

## ORDER FOR POLE AND WIRE LOCATIONS

In the City of Salem, Massachusetts

Notice having been given and public hearing held, as provided by law,

IT IS HEREBY ORDERED:

that Massachusetts Electric Company d/b/a National Grid and be and it is hereby granted a location for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Company dated the 1st day of February, 2023.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Bridge St - Salem - Massachusetts.

No. 30646076 Dated: February 1, 2023. Filed with this order

There may be attached to said poles such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Bridge St - Massachusetts Electric Company d/b/a National Grid to install 1 SO Pole on Bridge St beginning at a point approximately 51 ft southwest of the centerline of the intersection of Bridge St and Flint St and continuing approximately 28 feet in a southeast direction. Install new pole ~50ft southwest of Pole # 2972 on Bridge St.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

Massachusetts

City/Town Clerk.  
20 \_\_\_\_.

Received and entered in the records of location orders of the City/Town of \_\_\_\_\_  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:  
City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20 \_\_\_\_, at \_\_\_\_\_ o'clock, M

at a public hearing was held on the petition of

Massachusetts Electric Company d/b/a National Grid

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

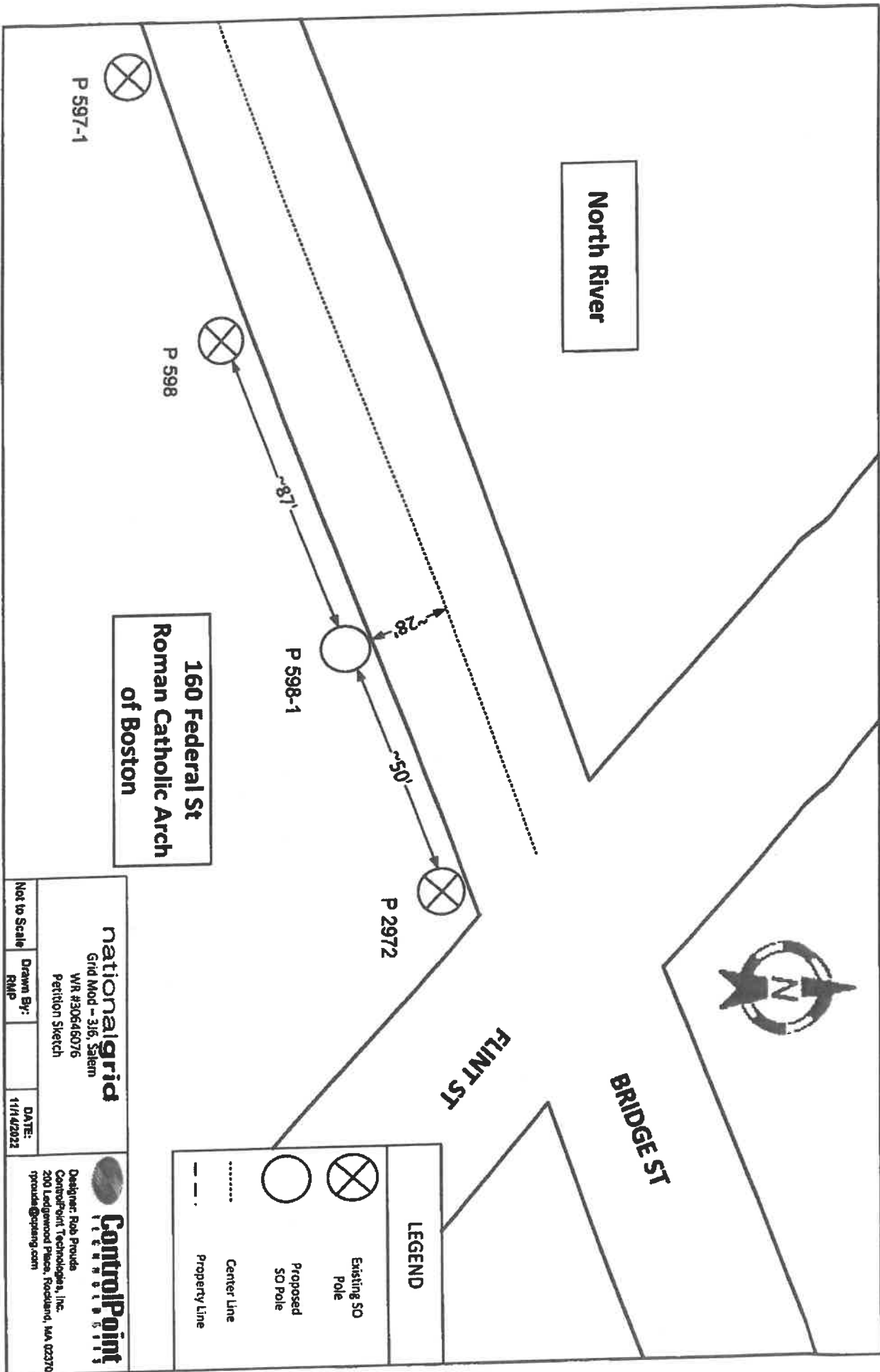
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Board or Council of Town or City, Massachusetts

#### CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the of the City of Massachusetts, on the day of 20, and recorded with the records of location orders of the said City, Book, Page. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:  
City/Town Clerk



## ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council - Salem, Massachusetts

Notice having been given and public hearing held, as provided by law,

IT IS HEREBY ORDERED:

that Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 13th day of January, 2023.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Endicott St - Salem – Massachusetts.

January 13, 2023. Filed with this order

There may be attached to said poles by Massachusetts Electric Company d/b/a National Grid and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Endicott St - National Grid to install 1 JO Pole on Endicott St beginning at a point approximately 150 feet northeast of the centerline of the intersection of Hathorne St and Endicott St and continuing approximately 15 feet in a south direction. Install new pole #152 and guy wire on sidewalk.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the  
of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

Massachusetts

City/Town Clerk.  
20\_\_.

Received and entered in the records of location orders of the City/Town of  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:  
City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20\_\_\_\_, at \_\_\_\_\_ o'clock, M  
at \_\_\_\_\_ a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and  
that we mailed at least seven days before said hearing a written notice of the time and place of said  
hearing to each of the owners of real estate (as determined by the last preceding assessment for  
taxation) along the ways or parts of ways upon which the Company is permitted to erect  
poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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Board or Council of Town or City, Massachusetts

#### CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of  
hearing with notice adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_  
Massachusetts, on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, and recorded with the  
records of location orders of the said City, Book \_\_\_\_\_, Page \_\_\_\_\_. This certified copy  
is made under the provisions of Chapter 166 of General Laws and any additions thereto or  
amendments thereof.

Attest:  
City/Town Clerk

# 100 foot Abutters List Report

Salem, MA

January 12, 2023

## Subject Property:

Parcel Number: 25-0491-0  
Property Address: 67 ENDICOTT ST, SALEM

Mailing Address: 203 WASHINGTON ST  
SALEM, MA 01970

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## Abutters:

Parcel Number: 25-0490-801  
Property Address: 67 ENDICOTT ST

Mailing Address: 67 ENDICOTT ST  
SALEM, MA 01970

Parcel Number: 25-0454-0  
Property Address: 74 ENDICOTT ST

Mailing Address: 74 ENDICOTT ST  
SALEM, MA 01970

Parcel Number: 25-0465-801  
Property Address: 37-39 HATHORNE ST

Mailing Address: 37-39 HATHORNE ST  
SALEM, MA 01970

Parcel Number: 25-0453-802  
Property Address: 76 ENDICOTT ST

Mailing Address: 76 ENDICOTT ST  
SALEM, MA 01970

Parcel Number: 25-0455-0  
Property Address: 72 ENDICOTT ST

Mailing Address: 72 ENDICOTT ST  
SALEM, MA 01970

Parcel Number: 25-0489-0  
Property Address: 61-63 ENDICOTT ST

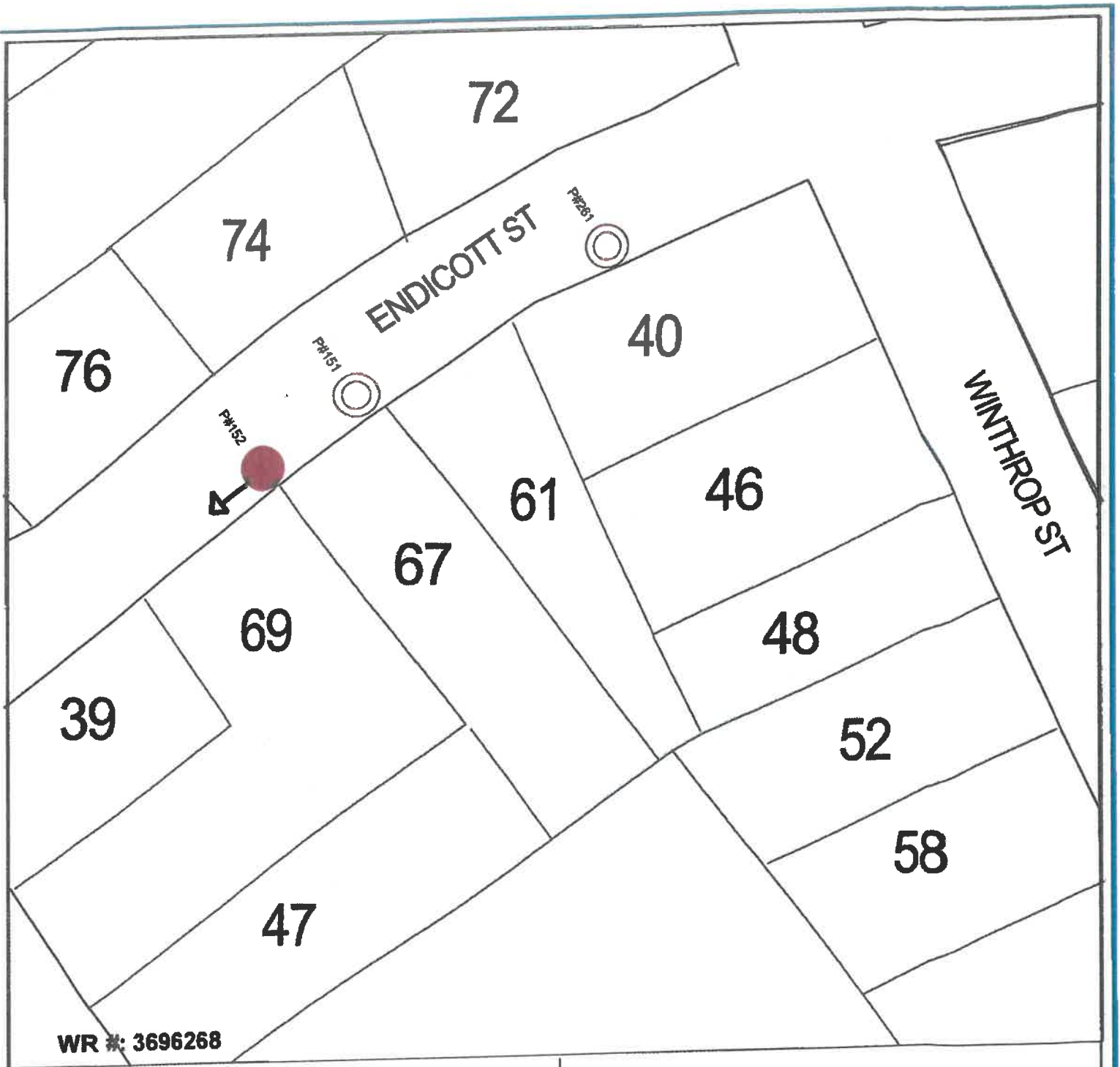
Mailing Address: 61 ENDICOTT ST  
SALEM, MA 01970

Parcel Number: 25-0465-0  
Property Address: 34 WINTHROP ST

Mailing Address: 34 WINTHROP ST  
SALEM, MA 01970

Parcel Number: 25-0488-801  
Property Address: 40 WINTHROP ST

Mailing Address: 40 WINTHROP ST  
SALEM, MA 01970



<b>PETITION SKETCH</b>		<b>nationalgrid</b>	
POLE (EXISTING)	PROPOSED GUY WIRE		
PROPOSED POLE		WORK REQUEST: 30696268	
<b>Job description</b>  - NGRID is petitioning to install new pole# 152 and guy wire on sidewalk.		To The: City Of Salem	
		For Proposed: Pole and Guy Wire Location: 69 Endicott St	
		Drawn By: Michael Kazadi	
DISTANCES ARE APPROXIMATE			

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All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Bridge St - Salem - Massachusetts.

No. 30646074 Dated: February 7, 2023. Filed with this order

There may be attached to said poles such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Bridge St - Massachusetts Electric Company d/b/a National Grid to install 1 SO Pole on Bridge St beginning at a point approximately 100 ft southwest of the centerline of the intersection of Bridge St and Flint St. Install new pole 598-1 at approximately 42.521031, -70.905965, approximately 56' NW, in line of existing Pole # 598, in the strip of dirt that separates the road and bike path.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the  
City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
Massachusetts City/Town Clerk.  
20\_\_.

Received and entered in the records of location orders of the City/Town of \_\_\_\_\_  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:  
City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20\_\_, at \_\_\_\_\_ o'clock, M

at \_\_\_\_\_ a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a National Grid

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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Board or Council of Town or City, Massachusetts

#### CERTIFICATE






I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_ Massachusetts, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and recorded with the records of location orders of the said City, Book \_\_\_\_\_, Page \_\_\_\_\_. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

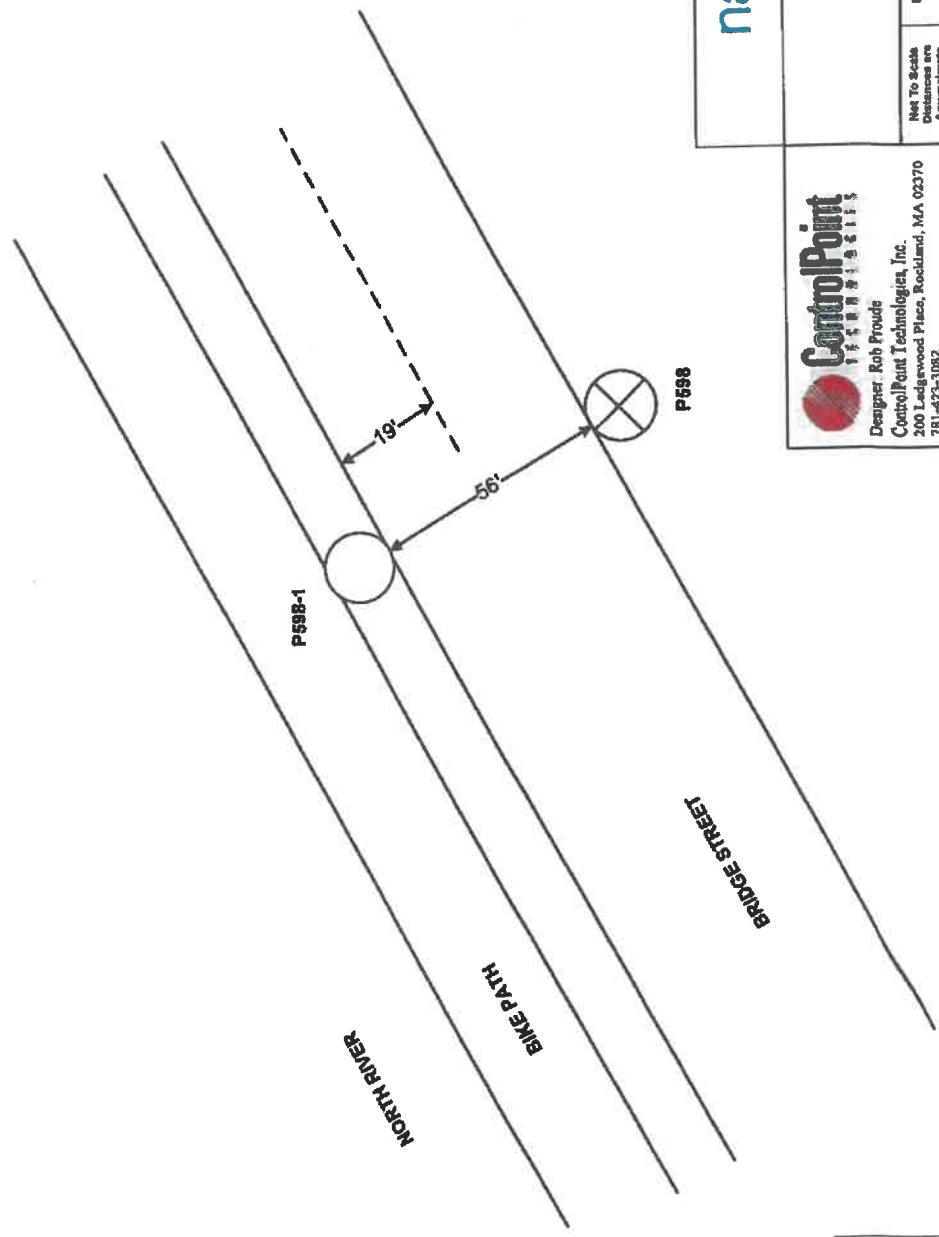
Attest:  
City/Town Clerk

PETITION SKETCH  
TOWN OF SUTTON  
WORCESTER COUNTY



Legend

-  Proposed SO Pole
-  Existing SO Pole
-  Center Line
-  Property Line
-  Driveway



nationalgrid

**ControlPoint**  
DESIGN & CONSTRUCTION

Designer: Rob Proude  
ControlPoint Technologies, Inc.  
200 Ludgewood Place, Rockland, MA 02370  
781-423-3092

Petition Sketch for Poles 598-1  
Bridge St  
Salem, MA  
WVR830646074

Not To Scale  
Distances are  
Approximate

Drawn By:  
NMP

Sketch #  
30646074

DATE  
2/6/2023

SHEET  
1 OF 1

The exact location of said facilities to be established by and upon the installation and erection of the facilities thereat.



## **CITY OF SALEM, MASSACHUSETTS**

**Robert K. McCarthy**  
Mayor

February 9, 2023

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Gentlemen of the City Council:

I appoint, subject to Council confirmation, James Bostick to the Salem Public Art Commission Board for one year term to expire February 9, 2024.

A resident of 32 Barr Street, Mr. Bostick is an active Salem artist and arts leader. He currently holds Board positions as Vice President of Destination Salem and is a Board Member and past President of Salem Arts Association. Mr. Bostick also owns and operates Gallows Hill Artist Studios.

Mr. Bostick looks forward to working with the commission in future endeavors to benefit the City having a long history of community organizing and dedication to the arts and growing our cultural heritage.

Mr. Bostick fulfills the requirements of M.G.L. Chapter 138, section 4. I hope you will act quickly to approve Mr. Bostick appointment to the Salem Public Art Commission Board. Our City is fortunate indeed that he is willing to serve.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Robert K. McCarthy", is written over a light blue horizontal line.

**Robert K. McCarthy**  
Acting Mayor



## **CITY OF SALEM, MASSACHUSETTS**

Robert McCarthy  
Mayor

### **Application for Appointment to City Board or Commission**

*For a complete list of City boards visit [www.salem.com/boards](http://www.salem.com/boards). Please send this form, along with a current resume, to [mayor@salem.com](mailto:mayor@salem.com) or mail to: Mayor's Office, City Hall, 93 Washington Street, Salem MA 01970.*

**Name:** James E Bostick

**Address:** 32 Barr Street, Salem MA 01970

**Email:** [jbostick@jbostick.com](mailto:jbostick@jbostick.com)

**Daytime Phone:** (978) 618-6633

**Evening Phone:** (978) 618-6633

**Current occupation:** Director, User Experience – Sensitech (a Division of Carrier Corporation)  
**Other Community Positions:** Destination Salem Board Vice President, Salem Arts Association  
Board of Directors & Past President, Gallows Hill Artist Studios Founder

**Board or commission in which you are interested:** Public Art Commission

#### **Why are you interested in serving on this board or commission?**

As an active Salem artist and arts leader (Salem Arts Association, Gallows Hill Artist Studios), I've admired the work done by Salem's Public Art Commission. Prioritizing a municipal focus on public art is important and I share your interest in maintaining and growing our cultural heritage. My experience will bring insights that will enhance the goals set forward by this commission. It's my wish to contribute to the future of Salem public art through this opportunity. Participation in this commission will allow me to continue to give back to my community and creative economy.

#### **In addition to the experience listed in your attached resume, what specific skills or expertise do you believe you can bring to this board or commission?**

In addition to my experience in arts and community leadership I am also an expert in user experience, human-factors, and accessibility, my expertise goes well beyond interaction design. It's a trained philosophy that considers the needs of people of all ages and abilities. I'll bring important insights to the commission through my unique experience and perspective. For more than 30 years I have been guiding Fortune 500 companies through the challenges of meeting people's needs with a focus on usability and accessibility. As an active local arts leader my connections with our regional artist community allows me to assist with activating and informing our creative community to support the Public Arts Commission efforts.

#### **If you are currently serving on any other City boards, please indicate which:**

Destination Salem Vice President, Board of Directors – 2021 - Present  
Salem No Place for Hate Committee Member – 2015 - 2017

**Signature:**

**Date:** 23 January 2023

**User Experience Architect • Community Leadership • Visual Artist****CAREER HIGHLIGHTS**

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- User-experience and human-factors leader with focus on big-data platform usability, accessibility, product experience, content management, search technologies, and eCommerce for large-scale platforms, enterprise software, web clients, and mobile applications.
- Expert human-factors background design for persons with disabilities, including WCAG and Section 508 compliance to exceed regulated application needs.
- Detail-oriented requirements gathering and documentation skills, persona development, prototyping, analytic data collection, user research, and stakeholder communications.
- Project Management expertise with PMP Certification training.
- Solid leadership experience to build, lead, train, and inspire teams.
- Active community leader in the arts with leadership experience on boards and committees.
- **U.S. patents on file** for "Tracking Device Grip" (Carrier), "Method to allow switching of user experience layout based on context and configuration" (EMC), "Methods and systems for using community defined facets or facet values in computer networks" (SkyWord)

**COMMUNITY LEADERSHIP EXPERIENCE**

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**Gallows Hill Artist Studios - Founder, Salem, MA** 2022–Present  
Manage a 6500 sf artist space on Gallows Hill in Salem offering 10 affordable artist studio spaces.

**Salem Arts Association - Board of Directors, President 2017-2020, Salem, MA** 2014–Present  
Board Member, Past President, Communications & Technology Lead for organization development, artist outreach, and community engagement. Developed organization branding, websites, and social media programs. Increased membership and community volunteer efforts.

**Destination Salem - Vice President, Board Member, Salem, MA** 2021–Present  
Board Member and Advisor representing the artist community and non-profit leadership.

**Salem No Place for Hate Committee - Member, Communications Lead, Salem, MA** 2015–2017  
Provided participation and communications leadership helping this important community effort succeed with creating visibility for the City of Salem's efforts fostering inclusion and diversity.

**Volunteer Curator - In A Pig's Eye, Salem, MA** 2019–2015  
This local establishment has been known as a creative hub for artists and performers since the 1970's. I volunteered to establish these walls as a rotating exhibition opportunity for local artists.

**New Art Voices - President, Board of Directors, Lancaster, PA** 1992–1997  
Founded and lead this artist-run non-profit with a mission to provide opportunities for emerging and established artists to exhibit experimental media in unconventional ways by gaining access to under-utilized urban spaces and presenting pop-up exhibitions and festivals.

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**PROFESSIONAL EXPERIENCE**

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**Director, User Experience**

2018–Present

*Sensitech, A Division of Carrier Corporation, Beverly, MA*

Leadership of a global user-centric product design organization consisting of user experience design, product management, project management, usability research, and innovation.

- Lead the consolidation and redesign of several individual software products into our new integrated SensiWatch Platform experience for supply chain monitoring of temperature sensitive products.
- Oversee the product experience for regulated life sciences ColdStream Platform.
- Collaborate with software and hardware teams to provide continuous focus on user experience across all product lines.
- Introduced Sensitech Innovation Lab as a new product research and development practice.

**Principal User Experience Architect and Visual Design Manager**

2009–2017

*Dell EMC (Enterprise Content Division), Cambridge, MA*

Oversaw user-experience design, requirements, and visual design for enterprise platforms, web clients, and mobile applications related to content management and business process.

- Managed UXD and visual design continuity across several workstreams and product lines including enterprise content, search, analytics, business process, and mobile.
- Led design and implementation teams through use of interaction components including Bootstraps, AngularJS, ExtJS, SWT, GXT, CSS, and SASS/LESS.
- Delivered interactive hi-definition prototypes for user studies and validation.
- Hosted user studies, focus groups, and on-site contextual inquiries with customers.
- Developed Section 508 accessibility compliance expertise.

**Director, Customer Experience**

2008

*Smart Destinations Inc. (SmartDestinations.com), Boston, MA*

- Directed brand strategies, product technology requirements, and architected a unified user experience to integrate 17 existing products. Managed creative team and agency relationships.
- Conducted customer behavioral research and user-experience studies.
- Improved click-through and overall conversion by up to 60% by implementing design and usability enhancements.
- Launched analytical research channels, multivariate testing, and customer feedback.

**Director, User Experience**

2005–2008

*SkyWord (formerly Gather.com), Boston, MA*

- Managed UX design and front-end development. Provided creative vision, UX strategy, competitive analysis, product requirements, and project management.
- Led UX alpha through 27 releases with member growth exceeding 500K and million-plus unique monthly visitors.
- Designed patented search that integrates content relationships and people.

**Director, Creative Services**

*World Travel Holdings (Formerly National Leisure Group), Woburn, MA* 2002–2004

Directed interaction and print designers, copywriters, and information architects. Managed brand development for 30+ owned and licensed travel brands.

- Streamlined creative processes improving go-to-market time by over 300%.
- Awarded Best of the Web distinction from *Forbes* and *Travel & Leisure* magazines.

**Senior Manager, e-Commerce User Experience**

*Gateway (Gateway.com), North Sioux City, SD; San Diego, CA; Beverly, MA* 1996–2002

- Managed Web UI/UXD and development teams. Created, implemented, and enforced brand strategies and style guidelines, navigation standards and UI protocols.

**Art Director, Communications Team**

*Three Mile Island, General Public Utilities (First Energy Corp), Middletown, PA* 1987–1996

- Managed branding, advertising, video production, photography, publishing, and creative needs of the Office of the President, Communications, and Marketing.

**EDUCATION**

Communication Theory, Humanities—M.A., *Pennsylvania State University, Harrisburg, PA*

Design—B.F.A., *Tyler School of Art, Temple University, Philadelphia, PA*

Two semesters related to BFA and MA Studies—*Temple University Abroad, Rome, Italy*

PMP Certification—*Training (100+ hrs), Integrated Management Associates, Boston MA*

Remote Data Gathering—*Design & Usability Center at Bentley University, Waltham, MA*

**HONORS**

**Awards:** MITX Award finalists 2006, 2007; MITX Best Media Site, Gather.com, 2005; *Forbes Magazine Best of the Web*, CruisesOnly.com 2003, 2004; *Travel & Leisure Magazine Best of the Web*, CruisesOnly.com, VacationOutlet.com, 2003; 5 IABC awards for advertising; 3 PRSA awards for public relations and communications.

**EXHIBITING ARTIST**

James Bostick lives in Salem and has been working as a photographer and designer for over 25 years. Bostick's award-winning fine art work has been exhibited in galleries and museums worldwide and has been included in notable private and public collections including the Philadelphia Museum of Art.



**CITY OF SALEM, MASSACHUSETTS**

Robert K. McCarthy  
Mayor

February 23, 2023

To the City Council  
City Hall  
Salem, Massachusetts

Ladies and Gentlemen of the Council:

I re-appoint Ronald Bertheim of 16 Lenox Avenue, Methuen, MA 01844 to serve as a Constable in the City of Salem for a term to expire February 25, 2026.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Robert K. McCarthy", is written over a light blue circular stamp.

Robert K. McCarthy  
Mayor



**CITY OF SALEM, MASSACHUSETTS**

Robert K. McCarthy  
Mayor

February 23, 2023

To the City Council  
City Hall  
Salem, Massachusetts

Ladies and Gentlemen of the Council:

I appoint John Walter Ray of 8 Amanda Way, Salem, MA 01970 to serve as a Constable in the City of Salem for a term to expire April 1, 2026.

Very truly yours,

A handwritten signature in black ink, appearing to read "Robert K. McCarthy", with a large, stylized flourish at the end.

Robert K. McCarthy  
Mayor



# CITY OF SALEM

In City Council,

Ordered:

February 23, 2023

That the sum of Fifty-Eight Thousand, Six Hundred Thirty-Two Dollars and Thirty-One Cents (\$58,632.31) be approved within the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the FY 2023 contractual buyback(s) listed below in accordance with the recommendation of His Honor the Mayor.

Name	Department	Amount
Erin Bonitto	Fire Department	\$ 58,632.31
		<b>\$ 58,632.31</b>



**CITY OF SALEM, MASSACHUSETTS**  
**Robert K. McCarthy**  
**Mayor**

February 23, 2023

To the City Council  
City Hall  
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Fifty-Eight Thousand, Six Hundred Thirty-Two Dollars and Thirty-One Cents (58,632.31) to be appropriated from the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146).

This transfer is to be expended for the sick leave buyback to be paid out for active employees pursuant to collective bargaining agreements with various unions.

<b>NAME</b>	<b>DEPARTMENT</b>	<b>AMOUNT</b>
Erin Bonitto	Fire Department	\$58,632.31
	<b>Total:</b>	<u>\$58,632.31</u>

I recommend passage of the accompanying Order.

Very truly yours,

  
Robert K. McCarthy  
Mayor



ROBERT K. McCARTHY  
ACTING MAYOR

LISA B. CAMMARATA  
DIRECTOR OF HUMAN RESOURCES

CITY OF SALEM MASSACHUSETTS  
HUMAN RESOURCES  
98 WASHINGTON STREET, 3<sup>RD</sup> FLOOR  
SALEM, MASSACHUSETTS 01970  
TEL. 978-619-5630

MEMORANDUM

TO: Anna Freedman, Director of Finance  
DATE: February 13, 2023  
RE: Retirement Stabilization Fund

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Attached you will find a retirement buyback for a former employee of the Salem Fire Department.

This former employee is entitled to the following amount of sick leave buyback and vacation.

Erin Bonitto

24 vacation tours @ \$419.23 per tour (2023)	\$10,061.52
13 vacation tours @ \$419.23 per tour (2022)	\$ 5,449.99
90 sick tours @ \$479.12 per tour	\$43,120.80
Total:	\$58,632.31

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.



# CITY OF SALEM

PART A

THIS FORM CANNOT BE PROCESSED UNLESS ALL SHADED AREAS AND PERTINENT INFORMATION IS SUPPLIED  
PERSONNEL ACTION / DATA FORM

DATE 1/23/2023

NAME (LAST, FIRST, MIDDLE) <b>Bonitto, Erin F.</b>		EMPLOYEE NO. <b>100152</b>	CHECK ALL THAT APPLY 1. EMPLOYMENT ( ) 2. WAGE SALARY ADJUSTMENT ( ) 3. TRANSFER ( ) 4. LEAVE OF ABSENCE ( ) 5. ADDRESS/NAME CHANGE ( ) 6. TERMINATION ( ) 7. OTHER ( )
JOB TITLE <b>Lieutenant</b>		JOB CODE	
DEPARTMENT <b>Fire</b>	DIVISION	DEPT. NO. <b>100</b>	

## 1. EMPLOYMENT

ADDRESS-STREET		CITY	STATE	ZIP CODE	SOCIAL SECURITY NO.	NEW HIRE	REHIRE	RECALL	Salaried Hourly	
PERMANENT 1. Full Time 2. 20 HRS. + Part Time 3. Part Time	4. TEMP	CIVIL SERVICE YES NO	DATE APPROVED	VETERAN YES NO	SHIFT	PAY RATE \$	PER	SHIFT PREM.	Grade	Step
TELEPHONE NO.		DATE OF BIRTH	SEX M F	ETHNIC CODE	SCHEDULED HOURS	HOURLY RATE	# DEPENDENTS	MARITAL STATUS M S OTHER		
REQUIRED LICENSE: TYPE(S)				CLASS	EXPIRATION DATE					

## 2. WAGE / SALARY ADJUSTMENT (GIVE EXPLANATION IN SEC. 8)

ANNIVERSARY DATE	DATE OF LAST INCREASE	PRESENT RATE PER	PROPOSED RATE PER	NEW HOURLY RATE	GRADE	STEP	EFFECTIVE DATE
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## 3. TRANSFER-JOB, SHIFT, DEPT. (GIVE EXPLANATION IN SEC. 8)

NEW DEPT. & NO.	NEW JOB TITLE	NEW JOB CODE	RATE CHANGE:	YES	NO
NEW GRADE	NEW STEP	NEW PAY RATE PER	EFFECTIVE DATE	SHIFT CHANGE:	FROM TO

## 4. LEAVE OF ABSENCE (GIVE EXPLANATION IN SEC. 8)

FROM	TO	DATE RETURNED
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## 5. ADDRESS / NAME CHANGE

NEW ADDRESS	STREET	CITY	STATE	ZIP CODE	NEW TELEPHONE NO.	CORRECT NAME TO
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## 6. TERMINATION (GIVE EXPLANATION IN SEC. 8)

LAST DAY WORKED <b>1/13/2023</b>	DATE HIRED <b>9/4/1994</b>	RECOMMENDED FOR REEMPLOYMENT	YES	NO
REASON RE-SIGNED LAID OFF END OF RE-TEMP. TIED DIS-CHARGED	QUALITY OF WORK EXCEL GOOD FAIR POOR	ATTENDANCE EXCEL GOOD FAIR POOR	ATTITUDE EXCEL GOOD FAIR POOR	JOB KNOWLEDGE EXCEL GOOD FAIR POOR

## 7. EMERGENCY CONTACT

NAME:	TELEPHONE NO.	RELATIONSHIP
-------	---------------	--------------

## 8. EXPLANATION OF ACTION (or other action)

<b>Lt. Bonitto has retired from the SFD</b> <b>Effective: 1/13/2023 @ 0800</b> <b>Buyback:</b> <b>2023 Vaca 24 hours = 1676.91/4 = 419.23 =</b> <b>2022 Vaca 13 hours = 1676.91/4 = 419.23</b> <b>10 Sick = 1676.91/3.5 = 479.12 = 43,120.80</b> <b>IMV = 13 days = 4850/365 = 13.28 = 172.64</b> <b>Bachelor's Education Stipend = 4,000.00</b>	<b>Total: \$62,804.95</b> <b>Please remove from payroll effective: 1/21/2023</b> <b>2/16/23</b> <b>1/23/2023</b>
	FINANCE DEPARTMENT DATE
	DEPARTMENT HEAD / APPOINTING AUTHORITY DATE
	PERSONNEL DEPARTMENT DATE

# CITY OF SALEM APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department Fire

Date 1/23/2023

Authorized Signature: [Signature]  
Department Head/City or Business Manager/School

NAME: Eric F. Bonitto

10,061.52 +  
43,120.80 +  
172.64 +  
5,449.99 +  
4,000.00 +  
62,804.95 \*

CALCULATION

2023 Tours ✓  
VACATION HOURS # 24 @ \$ 419.23 = \$ 10,061.52 ✓

Tours ✓  
SICK HOURS # 90 @ \$ 479.12 = \$ 43,120.80 ✓

SMV  
PRO-RATED STIPENDS # 13 @ \$ 13.28 = \$ 172.64 ✓

2022 Vacation ✓  
OTHER Tours # 13 @ \$ 419.23 = \$ 5,449.99 ✓

\$4000.00 → ✓

Bachebr's Education Stipend  
Total Amount Due: \$ 62,804.95 ✓

Please attach corresponding PAF or other backup to this sheet.

Reason: Lt. Eric Bonitto retired from the SFD 1/13/2023

## For Human Resources's Use Only:

- ☒ VACATION HOURS
- ☒ SICK HOURS
- ☐ PER ACCRUAL REPORT
- ☐ OTHER

Org and Object: 83113 - 5146

## Recommendation:

☐ Approved

\_\_\_\_\_  
H R Director/City or Superintendent/Schools

Employee Accruals [CITY OF SALEM, MA - LIVE]

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Attach

Employee Accruals [CITY OF SALEM, MA - LIVE]

Employee Accrual Information

Location	1100 - FIRE DEPT	SOY Balance	136.5000
Group/BU	1003 - FIRE FIGHTERS 172	Earned YTD	252.0000
Job Class *	1404 - FIRE LIEUTENANT	Used YTD	.0000
Type *	2 - VACATION	Available	388.5000
Table *	230 - FIRE VACATION		

37 days

24 VAC TOURS "2023"  
13 VAC TOURS "2022"

☐ Send Accrual Threshold Alert

☐ Active

Accr Date \*  
09/03/1994

Start Date \*  
08/30/2010

End Date \*  
12/31/9999

Default Limit  
136.50

Actual Limit  
.00

Pending  
.0000

Liability  
11778.19

☐ Review

H

UOM

Default Rate  
252.0000

Actual Rate  
0.0000

History

Start	End	Earned	Used	Running Balance		
01/18/2023	WED	01/18/2023	WED	252.0000	.0000	388.5000
01/18/2023	WED	01/18/2023	WED	136.5000	.0000	136.5000
01/17/2023	TUE	01/17/2023	TUE	.0000	136.5000	.0000
01/10/2023	TUE	01/10/2023	TUE	21.0000	.0000	136.5000

2 of 3 |< > >|

https://cityofsalemmanunisapp.ly/erhost.net/1479prod/munis/gas/app/ua/tr/mugwc/premacru?Arg=-mutoken&Arg=ge5sRcxn1xDZx2wGMXM3D7CilQ%2BXLUrw0CZ7xPe4CSI%3D

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## Employee Accruals [CITY OF SALEM, MA - LIVE]

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	Schedule
	Attach

## Employee Accruals [CITY OF SALEM, MA - LIVE]

### Employee Accrual Information

Location	1100 - FIRE DEPT	SOY Balance	2005.5000
Group/BU	1003 - FIRE FIGHTERS 172	Earned YTD	1929.3800
Job Class *	1404 - FIRE LIEUTENANT	Used YTD	963.3800
Type *	1 - SICK	Available	2971.5000
Table *	171 - FD SICK ON/AFT 5/1/93-12/31/97		

Send Accrual Threshold AlertActive

Accr Date \* 09/03/1994

Start Date \*

End Date \*

Default Limit	9000.00
---------------	---------

Actual Limit

Pending

Liability	90087.26
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## Review

MON

**Default Rate** 157.5000

Actual Rate

## History

Start	End	Earned	Used	Running Balance		
01/18/2023	WED	01/18/2023	WED	157.5000	.0000	2971.5000
06/27/2022	MON	06/27/2022	MON	.0000	42.0000	2814.0000
06/20/2022	MON	06/20/2022	MON	.0000	21.0000	2856.0000
05/16/2022	MON	05/16/2022	MON	.0000	42.0000	2877.0000

**ARTICLE XVI**  
**Vacations**

20 of 52

Effective January 1, 1994 for calendar year 1994 and for each calendar year, each member of the bargaining unit will be entitled to not less than thirteen (13) scheduled work tours as vacation in each year without loss of compensation.

- The annual vacation entitlement of members with ten (10) to nineteen (19) years of service will be eighteen (18) scheduled work tours.
- The annual vacation entitlement of members with twenty (20) to twenty-four (24) years of service will be twenty-three (23) scheduled work tours.
- The annual vacation entitlement of members with twenty-five (25) or more years of service will be twenty-four (24) scheduled work tours.

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**Section 2.** The length of vacation to which an employee is entitled shall be based upon the employee's length of accumulated service in the employ of the City as of December 31st of the calendar year involved.

**Section 3.** The present practice relative to the scheduling of vacations will be maintained; provided, however, that all employee vacations shall be scheduled to start immediately following an employee's ninety-six (96) hour off-duty period. Employees shall receive their scheduled vacations regardless of transfers.

Effective January 1, 1994, employees will be allowed to take all of their annual vacation entitlement as single tour vacations. The procedures regarding scheduling of such single tour vacations will be subject to agreement by and between the Fire Chief and the Union.

**Section 4.** Upon termination of employment, other than by discharge for cause, the employee shall receive payment equal to the proportional amount of vacation he/she would have received had termination not occurred. The payment on termination, if caused by death, shall be made to the employee's spouse or beneficiary as indicated in the employee's City Group Life Insurance policy.

**Section 5.** Effective July 1, 1975, every unit employee will be guaranteed a two (2) week vacation during the existing summer vacation period.

**Section 6.** Employees will be permitted to carry thirteen (13) tours of their annual vacation entitlement to the next vacation year. Each employee who carries any annual vacation entitlement to the next vacation year shall be paid for such vacation time at the rate he would have been paid in the year such vacation time should have been taken.

**Section 7.** In the event that an employee is hospitalized or suffers medically verified incapacitation which is medically verified by such employee then the employee shall receive compensatory time off for each day of such hospitalization or such medically verified incapacitation during his vacation on which the employee would have been working for the City had the employee not been on vacation on such day.

**Section 8.** The present practice of vacation entitlement accrual during absences attributable to line of duty injury or illness will be maintained for employees who return to active duty at the conclusion of such leave. That practice will be modified for employees who do not return to active duty at the conclusion of such leave as follows: Such employees will continue to accrue vacation entitlement during the initial twelve (12) months of such absence pursuant to the current practice; however, no such accrual will apply to such employees beyond and after the initial twelve (12) months of such absence; and vacations carry over to which such employees are entitled will be maintained and will be compensated notwithstanding such termination of accrual of vacation entitlement.

The foregoing will have no modifying impact upon the current practice of administering and applying Articles IX and X (this section is effective upon unit ratification and

20

thereafter will be applied only to employees who commence their leave after such ratification).



# CITY OF SALEM

In City Council,

Ordered:

February 23, 2023

Per MGL Chapter 44 Section 64 which allows for a municipality to pay for prior fiscal year invoices using current fiscal year appropriations by two-thirds vote of the City Council we request the sum of Three Hundred Ninety-Nine Dollars (\$399.00) of outstanding Fiscal Year 2022 invoices is hereby allowed to be paid from the Fiscal Year 2023 Police Department budget as listed below in accordance with the recommendation of His Honor the Mayor.

Department	Vendor	Amount
Police Department (12102-5272 Technology)	Munission	\$ 399.00
<b>Total</b>		<b>\$ 399.00</b>



**CITY OF SALEM, MASSACHUSETTS**  
Robert K. McCarthy  
Mayor

February 23, 2023

To the City Council  
City Hall  
Salem, Massachusetts

Ladies and Gentlemen of the Council:

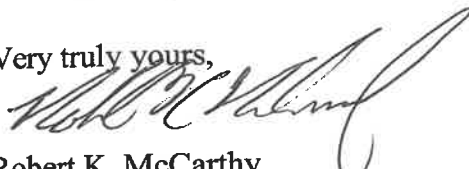
Enclosed herewith is a request to approve the payment of Three Hundred and Ninety Nine dollars (\$399.00) of outstanding Fiscal Year 2022 invoices to be paid from Fiscal year 2023 Police Department budget.

Department	Vendor	Amount
Police Department (12102-5272) Technology)	Munission	\$399.00

This order is necessary to cover the cost for an invoice for an FY 2022 payment for Munission per MGL Chapter 44 Section 64, which allows for a municipality to pay for prior fiscal year invoices using current fiscal year appropriation by two-thirds vote of the City Council.

I recommend passage of the accompanying Order.

Very truly yours,

  
Robert K. McCarthy  
Mayor



CHIEF OF POLICE  
LUCAS J. MILLER

**City of Salem, Massachusetts**  
**Police Department Headquarters**  
95 Margin Street  
Salem, Massachusetts 01970  
(978) 744-2204

February 15, 2023

Acting Mayor Robert McCarthy  
Salem City Hall  
93 Washington Street  
Salem, MA 01970

Re: Munission Invoice #70121143

Dear Acting Mayor McCarthy -

I would like to request the attached invoice in the amount of \$399.00 dated July 1, 2021 be paid out our Fiscal Year 2023 IT Technology (12102-5272) Budget Line.

Due to an oversight, a Purchase Order was never issued and we never received the invoice until February 15, 2023. Our office has spoken with Munission to confirm the software was renewed but payment was never received.

Due to the fact that this expense occurred from Fiscal Year 2022, we are requesting the amount be paid from our FY2023 IT Technology Budget Line.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Mulligan".

Robert D. Mulligan for  
Chief of Police, Lucas J. Miller

RMD: jc  
Enclosure



# INVOICE

Salem MA Police Department  
Salem Police Department  
Accounts Payable  
95 Margin St  
SALEM MA 01970

Invoice Date Jul 1, 2021  
Invoice Number 70121143  
Reference PS: SS Annual 2021-2022  
Munission, LLC  
106 Sutton Manor RD  
NEW ROCHELLE NY 10801  
UNITED STATES OF AMERICA

Item	Description	Quantity	Unit Price	Amount USD
	Munission SmartShot Yearly Renewal (2021-2022)	1.00	399.00	399.00
			Subtotal	399.00
			<b>TOTAL USD</b>	<b>399.00</b>

Due Date: Aug 1, 2021



[View and pay online now](#)

## PAYMENT ADVICE

To: Munission, LLC  
106 Sutton Manor RD  
NEW ROCHELLE NY 10801  
UNITED STATES OF AMERICA

Customer Salem MA Police Department  
Invoice Number 70121143  
Amount Due 399.00  
Due Date Aug 1, 2021  
Amount Enclosed  
Enter the amount you are paying above



# CITY OF SALEM

In City Council,

**Ordered:**

February 23, 2023

To accept the donation of One Thousand Two Hundred Dollars (\$1,200.00) from Ronald Harrison. The donation is to be deposited into the Parks and Recreation Donation Fund 2406 (24061-4830) for a Standard Cardinal Bench in accordance with the recommendation of His Honor the Mayor.



**CITY OF SALEM, MASSACHUSETTS**

Robert K. McCarthy  
Mayor

February 23, 2023

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed herewith is a request to accept the donation of One Thousand Two Hundred Dollars (\$1,200.00) from Ronald Harrison. The donation is to be deposited into the Parks and Recreation Donation Fund 2406 (24061-4830) for a Standard Cardinal Bench.

In order to accept the donations approval must be given by both the Mayor and City Council. I ask that the members of the City Council join with me in accepting this donation for the Parks and Recreation Donation Fund.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Robert K. McCarthy", is written over a light blue circular stamp.

Robert K. McCarthy  
Mayor



Robert McCarthy  
ACTING MAYOR

Trish O'Brien  
SUPERINTENDENT

## CITY OF SALEM, MASSACHUSETTS

PARK, RECREATION & COMMUNITY SERVICES

401 Bridge Street, Salem MA 01970

Tel. (978) 744-0180/ (978) 744-0924

Fax (978) 744-7225

[PObrien@salem.com](mailto:PObrien@salem.com)

February 9, 2023

Dear Acting Mayor McCarthy:

I am writing to request the acceptance of a \$1,200.00 donation written to the City of Salem for a Standard Cardinal Bench from Ronald Harrison. To be deposited into Park & Recreation Donation account #24061-4830.

Sincerely,

A handwritten signature in dark ink, appearing to read "Tricia O'Brien", is written over a horizontal line.

Tricia O'Brien  
Superintendent, City of Salem  
Jean A. Levesque Community Life Center  
(Park, Recreation & Community Services)



**CITY OF SALEM, MASSACHUSETTS**

Robert K McCarthy  
Acting Mayor

February 8, 2023

Honorable Salem City Council  
Salem City Hall  
93 Washington Street  
Salem, MA 01970

RE: Section 3A Compliance and Inclusionary Zoning Update

Dear City Councillors,

This letter is to provide you with an update on the status of Section 3A compliance and the inclusionary zoning ordinance. As you are aware, the economic development bill adopted in January 2021 included Section 3A of M.G.L. c. 40A (the Zoning Act). Section 3A requires that each MBTA community have at least one zoning district that meets certain criteria, including allowing multifamily housing by right, to enable housing production. How an inclusionary housing ordinance is structured impacts whether it is considered “as of right” and in compliance with Section 3A. It is critical that Salem remains in compliance to continue to be eligible for State funds, including grants from the Housing Choice Initiative, Local Capital Projects Fund, and the MassWorks Infrastructure program.

**Section 3A Compliance**

On February 24, 2022, the City completed the first part of the compliance requirements. In the fall of 2022, the City participated in the initial round of technical assistance with the Massachusetts Housing Partnership (MHP) to evaluate whether the Central Business (B5) zoning district is in compliance with Section 3A. MHP concluded it appears the B5 is in compliance. In the coming weeks, the Department of Housing and Community Development (DHCD) will release the formal application for communities to demonstrate they are in compliance with Section 3A.

**Impact of Section 3A on Inclusionary Zoning**

On October 21, 2022 DHCD published revised Compliance Guidelines for Multi-family Zoning Districts Under Section 3A of the Zoning Act. Per the revised guidelines, if the zoning district requires residential units to be affordable below 80% of the area median income (AMI) then the process is not considered

“as of right” therefore would not be in compliance with Section 3A. However, the guidelines state that it will allow for affordability deeper than 80% AMI at the discretion of DHCD if the affordability requirements applicable in the multi-family zoning district are supported by an economic feasibility analysis, prepared for the municipality by a qualified and independent third party acceptable to DHCD, and using a methodology and format acceptable to DHCD. To that end, the inclusionary housing ordinance will not be filed until after an economic feasibility study is prepared. Planning staff has applied for technical assistance through the Metropolitan Area Planning Council (MAPC) to assist with an economic feasibility analysis.

If you have any questions regarding this, please contact Deputy Director of Planning & Community Development, Amanda Chiancola at 978-619-5685 or [achiancola@salem.com](mailto:achiancola@salem.com)

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Robert McCarthy", is written over the word "Sincerely,".

Robert McCarthy  
Acting Mayor  
City of Salem

**Attachments:**

- MHP Technical Memorandum



## TECHNICAL MEMORANDUM

**TO:** Amanda Chiancola, Deputy Director of Planning and  
Community Development  
City of Salem, Massachusetts

**DATE:** October 21, 2022

**SUBJECT:** MBTA Early Adopters Program – Process and Findings Memorandum

---

### INTRODUCTION

On behalf of Mass Housing Partnership (MHP) and the consulting team, we would like to thank you for taking part in this initial round of early adopter technical assistance. As was discussed at the beginning, the MHP team hoped to gain insights and lessons learned from this engagement to refine all aspects of the compliance process with a particular emphasis on refining the land database and the compliance model. As a partner in this engagement, the MHP team had the goal of providing you with constructive feedback on your potential districts and zoning and how those elements may help advance your future application as a 3A compliant community. We hope the information and feedback in this brief memorandum will assist you as you move forward with your application process.

### PROCESS AND ENGAGEMENT

To evaluate your proposed district(s) and zoning, the MHP team required the following information to test for both district compliance and unit capacity:

- Geographic boundaries of each proposed district which were digitized into a GIS Shapefile format (*if not already provided to MHP in that format*).
- A copy of the most recent zoning bylaw/ordinance along with any tables or exhibits not directly included in the bylaw/ordinance.
- A copy of any proposed zoning changes to base districts, new districts, or proposed overlay districts to be tested in the model.
- Any special considerations that may be unique to your community not apparent in the zoning bylaw/ordinance.
- Any documentation indicating the ability to override excluded land in the model (*i.e., disposition agreement for publicly owned land*).

The purpose of collecting the information on the geographic boundaries of the district(s) was to test compliance with the minimum land area requirements and the percentage of the district(s) to be located in a station area. If any of the proposed districts were not compliant with these initial geographic requirements, those were flagged by MHP staff for follow up.



The purpose of collecting the existing zoning bylaw/ordinance was to look for any unique requirements in the zoning that our zoning checklist and/or compliance model had not yet accounted for, particularly if we are testing existing zoning for compliance. The review of existing zoning also allowed us to check for any missing information in the checklist or conflicts with any proposed zoning for the district(s).

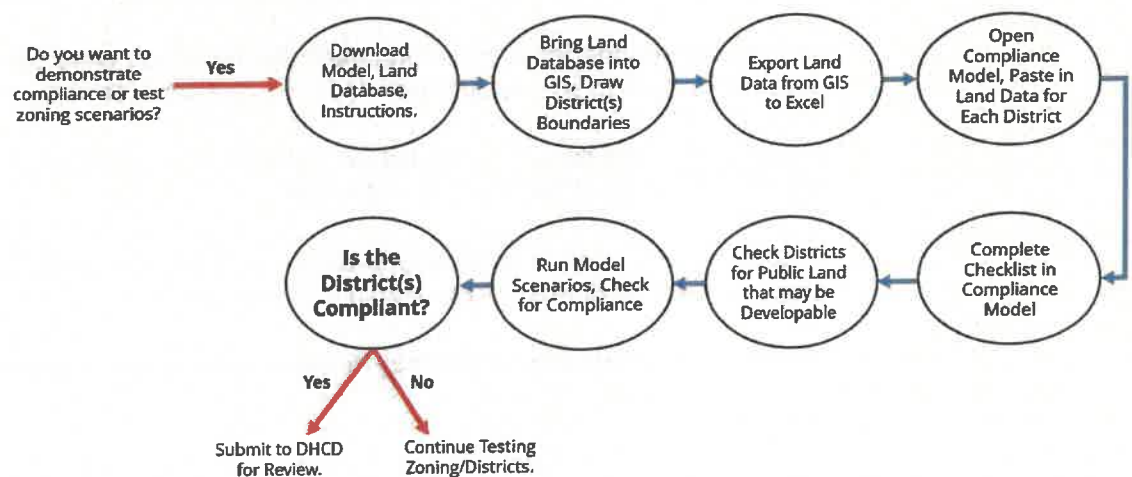
Compliance Metrics from DHCD	
Community:	Salem
Community Category:	Commuter Rail
2020 Housing Units (Census PL-94):	20,349
Minimum Multifamily Unit Capacity:	3,052
Minimum Land Area:	42
Developable station area:	266
% of district to be located in station area:	40%

Lastly, the purpose of collecting the proposed changes to existing zoning, proposed new base districts, or proposed overlay districts is to serve as inputs into the compliance model's zoning checklist. From there, select requirements from the existing or proposed zoning feed directly into the compliance model to calculate unit capacity on a parcel-by-parcel basis. It is the zoning requirements applied to each district that serve as the drivers of unit capacity alongside district size and the amount of excluded land.

The following diagram illustrates the process the MHP team went through with the information provided to us by your community.

## COMPLIANCE MODEL

### Flow: Compliance Test Process Diagram



The following page shows the inputs to the compliance model pulled from the model's zoning checklist. The checklist reflects the zoning your community provided to the MHP team and applied to the appropriate district(s). These are the key inputs that drive the parcel-based unit capacity calculations in the compliance model.



## MODEL INPUTS - DISTRICT 1

## Central Business (B5)

Model Inputs for Calculating Unit Yield	Input
Minimum Lot Size	2,000
Additional Lot Square Feet per Dwelling Unit	0
Open Space %	0%
Excluded Land Counted Toward Open Space	Y
Parking Spaces per Dwelling Unit	1.50
Building Height	6
Maximum Lot Coverage %	50%
Floor Area Ratio	3.00
Zoning Restrictions that Cap Unit Counts	Input
Lot Area per Dwelling Unit	500
Maximum Dwelling Units per Acre	0.00
Cap on Maximum Dwelling Units per District	0.00



## SALEM'S HOUSING OBJECTIVE

The City of Salem is required to achieve the following minimum housing objectives to satisfy the requirements of 3A compliance:

*Salem is categorized as Commuter Rail community with 20,349 existing housing units per the 2020 Census. In accordance with the Guidelines, the minimum multifamily unit capacity is 3,052 units, and the minimum district size is 42 acres.*

## FINDINGS AND SUGGESTIONS

The City of Salem requested the MHP team test the existing B-5 zoning district which regulates land in much of Salem's Downtown area to see if the district could comply with the 3A requirements as-is. In testing the existing zoning district, the MHP team notes the following positive attributes with the zoning and the overall district approach:

- Maximum six-story height provides ample height, particularly on smaller parcels, to generate unit capacity.
- Minimum lot size requirement of 2,000 square feet ensures most parcels are considered developable in the model and district.
- Floor area ratio of 3.0 provides flexibility particularly on smaller parcels.
- Reduced setback requirements create more space for the building footprint on parcels:
  - Max Front setback: 0 feet
  - Max Side setback: 5 feet
  - Min Rear setback: 0 feet
- No open space requirement also helps maximize the building footprint (although the model uses a 20% open space figure to account for setbacks and open space).

The MHP team offers the following considerations as Salem moves forward with the application process and district compliance:

- Be aware of the impact the minimum lot area per dwelling unit (500 SF per unit) could have on unit capacity. It does not appear to negatively impact the district as it has been tested during this process, but if the district boundaries change/are reduced it could be a factor to watch.
- Be aware of the impact the maximum lot coverage per parcel of 50%. Again, it does not appear to negatively impact the district as it has been tested during this process, but if the district boundaries change/are reduced it could be a factor to watch.
- Lastly, although the flood plain district is not negatively impacting unit capacity as modeled during this process the City may wish to consider whether allowing housing in the flood plain is desirable.



Overall, the proposed zoning provided by the city is flexible and appropriate for a downtown, transit-oriented area. When we modeled the district, it does appear to meet the unit capacity threshold of 3,052 units. This may indicate Salem could consider applying using the B-5 district boundary and zoning as it stands today.

**Unit Capacity Model Summary Table by District and Totals**

**Summary Table**

<b>Data Metric</b>	<b>District 1</b>	<b>Totals</b>
<b>District Acreage</b>	<b>90</b>	<b>90.0</b>
<b>Parcel Acreage</b>	<b>93</b>	<b>93.2</b>
<b>Total Built Square Feet</b>	<b>5,171,136</b>	<b>5,171,136</b>
<b>Total Unit Count</b>	<b>5,071</b>	<b>5,071</b>
<b>DU/AC</b>	<b>56</b>	<b>56.3</b>
<b>% of Units within Half-Mile</b>	<b>100%</b>	<b>20%</b>
<b>Non-Conforming Parcels</b>	<b>18</b>	<b>18</b>
<b>Total Excluded Land (sf)</b>	<b>1,303,582</b>	<b>1,303,582</b>
<b>Total Open Space (sf)</b>	<b>2,091,476</b>	<b>2,091,476</b>
<b>Total Parking Area (sf)</b>	<b>1,292,784</b>	<b>1,292,784</b>
<b>Units Forgone due to Unit Cap in Zoning</b>	<b>0.00</b>	<b>0</b>

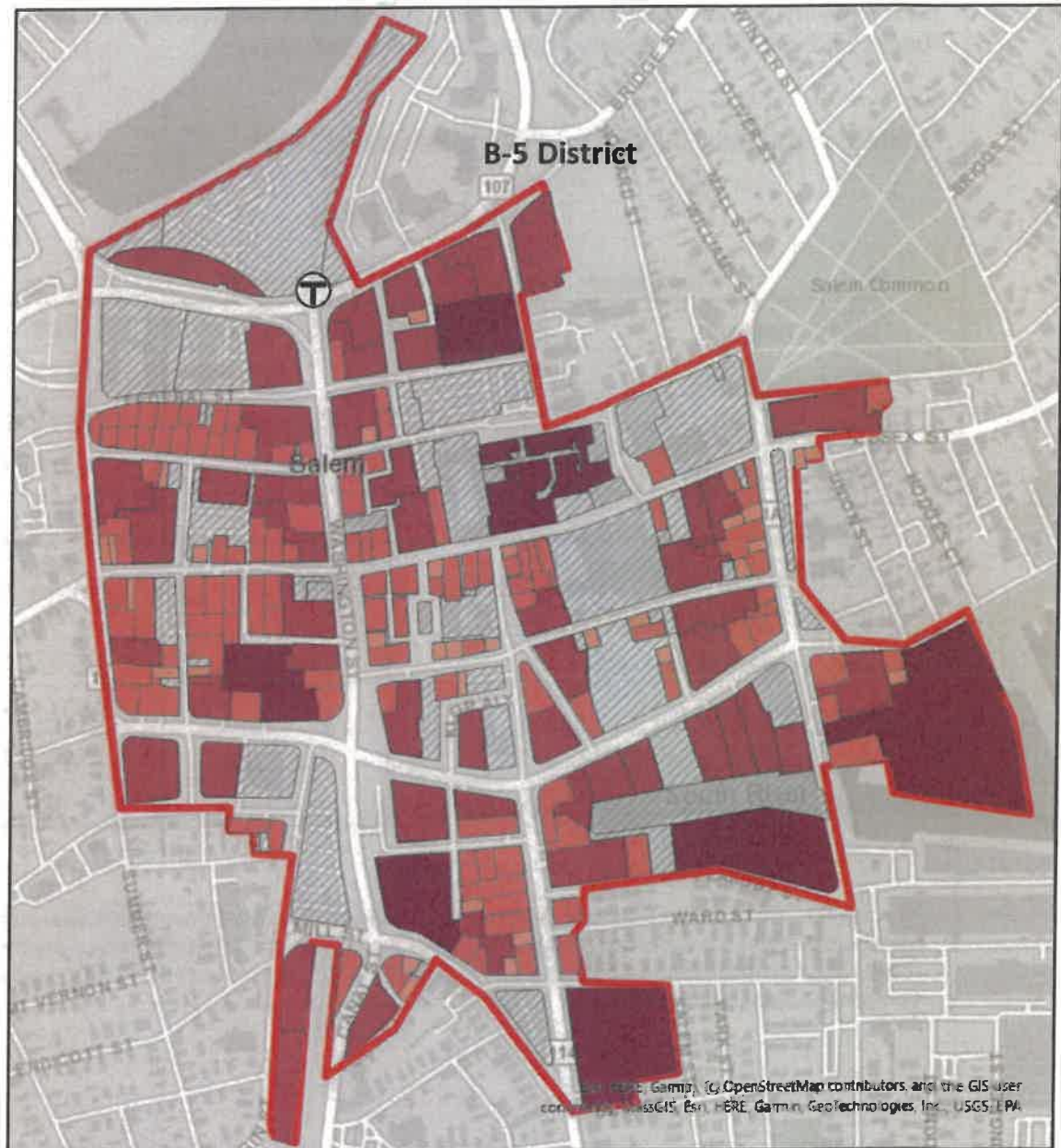
*\*Disclaimer: The results of the unit capacity model shown in the Summary Table above should not be considered final or endorsed by DHCD, MHP, or the Consultant Team. These are preliminary results from a model that remains in draft form until it is officially released by DHCD as part of the Compliance Application package.*



**RKG**  
ASSOCIATES INC

*ia*  
Innes Associates Ltd.

## Mapped Districts Showing Unit Capacity on a Parcel Basis



MBTA station

SalemDistrictParcels

Final Lot Multifamily Unit Capacity

no unit capacity

<2 unit capacity

3 units

4-5 units

6-10 units

11-25

26-50 units

51-100 units

101-200 units

over 200 units

SalemB5District



# CITY OF SALEM

In City Council, February 23, 2023

Ordered:

WHEREAS, climate change is in part caused by humans' combustion of fossil fuels; and

WHEREAS, Salem is an environmental justice and Gateway community, one of the most vulnerable to climate change on the North Shore, with the most precarious areas housing a high ratio of marginalized communities; and

WHEREAS, the findings of the Resilient Together, a Salem and Beverly joint venture, demonstrate the built environment is the largest contributor to greenhouse gas emissions and the concept that making properties sustainable is a financial burden is a myth, especially with the state goal of converting 1 million homes to electric in the Roadmap Climate Bill; and

WHEREAS, net-zero emissions building construction is an established, achievable standard, demonstrated through proposed and constructed buildings in Salem, utilizing energy efficient building design such as a Passive House and LEED and including but not limited to renewable thermal technologies, building electrification with no on-site combustion of fossil fuels, on-site renewable energy systems, and offsite renewable energy purchases.

NOW THEREFORE, it is hereby Ordered:

That a petition to the General Court, accompanied by a bill as set forth below, be filed with an attested copy of this Order be, and hereby is, approved under Clause (1) of Section 8 of Article 2, as amended, of the Amendments to the Constitution of the Commonwealth of Massachusetts, to the end that the following legislation be adopted, except for amendments by the Senate or House of Representatives which conform to intent of this home rule petition:

An Act authorizing the city of Salem to adopt and enforce local regulations restricting new fossil fuel infrastructure in certain construction.

## SECTION 1.

Consistent with Chapter 179, Section 84 of the Acts of 2022 *An Act Driving Clean Energy And Offshore Wind* and notwithstanding any general or special law or rule or regulation to the contrary, the city of Salem is authorized to adopt or amend general or zoning ordinances that require new building construction or major renovation projects, as defined by the city's general or zoning ordinance, to be fossil fuel-free and enforce restrictions and prohibitions on new building construction and major renovation projects that are not fossil fuel-free, including through the withholding or conditioning of building permits.

SECTION 2. As used in this Act, the term “fossil-fuel-free” shall mean new building construction or major renovation that results in an entire building that does not utilize coal, oil, natural gas, other fuel hydrocarbons, or other fossil fuels in support of its operation after construction.



## City of Salem

In City Council, February 23, 2023

### RESOLUTION: DOMINICAN REPUBLIC INDEPENDENCE DAY

**WHEREAS:** The Dominican Flag Committee of Salem will celebrate the raising of the Dominican Flag at Lafayette Park to Celebrate the raising of the Dominican flag that marks Dominican Republic's 179<sup>th</sup> Anniversary of Independence; and

**WHEREAS:** The Dominican Community has dedicated this celebration of independence to Dominican Republic's men and women who have distinguished themselves in different disciplines in the City of Salem; and

**WHEREAS:** The Dominican community has established itself through the efforts of many Dominicans in business, sports, politics, education, and many other disciplines and have exhibited their pride, passion and love of family, religion, and commitment to hard work; and

**WHEREAS:** The Dominican community enriches the City of Salem by promoting the rich Dominican culture through music, dances, and the arts; and

**WHEREAS:** The City of Salem recognizes that supporting the Latinx community will lead to greater continued equality for all residents and help strengthen our City; and

**WHEREAS:** The Dominican Flag Raising will take place at Lafayette Park on Friday, February 24, 2023, at 5:00 P.M. in anticipation of Dominican Republic Independence Day; and

**NOW, THEREFORE, We, the Salem City Councillors, and Mayor Robert K. McCarthy do hereby proclaim February 27<sup>th</sup>, 2023, as DOMINICAN REPUBLIC INDEPENDENCE DAY and call upon our public officials, educators, librarians, and all Salem Residents to observe this month with appropriate ceremonies, activities, and programs here in Salem and beyond the borders of our Commonwealth.**

**CITY OF SALEM**

**In the year two thousand and twenty-three**

***An Ordinance*** to amend an Ordinance relative to Traffic

*Be it Ordained by the City Council of the City of Salem, as follows:*

**Section 1.** Chapter 42, Section 50B – “Handicap Zone Limited Time” is hereby amended by adding the following:

Ocean Avenue - in front of #69 Ocean Ave. for a distance of twenty (20) feet,  
“Handicap Parking, Limited Time, Tow Zone”

**Section 2.** This Ordinance shall take effect as provided by City Charter.



City of Salem, Massachusetts  
Office of the City Council  
City Hall



REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Lt. David Tucker

Police Traffic Division

FROM: Councilor Cohen

DATE: February 17, 2023

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Ocean Avenue

TYPE OF STREET CHANGE Handicapped Zones, Limited Time

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED In front of 69 Ocean Avenue.

COUNCILLOR'S COMMENTS/EXPLANATION The resident of 69 Ocean Avenue is disabled and has an HP placard. Their off-street parking is difficult to use, and the on-street parking is heavily used. The resident has requested an HP space in front of their home to make access easier.

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request:

XX APPROVAL  
       DENIAL  
       TRIAL PERIOD

CHAPTER: 42 SECTION: 50B TITLE: Handicapped Zones, Limited Time

DESCRIPTION: Ocean Avenue – Handicapped Zones, Limited Time – in front of #69, for a distance of twenty (20) feet.

COMMENTS (IF ANY):       

Lt. David Tucker

POLICE TRAFFIC DIVISION

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City of Salem Clerk's Office, 93 Washington St, Salem Massachusetts 01970

(978) 745-9595 ext 41202 www.salem.com

# **City of Salem**

---

*In the year Two Thousand and Twenty-Three*

**An Ordinance** *to amend an Ordinance relative to Traffic*

*Be it ordained by the City Council of the City of Salem, as follows:*

**Section 1.** Chapter 42 Section 51 of Article V be amended by inserting the following:

Lafayette Street – Parking Prohibited on Certain Streets – Easterly side, from intersection with Palmer Street, extending southward for 45 feet.

**Section 2.** This ordinance shall take effect as provided by City Charter.



City of Salem, Massachusetts  
Office of the City Council  
City Hall



REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Lt. David Tucker Police Traffic Division  
FROM: Councilor Prosniewski DATE: February 17, 2023

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Lafayette Street

TYPE OF STREET CHANGE Parking prohibited on certain streets

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED On Lafayette Street at the corner of Palmer Street.

COUNCILLOR'S COMMENTS/EXPLANATION Several complaints have been received from motorists who exit Palmer Street, about the lack of visibility due to cars parked on Lafayette Street, too close to the corner of Palmer Street. It was determined that conditions would be safer for pedestrians and traffic if parking is prohibited on Lafayette Street at the corner of Palmer Street, south of Palmer. Only one legal parking space will be lost.

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request:

XX APPROVAL  
       DENIAL  
       TRIAL PERIOD

CHAPTER: 42 SECTION: 51 TITLE: Parking prohibited on certain streets

DESCRIPTION: Lafayette Street - Parking Prohibited on certain streets. Easterly side, from intersection with Palmer Street, extending southward for 45 feet.

COMMENTS (IF ANY):       

Lt. David Tucker

POLICE TRAFFIC DIVISION

RETURN THIS FORM TO THE CITY CLERK'S OFFICE

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(978) 745-9595 ext 41202 www.salem.com

# City of Salem

---

*In the year Two Thousand and Twenty-Three*

**An Ordinance** *to amend an Ordinance relative to Traffic*

*Be it ordained by the City Council of the City of Salem, as follows:*

**Section 1.** Chapter 42, Section 50A of Article V be amended by repealing the following:

Riley Plaza – Handicapped Parking Zones – east parking lot, easterly side from a point approximately eighty-six (86) feet north of the southern most point of the lot and extending in a northerly direction for a distance of approximately twenty-four (24) feet. (2/14/94)

Riley Plaza – Handicapped Parking Zones – east parking lot, easterly side from a point twenty-three (23) feet north of the southern most point of the lot and extending in a northerly direction for a distance of approximately twenty-four (24) feet. (2/14/94)

Riley Plaza – Handicapped Parking Zones – east parking lot, easterly side from the north intersection with Dodge Street and extending in a northerly direction for a distance of approximately twenty-four (24) feet. (2/14/94)

Riley Plaza – Handicapped Parking Zones – west parking lot, row one located at the northern most end of the parking lot, extending from the Margin Street side of the lot for a distance of approximately forty (40) feet. (2/14/94)

Riley Plaza – Handicapped Parking Zones – west parking lot, row twelve located at the southern most end of the parking lot, extending from the Margin Street side of the lot for a distance of approximately fourteen (14) feet in an easterly direction. (2/14/94)

Riley Plaza – Handicapped Parking Zones – east parking lot, easterly side from the northern most point of the lot and extending in a southerly direction for a distance of approximately twenty-four (24) feet. (2/14/94)

And inserting:

Washington Street Lot – Handicapped Parking Zones – Two spaces at the southeast corner of the Washington Street Lot, adjacent to Dodge Street, and two spaces at the northeast corner of the lot, adjacent to New Derby Street.

Riley Plaza Lot – Handicapped Parking Zones – Three spaces at the northwest corner of the lot, adjacent to Margin Street, and one space at the southwest corner of the lot, adjacent to Mill Street and Margin Street.

**Section 2.** Section 56 of Article V be amended by repealing the following:

Riley Plaza – Parking Meter Zones Established – east and west parking lots, all spaces shall be metered. (2/14/94) (7/14/11)

Riley Plaza – Parking Meter Zones Established – east parking lot, easterly side from a point forty-eight (48) feet north of the southern most point extending in a northerly direction for a distance of approximately thirty-eight (38) feet. Four (4) hour parking. (2/14/94) (7/14/11)

Riley Plaza – Parking Meter Zones Established – east parking lot, easterly side from the intersection of Dodge Street extending in a southerly direction approximately sixty-eight (68) feet. Four (4) hour parking. (2/14/94) (7/14/11)

Riley Plaza – Parking Meter Zones Established – east parking lot, easterly side from a point twenty-eight (28) feet north of the intersection of Dodge Street extending in a northerly direction approximately one hundred (100) feet. Four (4) Hour Parking. (2/14/94) (4/23/09) (7/14/11)

Riley Plaza – Parking Meter Zones Established – east parking lot, easterly side from the southern most point extending in a northerly direction approximately twenty-three (23) feet. Four (4) hour parking. (2/14/94) (7/14/11)

Riley Plaza – Parking Meter Zones Established – east parking lot, westerly side for the entire length of the parking lot running parallel to Washington Street. Four (4) hour parking. (2/14/94) (7/14/11)

Riley Plaza – Parking Meter Zones Established – west parking lot, located on the east side of the MBTA Fan building running parallel to Washington Street. Four (4) hour limit. (2/14/94) (7/14/11)

Riley Plaza – Parking Meter Zones Established – west parking lot, located on the east side of the MBTA Fan building running parallel to Washington Street. No time limit. (2/14/94)

Riley Plaza – Parking Meter Zones Established – west parking lot, rows seven, eight, nine, ten and eleven of parking beginning approximately one hundred and ninety (190) feet from the northern-most end of the lot. Four (4) hour limit. (2/14/94) (7/14/11)

Riley Plaza – Parking Meter Zones Established – row twelve of parking. No time limit. (7/14/11)

Riley Plaza – Parking Meter Zones Established – west parking lot, rows three, four, five and six of parking beginning approximately seventy (70) feet from the northern most end of the lot and extending approximately one hundred and twenty (120) feet in a southerly direction. All four rows will be four (4) hour metered parking. (2/14/94) (7/14/11)

Riley Plaza – Parking Meter Zones Established – west parking lot, first and second row of parking approximately forty-five (45) feet from northern most end of lot, the entire rows will be one (1) hour metered parking, excluding handicap spaces.  
(2/14/94) (1-10-13)

Riley Plaza East – Parking Meter Zones Established – easterly side, in its entirety (not including Handicap Zones) Parking Metered Zone, Four (4) Hour Limit.  
(7/14/11)

Riley Plaza East – Parking Meter Zones Established – westerly side, in its entirety (not including Handicap Zones) Parking Metered Zone, Four (4) Hour Limit.  
(7/14/11)

**Section 3.** Section 57C of Article V be amended by repealing the following:

Monthly parking zones are established on the streets or parts of streets designated in this section. No person shall park a vehicle in a monthly zone without the appropriate monthly zone pass between the hours of 8:00 A.M. to 6:00 P.M. Monday through Saturday, and between the hours of 12:00 P.M. and 6:00 P.M. on Sunday.

This restriction shall not apply during the hours of legal holidays during which business establishments are required by law to remain closed.  
(7/14/11) (7/9/20)

Riley Plaza – Parking Time Limited: Monthly Zones – west parking lot, rows 3, 4, 5, 6, 7, 8, 9, and 10 (from northern-most end) and spaces east of MBTA fan house (7/14/11)

Riley Plaza – Parking Time Limited: Monthly Zones – east parking lot, western row of parking (closest to Washington Street), southern-most 20 spaces (7/14/11)

And inserting:

Monthly parking zones are established for both on- and off-street parking areas designated in this section. No person shall park a vehicle in a monthly zone without the appropriate monthly zone pass between the hours of 8:00 A.M. to 6:00 P.M. Monday through Sunday.

This restriction shall not apply during the hours of legal holidays during which business establishments are required by law to remain closed.

Riley Plaza Lot - Parking Time Limited: Monthly Zones – Entirety of Riley Plaza parking lot, except accessible and carshare spaces.

**Section 4.** Section 17A of Article I be amended by inserting the following:

Section 57C – \$25.00 fine/\$75.00 fine during month of October for violation of  
Parking Time Limited; Monthly Zone

**Section 5.** This ordinance shall take effect as provided by City Charter.



City of Salem, Massachusetts  
Office of the City Council  
City Hall



REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Lt. David Tucker Police Traffic Division  
FROM: Councilor Prosniowski DATE: February 17, 2023

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Riley Plaza  
TYPE OF STREET CHANGE Handicapped Zones  
DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED In the Riley Plaza parking lot.  
COUNCILLOR'S COMMENTS/EXPLANATION The Traffic and Parking Department conducted an analysis of the parking usage inside the Riley Plaza parking lot, and several changes are recommended.  
A clarification of the location of accessible spaces was part of the recommendations.

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request:

XX APPROVAL  
DENIAL  
TRIAL PERIOD

CHAPTER: 42 SECTION: 50A TITLE: Handicapped Parking Zones

DESCRIPTION: Repeal:

Riley Plaza – Handicapped Parking Zones – east parking lot, easterly side from a point approximately eighty-six (86) feet north of the southern most point of the lot and extending in a northerly direction for a distance of approximately twenty-four (24) feet. (2/14/94)

Riley Plaza – Handicapped Parking Zones – east parking lot, easterly side from a point twenty-three (23) feet north of the southern most point of the lot and extending in a northerly direction for a distance of approximately twenty-four (24) feet. (2/14/94)

Riley Plaza – Handicapped Parking Zones – east parking lot, easterly side from the north intersection with Dodge Street and extending in a northerly direction for a distance of approximately twenty-four (24) feet. (2/14/94)

Riley Plaza – Handicapped Parking Zones – west parking lot, row one located at the northern most end of

the parking lot, extending from the Margin Street side of the lot for a distance of approximately forty (40)  
feet. (2/14/94)

Riley Plaza – Handicapped Parking Zones – west parking lot, row twelve located at the southern most end  
of the parking lot, extending from the Margin Street side of the lot for a distance of approximately fourteen  
(14) feet in an easterly direction. (2/14/94)

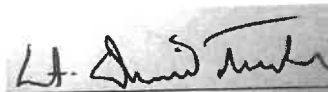
Riley Plaza – Handicapped Parking Zones – east parking lot, easterly side from the northern most point of  
the lot and extending in a southerly direction for a distance of approximately twenty-four (24) feet.  
(2/14/94)

**Replace with:**

Washington Street Lot – Handicapped Parking Zones – Two spaces at the southeast corner of the  
Washington Street Lot, adjacent to Dodge Street, and two spaces at the northeast corner of the lot,  
adjacent to New Derby Street.

Riley Plaza Lot – Handicapped Parking Zones – Three spaces at the northwest corner of the lot, adjacent  
to Margin Street, and one space at the southwest corner of the lot, adjacent to Mill Street and Margin Street.

COMMENTS (IF ANY):



**POLICE TRAFFIC DIVISION**

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City of Salem, Massachusetts  
Office of the City Council  
City Hall



REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Lt. David Tucker

Police Traffic Division

FROM: Councilor Prosniewski

DATE: February 17, 2023

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Riley Plaza

TYPE OF STREET CHANGE Parking Meter Zones Established

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED In the Riley Plaza parking lot.

COUNCILLOR'S COMMENTS/EXPLANATION The Traffic and Parking Department conducted an analysis of the parking usage inside the Riley Plaza parking lot, and several changes are recommended. Removal of the metered spaces in the "West" lot, and clean-up of older, overlaid ordinances are part of the recommendations.

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request:

XX APPROVAL

       DENIAL

       TRIAL PERIOD

CHAPTER: 42 SECTION: 56 TITLE: Parking Meter Zones Established

DESCRIPTION: Repeal:

Riley Plaza – Parking Meter Zones Established – east and west parking lots, all spaces shall be metered.  
(2/14/94) (7/14/11)

Riley Plaza – Parking Meter Zones Established – east parking lot, easterly side from a point forty-eight (48) feet north of the southern most point extending in a northerly direction for a distance of approximately thirty-eight (38) feet. Four (4) hour parking. (2/14/94) (7/14/11)

Riley Plaza – Parking Meter Zones Established – east parking lot, easterly side from the intersection of Dodge Street extending in a southerly direction approximately sixty-eight (68) feet. Four (4) hour parking.  
(2/14/94) (7/14/11)

Riley Plaza – Parking Meter Zones Established – east parking lot, easterly side from a point twenty-eight

(28) feet north of the intersection of Dodge Street extending in a northerly direction approximately one  
hundred (100) feet. Four (4) Hour Parking. (2/14/94) (4/23/09) (7/14/11)  
Riley Plaza – Parking Meter Zones Established – east parking lot, easterly side from the southern most  
Point extending in a northerly direction approximately twenty-three (23) feet. Four (4) hour parking.  
(2/14/94) (7/14/11)  
Riley Plaza – Parking Meter Zones Established – east parking lot, westerly side for the entire length of the  
parking lot running parallel to Washington Street. Four (4) hour parking. (2/14/94) (7/14/11)  
Riley Plaza – Parking Meter Zones Established – west parking lot, located on the east side of the MBTA  
Fan building running parallel to Washington Street. Four (4) hour limit. (2/14/94) (7/14/11)  
Riley Plaza – Parking Meter Zones Established – west parking lot, located on the east side of the MBTA  
Fan building running parallel to Washington Street. No time limit. (2/14/94)  
Riley Plaza – Parking Meter Zones Established – west parking lot, rows seven, eight, nine, ten and eleven  
of parking beginning approximately one hundred and ninety (190) feet from the northern-most end of the  
lot. Four (4) hour limit. (2/14/94) (7/14/11)  
Riley Plaza – Parking Meter Zones Established – row twelve of parking. No time limit. (7/14/11)  
Riley Plaza – Parking Meter Zones Established – west parking lot, rows three, four, five and six of parking  
beginning approximately seventy (70) feet from the northern most end of the lot and extending  
approximately one hundred and twenty (120) feet in a southerly direction. All four rows will be four (4)  
hour metered parking. (2/14/94) (7/14/11)  
Riley Plaza – Parking Meter Zones Established – west parking lot, first and second row of parking  
approximately forty-five (45) feet from northern most end of lot, the entire rows will be one (1) hour  
metered parking, excluding handicap spaces. (2/14/94) (1-10-13)  
Riley Plaza East – Parking Meter Zones Established – easterly side, in its entirety (not including Handicap  
Zones) Parking Metered Zone. Four (4) Hour Limit. (7/14/11)  
Riley Plaza East – Parking Meter Zones Established – westerly side, in its entirety (not including Handicap  
Zones) Parking Metered Zone. Four (4) Hour Limit. (7/14/11)  
COMMENTS (IF ANY): \_\_\_\_\_



POLICE TRAFFIC DIVISION

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City of Salem, Massachusetts  
Office of the City Council  
City Hall



REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Lt. David Tucker Police Traffic Division  
FROM: Councilor Prosniewski DATE: February 17, 2023

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Riley Plaza  
TYPE OF STREET CHANGE Parking time limited; monthly zones.  
DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED In the Riley Plaza parking lot.  
COUNCILLOR'S COMMENTS/EXPLANATION The Traffic and Parking Department conducted an analysis of the parking usage inside the Riley Plaza parking lot, and several changes are recommended. Changes to the Monthly Zones program are part of the recommendations.

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request:

XX APPROVAL  
       DENIAL  
       TRIAL PERIOD

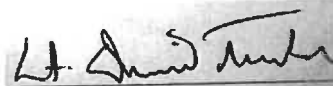
CHAPTER: 42 SECTION: 57C TITLE: Parking time limited; monthly zones.  
DESCRIPTION: Repeal: Monthly parking zones are established on the streets or parts of streets designated in this section. No person shall park a vehicle in a monthly zone without the appropriate monthly zone pass between the hours of 8:00 A.M. to 6:00 P.M. Monday through Saturday, and between the hours of 12:00 P.M. and 6:00 P.M. on Sunday.  
This restriction shall not apply during the hours of legal holidays during which business establishments are required by law to remain closed. (7/14/11) (7/9/20)  
Riley Plaza – Parking Time Limited: Monthly Zones – west parking lot, rows 3, 4, 5, 6, 7, 8, 9, and 10 (from northern-most end) and spaces east of MBTA fan house (7/14/11)  
Riley Plaza – Parking Time Limited: Monthly Zones – east parking lot, western row of parking (closest to Washington Street), southern-most 20 spaces (7/14/11)  
Replace with: Monthly parking zones are established for both on- and off-street parking areas designated

in this section. No person shall park a vehicle in a monthly zone without the appropriate monthly zone pass  
between the hours of 8:00 A.M. to 6:00 P.M. Monday through Sunday.

This restriction shall not apply during the hours of legal holidays during which business establishments are  
required by law to remain closed.

Riley Plaza Lot - Parking Time Limited: Monthly Zones – Entirety of Riley Plaza parking lot, except  
accessible and carshare spaces.

COMMENTS (IF ANY): \_\_\_\_\_



**POLICE TRAFFIC DIVISION**

**RETURN THIS FORM TO THE CITY CLERK'S OFFICE**

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City of Salem, Massachusetts  
Office of the City Council  
City Hall



**REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION**

MEMO TO: Lt. David Tucker

Police Traffic Division

FROM: Councilor Prosniewski

DATE: February 17, 2023

In accordance with the Council Rule 32A, I hereby request your recommendation for the following

Traffic Ordinance:

NAME OF STREET City-wide

TYPE OF STREET CHANGE Schedule of fines re: Penalties

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED In any Monthly Parking Zone.

COUNCILLOR'S COMMENTS/EXPLANATION To maintain consistency, parking fines in  
October for violations of a Monthly Parking Zone should match the October fines elsewhere.

**POLICE TRAFFIC DIVISION RECOMMENDATION**

The Police Traffic Division hereby submits the following recommendation for the above request:

XX APPROVAL

       DENIAL

       TRIAL PERIOD

CHAPTER: 42 SECTION: 17A TITLE: Schedule of fines re: Penalties

DESCRIPTION: Insert into Section 17A: Section 57C - \$25.00 fine/\$75.00 fine during month of  
October for violation of Parking Time Limited: Monthly Zone

COMMENTS (IF ANY):       

Lt. David Tucker

**POLICE TRAFFIC DIVISION**

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# RILEY PLAZA RECOMMENDATIONS

## CURRENT PARKING BREAKDOWN

### Riley Plaza

Total Spaces

**118**

Accessible

- 4 Spaces

Total Permits

**154**

Metered

- 11 Spaces

Permits

Riley Lot

**115**

Permits

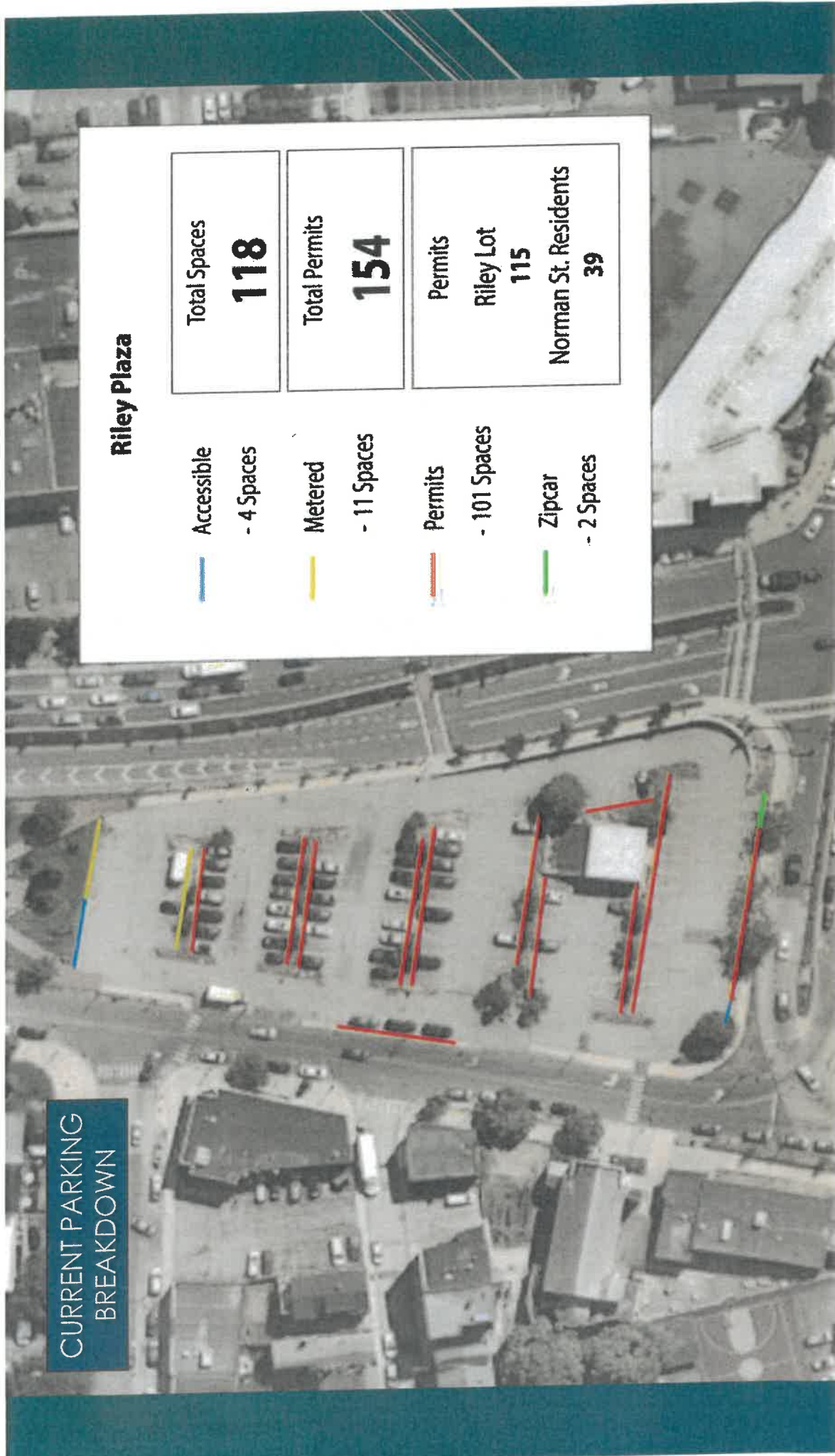
- 101 Spaces

Norman St. Residents

**39**

Zipcar

- 2 Spaces



# RILEY PLAZA METER REVENUE ASSESSMENT

## 11 Metered Spaces

### Passport Revenue

- November 2022 - \$73.80
- December 2022 - \$46.02
- January 2023 - \$36.13

### Coin Revenue

Collections occur every 6 weeks,  
while other locations occur once a week.



RECOMMENDED  
PARKING BREAKDOWN

Riley Plaza

— Accessible

- 4 Spaces

Total Spaces

**118**

— Permits

- 112 Spaces

Total Permits

**154**

— Zipcar

- 2 Spaces

Permits

Riley Lot

**115**

Norman St. Residents

**39**

# RILEY PLAZA ORDINANCE AMENDMENTS

## Section 50A – Handicapped Zones

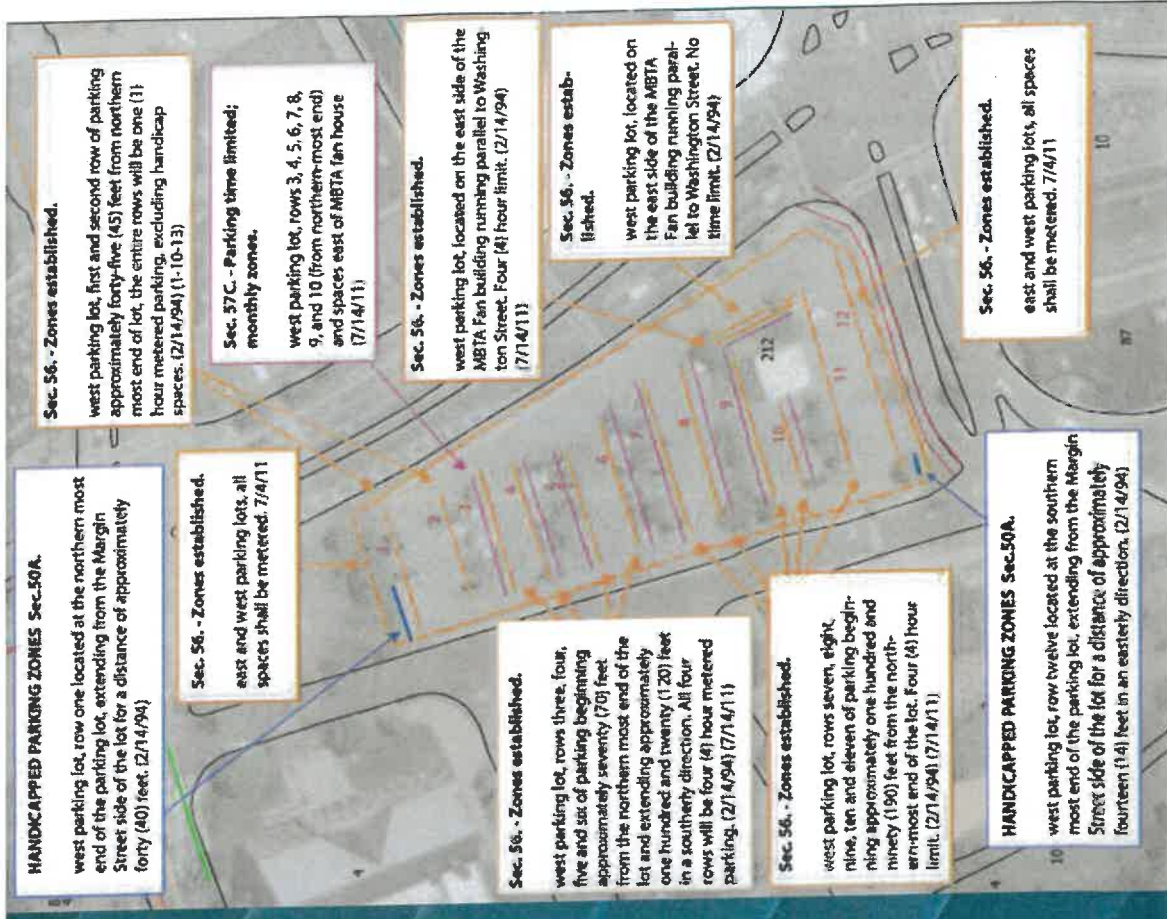
### REPEAL & REPLACE

## Section 56 – Zones Established

### REPEAL

## Section 57C – Parking Time Limited:

### Monthly Zones REPEAL & REPLACE



# RILEY PLAZA PROPOSED FINES (SECTION 17A)

**RILEY PLAZA  
LOT**

**RILEY PLAZA  
PERMIT HOLDERS  
ONLY**  
**MONDAY-SUNDAY  
8AM TO 6PM**  
  
**OTHERS SUBJECT TO  
TICKET & TOW**

**TOW ZONE  
\$25.00 FINE**

**RILEY PLAZA  
LOT**

**RILEY PLAZA  
PERMIT HOLDERS  
ONLY**  
**MONDAY-SUNDAY  
8AM TO 6PM**  
  
**OTHERS SUBJECT TO  
TICKET & TOW**

**TOW ZONE  
\$75.00 FINE**

# RILEY PLAZA PROPOSED PERMIT PRICING

\$35 – Current Price

\$50 – Proposed Price

## Other Comparable Pricing

- Monthly Garage Pass
  - \$80 non-resident
  - \$70 resident
  - \$65 bar code pass (twenty uses)
- Universal Steel/Crescent Lot (Commuter)
  - \$4 per day over 20 days \$80
- Church St Lot
  - \$1.50 per hour over 9 hours \$13.50 per day



City of Salem, Massachusetts  
Traffic and Parking Commission  
98 Washington Street, 2<sup>nd</sup> Floor  
Salem, MA 01970  
[www.salem.com](http://www.salem.com)

Robert McCarthy, Acting Mayor

David Kucharsky, Traffic and Parking Director

## Notice to the City Council of Traffic and Parking Commission Action

At a meeting of the Salem Traffic and Parking Commission held on February 09, 2023 and attended by:

- ☒ Tanya Shallop, Chair
- ☒ Eric Papetti, Vice Chair
- ☒ Jaime Garmendia
- ☒ Jeff Swartz
- ☐ Lt. David Tucker

The Commission took the following action:

- ☐ Advisory Recommendation
- ☒ Ordinance Change Recommendation
  - ☐ Handicap Parking
  - ☐ Resident Parking
  - ☒ Other Change

**Background and notes:** Over the last several months city staff have been reviewing the signage, utilization of and ordinances that govern the Riley Plaza parking lot. City staff met with the Commission on 11/30/2022 and 02/08/2023. During these meetings staff reviewed the existing ordinances and discussed proposed changes to repeal as well as repeal and replace certain sections of the Traffic Ordinance. The proposed amendments would result in eliminating 11 metered parking spaces from the lot to allow for the entire lot to be converted to monthly permit parking. These recommendations were based on the desire to offer more monthly passes for the lot as well as provide for more clarity in its configuration for both users and enforcement. The amendments also seek to extend the hours the monthly permits are in effect, clarify the location of accessible spaces in the lot, and raise parking fines during the month of October. In addition, a proposal to raise the monthly fee from \$35 to \$50 per month was recommended. On February 8, 2023, the Commission reviewed the proposed changes and have recommended they be adopted by Council.

**Motion and Vote:** *On a motion duly made by Commissioner Swartz and seconded by Commissioner Papetti, the Traffic and Parking Commission voted to recommend the proposed changes to the traffic ordinance for Riley Plaza as proposed by City staff. **The vote is four (4) in favor, and none (0) opposed, the motion passes.***

Vote:

The motion was made by Commissioner Swartz and seconded by Commissioner Papetti.

In Favor:

- ☒ Tanya Stepasiuk, Chair
- ☒ Eric Papetti, Vice Chair
- ☒ Jaime Garmendia
- ☒ Jeff Swartz
- ☐ Lt. David Tucker

Opposed:

- ☐ Tanya Stepasiuk, Chair
- ☐ Eric Papetti, Vice Chair
- ☐ Jaime Garmendia
- ☐ Jeff Swartz
- ☐ Lt. David Tucker

Abstained:

- ☐ Tanya Stepasiuk, Chair
- ☐ Eric Papetti, Vice Chair
- ☐ Jaime Garmendia
- ☐ Jeff Swartz
- ☐ Lt. David Tucker

## **Ilene Simons**

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**From:** David Kucharsky  
**Sent:** Monday, February 13, 2023 10:00 AM  
**To:** Ilene Simons  
**Cc:** David M. Tucker; Chris Sicuranza; Jeff Cohen; Maureen Fisher  
**Subject:** Riley Plaza Parking Lot - Recommended Ordinances & Order  
**Attachments:** Notice to Council - Traffic and Parking Commission Action re Riley Plaza.docx; Riley Plaza.pdf; Proposed Order - Riley Plaza Monthly Permits.docx; Proposed Ordinance Changes - Riley Plaza.docx; Proposed Ordinance Changes - Lafayette at Palmer.docx

Ilene,

Attached are ordinance amendments and an order related to Riley Plaza as well as an ordinance amendment to restrict parking along Lafayette St @ Palmer St. I have included some Riley Plaza back up materials for Council to review. The Riley Plaza amendments seek to do the following:

- Section 50A Handicapped Zones - clarify the location of accessible spaces in the Riley Plaza and Washington Street lots
- Section 56 Parking Meter Zones Established – repeal references to metered parking in Riley Plaza
- Section 57C Monthly Parking Zones – repeal and replace to formally recognize the Riley Plaza lot as a monthly permit holder lot Monday-Sunday 8AM-6PM
- Section 17A – identify the fine for parking in lot without a permit \$25/\$75 during the month of October
- Order seeks to raise the monthly price of the permit from \$35 to \$50

David Kucharsky  
Director of Traffic & Parking  
98 Washington Street, 2<sup>nd</sup> Floor  
Salem, MA 01970  
978-619-5697



# CITY OF SALEM

In City Council, February 23, 2023

**ORDERED:** The fee to purchase a monthly permit to park in the Riley Plaza parking lot shall be \$50.00. Permit holders will be permitted to park in the lot Monday through Sunday 8:00 A.M. to 6:00 P.M.

ATTEST:

ILENE SIMONS  
CITY CLERK



# CITY OF SALEM

In City Council, February 23, 2023

ORDERED: That the meetings of the qualified voters of the City of Salem be held in the several voting precincts in the City at the polling places designated hereinafter on **Tuesday, March 28, 2023**, for the purpose of casting votes in the City's Special Preliminary Election for the election of candidates for the following office:

ORDENÓ: Que las reuniones de los votantes calificados de la ciudad de Salem se llevarán a cabo en los varios recintos de votación en la ciudad en los lugares de votación designados a continuación el **martes 28 de marzo de 2023**, con el propósito de emitir votos en la Elección Preliminaria Especial de la Ciudad para la elección de candidatos para el siguiente cargo:

**Mayor: to fill vacancy due to the resignation of Kimberley Driscoll**

**Alcalde: para llenar la desocupación provocada por la renuncia de Kimberley Driscoll**

AND BE IT FURTHER ORDERED: That the following places be and hereby are designated as polling places for said meetings:

Y SE ORDENE ADEMÁS: Que los siguientes lugares sean y por la presente sean designados como lugares de votación para dichas reuniones:

## WARD ONE / DISTRITO UNO

Precinct 1	Bentley Academy Gymnasium, 25 Memorial Drive
Recinto 1	Gimnasio, Escuela Bentley Academy, 25 Memorial Drive
Precinct 2	Community Room, 135 Lafayette Street
Recinto 2	Sala Comunitaria, 135 Lafayette Street

## WARD TWO / DISTRITO DOS

Precinct 1 & 2	Community Life Center, 401 Bridge Street
Recinto 1 & 2	Centro De Vida Comunitaria, 401 Bridge Street

## WARD THREE / DISTRITO TRES

Precinct 1 & 2	Salem High School Auditorium, 77 Willson Street
Recinto 1 & 2	Auditorio, Salem High School, 77 Willson Street

## WARD FOUR / DISTRITO CUATRO

Precinct 1 & 2	Witchcraft Heights School Gymnasium, 1 Frederick Street
Recinto 1 & 2	Gimnasio, Escuela Witchcraft Heights, 1 Frederick Street

## WARD FIVE / DISTRITO CINCO

Precinct 1 & 2	Saltonstall School Auditorium, 211 Lafayette Street
Recinto 1 & 2	Auditorio, Escuela Saltonstall, 211 Lafayette Street

## WARD SIX / DISTRITO SEIS

Precinct 1 & 2	Bates School Gymnasium, 53 Liberty Hill Avenue
Recinto 1 & 2	Gimnasio, Escuela Bates School, 53 Liberty Hill Avenue

## WARD SEVEN / DISTRITO SIETE

Precinct 1 & 2	Salem State Enterprise Center, 121 Loring Avenue
Recinto 1 & 2	Salem State Enterprise Center, 121 Loring Avenue

AND BE IT FURTHER ORDERED: That the polls at said meetings be opened at 7:00 a.m. and closed at 8:00 p.m. and that the City Clerk be instructed to post this notice as required by law.

Y SE ORDENE ADEMÁS: Que las urnas en dichas reuniones se abran a las 7:00 a.m. y se cierren a las 8:00 p.m. y que se instruya a la Secretaria de la Municipal para que publique este aviso como lo exige la ley.

Given under our hands this 23rd day of February 2023.  
Dado bajo nuestras manos este día 23 de febrero de 2023.

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City Council, City of Salem  
Ayuntamiento, Ciudad de Salem

## **CITY OF SALEM**

In the year two thousand and twenty-two

An Ordinance to amend an Ordinance and Map relative to Zoning

Be it ordained by the City Council of the City of Salem, as follows:

**Section 1.** The City of Salem Zoning Map, in accordance with the requirements of Massachusetts General Laws, Chapter 40A, Section 5, that the following parcel located in the Residential Two Family (R2) and Industrial (I) districts be rezoned to the Industrial (I) District.

Address

67 Derby Street

Assessor's Map and Lot Number

Assessors Map 41, Parcel Lot Number 0339

**Section 2.** This Ordinance shall take effect as provided by City Charter.

In City Council December 8, 2022

Referred to the Planning Board to hold a Joint Public Hearing

Joint Public Hearing held on January 30, 2023

Joint Public Hearing Closed by a roll call vote of 10 yeas, 0 nays, and 0 absent

Referred to the Planning Board for their review and recommendation

In City Council February 9, 2023

Adopted for first passage by roll call vote of 9 yeas, 0 nays, and 1 absent

ATTEST:

ILENE SIMONS  
CITY CLERK