**Bentley Academy Charter School**

**Will hold a Board Retreat on**

Monday, January 11, 2016

9:00 am – 2:00 pm

Essex Meeting Room at the Hawthorne Hotel

18 Washington Square W

Salem, MA 01970

**Board Retreat Agenda**

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| **9:00 to 9:15** | * **Arrival, Ice Breaker & Agenda Setting** |
| **9:15 to 11:30** | * **Governance Best Practice Training**   + Topics to be covered:     - Best Practices of High-Performing Charter School Boards     - Other issues uncovered in self-assessment |
| **11:30 to 12:00** | * **Lunch Break** |
| **12:00 to 1:00** | * **Action Planning and Goal Setting**   + The Board will establish SMART goals for the next 12 months.   + Breakout groups will be charged with creating SMART goals for one of the following strategic areas of focus *(30 minutes):*     - Preliminary Areas of Focus:       * Academic Program       * Governance       * Finances       * Human Resources     - Collective reporting out and consensus on goals *(30 minutes)* |
| **1:00 to 1:10** | * **Break** |
| **1:10 to 1:50** | * **Articulating the Mission**   + Review and commitment to Mission   + Identification of Key Words/Phrases to describe Bentley   + “Friend Raising” Role Play |
| **1:50 to 2:00** | * **Wrap Up** |