salem's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Individuals may participate in person or remotely in the meeting via the Zoom remote participation platform. Members of the public and/or parties with a right and/or requirement to attend this meeting may access the remote participation meeting through any one of the following ways:

### **Watching the Public Meeting Remotely:**

- Follow this [direct link](#) or go to: <https://zoom.us> and enter meeting ID 884 4592 5249 when prompted.
- Participants can dial toll-free 877-853-5257 and enter meeting ID 884 4592 5249 when prompted.

### **Providing Public Comment Remotely During the Meeting**

Members of the public attending this meeting virtually will be allowed to make comments during the portion of the hearing designated for each agenda item. Members of the public will be asked to use the virtual "Raise Hand" function in Zoom to indicate that they would like to provide comment.

- Dial \*9 on your phone's dial pad to raise your hand if you are using the toll-free phone number.
- Click the "raise hand" button if you are using the Zoom application on your computer or phone.

For each agenda item, the moderator will identify attendees with raised hands by their screenname or the last 3 digits of their telephone number and will then unmute them. The moderator will then request that the attendee unmute their device to provide their full name, address, and comment for the record.

The moderator will go down the list of attendees in the order presented by the Zoom application. The attendee list is ordered so that phone numbers are first, followed by an

alphabetical list of the screen names of attendees accessing Zoom through a computer, tablet, or smartphone. Anyone that speaks about an issue unrelated to the agenda items will be immediately muted.

### **Providing Public Comment Before the Meeting**

Members of the public can alternatively email their comment before the start of the meeting to: [tdevine@salem.com](mailto:tdevine@salem.com)

### **Familiarizing Yourself with Zoom**

We encourage members of the public to install and familiarize themselves with Zoom in advance of the meeting

If you plan on providing public comment and are logging into this meeting via the Zoom application, please test your speakers and microphone ahead of time. If we have trouble hearing you when you speak, we will move on to the next person and try to return to you later in the list. If this happens, we recommend that you call the toll-free number to access the meeting and provide your comment.

The zoom meeting will open 15 minutes before the start of the meeting to allow participants to connect and practice with the audio and raise hand functions.

## **MEETING AGENDA**

- 1. Call Meeting to Order**
- 2. Public Comment**
- 3. Staff Update**
- 4. Discussion of Bicycling Infrastructure & Initiatives**
  - a. Bluebikes Bikeshare Program Data & Promotion
  - b. Project Prioritization List
- 5. Other Business**
  - a. Bike Committee Webpage Update
  - b. Clean Up Day – May 14
  - c. Salem Arts Festival
  - d. Meeting Minutes
- 6. Adjourn**

*Know your rights under the Open Meeting Law, Massachusetts General Law Chapter 30A Sections 18-25 and City Ordinance Sections 2-2028 through 2-2033*