

SCHOOL COMMITTEE 6000

SCHOOL COMMITTEE ADVISORY COMMITTEES 6500

NAMING OF SCHOOLS 6504

It is the sole responsibility of the Salem School Committee to name public school buildings and parts of buildings. When buildings are renovated or newly constructed, the School Committee may form an ad hoc committee, appointed by the mayor, for the purpose of recommending names. The naming committee may include a representative from the School Committee, the building principal, faculty member(s), parent(s) and community member(s).

Guidelines for naming a school building after a person include the following:

The person must have made a significant contribution to Salem and/or public education;

The person for whom the building may be named shall have been deceased for 10 years so that their contribution to the community will have stood the test of time.

Parts of buildings such as a gymnasium, library, field house, cafeteria or auditorium, etc. may be named for any individual who has made a substantial and significant contribution (financially or otherwise) to Salem and/or public education.

No building or part of a building will be named without three readings of the suggested name, at three separate school committee meetings.

Reviewed: October 2016