**Bentley Academy Charter School**

**Will hold a Board Retreat on**

Monday, January 11, 2016

9:00 am – 2:00 pm

Essex Meeting Room at the Hawthorne Hotel

18 Washington Square W

Salem, MA 01970

**Board Retreat Agenda**

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| **9:00 to 9:15** | * **Arrival, Ice Breaker & Agenda Setting**
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| **9:15 to 11:30** | * **Governance Best Practice Training**
	+ Topics to be covered:
		- Best Practices of High-Performing Charter School Boards
		- Other issues uncovered in self-assessment
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| **11:30 to 12:00** | * **Lunch Break**
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| **12:00 to 1:00** | * **Action Planning and Goal Setting**
	+ The Board will establish SMART goals for the next 12 months.
	+ Breakout groups will be charged with creating SMART goals for one of the following strategic areas of focus *(30 minutes):*
		- Preliminary Areas of Focus:
			* Academic Program
			* Governance
			* Finances
			* Human Resources
		- Collective reporting out and consensus on goals *(30 minutes)*
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| **1:00 to 1:10** | * **Break**
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| **1:10 to 1:50** | * **Articulating the Mission**
	+ Review and commitment to Mission
	+ Identification of Key Words/Phrases to describe Bentley
	+ “Friend Raising” Role Play
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| **1:50 to 2:00** | * **Wrap Up**
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