



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

July 19, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Patrick Shea, of 31 Highland Street, to the Salem Zoning Board of Appeals to complete the remainder of the term previously held by Rebecca Curran, expiring May 1, 2019. Ms. Curran has stepped down from the board due to work obligations. I hope you will join me in thanking Ms. Curran for her five years of dedicated volunteer service on the ZBA, including time as the board's Chair.

Mr. Shea currently owns and operates Professional Roofing Contractors, Inc., his own business that he started in 2009. He is also a real estate and private equity investor, supporting small businesses and projects throughout the region. A graduate of Salem High School, Mr. Shea received a Bachelor's degree in economics from Assumption College and a Master's degree in finance and banking from Suffolk University. Mr. Shea served on the City's Imagine Salem working group as a volunteer member and contributed greatly to the initiative's efforts.

I strongly recommend confirmation of Mr. Shea to the Zoning Board of Appeals. We are fortunate that he is willing to serve our community in this important role and lend his expertise and dedication to this board and its work.

Very truly yours,

A handwritten signature in black ink that reads "Kimberley Driscoll". The signature is written in a cursive, flowing style.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

September 13, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Phillip T. Koch, of 21 Savoy Road, to the Sustainability, Energy, and Resiliency Committee, to complete the remainder of a three year term originally filled by Rev. Jeffrey Barz-Snell and to expire December 3, 2018. I hope you will join me in thanking Rev. Barz-Snell for his dedicated service to the committee and to our community.

Mr. Koch worked for his entire professional career in both the business and science side of a number of environmental engineering firms, including serving as the Director of Commercial Development for American EcoThermal, a senior scientist and Director of Business Development for MACTEC Engineering, a senior scientist and Director of International Business Development for Geraghty & Miller Environmental Engineers, and as a senior environmental scientist for Metcalf & Eddy Environmental Engineers. He received his BA in Government and his MS in Engineering and Environmental Systems from Harvard. Though retired now, Mr. Koch has been a member of the American Water Resources Association and the Environmental Business Council. Prior to moving to Salem he served on the Harbors and Waters Board for the Town of Marblehead, as well as on the Marblehead Solid Waste Study Committee. Today he is a member of the Osgood Park Neighborhood Association Board of Directors.

I strongly recommend confirmation of Mr. Koch to the Sustainability, Energy, and Resiliency Committee. We are fortunate that he is willing to serve our community in this important role and lend his expertise and dedication to this committee and its work.

Very truly yours,

A handwritten signature in cursive script, reading "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



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Mayor

September 13, 2018

Honorable Salem City Council
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Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Deborah Greel, of 34 Boardman Street, to the Salem Licensing Board, to complete the remainder of a six-year term originally held by Sarah Stanton and to expire December 3, 2021. I hope you will join me in thanking Ms. Stanton for her dedicated service to the committee and to our community.

Ms. Greel served as Salem's first Public Art Planner from 2014 until her retirement this year. Previous to that she was the Executive Director of the Marblehead Arts Association from 2006 until 2014 and, prior to that, was director of Salem Main Streets from 2001 to 2005. Ms. Greel earned an Associates degree in Cooperative Retailing from North Shore Community College and went on to study non-profit management and leadership studies at Boston University. She serves on the steering committee of the Essex County Community Foundation's Creative County Initiative and the advisory committee for El Punto Urban Art Museum. Ms. Greel is a volunteer with Salem Rotary and the Boys & Girls Club of Greater Salem. With her extensive experience and familiarity with Salem's downtown restaurants, retailers, and non-profits, not to mention our many festivals and special events, Ms. Greel will bring much to our Licensing Board.

I strongly recommend confirmation of Ms. Greel to the Licensing Board. We are fortunate that she is willing to serve our community in this important role and lend her expertise and dedication to this board and its work.

Very truly yours,

A handwritten signature in cursive script, reading "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



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Kimberley Driscoll
Mayor

September 13, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Rebecca L. English, of 24 Prescott Street, to Salem Historical Commission, to complete the remainder of a three-term originally filled Susan Keenan and to expire March 1, 2019. I hope you will join me in thanking Ms. Keenan for her dedicated service to the commission and to our community.

Ms. English will be taking the seat upon the Commission that is filled by a candidate recommended to me by our local realtors' association, pursuant to M.G.L. Chapter 40C, section 4. Ms. English has more than 25 years of experience in banking, valuations, and real estate and comes with the recommendation of the North Shore Association of Realtors' Board of Directors. She earned her Bachelor of Science degree in Management and her MBA from Bentley College and has taught at Endicott College's School of Business and the Mortgage Bankers Association's School of Mortgage Servicing. Prior to her current position with Accurety Real Estate, Ms. English served as Assistant Vice President of Operations for MCS Valuations and, before that, spent 16 years in a series of positions of elevating responsibility with Boston Federal Saving Bank.

I strongly recommend confirmation of Ms. English to the Historical Commission. We are fortunate that she is willing to serve our community in this important role and lend her expertise and dedication to this commission and its work.

Very truly yours,

A handwritten signature in cursive script, reading "Kim Driscoll".

Kimberley Driscoll
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September 13, 2018

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Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Claudia Chuber, of 190 Bridge Street #2401, to the Salem Housing Authority Board to fill a vacant seat for a five-year term to expire July 19, 2023.

Ms. Chuber currently serves as Development Operations Manager for the House of the Seven Gables and, previous to that, Director of Community Affairs & Grants Management at the Peabody Essex Museum. Ms. Chuber, who served as a City Councillor from 2002 to 2003, is deeply familiar with our city and the people who call it home. She has served as a member of the City Harbor Plan Committee and as Director of Development for the North Shore Community Development Coalition.

I strongly recommend confirmation of Ms. Chuber to the Salem Housing Authority Board. We are fortunate that she is willing to serve our community in this important role and lend her expertise and dedication to this board and its work.

Very truly yours,

A handwritten signature in cursive script, reading "Kim Driscoll".

Kimberley Driscoll
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City of Salem



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September 13, 2018

Honorable Salem City Council
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Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint David Gauthier, of 56 Valley Street, to the Cable Television and Technology Commission for a two-year term to expire September 13, 2020. Mr. Gauthier will take the seat previously held by Ms. Laura DeToma Swanson. I hope you will join me in thanking Ms. DeToma Swanson for her dedicated service to the commission and to our City.

Mr. Gauthier has extensive experience in community media, with over two decades of work in the field, including serving as program director at Salem Access Television from 1999 to 2010. In 2011 he took on the role of Executive Director for Winchester Community Access and Media, a position he continues to hold today. Two years ago, Mr. Gauthier was named to serve as the Vice President of MassAccess, a statewide community media advocacy agency representing over 100 centers across Massachusetts.

I strongly recommend confirmation of Mr. Gauthier to the Cable Television and Technology Commission. We are fortunate that he is willing to serve our community in this important role and lend his expertise and dedication to this commission and its work.

Very truly yours,

A handwritten signature in cursive script, reading "Kim Driscoll".

Kimberley Driscoll
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Mayor

September 13, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Tyler Carlton, of 34 Park Street #2, to the Scholarship and Education Committee to fill the remainder of a three-year term to expire June 1, 2019, for a seat previously held by Joseph Salerno. I hope you will join me in thanking Mr. Salerno for his many years of dedicated service to the committee, to our City, and to the youth of Salem.

Mr. Carlton currently works in the external affairs office for State Auditor Suzanne Bump. He interned for both Representative Paul Tucker and Senator Joan Lovely. A graduate of Salem State University, where he earned a Bachelor's degree in political science, Mr. Carlton is currently pursuing Master's degrees in both political science and public administration from Suffolk University. As a recent college graduate himself, Mr. Carlton is very familiar with the challenges presented by the rapidly escalating cost of higher education. He is well equipped to help the committee in their work, trying to mitigate those costs for Salem students heading off to college.

I strongly recommend confirmation of Mr. Carlton to the Scholarship and Education Committee. We are fortunate that he is willing to serve our community in this important role and lend his expertise and dedication to this board and its work.

Very truly yours,

A handwritten signature in cursive script, reading "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

September 13, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Attorney Datanis Elias, of 71 Harbor Street, to the Salem Board of Health, to complete the remainder of a three-year term to expire July 21, 2019, previously held by Mary Lauby, who has stepped down from the board as she is moving. I hope you will join me in thanking Ms. Lauby for her service on the Board of Health and for her commitment to our community.

Attorney Elias has been a private practice attorney since 1999 and is currently a hearings officer for the Driver Control Unit of the Massachusetts Registry of Motor Vehicles. While her specific background in the law is not directly related to public health, I believe her legal training and her experience interacting with the public as a hearing officer, as well as her fluency in Spanish, make her well prepared to be a member of the Board as it conducts its business. Attorney Elias received Bachelor's degree from Merrimack College and her Juris Doctor from the Massachusetts School of Law.

I strongly recommend confirmation of Attorney Elias' appointment to the Board of Health. We are fortunate that she is willing to continue to serve our community in this important role and lend her expertise and dedication to the board and its work.

Very truly yours,

A handwritten signature in black ink, reading "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

September 13, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Mr. Gregory St. Louis, of 24 Sunset Road, to the Salem Conservation Commission for a term of three years to expire September 13, 2021.

I enthusiastically recommend confirmation of his reappointment to the Conservation Commission and ask that you join me in thanking him for his continued dedicated service and commitment to our community.

Very truly yours,

A handwritten signature in cursive script, reading "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



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Kimberley Driscoll
Mayor

September 13, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Ms. Carly Naik, of 7 Winter Street #6, to the Salem Public Art Commission for a term of two years to expire September 13, 2020.

I enthusiastically recommend confirmation of her reappointment to the Public Art Commission and ask that you join me in thanking her for her continued dedicated service and commitment to our community.

Very truly yours,

A handwritten signature in cursive script that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council,

Ordered:

September 13, 2018

That the sum of Three Hundred and Thirty-Two Thousand, Two Hundred and Twenty-Five Dollars and Eight Cents (\$332,225.08) be approved within the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the FY 2019 contractual buybacks listed below in accordance with the recommendation of Her Honor the Mayor.

Name	Department	Amount
William Jennings	Police	36,770.00
Barry Driscoll	Police	16,767.12
Kevin O'Donnell	Police	43,508.80
James Walker	Police	56,828.40
Brian Norris	Police	38,960.00
Cynthia Jerzylo	Police	8,976.76
Thomas Cunningham	Police	42,785.60
Michael Page	Police	35,239.84
Robert Preszewski	Police	52,388.56
		332,225.08



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

September 13, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed herewith is a request for an appropriation of \$332,225.08 from the "Retirement Stabilization Fund – Vacation/Sick-Leave Buyback" account (83113-5146) to fund the retirement buyback costs to be extended for the following retired employees listed below.

NAME	DEPARTMENT	AMOUNT
Thomas Cunningham	Police	\$42,785.60
Barry Driscoll	Police	\$16,767.12
William Jennings	Police	\$36,770.00
Cynthia Jerzylo	Police	\$8,976.76
Brian Norris	Police	\$38,960.00
Kevin O'Donnell	Police	\$43,508.80
Michael Page	Police	\$35,239.84
Robert Preszewski	Police	\$52,388.56
James Walker	Police	\$56,828.40
Total:		\$332,225.08

As you know, several years ago we worked with our collective bargaining units to institute a new policy to limit the practice of retirement sick-leave buybacks for new hires. However, for employees of these units hired prior to this agreement, they are still entitled to these payments under the terms of the collective bargaining agreement. While I value and applaud the work of our retiring employees and wish them well as they move into retirement, I continue to be adverse to the idea that employees should be compensated for not getting sick. I am glad we were able to work with our unions to change this benefit going forward, as this is a very costly matter for the City.

I am required to submit this Order to you based on our collective bargaining agreement in order for these payments to be issued.

Very truly yours,

A handwritten signature in cursive script, reading "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



KIMBERLEY DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN RESOURCES

CITY OF SALEM, MASSACHUSETTS

HUMAN RESOURCES
120 WASHINGTON STREET
TEL. (978) 745-9595 EXT. 5630
FAX (978) 745-7298

MEMORANDUM

TO: Laurie Giardella, Director of Finance
DATE: August 21, 2018
RE: Retirement Stabilization Fund

Attached you will find a retirement buy back for a former employee of the Salem Police Department.

This former employee is contractually entitled to the following amount of sick leave and vacation buyback.

William Jennings

280 vacation hrs @ \$36.77 per hour	\$10,295.60
720 sick hrs @ \$36.77 per hour	\$26,474.40
Total:	\$36,770.00

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

Finance Director



KIMBERLEY DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN RESOURCES

CITY OF SALEM, MASSACHUSETTS

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FAX (978) 745-7298

MEMORANDUM

TO: Laurie Giardella, Director of Finance
DATE: August 21, 2018
RE: Retirement Stabilization Fund

Attached you will find a retirement buy back for a former employee of the Salem Police Department.

This former employee is contractually entitled to the following amount of sick leave and vacation buyback.

Barry Driscoll

336 vacation hrs @ \$36.77 per hour	\$12354.72
120 sick hrs @ \$36.77 per hour	\$ 4,412.40
Total:	\$16,767.12

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

Finance Director



KIMBERLEY DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN RESOURCES

CITY OF SALEM, MASSACHUSETTS

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120 WASHINGTON STREET
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FAX (978) 745-7298

MEMORANDUM

TO: Laurie Giardella, Director of Finance
DATE: August 21, 2018
RE: Retirement Stabilization Fund

Attached you will find a retirement buy back for a former employee of the Salem Police Department.

This former employee is contractually entitled to the following amount of sick leave and vacation buyback.

Kevin O'Donnell

416 vacation hrs @ \$38.30 per hour	\$15,932.80
720 sick hrs @ \$38.30 per hour	\$27,576.00
Total:	\$43,508.80

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

LBC

Finance Director



KIMBERLEY DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN RESOURCES

CITY OF SALEM, MASSACHUSETTS

HUMAN RESOURCES
120 WASHINGTON STREET
TEL. (978) 745-9595 EXT. 5630
FAX (978) 745-7298

MEMORANDUM

TO: Laurie Giardella, Director of Finance
DATE: August 21, 2018
RE: Retirement Stabilization Fund

Attached you will find a retirement buy back for a former employee of the Salem Police Department.

This former employee is contractually entitled to the following amount of sick leave and vacation buyback.

James Walker

440 vacation hrs @ \$48.99 per hour	\$21,555.60
720 sick hrs @ \$48.99 per hour	\$35,272.80
Total:	\$56,828.40

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

Finance Director



KIMBERLEY DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN RESOURCES

CITY OF SALEM, MASSACHUSETTS

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120 WASHINGTON STREET
TEL. (978) 745-9595 EXT. 5630
FAX (978) 745-7298

MEMORANDUM

TO: Laurie Giardella, Director of Finance
DATE: August 21, 2018
RE: Retirement Stabilization Fund

Attached you will find a retirement buy back for a former employee of the Salem Police Department.

This former employee is contractually entitled to the following amount of sick leave and vacation buyback.

Brian Norris

280 vacation hrs @ \$38.96 per hour	\$10,908.80
720 sick hrs @ \$38.96 per hour	\$28,051.20
Total:	\$38,960.00

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

Finance Director



KIMBERLEY DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN RESOURCES

CITY OF SALEM, MASSACHUSETTS

HUMAN RESOURCES
120 WASHINGTON STREET
TEL. (978) 745-9595 EXT. 5630
FAX (978) 745-7298

MEMORANDUM

TO: Laurie Giardella, Director of Finance
DATE: August 21, 2018
RE: Retirement Stabilization Fund

Attached you will find a retirement buy back for a former employee of the Salem Police Department.

This former employee is contractually entitled to the following amount of sick leave and vacation buyback.

Cynthia Jerzylo

280 vacation hrs @ \$31.72 per hour	\$8,881.60
3 sick hrs @ \$31.72 per hour	\$ 95.16
Total:	\$ 8,976.76

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

LBC


Finance Director



CITY OF SALEM MASSACHUSETTS

KIMBERLEY L. DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN
RESOURCES

HUMAN RESOURCES
98 WASHINGTON STREET, 3RD FLOOR
SALEM, MASSACHUSETTS 01970
TEL. 978-619-5630

MEMORANDUM

TO: Laurie Giardella, Finance Director
DATE: September 5, 2018
RE: Retirement Stabilization Fund

Attached you will find a retirement buy back for a former employee of the Salem Police Department.

This employee is contractually entitled to the following amount of sick leave and vacation buyback.

Thomas Cunningham

424 vacation hours @ \$37.40 per hour	\$15,857.60
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720 sick hours @\$37.40 per hour	\$26,928.00
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TOTAL DUE:	Total: \$42,785.60
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In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

LBC


Finance Director



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KIMBERLEY L. DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN
RESOURCES

MEMORANDUM

TO: Laurie Giardella, Finance Director
DATE: September 5, 2018
RE: Retirement Stabilization Fund

Attached you will find a retirement buy back for a former employee of the Salem Police Department.

This employee is contractually entitled to the following amount of sick leave and vacation buyback.

Michael Page

308 vacation hours @ \$34.28 per hour \$10,558.24

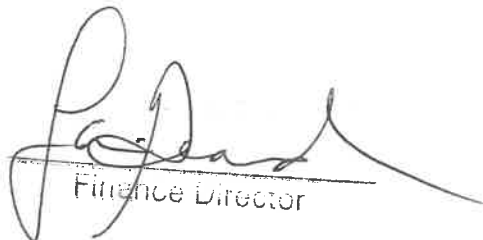
720 sick hours @\$34.28 per hour \$24,681.60

TOTAL DUE: Total: \$35,239.84

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

LBC


Finance Director



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KIMBERLEY L. DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN
RESOURCES

MEMORANDUM

TO: Laurie Giardella, Finance Director
DATE: September 5, 2018
RE: Retirement Stabilization Fund

Attached you will find a retirement buy back for a former employee of the Salem Police Department.

This employee is contractually entitled to the following amount of sick leave and vacation buyback.

Robert Preczewski

332 vacation hours @ \$55.03 per hour \$12,766.96

720 sick hours @\$55.03 per hour \$39,621.60

TOTAL DUE: Total: \$52,388.56

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

LBC


Finance Director



CITY OF SALEM

In City Council,

September 13, 2018

Ordered:

That the sum of Twenty Thousand Dollars (\$20,000.00) is hereby appropriated from the Receipts Reserved funds listed below to the Department of Public Services Burial Account (14112-5383) in accordance with the recommendation of Her Honor the Mayor.

From		To		Amount
2430-4800	R/Res Sale of Lots	14112-5383	DPS Burial	16,000.00
2431-4800	R/Res Sale of Vaults	14112-5383	DPS Burial	4,000.00
Total				20,000.00



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

September 13, 2018

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentleman of the Council:

Enclosed herewith is a request for an appropriation of Twenty Thousand Dollars (\$20,000.00) from the "Receipts Reserved" funds listed below to the Department of Public Services Burial Account (14112-5383).

FROM			TO	AMOUNT
2430-4800	R/Res Sale of Lots	14112-5383	DPS Burial	\$16,000.00
2431-4800	R/Res Sale of Vaults	14112-5383	DPS Burial	\$ 4,000.00
			Total:	<u>\$20,000.00</u>

This appropriation is necessary to purchase burial boxes for burial services for cemetery.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kimberley Driscoll", is written over the typed name.

Kimberley Driscoll
Mayor



KIMBERLEY DRISCOLL
MAYOR

DAVID KNOWLTON P.E.
DIRECTOR OF PUBLIC SERVICES

CITY OF SALEM, MASSACHUSETTS

DEPARTMENT OF PUBLIC SERVICES
5 JEFFERSON AVENUE - FACILITY LOCATION
98 WASHINGTON STREET - MAILING ADDRESS
SALEM, MASSACHUSETTS 01970
TEL. (978) 744-3302
FAX (978) 744-6820
DKNOWLTON@SALEM.COM

August 8th, 2018

The Honorable Mayor Kimberly Driscoll
City of Salem
93 Washington Street
Salem, Massachusetts 01970

Subject: Burial Service for Q1FY19

Dear Mayor Driscoll,

We respectfully request an appropriation of funds in the amount of Twenty Thousand, (20,000.00) from the following account:

2430-4800 Sale of Lots	\$16,000.00
2431-4800 Sale of Vaults	\$4,000.00

to be transferred in to the Public Service Burial Services Line 14112-5383. This appropriation will allow for the burial services and operations for the first quarter of Fiscal Year 2019.

Respectfully yours,

A handwritten signature in black ink, appearing to read "David Knowlton".

David Knowlton
Director of Public Services

Cc: Laurie Giardella
File Copy

CITY OF SALEM - Finance Department
Free Cash, W & S R/E, R/Res & Budget Transfer Request Form

From:

Department

DPS Cemetery

X [Signature]

Department Head Authorizing Signature

Date

8/9/18

Budget or R/Res

Transfers

To:

14112 / 5383
(Org/Object)

Desc:

Burial services

Budget Amt:

Balance:

0
0

From:

2430 / 4800

Desc:

Sale of lots

Budget Amt:

Balance:

0

102,668.00

(*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines)

Current Balance in Receipts Reserved Fund Above (if applicable) - \$

Date:

Free Cash or

To:

Desc:

Budget Amt:

Balance:

Retained Earnings (W/S) (Org/Object)

Raise & Appropriate

Please circle one

Amount Requested:

\$

16,000.00

Reason (Be Specific)

Need to purchase burial boxes for burial services for cemetery.

For Finance Department and Mayor's Use Only:

☐ Budget Transfer

☒ Mayor Approval

☒ City Council Approval

☐ Free Cash Appropriation - City Council Approval - Gen Fund \$

Free Cash Balance

☐ R/E Appropriation - Water \$

R/E Balance

☐ R/E Appropriation Sewer \$

R/E Balance

☒ Receipts Reserve - City Council Approval

\$ 68,668.00

R/Res Fund Balance

[Signature]

☐ Raise & Appropriate

☐ Other

[Signature]
Finance Director

Recommendation: ☐ Approved ☐ Denied

Completed: Date: _____ By: _____ CO # _____ JE# _____ Transfer #: _____

CITY OF SALEM - Finance Department
Free Cash, W & S R/E, R/Res & Budget Transfer Request Form

From: _____

Department

Department Head Authorizing Signature

Date

Budget or R/Res

Transfers

To: 1412/5383
(Org/Object)

Desc: Burial Services

Budget Amt: 0

Balance: 0

From: 2431/4800

Desc: Sale of vaults

Budget Amt: 0

Balance: \$30,276.39

(*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines)

Current Balance in Receipts Reserved Fund Above (if applicable) - \$ _____

Date: _____

Free Cash or To: _____

Desc: _____

Budget Amt: _____

Balance: _____

Retained Earnings (W/S) (Org/Object)

Raise & Appropriate

Please circle one

Amount Requested:

\$ 4,000.00

Reason (Be Specific)

Need to purchase burial boxes for burial services for cemetery.

For Finance Department and Mayor's Use Only:

_____ Budget Transfer

☒ Mayor Approval

☒ City Council Approval

_____ Free Cash Appropriation - City Council Approval - Gen Fund \$ _____

Free Cash Balance

_____ R/E Appropriation - Water \$ _____

R/E Balance

_____ R/E Appropriation Sewer \$ _____

R/E Balance

☒ Receipts Reserve - City Council Approval

\$ 32,676.39
R/Res Fund Balance

_____ Raise & Appropriate

_____ Other

[Signature]
Finance Director

Recommendation: _____ Approved _____ Denied

Completed: Date: _____ By: _____ CO # _____ JE#: _____ Transfer #: _____



CITY OF SALEM

In City Council,

Ordered:

September 13, 2018

That the sum of Three Thousand, Five Hundred and Fifty-Seven Dollars and Thirteen Cents (\$3,557.13) be approved within the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the FY 2019 contractual buyback(s) listed below in accordance with the recommendation of Her Honor the Mayor.

Name	Department	Amount
Joyce Stewart	Parking Garage	3,557.13
		3,557.13



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

September 13, 2018

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is an order requesting an appropriation of Three Thousand, Five Hundred and Fifty-Seven Dollars and Thirteen Cents (\$3,557.13) from the "Retirement Stabilization Fund – Vacation/Sick Leave Buyback" account (83113-5146) to cover the retirement buyback cost for the following employee.

NAME	DEPARTMENT	AMOUNT
Joyce Stewart	Parking Garage	\$3,557.13
Total:		\$3,557.13

I recommend passage of the accompanying Order

Very truly yours,

A handwritten signature in dark ink, appearing to read "Kim Driscoll", is written over the printed name.

Kimberley Driscoll
Mayor



CITY OF SALEM MASSACHUSETTS

HUMAN RESOURCES
98 WASHINGTON STREET, 3RD FLOOR
SALEM, MASSACHUSETTS 01970
TEL. 978-619-5630

KIMBERLEY L. DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN
RESOURCES

MEMORANDUM

TO: Laurie Giardella, Finance Director
DATE: August 23, 2018
RE: Retirement Stabilization Fund

Attached you will find a retirement buy back for a former employee of the Parking Garage.

This employee is contractually entitled to the following amount of vacation buyback.

Joyce Stewart

167.08 vacation hours @ \$21.29 per hour \$3,557.13

TOTAL DUE: Total: \$3,557.13

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.


LBC


Finance Director



CITY OF SALEM

In City Council,

Ordered:

Sept 13, 2018

To accept the donation(s) listed below totaling Two Thousand One Hundred Dollars (\$2,100.00). These funds will be deposited into the account listed below in accordance with the recommendation of Her Honor the Mayor.

From:	Fund Name	Org/Obj	Amount	
Moose Lodge No 218	Police K9 Donation Fund	24121-4830	\$	2,100.00
Total			\$	2,100.00



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

September 13, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed herewith is a request to accept the following donation in the amount of Twenty-one hundred dollars (\$2,100.00) from Salem Moose Lodge No 218 to be deposited into the Police K9 Donation Fund 24121-4830.

In order to accept the donation approval must be given by both the Mayor and City Council. I ask that the members of the City Council join with me in accepting these funds to be used towards the Salem Police Department K9 Donation Fund.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kimberley Driscoll", is written over the typed name.

Kimberley Driscoll
Mayor



City of Salem, Massachusetts

Police Department Headquarters

CHIEF OF POLICE
MARY E. BUTLER

July 19, 2018

Mayor Kimberley Driscoll
City Hall
93 Washington Street
Salem, MA 01970

Dear Mayor Driscoll:

I would like to request that the enclosed donation from the Salem Lodge No. 218 Loyal Order of Moose for Two Thousand One Hundred and 00/100 (\$2,100.00) be deposited into the following revenue fund:

Fund Name: K9 Donation Account

Fund Number: 2412

Org/Object: 24121-4830

The purpose of this donation is for services/care for the K9 Department here at the Salem Police Department.

Sincerely,

Mary E. Butler
Chief of Police

MEB:jc
Enclosure

SALEM LODGE NO. 218

LOYAL ORDER OF MOOSE

REGULAR ACCOUNT (978) 744-9708
50 GROVE ST
SALEM, MA 01970

SALEM FIVE
210 ESSEX STREET
SALEM, MA 01970

14162

7/11/2018

63-7056/2113

PAY TO THE
ORDER OF

SALEM POLICE DEPARTMENT

\$ **2,100.00

Two Thousand One Hundred and 00/100*****

DOLLARS

SALEM POLICE DEPARTMENT
95 MARGIN ST
SALEM, MA 01970



MEMO

K-9 Unit

⑈014162⑈ ⑆211370558⑆ 0891107369⑈

MP

SALEM LODGE NO. 218

SALEM POLICE DEPARTMENT

Salem K-9/Moose annual golf tournament

7/11/2018

14162

2,100.00

Checking - Cash

K-9 Unit

2,100.00

*Sayre,
For K9 account,
tax*



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

September 13, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

This letter is being submitted to notify you that we will not be filing a request to accommodate the October carnival this year. For the last eleven years, we have scheduled the carnival as an important part of our Haunted Happenings public safety operations, but after conversations with members of the City Council, it is now apparent that there are not sufficient votes to adjust the Ordinances prohibiting carnivals on either Riley Plaza or Salem Common – the two locations deemed most suitable for such an event by the Salem Police Department.

I am disappointed we will be removing this important tool from the Salem Police Department's toolkit for October. In 2006, the last year before we instituted the carnival, there were close to 40 arrests in October; in 2007, the first year of the carnival that number fell to 15 (for the last several years, arrests have been in single digits). Since that time, we have continued to improve our public safety response to October, not simply by adding more officers or resources, but using programmatic strategies including music stages, concluding fireworks, and the carnival. These assets helped make October more of a family-friendly event, changing the nature of the visitors who came to the city, especially later in the month. The carnival is more than an amusement and was an especially important component in providing youth between 13 and 20 with a constructive activity, in a well-lit and easily monitored location.

We will adjust public safety planning and resource allocation accordingly, of course, but the other impact of removing the carnival will be the reduction of \$20,000 to \$30,000 in additional revenues the carnival generated to help support public safety costs.

While a final proposal was not presented to the City Council until July, believe me the process of studying the suitability of over a dozen sites had commenced months earlier. Unfortunately, we were not able to coalesce around one site and generate support among a majority of councilors to move forward.

We will take the next month to regroup with Salem Police, NEMLEC, and our other public safety partners, in order to develop a plan for managing the October season without this resource in place.

Very truly yours,


Kimberley Driscoll



City of Salem, Massachusetts
Traffic and Parking Commission

98 Washington Street
Salem, MA 01970

www.salem.com

Kimberley L. Driscoll, Mayor

Tanya Stepasiuk, Chair, Salem Traffic and Parking Commission

Monday, September 10, 2018

Salem City Council
93 Washington Street
Salem, MA 01970

Dear City Council,

On behalf of the Traffic and Parking Commission, included for consideration of the Salem City Council are five (5) recommended orders related to parking in October, all passed with unanimous recommendation by the Commission at its meeting on September 6, 2018.

Three of the orders are orders that have been passed by the Council in past years – the first adding some streets to the October resident permit parking area, the second making the City's MBTA Deport Lot and Church Street West lot free to Salem residents on weekends, and the third allowing Salem youth organizations to staff the parking lot at 297 Bridge Street (Universal Steel Lot) and collect parking fees on October weekends.

The fourth order formalizes a process that has happened more informally in recent years, and would allow the Acting Director of the Traffic and Parking Department to issue up to twenty-five (25) emergency parking permit for residents that do not live on a street that receives October resident parking privileges but have demonstrated some type of emergency need for parking close to their home (e.g. a woman who is pregnant during October and may need to get to the hospital quickly).

The final order is a new proposal to attempt to offer some parking relief to downtown Salem residents required to purchase parking passes in the South Harbor and Museum Place Garages. The passes these residents are required to purchase do not guarantee a parking space in the garage, so when the garages fill up during October, these residents are left with few, if any, parking options. The combination of high utilization of our other downtown parking assets and the temporary October resident parking restrictions leave these residents having to look much further afield from their home to park.

For these reasons, the Commission is recommending the accompanying order that would give these residents a parking pass for the month of October that would grant them parking privileges on any of the streets that receive temporary parking protection in October.

The Commission understands that there may be some concerns from Councillors and residents about issuing these additional passes. Altogether, there are less than 300 passes that would be issued, and residents receiving the passes would be instructed to first attempt to park first at the garage at which they purchase a pass. Then, if upon being told the garage is full, residents would proceed to try to find parking on one of the aforementioned streets. Not all 300 of these eligible cars would be parking on these streets simultaneously, nor would all the cars be trying to park on just one of these streets. The Commission believes that by providing the broadest possible area in which to park, the effect on residents of those streets will be as minimal as possible, while still providing relief to these residents.

If any Councillors have any questions about these order recommendations, please contact Acting Director of Traffic and Parking Nicholas Downing at 978-745-9595 x45002 or ndowning@saalem.com.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Tanya Stepasiuk', written over a faint horizontal line.

Tanya Stepasiuk
Chair, Salem Traffic and Parking Commission

CITY OF SALEM



In City Council, September 13, 2018

ORDERED: That residents at the following addresses required to purchase parking passes at either the Museum Place Garage or South Harbor Garage shall be granted a temporary one (1) month parking pass, allowing them to park upon any street granted temporary resident only parking status between October 1 and October 31, either by order or by ordinance.

1. 7 Crombie Street (Bluestone Condominiums)
2. 11 Church Street (Essex Condominiums)
3. 281 Essex Street (Latitude Condominiums)
4. 51 Lafayette Street (Derby Lofts)
5. 50 St. Peter Street (Iron Bar Condominiums)
6. Townhouse Square Condos
7. 141 Washington Street

CITY OF SALEM



In City Council, September 13, 2018

ORDERED: Up to twenty-five (25) parking passes shall be issued by the Acting Director of Traffic and Parking to residents who demonstrate an emergency need for access to resident only parking in the month of October but live on a street that is not limited to resident parking, either annually or only in October.

CITY OF SALEM



In City Council, September 13, 2018

ORDERED: The City of Salem lot at the MBTA Station and the Church Street West lot shall be made available for use by Salem residents at no cost for weekends in October.

CITY OF SALEM



In City Council, September 13, 2018

ORDERED: Salem youth organizations (e.g. Salem High School Music Boosters, Salem High School Football Boosters, Salem High School Drama Club and Salem Youth Football and others), are hereby authorized to staff the parking lot at 297 Bridge Street and collect a parking fee of \$20.00 per day on the following designated weekend and holiday dates:

- a) October 6, 7, 8
- b) October 13, 14
- c) October 20, 21
- d) October 27, 28

Organizations interested in staffing the lot are to schedule dates through the City of Salem's Traffic and Parking Department.

CITY OF SALEM



In City Council, September 13, 2018

ORDERED: That the following streets be given temporary status as "Parking Prohibitions Towing Zones, Resident Sticker" parking from October 1 through October 31, 2018 to allow parking enforcement staff and police officers to enforce during the month of October.

1. Broad Street
2. Downing Street
3. Endicott Street
4. Hathorne Street
5. Margin Street
6. Mt. Vernon Street
7. Prescott Street
8. Summer Street
9. Winthrop Street
10. Union Street

Be it further ordered that the fine for violating the aforementioned temporary parking prohibitions during the month of October shall be \$15 on Monday, Tuesday, Wednesday, and Thursday, and \$40 Friday, Saturday, and Sunday.

City of Salem

In the year two thousand and Eighteen

An Ordinance to amend an Ordinance relative to Traffic, Chapter 42, Section 10.
"One Way Street"

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Chapter 42, Section 10- "One Way Streets" is hereby amended by adding the following:

Brown Street – from opposite #2 Brown Street to Washington Square West, one way in an easterly direction.

Washington Square North – from #19 ½ Washington Square North to #2 Brown Street, one way in a southwesterly direction.

SECTION 2. This ordinance shall take effect as provided by City Charter



City of Salem, Massachusetts

Office of the City Council

City Hall

REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Michael Levesque POLICE TRAFFIC DIVISION

FROM: COUNCILLOR PARKING AND TRAFFIC COMMISSION

In accordance with Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance.

NAME OF STREET BROWN ST

TYPE OF TRAFFIC CHANGE Temporary Change TO Be Made Permanent

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED IN THE AREA OF
THE ROBERT PENNANT STATUE

COUNCILLOR'S COMMENTS/EXPLANATION: PASSED AT THE 09-01
MEETING OF THE TPC.

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request.

X APPROVAL

 DENIAL

 TRIAL PERIOD

CHAPTER: 42 SECTION: 10 TITLE: BROWN ST @ WASH SQUARE

DESCRIPTION: POLICE ARE IN AGREEMENT WITH MAKING THE
TEMPORARY CHANGES PERMANENT

COMMENTS (IF ANY): IMPROVE LINE PAINTING AND SIGNAGE.

M. L. + 98
POLICE TRAFFIC DIVISION

RETURN THIS FORM TO THE CITY CLERK'S OFFICE



City of Salem, Massachusetts
Traffic and Parking Commission

98 Washington Street
Salem, MA 01970
www.salem.com

Kimberley L. Driscoll, Mayor

Nicholas Downing, Acting Traffic and Parking Director

Notice to the City Council of Traffic and Parking Commission Action

At a meeting of the Salem Traffic and Parking Commission held on September 6, 2018 and attended by:

- ☒ Tanya Stepasiuk, Chair
- ☐ Eric Papetti, Vice Chair
- ☒ Officer Michael Levesque
- ☐ Jamie Metsch
- ☒ Robin Seidel

The Commission took the following action:

- ☐ Advisory Recommendation
- ☒ Ordinance Change Recommendation
 - ☐ Handicap Parking
 - ☐ Resident Parking
 - ☒ Other Change

Background and notes: The Commission has previously discussed the matter of the traffic pattern along Brown Street and Washington Square North at the Roger Conant Statue. On multiple occasions, the Commission has recommended trial periods for this traffic pattern, but nearly a year after its implementation, the Commission feels confident that this pattern should remain and be incorporated into the City's traffic ordinance.

On a motion duly made by Commissioner Seidel and seconded by Officer Levesque, the Commission voted unanimously to recommend the following ordinance be passed by the City Council:

Section 1. Section 10 of Article 1 be amended by adding the following:

Brown Street – One Way Streets – from opposite 2 Brown Street to Washington Square West, one way in an easterly direction.

Washington Square North – One Way Streets – from 19 1/2 Washington Square North to 2 Brown Street, one way in a southwesterly direction.

Vote:

The motion was made by Commissioner Seidel and seconded by Commissioner Levesque.

In Favor:

- ☒ Tanya Stepasiuk, Chair
- ☐ Eric Papetti, Vice Chair
- ☒ Officer Michael Levesque
- ☐ Jamie Metsch
- ☒ Robin Seidel

Opposed:

- ☐ Tanya Stepasiuk, Chair
- ☐ Eric Papetti, Vice Chair
- ☐ Officer Michael Levesque
- ☐ Jamie Metsch
- ☐ Robin Seidel

Abstained:

- ☐ Tanya Stepasiuk, Chair
- ☐ Eric Papetti, Vice Chair
- ☐ Officer Michael Levesque
- ☐ Jamie Metsch
- ☐ Robin Seidel

City of Salem

In the year two thousand and Eighteen

An Ordinance to amend an Ordinance relative to Traffic, Chapter 42, Section 11, "Bus Stops"

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Chapter 42, Section 11- "Bus Stops" is hereby amended by repealing the following:

Washington Street – Bus Stops – easterly side, from a point beginning on the southerly side of Federal Street and Washington Street and proceeding thirty (30) feet in a southerly direction.

Washington Street – Bus Stops – easterly side, from a point beginning twenty (20) feet from the southerly side of Federal Street in a southerly direction to a point located twenty (20) feet from the northerly side of Church Street.

Section 2. Chapter 42, Section 56 "Parking Meter Zones Established" be amended by repealing the following:

Washington Street – Parking Meter Zones Established – easterly side, from Church Street to Essex Street. Four (4) hour parking.

And replacing with the following:

Washington Street – Parking Meter Zones Established – easterly side, from a point beginning sixty (60) feet north of Federal Street to Essex Street. Four (4) hour parking.

SECTION 3. This ordinance shall take effect as provided by City Charter



City of Salem, Massachusetts

Office of the City Council

City Hall

REQUEST FOR TRAFFIC-ORDINANCE RECOMMENDATION

MEMO TO: Michael Lewesque

POLICE TRAFFIC DIVISION

FROM: COUNCILLOR TPC

In accordance with Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance.

NAME OF STREET WASHINGTON ST

TYPE OF TRAFFIC CHANGE Moving of MBTA Bus Stop

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED Moving the current MBTA Bus Stop from its current location at Washington & Federal to down in front of 65 Washington St, the old District Court

COUNCILLOR'S COMMENTS/EXPLANATION:

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request.

X

APPROVAL

DENIAL

TRIAL PERIOD

CHAPTER: 42 SECTION: 11 TITLE: Moving MBTA Bus Stop

DESCRIPTION:

COMMENTS (IF ANY): NO PARKING LOST AS A RESULT OF THIS CHANGE VOTED ON AND PASSED AT THE TPC

M. P. #98
POLICE TRAFFIC DIVISION

RETURN THIS FORM TO THE CITY CLERK'S OFFICE



City of Salem, Massachusetts
Traffic and Parking Commission
120 Washington Street, 3rd Floor
Salem, MA 01970
www.salem.com

Kimberley L. Driscoll, Mayor

Matthew Smith, Traffic and Parking Director

Notice to the City Council of Traffic and Parking Commission Action

At a meeting of the Salem Traffic and Parking Commission held on August 16 and attended by:

- ☒ Tanya Stepasiuk, Chair
- ☒ Eric Papetti, Vice Chair
- ☒ Jamie Metsch
- ☐ Lt. Robert Preczewski
- ☐ Robin Seidel

The Commission took the following action:

- ☐ Advisory Recommendation
- ☒ Ordinance Change Recommendation
 - ☐ Handicap Parking
 - ☐ Resident Parking
 - ☒ Other Change

Background and notes: The MBTA Bus Service Planner for the Lynn District, which includes Salem, contacted Traffic and Parking Department staff re: a proposed bus stop relocation on Washington Street. The bus stop in question is located on the easterly side of Washington Street, north of the intersection with Federal Street. Currently, after embarking and/or disembarking passengers on the far right side of the road, the bus must cross multiple lanes of traffic to reach the far left lane to turn left onto Bridge Street and eventually right into the MBTA Station. This action can be difficult for the bus to perform, and as part of the Better Bus Project, the MBTA is trying to eliminate issues like this throughout its bus system. Eric Burkman from the MBTA presented to the Commission on August 2 two (2) alternative locations. The Commission discussed the merits of each, and proposed to move the bus stop south on Washington Street to the easterly side, north of the intersection with Church Street. Moving the bus stop to this location displaces three (3) metered parking spaces, and the Commission recommends those three (3) spaces be moved to the current bus stop location. City ordinances do not require Council action to create a bus stop within a metered parking zone, but to move the three lost metered spaces to the current bus stop location requires an extension of the metered parking area. Additionally, the Commission recommends the removal of two (2) bus stops currently in City ordinances that are not in use today.

On a motion duly made by Vice Chair Papetti and seconded by Commissioner Metsch, the Commission voted unanimously to recommend to Council the following:

An Ordinance

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Section 11 of Article I be amended by repealing the following:

Washington Street – Bus Stops – easterly side, from a point beginning on the southerly side of Federal Street and Washington Street and proceeding thirty (30) feet in a southerly direction.

Washington Street – Bus Stops – easterly side, from a point beginning twenty (20) feet from the southerly side of Federal Street in a southerly direction to a point located twenty (20) feet from the northerly side of Church Street.

Section 2. Section 56 of Article V be amended by replacing the following:

Washington Street – Parking Meter Zones Established – easterly side, from Church Street to Essex Street. Four (4) hour parking.

With-:

Washington Street – Parking Meter Zones Established – easterly side, from a point beginning sixty (60) feet north of Federal Street to Essex Street. Four (4) hour parking.

Vote:

The motion was made by Commissioner Papetti and seconded by Commissioner Metsch.

In Favor:

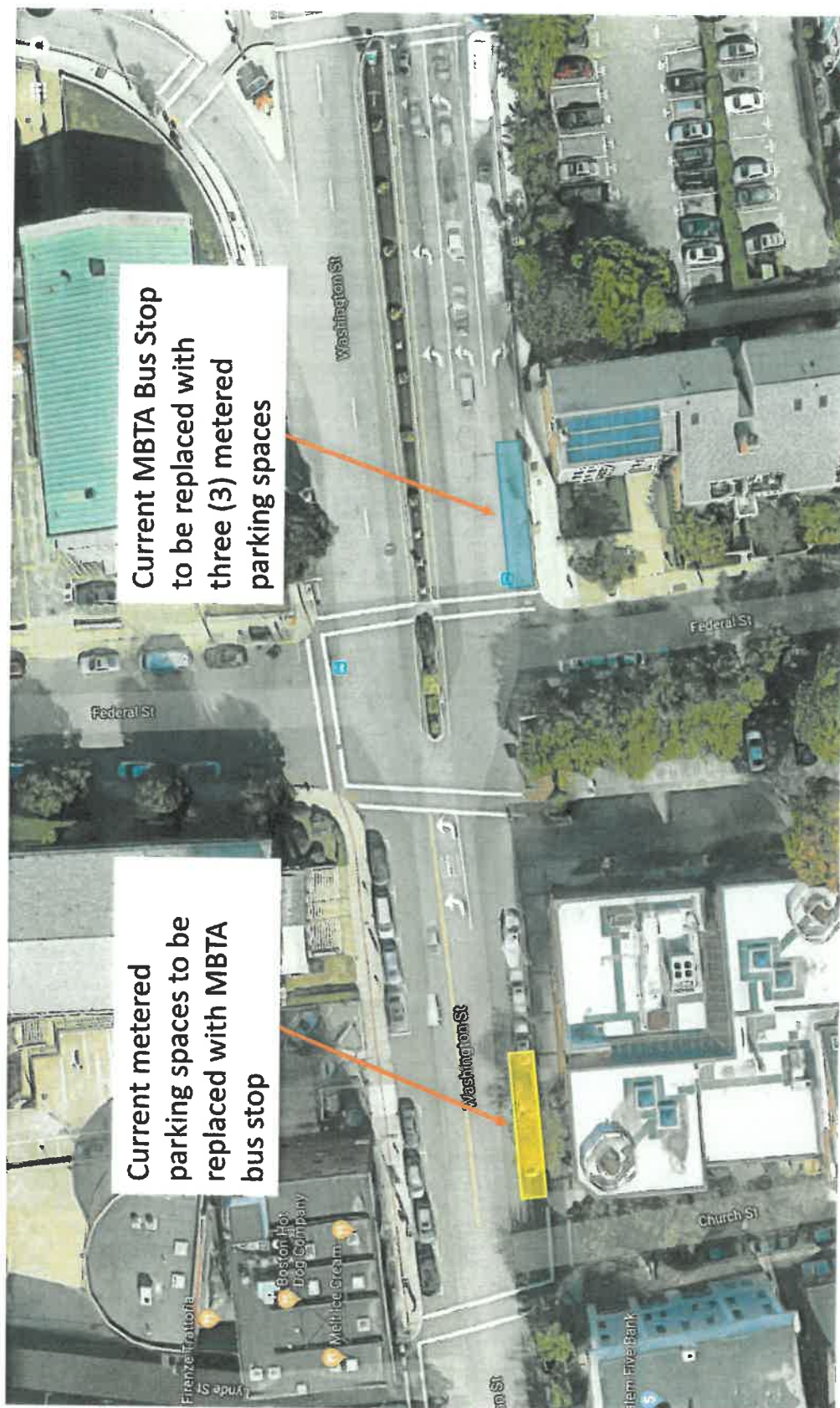
☒ Tanya Stepasiuk, Chair
☒ Eric Papetti, Vice Chair
☒ Jamie Metsch
☐ Lt. Robert Preczewski
☐ Robin Seidel

Opposed:

☐ Tanya Stepasiuk, Chair
☐ Eric Papetti, Vice Chair
☐ Jamie Metsch
☐ Lt. Robert Preczewski
☐ Robin Seidel

Abstained:

☐ Tanya Stepasiuk, Chair
☐ Eric Papetti, Vice Chair
☐ Jamie Metsch
☐ Lt. Robert Preczewski
☐ Robin Seidel



City of Salem

In the year two thousand and Eighteen

An Ordinance to amend an Ordinance relative to Traffic, Chapter 42, Section 57A, "Parking Time Limited: Unmetered Zones"

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Chapter 42, Section 57A- "Parking Time Limited: Unmetered Zones" is hereby amended by repealing the following:

Loring Avenue – Parking Time Limited: Unmetered Zones – southeasterly side beginning at a point of forty (40) feet north of College Drive and continuing to the intersection of Linden Street and the marked crosswalk, excluding existing marked bus stops and handicap zones. Fifteen (15) minute parking only tow zone, Monday through Friday 7:00 A.M. to 4:00 P.M., or by special permit only issued by the Horace Mann Laboratory School (HMLS).

And inserting in place thereof:

Loring Avenue – Parking Time Limited: Unmetered Zones – southeasterly side beginning at a point of forty (40) feet north of College Drive and continuing to the intersection of Linden Street and the marked crosswalk, excluding existing marked bus stops and handicap zones. Four (4) hour parking as marked by signs, Monday through Friday, 8:00 A.M. to 8:00 P.M.

SECTION 2. This ordinance shall take effect as provided by City Charter



City of Salem, Massachusetts

Office of the City Council

City Hall

REQUEST FOR TRAFFIC-ORDINANCE RECOMMENDATION

MEMO TO: Michael Levesque POLICE TRAFFIC DIVISION

FROM: COUNCILLOR

In accordance with Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance.

NAME OF STREET Loring Av

TYPE OF TRAFFIC CHANGE 15 Minute Zone Be changed to four hour zone

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED Loring Av from College Drive to Lafayette St currently 15 minute zone.

TPC Voted to change this to 4 Hour Parking at the Request of Councillor Dibble, Turkel.

COUNCILLOR'S COMMENTS/EXPLANATION:

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request.

X

APPROVAL

DENIAL

TRIAL PERIOD

CHAPTER: 42 SECTION: 57A TITLE: Restricted Parking

DESCRIPTION: Loring Av

COMMENTS (IF ANY): Change should be made as Requested

M. P. # 98
POLICE TRAFFIC DIVISION

RETURN THIS FORM TO THE CITY CLERK'S OFFICE



City of Salem, Massachusetts
Traffic and Parking Commission

98 Washington Street
Salem, MA 01970
www.salem.com

Kimberley L. Driscoll, Mayor

Nicholas Downing, Acting Traffic and Parking Director

Notice to the City Council of Traffic and Parking Commission Action

At a meeting of the Salem Traffic and Parking Commission held on September 6, 2018 and attended by:

- ☒ Tanya Stepasiuk, Chair
- ☐ Eric Papetti, Vice Chair
- ☒ Officer Michael Levesque
- ☐ Jamie Metsch
- ☒ Robin Seidel

The Commission took the following action:

- ☐ Advisory Recommendation
- ☒ Ordinance Change Recommendation
 - ☐ Handicap Parking
 - ☐ Resident Parking
 - ☒ Other Change

Background and notes: The Traffic and Parking Department was approached by Councillors Turiel and Dibble re: a requested change to the parking restrictions on a section of Loring Avenue. The southeasterly side of the road between College Avenue and Linden Street is currently restricted to fifteen (15) minute parking or parking by permit issued by the Horace Mann Laboratory School. With the school having been moved, the Councillors agreed that this restriction should be lifted, and this section of road should be brought in line with other parking restrictions in and around Salem State University.

On a motion duly made by Officer Levesque and seconded by Commissioner Seidel, the Commission voted unanimously to recommend the following ordinance be passed by the City Council:

Section 1. Section 57A of Article V be amended by repealing the following:

Loring Avenue – Parking Time Limited: Unmetered Zones – southeasterly side beginning at a point of forty (40) feet north of College Drive and continuing to the intersection of Linden Street and the marked crosswalk, excluding existing marked bus stops and handicap zones. Fifteen (15) minute parking only tow zone, Monday through Friday 7:00 A.M. to 4:00 P.M., or by special permit only issued by the Horace Mann Laboratory School (HMLS).

And replacing it with the following:

Loring Avenue – Parking Time Limited: Unmetered Zones – southeasterly side beginning at a point of forty (40) feet north of College Drive and continuing to the intersection of Linden Street and the marked crosswalk, excluding existing marked bus stops and handicap zones. Four (4) hour parking as marked by signs, Monday through Friday, 8:00 A.M. to 8:00 P.M.

Vote:

The motion was made by Commissioner Levesque and seconded by Commissioner Seidel.

In Favor:

☒ Tanya Stepasiuk, Chair
☐ Eric Papetti, Vice Chair
☒ Officer Michael Levesque
☐ Jamie Metsch
☒ Robin Seidel

Opposed:

☐ Tanya Stepasiuk, Chair
☐ Eric Papetti, Vice Chair
☐ Officer Michael Levesque
☐ Jamie Metsch
☐ Robin Seidel

Abstained:

☐ Tanya Stepasiuk, Chair
☐ Eric Papetti, Vice Chair
☐ Officer Michael Levesque
☐ Jamie Metsch
☐ Robin Seidel

City of Salem

In the year two thousand and Eighteen

An Ordinance to amend an Ordinance relative to Traffic, Chapter 42, Section 11, "Tour Bus Stops"

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Chapter 42, Section 11 - "Tour Bus Stops" is hereby amended by

Repealing the following:

Congress Street Bridge – Bus Stops – outbound, southeasterly direction for a distance of one hundred sixty (160) feet starting at the beginning of the Bridge curbing. Near 26 Congress Street. Tour Bus Parking only, Tow Zone.

And replacing it with:

Congress Street Bridge – Bus Stops – outbound, southeasterly direction for a distance of one hundred sixty (160) feet starting one hundred fifty (150) feet from the beginning of the Bridge curbing. Tour Bus Parking only, Tow Zone.

Section 2. Chapter 42, Section 11 – "Tour Bus Stops" amended by adding the following:

Congress Street – Bus Stop – Inbound, northwesterly direction for a distance of fifty (50) feet beginning eighty-six (86) feet from the intersection of Peabody Street. Tour Bus Parking Only. Tow Zone.

SECTION 3. This ordinance shall take effect as provided by City Charter



City of Salem, Massachusetts

Office of the City Council

City Hall

REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Michael Levesque POLICE TRAFFIC DIVISION

FROM: COUNCILLOR TPC

In accordance with Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance.

NAME OF STREET Congress St MOTOR COACH PARKING

TYPE OF TRAFFIC CHANGE MOVING CURRENT SPOTS

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED ON Easterly Side of Congress St Bridge. The TPC would like to shift the Motor Coach parking with the existing car parking on the North side of the Bridge.

COUNCILLOR'S COMMENTS/EXPLANATION:

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request.

☒

APPROVAL

☐

DENIAL

☐

TRIAL PERIOD

CHAPTER: 42 SECTION: 11 TITLE: Shift Motor Coach Parking

DESCRIPTION:

COMMENTS (IF ANY): Police approve however we would like the Council to make the new bus spot to be made seasonal -

Myken 98
POLICE TRAFFIC DIVISION

RETURN THIS FORM TO THE CITY CLERK'S OFFICE



City of Salem, Massachusetts
Traffic and Parking Commission
120 Washington Street, 3rd Floor
Salem, MA 01970
www.salem.com

Kimberley L. Driscoll, Mayor

Matthew Smith, Traffic and Parking Director

Notice to the City Council of Traffic and Parking Commission Action

At a meeting of the Salem Traffic and Parking Commission on August 2, 2018 and attended by:

- ☒ Tanya Stepasiuk, Chair
- ☒ Eric Papetti, Vice Chair
- ☒ Jamie Metsch
- ☐ Lt. Robert Preczewski
- ☒ Robin Seidel

Waiting for
traffic recomm-
endations from
Police Traffic
Cybil Ryan

The Commission took the following action:

- ☐ Advisory Recommendation
- ☒ Ordinance Change Recommendation
 - ☐ Handicap Parking
 - ☐ Resident Parking
 - ☒ Other Change

Background and notes: The Commission has discussed the issue of motorcoach parking throughout the downtown area at multiple meetings previously. Most recently, the Commission has considered the current motorcoach parking on the Congress Street bridge. There is a desire from the City to move the motorcoach parking somewhat off the bridge to prevent motorcoaches from blocking the view corridor. The existing spaces on the bridge are also painted as four (4) spaces, but with current motorcoach sizes can only accommodate three (3) motorcoaches. The Commission also has heard the need for additional motorcoach parking, shared with the Commission by Destination Salem. For these reasons, the Commission recommends the ordinance change below to shift the existing motorcoach parking on Congress Street south, to be adjacent with an existing MBTA bus stop, and the addition of a new motorcoach space on the easterly side of Congress Street.

On a motion duly made by Commission Metsch and second by Vice-Chair Papetti the Commission voted unanimously to recommend the following ordinance change to the City Council:

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Section 11 of Article I be amended by replacing the following:

Congress Street Bridge – Bus Stops – outbound, southeasterly direction for a distance of one hundred sixty (160) feet starting at the beginning of the Bridge curbing. Near 26 Congress Street. Tour Bus Parking only, Tow Zone.

With:

Congress Street Bridge – Bus Stops – outbound, southeasterly direction for a distance of one hundred sixty (160) feet starting one hundred fifty (150) feet from the beginning of the Bridge curbing. Tour Bus Parking only, Tow Zone.

Section 2. Section 11 of Article I be amended by adding the following:

Congress Street – Bus Stop – Inbound, northwesterly direction for a distance of fifty (50) feet beginning eighty-six (86) feet from the intersection of Peabody Street. Tour Bus Parking Only. Tow Zone.

Vote:

The motion was made by Commissioner Metsch and seconded by Commissioner Papetti.

In Favor:

☒ Tanya Stepasiuk, Chair
☒ Eric Papetti, Vice Chair
☒ Jamie Metsch
☐ Lt. Robert Preczewski
☒ Robin Seidel

Opposed:

☐ Tanya Stepasiuk, Chair
☐ Eric Papetti, Vice Chair
☐ Jamie Metsch
☐ Lt. Robert Preczewski
☐ Robin Seidel

Abstained:

☐ Tanya Stepasiuk, Chair
☐ Eric Papetti, Vice Chair
☐ Jamie Metsch
☐ Lt. Robert Preczewski
☐ Robin Seidel

Congress Street Motorcoach Parking

Designate one (1) new motorcoach on easterly side of Congress Street



Shift existing car parking north on Congress Street.

Shift existing motorcoach parking south on Congress Street to about MBTA bus stop.

Existing MBTA Bus Stop

City of Salem

In the year two thousand and eighteen

An Ordinance to amend an Ordinance relative to Greenlawn Cemetery

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Sec. 16-68. – *Form of deed for sale of new lots* is hereby amended by adding the following immediately after the last sentence in the “FIFTH” paragraph:

“The City also reserves the right to remove any extraneous matter found at or around a grave site to include items such as flags, pennants, sports paraphernalia, articles of childhood, personal pictures and photographs, religious and other extraneous materials not in keeping with the dignity and reverence of a final resting spot for all. The removal of such items will occur immediately upon discovery by Cemetery Personnel. The only exception to this will be permanent veteran’s markers officially sanctioned by the federal or state government.”

Section 2. This Ordinance shall take effect as provided by City Charter.

ELIZABETH M. RENNARD

CITY SOLICITOR

93 WASHINGTON STREET

SALEM, MA 01970

TEL: 978.619.5633

FAX: 978.744.1279

EMAIL: BRENNARD@SALEM.COM



CITY OF SALEM

KIMBERLEY L. DRISCOLL, MAYOR

LEGAL DEPARTMENT

93 WASHINGTON STREET

SALEM, MASSACHUSETTS 01970

VICTORIA B. CALDWELL

ASSISTANT CITY SOLICITOR

93 WASHINGTON STREET

SALEM, MA 01970

TEL: 978.619.5634

FAX: 978.744.1279

EMAIL: VCALDWELL@SALEM.COM

Salem City Council
City Hall
Salem, MA

Ladies and Gentlemen of the Council:

Enclosed herewith is a letter and a proposed Ordinance amendment from the Cemetery Commission.

The proposed amendment allows the Cemetery Department to better maintain the Cemetery and provides notice to lot owners of their intent to do so.

Thank you.

Sincerely,

Elizabeth Rennard



CITY OF SALEM,
MASSACHUSETTS

CEMETERY COMMISSION

KIMBERLEY DRISCOLL
MAYOR

98 WASHINGTON STREET - MAILING ADDRESS
SALEM, MASSACHUSETTS 01970
TEL. (978)745-0195
FAX (978) 741-7041

RON HARRISON, **CHAIRMAN**
GORDON WILKINS, **CO-CHAIRMAN**
MARY ANNE SILVA, **SECRETARY**

BOARD MEMBERS:
PATRICIA DONAHUE,
ANTHONY O'DONNELL

September 6, 2018

The Honorable Kimberley Driscoll
Mayor
City Hall
Salem, Massachusetts 01970

Dear Mayor Driscoll:

Enclosed is a proposed Ordinance relative to operations at Greenlawn Cemetery. The proposed wording was adopted unanimously by the Cemetery Commissioners at their August 14, 2018 meeting and has been vetted and approved by the City Attorney. The Cemetery Commission asks that it be forwarded to the City Council for action.

The language change was deemed necessary to make cemetery cleanup easier for the maintenance crews and to reinforce already existent regulations.

Thank you for your consideration of this request.

Sincerely,

Ronald B. Harrison
Chairman
Salem Cemetery Commission

Questions contact – Ben Hofmann 781-907-3510

Petition of the NATIONAL GRID
Of NORTH ANDOVER, MASSACHUSETTS
For Electric conduit Location:

To City Council of Salem, Massachusetts

Respectfully represents the NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked: Dodge St - Salem - Massachusetts.

The following are the streets and highways referred to:

Plan # 26438904 Dodge St - National Grid to install beginning at a point approximately 160 feet East of the centerline of the intersection of Washington St and Dodge St and continuing approximately 25 feet in a South direction. Customer to trench and install conduit to MH 56 located on sidewalk. National Grid to break into MH 56 and connect to customer installed conduit.

Location approximately as shown on plan attached

NATIONAL GRID
BY
Engineering Department



Dated: July 31, 2018

Legend

- Existing Manhole
- Proposed Handhole
- Customer Premise
- Existing UG cable in conduit
- Proposed UG cable in conduit

Washington St

Dodge St. ±42'

REVISIONS			
NO.	DATE	DESCRIPTION	BY

nationalgrid

26438904

ROUTING SLIP

Telecommunications Attachments in the Public Right of Way

Each applicant who has petitioned for access to the public right of way for telecommunications purposes must consult with the appropriate Departments below and have them sign this Routing Slip and return it to the Electrical Department prior to the granting of any petition filed pursuant to MGL Chapter 166, Section 22.

BUSINESS NAME

Corporate name: New Cingular Wireless PCS, LLC

d/b/a: AT&T Mobility

Address: 550 Cochituate Road, Framingham, MA 01701

Tele. # 781 375 8318

CONTACT: Tim Whalen - Centerline Communications

Street: 750 West Center St, Suite 301

Tele. #

City: West Bridgewater

State: MA

Zip: 02379

Email Address: twhalen@clinellc.com

Right of Way Location Requested: 250 Highland Avenue

Please check:

☒ To be attached to utility-owned pole

☐ To be attached to City-owned pole

All grants of location are conditioned upon evidence of the existence of a valid pole attachment agreement.

*****TO ALL CITY DEPARTMENTS: By signing this slip you are only acknowledging that the applicant has made your department aware of their plans. All grants of location will be conditioned upon compliance with all departmental requirements. Please attach comments on separate sheet.**

See Attached / and Routing Slip
Planning Department
120 Washington Street

DATE

See Attached
Salem Historical Commission
120 Washington Street

DATE

Whalen 8-2-18
Salem Legal Department
93 Washington Street

DATE

See Attached
Engineering Department
120 Washington Street

DATE

Will 8-1-18
Office of Information Technology
120 Washington Street

DATE

See Attached
City Electrician
Central Fire Headquarters - 44 Lafayette Street

DATE

CITY OF SALEM ROUTING SLIP

New Construction Pole Attachment
Certificate of Occupancy _____

LOCATION 250 Highland Ave DATE 10/31/17

ASSESSORS [Signature] DATE 2/6/18
93 Washington St.

CITY CLERK [Signature] DATE 5-15-18
93 Washington St.

PUBLIC SERVICES [Signature] DATE 5/21/18
120 Washington St.

WATER [Signature] DATE 5/21/18
120 Washington St.

CROSS CONNECTION [Signature] DATE N/A
5 Jefferson Ave

PLANNING Ashley Groer DATE 3/20/18 4-4-18
120 Washington St.

CONSERVATION Ashley Groer DATE 2-6-18
120 Washington St.

ELECTRICAL [Signature] DATE 6/4/18
48 Lafayette St

FIRE PREVENTION [Signature] DATE 2-6-18
29 Fort Avenue

HEALTH [Signature] DATE 2-6-18
120 Washington St.

BUILDING INSPECTOR N/A DATE _____
120 Washington St.

Centerline Communications LLC

002409

City of Salem

Check: 2409
Date: 2/6/2018
Vendor: C SALEM

Invoice	P.O. Num.	Invoice Amt	Prior Balance	Retention	Discount	Amt. Paid
020618-2		500.00	500.00	0.00	0.00	500.00
petition fee Area4_0033A TW		500.00	500.00	0.00	0.00	500.00

250 Highland Avenue

THE KEY TO DOCUMENT SECURITY • HEAT ACTIVATED THUMB PRINT • ADDITIONAL SECURITY FEATURES INCLUDED • SEE BACK FOR DETAILS

Centerline Communications LLC

ROCKLAND TRUST

002409

95 Ryan Drive
Suite 1
Raynham, MA 02767
781-713-4725

53-447/113
844

DATE

AMOUNT

2409

2/6/2018

*****500.00

THE SUM OF FIVE HUNDRED DOLLARS AND NO CENTS *****

PAY
TO THE
ORDER
OF

City of Salem

Handwritten signature



⑈002409⑈ ⑆011304478⑆ 2922009879⑈



City Council
Salem City Hall
93 Washington Street
Salem, MA 01970

October 31, 2017

RE: Petition of New Cingular Wireless PCS, LLC ("AT&T") for Grant of Location for Telecommunication Wires and Wireless Attachments and Appurtenances: **Project: cRAN_Area 4_0033A: Location: 250 Highland Ave, 42.504145 N, -70.922575 W, Utility Pole: # 397/1**

Dear Honorable Members of the City Council:

Pursuant to Massachusetts General Laws Chapter 166, Sections 21, 22 and 25A, please find enclosed the petition (the "Petition") of New Cingular Wireless PCS, LLC ("AT&T") for a grant of location for telecommunication wires and wireless attachments and appurtenances to be attached to existing utility poles owned by National Grid within the City of Salem. Included with the Petition are detailed plans that identify the locations where AT&T's proposed attachments will be placed. This includes an area map of all locations as well as the utility pole profiles depicting the equipment attachment heights and specs.

AT&T requests that the City schedule a public hearing on this Petition, subject to the requirements of Chapter 166 of the Massachusetts General Laws. Those requirements prescribe that the City mail "written notice of the time and place of the hearing at least seven days prior to all owners of real estate abutting upon that part of the way upon, along, across or under which the line is to be constructed, as such ownership is determined by the last preceding assessment for taxation". It is my understanding that the City will be able to produce this list and I will work with the City Clerk to ensure the letters are sent per these requirements.

Project Description

AT&T proposes to deploy three (3) small cell sites in the City of Salem in order to deal with the rapidly increasing demand on AT&T's wireless network. All three (3) small cell sites will be mounted on existing National Grid utility poles located within the public rights of way. The small cell sites will work in conjunction with the existing macro sites installed on rooftops, towers and other structures in and around the City of Salem. This Petition specifically addresses the following location:

250 Highland Ave, 42.504145 N, -70.922575 W, Utility Pole: # 397/1, Project: cRAN_Area 4_0033A

AT&T's radio frequency engineers targeted the proposed location due to the high traffic and data demands on AT&T's network. AT&T's existing macro cell sites are not providing adequate data capacity in this location due to increased population, vehicular and foot traffic, multiple wireless devices used by each person and other contributing factors. This small cell site will work to offload the demand on the macro sites and allow for increased data capacity and speed within the immediate vicinity of the proposed small cell site.

The small cell site will be installed using standard commercially accepted methods in accordance with all applicable federal, state and local laws and regulations. All proposed attachments are to existing poles owned and maintained by National Grid. AT&T has entered into a Pole Attachment Agreement with National Grid.

The small cell installation on each existing utility pole will include: fiber optic cable(s); remote nodes in a small equipment cabinet H32" x W18" x D3" mounted to the pole at least 8' above ground level; an unobtrusive pole top antenna measuring 24.7" long and 10" in diameter ; conduits and cable protectors; and, an electrical meter with shutoff switch. Attached please find design sketches for each site showing the proposed location, pole height, mounting height, equipment specifications and utility plan.

For the convenience of the City Council, AT&T has provided a proposed Form of Order for your consideration.

Should you have any questions, or would like any additional information prior to the public hearing please do not hesitate to contact me at (781) 375-8318 or twhalen@clinellc.com. AT&T will be present at the public hearing to answer any questions you may have as well.

Thank you,



Tim Whalen | Site Aquisition – Small Cell
Cell: 781.375.8318 | Fax: 617.249.0819
twhalen@clinellc.com | www.centerlinecommunications.com

PETITION FOR LOCATIONS FOR TELECOMMUNICATIONS WIRES AND WIRELESS ATTACHMENTS AND APPURTENANCES

TO THE CITY COUNCIL OF THE CITY OF SALEM, MASSACHUSETTS

Pursuant to Massachusetts General Laws, Chapter 166, Sections 21, 22 and 25A, and the City Ordinances of the City of Salem, Massachusetts, NEW CINGULAR WIRELESS PCS, LLC ("AT&T") requests that it be granted locations for and permission to construct and maintain telecommunications wires and wireless attachments and appurtenances, including fiber optic cable(s), remote nodes and pole top antennas to be attached to existing National Grid utility poles, located upon and along the following public ways within the City of Salem, as depicted on the attached plans. In addition, AT&T seeks permission to install conduit or direct bury cable(s) as depicted on the plans submitted.

Wherefore, AT&T requests that, after due notice and public hearing as provided by law, that it be granted locations for permission to construct the telecommunications wires and wireless attachments and appurtenances upon, along and under the public ways within the City of Salem as depicted on the plans filed herewith. AT&T also submitted additional information in support of this Petition.

Respectfully submitted,

NEW CINGULAR WIRELESS PCS, LLC ("AT&T")

By: Tim Whalen
Site Acquisition – Small Cell
Centerline Communications, LLC

ORDER FOR LOCATION FOR TELECOMMUNICATIONS WIRES AND WIRELESS ATTACHMENTS AND APPURTENANCES

By the City Council

Of the City of Salem, Massachusetts, _____, 2017

ORDERED:

That pursuant to Massachusetts General Laws, Chapter 166, NEW CINGULAR WIRELESS PCS, LLC ("AT&T") is hereby granted locations for and permission to construct and maintain telecommunications wires and wireless attachments and appurtenances, including fiber optic cable(s), remote nodes and pole top antennas, to be attached to existing National Grid utility poles, located upon, along and under the public ways within the City of Salem, as substantially shown on the plans filed with said Petition. In addition, AT&T is hereby granted permission to install conduit or direct bury fiber cable(s) as depicted on the plans submitted.

The forgoing permission is subject to the following conditions:

1. The telecommunications wires and wireless attachments and appurtenances shall installed and operated in compliance with all applicable federal and state laws and regulations.
2. AT&T shall indemnify and save the City harmless against all damages, costs and expense whatsoever to which the City may be subjected in consequence of the acts or neglect of AT&T or its agents or servants, or in any manner arising from the rights and privileges granted by the City.
3. AT&T shall comply with the requirements of existing City Ordinances, as may be applicable and such as may hereafter be adopted governing the construction and maintenance of said telecommunications wires and wireless attachments and appurtenances, so far as the same are not inconsistent with the laws of the United States or of the Commonwealth of Massachusetts.

I hereby certify that the foregoing was adopted at a meeting of the City Council of the City of Salem, Massachusetts, held on the _____ day of _____, 2017.

City Clerk

APPROVED

We hereby certify that on _____, 2017, at _____, o'clock at _____, a public hearing was held on the Petition of NEW CINGULAR WIRELESS PCS, LLC ("AT&T") for permission to construct and maintain telecommunications wires and wireless attachments and appurtenances, including fiber optic cable(s), remote nodes and pole top antennas, to be attached to existing utility poles, located upon, along and under the public ways within the City of Salem and to install conduit or direct bury fiber cable(s) as indicated in the plans described in the order herewith recorded, that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the telecommunications wires and appurtenances of AT&T under said order, and that thereupon said order was duly adopted.

City Council of the City of Salem

CERTIFICATE

I hereby certify that the forgoing is a true copy of a grant of location order and certificate of hearing with notice adopted by the City Council of the City of Salem, Massachusetts, on the _____ day of _____, 2017, and recorded with records of location orders of said City, Book _____, Page _____. This certified copy is made under the provisions of Chapter 166 of the Massachusetts General Laws, as amended.

Attest:

City Clerk

Curved Shroud

Technical Product Description



Copyright

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Disclaimer

The contents of this document are subject to revision without notice due to continued progress in methodology, design, and manufacturing. Ericsson shall have no liability for any error or damage of any kind resulting from the use of this document.



DESCRIPTION

The Curved Shroud is a pole mounted radio concealment. Its compact rounded shape design and variable powder coat finishes blends with surrounding infrastructure.

TECHNICAL SPECIFICATION

COMPLIANCE

Telcordia GR-487-CORE:

Exposure to High-Temperature

Environmental Induced Vibration

Seismic Test

Transportation Vibration (for configuration with up to 4x 2203 radios)

MECHANICAL

Width x Depth x Height:

18" x 12" x 32"

Weight:

70 lbs. (enclosure only)

Internal Volume:

3.8 cu. ft.

MOUNTING

Pole Mounting:

Wood/Steel (6" offset available) metal banding or thru bolt

FINISH

Variable Powder Coat Finishes

GROUNDING

Isolated ground bar with ¼-in stud, 5/8 ctr-ctr, copper ground bar

CABLE ENTRY

6 cable egress/ingress knock-out

OPTIONAL EQUIPMENT CONFIGURATIONS

Up to 4x Ericsson 2203

Up to 2x 2203 and 1x mRRUS12

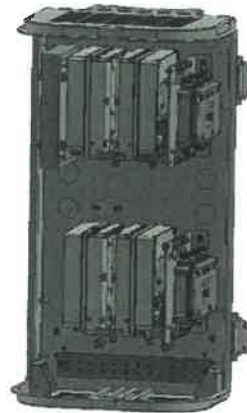
Integrated bracket for up to 2x twin-diplexer

Integrated bracket for outdoor rated fiber termination box

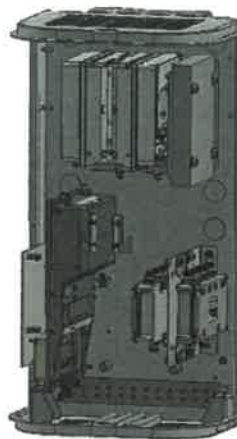


ENCLOSURE CONFIGURATIONS

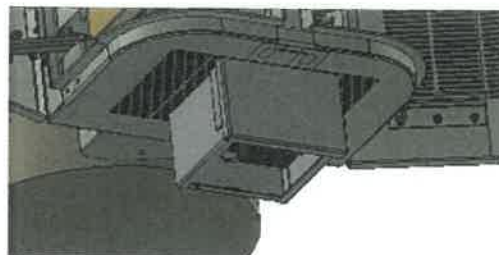
- 4x 2203, 2x twin-diplexer, 1x Fiber termination box

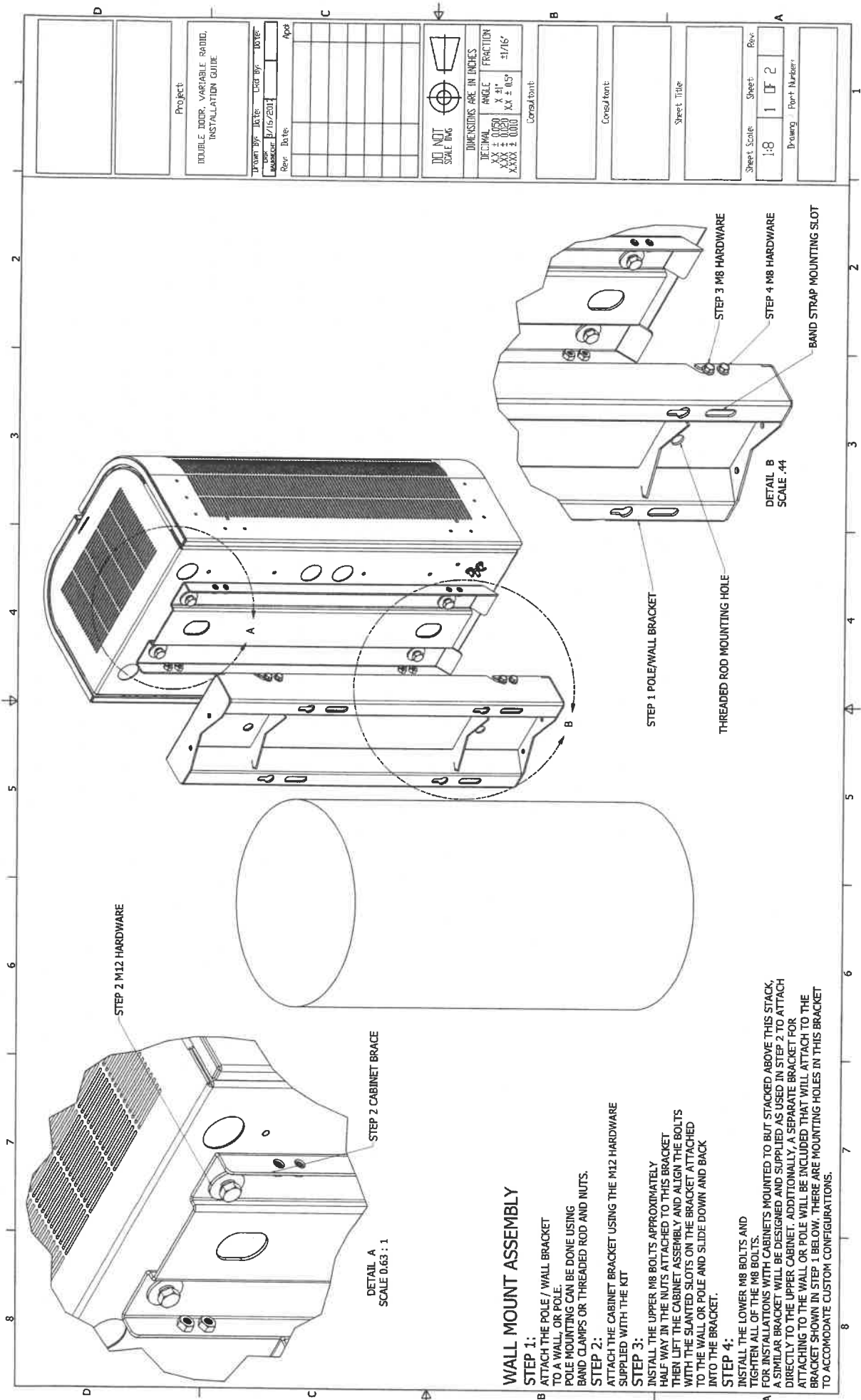


- 2x 2203, 1x mRRUS12, Fiber termination box, twin-diplexer



- Additional feature: mounting provision for AC distribution box



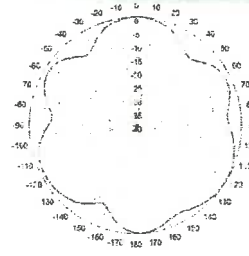


10" x 24" Outdoor Pseudo Omni Canister Antenna [1695-2400, 3550-3700 and 5150-5950 MHz]

EXTENT™ P6480i

Description:

- Pseudo Omni Canister Antenna for Outdoor DAS and Small Cells.
- 4x ports for AWS/PCS/WCS Band 1695-2400 MHz
- 4x ports for CBRS Band 3550-3700 MHz
- 2x ports for 5GHz Band 5150-5950 MHz



1695-2400, 3550-3700 and 5150-5950 MHz Pseudo Omni Canister Antenna

Electrical Specifications

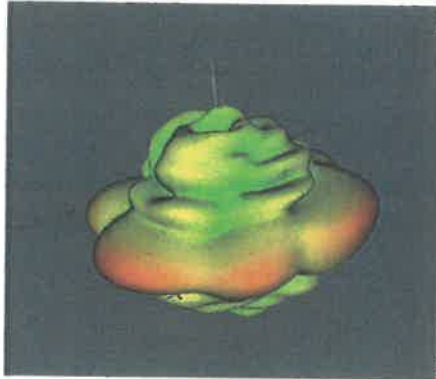
Frequency Band [MHz]	1695-2180	2180-2400	3550-3700	5150-5950
Input Connector Type	4x 4.3-10 DIN(F)		4x 4.3-10 DIN(F)	2x 4.3-10 DIN(F)
Isolation (typ.)	-20 dB		-25 dB	-25 dB
Inter-band Isolation	-30 dB (typ)		-30 dB (typ)	-30 dB (typ)
VSWR/Return Loss	1.5:1(Typ.) 1.7:1(Max.) / 14.0 dB(Typ.) 11.8dB(Max.)			
Impedance	50 Ω			
Polarization	Dual slant 45° (±45°)			
Horizontal Beamwidth	Omni (360°)			
Vertical Beamwidth	15°	12°	15°	19°
Max. Gain	9 dBi	9.5 dBi	8.5 dBi	6 dBi(Max.)
Avg. Gain	7.5 dBi	8 dBi	8 dBi	3 dBi
Downtilt	0°			
Max Power / Port	150 Watts		100 Watts	10 Watts
PIM @ 2x43 dBm	<-153 dBc		N/A	N/A

Mechanical Specifications

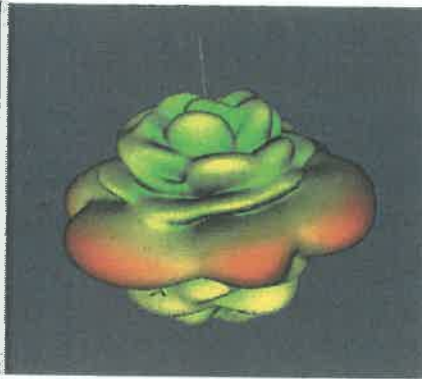
Operating Temperature	-40° to 158°F (-40° to +70°C)
Antenna Weight	19 lbs (9 kg)
Antenna Diameter	10" (254 mm)
Antenna Height	24.7" (628 mm)
Radome Material	ASA
RoHS	Compliant
Radome Color	Gray, Brown, 3M™ Conceal Film, Custom Colors Possible
Ingress Protection	Outdoor (IP65)
Wind Survival Rating	150 mph (241 km/h)
Shipping Dimensions - L x W x D	30"x19"x19" (762x483x483 mm)
Shipping Weight (Gross Weight)	26 lbs (12 kg)

Release Date: March 02, 2017; Revision: S-1 : RFD#6480

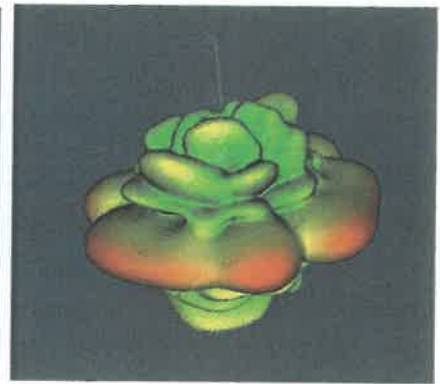
3D Antenna Patterns



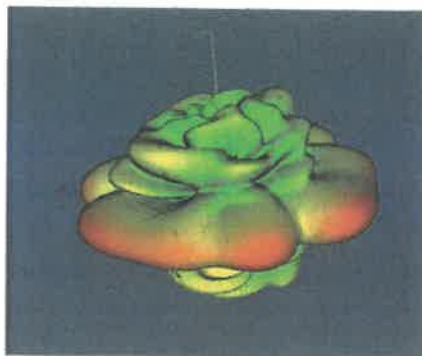
1730MHz



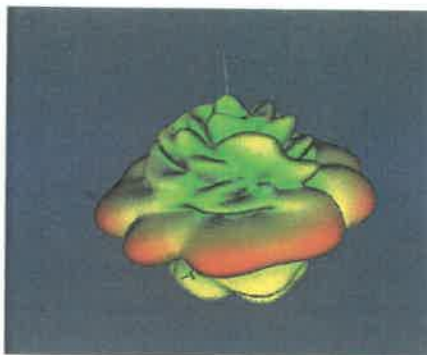
1930MHz



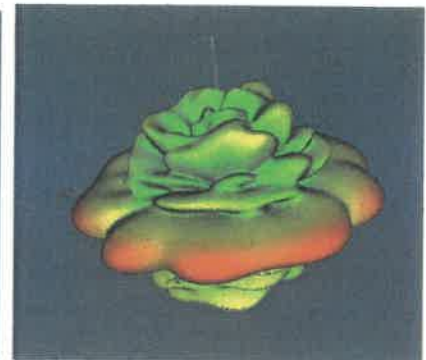
2130MHz



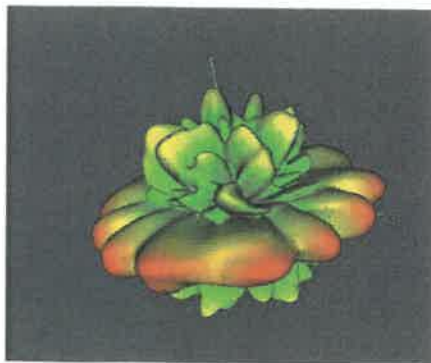
2170MHz



2320MHz



2355MHz



3650MHz

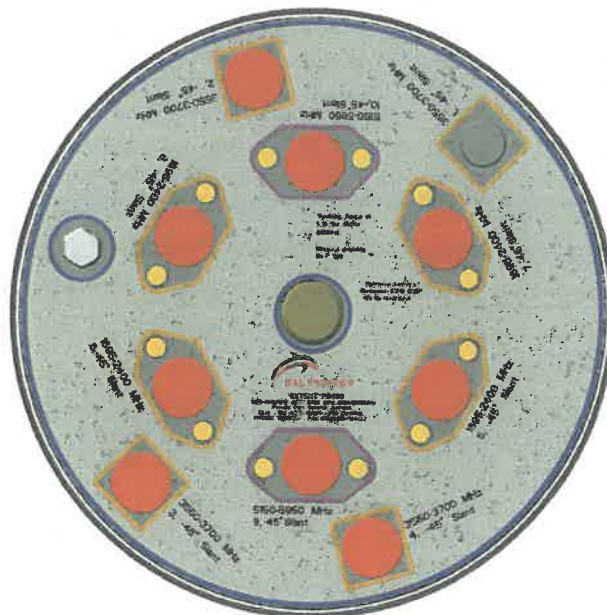
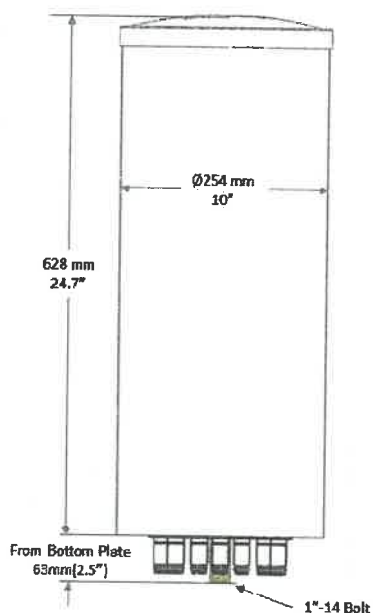


5250MHz


Release Date: March 02, 2017; Revision: S-1 : RFD#6480

Additional Technical Information

Mechanical Dimensions



Part Numbers, Ordering Options and Accessories

Description:	Part Number:
Antenna with 10x 4.3-10 DIN (F) Connectors, Gray	04127265-06480-1
Antenna with 10x 4.3-10 DIN (F) Connectors, Brown	04127265-06480-6
Antenna with 10x 4.3-10 DIN (F) Connectors, Chrome (3M™ Conceal Film)	04127265-06480-C
Mounting Bracket(s):	Part Number:
Pole Side Mounting Bracket (wind speed of 150 mph) Offers easy pole side installation.	 62-50-09
Pole Top Mounting Bracket (wind speed of 150 mph) Bracket base attached directly to wood, metal and cement poles.	 62-20-09
1" Mount Rod Adapter (wind speed of 150 mph) Universal interface for pole top installation.	 62-57-09

Matting Male Connector Torque:
4.3-10: 3.7 ft-lb (5 Nm)

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Proprietary Information. All rights reserved. Galtronics reserves the right to modify or amend any antenna or specification without prior notice.

Node: Area4_0033

Address: 250 Highland Ave, Salem, MA

Target Site: Wood pole #1541-1 with street light and two flood lights - Pole at entrance to Back Yard Depot

Coordinates: 42.504145, -70.922575



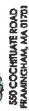
Node: Area4_0033 Map

Address: 250 Highland Ave, Salem, MA

Target Site: Wood pole #1541-1 with street light and two flood lights - Pole at entrance to Back Yard Depot

Coordinates: 42.504145, -70.922575





PROPOSED
ACTUAL

Cal Tech's 6000 series of electronic components



PROPOSED FIBER FROM
EXISTING SOURCE.

CHECKED BY: _____ AT _____

SUBMITTALS

CLUSTER AND NODE NUMBER

AREA 4 0033A
JUL 80

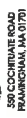
900770

1111

五







95 RYAN DRIVE
RAYNHAM, MA 02767



100-000-0000
RECEIVED 20 MONTHS LATE 5000
GARY JOHN WILLIAMS
TEL: 979/987-5853

HECKED BY:	AT
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APPROVED BY: DJC[illegible]

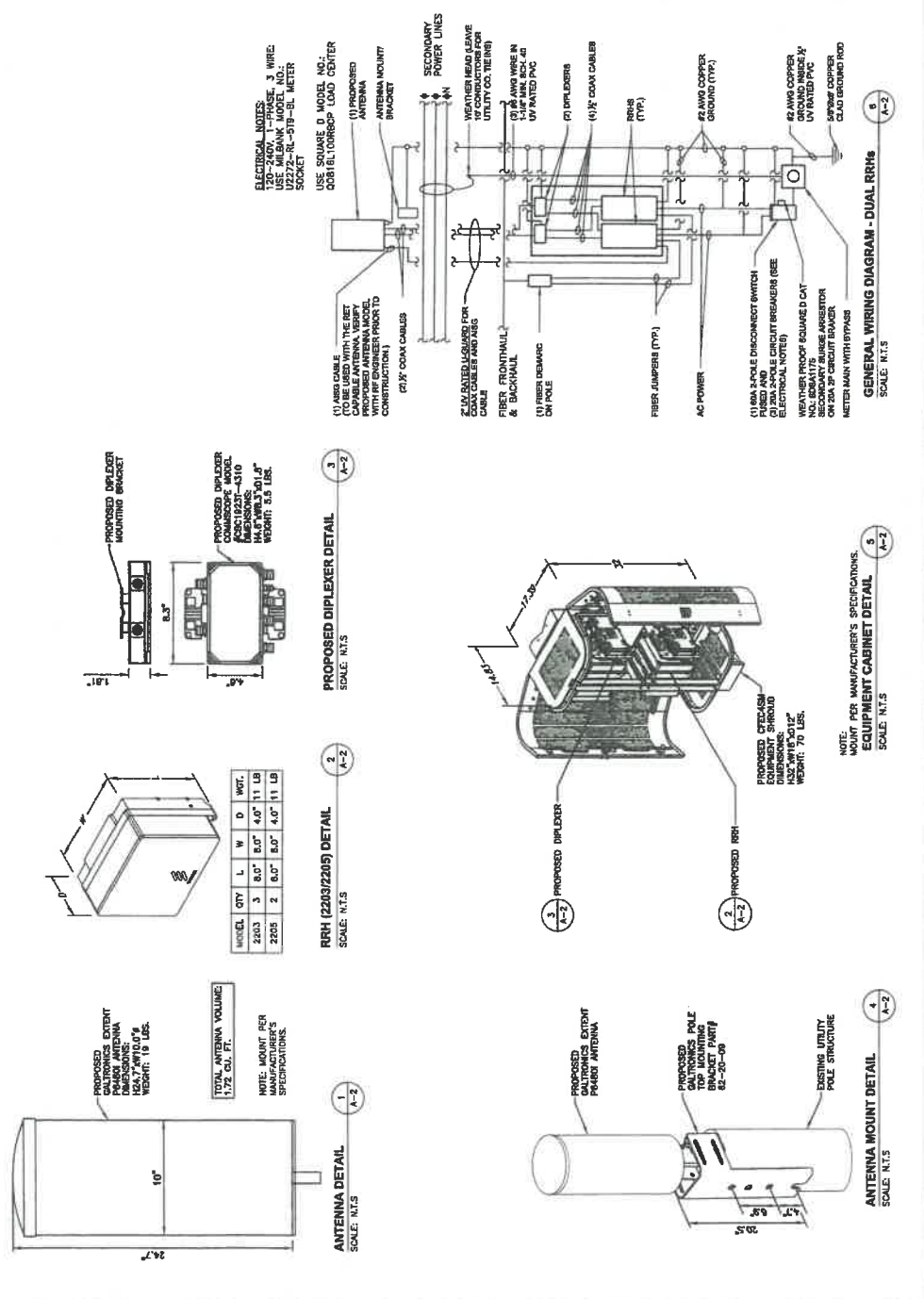
CLUSTER AND NODE NUMBER:
AREA4_0033A

SITE ID:
AREA 4_0033A

SITE ADDRESS:
250 HIGHLAND AVE.
SALEM, MA 01970
ESSEX COUNTY

SHEET TITLE
EQUIPMENT DETAILS

SHEET NUMBER
A 2



ROUTING SLIP

Telecommunications Attachments in the Public Right of Way

Each applicant who has petitioned for access to the public right of way for telecommunications purposes must consult with the appropriate Departments below and have them sign this Routing Slip and return it to the Electrical Department prior to the granting of any petition filed pursuant to MGL Chapter 166, Section 22.

BUSINESS NAME

Corporate name: New Cingular Wireless PCS, LLC

d/b/a: AT&T Mobility

Address: 550 Cochituate Road, Framingham, MA 01701

Tele. # 781 375 8318

CONTACT: Tim Whalen - Centerline Communications

Street: 750 West Center St, Suite 301

Tele. # _____

City: West Bridgewater

State: MA

Zip: 02379

Email Address: twhalen@clinellc.com

Right of Way Location Requested: 31 Symonds Street

Please check:

☒ To be attached to utility-owned pole

☐ To be attached to City-owned pole

All grants of location are conditioned upon evidence of the existence of a valid pole attachment agreement.

*****TO ALL CITY DEPARTMENTS: By signing this slip you are only acknowledging that the applicant has made your department aware of their plans. All grants of location will be conditioned upon compliance with all departmental requirements. Please attach comments on separate sheet.**

See attached/2nd phy slip
Planning Department _____ DATE
120 Washington Street

See attached
Salem Historical Commission _____ DATE
120 Washington Street

V. C. L. M. 8/2/18
Salem Legal Department _____ DATE
93 Washington Street

See attached
Engineering Department _____ DATE
120 Washington Street

8-1-18
Office of Information Technology _____ DATE
120 Washington Street

See attached
City Electrician _____ DATE
Central Fire Headquarters - 44 Lafayette Street

CITY OF SALEM ROUTING SLIP

New Construction Pole Attachment
Certificate of Occupancy _____

LOCATION 31 Symonds Street DATE 10/31/17

ASSESSORS [Signature] DATE 2/6/18
93 Washington St.

CITY CLERK [Signature] DATE 5-15-18
93 Washington St.

PUBLIC SERVICES [Signature] DATE 5/21/18
120 Washington St.

WATER [Signature] DATE 5/21/18
120 Washington St.

CROSS CONNECTION [Signature] DATE N/A
5 Jefferson Ave

PLANNING Ashley Green DATE 4-4-18
120 Washington St.

CONSERVATION Ashley Green DATE 2-6-18
120 Washington St.

ELECTRICAL [Signature] DATE 5/16/18
48 Lafayette St.

FIRE PREVENTION [Signature] DATE 2-6-18
29 Fort Avenue

HEALTH [Signature] DATE 2-6-18
120 Washington St.

BUILDING INSPECTOR N/A DATE _____
120 Washington St.

Centerline Communications LLC

002407

City of Salem

Check: 2407
Date: 2/6/2018
Vendor: C SALEM

Invoice	P.O. Num.	Invoice Amt	Prior Balance	Retention	Discount	Amt. Paid
020618		500.00	500.00	0.00	0.00	500.00
petition fee Area4_0092A TW		500.00	500.00	0.00	0.00	500.00

~~27 Liberty Hill Ave~~
31 Symmes Street

THE KEY TO DOCUMENT SECURITY • HEAT ACTIVATED THUMB PRINT • ADDITIONAL SECURITY FEATURES INCLUDED • SEE BACK FOR DETAILS

Centerline Communications LLC

95 Ryan Drive
Suite 1
Raynham, MA 02767
781-713-4725

ROCKLAND TRUST

53-447113
944

002407

DATE AMOUNT
2/6/2018 2407

THE SUM OF FIVE HUNDRED DOLLARS AND NO CENTS *****500.00 *****

PAY
TO THE
ORDER
OF

City of Salem

HEAT SENSITIVE
FINGER PRINT
STAB

⑈002407⑈ ⑈011304478⑈ 2922009879⑈



City Council
Salem City Hall
93 Washington Street
Salem, MA 01970

October 31, 2017

RE: Petition of New Cingular Wireless PCS, LLC ("AT&T") for Grant of Location for Telecommunication Wires and Wireless Attachments and Appurtenances: **Project: cRAN_Area 4_0092A: Location: 31 Symonds Street, 42.527972 N, -70.908787 W, Utility Pole: # 143/11**

Dear Honorable Members of the City Council:

Pursuant to Massachusetts General Laws Chapter 166, Sections 21, 22 and 25A, please find enclosed the petition (the "Petition") of New Cingular Wireless PCS, LLC ("AT&T") for a grant of location for telecommunication wires and wireless attachments and appurtenances to be attached to existing utility poles owned by National Grid within the City of Salem. Included with the Petition are detailed plans that identify the locations where AT&T's proposed attachments will be placed. This includes an area map of all locations as well as the utility pole profiles depicting the equipment attachment heights and specs.

AT&T requests that the City schedule a public hearing on this Petition, subject to the requirements of Chapter 166 of the Massachusetts General Laws. Those requirements prescribe that the City mail "written notice of the time and place of the hearing at least seven days prior to all owners of real estate abutting upon that part of the way upon, along, across or under which the line is to be constructed, as such ownership is determined by the last preceding assessment for taxation". It is my understanding that the City will be able to produce this list and I will work with the City Clerk to ensure the letters are sent per these requirements.

Project Description

AT&T proposes to deploy three (3) small cell sites in the City of Salem in order to deal with the rapidly increasing demand on AT&T's wireless network. All three (3) small cell sites will be mounted on existing National Grid utility poles located within the public rights of way. The small cell sites will work in conjunction with the existing macro sites installed on rooftops, towers and other structures in and around the City of Salem. This Petition specifically addresses the following location:

31 Symonds Street, 42.527972 N, -70.908787 W, Utility Pole: # 143/11 Pole, Project: cRAN_Area 4_0092A

AT&T's radio frequency engineers targeted the proposed location due to the high traffic and data demands on AT&T's network. AT&T's existing macro cell sites are not providing adequate data capacity in this location due to increased population, vehicular and foot traffic, multiple wireless devices used by each person and other contributing factors. This small cell site will work to offload the demand on the macro sites and allow for increased data capacity and speed within the immediate vicinity of the proposed small cell site.

The small cell site will be installed using standard commercially accepted methods in accordance with all applicable federal, state and local laws and regulations. All proposed attachments are to existing poles owned and maintained by National Grid. AT&T has entered into a Pole Attachment Agreement with National Grid.

The small cell installation on each existing utility pole will include: fiber optic cable(s); remote nodes in a small equipment cabinet H32" x W18" x D3" mounted to the pole at least 8' above ground level; an unobtrusive pole top antenna measuring 24.7" long and 10" in diameter ; conduits and cable protectors; and, an electrical meter with shutoff switch. Attached please find design sketches for each site showing the proposed location, pole height, mounting height, equipment specifications and utility plan.

For the convenience of the City Council, AT&T has provided a proposed Form of Order for your consideration.

Should you have any questions, or would like any additional information prior to the public hearing please do not hesitate to contact me at (781) 375-8318 or twhalen@clinellc.com. AT&T will be present at the public hearing to answer any questions you may have as well.

Thank you,



Tim Whalen | Site Aquisition -- Small Cell
Cell: 781.375.8318 | Fax: 617.249.0819
twhalen@clinellc.com | www.centerlinecommunications.com

PETITION FOR LOCATIONS FOR TELECOMMUNICATIONS WIRES AND WIRELESS ATTACHMENTS AND APPURTENANCES

To THE CITY COUNCIL OF THE CITY OF SALEM, MASSACHUSETTS

Pursuant to Massachusetts General Laws, Chapter 166, Sections 21, 22 and 25A, and the City Ordinances of the City of Salem, Massachusetts, NEW CINGULAR WIRELESS PCS, LLC ("AT&T") requests that it be granted locations for and permission to construct and maintain telecommunications wires and wireless attachments and appurtenances, including fiber optic cable(s), remote nodes and pole top antennas to be attached to existing National Grid utility poles, located upon and along the following public ways within the City of Salem, as depicted on the attached plans. In addition, AT&T seeks permission to install conduit or direct bury cable(s) as depicted on the plans submitted.

Wherefore, AT&T requests that, after due notice and public hearing as provided by law, that it be granted locations for permission to construct the telecommunications wires and wireless attachments and appurtenances upon, along and under the public ways within the City of Salem as depicted on the plans filed herewith. AT&T also submitted additional information in support of this Petition.

Respectfully submitted,

NEW CINGULAR WIRELESS PCS, LLC ("AT&T")

By: Tim Whalen
Site Acquisition – Small Cell
Centerline Communications, LLC

ORDER FOR LOCATION FOR TELECOMMUNICATIONS WIRES AND WIRELESS ATTACHMENTS AND APPURTENANCES

By the City Council

Of the City of Salem, Massachusetts, _____, 2017

ORDERED:

That pursuant to Massachusetts General Laws, Chapter 166, NEW CINGULAR WIRELESS PCS, LLC ("AT&T") is hereby granted locations for and permission to construct and maintain telecommunications wires and wireless attachments and appurtenances, including fiber optic cable(s), remote nodes and pole top antennas, to be attached to existing National Grid utility poles, located upon, along and under the public ways within the City of Salem, as substantially shown on the plans filed with said Petition. In addition, AT&T is hereby granted permission to install conduit or direct bury fiber cable(s) as depicted on the plans submitted.

The forgoing permission is subject to the following conditions:

1. The telecommunications wires and wireless attachments and appurtenances shall installed and operated in compliance with all applicable federal and state laws and regulations.
2. AT&T shall indemnify and save the City harmless against all damages, costs and expense whatsoever to which the City may be subjected in consequence of the acts or neglect of AT&T or its agents or servants, or in any manner arising from the rights and privileges granted by the City.
3. AT&T shall comply with the requirements of existing City Ordinances, as may be applicable and such as may hereafter be adopted governing the construction and maintenance of said telecommunications wires and wireless attachments and appurtenances, so far as the same are not inconsistent with the laws of the United States or of the Commonwealth of Massachusetts.

I hereby certify that the foregoing was adopted at a meeting of the City Council of the City of Salem, Massachusetts, held on the _____ day of _____, 2017.

City Clerk

APPROVED

We hereby certify that on _____, 2017, at _____, o'clock at _____, a public hearing was held on the Petition of NEW CINGULAR WIRELESS PCS, LLC ("AT&T") for permission to construct and maintain telecommunications wires and wireless attachments and appurtenances, including fiber optic cable(s), remote nodes and pole top antennas, to be attached to existing utility poles, located upon, along and under the public ways within the City of Salem and to install conduit or direct bury fiber cable(s) as indicated in the plans described in the order herewith recorded, that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the telecommunications wires and appurtenances of AT&T under said order, and that thereupon said order was duly adopted.

City Council of the City of Salem

CERTIFICATE

I hereby certify that the forgoing is a true copy of a grant of location order and certificate of hearing with notice adopted by the City Council of the City of Salem, Massachusetts, on the _____ day of _____, 2017, and recorded with records of location orders of said City, Book _____, Page _____. This certified copy is made under the provisions of Chapter 166 of the Massachusetts General Laws, as amended.

Attest:

City Clerk

Curved Shroud

Technical Product Description



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Disclaimer

The contents of this document are subject to revision without notice due to continued progress in methodology, design, and manufacturing. Ericsson shall have no liability for any error or damage of any kind resulting from the use of this document.



DESCRIPTION

The Curved Shroud is a pole mounted radio concealment. Its compact rounded shape design and variable powder coat finishes blends with surrounding infrastructure.

TECHNICAL SPECIFICATION

COMPLIANCE

Telcordia GR-487-CORE:

Exposure to High-Temperature

Environmental Induced Vibration

Seismic Test

Transportation Vibration (for configuration with up to 4x 2203 radios)

MECHANICAL

Width x Depth x Height:

18" x 12" x 32"

Weight:

70 lbs. (enclosure only)

Internal Volume:

3.8 cu. ft.

MOUNTING

Pole Mounting:

Wood/Steel (6" offset available) metal banding or thru bolt

FINISH

Variable Powder Coat Finishes

GROUNDING

Isolated ground bar with ¼-in stud, 5/8 ctr-ctr, copper ground bar

CABLE ENTRY

6 cable egress/ingress knock-out

OPTIONAL EQUIPMENT CONFIGURATIONS

Up to 4x Ericsson 2203

Up to 2x 2203 and 1x mRRUS12

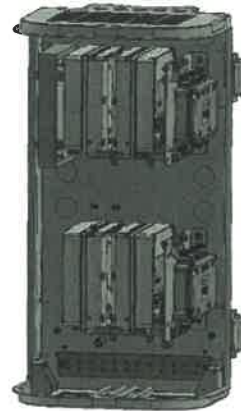
Integrated bracket for up to 2x twin-diplexer

Integrated bracket for outdoor rated fiber termination box

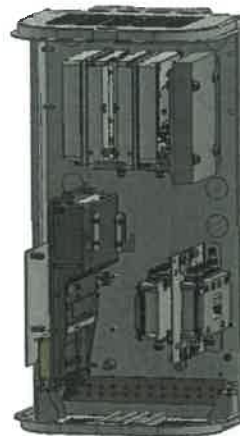


ENCLOSURE CONFIGURATIONS

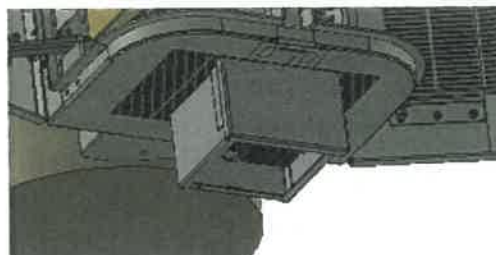
- 4x 2203, 2x twin-diplexer, 1x Fiber termination box

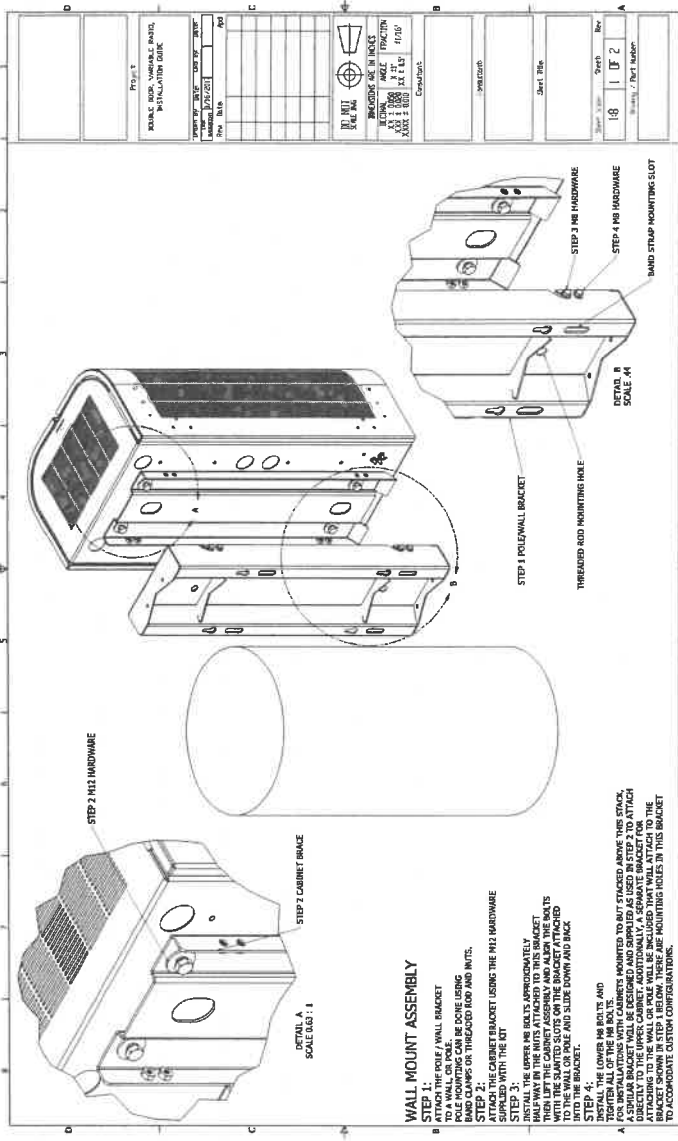


- 2x 2203, 1x mRRUS12, Fiber termination box, twin-diplexer

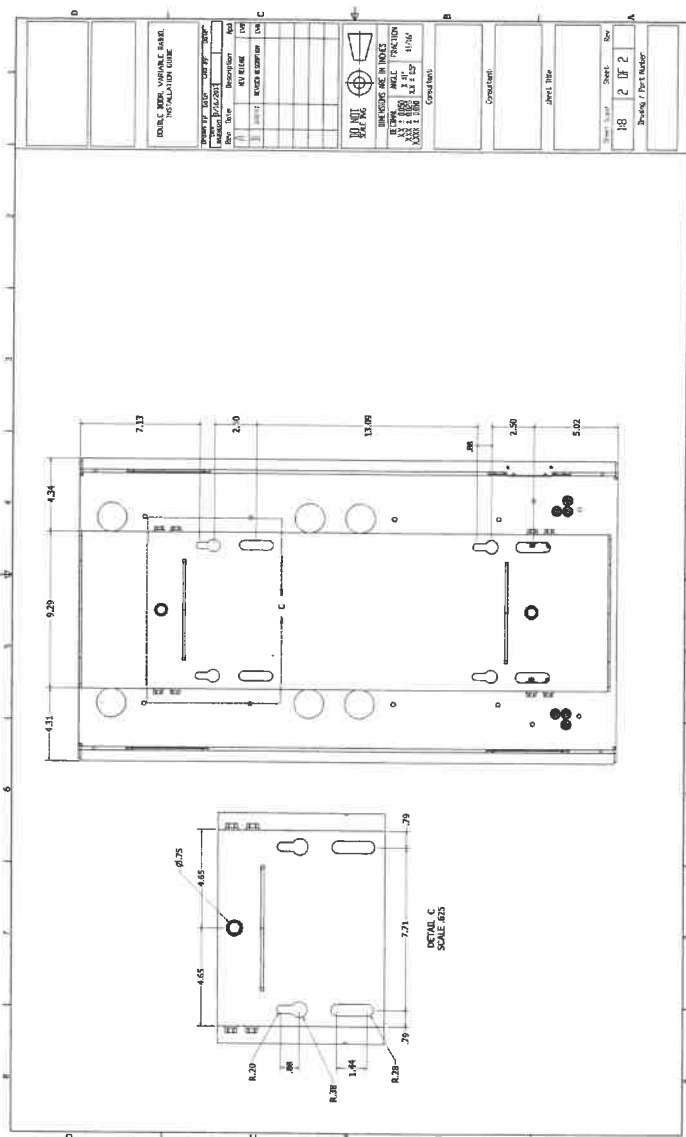


- Additional feature: mounting provision for AC distribution box





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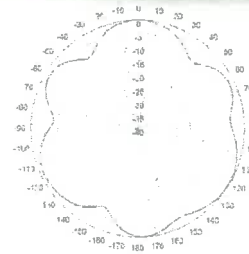


10" x 24" Outdoor Pseudo Omni Canister Antenna [1695-2400, 3550-3700 and 5150-5950 MHz]

EXTENT™ P6480i

Description:

- Pseudo Omni Canister Antenna for Outdoor DAS and Small Cells.
- 4x ports for AWS/PCS/WCS Band 1695-2400 MHz
- 4x ports for CBR5 Band 3550-3700 MHz
- 2x ports for 5GHz Band 5150-5950 MHz



1695-2400, 3550-3700 and 5150-5950 MHz Pseudo Omni Canister Antenna

Electrical Specifications

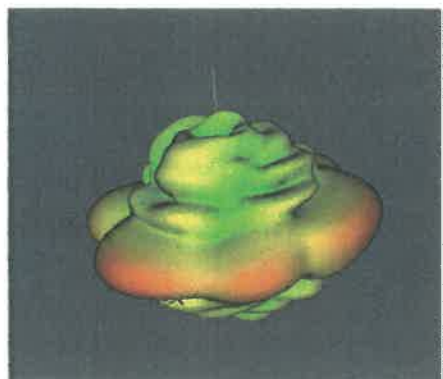
Frequency Band [MHz]	1695-2180	2180-2400	3550-3700	5150-5950
Input Connector Type	4x 4.3-10 DIN(F)		4x 4.3-10 DIN(F)	2x 4.3-10 DIN(F)
Isolation (typ.)	-20 dB		-25 dB	-25 dB
Inter-band Isolation	-30 dB (typ)		-30 dB (typ)	-30 dB (typ)
VSWR/Return Loss	1.5:1(Typ.) 1.7:1(Max.) / 14.0 dB(Typ.) 11.8dB(Max.)			
Impedance	50 Ω			
Polarization	Dual slant 45° ($\pm 45^\circ$)			
Horizontal Beamwidth	Omni (360°)			
Vertical Beamwidth	15°	12°	15°	19°
Max. Gain	9 dBi	9.5 dBi	8.5 dBi	6 dBi(Max.)
Avg. Gain	7.5 dBi	8 dBi	8 dBi	3 dBi
Downtilt	0°			
Max Power / Port	150 Watts		100 Watts	10 Watts
PIM @ 2x43 dBm	<-153 dBc		N/A	N/A

Mechanical Specifications

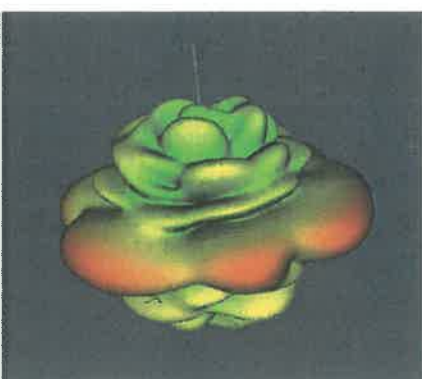
Operating Temperature	-40° to 158°F (-40° to +70°C)
Antenna Weight	19 lbs (9 kg)
Antenna Diameter	10" (254 mm)
Antenna Height	24.7" (628 mm)
Radome Material	ASA
RoHS	Compliant
Radome Color	Gray, Brown, 3M™ Conceal Film, Custom Colors Possible
Ingress Protection	Outdoor (IP65)
Wind Survival Rating	150 mph (241 km/h)
Shipping Dimensions - L x W x D	30"x19"x19" (762x483x483 mm)
Shipping Weight (Gross Weight)	26 lbs (12 kg)

Release Date: March 02, 2017; Revision: S-1 : RFD#6480

3D Antenna Patterns



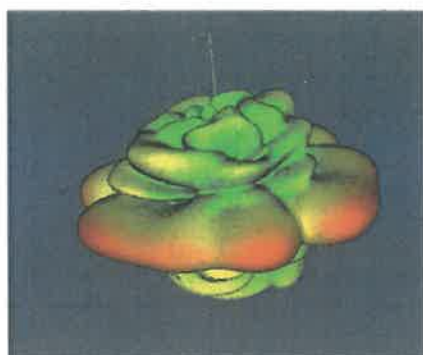
1730MHz



1930MHz



2130MHz



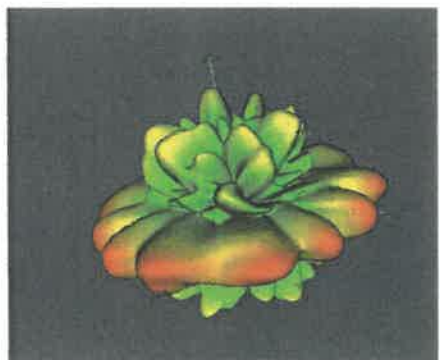
2170MHz



2320MHz



2355MHz



3650MHz

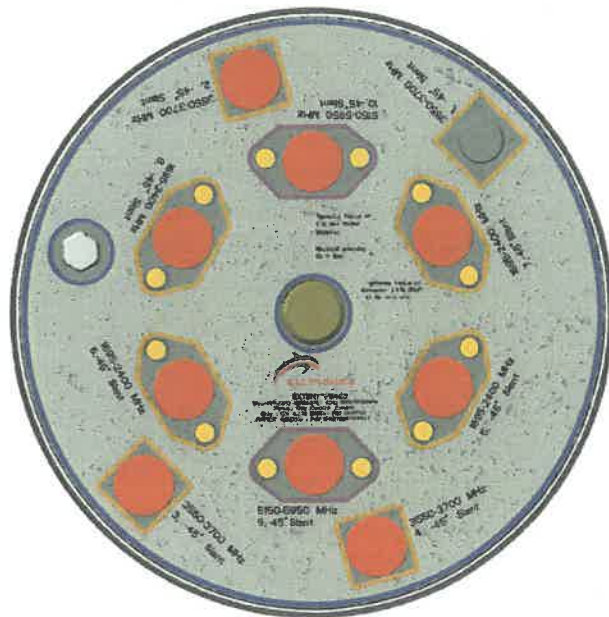
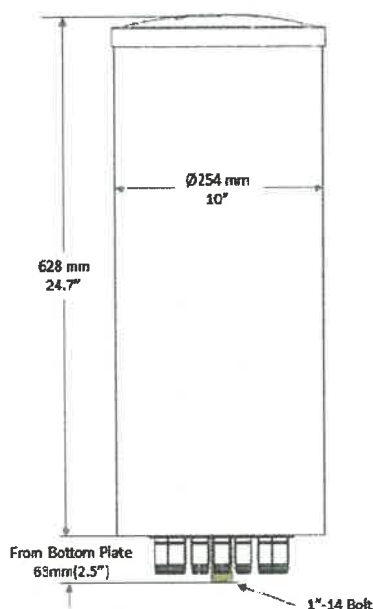


5250MHz

Release Date: March 02, 2017; Revision: S-1 : RFD#6480

Additional Technical Information

Mechanical Dimensions



Part Numbers, Ordering Options and Accessories

Description:	Part Number:
Antenna with 10x 4.3-10 DIN (F) Connectors, Gray	04127265-06480-1
Antenna with 10x 4.3-10 DIN (F) Connectors, Brown	04127265-06480-6
Antenna with 10x 4.3-10 DIN (F) Connectors, Chrome (3M™ Conceal Film)	04127265-06480-C
Mounting Bracket(s):	Part Number:
Pole Side Mounting Bracket (wind speed of 150 mph) Offers easy pole side installation.	 62-50-09
Pole Top Mounting Bracket (wind speed of 150 mph) Bracket base attached directly to wood, metal and cement poles.	 62-20-09
1" Mount Rod Adapter (wind speed of 150 mph) Universal interface for pole top installation.	 62-57-09 

Matting Male Connector Torque:
4.3-10: 3.7 ft-lb (5 Nm)

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Node: Area4_0092

Address: 31 Symonds St, Salem, MA

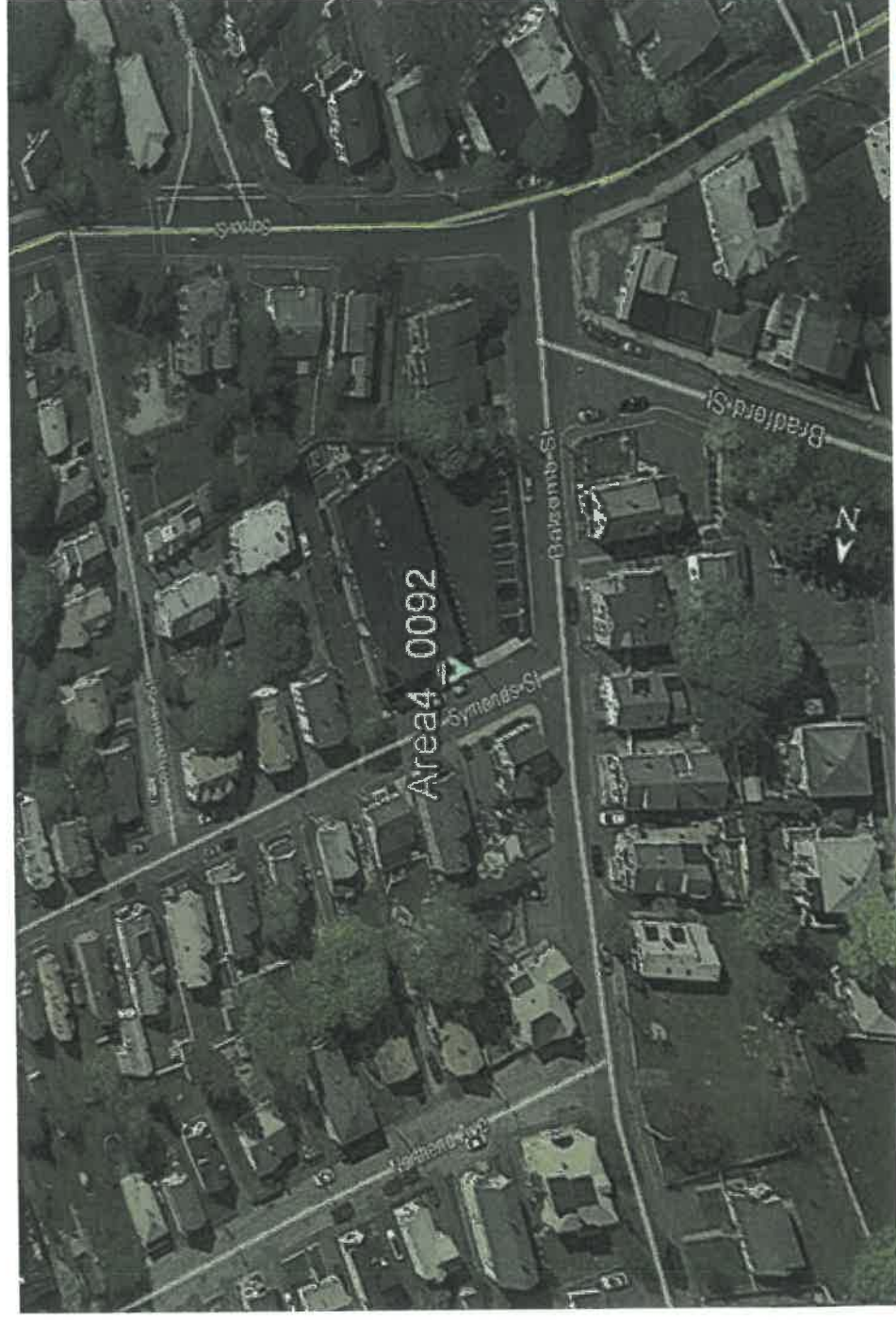
Target Site: Wood pole #143/11/1620 @ The Balcom at

31 apt building corner of Simmon & Balcom

Coordinates: 42.527972, -70.908787



Code: Area4_0092 Map
Address: 31 Symonds St, Salem, MA
Target Site: Wood pole #143/11/1620 @ The Balcom at
1 apt building corner of Simmon & Balcom
Coordinates: 42.527972, -70.908787



ROUTING SLIP

Telecommunications Attachments in the Public Right of Way

Each applicant who has petitioned for access to the public right of way for telecommunications purposes must consult with the appropriate Departments below and have them sign this Routing Slip and return it to the Electrical Department prior to the granting of any petition filed pursuant to MGL Chapter 166, Section 22.

BUSINESS NAME

Corporate name: New Cingular Wireless PCS, LLC

d/b/a: AT&T Mobility

Address: 550 Cochituate Road, Framingham, MA 01701

Tele. # 781 375 8318

CONTACT: Tim Whalen - Centerline Communications

Street: 750 West Center St, Suite 301

Tele. # _____

City: West Bridgewater

State: MA

Zip: 02379

Email Address: twhalen@clinellc.com

Right of Way Location Requested: 27 Liberty Hill Ave

Please check:

☒ To be attached to utility-owned pole

☐ To be attached to City-owned pole

All grants of location are conditioned upon evidence of the existence of a valid pole attachment agreement.

*****TO ALL CITY DEPARTMENTS: By signing this slip you are only acknowledging that the applicant has made your department aware of their plans. All grants of location will be conditioned upon compliance with all departmental requirements. Please attach comments on separate sheet.**

** See comments attached - 2nd routing slip*
Planning Department
120 Washington Street

DATE

See Attached
Engineering Department
120 Washington Street

DATE

See attached
Salem Historical Commission
120 Washington Street

DATE

See Attached
Office of Information Technology
120 Washington Street

DATE

Whalen 8-2-18
Salem Legal Department
93 Washington Street

DATE

See Attached
City Electrician
Central Fire Headquarters - 44 Lafayette Street

DATE



CITY OF SALEM, MASSACHUSETTS
DEPARTMENT OF PLANNING AND
COMMUNITY DEVELOPMENT

KIMBERLEY DRISCOLL
MAYOR

TOM DANIEL, AICP
DIRECTOR

120 WASHINGTON STREET ♦ SALEM, MASSACHUSETTS 01970
TELE: 978-619-5685 ♦ FAX: 978-740-0404

MEMO

To: Amanda Chiancola, Staff Planner
From: Patti Kelleher, Preservation Planner
Date: February 20, 2018
RE: Request for Grant of Location for Cell Antenna Attachment

I have reviewed the request from AT&T for the installation of small cell attachments to existing telephone poles on Highland Avenue, Symonds Street and Liberty Hill Avenue. As part of the review for cell attachments, a determination must be made that the attachments will not impact the city's historic resources. Therefore, I have reviewed the submitted plans and offer the following comments:

250 Highland Avenue and 31 Symonds Street:

Neither site is located in a local or National Register historic district. The proposed pole at 31 Symonds Street is located opposite an inventoried property at 30 Symonds Street (SAL.562). Due to the location of the pole adjacent to a parking area, Staff does not anticipate any impacts to the historic resource.

27 Liberty Hill Avenue:

The proposed pole on Liberty Hill Avenue is located at a highly visible intersection in a residential neighborhood across the street from Greenlawn Cemetery, which is listed in the National Register of Historic Places. Numerous properties in this neighborhood are included the City's historic resource inventory, including the property directly adjacent to the subject pole at 27 Liberty Hill Avenue (SAL.1752) as well as the adjoining property at 36 Appleton Street (SAL.1754). In addition, the proposed light pole already contains a street sign for Appleton Street, a veteran's marker for O'Neil Square and a stop sign. The location of new cell equipment on the pole at a height of 8 feet may impact this existing signage. The applicant's proposal does not include the existing signage on *Drawing A-1 - Key Plan and Elevation* for the new equipment making it difficult to determine any potential conflicts.

Based on the above findings, Staff recommends that an alternative pole be selected to minimize impacts on adjacent historic buildings and to be less visually conspicuous at this busy intersection. While it is typically not ideal to locate attachments on poles abutting the cemetery, there is an existing pole on the cemetery side of Liberty Hill Avenue that is already used for numerous attachments. (See Google street view image below.)

If an alternative location cannot be used, then the attachments to the pole should be placed as high as possible and on the least obtrusive side of the pole (which may be difficult due to pole's location on an intersection). Staff also recommends that attachments be painted if possible. The Historical Commission often requires property owners to paint vents and pipes in a matte finish to match color of building.



City Council
Salem City Hall
93 Washington Street
Salem, MA 01970

October 31, 2017

RE: Petition of New Cingular Wireless PCS, LLC ("AT&T") for Grant of Location for Telecommunication Wires and Wireless Attachments and Appurtenances: **Project: cRAN_Area 4_0157A: Location: 27 Liberty Hill Ave, 42.531426 N, -70.905586W, Utility Pole: # 1062**

Dear Honorable Members of the City Council:

Pursuant to Massachusetts General Laws Chapter 166, Sections 21, 22 and 25A, please find enclosed the petition (the "Petition") of New Cingular Wireless PCS, LLC ("AT&T") for a grant of location for telecommunication wires and wireless attachments and appurtenances to be attached to existing utility poles owned by National Grid within the City of Salem. Included with the Petition are detailed plans that identify the locations where AT&T's proposed attachments will be placed. This includes an area map of all locations as well as the utility pole profiles depicting the equipment attachment heights and specs.

AT&T requests that the City schedule a public hearing on this Petition, subject to the requirements of Chapter 166 of the Massachusetts General Laws. Those requirements prescribe that the City mail "written notice of the time and place of the hearing at least seven days prior to all owners of real estate abutting upon that part of the way upon, along, across or under which the line is to be constructed, as such ownership is determined by the last preceding assessment for taxation". It is my understanding that the City will be able to produce this list and I will work with the City Clerk to ensure the letters are sent per these requirements.

Project Description

AT&T proposes to deploy three (3) small cell sites in the City of Salem in order to deal with the rapidly increasing demand on AT&T's wireless network. All three (3) small cell sites will be mounted on existing National Grid utility poles located within the public rights of way. The small cell sites will work in conjunction with the existing macro sites installed on rooftops, towers and other structures in and around the City of Salem. This Petition specifically addresses the following location:

27 Liberty Hill Ave, 42.531426 N, -70.905586W , Utility Pole: # 1062 Pole, Project: cRAN_Area 4_0092A

AT&T's radio frequency engineers targeted the proposed location due to the high traffic and data demands on AT&T's network. AT&T's existing macro cell sites are not providing adequate data capacity in this location due to increased population, vehicular and foot traffic, multiple wireless devices used by each person and other contributing factors. This small cell site will work to offload the demand on the macro sites and allow for increased data capacity and speed within the immediate vicinity of the proposed small cell site.

The small cell site will be installed using standard commercially accepted methods in accordance with all applicable federal, state and local laws and regulations. All proposed attachments are to existing poles owned and maintained by National Grid. AT&T has entered into a Pole Attachment Agreement with National Grid.

PETITION FOR LOCATIONS FOR TELECOMMUNICATIONS WIRES AND WIRELESS ATTACHMENTS AND APPURTENANCES

To THE CITY COUNCIL OF THE CITY OF SALEM, MASSACHUSETTS

Pursuant to Massachusetts General Laws, Chapter 166, Sections 21, 22 and 25A, and the City Ordinances of the City of Salem, Massachusetts, NEW CINGULAR WIRELESS PCS, LLC ("AT&T") requests that it be granted locations for and permission to construct and maintain telecommunications wires and wireless attachments and appurtenances, including fiber optic cable(s), remote nodes and pole top antennas to be attached to existing National Grid utility poles, located upon and along the following public ways within the City of Salem, as depicted on the attached plans. In addition, AT&T seeks permission to install conduit or direct bury cable(s) as depicted on the plans submitted.

Wherefore, AT&T requests that, after due notice and public hearing as provided by law, that it be granted locations for permission to construct the telecommunications wires and wireless attachments and appurtenances upon, along and under the public ways within the City of Salem as depicted on the plans filed herewith. AT&T also submitted additional information in support of this Petition.

Respectfully submitted,

NEW CINGULAR WIRELESS PCS, LLC ("AT&T")

By: Tim Whalen
Site Acquisition – Small Cell
Centerline Communications, LLC

We hereby certify that on _____, 2017, at _____, o'clock at _____, a public hearing was held on the Petition of NEW CINGULAR WIRELESS PCS, LLC ("AT&T") for permission to construct and maintain telecommunications wires and wireless attachments and appurtenances, including fiber optic cable(s), remote nodes and pole top antennas, to be attached to existing utility poles, located upon, along and under the public ways within the City of Salem and to install conduit or direct bury fiber cable(s) as indicated in the plans described in the order herewith recorded, that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the telecommunications wires and appurtenances of AT&T under said order, and that thereupon said order was duly adopted.

City Council of the City of Salem

CERTIFICATE

I hereby certify that the forgoing is a true copy of a grant of location order and certificate of hearing with notice adopted by the City Council of the City of Salem, Massachusetts, on the _____ day of _____, 2017, and recorded with records of location orders of said City, Book _____, Page _____. This certified copy is made under the provisions of Chapter 166 of the Massachusetts General Laws, as amended.

Attest:

City Clerk



DESCRIPTION

The Curved Shroud is a pole mounted radio concealment. Its compact rounded shape design and variable powder coat finishes blends with surrounding infrastructure.

TECHNICAL SPECIFICATION

COMPLIANCE

Telcordia GR-487-CORE:

Exposure to High-Temperature

Environmental Induced Vibration

Seismic Test

Transportation Vibration (for configuration with up to 4x 2203 radios)

MECHANICAL

Width x Depth x Height:

18" x 12" x 32"

Weight:

70 lbs. (enclosure only)

Internal Volume:

3.8 cu. ft.

MOUNTING

Pole Mounting:

Wood/Steel (6" offset available) metal banding or thru bolt

FINISH

Variable Powder Coat Finishes

GROUNDING

Isolated ground bar with ¼-in stud, 5/8 ctr-ctr, copper ground bar

CABLE ENTRY

6 cable egress/ingress knock-out

OPTIONAL EQUIPMENT CONFIGURATIONS

Up to 4x Ericsson 2203

Up to 2x 2203 and 1x mRRUS12

Integrated bracket for up to 2x twin-diplexer

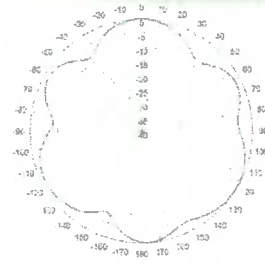
Integrated bracket for outdoor rated fiber termination box

10" x 24" Outdoor Pseudo Omni Canister Antenna [1695-2400, 3550-3700 and 5150-5950 MHz]

EXTENT™ P6480i

Description:

- Pseudo Omni Canister Antenna for Outdoor DAS and Small Cells.
- 4x ports for AWS/PCS/WCS Band 1695-2400 MHz
- 4x ports for CBRS Band 3550-3700 MHz
- 2x ports for 5GHz Band 5150-5950 MHz



1695-2400, 3550-3700 and 5150-5950 MHz Pseudo Omni Canister Antenna

Electrical Specifications

Frequency Band [MHz]	1695-2180	2180-2400	3550-3700	5150-5950
Input Connector Type	4x 4.3-10 DIN(F)		4x 4.3-10 DIN(F)	2x 4.3-10 DIN(F)
Isolation (typ.)	-20 dB		-25 dB	-25 dB
Inter-band Isolation	-30 dB (typ)		-30 dB (typ)	-30 dB (typ)
VSWR/Return Loss	1.5:1(Typ.) 1.7:1(Max.) / 14.0 dB(Typ.) 11.8dB(Max.)			
Impedance	50 Ω			
Polarization	Dual slant 45° ($\pm 45^\circ$)			
Horizontal Beamwidth	Omni (360°)			
Vertical Beamwidth	15°	12°	15°	19°
Max. Gain	9 dBi	9.5 dBi	8.5 dBi	6 dBi(Max.)
Avg. Gain	7.5 dBi	8 dBi	8 dBi	3 dBi
Downtilt	0°			
Max Power / Port	150 Watts		100 Watts	10 Watts
PIM @ 2x43 dBm	<-153 dBc		N/A	N/A

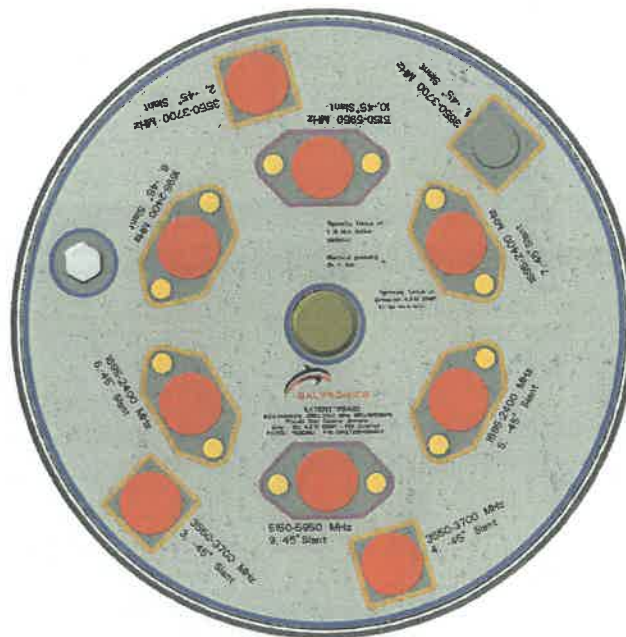
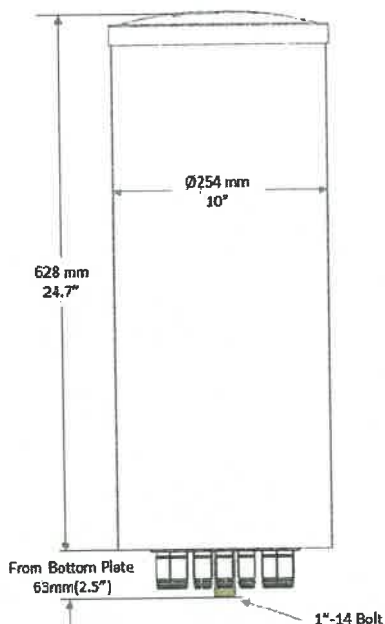
Mechanical Specifications

Operating Temperature	-40° to 158°F (-40° to +70°C)
Antenna Weight	19 lbs (9 kg)
Antenna Diameter	10" (254 mm)
Antenna Height	24.7" (628 mm)
Radome Material	ASA
RoHS	Compliant
Radome Color	Gray, Brown, 3M™ Conceal Film, Custom Colors Possible
Ingress Protection	Outdoor (IP65)
Wind Survival Rating	150 mph (241 km/h)
Shipping Dimensions - L x W x D	30"x19"x19" (762x483x483 mm)
Shipping Weight (Gross Weight)	26 lbs (12 kg)




Release Date: March 02, 2017; Revision: 5-1 : RFD#6480

Additional Technical Information

Mechanical Dimensions



Part Numbers, Ordering Options and Accessories

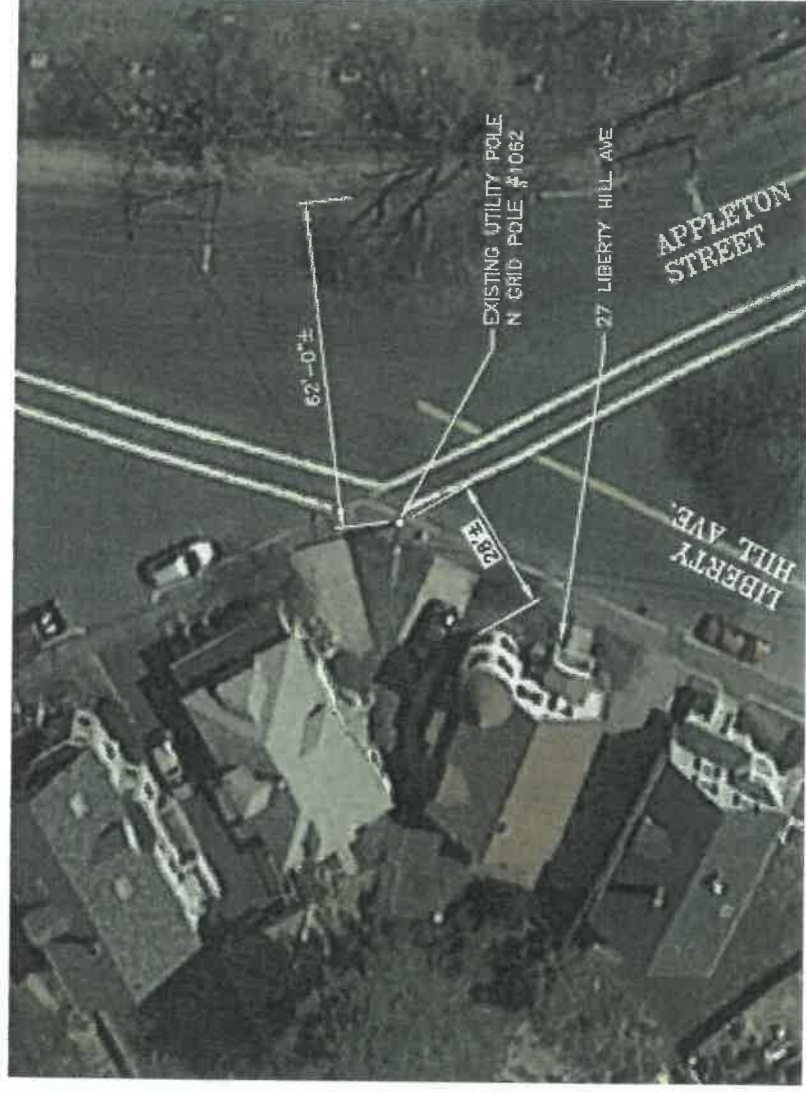
Description:	Part Number:
Antenna with 10x 4.3-10 DIN (F) Connectors, Gray	04127265-06480-1
Antenna with 10x 4.3-10 DIN (F) Connectors, Brown	04127265-06480-6
Antenna with 10x 4.3-10 DIN (F) Connectors, Chrome (3M™ Conceal Film)	04127265-06480-C
Mounting Bracket(s):	Part Number:
Pole Side Mounting Bracket (wind speed of 150 mph) Offers easy pole side installation.	 62-50-09
Pole Top Mounting Bracket (wind speed of 150 mph) Bracket base attached directly to wood, metal and cement poles.	 62-20-09
1" Mount Rod Adapter (wind speed of 150 mph) Universal interface for pole top installation.	 62-57-09

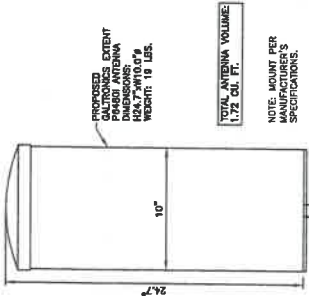
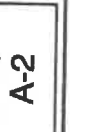
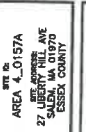
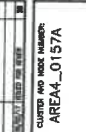
Matting Male Connector Torque:
4.3-10: 3.7 ft-lb (5 Nm)

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Node: Area4_0157 Map
Address: 27 Liberty Hill Ave, Salem, MA
Target Site: Utility pole #1062, corner of Liberty Hill & Appleton Street
Coordinates: 42.531426, -70.905586





ANTENNA DETAIL
SCALE: N.T.S.

PROPOSED CALTRONICS EXTENT
P4400 ANTENNA
TOP MOUNTING
PART#
BP-200-00

EXISTING UTILITY
POLE STRUCTURE

NOTE: MOUNT PER
MANUFACTURER'S
SPECIFICATIONS.

PROPOSED CALTRONICS VOLUME
1.72 CU. FT.

NOTE: MOUNT PER
MANUFACTURER'S
SPECIFICATIONS.

PROPOSED CALTRONICS EXTENT
P4400 ANTENNA
TOP MOUNTING
PART#
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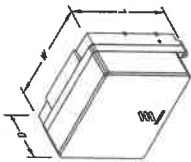
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POLE STRUCTURE

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PROPOSED CALTRONICS EXTENT
P4400 ANTENNA
TOP MOUNTING
PART#
BP-200-00



RRH (2203/2205) DETAIL
SCALE: N.T.S.

MODEL QTY L W D WT
2203 3 8.0" 8.0" 4.0" 11 LB
2205 2 8.0" 8.0" 4.0" 11 LB

NOTE: MOUNT PER
MANUFACTURER'S
SPECIFICATIONS.

PROPOSED CALTRONICS VOLUME
1.72 CU. FT.

NOTE: MOUNT PER
MANUFACTURER'S
SPECIFICATIONS.

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P4400 ANTENNA
TOP MOUNTING
PART#
BP-200-00

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TOP MOUNTING
PART#
BP-200-00

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POLE STRUCTURE

NOTE: MOUNT PER
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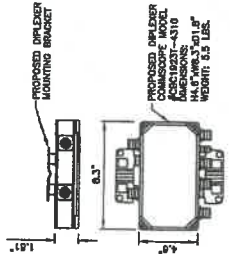
PROPOSED CALTRONICS VOLUME
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NOTE: MOUNT PER
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SPECIFICATIONS.

PROPOSED CALTRONICS EXTENT
P4400 ANTENNA
TOP MOUNTING
PART#
BP-200-00

EXISTING UTILITY
POLE STRUCTURE

NOTE: MOUNT PER
MANUFACTURER'S
SPECIFICATIONS.



PROPOSED DIPLEXER DETAIL
SCALE: N.T.S.

MODEL QTY L W D WT
2203 3 8.3" 8.0" 4.0" 11 LB
2205 2 8.3" 8.0" 4.0" 11 LB

NOTE: MOUNT PER
MANUFACTURER'S
SPECIFICATIONS.

PROPOSED CALTRONICS VOLUME
1.72 CU. FT.

NOTE: MOUNT PER
MANUFACTURER'S
SPECIFICATIONS.

PROPOSED CALTRONICS EXTENT
P4400 ANTENNA
TOP MOUNTING
PART#
BP-200-00

EXISTING UTILITY
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P4400 ANTENNA
TOP MOUNTING
PART#
BP-200-00

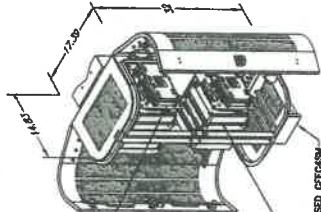
EXISTING UTILITY
POLE STRUCTURE

NOTE: MOUNT PER
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NOTE: MOUNT PER
MANUFACTURER'S
SPECIFICATIONS.

PROPOSED CALTRONICS EXTENT
P4400 ANTENNA
TOP MOUNTING
PART#
BP-200-00



PROPOSED DIPLEXER DETAIL
SCALE: N.T.S.

MODEL QTY L W D WT
2203 3 17.5" 8.0" 4.0" 11 LB
2205 2 17.5" 8.0" 4.0" 11 LB

NOTE: MOUNT PER
MANUFACTURER'S
SPECIFICATIONS.

PROPOSED CALTRONICS VOLUME
1.72 CU. FT.

NOTE: MOUNT PER
MANUFACTURER'S
SPECIFICATIONS.

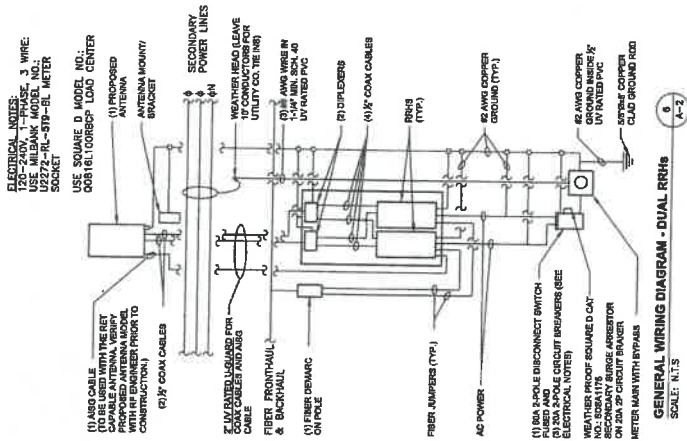
PROPOSED CALTRONICS EXTENT
P4400 ANTENNA
TOP MOUNTING
PART#
BP-200-00

EXISTING UTILITY
POLE STRUCTURE

NOTE: MOUNT PER
MANUFACTURER'S
SPECIFICATIONS.

PROPOSED CALTRONICS VOLUME
1.72 CU. FT.

NOTE: MOUNT PER
MANUFACTURER'S
SPECIFICATIONS.



GENERAL WIRING DIAGRAM - DUAL RRHs
SCALE: N.T.S.

ELECTRICAL NOTES:
1. 120-240V, 1-PHASE, 3-WIRE.
2. 250-300V, 1-PHASE, 2-WIRE.
3. 120-240V, 1-PHASE, 3-WIRE.
4. 250-300V, 1-PHASE, 2-WIRE.

USE SQUARE D MODEL NO. 008161 CORBOP LOAD CENTER

ANTENNA MOUNT/ BRACKET

(1) PROPOSED ANTENNA

SECONDARY POWER LINES

WEATHER HEAD LEAVE OPEN FOR UTILITY CO. (TYP.)

WEATHER HEAD LEAVE OPEN FOR UTILITY CO. (TYP.)

WEATHER HEAD LEAVE OPEN FOR UTILITY CO. (TYP.)

WEATHER HEAD LEAVE OPEN FOR UTILITY CO. (TYP.)

WEATHER HEAD LEAVE OPEN FOR UTILITY CO. (TYP.)

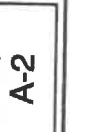
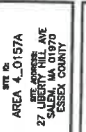
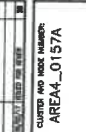
WEATHER HEAD LEAVE OPEN FOR UTILITY CO. (TYP.)

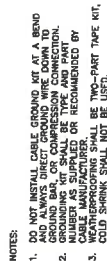
WEATHER HEAD LEAVE OPEN FOR UTILITY CO. (TYP.)

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WEATHER HEAD LEAVE OPEN FOR UTILITY CO. (TYP.)

WEATHER HEAD LEAVE OPEN FOR UTILITY CO. (TYP.)





1. FOR THE PURPOSE OF CONSTRUCTION DRAWING, THE FOLLOWING DEFINITIONS SHALL APPLY:

- CONTRACTOR – GENERAL CONSTRUCTION (CONSTRUCTION)
OWNER – AECI MOBILITY
2. PRIOR TO THE SUBMISSION OF BIDS, THE BIDDING SUBCONTRACTOR SHALL VISIT THE CELL SITE TO BE CONSTRUCTED AND BE AWARE OF THE CONSTRUCTION DRAWINGS. ANY DISCREPANCY FOUND SHALL BE BROUGHT TO THE ATTENTION OF THE CONTRACTOR.
3. ALL MATERIALS FURNISHED AND INSTALLED SHALL BE IN STRICT ACCORDANCE WITH ALL APPLICABLE STANDARDS AND SPECIFICATIONS, WITH ALL VARIATIONS, RULES, REGULATIONS, AND APPROPRIATE NOTICES AND COMPLIANCE WITH ALL LAWS, ORDINANCES, RULES, REGULATIONS, AND LAWFUL ORDINANCES OF ANY PUBLIC AUTHORITY REGARDING THE PERFORMANCE OF THE WORK. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS, APPROVALS, COMPANY SPECIFICATIONS AND LOCAL JURISDICTIONAL CODES, ORDINANCES AND APPLICABLE REGULATIONS.
4. DRAWINGS PROVIDED HERE ARE NOT TO BE SOILED AND ARE INTENDED TO SHOW OUTLINE ONLY.
5. UNLESS NOTED OTHERWISE, THE WORK SHALL INCLUDE FURNISHING MATERIALS, EQUIPMENT, AND LABOR NECESSARY TO COMPLETE ALL INSTALLATIONS AS INDICATED IN THE DRAWINGS.
6. "KITING LIST" SUPPLIED WITH THE BID PACKAGE INDICATES ITEMS THAT WILL BE SUPPLIED BY THE CONTRACTOR. ITEMS NOT INCLUDED IN THE BILL OF MATERIALS AND KITING LIST SHALL BE SUPPLIED BY THE SUBCONTRACTOR.
7. THE SUBCONTRACTOR SHALL INSTALL ALL EQUIPMENT AND MATERIALS IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS UNLESS SPECIFICALLY STATED OTHERWISE.
8. IF THE SHIPPED EQUIPMENT CANNOT BE INSTALLED AS SHOWN ON THESE DRAWINGS, THE CONTRACTOR SHALL PROVIDE AN ALTERNATE INSTALLATION SPACE FOR APPROVAL BY THE CONTRACTOR.
9. SUBCONTRACTOR SHALL DETERMINE ACTUAL ROUTING OF CONDUIT, POWER AND IT CABLES, GROUNDING CABLES AS SHOWN ON THE POWER, GROUNDING AND TIE/D PLAN DRAWING. SUBCONTRACTOR SHALL INCLUDE EXISTING TOWERS AND/OR SHALL USE KEY TOWERS AS INDICATED ON THE DRAWINGS TO DETERMINE ACTUAL ROUTING WITH THE CONTRACTOR.
10. THE SUBCONTRACTOR SHALL PROTECT EXISTING UTILITIES AND CABLES, MANHOLES, LANDSCAPES AND STRUCTURES. ANY DAMAGED PART SHALL BE REPAIRED AT SUBCONTRACTOR'S EXPENSE TO THE SATISFACTION OF OWNER.
11. SUBCONTRACTOR SHALL LEGALLY AND PROPERLY DISPOSE OF ALL SCRAP MATERIALS SUCH AS CABLES, CABLES AND OTHER ITEMS REMOVED FROM THE EXISTING FACILITY. MATERIALS REMOVED SHALL BE RETURNED TO THE OWNER'S DESIGNATION LOCATION.
12. SUBCONTRACTOR SHALL LEAVE PREMISES IN CLEAN CONDITION.
13. ALL CONCRETE REPAIR WORK SHALL BE DONE IN ACCORDANCE WITH AMERICAN CONCRETE INSTITUTE (ACI) 301.
14. ANY NEW CONCRETE NEEDED FOR THE CONSTRUCTION SHALL BE AIR-ENTAINED AND SHALL MEET ALL REQUIREMENTS OF THE AMERICAN CONCRETE INSTITUTE (ACI) 318 CODE REQUIREMENTS.
15. ALL STRUCTURAL STEEL WORK SHALL BE DETAIL, FABRICATED AND ERECTED IN ACCORDANCE WITH THE AMERICAN INSTITUTE OF STEEL CONSTRUCTION (AISC) 360-16. ALL STEEL UNLESS OTHERWISE NOTED, PIPES SHALL BE ASTM A53 TYPE A (Fy = 48 KSI) AND STEEL EXPOSED TO WEATHER SHALL BE NOT DIPPED GALVANIZED. TOUCH-UP ALL SCRATCHES AND OTHER DAMAGES IN THE FIELD AFTER STEEL IS ERECTED USING A COMPAK ZINC RICH PAINT.
16. CONSTRUCTION SHALL COMPLY WITH SPECIFICATIONS AND "GENERAL CONSTRUCTION SERVICES" FOR CONSTRUCTION OF AIR TANKS.
17. SUBCONTRACTOR SHALL VERIFY ALL EXISTING DIMENSIONS AND CONDITIONS PRIOR TO THE CONSTRUCTION OF THE WORK. THE SUBCONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS, APPROVALS, DISCREPANCIES MUST BE REPORTED. SUBCONTRACTOR SHALL NOTIFY THE CONTRACTOR OF ANY DISCREPANCIES PRIOR TO ORDERING MATERIAL OR PROCEEDING WITH CONSTRUCTION.
18. APPLICABLE BUILDING CODES, INCLUDING ALL APPLICABLE NATIONAL, STATE AND LOCAL CODES, AS ADOPTED BY THE LOCAL AUTHORITY, MOVING SUBCONTRACTOR (ANY) FOR THE LOCATION OF THE WORK. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS, APPROVALS, BUILDING CODE, MA STATE BUILDING CODE 780 OR 6TH EDITION & IBC 2009 ELECTRICAL CODE, REFER TO NEC 2014.
- SUBCONTRACTOR'S WORK SHALL COMPLY WITH THE LATEST EDITION OF THE FOLLOWING STANDARDS:
- AMERICAN CONCRETE INSTITUTE (ACI) 318; BUILDING CODE REQUIREMENTS FOR STRUCTURAL CONSTRUCTION;
AMERICAN INSTITUTE OF STEEL CONSTRUCTION (AISC)

GROUNDING NOTES

- [illegible]

NATIONAL QUID NOTES

ALL INSTALLATIONS SHALL BE MADE IN COMPLIANCE WITH ALL APPLICABLE CODES INCLUDING THE NATIONAL ELECTRICAL SAFETY CODE (NEC) AND NATIONAL ELECTRICAL CODE (NEC), WITH LOCAL WIRING INSPECTOR REQUIREMENTS AND WITH APPLICABLE SERVICE REQUIREMENTS FROM THE COMPANY'S TARIFFS. CURRENTLY, IN MASSACHUSETTS, NEW HAMPSHIRE AND RHODE ISLAND THESE INCLUDE THE CURRENT "INFORMATION AND REQUIREMENTS FOR ELECTRIC SERVICE" BOOK AND IN NEW YORK THE CURRENT "SPECIFICATIONS FOR ELECTRICAL INSTALLATIONS" (ESB250) BOOK.

ABBREVIATIONS

[illegible]



SHEET INDEX

SHEET NO.	DESCRIPTION	REV.
1	TITLE SHEET	1
2	GENERAL NOTES	1
3	KEY PLAN AND ELEVATION	1
4	EQUIPMENT DETAILS	1
5	ELECTRICAL & GROUNDING DETAILS	1

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THE FACILITY IS AN UNMANNED PRIVATE AND RESIDENTIAL FACILITY. IT IS NOT ACCESSIBLE BY TRAINED TECHNICIANS FOR PERIODIC ROUTINE MAINTENANCE AND THEREFORE DOES NOT REQUIRE A LICENSE TO OPERATE UNDER THE ATSMI REGULATIONS GOVERNED BY REGULATIONS REQUIRING PERIODIC ROUTINE MAINTENANCE.

CONTRACTOR SHALL VERIFY ALL PLANS AND EXISTING DUCTWORK AND CHANGES ON THE JOB SITE AND SHALL IMMEDIATELY NOTIFY THE ATRI ALKALI REPRESENTATIVE IN WRITING OF DISCREPANCIES BEFORE PROCEEDING FOR SIX MONTH AFTER DIGNER OF RECORD'S CONSTRUCTION DRAWINGS ARE VALID FOR SIX MONTH AFTER DIGNER OF RECORD'S

CONTRACTOR SHALL VERIFY ALL PLANS AND EXISTING DIMENSIONS AND CONDITIONS ON THE JOB SITE AND SHALL IMMEDIATELY NOTIFY THE PROJECT OWNER'S REPRESENTATIVE IN WRITING OF DISCREPANCIES BEFORE PROCEEDING WITH THE WORK OR BE RESPONSIBLE FOR SAME.

CALL 811



WWW.DIGSAFE.COM
72 HOURS PRIOR
UNDERGROUND SERVICE ALERT

PROJECT SUMMARY

UTILITY POLE	27 LIBERTY HILL AVE	UDSON POLE	HUDSON SYSTEM GROUP LLC
ADDRESS/LOCATION:	SALEM, MA 01970		45 BEECHWOOD DRIVE
	ESSEX		N. ANDOVER, MA 01845
COUNTRY:	42.531425° N		
ALTITUDE:	70.995588° W		
LONGITUDE:	#1062		
POLE ID:		STRUCTURE TYPE:	
		ARCHITECT/ENGINEER:	

DRIVING DIRECTIONS

[illegible]



CHECKED BY: AT
APPROVED BY: DUC

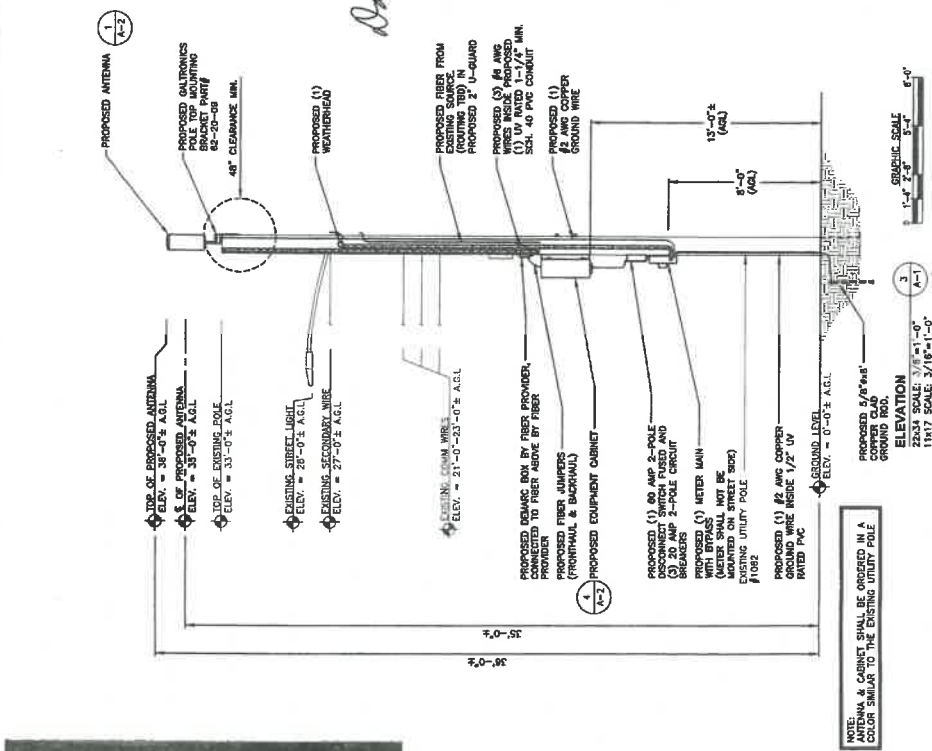
SUBMITTALS	
REV	DESCRIPTION
1	ISSUED FOR PERMIT
2	ISSUED FOR CONSTRUCTION
3	ISSUED FOR AS-BUILT

CLUSTER AND NODE NUMBER:
AREA4_0157A
SITE IN:
AREA4_0157A
27 LIBERTY HILL AVE
Salem, MA 01970
ESSEX COUNTY

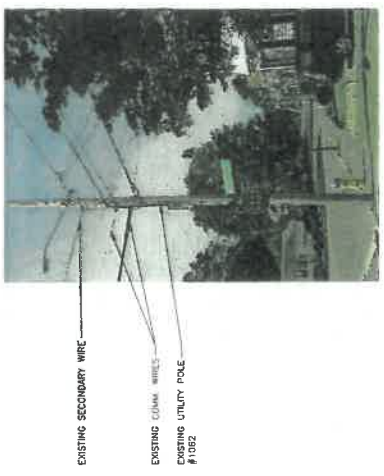
SHEET TITLE
KEY PLAN AND ELEVATION

SHEET NUMBER
A-1

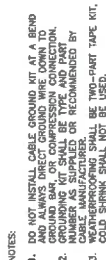
APPROXIMATE COORDINATES:
LAT: 42.531425° N
LONG: 70.902886° W



KEY PLAN
2534 SCALE: 1"=20'
11x17 SCALE: 1"=40'



EXISTING CONDITIONS PHOTO DETAIL
SCALE: 1/8"=1'



6/11/18 Fund Delivered
7/26/18 E-mailed for status; Trish on vaca.
8/13/18: Application lost. Asked to resend.



Kimberley Driscoll
MAYOR

CITY OF SALEM, MASSACHUSETTS
PARK, RECREATION & COMMUNITY SERVICES
5 Broad Street, Salem Ma 01970
Tel. (978) 744-0180/(978) 744-0924
Fax (978) 744-7225

Road Race/Walk/Parade Application

Applications must be submitted 90 days prior to event

We, the undersigned, respectfully apply for permission to host a Race/Walk/Parade in the City of Salem as follows:

Applicant's Name: CYNTHIA JOHNSON

Organization Name: FRIENDS OF NORTHSORE EDUCATION CONSORTIUM

Name of Race/Walk: FESTIVUS 5K FOR AUTISM

Contact #: 508 527 1219 E-Mail Address: Cynthia.m.johnson@gmail.com

Address: 112 SOHIER RD

City/State/Zip: BEVERLY MA 01915 (located in Beverly, but serves students on the North Shore, including Salem)

Organization tax status (please include Tax ID number): 501(c)(3) 01-1479553

What charities will this Race/Walk/Parade benefit?

NORTHSORE EDUCATION CONSORTIUM - Largest provider of special need services on the North Shore.

Approximately how much of the Race/Walk/Parade proceeds will be donated to each charity(s)?

100% AFTER EXPENSES (no event management fees paid)

Day of Race/Walk/Parade Contact Information:

Name: Cynthia Johnson Contact #: 508 527 1219

Date of Race/Walk: 12/9/18 Estimated Number of Runners/Walkers: 500

Time of Race/Walk: 10AM Estimated Finish Time of Race/Walk: 12 PM

Start Location: Derby @ Hodges Finish Location: Derby St

Has This Event Been Held Before? ☒ Yes ☐ No

All Races/Walks/Parade Are Required to Recycle.

(Will you bring to North Shore Recycled Fiber on 53 Jefferson Ave, open M-F, bring to your home to recycle curbside, or other?)

Will recycle at Finz Seafood and at home.

If you have questions about recycling, please contact Julie Rose for more information, 978-619-5679.



Kimberley Driscoll
MAYOR

CITY OF SALEM, MASSACHUSETTS
PARK, RECREATION & COMMUNITY SERVICES

5 Broad Street, Salem Ma 01970
Tel. (978) 744-0180/(978) 744-0924
Fax (978) 744-7225

Onsite EMT/Ambulance Services and Insurance is required CMJ initial
Please Attach a Map of Route With the Following Items:

1. Race/Walk course
2. Direction of runners through the Race/Walk/Parade
3. Starting and finishing points
4. Certificate of insurance
5. Last year's race financials

A certificate of insurance for general liability naming the City of Salem as additional insured for amount not less than \$1,000,000 combined single limit for injury or death or property damages (including loss of use) in any one occurrence, and \$1,000,000 general aggregate coverage. (The City of Salem reserves the right to increase coverage minimum if event presents extraordinary risk.)

RELEASE & INDEMNITY AGREEMENT APPLICANT'S SIGNATURE The undersigned Sponsor, by signature below, shall defend, indemnify, and hold the City of Salem, its officers, agents and employees, harmless against all liability, loss, or expenses, including attorney's fees, and against all claims, actions or judgments based upon or arising out of damage or injury (including death) to persons or property caused by any act or omission of an act sustained in any way in connections with the performance of this event or by conditions created thereby, or based upon violation of any statute, ordinance or regulation. This contractual indemnity provision does not abrogate common law or statutory liability and indemnification to the City of Salem, but is in addition to such common law or statutory provisions.

Applicant's signature

Date: 6/11/18

Name of applicant

PLEASE SUBMIT PAYMENT OF \$200 WITH THIS PERMIT TO THE CITY OF SALEM PARK, & RECREATION DEPARTMENT **NO LATER THAN 30 DAYS PRIOR TO THE EVENT.** (\$150 for Non Profit- Proper Documentation Required).

Approved By:

Director (or designee) of Salem Park, Recreation & Community Services

Salem Police Department

City Use Only

Received _____ Payment Received _____ Added to Calendar _____

Festivus 5K for Autism Course Map

START: Center of crosswalk at Hodges Ct. and Derby St

**Right on Little Hawthorne Blvd
Across to Charter St.**

Left on Lafayette St. (run on the right side)
[Mile 1 at 242 Lafayette St.]

Right on Ocean Ave
Left on Wisteria St.

Left on Forest Ave
Cross Lafayette St.

Forest becomes Clifton Ave
-eft (w/quick right) on Shore

**Shore becomes Ocean Ave
Right on Summit Ave**

Right on Messervy St
Mile 2 left turn from Me

Green St.]
Left on Green St.

Left on Lafayette Pl
Right on Lafayette S

Right on Derby St. (run on the right side of the street)

[Mile 3 – Derby and Congress Sts.
crosswalk nearest Pickering Wharf]

FINISH: Derby Street, 3.1 Miles

**Race will Start
and Finish on
Derby Street!**

