

Dominick Pangallo Office of the Mayor

February 8, 2024

Honorable Salem City Council Salem City Hall Salem, Massachusetts 01970

Dear City Councillors:

I reappoint, subject to City Council confirmation, the following Salem residents to these boards and commissions, for the terms set forth below.

	Degrad	Term Length	Term Expiration
<u>Name</u>	Board Committee	3 years	2/22/2027
Sam (Sara) Fiore	Beautification Committee	3 Years	2/22/2027
Tina Zelano	Board of Assessors	3 Years	2/22/2027
Tom Campbell	Conservation Commission		2/22/2027
Bart Hoskins	Conservation Commission	3 Years	
	Council on Aging	3 Years	2/22/2027
George Barbuzzi		3 Years	2/22/2027
Dr. Jeremy Schiller	Board of Heath Board of Trust Fund Commissioners	12 years	4/1/2036
Richard Lobsitz	Board of Trust Land Commission		

I recommend confirmation of these reappointments and ask that you join me in thanking them for their continued dedicated service and commitment to our community.

Sincerely,

Dominick Pangallo

Mayor



Dominick Pangallo Mayor

Office of the Mayor

February 8, 2024

Honorable Salem City Council Salem City Hall Salem, Massachusetts 01970

Dear City Councillors:

I am pleased to appoint Yamilis Cruz, of 190 Bridge Street #5402, to the Scholarship and Education Committee to complete a three-year term previously vacated by Amy Stewart, to expire on April 11, 2025.

Ms. Cruz is a Literacy Coach at Collins Middle School in Salem, and worked with the Mayor's Office this past Fall to help her students prepare for the Mayor's inaugural poetry competition. She became aware of various opportunities to get involved in the Salem community throughout that process. She relatively recently became a resident of Salem, and explained that she grew up in and began her career in Florida, where there were not a lot of opportunities to get involved in civic life. When she moved to Salem two and a half years ago, she was inspired right away by the strength of the community, and began looking for ways to help. Her passion is education, and she is very enthusiastic about the chance to join this committee, and to help more students succeed and more educators create more opportunities.

I strongly recommend confirmation of Ms. Cruz's appointment to the Scholarship and Education Committee. We are fortunate that she is willing to volunteer in this critical role and lend her time, passion, and expertise to this important committee and its work.

Sincerely,

Dominick Pangallo

Mayor



Dominick Pangallo Mayor

Office of the Mayor

February 22, 2024

Salem City Council 93 Washington Street Salem, MA 01970

Dear Councillors,

I am pleased to appoint Romell Kidd of 41 Osborne Hill Drive to the Salem Housing Authority Board for a five-year term to expire February 22, 2029. Mr. Kidd will be taking the seat previously held by Charity Lezama.

Mr. Kidd currently works as a property manager for Peabody Properties with a portfolio of over 400 units of housing, including income-based affordable, Section 8, LIHTC and market rate, 236A, and workforce housing, as well as commercial units. The properties he oversees are located in Boston, Chelsea, Lynn, and Arlington. Previous to his time with Peabody Properties he was a property manager for Hallkeen Management and Maloney Properties. Mr. Kidd serves on the Board of Directors of the New American Association of Massachusetts and holds a Bachelor's degree in Hospitality and Management from West Indies College.

An Accredited Residential Manager and an immigrant with a family life experience coming out of income-based housing, Mr. Kidd will bring a degree of both professional and lived experience to the Board and its important work on behalf of the tenants of the Salem Housing Authority. I recommend confirmation of his appointment and hope you will join me in thanking him for expressing an interest in this important role.

Sincerely,

Dominick Pangallo

Mayor



Dominick Pangallo Office of the Mayor

February 22, 2024

Honorable Salem City Council Salem City Hall Salem, Massachusetts 01970

Dear City Councillors,

I am pleased to appoint Betsy Frederick, of 93 Canal Street Unit 5, to serve on the Sustainability, Energy and Resiliency Committee for a three-year term to expire on February 22, 2027.

Ms. Frederick is an LEED-accredited (Leadership in Energy and Environmental Design) environmental planner with over thirty years of experience in the field of municipal infrastructure program management and regulatory compliance. She has served as a Project Manager on sustainability and resiliency projects for dozens of Massachusetts municipalities, primarily in the area of watershed management and stormwater program design, management and execution. Ms. Frederick holds a bachelor's degree in history from Boston College and a master's degree in Resource Preservation Planning from Boston University. In addition to her extensive professional experience, Ms. Frederick currently serves on the Board of Directors for Salem Alliance For the environment (SAFE).

I strongly recommend confirmation of Ms. Frederick's appointment to the Sustainability, Energy and Resiliency Committee. We are fortunate that she is willing to volunteer in this important role and lend her time, interests and dedication to this important board and its work.

Sincerely,

Dominick Pangallo

Mayor



Dominick Pangallo Office of the Mayor

February 22, 2024

Honorable Salem City Council Salem City Hall Salem, Massachusetts 01970

Dear City Councillors:

I reappoint, subject to City Council confirmation, the following Salem residents to these boards and commissions, for the terms set forth below.

Name	Board/Commission	Term Length	Term Expiration
Jack Butterworth	Affordable Housing Trust Fund Board	2 years	April 1, 2026
Jonathan Berk	Planning Board	5 years	March 1, 2029
Sarah Tarbet	Planning Board	5 years	March 1, 2029

I recommend confirmation of these reappointments and ask that you join me in thanking them for their continued dedicated service and commitment to our community.

Sincerely,

Dominick Pangallo

Mayor



CITY OF SALEM

In City Council,

February 22, 2024

Ordered:

That the sum of Twenty-Nine Thousand, Six Hundred Sixty-One Dollars and Forty-Two Cents (\$29,661.42) be approved within the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the contractual buyback(s) listed below in accordance with the recommendation of His Honor the Mayor.

Name	Department	Amount
Ellen Finn	Salem School Department	\$29,661.42
		\$29,661.42



Dominick Pangallo Office of the Mayor

February 22, 2024

Honorable Salem City Council Salem City Hall Salem, Massachusetts 01970

Dear Councillors:

Enclosed herewith is a request for an appropriation of Twenty-Nine Thousand, Six Hundred Sixty-One Dollars and Forty-One Cents (\$29.661.41), be approved within the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146). This appropriation is necessary to fund the retirement buyback of the following employee:

Name	Department	Amount
Ellen Finn	School Department	\$29.661.41
Total		\$29.661.41

I recommend passage of the enclosed Order and invite you to contact Human Resources Director Lisa Cammarata with any questions that you may have regarding it.

Sincerely,

Dominick Pangallo

Mayor



Human resources
98 Washington street, 3rd floor
Salem, Massachusetts 01970
Tel. 978-619-5630

LISA B. CAMMARATA
DIRECTOR OF HUMAN RESOURCES

MEMORANDUM

TO:

Anna Freedman, Director of Finance

DATE:

January 22, 2024

RE:

Retirement Stabilization Fund

Attached you will find a retirement buyback for a former employee of the Salem Public Schools.

This former employee is entitled to the following amount of sick leave buyback.

Ellen Finn

62 sick days @ \$478.41 per day

\$29,661.42

Total:

\$29,661.42

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUMS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.



CITY OF SALEM APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department <u>\(\int \)</u>	hool	Date		
Authorized Signature:	Department Head/City or E	2 Business Manager/School		
NAME: Ellen Fi	nn			
CALCULATION				
VACATION DAYS #	<u>@</u> \$	= \$		
SICK DAYS #	62 @\$ 418.41	=\$ 39,661.42		
PRO-RATED STIPENDS #		=\$		
OTHER #_		=\$		
Please attach corresponding PAF of	\$ 39 661.42 or other backup to this sheet.			
For Human Resources'	s Use Only:			
SICK DAYS PER ACCRU OTHER	AL REPORT	N(C.		
Org and Object:	53113 5	146		
Recommendation: Approved	H R Director City or S	Superintendent/Schools		



CITY OF SALEM

In City Council,

Ordered:

February 22, 2024

To accept the donation of One Thousand Two Hundred Dollars (\$1,200.00) from Linwood and Anne Marie Balentine. The donation is to be deposited into the Parks and Recreation Donation Fund 2406 (24061-4830) in accordance with the recommendation of His Honor the Mayor.



Dominick Pangallo Office of the Mayor

February 22, 2024

Honorable Salem City Council Salem City Hall Salem, Massachusetts 01970

Dear Councillors:

Enclosed is a request to accept a donation from Linwood and Anne Marie Balentine in the amount of One Thousand Two Hundred Dollars. These funds will be deposited into the Parks and Recreation Donation Fund 24-06 (24061-4830) for a standard bench.

In order to accept the donation, approval must be given by both the Mayor and City Council. I ask that the members of the City Council join with me in accepting these funds.

Sincerely,

Dominiok Pangallo

Mayor



PARK, RECREATION & COMMUNITY SERVICES 401 Bridge Street, Salem MA 01970 (978) 744-0924 Fax (978) 219-1665

Dominick Pangallo MAYOR

Trish O'Brien
SUPERINTENDENT

February 14, 2024

Dear Mayor Pangallo,

I am writing to request the acceptance of \$1,200.00 to the City of Salem for a bench donation from Linwood and Anne Marie Balentine for a Park and Recreation Donation. The amount to be deposited into the Park and Recreation Donation account 24061-4830.

Thank You

Sincerely,

Trish O'Brien

Trish O'Brien Superintendent, City of Salem Park, Recreation and Community Services Jean A. Levesque Community Life Center



CITY OF SALEM

In City Council,

February 22, 2024

Ordered:

To accept the donation of One Thousand Two Hundred Dollars (\$1,200.00) from Scott Hayward. The donation is to be deposited into the Parks and Recreation Donation Fund 2406 (24061-4830) in accordance with the recommendation of His Honor the Mayor.



Dominick Pangallo Office of the Mayor

February 22, 2024

Honorable Salem City Council Salem City Hall Salem, Massachusetts 01970

Dear Councillors:

Enclosed is a request to accept a donation from Scott Hayward in the amount of One Thousand Two Hundred Dollars. These funds will be deposited into the Parks and Recreation Donation Fund 24-06 (24061-4830) for a standard bench.

In order to accept the donation, approval must be given by both the Mayor and City Council. I ask that the members of the City Council join with me in accepting these funds.

Sincerely,

Dominick Pangallo

Mayor



Dominick Pangallo MAYOR

Trish O'Brien SUPERINTENDENT

CITY OF SALEM, MASSACHUSETTS

PARK, RECREATION & COMMUNITY SERVICES 401 Bridge Street, Salem MA 01970 (978) 744-0924 Fax (978) 219-1665

February 14, 2024

Dear Mayor Pangallo,

I am writing to request the acceptance of \$1,200.00 to the City of Salem for a bench donation from Scott Hayward for a Park and Recreation Donation. The amount to be deposited into the Park and Recreation Donation account 24061-4830.

Thank You

Sincerely,

Trish O'Brien

Trish O'Brien Superintendent, City of Salem Park, Recreation and Community Services Jean A. Levesque Community Life Center



CITY OF SALEM

In City Council February 22, 2024

Resolution Authorizing Submission of a Statement of Interest to the Massachusetts School Building Authority

Resolved: Having convened in an open meeting on February 22, 2024, prior to the SOI submission closing date, the City Council of Salem, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated March 1, 2024 for the Bates Elementary School located at 53 Liberty Hill Avenue, Salem, MA 01970, which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future:

Priority 5. Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility. The roof at the Bates Elementary School is over 25 years old and is in fair to poor condition with active leaks, ponding water due to insufficient slope drains and the EPDM patches, seams, and sealants are failing;

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City of Salem to filing an application for funding with the Massachusetts School Building Authority.



Dominick Pangallo Mayor

Office of the Mayor

February 22, 2024

Salem City Council 93 Washington Street Salem, MA 01970

Dear Councillors,

The enclosed Resolution authorizes the Salem Public Schools and the City to submit a Statement of Interest to the Massachusetts School Building Authority (MSBA) for the authority's Accelerated Repair Program (ARP). The City is seeking to advance a future capital project to replace the roof of the Bates Elementary School and the MSBA's ARP can provide partial reimbursement for projects of this nature.

At over 25 years of age, the roof at Bates is currently the oldest roof in the school district and is showing its age. It was recently evaluated as being in generally "fair to poor" condition, with failing patches, seals, and seams, substantial ponding from slope drains that are no longer aligned, and active leaks throughout.

The initial projection for this overall project cost is approximately \$2 million, but that number will be refined as it moves through the design and engineering phases. Before the project can proceed any further, however, we are hoping to enter the MSBA's ARP to leverage state support for this critical capital need to the greatest extent feasible. The deadline to enter this round of the ARP is March 1st, therefore we are asking the Council to vote on this Resolution at your meeting of February 22nd. I recommend adoption of the Resolution and invite you to contact Superintendent Zrike should you have any specific questions about this request.

Sincerely,

Dominick Pangallo

Mayor



CITY OF SALEM

In City Council February 22, 2024

Ordered

Pursuant to City Ordinance Chapter 2, Section 2-1688 requiring City Council authorization to enter into a contract exceeding three years, the City Council hereby authorized the Mayor to enter into a 20-year agreement with Framingham-based Ameresco, an Energy Services Company.



Dominick Pangallo Mayor

February 22, 2024

Salem City Council 93 Washington Street Salem, MA 01970

Dear Councillors,

The enclosed Order authorizes the City to enter into a 20-year agreement with Ameresco for the first capital projects we are proposing as a result of the company's investment grade audit of our municipal energy systems. Working with our Sustainability and Resiliency Department, School Department, and Finance Department capital projects team, Ameresco has developed a multiphased set of capital projects to reduce the City's electrical and energy costs and help us better meet our sustainability goals.

For each project in the Ameresco study, the company will engage with the City in a long-term analysis of the cost savings and emissions reductions, to verify we are meeting these targets appropriately. The first projects proposed as part of this initiative are replacement of the system controls at the Witchcraft Heights Elementary School and Bates Elementary School, and the boilers at Bates. These projects will an estimated annual savings of \$75,000 on our utility costs and reduce our municipal greenhouse gas emissions by 220 metric tons of carbon dioxide equivalent. The projects are being funded by a combination of federal grants (ESSER, IVAQ, and EECBG) and utility incentives. No City funds are being used for these important improvements. Ameresco's compensation for their monitoring services is deducted from the utility bill savings that are realized as a result of the project.

I recommend adoption of the enclosed Order and encourage passage of this matter no later than your meeting of March 14, 2024, in order for the time-limited federal grants to be fully utilized and the project to be carried out over the summer break when school is not in session. If you have additional questions about this request, please feel free to contact Sustainability and Resiliency Director Neal Duffy and Salem Public Schools Superintendent Stephen Zrike.

Sincerely,

Dominick Pangallo

Mayor



CITY OF SALEM, MASSACHUSETTS SUSTAINABILITY & RESILIENCY DEPARTMENT



98 WASHINGTON STREET ♦ SALEM, MASSACHUSETTS 01970 TEL: 978-745-9595 EXT. 41015

February 22, 2024

Salem City Council 93 Washington Street Salem, MA 01970

Dear Councilors,

Please find below a City Council order authorizing Mayor Dominick Pangallo to enter into a 20-year agreement with Framingham-based Ameresco, an Energy Services Company, for HVAC improvements at the Bates and Witchcraft Heights Elementary School. The 20-year agreement ensures turnkey design, installation, commissioning, and a performance guarantee under which the energy savings resulting from the installed energy conservation projects will be guaranteed by Ameresco. As you may recall, on November 29, 2022, the City of Salem selected Ameresco to conduct an investment grade audit (IGA) of all City and School facilities, the results of which may lead to a comprehensive Energy Savings Performance Contract at multiple buildings beginning in FY25. The projects at Bates and Witchcraft Heights represent a limited scope on an accelerated timeframe to take advantage of grant and utility incentive funds that will not be available next year.

The projects include upgrading and enhancing the building controls systems in both buildings and replacing the boilers at the Bates Elementary school. The new expanded integrated controls will provide reliable control of the major HVAC infrastructure equipment and will facilitate the easy implementation of both occupied and unoccupied energy saving control strategies to this HVAC equipment infrastructure. Furthermore, the replacement of failed terminal heating unit controls will ensure reliable occupied control of the occupied spaces, ensuring occupant comfort can be reliably delivered while minimizing energy use of the equipment. Ameresco proposes installing high efficiency condensing hot water boilers to replace the existing units which are past their useful life and near failure. The boilers will supply heat to the facility using higher efficiency burner technology, and improved efficiency. In total, it is estimated that these projects will provide the city with an annual savings of \$75,000 and reduce greenhouse gas emissions by 220 MTCO2e (about the equivalent of 27 homes).

The Salem Public Schools has authorized the use of \$1.35 million available in ESSER (Elementary and Secondary School Emergency Relief Fund) and IVAQ (Improving Ventilation and Air Quality) grant funds towards this project. Those funds need to be fully expended by the end of September 2024. Additionally, we plan to apply a \$76,000 EECBG (Energy Efficiency and Conservation Block Grant) formula grant and approximately \$280,000 in National Grid incentives, some of which also expire in Fall, 2024, to the project. In short, no City funds will be expended for these needed improvements, and we need to initiate these projects as soon as possible so we can fully leverage available resources.

Thank you for your time and consideration.

Sincerely,

Neal Duffy Director of Sustainability and Resiliency, City of Salem

CITY OF SALEM



In City Council, February 22, 2024

RESOLUTION: DOMINICAN REPUBLIC INDEPENDENCE DAY

WHEREAS: The Dominican Flag Committee of Salem will celebrate the raising of the Dominican Flag at Lafayette Park to Celebrate the raising of the Dominican flag that marks Dominican Republic's 180th Anniversary of Independence; and

WHEREAS: The Dominican Community has dedicated this celebration of independence to Dominican Republic's men and women who have distinguished themselves in different disciplines in the City of Salem; and

WHEREAS: The Dominican community has established itself through the efforts of many Dominicans in business, sports, politics, education, and many other disciplines and have exhibited their pride, passion and love of family, religion, and commitment to hard work; and

WHEREAS: The Dominican community enriches the City of Salem by promoting the rich Dominican culture through music, dances, and the arts; and

WHEREAS: The City of Salem recognizes that supporting the Latinx community will lead to greater continued equality for all residents and help strengthen our City; and

WHEREAS: The Dominican Flag Raising will take place at Lafayette Park on Thursday, February 22, 2024, at 3:00 P.M. in anticipation of Dominican Republic Independence Day; and

NOW, THEREFORE, We, the Salem City Councillors, do hereby proclaim February 22nd, 2024, as <u>DOMINICAN REPUBLIC INDEPENDENCE DAY</u> and call upon our public officials, educators, librarians, and all Salem Residents to observe this month with appropriate ceremonies, activities, and programs here in Salem and beyond the borders of our Commonwealth.

City of Salem

In the year Two Thousand and Twenty-Four

An Ordinance Relative to Traffic

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Section 29A of Article III be amended by inserting the following:

b) School Zones;

All school zones listed herein shall have a speed limit of 20 miles per hour between the hours of 7:30am and 8:30am and between 2:30pm and 3:30pm on days that school is in session or when children are otherwise present. The speed limit shall apply to all directions of travel.

- 1. Bridge Street Reduced School Speed Limit Zone For Carlton Innovation School: From a point 40 feet south of Beacon Street to a point 30 feet north of Rice Street.
- 2. Essex Street Reduced School Speed Limit Zone For Collins Middle School: From intersection with Jackson Street and Highland Avenue to a point 90 feet north of Dalton Parkway.
- 3. Fort Avenue Reduced School Speed Limit Zone For Bentley Academy Charter School: From a point 40 feet west of Lee Fort Terrace to a point 90 feet east of Memorial Drive.
- 4. Frederick Street Reduced School Speed Limit Zone For Witchcraft Heights Elementary School: From intersection with Belleview Avenue to school grounds.
- 5. Gables Circle Reduced School Speed Limit Zone For Witchcraft Heights Elementary School: From a point 120 feet west of Puritan Road to a point 120 feet east of Puritan Road.
- 6. Highland Avenue Reduced School Speed Limit Zone For Collins Middle School: From a point 170 feet south of Powder House Lane to intersection with Essex Street and Jackson Street.
- Jackson Street Reduced School Speed Limit Zone For Collins Middle School: From intersection with Highland Avenue and Essex Street to intersection with Calabrese Street.
- 8. Lafayette Street Reduced School Speed Limit Zone For Saltonstall School: From intersection with Fairfield Street and Leavitt Street to intersection with Lafayette Place.
- 9. Liberty Hill Avenue Reduced School Speed Limit Zone For Bates Elementary School: From a point 400 feet north of Nursery Street to a point 400 feet west of Sargent Street.
- 10. Lynch Street Reduced School Speed Limit Zone For Salem Academy Charter School: Lynch Street in its entirety.
- Memorial Drive Reduced School Speed Limit Zone For Bentley Academy Charter School: From the intersection with Larkin Street to a point 100 feet south of Victory Road.
- 12. Puritan Road Reduced School Speed Limit Zone For Witchcraft Heights Elementary School: From intersection with Ord Street to intersection with Pioneer Circle, and from intersection with Gables Circle until intersection with Gallows Circle.

- 13. Salem Street Reduced School Speed Limit Zone For Saltonstall School: From intersection with Chase Street to a point 310 feet north of Lafayette Place.
- 14. Szetela Lane Reduced School Speed Limit Zone For Bentley Academy Charter School: From a point 90 feet north of Lee Fort Terrace to the intersection with Memorial Drive.
- 15. Willson Street Reduced School Speed Limit Zone For Salem High School and Horace Mann Elementary School: From intersection with Highland Avenue to a point 500 feet west of Old Road.

Section 2. This ordinance shall take effect as provided by City Charter.

Ilene Simons

From:

David Kucharsky

Sent:

Wednesday, February 14, 2024 10:22 AM

To:

Ilene Simons

Cc:

Maureen Fisher; Dominick Pangallo; Lisa Peterson; David M. Tucker; Ty Hapworth;

Patricia Morsillo; Brendan Linard; Beth Rennard; Lucas Miller

Subject:

Traffic & Parking Commission Ordinance Amendment - School Zones

Attachments:

Notice to Council - Traffic and Parking Commission Action School Zones.docx;

Commission Meeting School Zone Slides 6-14-23.pdf; Proposed Ordinance Changes -

School Zones.docx

Ilene,

Attached is an amendment to the City's Traffic Ordinance which formally identifies the various school zones in the city. In addition, I have provided a notice to council and a copy of the presentation staff gave to the Commission during their June 14th meeting. Last year we applied for and was awarded school zone assembly equipment for the Saltonstall School. When applying for the grant, through MassDOT's Safe Routes to School program, we were notified that as part of receiving the equipment the city was required to formally adopt a school zone for Saltonstall. We identified that there was a section in the Traffic Ordinance (Article III Section 29A) where the zone could reside, but the city had yet to formally adopt any school zones. We saw this as an opportunity to formally adopt zones for several schools in the city, including the High School. During the June 14, 2023 Traffic & Parking Commission meeting, staff reviewed school locations and made recommendations on where school zones should be located, based on both State guidelines and existing signage. Formally adopting the zones will ensure compliance with State guidelines and maintain the city's eligibility to apply for future funding opportunities. Please let me know if you have any questions.

David Kucharsky Director of Traffic & Parking 98 Washington Street, 2nd Floor Salem, MA 01970 978-619-5697



City of Salem, Massachusetts

Traffic and Parking Commission 98 Washington Street, 2nd Floor Salem, MA 01970 www.salem.com

ominick Pangallo, Mayor David Kucharsky, Traffic and Parking		narsky, Traffic and Parking Director
Notice to the City	Council of Traffic and Parkir	g Commission Action
At a meeting of the Salem Traffic an [x] Tanya Shallop, Chair [x] Jaime Garmendia, Vice- [x] Jeff Swartz [x] Brendan Casey [x] Lt. David Tucker	nd Parking Commission held on <u>J</u> Chair	une 14, 2023 and attended by:
The Commission took the following [] Advisory Recommendati [x] Ordinance Change Reco [] Handicap Parkin [] Resident Parking [x] Other Change	ion mmendation g	
on Lafayette Street for the Saltonstall S program, staff were notified that as par for Saltonstall. Staff identified that the could reside, but the city had yet to for zones for several schools in the city, inc meeting, staff reviewed school location	School. When applying for the grant, threef of receiving the equipment the city was ere was a section in the Traffic Ordinance mally adopt any school zones. City staff scluding the High School. During the Juris and made recommendations on where age. Formally adopting the zones will en	ol zone assembly equipment to be installed ough MassDOT's Safe Routes to School is required to formally adopt a school zone in (Article III Section 29A) where the zone is aw this as an opportunity to formally adopt the 14, 2023 Traffic & Parking Commission school zones should be located, based on sure compliance with State guidelines and
Garmendia, the Traffic and Po	ion duly made by Commissioner Swartz arking Commission voted to recommend by City staff. The vote is five (5) in f	l the proposed changes to the School Zones
Vote: The motion was made by Con Garmendia	nmissioner <u>Swartz</u> ar	nd seconded by Commissioner
In Favor: [x] Tanya Stepasiuk, Chair [x] Jaime Garmendia, Vice-Chair [x] Brendan Casey [x] Jeff Swartz [x] Lt. David Tucker	Opposed: [] Tanya Stepasiuk, Chair [] Jaime Garmendia, Vice-Chair [] Brendan Casey [] Jeff Swartz [] Lt. David Tucker	Abstained: [] Tanya Stepasiuk, Chair [] Jaime Garmendia, Vice-Chair [] Brendan Casey [] Jeff Swartz [] Lt. David Tucker



City of Salem, Massachusetts

Office of the City Council
City Hall



REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO:	Lt. David Tucke	r	Police Tr	raffic Division
FROM:	Councilor	Morsillo	DATE:_	February 16, 2024
In acco	rdance with the Cou	ıncil Rule 30A, I	hereby request your	recommendation for the following
Traffic Ordinano	ee:			
NAME OF STE	REETBridge S	treet, Essex Street	Fort Avenue, Fred	lerick Street, Gables Circle,
Highland Avenu	ue, Jackson Street, I	afayette Street, L	iberty Hill Avenue,	Lynch Street, Memorial Drive,
Puritan Road, S	alem Street, Szetela	Lane, Willson St	reet.	
TYPE OF STR	EET CHANGE	Reduced School S	Speed Limit Zone	
DESCRIPTION	OF AREA WHE	RE CHANGE IS	REQUESTED_C	On 15 streets that are adjacent to
9 Salem public	schools.			
COUNCILLOR	r's comments/	EXPLANATION	School speed lin	mit zones were not previously
specified per scl	nool in the City of S	alem Traffic Cod	e, and this recomme	endation will address that.
	POLICE	TRAFFIC DIV	VISION RECOM	IMENDATION
The Pol	ice Traffic Division	hereby submits t	he following recom	mendation for the above request:
		XX	APPROVAL	
	·		DENIAL	
	,		TRIAL PERIOD	
CHAPTER: 42	_SECTION: _29A	_ TITLE: Signs, tr	affic signals, devices,	school zones, meters and markings.
DESCRIPTION:	b) School Zones:			
All school zones	s listed herein shall	have a speed limi	t of 20 miles per ho	ur on days that school is in
session or when	children are otherv	vise present. The	speed limit shall be	in effect during the times listed
for each street b	elow. The speed lin	ait shall apply to a	all directions of trav	el.

[See next page for list]

1. Bridge Street - Reduced School Speed Limit Zone - For Carlton Innovation School: From a point 40_ feet south of Beacon Street to a point 30 feet north of Rice Street. 8:00am-9:00am and between 2:30pm-3:30pm Essex Street - Reduced School Speed Limit Zone - For Collins Middle School: From intersection with Jackson Street and Highland Avenue to a point 90 feet north of Dalton Parkway. 7:30am-8:30am and between 3:00pm-4:00pm Fort Avenue - Reduced School Speed Limit Zone - For Bentley Academy Charter School: From a point 40 feet west of Lee Fort Terrace to a point 90 feet east of Memorial Drive. 7:00am-8:00am and between 2:00pm-3:00pm Frederick Street - Reduced School Speed Limit Zone - For Witchcraft Heights Elementary School: From intersection with Belleview Avenue to school grounds. 8:00am-9:00am and between 2:30pm-3:30pm Gables Circle - Reduced School Speed Limit Zone - For Witchcraft Heights Elementary School: From a point 120 feet west of Puritan Road to a point 120 feet east of Puritan Road. 8:00am-9:00am and between 2:30pm-3:30pm Highland Avenue – Reduced School Speed Limit Zone – For Collins Middle School: From a point 170 feet south of Powder House Lane to intersection with Essex Street and Jackson Street. 7:30am-8:30am and between 3:00pm-4:00pm 7. Jackson Street - Reduced School Speed Limit Zone - For Collins Middle School: From intersection with Highland Avenue and Essex Street to intersection with Calabrese Street. 7:30am-8:30am and between 3:00pm-4:00pm Lafayette Street - Reduced School Speed Limit Zone - For Saltonstall School: From intersection with Fairfield Street and Leavitt Street to intersection with Lafayette Place. 8:00am-9:00am and between 3:00pm-4:00pm Liberty Hill Avenue – Reduced School Speed Limit Zone – For Bates Elementary School: From a point 400 feet north of Nursery Street to a point 400 feet west of Sargent Street. 7:30am-8:30am and between 1:30pm-2:30pm 10. Lynch Street - Reduced School Speed Limit Zone - For Salem Academy Charter School: Lynch Street in its entirety. 8:00am-9:00am and between 3:00pm-4:00pm 11. Memorial Drive - Reduced School Speed Limit Zone - For Bentley Academy Charter School: From the intersection with Larkin Street to a point 100 feet south of Victory Road. 7:00am-8:00am and between 2:00pm-3:00pm

- 12. Puritan Road Reduced School Speed Limit Zone For Witchcraft Heights Elementary School:

 From intersection with Ord Street to intersection with Pioneer Circle, and from intersection with

 Gables Circle until intersection with Gallows Circle. 8:00am-9:00am and between 2:30pm-3:30pm
- Salem Street Reduced School Speed Limit Zone For Saltonstall School: From intersection with
 Chase Street to a point 310 feet north of Lafayette Place. 8:00am-9:00am and between 3:00pm-4:00pm
- 14. Szetela Lane Reduced School Speed Limit Zone For Bentley Academy Charter School: From a point 90 feet north of Lee Fort Terrace to the intersection with Memorial Drive. 7:00am-8:00am and between 2:00pm-3:00pm
- Willson Street Reduced School Speed Limit Zone For Salem High School and Horace Mann
 Elementary School: From intersection with Highland Avenue to a point 500 feet west of Old Road.
 7:30am-8:30am and between 1:30pm-3:00pm

COMMENTS (IF ANY): <u>Times were based on the 2023-2024 start and end times for each school; these</u> may have to be adjusted periodically if the school times are changed.

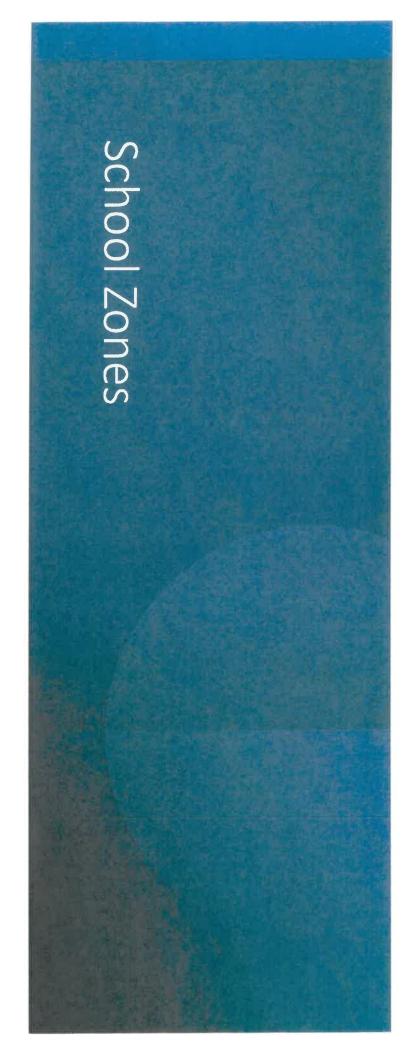
POLICE TRAFFIC DIVISION

H. Dunda

RETURN THIS FORM TO THE CITY CLERK'S OFFICE

City of Salem Clerk's Office, 93 Washington St, Salem Massachusetts 01970

(978) 745-9595 ext 41202 | www.salem.com



Traffic & Parking Commission Meeting Wednesday, June 14th, 2023, 6pm

School Zones in State Law



Mass. Gen. Laws Ch. 90, § 1

Establishes standard for speeding in a school zone as >20 mph



Mass. Gen. Laws Ch. 85, § 2

Allows towns to establish school zones given they meet state MUTCD standards

Exceptions include zones that include or intersect state roadways, zones with federally funded signage

School Zone Criteria in Mass. MUTCD (Updated 11/22)

For a school zone to be established, all the following conditions shall be met:

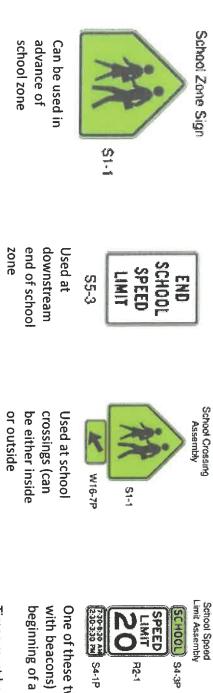
- A. The facility is a school (see Section 7A.01).
- are separated by the roadway and require the children to cross the roadway on foot to access the facilities. (e.g., classrooms, cafeteria, gymnasium, playground, athletic fields, parking lots) the roadway where the school zone is proposed; or the school and related facilities Children walk or bicycle to or from the school and are expected to cross or enter
- <u></u> school zone. will use to walk and/or bike to the school and shows the limits of the proposed The school facility or municipality provides a plan showing the routes that students
- D. The municipality provides written documentation of their support and/or approval of the school zone

School Zone Standards in Mass. MUTCD

- Beginning point should be at least 200 feet in advance of school grounds or school crossing
- In a special speed zone, beginning point should be at least 500 feet or one block (whichever is less) in advance of school grounds or school crossing
- Maximum length should be a quarter-mile (unless the minimum standards above are greater when including school frontage)

School Zone Signage Standards in Mass. MUTCD

- Speed limit shall be 20 M.P.H.
- No other speed limit signs shall be placed between school zone sign and school speed array
- Downstream end posted with "End School Speed Limit" sign



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One of these two options (on the right, with beacons) is used to denote the beginning of a school zone.

Times must be determined by municipality and kept on file. Vague terms like "When Children are Present" are not recommended.

school zone)

School Zones in Salem Traffic Ordinance

- Section 29A Signs, traffic signals, devices, school zones, meters and markings
- Allows for the passage of school zones
- Does not yet have any school zones listed
- Following slides will present ordinance language for each school

Bates Elementary School

- No Special Speed Zone exists
- Proposed zone matches existing signage (recently installed through Safe Routes to School)
- Ordinance language:
- Liberty Hill Avenue School Zone —
 From a point 400 feet north of
 Nursery Street to a point 400 feet
 west of Sargent Street, both
 directions.



Carlton Innovation School

- No Special Speed Zone exists
- No current school zone signage
- Ordinance language:
- Bridge Street School Zone From a point 40 feet south of Beacon Street to a point 30 feet north of Rice Street, both directions.



Bentley Academy Charter School

- Special Speed Zone on all three roads 25 mph on Memorial, 25/35 mph on Szetela, 35 mph on Fort Ave
- Some existing signage exists
- Ordinance language:
- Szetela Lane School Zone From a point 90 feet north of Lee Fort Terrace to the intersection with Memorial Drive, both directions.
- Memorial Drive School Zone From the intersection with Larkin Street to a point 100 feet south of Victory Road, both directions.
- Fort Avenue School Zone From a point 40 feet west of Lee Fort Terrace to a point 90 feet east of Memorial Drive, both directions.



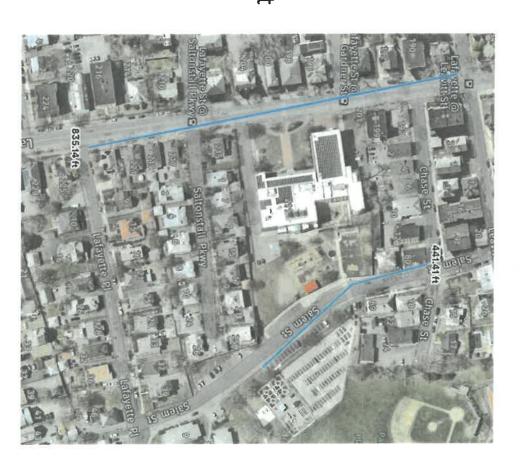
Salem Academy Charter School

- No Special Speed
 Zone exists
- Existing nonstandard signage
- Ordinance language:
- Lynch Street –
 School Zone Lynch
 Street in its entirety,
 both directions.



Saltonstall School

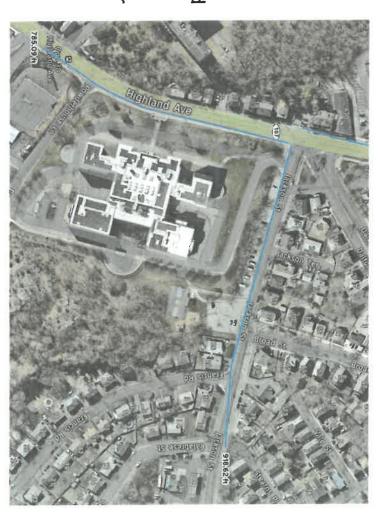
- Special Speed Zone on Lafayette 30 mph
- Existing Lafayette signage to be replaced with MassDOT grant
- Some existing signage on Salem Street
- Ordinance language:
- Lafayette Street School Zone From intersection with Fairfield Street and Leavitt Street to intersection with Lafayette Place, both directions.
- Salem Street School Zone From intersection with Chase Street to a point 310 feet north of Lafayette Place, both directions.



Collins Middle School

- Special Speed Zone on Jackson 30
- Some existing signage
- Ordinance language:

 Jackson Street School Zone From intersection with Highland Avenue and Essex Street to intersection with Calabrese Street, both directions.
- Highland Avenue School Zone From a point 170 feet south of Powder House Lane to intersection with Essex Street and Jackson Street.
- Essex Street School Zone From intersection with Jackson Street and Highland Avenue to a point 90 feet north of Dalton Parkway.



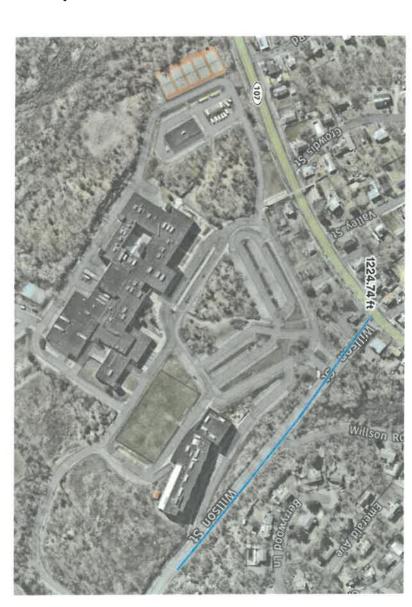
Witchcraft Heights Elementary School

- No Special Speed Zone
- No existing signage
- Ordinance language:
- Frederick Street School Zone From intersection with Belleview Avenue to school grounds.
- Puritan Road School Zone From intersection with Ord Street to intersection with Pioneer Circle, both directions, and from intersection with Gables Circle until intersection with with Gallows Circle, both directions.
- Gables Circle School Zone From a point 120 feet west of Puritan Road to a point 120 feet east of Puritan Road, both directions.



Salem High School and Horace Mann Elementary

- Special Speed Zone on Highland (30 mph - state jurisdiction) and part of Willson (35 mph)
- Some existing signage
- Ordinance language:
- Willson Street School Zone – From intersection with Highland Avenue to a point 500 feet west of Old Road, both directions.



Questions contact – Tim Williamson 508-935-1650

PETITION FOR POLE AND WIRE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Salem, Massachusetts

Massachusetts Electric Company d/b/a National Grid requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Congress St - Massachusetts Electric Company d/b/a National Grid to install 1 SO Pole on Congress Street beginning at a point approximately 60 feet southwest of the centerline of the intersection of Congress St and Harbor St. Install one SO Pole # 3023-50 on Congress St near the intersection of Harbor St.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Congress St - Salem - Massachusetts.

Plan # 30784387 February 6, 2024

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID Bol Contter
BY ____
Engineering Department

ORDER FOR POLE AND WIRE LOCATIONS

In the City of Salem, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED:

that Massachusetts Electric Company d/b/a National Grid and be and it is hereby granted a location for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Company dated the 6th day of February, 2024.

All construction under this order shall be in accordance with the following conditions:
Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the
points indicated upon the plan marked – Congress St - Salem - Massachusetts.
No. 30784387 Dated: February 6, 2024. Filed with this order.

There may be attached to said poles such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Congress St - Massachusetts Electric Company d/b/a National Grid to install 1 SO Pole on Congress Street beginning at a point approximately 60 feet southwest of the centerline of the intersection of Congress St and Harbor St. Install one SO Pole # 3023-50 on Congress St near the intersection of Harbor St.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City/Town of , Massachusetts held on the day of 20 .

City/Town Clerk.

Massachusetts

20 .

Received and entered in the records of location orders of the City/Town of Book Page

Attest:

City/Town Clerk

I hereby certify that on	20 , at	o'clock, M	1
at	a public hearing was held o	on the petition o	of

Massachusetts Electric Company d/b/a National Grid

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/To	City/Town Clerk.	
***************************************	• • • • • • • • • • • • • • • • • • • •	

Board or Council of Town or City, Massachusetts	• • • • • • • • • • • • • • • • • • • •	

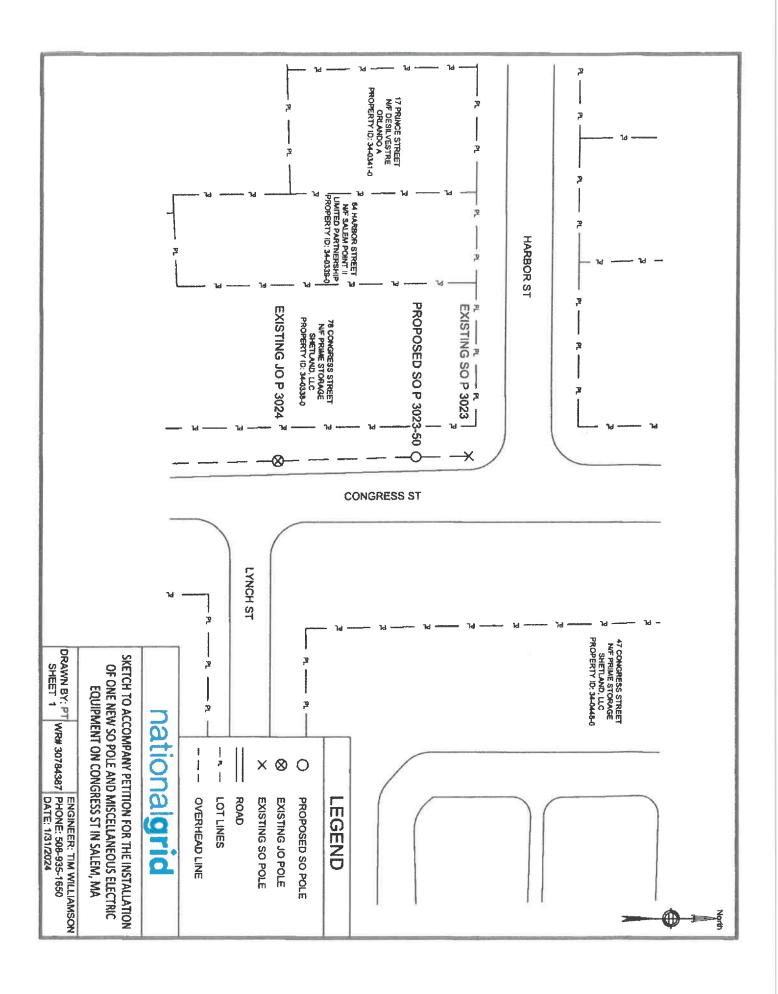
CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the of the City of

Massachusetts, on the day of 20, and recorded with the records of location orders of the said City, Book, Page . This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

City/Town Clerk



Questions contact - Tim Williamson 508-935-1650

Petition of the Massachusetts Electric Company d/b/a National Grid Of NORTH ANDOVER, MASSACHUSETTS For Electric conduit Location:

To City Council of Salem, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a National Grid of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed here with marked: Congress St and Harbor St - Salem - Massachusetts.

The following are the streets and highways referred to:

Plan # 30784387 Congress St and Harbor St - National Grid to install beginning at a point approximately 80 + /- feet north/northwest of the centerline of the intersection of Harbor St and Congress St and continuing approximately 140 + /- feet in a southerly direction. Install 2-5" concrete encased conduits from existing MH – 170 (+/- 110 feet) to existing P 3023 and from existing MH – 170 to proposed Pole 3023-50 (+/- 140 feet) on Congress St and Harbor St.

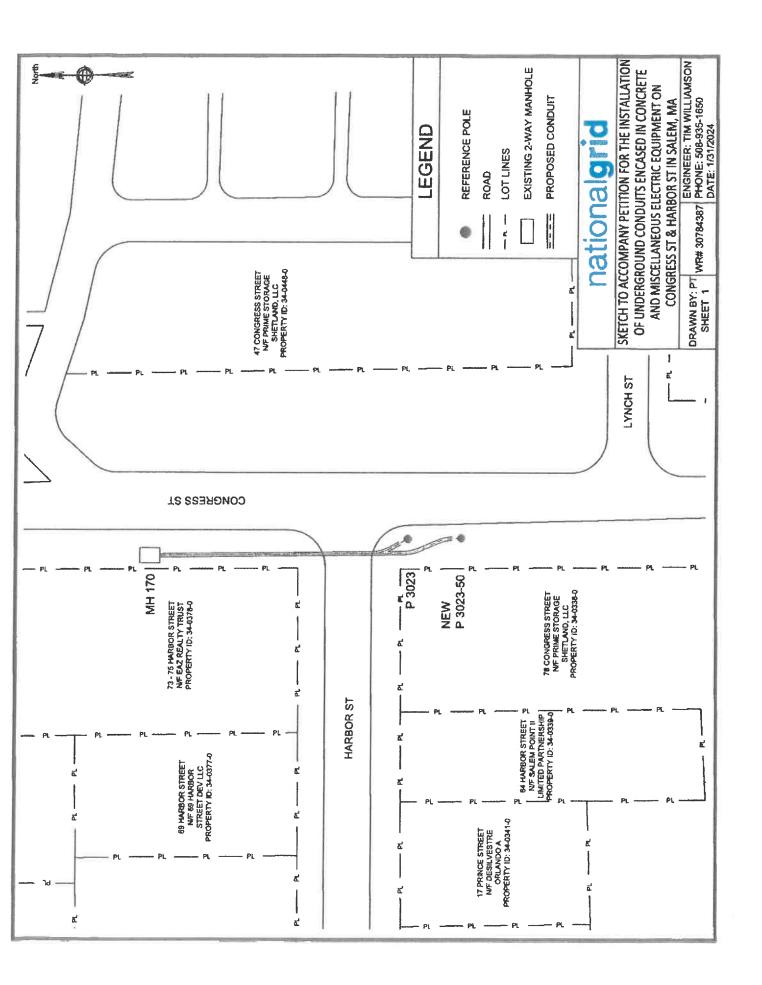
Location approximately as shown on plan attached.

Massachusetts Electric Company d/b/a
NATIONAL GRID Bol Coulter

BY

Engineering Department

Dated: February 6, 2024





CITY OF SALEM, MASSACHUSETTS PARK, RECREATION & COMMUNITY SERVICE

401 Bridge Street, Salem MA 01970 Tel. (978) 744-0924 pobrien@salem.com

Dominick Pangallo MAYOR

Trish O'Brien Superintendent

Road Bike/Race/Walk/Parade Application

PLEASE SUBMIT PAYMENT OF \$200 WITH THIS PERMIT APPLICATION TO THE CITY OF SALEM PARK, RECREATION AND COMMUNITY SERVICES DEPARTMENT NO LATER THAN 60 DAYS

PRIOR TO THE EVENT.
Registered Non-Profit Fee \$150

ANY FOR PROFIT EVENTS WILL REQUIRE AN ADDITIONAL 5% FROM THE

REGISTRATION FEES POST EVENT.

Applicant's Name: Ashly Steeves
Organization Name: B+S Fitness
Name of Rece/Walk/Parade: Black Cout 10+20 miles
Contact #: 978 594 7050 E-Mail Address Events ebastituess.com
Address: 10 Hemenway Rd.
City/State/Zip: Salen, MA 01970
Organization Tax Status (please include Tax ID Number):
What Charities Will This Receivalk Be Benefiting? SALEM A. CODEMY CHARTER School, Good Sports Inc. VFW more school + OLLIE COTTIER Scholorship.
Approximately, How Much of the Race/Walk/Parade Proceeds Will Be Donated to Each Charity(s)
Day of Race/Walk Contact Information:
Name: Anhly Steeres contact #: 978 594 7050
Date of Event: 03/24/24 Estimated Number of Participants: 600
Time of Event: 8AM Estimated Finish Time of Event: 12PM
Start Location: BtS Fitness Finish Location: BtS Fitness (Shetland Pork)
Distance of Event: 10 + 20 miles

Has This Event Been Held Before? Ves No All Races/Walks/Parades Are Required to Recycle and Remove Trash. Please Explain Your Plan (Will You Bring to North Shore Recycled Fiber on 53 Jefferson Ave, Open M-F; Bring to Your Home Curbside, or Other?) If You Have Questions about Recycling, Please Contact Julie Rose for More Information 978-619-5679 All TRASH + RECYCLING WILL Recycles.
Onsite EMT/Ambulance Service (Required):
Certificate of Insurance Attached? Yes No (renewal is in February)
A certificate of insurance for general liability naming the City of Salem as primary additional insured for amount not less than \$1,000,000 combined single limit for injury or death or property damages (including loss of use) in any one occurrence, and \$1,000,000 general aggregate coverage. (The City of Salem reserves the right to increase coverage minimum if event presents extraordinary risk).
RELEASE & INDEMNITY AGREEMENT APPLICANT'S SIGNATURE The undersigned Sponsor, by signature below, shall defend, indemnify, and hold the City of Salem, its officers, agents and employees, harmless against all liability, loss, or expenses, including attorney's fees, and against all claims, actions or judgments based upon or arising out of damage or injury (including death) to persons or property caused by any act or omission of an act sustained in any way in connections with the performance of this event or by conditions created thereby, or based upon violation of thy statute, ordinance or regulation. This contractual indemnity provision does not abrogate common law or data terr liability and intemnification to the City of Salem, but is in addition to such common law or statutory provisions Date: Date:
A copy of this permit will be sent to the applicant upon approval. Please call Park, Recreation & Community Services if you have any questions. 978-744-0924 CITY USE ONLY #136
Payment Received: #300.50 Date Permit Issued: Date Permit Mailed to Applicant: Approved By: Director (Or Designee) of Salem Park, Recuration & Community Services 1 - 30 - 24 Salem Polis Department
Effective date of form: 2/8/12 Revised date of form: 1/1/18

2024 Black Cat 10 & 20

Start/Finish location: B&S Fitness at Shetland Park

Directions

Run will start at @ the corner of Leavitt @ Congress St

Right on Derby St.

Left on Memorial Drive @ Fire Prevention

Left on Szetela Ln.

Straight on Essex St.

Left on Hawthorne Blvd.

Right on Derby St.

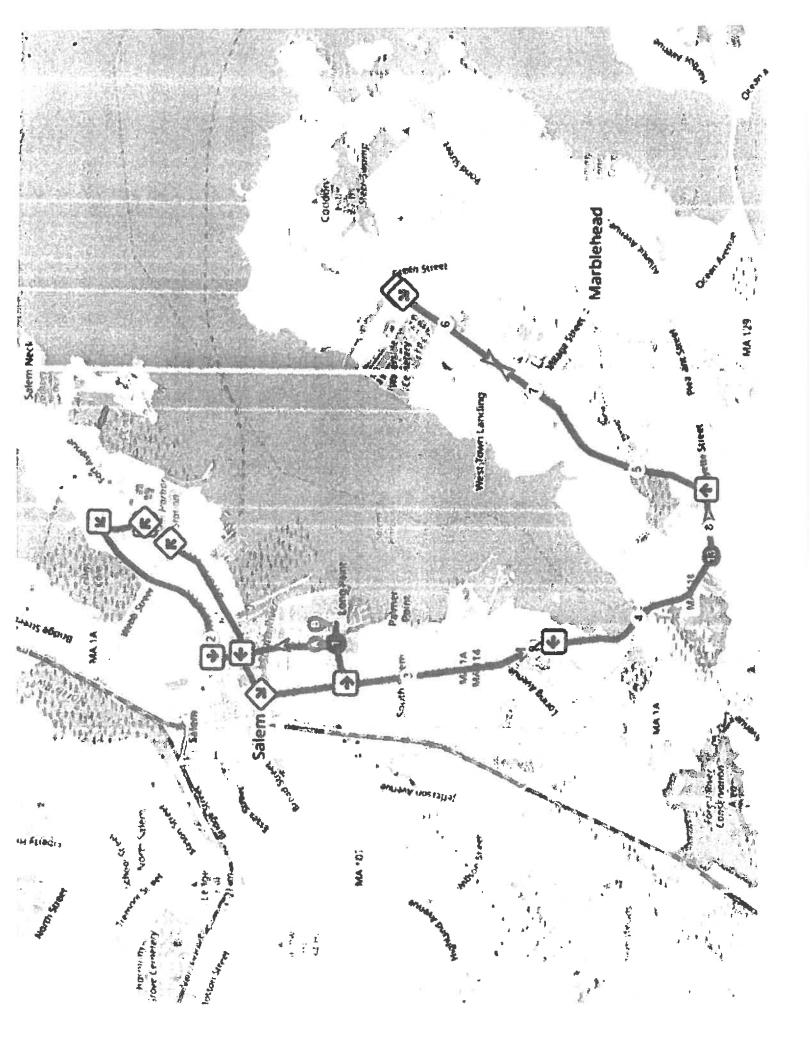
Left on W. Shore Dr.

Turn around at the MHD VFW Post

Right on Lafayette St.

Right on Leavitt St. →10 Milers to finish in Shetland Parking Lot

20 Milers to turn left on Congress St for loop #2



City of Salem

In the year Two Thousand and Twenty-Four

An Ordinance Relative to Traffic

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Section 51B of Article V be amended by repealing the following:

Pleasant Street – Parking Prohibited at Certain Times on Certain Streets - on the easterly side, beginning thirty-eight (38) feet from the intersection of Pleasant Street and Webb Street and proceeding southerly for a distance of one hundred twenty-five (125) feet. Fifteen (15) minute parking limit. (4/13/87)

Section 2. Section 57A of Article V be amended by repealing the following:

Pleasant Street – Parking Time Limited: Unmetered Zones - easterly side, starting at a point fifty-nine (59) feet from the intersection of Bridge Street in a southerly direction for a distance of eighty-four (84) feet. Two hour parking. (12/5/80 DPW 5-1905)

And inserting the following:

Pleasant Street – Parking Time Limited: Unmetered Zones - easterly side, beginning forty-five (45) feet south of the intersection with Bridge Street and extending in a southerly direction for fifty (50) feet, thirty (30) minute parking limit, Monday through Sunday, 8:00 A.M. to 6:00 P.M.

Section 3. This ordinance shall take effect as provided by City Charter.

In City Council February 12, 2024 Adopted for first passage

ATTEST:

ILENE SIMONS CITY CLERK