

*City of Salem, Massachusetts
Office of the City Clerk*

*Ilene Simons
City Clerk*



*Room 1
City Hall*

June 15, 2020

MEETING NOTICE AND AGENDA

The City Council Committee on Administration and Finance co-posted with Committee of the Whole will meet remotely on Thursday, June 18, 2020 at 6:00 P.M. for the purpose of discussing the Fiscal Year 2021 Operating Budgets and Capital Improvement Plans.

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this committee meeting will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the city's website, at www.salem.com. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the city's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

For this meeting, members of the public who wish to watch, listen or provide comment during the meeting may do so in the following manner:

- Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81815302937?pwd=R1B1eTNKbEpod2w1WjYrSFBLOEdCZz09>
Password: 462948

- Go to the website link <https://zoom.us/join>. Enter Webinar ID: 818 1530 2937 followed by the meeting password above if directed to do so on screen

- Participants can dial a toll-free phone number at 888-475-4499 or 877-853-5257 (Toll Free) to join the meeting. When prompted, enter meeting/webinar ID #: 818 1530 2937 and follow the instructions to join the meeting. For those dialing in, you may press *9 to raise your hand to speak.

- Watch meeting live on SATV on Channel 22.

Very truly yours,

ATTEST:

ILENE SIMONS
CITY CLERK

“Persons requiring auxiliary aids and services for effective communication such as sign language interpreter, an assistive listening device, or print material in digital format or a reasonable modification in programs, services, policies, or activities, may contact the City of Salem ADA Coordinator at (978-619-5630) as soon as possible and no less than 2 business days before the meeting, program, or event.” Assistive Listening System is available for City Council Meetings. Those interested in utilizing these devices for meetings at 93 Washington Street may contact the City Clerk Ilene Simons at 978-619-5610 or isimons@salem.com.

“Know Your Rights Under the Open Meeting Law, M.G.L. c. 30A ss. 18-25, and City Ordinance Sections 2-2028 through 2-2033.”

AGENDA

Fiscal Year 2021 Operating Budgets and any Capital Improvement Plan Projects for the following departments: (Departments subject to change)

- Mayor
- Legal (Solicitor and Licensing)
- Human Resources (Admin, Workers Comp., Unemployment, Group Insurance)
- City Clerk, City Council, Elections & Registrations
- Finance
- Assessor
- Collector
- Purchasing (Admin. & Fixed Costs)
- Treasurer (Admin., Debt, Assessments, Pensions, Medicare, Municipal Insurance, Enterprise Funds, Sewer/Water Assessments and Debt)
- Traffic & Parking
- IT/GIS (Fixed Costs)
- Capital Improvement Plans

The sub-committee meetings are held to take action for the purpose of making recommendations to the full council.