



# CITY OF SALEM AFFORDABLE HOUSING TRUST FUND BOARD

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## NOTICE OF MEETING

Notice is hereby given that a meeting of the Salem Affordable Housing Trust Fund Board will be held on  
**Tuesday, August 1, 2023 at 6:30 pm**  
via remote participation in accordance with Chapter 2 of the Acts of 2023.

### **Important Announcement:**

Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so on matters not requiring a public hearing, we will post on the City of Salem's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Individuals may participate remotely in the meeting via a remote participation platform called Zoom. Members of the public and/or parties with a right and/or requirement to attend this meeting may access the remote participation meeting through any one of the following ways:

- Go to the website link:  
<https://us02web.zoom.us/j/81133966648?pwd=OWsxa1U3KytCSjRSNlVKbTd5TkwwZz09>  
or
- Go to the website link [www.zoom.us/join](http://www.zoom.us/join) and enter webinar ID #**811 3396 6648** and password 952001  
or
- Dial toll-free phone number 877-853-5257. When prompted enter meeting ID # **811 3396 6648**. Those only dialing in will not have access to the direct video feed of the meeting.

The meeting will be opened at 6:20 pm to allow members of the public to test their audio.

**Providing Public Comment During the Meeting:** Members of the public attending this meeting virtually will be allowed to make comments during the Public Comment period. Members of the public will be asked to use the virtual "Raise Hand" function in Zoom to indicate that they would like to provide comment. If members are using the toll-free phone number, Dial \*9 on the phone's dial pad to raise their hand.

Thank you for your patience and understanding as we navigate this challenging situation for our community and the world.

## **MEETING AGENDA**

### **1. Roll Call**

Mayor Dominick Pangallo  
Christopher Malstrom, Vice Chair  
City Council President Meg Stott  
Lynda Fairbanks Atkins  
Mickey Northcutt

Filipe Zamborlini, Chair  
Councilor Jeff Cohen, Treasurer  
Councilor Caroline Watson-Felt  
James Willis  
Jack Butterworth

### **2. New Business**

- A. Future Items

### **3. Unfinished Business**

- A. Discussion of Trust Funds
  - i. Housing Stability Update
  - ii. Certificate of Fitness-Short Term Rental Update
  - iii. Draft Notice of Funding Application
  - iv. Discussion of Scoring Rubric
  - v. Discussion of Allocation of Remaining Funds

### **4. Staff Updates**

- A. Condo Conversion Ordinance

### **5. Approval of the Minutes**

- A. July 11, 2023

### **6. Public Comment**

### **7. Adjournment**

*Persons requiring auxiliary aids and services for effective communication such as sign language interpreter, an assistive listening device, or print material in digital format or a reasonable modification in programs, services, policies, or activities, may contact the City of Salem ADA Coordinator as soon as possible and no less than 2 business days before the meeting, program, or event.*