



## CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll  
Mayor

Office of the Mayor

June 23, 2022

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Ms. Michelle Bettencourt of 5 Beachmont Road to the Council in Aging Board to complete the remainder of a three-year term to expire February 1, 2025. Ms. Bettencourt will be taking the seat previously held by Donna Clifford. I hope you will join me in thanking Ms. Clifford for her nearly two decades of service to the COA.

Ms. Bettencourt is a licensed realtor with Nina-Soto Realty and has worked closely with older adults in our community on their housing needs and challenges. She has been a realtor for the last year eight years and, previous to that, worked as a business specialist and office coordinator at Brigham and Women's Hospital and in development for UMass-Amherst. Ms. Bettencourt earned her Bachelor's degree in Finance from UMass-Amherst and will bring additional expertise in fundraising and organizing to the Board and its efforts.

I strongly recommend confirmation of Ms. Bettencourt to the COA Board. We are fortunate that she is willing to serve our community in this capacity and lend her dedication and passion to the Board and its work.

Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem



## CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll  
Mayor

Office of the Mayor

June 23, 2022

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Pursuant to Section 2-492 of the Code of Ordinances I am pleased to appoint Justin MacCutcheon of 3 Marilyn Court, Woburn, to the position of Deputy Auditor for the City of Salem. Mr. MacCutcheon will complete the remainder of an unexpired two-year term to conclude January 31, 2024.

Mr. MacCutcheon comes to Salem from the City of Woburn, where had been the Deputy Auditor since 2017. Prior to his time with the City of Woburn, Mr. MacCutcheon worked at Boston University's School of Medicine as a grants manager and, previous to that, at the Massachusetts Institute of Technology as a financial coordinator and staff accountant. Mr. MacCutcheon earned his Bachelor's degree in accounting from Newbury College and is finishing a MBA in Accounting from Southern New Hampshire University. In addition to being proficient with Munis and familiar with GFOA standards and public financial management best practices, Mr. MacCutcheon has extensive accounting skills and experience in auditing.

Many of you had the opportunity to meet Mr. MacCutcheon in person as he attended the Administration and Finance Committee's FY2023 budget hearings. As you know, we have been without a Deputy in the Finance Department for an extended period of time and we are very excited to welcome Mr. MacCutcheon to the Salem team and get him underway in this important role.

Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem



## CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll  
Mayor

Office of the Mayor

July 14, 2022

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Erin Bonney Casey of 29 Briggs Street to the Sustainability, Energy, and Resiliency Committee to complete the remainder of a three-year term to expire July 14, 2025. Ms. Casey will be taking the seat previously held by Gail Kubik. I hope you will join me in thanking Ms. Kubik for her many years of service to SERC and to our community.

Ms. Casey currently serves as the manager of the Municipal Services Program for the Ipswich River Watershed Association, where she works with municipalities in implementing climate-resiliency projects and initiatives. She also works as the research director for Bluefield Research in Boston, a company specializing in research and analysis in the fields of water and wastewater infrastructure and environmental management. She earned a Bachelor's degree from Bates College and a Master of Science degree in Water Science Policy and Management from the University of Oxford in the United Kingdom.

I strongly recommend confirmation of Ms. Casey to SERC. We are fortunate that she is willing to serve our community in this capacity and lend her dedication and passion to the Board and its work.

Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem



## CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll  
Mayor

Office of the Mayor

July 14, 2022

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Walter Morrell of 65 Palmer Street to the Bicycling Advisory Committee to complete the remainder of a three-year term to expire January 14, 2025. Mr. Morrell will be taking the seat previously held by Kylie Sullivan. I hope you will join me in thanking Ms. Sullivan for her years of service to committee and to our community.

An avid cyclist, Mr. Morrell currently works as the Director of Education and Outreach for the National Electrical Contractors Association of Greater Boston. Prior to that he was a programs operation manager for the Boston-based educational travel company Road Scholar and the summer programs manager for UTP High Schools, an independent provider of ESL support programs for international high school students. Mr. Morrell earned his Bachelor's degree from St. Lawrence University and is a community captain with Salem Community Gardens.

I strongly recommend confirmation of Mr. Morrell to the Bicycling Advisory Committee. We are fortunate that he is willing to serve our community in this capacity and lend his dedication and passion to the committee and its work.

Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem



**CITY OF SALEM, MASSACHUSETTS**

Kimberley Driscoll  
Mayor

Office of the Mayor

July 14, 2022

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Susan Yochelson of 5 Eden Street to the Salem Tree Commission as an alternate member for a term of 3 years to expire July 18, 2025.

I recommend confirmation of this reappointment and ask that you join me in thanking Ms. Yochelson for her continued dedicated service and commitment to our community.

Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem



## CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll  
Mayor

Office of the Mayor

July 14, 2022

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Paul L'Heureux of 24 Lafayette Place to the Tree Commission for a term of 3 years to expire July 18, 2025.

I recommend confirmation of this reappointment and ask that you join me in thanking Mr. L'Heureux for his continued dedicated service and commitment to our community.

Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem



**CITY OF SALEM, MASSACHUSETTS**

Kimberley Driscoll  
Mayor

Office of the Mayor

July 14, 2022

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Rachel McCarter of 17 Forest Avenue #7 to the Tree Commission for a term of 3 years to expire July 18, 2025.

I recommend confirmation of this reappointment and ask that you join me in thanking Ms. McCarter for her continued dedicated service and commitment to our community.

Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem



**CITY OF SALEM, MASSACHUSETTS**

Kimberley Driscoll  
Mayor

Office of the Mayor

July 14, 2022

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Datanis Elias of 71 Harbor Street to the Board of Health for a term of 3 years to expire July 21, 2025.

I recommend confirmation of this reappointment and ask that you join me in thanking Ms. Elias for her continued dedicated service and commitment to our community.

Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem





**CITY OF SALEM, MASSACHUSETTS**

Kimberley Driscoll  
Mayor

Office of the Mayor

July 14, 2022

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Alexandra Maranto of 3 Lemon Street Court #2 to the Bicycling Advisory Committee for a term of 3 years to expire September 12, 2025.

I recommend confirmation of this reappointment and ask that you join me in thanking Ms. Maranto for her continued dedicated service and commitment to our community.

Sincerely,

A handwritten signature in black ink that reads "Kimberley Driscoll". The signature is written in a cursive, flowing style.

Kimberley Driscoll  
Mayor  
City of Salem



**CITY OF SALEM, MASSACHUSETTS**  
Kimberley Driscoll  
Mayor

July 14, 2022

To the City Council  
City Hall  
Salem, Massachusetts

Ladies and Gentlemen of the Council:

I re-appoint George Hoxha of 52 Highland Avenue, Salem, MA 01970 to serve as a Constable in the City of Salem for a term to expire May 22, 2025.

Very truly yours,

A handwritten signature in black ink that reads "Kimberley Driscoll". The signature is written in a cursive, flowing style.

Kimberley Driscoll  
Mayor



CHIEF OF POLICE

LUCAS J. MILLER

# City of Salem, Massachusetts

## Police Department Headquarters

95 Margin Street

Salem, Massachusetts 01970

(978) 744-2204

31 May 2022

Mayor Kimberley Driscoll  
Salem City Hall  
93 Washington Street  
Salem, Massachusetts 01970

**Re: Constable Reappointment (George Hoxha)**

Dear Mayor Driscoll,

Mr. George Hoxha, resident at 52 Highland Avenue, Salem, has submitted his application for reappointment as a constable with the City of Salem. The required criminal indices checks on Mr. Hoxha have been completed and no derogatory information which would preclude him from reappointment was surfaced. I interviewed him on 31 May 2022 during which he reaffirmed his responsibilities to comply with the requirements of the Salem City Ordinance (Chapter 32, Section 19). Mr. Hoxha has been a constable in Salem for over twenty years.

Based on the information provided by Mr. Hoxha on his application, the satisfactory background checks, and the results of my interview with him, Mr. Hoxha meets the requirements for reappointment as a constable.

Mr. Hoxha's application is hereby forwarded for your review, consideration and presentation to the City Council should you elect to reappoint him.

Sincerely,

Lucas J. Miller  
Chief of Police

Encl (1): Constable Reappointment Application (George Hoxha)

cc: Constable File



# CITY OF SALEM

In City Council,

Ordered:

July 14, 2022

That the sum of One Million Four Hundred Ninety Thousand Six Hundred Twelve Dollars and Twenty-Six Cents (\$1,490,612.26) is hereby transferred to the Snow and Ice "Snow Removal" account (14232-5292) from the accounts as provided below to fund the Snow and Ice deficit incurred for FY2022 in accordance with the recommendation of Her Honor the Mayor.

Description	Fund	Amount
Human Resources – Medical Insurance	19141-5174	\$ 1,308,270.14
Human Resources – Unemployment Comp	19131-5173	\$ 182,342.12
		<b>\$ 1,490,612.26</b>



**CITY OF SALEM, MASSACHUSETTS**

Kimberley Driscoll  
Mayor

Office of the Mayor

July 14, 2022

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Order transfers \$1,490,612.26 in unused FY2022 appropriations from the Human Resources-Medical Insurance account (19141-5174) in the amount of \$1,308,270.14 and from the Human Resources-Unemployment Compensation account (19131-5173) in the amount of \$182,342.12 to the Snow and Ice account to resolve this year's Snow and Ice deficit.

As was discussed during the FY2023 budget hearings, this year-end transferred of unused FY2022 funds will prevent the City from having to raise these funds on the recap to resolve the annual snow and ice removal deficit, providing an additional cost savings for the FY2023 budget.

Because this is a transfer of existing funds it does not add to the budget amount, nor does it increase the amount being raised from taxes. To enable us to properly close the books on FY2022, I recommend adoption of the enclosed Order at your meeting of July 14 and invite you to contact Finance Director Anna Freedman should you have any questions regarding it.

Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem



## City of Salem, Massachusetts

Finance Department  
93 Washington Street  
Salem, MA 01970  
www.salem.com

**Kimberley L. Driscoll, Mayor**

**Anna Freedman, Finance Director**

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July 14, 2022

Honorable Salem Mayor Kimberley Driscoll  
Salem City Hall  
Salem, Massachusetts

Dear Honorable Mayor Driscoll:

Enclosed herewith is a request to transfer \$1,490,612.26 in available funds from the Human Resource Department's Medical Insurance Account (19141-5174) and Unemployment Compensation Account (19131-5173) to the Snow and Ice "Snow Removal" account (14232-5292) to fund Salem's snow and ice deficit for FY2022. Under Massachusetts General Law, communities may spend in excess of appropriation during the fiscal year for snow and ice-related expenditures and must then raise any remaining deficit on the next fiscal year's tax recap. While Salem has typically funded the deficit on the upcoming year's recap, I am recommending cleaning up the deficit at FY22 year-end using currently available funds as a cost saving measure for FY23. This will reduce the amount needed in new revenues for next year.

Please let me know if you would like to discuss further.

Regards,

A handwritten signature in black ink, appearing to read "Anna Freedman".

Anna Freedman  
Finance Director

Enclosures



# CITY OF SALEM

In City Council,

July 14, 2022

Ordered:

That the sum of Two Hundred Fifty-Six Thousand Three Hundred Forty-Eight Dollars and Seventy-Three Cents (\$256,348.73) be approved within the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the FY 2022 contractual buyback(s) listed below in accordance with the recommendation of Her Honor the Mayor.

Name	Department	Amount
Frank Leonard	Salem Public Schools	16,746.10
Kathleen Boucher	Salem Public Schools	37,715.00
Nancy Brown	Salem Public Schools	19,138.38
Maritza Coello	Salem Public Schools	18,857.51
Rosemary Dunning	Salem Public Schools	19,528.40
Jane Garthe	Salem Public Schools	17,359.20
Darlene Lupini	Salem Public Schools	18,659.84
Elizabeth Lutts	Salem Public Schools	36,164.00
Cynthia Napierkowski	Salem Public Schools	36,016.00
Louis Wallach	Salem Public Schools	36,164.00
		<b>256,348.73</b>



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll  
Mayor

July 14, 2022

To the City Council  
City Hall  
Salem, Massachusetts

Ladies and Gentlemen of the Council:

That the sum of Two Hundred Fifty-Six Thousand Three Hundred Forty-Eight Dollars and Seventy-Three Cents (\$256,348.73) be approved within the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the FY 2022 contractual buyback(s) listed below.

Name	Department	Amount
Frank Leonard	Salem Public Schools	16,746.10
Kathleen Boucher	Salem Public Schools	37,715.00
Nancy Brown	Salem Public Schools	19,138.38
Maritza Coello	Salem Public Schools	18,857.51
Rosemary Dunning	Salem Public Schools	19,528.40
Jane Garthe	Salem Public Schools	17,359.20
Darlene Lupini	Salem Public Schools	18,659.84
Elizabeth Lutts	Salem Public Schools	36,164.00
Cynthia Napierkowski	Salem Public Schools	36,016.00
Louis Wallach	Salem Public Schools	36,164.00
		<b>256,348.73</b>

I recommend passage of the accompanying Order.

Very truly yours,

Kimberley Driscoll,  
Mayor





# CITY OF SALEM, MASSACHUSETTS

HUMAN RESOURCES  
120 WASHINGTON STREET  
TEL. (978) 745-9595 EXT. 5630  
FAX (978) 745-7298

KIMBERLEY DRISCOLL  
MAYOR

LISA B. CAMMARATA  
DIRECTOR OF HUMAN RESOURCES

## MEMORANDUM

**TO:** Anna Freedman, Director of Finance  
**DATE:** June 30, 2022  
**RE:** Retirement Stabilization Fund

\*\*\*\*\*

Attached you will find retirement buy backs for former employees of the Salem Public Schools.

These former employees are entitled to the following amount of sick leave buyback.

Frank Leonard (35 sick days @\$478.46 per day)	\$16,746.10
Kathleen Boucher (80 sick days @\$471.43 per day)	\$37,715.00
Nancy Brown (40 sick days @ \$478.45 per day)	\$19,138.38
Maritza Coello (40 sick days @\$471.43 per day)	\$18,857.51
Rosemary Dunning (40 sick days @\$488.21 per day)	\$19,528.40
Jane Garthe (40 sick days @\$433.98 per day)	\$17,359.20
Darlene Lupini (39 sick days @ \$478.46 per day)	\$18,659.84
Elizabeth Lutts (80 sick days @\$452.05 per day)	\$36,164.00
Cynthia Napierkowski (80 sick days @\$450.20 per day)	\$36,016.00
Louis Wallach (80 sick days @\$452.05 per day)	\$36,164.00
<b>Total:</b>	<b>\$256,348.73</b>

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

LB

**CITY OF SALEM**  
**APPROVAL-SICK DAYS/VACATION BUY-BACK**

From: Department \_\_\_\_\_ School \_\_\_\_\_ Date 6/30/22

Authorized Signature: Mary C. [Signature]  
Department Head/City or Business Manager/School

NAME: Frank Leonard

**CALCULATION**

VACATION DAYS # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

SICK DAYS # 35 @ \$ 478.46 = \$ 16,746.10 ✓

PRO-RATED STIPENDS # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

OTHER # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

**Total Amount Due:** \$ 16,746.10  
Please attach corresponding PAF or other backup to this sheet.

Reason: Retirement

**For Human Resources's Use Only:**

- VACATION DAYS
- SICK DAYS
- PER ACCRUAL REPORT
- OTHER

Org and Object: 83113 - 5146

Recommendation: [Signature]  
 Approved  
HR Director/City or Superintendent/Schools

**CITY OF SALEM  
APPROVAL-SICK DAYS/VACATION BUY-BACK**

From: Department School Date 6/17/22

Authorized Signature: \_\_\_\_\_  
Department Head/City or Business Manager/School

NAME: KATHleen Baucher

CALCULATION

VACATION DAYS #      @ \$      = \$       
SICK DAYS # 80 @ \$ 471.4375 = \$ 37,715  
PRO-RATED STIPENDS #      @ \$      = \$       
OTHER #      @ \$      = \$     

Total Amount Due: \$ 37,715

Please attach corresponding PAF or other backup to this sheet.

Reason: Retirement

**For Human Resources's Use Only:**

- VACATION DAYS
- SICK DAYS
- PER ACCRUAL REPORT
- OTHER

Org and Object: 83113 - 5146


Recommendation:

Approved

\_\_\_\_\_  
H R Director/City or Superintendent/Schools

**CITY OF SALEM  
APPROVAL-SICK DAYS/VACATION BUY-BACK**

From: Department School Date 6/17/22

Authorized Signature:   
Department Head/City or Business Manager/School

NAME: Nancy Brown

**CALCULATION**

VACATION DAYS # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

SICK DAYS # 40 @ \$ 478.4595 = \$ 19,138.38

PRO-RATED STIPENDS # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

OTHER # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Amount Due: \$ 19,138.38  
Please attach corresponding PAF or other backup to this sheet.

Reason: Retirement

**For Human Resources's Use Only:**

- VACATION DAYS
- SICK DAYS
- PER ACCRUAL REPORT
- OTHER

Org and Object: 83113 - 5146

Recommendation:   
 Approved  
HR Director/City or Superintendent/Schools

**CITY OF SALEM  
APPROVAL-SICK DAYS/VACATION BUY-BACK**

From: Department School

Date 6/17/22

Authorized Signature:   
Department Head/City or Business Manager/School

NAME: Maritza Coello

**CALCULATION**

VACATION DAYS # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

SICK DAYS # 40 @ \$ 471.4375 = \$ 18,857.51 ✓

PRO-RATED STIPENDS # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

OTHER # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Amount Due: \$ 18,857.51

Please attach corresponding PAF or other backup to this sheet.

Reason: Retirement


**For Human Resources's Use Only:**

- VACATION DAYS
- SICK DAYS
- PER ACCRUAL REPORT
- OTHER

Org and Object: 83113 - 5146

Recommendation:

Approved

  
HR Director/City or Superintendent/Schools

**CITY OF SALEM  
APPROVAL-SICK DAYS/VACATION BUY-BACK**

From: Department School Date 6/17/22

Authorized Signature: *Mary C. [Signature]*  
Department Head/City or Business Manager/School

NAME: Rosemary Denning  
CALCULATION

VACATION DAYS # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

SICK DAYS # 40 @ \$ 488.21 = \$ 19,528.40

PRO-RATED STIPENDS # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

OTHER # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Amount Due: \$ 19,528.40  
Please attach corresponding PAF or other backup to this sheet.

Reason: Retirement

**For Human Resources's Use Only:**

- VACATION DAYS
- SICK DAYS
- PER ACCRUAL REPORT
- OTHER

Org and Object: 83113 - 5146

Recommendation:  
 Approved *[Signature]*  
H R Director/City or Superintendent/Schools

**CITY OF SALEM  
APPROVAL-SICK DAYS/VACATION BUY-BACK**

From: Department School Date 6/17/22  
Authorized Signature: Jane Gauthier  
Department Head/City or Business Manager/School

NAME: \_\_\_\_\_

CALCULATION

VACATION DAYS # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

SICK DAYS # 40 @ \$ 433.98 = \$ 17,359.20 ✓

PRO-RATED STIPENDS # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

OTHER # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Amount Due: \$ 17,359.20

Please attach corresponding PAF or other backup to this sheet.

Reason: Retirement

**For Human Resources's Use Only:**

- VACATION DAYS
- SICK DAYS
- PER ACCRUAL REPORT
- OTHER

Org and Object: 83113 - 5146

Recommendation:

Approved

[Signature]  
HR Director/City or Superintendent/Schools

**CITY OF SALEM  
APPROVAL-SICK DAYS/VACATION BUY-BACK**

From: Department School Date 6/17/22

Authorized Signature: [Signature]  
 Department Head/City or Business Manager/School

NAME: Dorene Lupini

CALCULATION

VACATION DAYS # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 SICK DAYS # 40 @ \$ 478.46 = \$ 19,138.40  
 PRO-RATED STIPENDS # 39 @ \$ 478.46 = \$ 18,659.84  
 OTHER # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Amount Due: \$ ~~19,138.40~~ # 18,659.84

Please attach corresponding PAF or other backup to this sheet.

Reason: Retirement

**For Human Resources's Use Only:**

- VACATION DAYS
- SICK DAYS
- PER ACCRUAL REPORT
- OTHER

Org and Object: 83113 - 5146

Recommendation: [Signature]  
 HR Director/City or Superintendent/Schools

Approved

*as marked*



**CITY OF SALEM  
APPROVAL-SICK DAYS/VACATION BUY-BACK**

From: Department School Date 6/17/22

Authorized Signature: \_\_\_\_\_  
Department Head/City or Business Manager/School

NAME: Elizabeth Lutts

CALCULATION

VACATION DAYS # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

SICK DAYS # 80 @ \$ 452.05 = \$ 36,164 ✓

PRO-RATED STIPENDS # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

OTHER # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

**Total Amount Due:** \$ 36,164

Please attach corresponding PAF or other backup to this sheet.

Reason: Retirement

**For Human Resources's Use Only:**

- VACATION DAYS
- SICK DAYS
- PER ACCRUAL REPORT
- OTHER

Org and Object: 83113 - 5146

Recommendation: \_\_\_\_\_  
 Approved  
H R Director/City or Superintendent/Schools

**CITY OF SALEM  
APPROVAL-SICK DAYS/VACATION BUY-BACK**

From: Department School Date 6/17/22

Authorized Signature: *Theresa C. [Signature]*  
Department Head/City or Business Manager/School

NAME: Cynthia Napierkowski

**CALCULATION**

VACATION DAYS # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
SICK DAYS # 80 @ \$ 450.20 = \$ 36,016 ✓  
PRO-RATED STIPENDS # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
OTHER # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Amount Due: \$ 36,016

Please attach corresponding PAF or other backup to this sheet.

Reason: Retirement

**For Human Resources's Use Only:**

- VACATION DAYS
- SICK DAYS
- PER ACCRUAL REPORT
- OTHER

Org and Object: 83113 - 5146

Recommendation:

Approved

*[Signature]*  
H R Director/City or Superintendent/Schools

**CITY OF SALEM  
APPROVAL-SICK DAYS/VACATION BUY-BACK**

From: Department School Date 6/17/22

Authorized Signature: *Mary C. Li*  
Department Head/City or Business Manager/School

NAME: Louis Wallach

CALCULATION

VACATION DAYS # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

SICK DAYS # 80 @ \$ 452.05 = \$ 36,164 ✓

PRO-RATED STIPENDS # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

OTHER # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Amount Due: \$ 36,164  
Please attach corresponding PAF or other backup to this sheet.

Reason: Retirement

**For Human Resources's Use Only:**

- VACATION DAYS
- SICK DAYS
- PER ACCRUAL REPORT
- OTHER

Org and Object: 83113 - 5146

Recommendation: *[Signature]*

Approved

H R Director/City or Superintendent/Schools



# CITY OF SALEM

In City Council,

**Ordered:**

July 14, 2022

That the sum of One Hundred Thirty Thousand Two Hundred Eighty-Eight Dollars (\$130,288.00) is hereby appropriated from the General Stabilization Fund to the "Human Resources Retro Wages Account" (11521-5161) for the FY2022 retroactive wages for pay increases pursuant to the contract settlements reached with Local 172, IAFF (Salem Firefighters) effective July 1, 2021, in accordance with the recommendation of Her Honor the Mayor.



**CITY OF SALEM, MASSACHUSETTS**

**Kimberley Driscoll  
Mayor**

July 14, 2022


To the City Council  
City Hall  
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of One Hundred Thirty Thousand Two Hundred Eighty-Eight Dollars (\$130,288.00) appropriated from the General Stabilization Fund to the "Human Resources Retro Wages Account" (11521-5161) for the FY 2022 retroactive wages for pay increases pursuant to the contract settlements reached with Local 172, IAFF (Salem Firefighters) effective July 1, 2021.

I recommend passage of the accompanying Order.

Very truly yours,

  
Kimberley Driscoll  
Mayor



KIMBERLEY DRISCOLL  
MAYOR

LISA B. CAMMARATA  
DIRECTOR OF HUMAN RESOURCES

## CITY OF SALEM, MASSACHUSETTS

HUMAN RESOURCES  
98 WASHINGTON STREET, 3<sup>RD</sup> FLOOR  
SALEM, MASSACHUSETTS 01970  
978-619-5630

July 11, 2022

Honorable Kimberley Driscoll, Mayor  
Salem City Hall  
93 Washington Street  
Salem, Massachusetts 01970

**RE:** Local 172, IAFF (Salem Firefighters)

Dear Mayor Driscoll:

I am respectfully requesting two transfers and appropriations totaling \$205,353.00 to the Human Resources Retro Wages Account (11521-5161) to fund contract settlements reached with Local 172, IAFF (Salem Firefighters).

The FY2022 budget included a salary/collective bargaining reserve (account 11521-5171A), from which I am requesting to transfer \$75,065.00 to the Human Resources Retroactive Wages Account (11521-5161).

Because the total value of the retroactive wages owed to the members of Local 172, IAFF (Salem Firefighters) is greater than the remaining amount in the salary/collective bargaining reserve, I am also requesting a transfer from the General Stabilization Fund into the Retroactive Wages Account (11521-5161) in the amount of \$130,288.00 to fund the remainder of the contract settlement.

As these transfers are being made after 6/30/22 and Free Cash is not currently available, I am requesting to make the transfer from General Stabilization for the above noted balance.

Thank you for your attention to this request, and please contact me if you have any questions.

Very truly yours,

  
Lisa B. Cammarata

cc: Anna Freedman, Director of Finance  
File



# CITY OF SALEM

In City Council,

Ordered:

July 14, 2022

That the sum of One Hundred Nineteen Thousand Two Hundred Forty-Two Dollars and Seventy-Seven Cents (\$119,242.77) is hereby transferred to the accounts as provided below to cover remaining final FY2022 costs necessary to close the fiscal year in accordance with the recommendation of Her Honor the Mayor.

TO ACCOUNT:				FROM ACCOUNT:			
Org/Obj	Dept	Account	Amount	Org/Obj	Dept	Account	Amount
11111-5111	City Council	Salaries - Full Time	\$ (7,500.00)	19131-5173	Human Resources	Unemployment Com	\$ 4,500.00
				11621-5118	Elections/Reg.	Seasonal Labor	\$ 3,000.00
		ORG TOTAL	\$ (7,500.00)			TRANSFER IN TOTAL	\$ 7,500.00
11611-5111	Clerk's Office	Full-Time Salaries	\$ (1,965.00)	11621-5113	Elections/Reg.	Salaries- Part Time	\$ 2,882.00
11611-5131	Clerk's Office	Overtime	\$ (917.00)				
		ORG TOTAL	\$ (2,882.00)			TRANSFER IN TOTAL	\$ 2,882.00
11622-5381	Elections/Reg.	Printing and Binding	\$ (1,107.28)	11621-5118	Elections/Reg.	Seasonal Labor	\$ 3,154.23
11622-5386	Elections/Reg.	Voting Machine Service	\$ (2,046.95)				
		ORG TOTAL	\$ (3,154.23)			TRANSFER IN TOTAL	\$ 3,154.23
11352-5320	Finance	Contracted Services	\$ (37,361.92)	11351-5111	Finance	Salaries Full-Time	\$ 8,270.00
				11351-5113	Finance	Salaries Part-Time	\$ 6,800.92
				11351-5150	Finance	Fringe/Stipends	\$ 2,000.00
				11212-5320	Mayor	Contracted Services	\$ 20,291.00
		ORG TOTAL	\$ (37,361.92)			TRANSFER IN TOTAL	\$ 37,361.92
11392-5422	Purchasing	Copiers & Supplies	\$ (2,000.00)	11382-5306	Purchasing	Advertising	\$ 2,000.00
		ORG TOTAL	\$ (2,000.00)			TRANSFER IN TOTAL	\$ 2,000.00
11111-5111	Collector	Salaries - Full Time	\$ (1,850.00)	19131-5173	Human Resources	Unemployment Com	\$ 1,850.00
		ORG TOTAL	\$ (1,850.00)			TRANSFER IN TOTAL	\$ 1,850.00
14112-5111	Engineering	Salaries - Full Time	\$ (19,500.00)	14111-5111	Public Services	Salaries - Full Time	\$ 19,500.00
		ORG TOTAL	\$ (19,500.00)			TRANSFER IN TOTAL	\$ 19,500.00
16981-5118	Charter Street	Seasonal Staff	\$ (13,000.00)	16501-5111	Recreation	Salaries - Full Time	\$ 13,000.00
		ORG TOTAL	\$ (13,000.00)			TRANSFER IN TOTAL	\$ 13,000.00
19191-5177	Treasurer	Medicare	\$ (6,694.14)	19131-5173	Human Resources	Unemployment Com	\$ 6,694.14
		ORG TOTAL	\$ (6,694.14)			TRANSFER IN TOTAL	\$ 6,694.14
19452-5740	Treasurer	Insurance Premiums	\$ (14,460.48)	19131-5173	Human Resources	Unemployment Com	\$ 14,460.48
		ORG TOTAL	\$ (14,460.48)			TRANSFER IN TOTAL	\$ 14,460.48

TO ACCOUNT:				FROM ACCOUNT:			
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Org/Obj	Dept	Account	Amount	Org/Obj	Dept	Account	Amount
14812-5341	Traffic/Parking	Telephone	\$ (840.00)	19131-5173	Human Resources	Unemployment Com	\$ 840.00
<i>ORG TOTAL</i>			<i>\$ (840.00)</i>	<i>TRANSFER IN TOTAL</i>			<i>\$ 840.00</i>

14811-5111	Traffic/Parking	Full-Time Salaries	\$ (6,000.00)	19131-5173	Human Resources	Unemployment Com	\$ 10,000.00
14811-5150	Traffic/Parking	Stipend	\$ (4,000.00)				
<i>ORG TOTAL</i>			<i>\$ (10,000.00)</i>	<i>TRANSFER IN TOTAL</i>			<i>\$ 10,000.00</i>

**TOTAL \$ (119,242.77)**

**TOTAL \$ 119,242.77**





## CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll  
Mayor

Office of the Mayor

July 14, 2022

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Order transfers \$119,242.77 in unused FY2022 appropriations from the account listed below to the accounts listed below, for the purposes of closing out the FY2022 year for these accounts. Transfers between Personnel and Expenses accounts and transfers between Departments require City Council approval, therefore the enclosed Order is submitted for your review and vote. For most of these issues the Council has already reviewed and approved FY2023 budget amounts that address the overages or deficits outlined below.

Amount	Transfer From	Transfer To	Notes
\$4,500.00	Human Resources-Unemployment Compensation	City Council-Salaries Full Time	Funding for salary for 11 <sup>th</sup> City Councillor, not included for partial fiscal year in the FY2022 budget.
\$3,000.00	Elections-Seasonal Labor	City Council-Salaries Full Time	Funding for salary for 11 <sup>th</sup> City Councillor, not included for partial fiscal year in the FY2022 budget.
\$2,882.00	Elections-Salaries Part Time	City Clerk-Salaries Full Time (\$1,965.00) and City Clerk-Overtime (\$917.00)	FY2022 budget shortfall in City Clerk personnel accounts.
\$3,154.23	Elections-Seasonal Labor	Elections-Printing and Binding (\$1,107.28) and	FY2022 budget shortfall in Elections expenses accounts.

		Elections-Voting Machine Services (\$2,046.95)	
\$8,270.00	Finance-Salaries Full Time	Finance-Contracted Services	FY2022 expenses for temporary and contracted work filling for vacant Deputy position.
\$6,800.92	Finance-Salaries Part Time	Finance-Contracted Services	FY2022 expenses for temporary and contracted work filling for vacant Deputy position.
\$2,000.00	Finance-Fringe/Stipends	Finance-Contracted Services	FY2022 expenses for temporary and contracted work filling for vacant Deputy position.
\$20,291.00	Mayor-Contracted Services	Finance-Contracted Services	FY2022 expenses for contracted work filling for vacant Deputy position.
\$2,000.00	Purchasing-Advertising	Purchasing-Copiers and Supplies	Final FY2022 invoices more than anticipated.
\$1,850.00	Human Resources-Unemployment Compensation	Collector-Salaries Full Time	FY2022 budget shortfall in Collector personnel account.
\$19,500.00	Public Services-Salaries Full Time	Engineering-Salaries Full Time	FY2022 budget shortfall for clerk of the works and less salary allocated to capital accounts than anticipated
\$13,000.00	Recreation-Salaries Full Time	Charter Street-Seasonal Labor	FY2022 budget shortfall for Charter Street seasonal personnel.
\$6,694.14	Human Resources-Unemployment Compensation	Treasurer-Medicare	FY2022 Medicare projection was less than final actual cost.
\$14,460.48	Human Resources-Unemployment Compensation	Treasurer-Insurance Premiums	Unanticipated and nonrecurring insurance premiums incurred in FY2022.
\$840.00	Human Resources-Unemployment Compensation	Traffic and Parking-Telephone	Higher than anticipated FY2022 telephone costs.
\$10,000.00	Human Resources-Unemployment Compensation	Traffic & Parking-Salaries Full Times (\$6,000.00) and Traffic & Parking-Stipend (\$4,000.00)	FY2022 budget shortfall for Traffic and Parking personnel account, as well as higher than anticipated overtime costs for parking enforcement.

Because this is a transfer of existing funds it does not add to the budget amount, nor does it increase the amount being raised from taxes. To enable us to properly close the books on FY2022, I recommend adoption of the enclosed Order at your meeting of July 14 and invite you to contact Finance Director Anna Freedman should you have any questions regarding it.

Sincerely,

A handwritten signature in black ink that reads "Kimberley Driscoll". The signature is written in a cursive, slightly slanted style.

Kimberley Driscoll  
Mayor  
City of Salem



## City of Salem, Massachusetts

Finance Department  
93 Washington Street  
Salem, MA 01970  
www.salem.com

**Kimberley L. Driscoll, Mayor**

**Anna Freedman, Finance Director**

---

July 14, 2022

Honorable Salem Mayor Kimberley Driscoll  
Salem City Hall  
Salem, Massachusetts

Dear Honorable Mayor Driscoll:

Enclosed herewith is a request to transfer \$119,242.77 in available funds to cover remaining final costs necessary to close out FY2022. Under Massachusetts General Law, Chapter 44, Section 33B, communities may transfer during the first 15 days of the new fiscal year, to apply to the previous fiscal year, any amount appropriated in one department to another department to address any remaining deficits. If the technical transfers noted below do not occur, this will impact Salem's free cash and this amount will need to be raised on the FY23 tax recap. Please note, none of these transfers support any new spending or initiatives at year-end.

- \$7,500 transfer to City Council Salaries Full-Time to fund salary deficit due to salary for 11<sup>th</sup> Councilor not being included in the FY22 budget.
- \$2,882 total transfer to City Clerk's Office for staffing needs for the final pay days of FY22 and \$3,154.23 to Elections and Registration for higher than anticipated invoices for printing and binding and voting machine services.
- \$37,361.92 transferred to Finance Department Contracted Services for final FY22 invoices for temporary auditing services that covered the previously vacant Deputy Finance Director position for a year.
- \$2,000 transferred to Purchasing Fixed Costs from Purchasing Advertising to fund final FY22 copying invoices that were higher than anticipated.
- \$1,850 transferred to the Collector's Office Full-Time Salaries line to fund the final pay days of FY22 – the budget did not correctly account for the year-end payroll for this department.
- \$19,500 to the Engineering Department's Full-Time Salaries line to fund payroll costs that were previously projected to be accounted for via capital project and other funds.

- \$13,000 to Charter Street – Seasonal Staff for higher than anticipated staffing costs.
- \$6,694.14 and \$14,460.48 transferred to the Treasurer’s Office to fund higher than anticipated Medicare and Insurance Premium costs, respectively.
- \$840 transferred to the Traffic and Parking Office for higher than anticipated final FY22 telephone invoices.
- \$10,000 transferred to the Traffic and Parking Office to fund the final pay days of FY22 due to the FY22 budget not properly accounting for the current staffing structure and necessary year-end funding and inadvertently omitting a stipend line that has previously been included.

Please let me know if you would like to discuss further.

Regards,

A handwritten signature in black ink, appearing to read 'Anna Freedman', written over a circular stamp or mark.

Anna Freedman  
Finance Director

Enclosures



# CITY OF SALEM

In City Council,

**Ordered:**

July 14, 2022

That the sum of Seventy-Five Thousand Sixty-Five Dollars (\$75,065.00) is hereby appropriated and transferred from "Human Resources Salary/Collective Bargaining Reserve" (11521-5171A) to the "Human Resources Retro Wages Account" (11521-5161) for the FY2022 retroactive wages for pay increases pursuant to the contract settlements reached with Local 172, IAFF (Salem Firefighters) effective July 1, 2021, in accordance with the recommendation of Her Honor the Mayor.



**CITY OF SALEM, MASSACHUSETTS**

**Kimberley Driscoll  
Mayor**

July 14, 2022

To the City Council  
City Hall  
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Seventy-Five Thousand Sixty-Five Dollars (\$75,065.00) appropriated from the "Human Resources Salary/Collective Bargaining Reserve" (11521-5171A) to the "Human Resources Retro Wages Account" (11521-5161) for the FY 2022 retroactive wages for pay increases pursuant to the contract settlements reached with Local 172, IAFF (Salem Firefighters) effective July 1, 2021.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in black ink that reads "Kimberley Driscoll". The signature is written in a cursive style.

Kimberley Driscoll  
Mayor



KIMBERLEY DRISCOLL  
MAYOR

LISA B. CAMMARATA  
DIRECTOR OF HUMAN RESOURCES

## CITY OF SALEM, MASSACHUSETTS

HUMAN RESOURCES  
98 WASHINGTON STREET, 3<sup>RD</sup> FLOOR  
SALEM, MASSACHUSETTS 01970  
978-619-5630

July 11, 2022

Honorable Kimberley Driscoll, Mayor  
Salem City Hall  
93 Washington Street  
Salem, Massachusetts 01970

**RE:** Local 172, IAFF (Salem Firefighters)

Dear Mayor Driscoll:

I am respectfully requesting two transfers and appropriations totaling \$205,353.00 to the Human Resources Retro Wages Account (11521-5161) to fund contract settlements reached with Local 172, IAFF (Salem Firefighters).

The FY2022 budget included a salary/collective bargaining reserve (account 11521-5171A), from which I am requesting to transfer \$75,065.00 to the Human Resources Retroactive Wages Account (11521-5161).

Because the total value of the retroactive wages owed to the members of Local 172, IAFF (Salem Firefighters) is greater than the remaining amount in the salary/collective bargaining reserve, I am also requesting a transfer from the General Stabilization Fund into the Retroactive Wages Account (11521-5161) in the amount of \$130,288.00 to fund the remainder of the contract settlement.

As these transfers are being made after 6/30/22 and Free Cash is not currently available, I am requesting to make the transfer from General Stabilization for the above noted balance.

Thank you for your attention to this request, and please contact me if you have any questions.

Very truly yours,

  
Lisa B. Cammarata

cc: Anna Freedman, Director of Finance  
File





# CITY OF SALEM

In City Council,

Ordered:

July 14, 2022

That the sum of Seventeen Thousand Four Hundred Twenty Dollars and Ninety-Six Cents (\$17,420.96) be approved within the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the FY 2023 contractual buyback(s) listed below in accordance with the recommendation of Her Honor the Mayor.

Name	Department	Amount
Karen Moran	Engineering Department	\$ 17,420.96
		<b>\$ 17,420.96</b>



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll  
Mayor

July 11, 2022

To the City Council  
City Hall  
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Seventeen Thousand Four Hundred Twenty Dollars and Ninety-Six Cents (\$17,420.96) appropriated in the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the FY 2023 contractual buyback listed below.

NAME	DEPARMTENT	AMOUNT
Karen Moran	Engineering Department	\$17,420.96

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in black ink that reads "Kimberley Driscoll".

Kimberley Driscoll  
Mayor



# CITY OF SALEM MASSACHUSETTS

HUMAN RESOURCES  
98 WASHINGTON STREET, 3<sup>RD</sup> FLOOR  
SALEM, MASSACHUSETTS 01970  
TEL. 978-619-5630  
FAX 978-745-7298

**KIMBERLEY L. DRISCOLL  
MAYOR**

**LISA B. CAMMARATA  
DIRECTOR OF HUMAN  
RESOURCES**

## MEMORANDUM

**TO:** Anna Freedman, Director of Finance  
**DATE:** July 7, 2022  
**RE:** Retirement Stabilization Fund

\*\*\*\*\*

Attached you will find a retirement buy back for a former employee of the Engineering Department.

This former employee is entitled to the following amount of sick leave and vacation buyback.

**Karen Moran**

108.99 vacation hours @ \$32.93 per hour	\$3,589.04
60 sick days @ \$230.53 per day	\$13,831.92
<b>Total:</b>	<b>\$17,420.96</b>

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

LBG

**CITY OF SALEM**  
**APPROVAL-SICK DAYS/VACATION BUY-BACK**

From: Department Engineering Dept. Date 7/7/22

Authorized Signature:   
Department Head/City or Business Manager/School

NAME: Karen Moran

CALCULATION

VACATION HOURS # 108.99 @ \$ 32.93 = \$ 3,589.04

SICK HOURS # 600 days @ \$ 230.53 = \$ 13,831.92

PRO-RATED STIPENDS # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

OTHER # \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

**Total Amount Due:** \$ 17,420.96

Please attach corresponding PAF or other backup to this sheet.

Reason: Retired - 6/30/22

**For Human Resources's Use Only:**

- VACATION HOURS
- SICK HOURS
- PER ACCRUAL REPORT
- OTHER

Org and Object: 83113 - 5146

**Recommendation:**

Approved

HR Director/City or Superintendent/Schools



# CITY OF SALEM

In City Council,

July 14, 2022

**Ordered:**

To accept an annual recurring donation from Salem State University in the amount of Thirteen Thousand Five Hundred Dollars (\$13,500.00) to support the operations and maintenance of the City's bike share program. These funds will be deposited into the Traffic and Parking Department's Transportation Enhancement Fund Account #25T91-4830 in accordance with the recommendation of Her Honor the Mayor.



**CITY OF SALEM, MASSACHUSETTS**  
Kimberley Driscoll  
Mayor

July 14, 2022

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed herewith is a request to accept the annual recurring donation from Salem State University in the amount of Thirteen Thousand Five Hundred Dollars (\$13,500.00) to support the operations and maintenance of the City's bike share program. These funds will be deposited into the Traffic and Parking Department's Transportation Enhancement Fund Account #25T91-4830

In order to accept the donation approval must be given by both the Mayor and City Council. I ask that the members of the City Council join with me in accepting these funds to be used towards the Traffic and Parking Department's Transportation Enhancement Fund.

Very truly yours,

A handwritten signature in black ink that reads "Kimberley Driscoll".

Kimberley Driscoll  
Mayor



## City of Salem, Massachusetts

Traffic & Parking Department  
98 Washington Street, 2<sup>nd</sup> Floor  
Salem, MA 01970  
[www.salem.com](http://www.salem.com)

**Kimberley L. Driscoll, Mayor**

**David Kucharsky, Traffic & Parking Director**

---

July 6, 2022

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

This letter is to request that the City Council accept a recurring annual donation of \$13,500 from Salem State University to support the operations and maintenance of the City's bike share program.

Salem State is a key partner for the bike share program. The University promotes the program heavily in its campus community as an additional way to travel throughout the city. As a result, it has been one of the largest sources of ridership of both the current BlueBikes system as well as earlier iterations of the City's bike share program. Their continued partnership will help towards reducing the number of university students, staff, and faculty driving and parking within the city.

Please join me in my gratitude to Salem State University for offering this financial commitment toward the program. Please contact me if you have any questions.

A handwritten signature in cursive script that reads "David Kucharsky".

David Kucharsky  
Traffic and Parking Director



# CITY OF SALEM

In City Council,

July 14, 2022

**Ordered:**

To accept the donation from Footprint Power / Salem Harbor Station in the amount of Three Thousand One Hundred Eighty-Six Dollars and Twenty-Nine Cents (\$3,186.29) for the 2022 Derby Street Mile. These funds will be deposited into the Parks and Recreation Donation Account #24061-4830 in accordance with the recommendation of Her Honor the Mayor.





**CITY OF SALEM, MASSACHUSETTS**  
Kimberley Driscoll  
Mayor

July 14, 2022

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed herewith is a request to accept the following donation from Footprint Power/Salem Harbor Station in the amount of Three Thousand One Hundred Eighty-Six Dollars and Twenty-Nine cents (\$3,186.29) for the 2022 Derby Street Mile. These funds will be deposited into the Parks and Recreation Donation Account #24061-4830.

In order to accept the donation approval must be given by both the Mayor and City Council. I ask that the members of the City Council join with me in accepting these funds to be used towards Salem Park & Recreation.

Very truly yours,

A handwritten signature in black ink that reads "Kimberley Driscoll".

Kimberley Driscoll  
Mayor



**CITY OF SALEM, MASSACHUSETTS**  
**PARK, RECREATION & COMMUNITY SERVICES**  
401 Bridge Street, Salem MA 01970  
Tel. (978) 744-0180/(978) 744-0924

Kimberley Driscoll  
MAYOR

July 5, 2022

The Honorable Kimberley L. Driscoll  
Mayor, City of Salem  
93 Washington Street  
Salem, Massachusetts 01970

RE: Derby Street Mile Sponsorship

Dear Mayor Driscoll:

Please accept the following donation to Salem Park and Recreation Department from the Footprint Power / Salem Harbor Station for the Sponsorship of the 2022 Derby Street Mile in the amount of \$3,186.29 to be deposited into the Park and Recreation Donation account 24061-4830.

Sincerely,

A handwritten signature in black ink, appearing to read "Patricia O'Brien", with a large, stylized initial "P" and "O".

Patricia O'Brien  
Superintendent  
Jean A. Levesque Community Life Center  
(Park, Recreation and Community Services)



## Resolution

### Expressing Support for Salem's Application to the Massachusetts Offshore Wind Industry Ports Investment Challenge grant program

**WHEREAS:** Offshore wind represents a transformative opportunity to invest in and create substantial renewable power for Massachusetts, reduce our carbon footprint, expand and grow our tax base, and create thousands of green energy jobs; and,

**WHEREAS:** The City of Salem is seeking to redevelop a vacant, industrial portion of the Port of Salem – specifically, the site of a previously decommissioned coal fired power plant – to create a new purpose-built offshore wind turbine construction staging port; and,

**WHEREAS:** Salem's deep-water port provides sufficient upland area, a federally maintained navigation channel, and no height or width limitations, making it uniquely positioned to support the needs of the Commonwealth for offshore wind deployment; and,

**WHEREAS:** The offshore wind port development project will leverage substantial private funding in pursuit of state and federal grant funding to implement critical improvements to Salem's aging port infrastructure and bring an immediate and enduring positive economic and social benefit to the entire North Shore region through jobs and growth; and,

**WHEREAS:** The Massachusetts Clean Energy Center's Offshore Wind Industry Ports Investment Challenge is a critical component of the funding strategy for this project.

**NOW THEREFORE BE IT RESOLVED:** That the Mayor of the City of Salem and the Salem City Council expresses its strongest possible support for the City of Salem's application to the Massachusetts Clean Energy Center under the Massachusetts Offshore Wind Industry Ports Investment Challenge grant program;

**AND BE IT FURTHER RESOLVED:** That a copy of this Resolution be submitted to Jennifer Daloisio, Chief Executive Officer for the Massachusetts Clean Energy Center.



## CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll  
Mayor

Office of the Mayor

July 14, 2022

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

As part of our efforts to secure the funding necessary to advance the proposed offshore wind marshalling facility here in Salem, the City is preparing an application to the Massachusetts Offshore Wind Industry Ports Investment Challenge grant program. The enclosed Resolution will be included with the application as an expression of the City Council's support.

This project represents a significant step in supporting the Commonwealth in reaching its renewable energy goals while providing social, environmental, business, and economic benefits to Salem and surrounding communities. Through this partnership, the Port of Salem will be developed into a marshalling hub for the deployment of over two gigawatts of already approved offshore wind capacity in the initial five-year port utilization period alone.

The Massachusetts Offshore Wind Industry Ports Investment Challenge grant is a critical component of the funding strategy for this project. It will leverage significant private investment, create new jobs for Massachusetts, and further stimulate the Commonwealth's position as a leader in wind energy.

I recommend adoption of the enclosed Resolution and invite you to contact Harbor Planner Seth Lattrell with any questions that you may have. Because this grant application is due by the end of July we are asking for a vote on this Resolution at your meeting of July 14<sup>th</sup>.

Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem



## **Resolution**

### **In Support of the Fair Share Amendment**

**WHEREAS, Massachusetts required additional revenue for our transportation and public education systems even before the COVID-19 pandemic, and long-term funding is needed now more than ever to lift our economy into an equitable and long-lasting recovery; and**

**WHEREAS, major investments in public education are needed to help students recover academically, socially, and emotionally from the COVID-19 pandemic; and WHEREAS, additional funding is needed to ensure that all schools can maintain or provide small class sizes, offer social-emotional supports, and hire additional counselors, nurses, and social workers; and**

**WHEREAS, the best way to help working families and build a stronger economy for us all is to make sure that we have quality public schools for our children, affordable public higher education, and a reliable transportation system; and**

**WHEREAS, new state revenue is necessary to rebuild and improve roads and bridges, improve our public schools from Pre-K through college, invest in fast and reliable public transportation, make public higher education affordable again, and expand opportunities for healthy walking and bicycling; and**

**WHEREAS, wealthy Massachusetts residents saw their investments grow during this pandemic, while working families struggled, and Massachusetts' wealthiest residents should pay their fair share to support our communities and grow our economy.**

**NOW THEREFORE, let it be resolved that the Salem City Council and Mayor of Salem supports the proposed Fair Share Amendment that would create an additional tax of four percentage points on annual income above one million dollars and dedicate the funds raised by this tax to quality public education, affordable public colleges and universities, and repair and maintenance of roads, bridges, and public transportation.**



## CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll  
Mayor

Office of the Mayor

July 14, 2022

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Resolution expresses our support for the Fair Share Amendment, a state proposal that would assess 4% surcharge on annual incomes over \$1 million and direct that additional funding to public schools, public higher education, and roads, bridges, and public transportation.

As you know, Massachusetts assesses a flat income tax, which results in a regressive system that disproportionately and negatively impacts working families. This measure would bring a degree of progressivity to our income tax structure, ensuring that those who have the highest incomes are contributing their fair share to our Commonwealth's most significant needs.

I recommend adoption of the enclosed Resolution and hope that other communities and leaders will join us in similarly expressing their endorsement for this commonsense approach to fairly funding Massachusetts' education, transportation, and infrastructure needs.

Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem



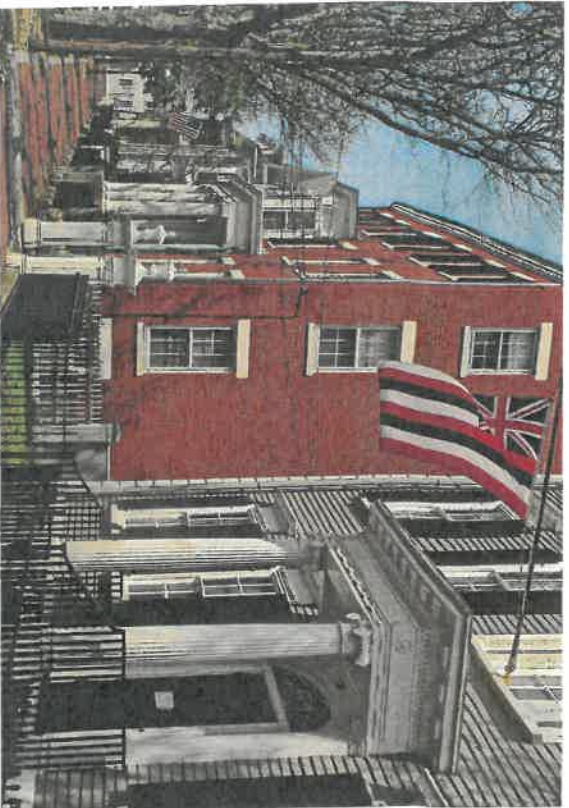
# CITY OF SALEM

**In City Council,**

July 14, 2022

**Ordered:**

That the FY2022 Monthly Financial Reports for April 2022 and May 2022 be received and filed.



# City of Salem

## FY 2022 MONTHLY FINANCIAL REPORTS

April 2022

### REPORTS

### FUND BALANCES

<b>REVENUE STATEMENT</b>	<b>STABILIZATION</b>	<b>\$ 14,228,954.71</b>
<b>CIP, SALE OF CITY PROPERTY &amp; RETIREMENT STABILIZATION</b>	<b>CAPITAL OUTLAY</b>	<b>\$ 6,107,261.36</b>
<b>FREE CASH, ENTERPRISE RE</b>	<b>SALE OF CITY PROP</b>	<b>\$ 43,092.06</b>
<b>DEPARTMENTAL BUDGET REPORTS</b>	<b>RETIREMENT STAB</b>	<b>\$ 173,988.60</b>
	<b>OPEB</b>	<b>\$ 5,197,511.10</b>
	<b>*FREE CASH</b>	<b>\$ 6,289,678.87</b>
	<b>*WATER &amp; SEWER R/E</b>	<b>\$ 3,239,564.00</b>
	<b>*TRASH R/E</b>	<b>\$ 343,181.00</b>



CITY OF SALEM  
April 30, 2022  
REVENUE STATEMENT

RECAP FY 2022	ACTUAL MONTH TO DATE	ACTUAL YEAR TO DATE	Y-T-D % COLLECTED	VARIANCE Y-T-D + (-)
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GENERAL FUND

REAL AND PERSONAL(NET)	109,262,390	11,255,091	94,131,619	86.15%	(15,130,771)
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<b>MOTOR VEHICLE</b>	<b>4,500,000</b>	<b>312,711</b>	<b>3,989,202</b>	<b>88.65%</b>	<b>(510,798)</b>
HOTEL EXCISE	550,000	-	1,521,924	276.71%	971,924
MEALS TAX	850,000	-	1,062,100	124.95%	212,100
OTHER	500,000	-	0.00%	0.00%	(500,000)
VESSEL EXCISE*	30,000	5,622	68,321	227.74%	38,321
CANNABIS CBA	1,000,000	-	1,397,809	139.78%	397,809
CANNABIS EXCISE	950,000	-	906,930	95.47%	(43,070)
INTEREST ON TAXES	550,000	58,261	437,853	79.61%	(112,147)
PAYMENT IN LIEU OF TAXES (PILOT)	700,000	102,278	723,933	103.42%	23,933
CHARGES FOR SERVICES	2,370,168	350,930	2,037,382	85.96%	(332,786)
PARKING FEES	2,500,000	246,168	2,960,857	118.43%	460,857
LICENSES AND PERMITS	300,000	25,208	461,036	153.68%	161,036
FINES AND FORFEITS	800,000	85,089	1,081,846	135.23%	281,846
INVESTMENT INCOME	150,000	8,422	95,033	63.36%	(54,967)
MISCELLANEOUS INCOME	100,000	1,813	564,178	564.18%	464,178
MEDICAID INCOME SCHOOL SPED	450,000	183,562	772,746	171.72%	322,746
NON RECURRING	0	99	99	#DIV/0!	99
<b>TOTAL LOCAL RECEIPTS</b>	<b>16,300,168</b>	<b>1,380,164</b>	<b>18,081,248</b>	<b>110.93%</b>	<b>1,781,080</b>

NET MA CHERRY SHEET ASST.	34,868,192	2,939,817	29,328,454	84.11%	(5,539,738)
MSBA REIMBURSEMENTS	0	-	547,125	#DIV/0!	547,125
R/RES REDUCE TAX RATE	1,361,195	1,361,195	1,361,195	100.00%	0
OFS/TRANSFERS IN	476,781	(2,828,896)	478,256	100.31%	1,475
INDIRECT COSTS from W&S	1,469,176	1,469,176	1,469,176	100.00%	0
<b>TOTAL OTHER RECEIPTS</b>	<b>38,175,344</b>	<b>2,941,292</b>	<b>33,184,206</b>	<b>86.93%</b>	<b>(4,991,138)</b>
<b>GENERAL FUND TOTAL</b>	<b>163,737,902</b>	<b>15,576,546</b>	<b>145,397,072</b>	<b>88.80%</b>	<b>(18,340,830)</b>

ENTERPRISE FUND

SEWER RATES	10,547,323	696,852	8,647,441	81.99%	(1,899,882)
SEWER TRANS/OFS	-	-	-	#DIV/0!	0
WATER RATES	5,729,664	378,287	6,334,473	110.56%	604,809
WATER TRANS/OFS	1,523,153	-	-	-	(1,523,153)
<b>Total Water &amp; Sewer</b>	<b>17,800,140</b>	<b>1,075,138</b>	<b>14,981,914</b>	<b>84.17%</b>	<b>(2,818,226)</b>

TRASH FEES	899,925	79,736	3,841,044	426.82%	2,941,119
TRASH General Fund Subsidy/OFS	3,062,519	-	-	0.00%	(3,062,519)
<b>Total Trash</b>	<b>3,962,444</b>	<b>79,736</b>	<b>3,841,044</b>	<b>96.94%</b>	<b>(121,400)</b>

PEG ACCESSSS	691,250	-	438,795	63.48%	(252,455)
<b>Total Peg Access</b>	<b>691,250</b>	<b>0</b>	<b>438,795</b>	<b>63.48%</b>	<b>(252,455)</b>
<b>ENTERPRISE FUND TOTAL</b>	<b>22,453,834</b>	<b>1,154,874</b>	<b>19,261,753</b>	<b>85.78%</b>	<b>(3,192,081)</b>
<b>GRAND TOTAL</b>	<b>186,191,736</b>	<b>16,731,420</b>	<b>164,658,826</b>	<b>88.44%</b>	<b>(21,532,910)</b>

\*50% of Vessel Excise is transferred to Harbormaster R/Res Fund on 6/30 PER MGL CH60B

**FY 2022  
City Council  
Stabilization And Capital Outlay  
Monthly Fund Balances**

	Actual Fund Bal OPER 8313 Bal Sheet	Actual Fund Bal Stabilization Fund (8301) Bal Sheet	*Net Fund Bal Retirement (8311) Debt Rpt	Actual Fund Bal Retirement (8311) Bal Sheet	Outstanding Retirement (8311)	*Net FB Capital Outlay (2000) Debt Rpt	Actual FB Capital Outlay (2000) Bal Sheet	Open Balances Capital Outlay (2000)	Sale Of City Prop 2441 Debt Rpt	Actual FB City Prop 2441 Bal Sheet	Cuts Bal City Prop 2441
June-FY21	4,914,890.22	10,043,960.01	734,710.61	734,710.61	-	1,175,915.00	3,476,793.00	2,300,878.00	11,791.50	45,818.36	34,026.86
July	4,068,384.88	9,703,250.49	1,085,518.77	1,240,701.85		1,067,580.94	3,368,458.94	2,300,878.00	105,865.20	139,892.06	34,026.86
August	4,068,384.88	9,703,250.49	1,085,518.77	1,208,668.58		994,828.17	3,295,706.17	2,300,878.00	105,865.20	139,892.06	34,026.86
September	4,088,726.08	8,975,003.54	584,223.14	661,888.55		869,355.50	3,170,233.50	2,300,878.00	105,865.20	139,892.06	34,026.86
October	4,088,726.08	8,975,003.54	580,624.82	625,050.82		895,948.96	3,125,890.96	2,229,942.00	105,865.20	139,892.06	34,026.86
November	4,088,726.08	8,815,916.05	499,361.05	587,371.09		789,634.31	3,019,576.31	2,229,942.00	105,865.20	139,892.06	34,026.86
December	4,361,963.97	8,843,828.59	499,465.19	506,163.19		788,614.65	3,018,556.65	2,229,942.00	9,065.20	43,092.06	34,026.86
January	5,184,191.62	14,196,557.81	367,060.03	506,223.37		1,426,021.90	6,294,874.50	4,868,852.60	9,065.20	43,092.06	34,026.86
February	5,184,191.62	14,196,557.81	367,059.01	410,645.81		1,777,047.30	6,265,899.90	4,488,852.60	9,065.20	43,092.06	34,026.86
March	5,197,511.10	14,228,954.71	166,725.98	342,405.94		1,648,201.64	6,137,054.24	4,488,852.60	9,065.20	43,092.06	34,026.86
April	5,197,511.10	14,228,954.71	166,794.60	173,988.60		1,618,408.76	6,107,261.36	4,488,852.60	9,065.20	43,092.06	34,026.86
May	5,197,511.10	14,228,954.71	94,702.86	107,672.72	5,125.00	1,985,776.52	6,474,629.12	4,488,852.60	9,065.20	43,092.06	34,026.86
June											
<b>Council Report</b>											

\*Net FB = Actual Fund Balance less approved council order balances

Stabilization Funds with Bartholomew - Interest is recorded quarterly.

**City of Salem  
Stabilization Fund (8301)**

Description	Date	CO Date Approved	C.O. #	Amount	Reason
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**Beginning Balance as of: 07/01/21 10,043,960.01**

Bartholomew Investment	09/30/21		n/a	40,612.18	
Bartholomew Investment	12/31/21		n/a	27,912.54	
Bartholomew Investment	03/31/22		n/a	32,396.90	
Bartholomew Investment	06/30/22		n/a		
Reverse FY21 Unrealized Gains				(340,709.52)	Treasurer 7/20/21 Investment Income Adjustment
CO#421		09/23/21		(612,511.83)	Transportation Enhancement Fund (will replenish with free cash once certified)
CO#425		09/09/21		(41,614.72)	School Medicaid Invoices (will replenish with free cash once certified)
CO#423		09/09/21		(114,732.58)	Retroactive Wages (will replenish with free cash once certified)
CO#590		11/18/21		(159,087.49)	Retroactive Wages (will replenish with free cash once certified)
CO#9		01/13/22		3,288,910.60	Free cash transfer
CO#10		01/13/22		2,063,818.62	Free cash transfer

**FY2022 Net Investment Income/(Deficit) (239,787.90)**

**FY2022 Transfer Activity 4,424,782.60**

**Current Balance as of: 03/23/22 14,228,954.71**



**CITY OF SALEM, MASSACHUSETTS**  
**Short Term Capital Improvement Program Activity - Fund 2000**

Department	Description	Org/Obj	Date To Council	Pending Amount	Date Approved	CO #	Approved Amount	Repurposed and/or TF In	L-T-D Paid Thru 6/30/22	Encumbrance	Amt Not Used	Date Closed	Date Paid	Available Balance
Electrical	F350 Utility Truck	20002208-5846CO	6/10/2021		6/10/2021	282	55,000.00			48,049.00				6,951.00
Fire	Portable Radios	20002210-5846CP	6/10/2021		6/10/2021	282	20,000.00		13,852.61					6,047.39
Harbor/Master	General Building Maintenance/Upgrades/Master Plan	20002210-5846CQ	6/10/2021		6/10/2021	262	50,000.00		34,107.41	1,820.00				14,072.59
Health	Dockhouse Rehabilitation	20002211-5846CR	6/10/2021		6/10/2021	282	50,000.00		5,893.50	6,506.50				38,000.00
Health	Mack Park Community Farm	20002212-5846CS	6/10/2021		6/10/2021	282	15,000.00		9,400.00	4,200.00				1,400.00
Recreation	Equipment - Golf Course & Winter Island	20002217-5846CT	6/10/2021		6/10/2021	282	87,000.00		85,288.18					1,711.82
Parking	Parking Equipment Install and Maintenance (meters, kiosks, Evs, other)	20002218-5846CV	6/10/2021		6/10/2021	282	75,000.00		73,895.00					1,005.00
Planning	Studies, Including Open Space, Harmony Grove Multi-Use Path, Other	20002220-5846CX	6/10/2021		6/10/2021	282	100,000.00			25,000.00				30,000.00
Planning	Dickson Chapel Next Phases Design	20002220-5846CX	6/10/2021		6/10/2021	282	30,000.00							30,000.00
Police	OTH & Artist Row General Upgrades, Improvements, Repairs, & ADA	20002221-5846CZ	6/10/2021		6/10/2021	282	90,000.00			21,457.60				68,542.40
Police	Body Worn Cameras, Police Equipment	20002221-5846CZ	6/10/2021		6/10/2021	282	45,000.00		36,971.61					8,028.39
Police	Community Cameras	20002221-5846CZ	6/10/2021		6/10/2021	282	75,000.00							75,000.00
Police	Police Headquarters General Repairs, Improvements, Elevator, ADA	20002223-5846DB	6/10/2021		6/10/2021	282	69,000.00			62,649.80				6,350.20
Public Services	F550 Dump	20002225-5846DC	6/10/2021		6/10/2021	282	109,000.00			107,749.49				1,250.51
School	Motorized Cleaning Equipment	20002225-5846DC	6/10/2021		6/10/2021	282	69,000.00			62,649.80				6,350.20
Building/Public Properties	Flagpole Repairs	20002202-5846DE	9/23/2021		09/23/21	490	54,755.00			12,000.00				4,864.00
Building/Public Properties	Flagpole Repairs	20002202-5846DJ	2/24/2022		02/24/22	139	3,375.00			1,887.50				-
Harbor/Master	Ferry Repairs	20002211-5846DF	1/13/2022		01/13/22	11	650,000.00							650,000.00
Planning	Traffic Calming, Speed Humps	20002218-5846DH	2/24/2022		02/24/22	138	250,000.00			108,180.00				125,175.00
Planning	Heritage Trail project (signage, painting, etc.)	20002220-5846DG	2/10/2022		03/10/22	137	40,000.00							40,000.00
Planning	Downtown Public Parking Planning	20002220-5846DI	2/24/2022		03/10/22	96	90,000.00							90,000.00
Police	Emergency Repair of Dispatch Center A/C	20002221-5846DJ	9/9/2021		08/09/21	428	16,181.00		16,181.00					-
Schools	Witchcraft Heights Title Floor Replacement	20002225-5846DK	2/24/2022		03/10/22	147	185,822.00			138,878.00				46,944.00
Public Services	Gonjuek Place LSP services	20002223-5846DM	3/24/2022		03/01/22	213	80,000.00							80,000.00
Parking	Museum Place Garage	20002218-5846DN	5/12/2022		05/31/22	348	623,146.00							623,146.00
Planning	Food Hazard Overlay	20002220-5846DO	5/26/2022		05/31/22	379	27,000.00							27,000.00

6,543,581.38 (40,000.00) 2,799,191.10 1,402,687.76

through 4/30/22

Project Ending Available Balance 2,301,702.52  
 FY21 & prior FC Transfer 884,016.00  
 FY22 FC Transfer 3,289,910.60  
 Munits Ending Available Balance 8,474,629.12

Variance -

**City of Salem, Massachusetts  
FY 2022 Sale Of Property Fund - Fund 2441**

Department	Description	Org/Obj	Date To Council	Pending Amount	Date Approved	CO #	Approved Amount	Y-T-D Paid	Amt Not Used	Date Paid	Outstanding Balance
DPS	Furlong Park reconstruction/	14122-5320	12/01/21		12/01/21	622	96,800.00				
							FY 2022 Beginning Balance Revenue Collected To Date				
							11,791.50 34,073.70				
				<b>FY 2022 Pending CO Total</b>			<b>-</b>				
							<b>FY 2022 YTD Balance</b>				
							<b>9,065.20</b>				
								<b>Total Open Balances -&gt;</b>			<b>34,026.86</b>
								<b>Total Fund Bal -&gt;</b>			<b>43,092.06</b>

**City of Salem, Massachusetts  
FY 2022 Retirement Stabilization - Fund 8311**

Department	Description	Org/Obl	Date To Council	Pending Amount	Date Approved	CO #	Approved Amount	Y-T-D Paid	Amt (Over)/Under Paid	Date Paid
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Transfers In

**734,710.61**  
600,000.00

Building	Marcia Kirkpatrick	83113-5146	06/24/21		06/24/21	329	(21,992.10)	21,992.10	-	07/08/21
HR	Union 2 day buyback	83113-5146	06/24/21		06/24/21	334	(9,050.00)	9,050.00	-	07/08/21
School	Carmella Cole	83113-5146	06/24/21		06/24/21	335	(8,182.45)	8,182.45	-	07/08/21
Schools	Susan Raynes	83113-5146	07/15/21		07/15/21	374	(33,536.00)	33,536.00	-	10/28/21
Schools	Ellen Johnson	83113-5146	07/15/21		07/15/21	374	(20,037.60)	20,037.60	-	07/29/21
Schools	Catherine Connolly	83113-5146	07/15/21		07/15/21	374	(32,036.00)	32,036.00	-	08/26/21
Schools	Sushila Day	83113-5146	07/15/21		07/15/21	374	(34,234.40)	34,234.40	-	09/30/21
Schools	Joanne O'Keefe	83113-5146	07/15/21		07/15/21	374	(37,728.00)	37,728.00	-	11/10/21
Schools	Petra Nicholson	83113-5146	07/15/21		07/15/21	374	(18,144.00)	18,144.00	-	07/29/21
Schools	Susan Marchand	83113-5146	07/15/21		07/15/21	374	(16,607.67)	16,607.67	-	07/29/21
Schools	Lisa Gray Duffy	83113-5146	07/15/21		07/15/21	376	(17,948.40)	17,948.40	-	04/21/21
Police	Michael Levesque	83113-5146	09/09/21		09/09/21	422	(33,553.68)	33,553.68	-	09/30/21
Police	Jonathan Bedard	83113-5146	09/09/21		09/09/21	422	(46,595.12)	46,595.12	-	09/30/21
Police	Edward Vallancourt	83113-5146	09/09/21		09/09/21	422	(45,553.60)	45,553.60	-	09/30/21
Police	Phillias Verrette	83113-5146	09/09/21		09/09/21	422	(57,814.40)	57,814.40	-	09/30/21
Police	Katie DeRosa	83113-5146	09/09/21		09/09/21	422	(45,843.84)	45,843.84	-	09/30/21
Police	James Johnson	83113-5146	09/09/21		09/09/21	422	(32,629.44)	32,629.44	-	09/30/21
Police	Brian Gilligan	83113-5146	09/09/21		09/09/21	422	(67,510.40)	67,510.40	-	09/30/21
Police	Stephen Bona	83113-5146	09/09/21		09/09/21	422	(64,380.00)	64,380.00	-	09/30/21
Police	Frederick Dubiel	83113-5146	09/09/21		09/09/21	422	(8,550.00)	8,550.00	-	09/30/21
Schools	Karen Dombrowski	83113-5146	09/09/21		09/09/21	422	(7,685.21)	7,685.21	-	09/30/21
Schools	Jean Beaulieu	83113-5146	09/09/21		09/09/21	422	(58,267.50)	58,267.50	-	09/30/21
Schools	Deborah Connerly	83113-5146	09/09/21		09/09/21	422	(9,296.99)	9,296.99	-	09/30/21
Schools	Peter Harrington	83113-5146	09/09/21		09/09/21	422	(11,176.80)	11,176.80	-	09/30/21
Schools	Linda Pydytkowski	83113-5146	09/09/21		09/09/21	422	(2,955.44)	2,955.44	-	09/30/21
IT	Eric Berggren	83113-5146	09/09/21		09/09/21	422	(11,176.80)	11,176.80	-	09/30/21
Police	Patrolman Reto Wage Buybacks	83113-5146	10/14/2021		10/14/21	521	(3,598.32)	3,598.32	-	10/28/21
Schools	Carolyn Townsend	83113-5146	11/18/2021		11/18/21	591	(34,234.40)	34,234.40	-	12/23/21
Schools	Heidi Smith	83113-5146	11/18/2021		11/18/21	591	(10,858.44)	10,858.44	-	12/23/21
Schools	Jeffrey Bachmann	83113-5146	11/18/2021		11/18/21	591	(36,219.20)	36,219.20	-	12/23/21
Schools	John Roth	83113-5146	11/13/2022		01/13/22	13	(10,858.44)	10,858.44	-	02/03/22
Schools	David Adams	83113-5146	11/27/2022		01/27/22	49	(45,532.78)	45,532.78	-	02/17/22
Schools	Susan Hamlin	83113-5146	11/27/2022		01/27/22	49	(24,071.08)	24,071.08	-	02/17/22
Schools	Patricia Shorr	83113-5146	11/27/2022		01/27/22	49	(36,888.80)	36,888.80	-	Researching
Police	Patrolman Reto Wage Buybacks	83113-5146	11/27/2022		01/27/22	50	(19,138.40)	19,138.40	-	02/17/22
Fire	Paul Gallant	83113-5146	3/24/2022		03/24/22	212	(6,834.28)	6,834.28	-	07/24/22
Fire	Michael O'Donnell	83113-5146	3/24/2022		03/24/22	212	(43,175.05)	43,175.05	-	04/07/22
Fire	Patricia Martongelli	83113-5146	3/24/2022		03/24/22	212	(63,392.79)	63,392.79	-	04/07/22
Fire	Jeffrey Brown	83113-5146	3/24/2022		03/24/22	212	(47,677.30)	47,677.30	-	04/07/22
School	Patricia Robertie	83113-5146	3/24/2022		03/24/22	212	(23,974.90)	23,974.90	-	04/07/22
Various	Union buyback - active	83113-5146	4/28/2022		04/28/22	310	(22,216.25)	22,216.25	-	04/07/22
Various	Union buyback - active	83113-5146	6/9/2022	(5,125.00)	04/28/22	310	(66,898.12)	66,398.12	-	05/12/22

Interest earned 619.61

Add Back Amounts not Used -

Pending (5,125.00)

FY 2022 YTD Balance 99,827.86

Balance Less Pending 94,702.86

Total Fund Bal 94,702.86







# CITY OF SALEM, MA - LIVE



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 10

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
<b>010 ASSESSORS</b>							
1 Personnel	328,792.47	-21,600.00	307,192.47	208,010.04	0.00	99,182.43	67.7%
2 Expenses	39,900.00	21,600.00	61,500.00	51,759.52	5,792.85	3,947.63	93.6%
TOTAL ASSESSORS	368,692.47	0.00	368,692.47	259,769.56	5,792.85	103,130.06	72.0%
<b>030 CITY CLERK</b>							
1 Personnel	663,350.00	0.00	663,350.00	541,122.22	0.00	122,227.78	81.6%
2 Expenses	135,631.00	30,000.00	165,631.00	111,283.16	27,206.40	27,141.44	83.6%
TOTAL CITY CLERK	798,981.00	30,000.00	828,981.00	652,405.38	27,206.40	149,369.22	82.0%
<b>040 COLLECTOR</b>							
1 Personnel	249,323.00	1,682.46	251,005.46	204,861.04	0.00	46,144.42	81.6%
2 Expenses	8,300.00	0.00	8,300.00	4,152.11	1,271.42	2,876.47	65.3%
TOTAL COLLECTOR	257,623.00	1,682.46	259,305.46	209,013.15	1,271.42	49,020.89	81.1%
<b>055 SUSTAIN/RESILIENCY</b>							
1 Personnel	184,894.00	0.00	184,894.00	154,142.97	0.00	30,751.03	83.4%
2 Expenses	14,290.00	0.00	14,290.00	1,060.92	7,576.16	5,652.92	60.4%

# CITY OF SALEM, MA - LIVE



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 10

	ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
TOTAL SUSTAIN/RESILIENCY	199,184.00	0.00	199,184.00	155,203.89	7,576.16	36,403.95	81.7%
<b>060 COUNCIL ON AGING</b>							
1 Personnel	498,720.00	0.00	498,720.00	374,338.86	0.00	124,381.14	75.1%
2 Expenses	89,900.00	0.00	89,900.00	34,903.90	28,541.96	26,454.14	70.6%
TOTAL COUNCIL ON AGING	588,620.00	0.00	588,620.00	409,242.76	28,541.96	150,835.28	74.4%
<b>070 INFORMATION TECHNOLOGY-GIS</b>							
1 Personnel	788,741.00	0.00	788,741.00	569,353.79	0.00	219,387.21	72.2%
2 Expenses	847,565.00	0.00	847,565.00	780,338.18	50,511.04	16,715.78	98.0%
TOTAL INFORMATION TECHNOLOGY-GIS	1,636,306.00	0.00	1,636,306.00	1,349,691.97	50,511.04	236,102.99	85.6%
<b>080 ELECTRICAL</b>							
1 Personnel	409,740.00	0.00	409,740.00	309,527.41	0.00	100,212.59	75.5%
2 Expenses	427,940.00	0.00	427,940.00	307,981.29	14,895.65	105,063.06	75.4%
TOTAL ELECTRICAL	837,680.00	0.00	837,680.00	617,508.70	14,895.65	205,275.65	75.5%
<b>090 FINANCE/AUDITING</b>							
1 Personnel	356,175.00	-90,000.00	266,175.00	192,393.32	0.00	73,781.68	72.3%

# CITY OF SALEM, MA - LIVE



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 10

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
2 Expenses	52,215.00	90,000.00	142,215.00	128,407.42	2,025.35	11,782.23	91.7%
TOTAL FINANCE/AUDITING	408,390.00	0.00	408,390.00	320,800.74	2,025.35	85,563.91	79.0%
<b>100 FIRE</b>							
1 Personnel	9,052,600.00	300,000.00	9,352,600.00	7,569,607.01	0.00	1,782,992.99	80.9%
2 Expenses	503,206.00	0.00	503,206.00	354,419.20	84,501.55	64,285.25	87.2%
TOTAL FIRE	9,555,806.00	300,000.00	9,855,806.00	7,924,026.21	84,501.55	1,847,278.24	81.3%
<b>110 HARBORMASTER</b>							
1 Personnel	343,681.00	2,744.24	346,425.24	277,307.80	0.00	69,117.44	80.0%
2 Expenses	44,100.00	0.00	44,100.00	29,668.81	6,409.80	8,021.39	81.8%
TOTAL HARBORMASTER	387,781.00	2,744.24	390,525.24	306,976.61	6,409.80	77,138.83	80.2%
<b>120 HEALTH DEPT</b>							
1 Personnel	593,180.00	0.00	593,180.00	444,024.61	0.00	149,155.39	74.9%
2 Expenses	85,859.00	0.00	85,859.00	29,951.56	9,811.13	46,096.31	46.3%
TOTAL HEALTH DEPT	679,039.00	0.00	679,039.00	473,976.17	9,811.13	195,251.70	71.2%
<b>130 HUMAN RESOURCES</b>							

# CITY OF SALEM, MA - LIVE



## YEAR-TO-DATE BUDGET REPORT

FOR 2022-10

130 HUMAN RESOURCES	ORIGINAL APPROP	TRANS./ADJ.SMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
1 Personnel	17,371,063.00	209,934.63	17,580,997.63	13,308,872.06	43,356.06	4,228,769.51	75.9%
2 Expenses	22,500.00	0.00	22,500.00	13,760.41	675.85	8,063.74	64.2%
TOTAL HUMAN RESOURCES	17,393,563.00	209,934.63	17,603,497.63	13,322,632.47	44,031.91	4,236,833.25	75.9%
<b>140 LIBRARY</b>							
1 Personnel	1,095,190.00	0.00	1,095,190.00	855,129.16	0.00	240,060.84	78.1%
2 Expenses	363,902.00	0.00	363,902.00	284,778.45	66,589.78	12,533.77	96.6%
TOTAL LIBRARY	1,459,092.00	0.00	1,459,092.00	1,139,907.61	66,589.78	252,594.61	82.7%
<b>150 MAYOR</b>							
1 Personnel	435,887.00	0.00	435,887.00	324,297.13	0.00	111,589.87	74.4%
2 Expenses	174,950.00	0.00	174,950.00	103,150.16	1,217.68	70,582.16	59.7%
TOTAL MAYOR	610,837.00	0.00	610,837.00	427,447.29	1,217.68	182,172.03	70.2%
<b>170 RECREATION</b>							
1 Personnel	1,145,156.00	714.03	1,145,870.03	842,877.30	0.00	302,992.73	73.6%
2 Expenses	745,433.00	38,546.34	783,979.34	421,463.92	176,536.81	185,978.61	76.3%
TOTAL RECREATION	1,890,589.00	39,260.37	1,929,849.37	1,264,341.22	176,536.81	488,971.34	74.7%
<b>180 TRAFFIC &amp; PARKING DEPT</b>							

# CITY OF SALEM, MA - LIVE



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 10

	180 TRAFFIC & PARKING DEPT ORIGINAL APPROP	TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
1 Personnel	916,032.00	49,232.68	965,264.68	788,116.50	0.00	177,148.18	81.6%
2 Expenses	430,635.00	0.00	430,635.00	313,965.96	100,246.30	16,422.74	96.2%
TOTAL TRAFFIC & PARKING DEPT	1,346,667.00	49,232.68	1,395,899.68	1,102,082.46	100,246.30	193,570.92	86.1%
<b>200 PLANNING</b>							
1 Personnel	693,889.14	0.00	693,889.14	547,442.63	0.00	146,446.51	78.9%
2 Expenses	399,770.00	0.00	399,770.00	272,485.33	24,062.75	103,221.92	74.2%
TOTAL PLANNING	1,093,659.14	0.00	1,093,659.14	819,927.96	24,062.75	249,668.43	77.2%
<b>210 POLICE</b>							
1 Personnel	10,724,321.00	-273,202.00	10,451,119.00	7,679,296.62	0.00	2,771,822.38	73.5%
2 Expenses	878,207.00	284,208.66	1,162,415.66	764,005.87	288,827.66	109,582.13	90.6%
TOTAL POLICE	11,602,528.00	11,006.66	11,613,534.66	8,443,302.49	288,827.66	2,881,404.51	75.2%
<b>220 PUBLIC PROPERTY</b>							
1 Personnel	645,994.00	-14,500.00	631,494.00	480,686.05	0.00	150,807.95	76.1%
2 Expenses	745,200.00	14,500.00	759,700.00	642,918.43	83,911.58	32,869.99	95.7%
TOTAL PUBLIC PROPERTY	1,391,194.00	0.00	1,391,194.00	1,123,604.48	83,911.58	183,677.94	86.8%
<b>230 PUBLIC SERVICES</b>							



YEAR-TO-DATE BUDGET REPORT

FOR 2022-10

230 PUBLIC SERVICES		TRANS/ADJ/SMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
1 Personnel	1,984,945.00	0.00	1,984,945.00	1,613,000.31	0.00	371,944.69	81.3%
2 Expenses	1,938,631.00	37,000.00	1,975,631.00	2,853,592.26	906,259.28	-1,784,220.54	190.3%
<b>TOTAL PUBLIC SERVICES</b>	<b>3,923,576.00</b>	<b>37,000.00</b>	<b>3,960,576.00</b>	<b>4,466,592.57</b>	<b>906,259.28</b>	<b>-1,412,275.85</b>	<b>135.7%</b>
<b>235 ENGINEERING</b>							
1 Personnel	155,077.00	4,107.69	159,184.69	154,289.48	0.00	4,895.21	96.9%
2 Expenses	19,300.00	96,800.00	116,100.00	25,844.91	80,633.25	9,621.84	91.7%
<b>TOTAL ENGINEERING</b>	<b>174,377.00</b>	<b>100,907.69</b>	<b>275,284.69</b>	<b>180,134.39</b>	<b>80,633.25</b>	<b>14,517.05</b>	<b>94.7%</b>
<b>240 PURCHASING</b>							
1 Personnel	178,774.00	-8,997.42	169,776.58	119,212.22	0.00	50,564.36	70.2%
2 Expenses	105,213.00	8,997.42	114,210.42	66,294.79	32,202.35	15,713.28	86.2%
<b>TOTAL PURCHASING</b>	<b>283,987.00</b>	<b>0.00</b>	<b>283,987.00</b>	<b>185,507.01</b>	<b>32,202.35</b>	<b>66,277.64</b>	<b>76.7%</b>
<b>250 SCHOOL</b>							
1 Personnel	52,618,987.51	-521,743.25	52,097,244.26	35,538,907.09	0.00	16,558,337.17	68.2%
2 Expenses	13,844,007.00	563,357.97	14,407,364.97	8,837,419.98	1,825,723.97	3,744,221.02	74.0%
<b>TOTAL SCHOOL</b>	<b>66,462,994.51</b>	<b>41,614.72</b>	<b>66,504,609.23</b>	<b>44,376,327.07</b>	<b>1,825,723.97</b>	<b>20,302,558.19</b>	<b>69.5%</b>
<b>260 SOLICITOR-LICENSING</b>							

# CITY OF SALEM, MA - LIVE



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 10

260 SOLICITOR-LICENSING ORIGINAL APPROP	TRANS/ADJ/SMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
1 Personnel		434,574.00	288,194.56	0.00	146,379.44	66.3%
2 Expenses		78,700.00	44,673.41	11,938.26	22,088.33	71.9%
TOTAL SOLICITOR-LICENSING		513,274.00	332,867.97	11,938.26	168,467.77	67.2%
<b>270 TREASURER</b>						
1 Personnel		15,228,338.32	3,199.05	15,231,537.37	14,758,292.84	0.00
2 Expenses		19,995,770.75	0.00	19,995,770.75	16,877,863.55	11,344.61
TOTAL TREASURER		35,224,109.07	3,199.05	35,227,308.12	31,636,156.39	11,344.61
<b>280 VETERANS SERVICES</b>						
1 Personnel		122,269.00	2,205.29	124,474.29	99,824.15	0.00
2 Expenses		410,800.00	0.00	410,800.00	287,128.02	2,511.67
TOTAL VETERANS SERVICES		533,069.00	2,205.29	535,274.29	386,952.17	2,511.67
<b>900 BUDGET TRANSFERS OUT OF GF</b>						
2 Expenses		650,000.00	0.00	650,000.00	650,000.00	0.00
TOTAL BUDGET TRANSFERS OUT OF GF		650,000.00	0.00	650,000.00	650,000.00	0.00
<b>GRAND TOTAL</b>						
		160,271,618.19	828,787.79	161,100,405.98	122,536,398.69	3,894,581.17
					34,669,426.12	78.5%

\*\* END OF REPORT - Generated by Anna Freedman \*\*





YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

Sequence	Field #	Total	Page	Break
Sequence 1	4	Y	N	N
Sequence 2	8	Y	N	N
Sequence 3	0	N	N	N
Sequence 4	0	N	N	N

Report title:  
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.  
 Print totals only: Y  
 Print Full or Short description: F  
 Print Full GL account: N  
 Format type: 1  
 Double space: N  
 Suppress zero bal accts: Y  
 Include requisition amount: Y  
 Print Revenues-Version headings: N  
 Print revenue as credit: Y  
 Print revenue budgets as zero: N  
 Include Fund Balance: N  
 Print Journal detail: N  
 From Yr/Per: 2021/1  
 To Yr/Per: 2021/13  
 Include budget entries: Y  
 Incl encumb/liq entries: Y  
 Sort by JE # or PO #: 1  
 Detail format option: 1  
 Include additional JE comments: N  
 Multiyear view: D  
 Amounts/totals exceed 999 million dollars: N

Year/Period: 2022/10  
 Print MTD Version: N  
 Roll projects to object: N  
 Carry forward code: 2

Field Name	Find Criteria	Field Value
Fund		100
UMAS FUNCTN		
UMAS SUB DP		
DEPT NUMBER		
SCHL LOCATIO		
SCHL SUB FUN		
BLANK		
PSNL/EXP		<>0
Character Code		
Org		
Object		
Account type		Expense
Account status		

# CITY OF SALEM, MA - LIVE



## YEAR-TO-DATE BUDGET REPORT

FOR 2022\_10

ACCOUNTS FOR: 6000 Sewer Enterprise Fund		ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
<b>230 PUBLIC SERVICES</b>								
1 Personnel	485,861.70	0.00	485,861.70	294,470.45	0.00	191,391.25	60.6%	
2 Expenses	180,000.00	0.00	180,000.00	112,125.27	42,221.39	25,653.34	85.7%	
<b>TOTAL PUBLIC SERVICES</b>	<b>665,861.70</b>	<b>0.00</b>	<b>665,861.70</b>	<b>406,595.72</b>	<b>42,221.39</b>	<b>217,044.59</b>	<b>67.4%</b>	
<b>235 ENGINEERING</b>								
1 Personnel	194,857.00	0.00	194,857.00	130,277.68	0.00	64,579.32	66.9%	
2 Expenses	750,450.00	0.00	750,450.00	94,957.79	260,270.92	395,221.29	47.3%	
<b>TOTAL ENGINEERING</b>	<b>945,307.00</b>	<b>0.00</b>	<b>945,307.00</b>	<b>225,235.47</b>	<b>260,270.92</b>	<b>459,800.61</b>	<b>51.4%</b>	
<b>270 TREASURER</b>								
2 Expenses	6,718,301.30	0.00	6,718,301.30	6,399,003.18	0.00	319,298.12	95.2%	
<b>TOTAL TREASURER</b>	<b>6,718,301.30</b>	<b>0.00</b>	<b>6,718,301.30</b>	<b>6,399,003.18</b>	<b>0.00</b>	<b>319,298.12</b>	<b>95.2%</b>	
<b>TOTAL Sewer Enterprise Fund</b>	<b>8,329,470.00</b>	<b>0.00</b>	<b>8,329,470.00</b>	<b>7,030,834.37</b>	<b>302,492.31</b>	<b>996,143.32</b>	<b>88.0%</b>	

# CITY OF SALEM, MA - LIVE



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 10

ACCOUNTS FOR: 6100 Water Enterprise Fund		ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
<b>230 PUBLIC SERVICES</b>								
1 Personnel	540,861.00	0.00	540,861.00	344,347.69	0.00	196,513.31	63.7%	
2 Expenses	181,650.00	0.00	181,650.00	103,810.43	56,309.08	21,530.49	88.1%	
TOTAL PUBLIC SERVICES	722,511.00	0.00	722,511.00	448,158.12	56,309.08	218,043.80	69.8%	
<b>235 ENGINEERING</b>								
1 Personnel	194,857.00	0.00	194,857.00	130,278.26	0.00	64,578.74	66.9%	
2 Expenses	593,050.00	0.00	593,050.00	334,226.62	161,381.74	97,441.64	83.6%	
TOTAL ENGINEERING	787,907.00	0.00	787,907.00	464,504.88	161,381.74	162,020.38	79.4%	
<b>270 TREASURER</b>								
2 Expenses	4,967,923.61	0.00	4,967,923.61	4,748,271.25	0.00	219,652.36	95.6%	
TOTAL TREASURER	4,967,923.61	0.00	4,967,923.61	4,748,271.25	0.00	219,652.36	95.6%	
TOTAL Water Enterprise Fund	6,478,341.61	0.00	6,478,341.61	5,660,934.25	217,690.82	599,716.54	90.7%	

# CITY OF SALEM, MA - LIVE



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 10

ACCOUNTS FOR: 6200 Solid Waste Enterprise ORIGINAL APPROP TRANS/ADJSMTS REVISED BUDGET YTD EXPENDED ENCUMBRANCE/REQ AVAILABLE BUDGET % USED

### 235 ENGINEERING

1 Personnel	79,844.00	0.00	79,844.00	69,040.14	0.00	10,803.86	86.5%
2 Expenses	3,882,600.00	0.00	3,882,600.00	2,688,566.84	1,070,517.79	123,515.37	96.8%
TOTAL ENGINEERING	3,962,444.00	0.00	3,962,444.00	2,757,606.98	1,070,517.79	134,319.23	96.6%
TOTAL Solid Waste Enterprise	3,962,444.00	0.00	3,962,444.00	2,757,606.98	1,070,517.79	134,319.23	96.6%

**CITY OF SALEM, MA - LIVE**



**YEAR-TO-DATE BUDGET REPORT**

FOR 2022 10

ACCOUNTS FOR: 6300 COMCAST PEG ACCESS ENTERPRISE	ORIGINAL APPROP	TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
<b>260 SOLICITOR-LICENSING</b>							
<b>2 Expenses</b>	<b>691,250.00</b>	<b>0.00</b>	<b>691,250.00</b>	<b>433,127.32</b>	<b>0.00</b>	<b>258,122.68</b>	<b>62.7%</b>
TOTAL SOLICITOR-LICENSING	691,250.00	0.00	691,250.00	433,127.32	0.00	258,122.68	62.7%
TOTAL COMCAST PEG ACCESS ENTERPRISE	691,250.00	0.00	691,250.00	433,127.32	0.00	258,122.68	62.7%

CITY OF SALEM, MA - LIVE



YEAR-TO-DATE BUDGET REPORT

FOR 2022 10

ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED	
19,461,505.61	GRAND TOTAL	0.00	19,461,505.61	15,882,502.92	1,590,700.92	1,988,301.77	89.8%

\*\* END OF REPORT - Generated by Anna Freedman \*\*

YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

Sequence	Field #	Total	Page	Break
Sequence 1	1	Y	Y	
Sequence 2	4	Y	N	
Sequence 3	8	Y	N	
Sequence 4	0	N	N	

Report title:  
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.  
Print totals only: Y  
Print full or short description: F  
Print full GL account: N  
Format type: 1  
Double space: N  
Suppress zero bal accts: Y  
Include requisition amount: Y  
Print revenues-version headings: N  
Print revenue as credit: Y  
Print revenue budgets as zero: N  
Include Fund Balance: N  
Print journal detail: N  
From Yr/Per: 2021/1  
To Yr/Per: 2021/13  
Include budget entries: Y  
Incl encumb/liq entries: Y  
Sort by JE # or PO #: J  
Detail format option: 1  
Include additional JE comments: N  
Multiyear view: D  
Amounts/totals exceed 999 million dollars: N

Year/Period: 2022/10  
Print MTD Version: N  
Roll projects to object: N  
Carry forward code: 2

Field Name Find Criteria Field Value

Fund UMAS FUNCTN 6\*  
UMAS SUB DP  
DEPT NUMBER  
SCHL LOCATIO  
SCHL SUB FUN  
BLANK  
PSNL/EXP <>0  
Character Code  
Org  
Object  
Account type Expense  
Account status

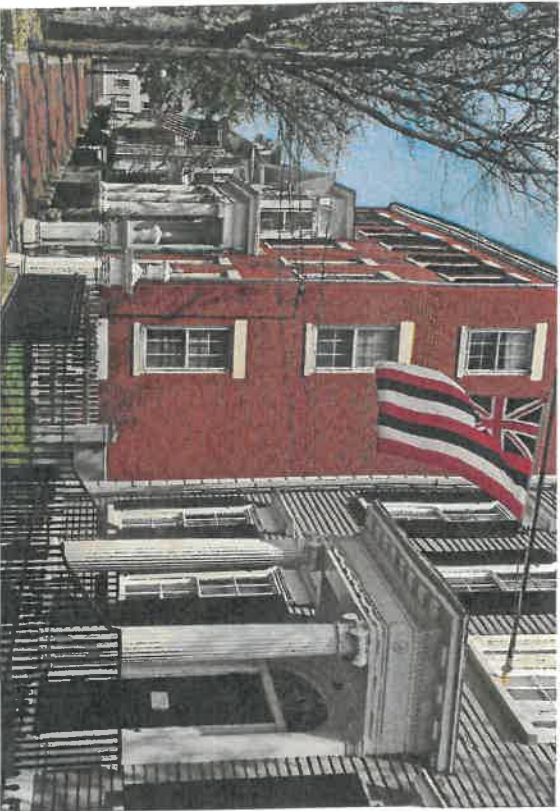


YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

Rollup Code





# City of Salem

## FY 2022 MONTHLY FINANCIAL REPORTS

May 2022

### REPORTS

### FUND BALANCES

<b>REVENUE STATEMENT</b>	<b>STABILIZATION</b>	<b>\$ 14,228,954.71</b>
<b>CIP, SALE OF CITY PROPERTY &amp; RETIREMENT STABILIZATION</b>	<b>CAPITAL OUTLAY</b>	<b>\$ 6,474,629.12</b>
<b>FREE CASH, ENTERPRISE RE</b>	<b>SALE OF CITY PROP</b>	<b>\$ 43,092.06</b>
<b>DEPARTMENTAL BUDGET REPORTS</b>	<b>RETIREMENT STAB</b>	<b>\$ 107,672.72</b>
	<b>OPEB</b>	<b>\$ 5,197,511.10</b>
	<b>*FREE CASH</b>	<b>\$ 6,289,678.87</b>
	<b>*WATER &amp; SEWER R/E</b>	<b>\$ 3,239,564.00</b>
	<b>*TRASH R/E</b>	<b>\$ 343,181.00</b>

CITY OF SALEM  
May 31, 2022  
REVENUE STATEMENT

**GENERAL FUND**

RECAP FY 2022	ACTUAL MONTH TO DATE	ACTUAL YEAR TO DATE	Y-T-D % COLLECTED	VARIANCE Y-T-D + (-)
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<b>REAL AND PERSONAL(NET)</b>	<b>109,262,390</b>	<b>15,223,448</b>	<b>109,355,067</b>	<b>100.08%</b>	<b>92,677</b>
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MOTOR VEHICLE	4,500,000	346,211	4,335,413	96.34%	(164,587)
HOTEL EXCISE	550,000	-	1,521,924	276.71%	971,924
MEALS TAX	850,000	-	1,062,100	124.95%	212,100
OTHER	500,000	-	-	0.00%	(500,000)
VESSEL EXCISE*	30,000	1,511	69,832	232.77%	39,832
CANNABIS CBA	1,000,000	(55,515)	1,342,294	134.23%	342,294
CANNABIS EXCISE	950,000	(0)	906,930	95.47%	(43,070)
INTEREST ON TAXES	550,000	74,450	512,303	93.15%	(37,697)
PAYMENT IN LIEU OF TAXES (PILOT	700,000	42,989	766,922	109.56%	66,922
CHARGES FOR SERVICES	2,370,168	177,547	2,214,929	93.45%	(155,239)
PARKING FEES	2,500,000	253,335	3,214,192	128.57%	714,192
LICENSES AND PERMITS	300,000	41,906	502,942	167.65%	202,942
FINES AND FOREITS	800,000	115,761	1,197,607	149.70%	397,607
INVESTMENT INCOME	150,000	11,753	106,786	71.19%	(43,214)
MISCELLANEOUS INCOME	100,000	77,707	641,885	641.88%	541,885
MEDICAID INCOME SCHOOL SPED	450,000	-	772,746	171.72%	322,746
NON RECURRING	0	(99)	-	#DIV/0!	0
<b>TOTAL LOCAL RECEIPTS</b>	<b>16,300,168</b>	<b>1,087,556</b>	<b>19,168,804</b>	<b>117.60%</b>	<b>2,868,636</b>

NET MA CHERRY SHEET ASST.	34,888,192	2,890,899	32,219,353	92.40%	(2,648,839)
MSBA REIMBURSEMENTS	0	-	547,125	#DIV/0!	547,125
R/RES REDUCE TAX RATE	1,361,195	-	1,361,195	100.00%	0
OFS/TRANSFERS IN	476,781	0	478,256	100.31%	1,475
INDIRECT COSTS from W&S	1,469,176	-	1,469,176	100.00%	0
<b>TOTAL OTHER RECEIPTS</b>	<b>38,175,344</b>	<b>2,890,899</b>	<b>36,075,105</b>	<b>94.50%</b>	<b>(2,100,239)</b>
<b>GENERAL FUND TOTAL</b>	<b>163,737,902</b>	<b>19,201,904</b>	<b>164,598,976</b>	<b>100.53%</b>	<b>861,074</b>

**ENTERPRISE FUND**

SEWER RATES	10,547,323	963,022	9,610,463	91.12%	(936,860)
SEWER TRANS/OFS	-	-	-	#DIV/0!	0
WATER RATES	5,729,664	484,880	6,819,353	119.02%	1,089,689
WATER TRANS/OFS	1,523,153	-	-	0.00%	(1,523,153)
<b>Total Water &amp; Sewer</b>	<b>17,800,140</b>	<b>1,447,902</b>	<b>16,429,816</b>	<b>92.30%</b>	<b>(1,370,324)</b>

TRASH FEES	899,925	82,625	3,923,669	436.00%	3,023,744
TRASH General Fund Subsidy/OFS	3,062,519	-	-	0.00%	(3,062,519)
<b>Total Trash</b>	<b>3,962,444</b>	<b>82,625</b>	<b>3,923,669</b>	<b>99.02%</b>	<b>(38,775)</b>

PEG ACCESSS	691,250	150,671	589,467	85.28%	(101,783)
<b>Total Peg Access</b>	<b>691,250</b>	<b>150,671</b>	<b>589,467</b>	<b>85.28%</b>	<b>(101,783)</b>
<b>ENTERPRISE FUND TOTAL</b>	<b>22,453,834</b>	<b>1,681,199</b>	<b>20,942,952</b>	<b>93.27%</b>	<b>(1,510,882)</b>
<b>GRAND TOTAL</b>	<b>186,191,736</b>	<b>20,883,103</b>	<b>185,541,928</b>	<b>99.65%</b>	<b>(649,808)</b>

\*50% of Vessel Excise is transferred to Harbormaster R/Res Fund on 6/30 PER MGL CH60B

**FY 2022  
City Council  
Stabilization And Capital Outlay  
Monthly Fund Balances**

	Actual Fund Bal <b>OPFB</b> 8313 Bal Sheet	Actual Fund Bal <b>Stabilization Fund</b> (8301) Bal Sheet	*Net Fund Bal <b>Retirement</b> (8311) Debt Rpt	Actual Fund Bal <b>Retirement</b> (8311) Bal Sheet	Outstanding <b>Retirement</b> (8311)	*Net FB <b>Capital Outlay</b> (2000) Debt Rpt	Actual FB <b>Capital Outlay</b> (2000) Bal Sheet	Open Balances <b>Capital Outlay</b> (2000)	Sale Of <b>City Prop</b> 2441 Debt Rpt	Actual FB <b>City Prop</b> 2441 Bal Sheet	Outs Bal <b>City Prop</b> 2441
June-FY21	4,914,890.22	10,043,960.01	734,710.61	734,710.61	-	1,175,915.00	3,476,793.00	2,300,878.00	11,791.50	45,818.36	34,026.86
July	4,068,384.88	9,703,250.49	1,085,518.77	1,240,701.85		1,067,580.94	3,368,458.94	2,300,878.00	105,865.20	139,892.06	34,026.86
August	4,068,384.88	9,703,250.49	1,085,518.77	1,208,668.58		994,828.17	3,295,706.17	2,300,878.00	105,865.20	139,892.06	34,026.86
September	4,088,726.08	8,975,003.54	584,223.14	661,888.55		869,355.50	3,170,233.50	2,300,878.00	105,865.20	139,892.06	34,026.86
October	4,088,726.08	8,975,003.54	580,624.82	625,050.82		895,948.96	3,125,890.96	2,229,942.00	105,865.20	139,892.06	34,026.86
November	4,088,726.08	8,815,916.05	499,361.05	587,371.09		789,634.31	3,019,576.31	2,229,942.00	105,865.20	139,892.06	34,026.86
December	4,361,963.97	8,843,828.59	499,465.19	506,163.19		788,614.65	3,018,556.65	2,229,942.00	9,065.20	43,092.06	34,026.86
January	5,184,191.62	14,196,557.81	367,060.03	506,223.37		1,426,021.90	6,294,874.50	4,868,852.60	9,065.20	43,092.06	34,026.86
February	5,184,191.62	14,196,557.81	367,059.01	410,645.81		1,777,047.30	6,265,899.90	4,488,852.60	9,065.20	43,092.06	34,026.86
March	5,197,511.10	14,228,954.71	166,725.98	342,405.94		1,648,201.64	6,137,054.24	4,488,852.60	9,065.20	43,092.06	34,026.86
April	5,197,511.10	14,228,954.71	166,794.60	173,988.60		1,618,408.76	6,107,261.36	4,488,852.60	9,065.20	43,092.06	34,026.86
May	5,197,511.10	14,228,954.71	94,702.86	107,672.72	5,125.00	1,985,776.52	6,474,629.12	4,488,852.60	9,065.20	43,092.06	34,026.86
June											

Council Report

\*Net FB = Actual Fund Balance less approved council order balances

Stabilization Funds with Bartholomew - Interest is recorded quarterly.

**City of Salem  
Stabilization Fund (8301)**

Description	Date	CO Date Approved	C.O. #	Amount	Reason
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**Beginning Balance as of: 07/01/21 10,043,960.01**

Bartholomew Investment	09/30/21		n/a	40,612.18	
Bartholomew Investment	12/31/21		n/a	27,912.54	
Bartholomew Investment	03/31/22		n/a	32,396.90	
Bartholomew Investment	06/30/22		n/a		
Reverse FY21 Unrealized Gains				(340,709.52)	Treasurer 7/20/21 Investment Income Adjustment
CO#421		09/23/21		(612,511.83)	Transportation Enhancement Fund (will replenish with free cash once certified)
CO#425		09/09/21		(41,614.72)	School Medicaid Invoices (will replenish with free cash once certified)
CO#423		09/09/21		(114,732.58)	Retroactive Wages (will replenish with free cash once certified)
CO#590		11/18/21		(159,087.49)	Retroactive Wages (will replenish with free cash once certified)
CO#9		01/13/22		3,288,910.60	Free cash transfer
CO#10		01/13/22		2,063,818.62	Free cash transfer

**FY2022 Net Investment Income/(Deficit) (239,787.90)**

**FY2022 Transfer Activity 4,424,782.60**

**Current Balance as of: 03/23/22 14,228,954.71**



**CITY OF SALEM, MASSACHUSETTS**  
**Short Term Capital Improvement Program Activity - Fund 2000**

Department	Description	Org/Obj	Date To Council	Pending Amount	Date Approved	CO #	Approved Amount	Repurposed and/or T <sup>e</sup> In	L-T-D Paid Thru 6/30/22	Encumbrance	Am't Not Used	Date Closed	Date Paid	Available Balance
Electrical	F350 Utility Truck	200022208-5846CO	6/10/2021		6/10/2021	262	55,000.00							6,951.00
Fire	Portable Radios	200022210-5846CP	6/10/2021		6/10/2021	262	20,000.00		13,952.61					6,047.39
Fire	General Building Maintenance/Upgrades/Master Plan	200022210-5846CQ	6/10/2021		6/10/2021	262	50,000.00		34,107.41					14,072.59
Harbor/Master	Dockhouse Relocation	200022211-5846CR	6/10/2021		6/10/2021	262	50,000.00		5,493.50					38,000.00
Health	Health	200022212-5846CS	6/10/2021		6/10/2021	262	15,000.00		9,400.00					1,400.00
Health	Meck Park Community Farm	200022212-5846CT	6/10/2021		6/10/2021	262	87,000.00		73,995.00					1,111.82
Recreation	Equipment - Golf Course & Winter Island	200022217-5846CU	6/10/2021		6/10/2021	262	75,000.00							1,005.00
Parking	Parking Equipment Install and Maintenance (meters, kiosks, Etc, other)	200022218-5846CV	6/10/2021		6/10/2021	262	100,000.00							75,000.00
Planning	Studies, Including Open Space, Harmony Grove Multi-Use Path, Other	200022220-5846CX	6/10/2021		6/10/2021	262	30,000.00							30,000.00
Planning	Dickson Chapel Next Phases Design	200022220-5846CW	6/10/2021		6/10/2021	262	30,000.00							30,000.00
Police	OTH & Artist Row General Upgrades, Improvements, Repairs, & ADA	200022214-5846CY	6/10/2021		6/10/2021	262	90,000.00							21,457.60
Police	Body Worn Cameras, Police Equipment	200022214-5846CZ	6/10/2021		6/10/2021	262	45,000.00							36,971.61
Police	Community Cameras	200022214-5846CA	6/10/2021		6/10/2021	262	75,000.00							8,028.39
Police	Police Headquarters General Repairs, Improvements, Elevator, ADA	200022233-5846DB	6/10/2021		6/10/2021	262	69,000.00							62,649.80
Police	FF50 Dump	200022225-5846DC	6/10/2021		6/10/2021	262	109,000.00		38,091.00					12,000.00
School	Motorized Cleaning Equipment	200022202-5846DE	9/23/2021		09/23/21	490	54,755.00		1,887.50					1,887.50
Building/Public Properties	Office Reconfiguration FF&E	200022202-5846DJ	2/24/2022		02/24/22	139	3,375.00							1,887.50
Building/Public Properties	Flagpole Repairs	200022211-5846DF	1/13/2022		01/13/22	11	650,000.00							18,645.00
Harbor/Master	Ferry Repairs	200022218-5846DG	2/24/2022		02/24/22	136	250,000.00							106,180.00
Planning	Traffic Calming, Speed Humps	200022220-5846DI	2/24/2022		02/24/22	96	40,000.00							40,000.00
Planning	Heritage Trail project (signage, painting, etc.)	200022221-5846DJ	9/9/2021		09/09/21	426	16,181.00		16,181.00					-
Police	Downtown Public Parking Planning	200022225-5846DK	2/24/2022		03/01/22	147	185,822.00							138,878.00
Schools	Emergency Repair of Dispatch Center A/C	200022223-5846DM	3/24/2022		03/24/22	213	80,000.00							80,000.00
Public Services	Gonyea Park LSP services	200022218-5846DN	5/12/2022		05/31/22	348	623,146.00							623,146.00
Parking	Museum Plaza Garage	200022220-5846DO	5/26/2022		05/31/22	379	27,000.00							27,000.00

6,543,581.38 (40,000.00) 2,799,191.10 1,402,887.76

through 4/30/22

Project Ending Available Balance 2,301,702.52  
 FY21 & prior FC Transfer 894,016.00  
 FY22 FC Transfer 3,288,910.60  
 6,474,629.12

Munis Ending Available Balance 6,474,629.12  
 Variance -



**City of Salem, Massachusetts  
FY 2022 Retirement Stabilization - Fund 8311**

Department	Description	Orig/Obj	Date To Council	Pending Amount	Date Approved	CO #	Approved Amount	Y-T-D Paid	Amt (Over)/Under Paid	Date Paid
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**FY 2022 Beginning Balance**  
Transfers In  
**734,710.61**  
600,000.00

Building	Marcia Kirkpatrick	83113-5146	06/24/21		06/24/21	329	(21,992.10)	21,992.10	-	07/08/21
HR	Union 2 day buyback	83113-5146	06/24/21		06/24/21	334	(9,050.00)	9,050.00	-	07/08/21
School	Carmella Cote	83113-5146	06/24/21		06/24/21	335	(8,182.45)	8,182.45	-	07/08/21
Schools	Susan Raynes	83113-5146	07/15/21		07/15/21	374	(33,536.00)	33,536.00	-	10/28/21
Schools	Ellen Johnson	83113-5146	07/15/21		07/15/21	374	(20,037.60)	20,037.60	-	07/29/21
Schools	Catherine Connolly	83113-5146	07/15/21		07/15/21	374	(32,036.00)	32,036.00	-	08/26/21
Schools	Sushila Day	83113-5146	07/15/21		07/15/21	374	(34,234.40)	34,234.40	-	09/30/21
Schools	Joanne O'Keefe	83113-5146	07/15/21		07/15/21	374	(37,728.00)	37,728.00	-	11/10/21
Schools	Petra Nicholson	83113-5146	07/15/21		07/15/21	374	(18,144.00)	18,144.00	-	07/29/21
Schools	Susan Marchand	83113-5146	07/15/21		07/15/21	374	(16,607.67)	16,607.67	-	07/29/21
Schools	Lisa Gray Duffy	83113-5146	07/15/21		07/15/21	376	(17,948.40)	17,948.40	-	04/21/21
Schools	Michael Levesque	83113-5146	09/09/21		09/09/21	422	(33,553.68)	33,553.68	-	09/30/21
Police	Jonathan Bedard	83113-5146	09/09/21		09/09/21	422	(46,595.12)	46,595.12	-	09/30/21
Police	Edward Vaillancourt	83113-5146	09/09/21		09/09/21	422	(45,553.60)	45,553.60	-	09/30/21
Police	Phyllis Verrette	83113-5146	09/09/21		09/09/21	422	(57,814.40)	57,814.40	-	09/30/21
Police	Kate DeRosa	83113-5146	09/09/21		09/09/21	422	(45,843.84)	45,843.84	-	09/30/21
Police	James Johnson	83113-5146	09/09/21		09/09/21	422	(32,629.44)	32,629.44	-	09/30/21
Police	Brian Gilligan	83113-5146	09/09/21		09/09/21	422	(67,510.40)	67,510.40	-	09/30/21
Police	Stephen Bona	83113-5146	09/09/21		09/09/21	422	(64,380.00)	64,380.00	-	09/30/21
Police	Frederick Dubiel	83113-5146	09/09/21		09/09/21	422	(9,483.21)	9,483.21	-	09/30/21
Schools	Karen Dombrowski	83113-5146	09/09/21		09/09/21	422	(8,550.00)	8,550.00	-	09/30/21
Schools	Jean Beaulieu	83113-5146	09/09/21		09/09/21	422	(7,685.21)	7,685.21	-	09/30/21
Schools	Deborah Connerly	83113-5146	09/09/21		09/09/21	422	(58,267.50)	58,267.50	-	09/30/21
Schools	Peter Harrington	83113-5146	09/09/21		09/09/21	422	(9,296.99)	9,296.99	-	09/30/21
Schools	Linda Pydynkowski	83113-5146	09/09/21		09/09/21	422	(11,176.80)	11,176.80	-	09/30/21
IT	Eric Bergengren	83113-5146	09/09/21		09/09/21	422	(2,955.44)	2,955.44	-	09/30/21
Police	Patrolman Reto Wage Buybacks	83113-5146	10/14/2021		10/14/21	521	(3,598.32)	3,598.32	-	10/28/21
Schools	Carolyn Townsend	83113-5146	11/18/2021		11/18/21	591	(34,234.40)	34,234.40	-	12/23/21
Schools	Heidi Smith	83113-5146	11/18/2021		11/18/21	591	(36,219.20)	36,219.20	-	12/23/21
Schools	Jeffrey Bachmann	83113-5146	11/18/2021		11/18/21	591	(10,858.44)	10,858.44	-	12/23/21
Fire	John Roth	83113-5146	11/27/2022		01/13/22	13	(45,532.78)	45,532.78	-	02/03/22
Schools	David Adams	83113-5146	11/27/2022		01/27/22	49	(24,071.08)	24,071.08	-	02/17/22
Schools	Susan Hamlin	83113-5146	11/27/2022		01/27/22	49	(36,888.80)	36,888.80	-	Researching
Schools	Pamela Short	83113-5146	11/27/2022		01/27/22	49	(19,138.40)	19,138.40	-	02/17/22
Police	Patrolman Reto Wage Buybacks	83113-5146	11/27/2022		01/27/22	50	(6,834.28)	6,834.28	-	02/24/22
Fire	Paul Gallant	83113-5146	3/24/2022		03/24/22	212	(43,175.05)	43,175.05	-	04/07/22
Fire	Michael O'Donnell	83113-5146	3/24/2022		03/24/22	212	(63,392.79)	63,392.79	-	04/07/22
Fire	Patricia Martongelli	83113-5146	3/24/2022		03/24/22	212	(47,677.30)	47,677.30	-	04/07/22
Fire	Jeffrey Brown	83113-5146	3/24/2022		03/24/22	212	(23,974.90)	23,974.90	-	04/07/22
School	Patricia Robertie	83113-5146	3/24/2022		03/24/22	212	(22,216.25)	22,216.25	-	04/07/22
Various	Union buyback - active	83113-5146	6/9/2022	(5,125.00)	04/28/22	310	(66,898.12)	66,898.12	-	05/17/22
Various	Union buyback - active	83113-5146	6/9/2022	(5,125.00)	04/28/22	310	(66,898.12)	66,898.12	-	05/17/22

Interest earned 619.61  
Add Back Amounts not Used -

Pending	(5,125.00)	FY 2022 YTD Balance	99,827.86
		Balance Less Pending	94,702.86
		<b>Total Fund Bal</b>	<b>94,702.86</b>







# CITY OF SALEM, MA - LIVE



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 11

	ORIGINAL APPROP	TRANS/ADJ SMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
<b>010 ASSESSORS</b>							
1 Personnel	328,792.47	-21,600.00	307,192.47	230,518.96	0.00	76,673.51	75.0%
2 Expenses	39,900.00	21,600.00	61,500.00	53,631.46	4,146.07	3,722.47	93.9%
TOTAL ASSESSORS	368,692.47	0.00	368,692.47	284,150.42	4,146.07	80,395.98	78.2%
<b>030 CITY CLERK</b>							
1 Personnel	663,350.00	-3,000.00	660,350.00	589,248.10	0.00	71,101.90	89.2%
2 Expenses	135,631.00	33,000.00	168,631.00	127,171.49	20,598.03	20,861.48	87.6%
TOTAL CITY CLERK	798,981.00	30,000.00	828,981.00	716,419.59	20,598.03	91,963.38	88.9%
<b>040 COLLECTOR</b>							
1 Personnel	249,323.00	1,682.46	251,005.46	224,450.53	0.00	26,554.93	89.4%
2 Expenses	8,300.00	0.00	8,300.00	4,456.13	2,967.40	876.47	89.4%
TOTAL COLLECTOR	257,623.00	1,682.46	259,305.46	228,906.66	2,967.40	27,431.40	89.4%
<b>055 SUSTAIN/RESILIENCY</b>							
1 Personnel	184,894.00	0.00	184,894.00	176,521.90	0.00	8,372.10	95.5%
2 Expenses	14,290.00	0.00	14,290.00	2,078.70	8,990.39	3,220.91	77.5%

CITY OF SALEM, MA - LIVE



YEAR-TO-DATE BUDGET REPORT

FOR 2022 11

	ORIGINAL APPROP	TRANS/ADJ/SMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
TOTAL SUSTAIN/RESILIENCY	199,184.00	0.00	199,184.00	178,600.60	8,990.39	11,593.01	94.2%
<b>060 COUNCIL ON AGING</b>							
1 Personnel	498,720.00	0.00	498,720.00	413,631.21	0.00	85,088.79	82.9%
2 Expenses	89,900.00	0.00	89,900.00	42,491.92	23,593.76	23,814.32	73.5%
TOTAL COUNCIL ON AGING	588,620.00	0.00	588,620.00	456,123.13	23,593.76	108,903.11	81.5%
<b>070 INFORMATION TECHNOLOGY-GIS</b>							
1 Personnel	788,741.00	0.00	788,741.00	630,323.45	0.00	158,417.55	79.9%
2 Expenses	847,565.00	0.00	847,565.00	784,619.70	64,299.89	-1,354.59	100.2%
TOTAL INFORMATION TECHNOLOGY-GIS	1,636,306.00	0.00	1,636,306.00	1,414,943.15	64,299.89	157,062.96	90.4%
<b>080 ELECTRICAL</b>							
1 Personnel	409,740.00	0.00	409,740.00	336,887.99	0.00	72,852.01	82.2%
2 Expenses	427,940.00	0.00	427,940.00	342,715.98	8,783.80	76,440.22	82.1%
TOTAL ELECTRICAL	837,680.00	0.00	837,680.00	679,603.97	8,783.80	149,292.23	82.2%
<b>090 FINANCE/AUDITING</b>							
1 Personnel	356,175.00	-90,000.00	266,175.00	211,489.82	0.00	54,685.18	79.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 11

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
2 Expenses	52,215.00	90,000.00	142,215.00	128,738.47	3,754.67	9,721.86	93.2%
TOTAL FINANCE/AUDITING	408,390.00	0.00	408,390.00	340,228.29	3,754.67	64,407.04	84.2%
<b>100 FIRE</b>							
1 Personnel	9,052,600.00	300,000.00	9,352,600.00	8,197,794.57	0.00	1,154,805.43	87.7%
2 Expenses	503,206.00	0.00	503,206.00	396,855.03	61,871.12	44,479.85	91.2%
TOTAL FIRE	9,555,806.00	300,000.00	9,855,806.00	8,594,649.60	61,871.12	1,199,285.28	87.8%
<b>110 HARBORMASTER</b>							
1 Personnel	343,681.00	2,744.24	346,425.24	298,889.28	0.00	47,535.96	86.3%
2 Expenses	44,100.00	0.00	44,100.00	31,739.45	14,128.89	-1,768.34	104.0%
TOTAL HARBORMASTER	387,781.00	2,744.24	390,525.24	330,628.73	14,128.89	45,767.62	88.3%
<b>120 HEALTH DEPT</b>							
1 Personnel	593,180.00	0.00	593,180.00	484,918.34	0.00	108,261.66	81.7%
2 Expenses	85,859.00	0.00	85,859.00	40,880.08	6,726.28	38,252.64	55.4%
TOTAL HEALTH DEPT	679,039.00	0.00	679,039.00	525,798.42	6,726.28	146,514.30	78.4%
<b>130 HUMAN RESOURCES</b>							

# CITY OF SALEM, MA - LIVE



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 11

	130 HUMAN RESOURCES ORIGINAL APPROP	TRANS./ADJ.SWTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
1 Personnel	17,371,063.00	209,934.63	17,580,997.63	13,329,121.27	58,926.56	4,192,949.80	76.2%
2 Expenses	22,500.00	0.00	22,500.00	14,855.81	2,932.45	4,711.74	79.1%
TOTAL HUMAN RESOURCES	17,393,563.00	209,934.63	17,603,497.63	13,343,977.08	61,859.01	4,197,661.54	76.2%
<b>140 LIBRARY</b>							
1 Personnel	1,095,190.00	0.00	1,095,190.00	936,597.37	0.00	158,592.63	85.5%
2 Expenses	363,902.00	0.00	363,902.00	305,726.96	64,890.49	-6,715.45	101.8%
TOTAL LIBRARY	1,459,092.00	0.00	1,459,092.00	1,242,324.33	64,890.49	151,877.18	89.6%
<b>160 MAYOR</b>							
1 Personnel	435,887.00	0.00	435,887.00	358,145.10	0.00	77,741.90	82.2%
2 Expenses	174,950.00	0.00	174,950.00	103,672.69	6,008.26	65,269.05	62.7%
TOTAL MAYOR	610,837.00	0.00	610,837.00	461,817.79	6,008.26	143,010.95	76.6%
<b>170 RECREATION</b>							
1 Personnel	1,145,156.00	714.03	1,145,870.03	916,024.93	0.00	229,845.10	79.9%
2 Expenses	745,433.00	38,546.34	783,979.34	484,971.26	200,775.77	98,232.31	87.5%
TOTAL RECREATION	1,890,589.00	39,260.37	1,929,849.37	1,400,996.19	200,775.77	328,077.41	83.0%
<b>180 TRAFFIC &amp; PARKING DEPT</b>							

CITY OF SALEM, MA - LIVE



YEAR-TO-DATE BUDGET REPORT

FOR 2022 11

	180 TRAFFIC & PARKING DEPT ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
1 Personnel	916,032.00	49,232.68	965,264.68	865,354.57	0.00	99,910.11	89.6%
2 Expenses	430,635.00	0.00	430,635.00	335,239.31	88,048.85	7,346.84	98.3%
TOTAL TRAFFIC & PARKING DEPT	1,346,667.00	49,232.68	1,395,899.68	1,200,593.88	88,048.85	107,256.95	92.3%
<b>200 PLANNING</b>							
1 Personnel	693,889.14	0.00	693,889.14	602,014.85	0.00	91,874.29	86.8%
2 Expenses	399,770.00	0.00	399,770.00	279,729.84	45,095.00	74,945.16	81.3%
TOTAL PLANNING	1,093,659.14	0.00	1,093,659.14	881,744.69	45,095.00	166,819.45	84.7%
<b>210 POLICE</b>							
1 Personnel	10,724,321.00	-273,202.00	10,451,119.00	8,375,592.86	0.00	2,075,526.14	80.1%
2 Expenses	878,207.00	284,208.66	1,162,415.66	805,358.55	343,010.11	14,047.00	98.8%
TOTAL POLICE	11,602,528.00	11,006.66	11,613,534.66	9,180,951.41	343,010.11	2,089,573.14	82.0%
<b>220 PUBLIC PROPERTY</b>							
1 Personnel	645,994.00	-34,750.00	611,244.00	518,743.39	0.00	92,500.61	84.9%
2 Expenses	745,200.00	34,750.00	779,950.00	696,187.00	46,179.81	37,583.19	95.2%
TOTAL PUBLIC PROPERTY	1,391,194.00	0.00	1,391,194.00	1,214,930.39	46,179.81	130,083.80	90.6%
<b>230 PUBLIC SERVICES</b>							

CITY OF SALEM, MA - LIVE



YEAR-TO-DATE BUDGET REPORT

FOR 2022 11

230 PUBLIC SERVICES	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
ORIGINAL APPROP						
1 Personnel	0.00	1,984,945.00	1,759,009.87	0.00	225,935.13	88.6%
2 Expenses	45,000.00	1,983,631.00	3,050,336.91	515,602.26	-1,582,308.17	179.8%
TOTAL PUBLIC SERVICES	45,000.00	3,968,576.00	4,809,346.78	515,602.26	-1,356,373.04	134.2%
3,923,576.00						
<b>235 ENGINEERING</b>						
1 Personnel	4,107.69	159,184.69	168,182.17	0.00	-8,997.48	105.7%
2 Expenses	96,800.00	116,100.00	43,345.66	65,092.45	7,661.89	93.4%
TOTAL ENGINEERING	100,907.69	275,284.69	211,527.83	65,092.45	-1,335.59	100.5%
174,377.00						
<b>240 PURCHASING</b>						
1 Personnel	-8,997.42	169,776.58	132,562.15	0.00	37,214.43	78.1%
2 Expenses	8,997.42	114,210.42	76,465.87	22,006.20	15,738.35	86.2%
TOTAL PURCHASING	0.00	283,987.00	209,028.02	22,006.20	52,952.78	81.4%
283,987.00						
<b>250 SCHOOL</b>						
1 Personnel	-1,065,250.25	51,553,737.26	39,465,058.68	0.00	12,088,678.58	76.6%
2 Expenses	1,106,864.97	14,950,871.97	9,536,360.73	3,086,866.59	2,327,644.65	84.4%
TOTAL SCHOOL	41,614.72	66,504,609.23	49,001,419.41	3,086,866.59	14,416,323.23	78.3%
66,462,994.51						
<b>260 SOLICITOR-LICENSING</b>						



# CITY OF SALEM, MA - LIVE



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 11

260 SOLICITOR-LICENSING	TRANS/ADTSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED	
ORIGINAL APPROP							
1 Personnel	434,574.00	434,574.00	316,276.05	0.00	118,297.95	72.8%	
2 Expenses	78,700.00	78,700.00	53,462.00	15,479.67	9,758.33	87.6%	
TOTAL SOLICITOR-LICENSING	513,274.00	513,274.00	369,738.05	15,479.67	128,056.28	75.1%	
<b>270 TREASURER</b>							
1 Personnel	15,228,338.32	15,231,537.37	14,857,867.72	0.00	373,669.65	97.5%	
2 Expenses	19,995,770.75	19,995,770.75	17,855,666.97	11,585.74	2,128,518.04	89.4%	
TOTAL TREASURER	35,224,109.07	35,227,308.12	32,713,534.69	11,585.74	2,502,187.69	92.9%	
<b>280 VETERANS SERVICES</b>							
1 Personnel	122,269.00	124,474.29	109,504.83	0.00	14,969.46	88.0%	
2 Expenses	410,800.00	410,800.00	313,973.02	183.08	96,643.90	76.5%	
TOTAL VETERANS SERVICES	533,069.00	535,274.29	423,477.85	183.08	111,613.36	79.1%	
<b>900 BUDGET TRANSFERS OUT OF GF</b>							
2 Expenses	650,000.00	650,000.00	650,000.00	0.00	0.00	100.0%	
TOTAL BUDGET TRANSFERS OUT OF GF	650,000.00	650,000.00	650,000.00	0.00	0.00	100.0%	
<b>GRAND TOTAL</b>							
	160,271,618.19	836,787.79	161,108,405.98	131,065,460.95	4,792,543.59	25,250,401.44	84.3%

\*\* END OF REPORT - Generated by Anna Freedman \*\*

YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

Sequence	Field #	Total	Page Break
Sequence 1	4	Y	N
Sequence 2	8	Y	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:  
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding % of budget.  
 Print totals only: Y  
 Print Full or Short description: F  
 Print full GL account: N  
 Format type: 1  
 Double space: N  
 Suppress zero bal accts: Y  
 Include requisition amount: Y  
 Print Revenues-Version headings: N  
 Print revenue as credit: Y  
 Print revenue budgets as zero: N  
 Include Fund Balance: N  
 Print Journal detail: N  
 From Yr/Per: 2021/1  
 To Yr/Per: 2021/13  
 Include budget entries: Y  
 Incl encumb/liq entries: Y  
 sort by JE # or PO #: 1  
 Detail format option: 1  
 Include additional JE comments: N  
 Multiyear view: D  
 Amounts/totals exceed 999 million dollars: N

Year/Period: 2022/11  
 Print MTD Version: N  
 Roll projects to object: N  
 Carry forward code: 2

Find Criteria  
 Field Name Field Value

Fund 100  
 UMAS FUNCTN  
 UMAS SUB DP  
 DEPT NUMBER  
 SCHL LOCATIO  
 SCHL SUB FUN  
 BLANK  
 PSNL/EXP <>0  
 Character Code  
 Org  
 Object  
 Account type Expense  
 Account status

# CITY OF SALEM, MA - LIVE



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 11

ACCOUNTS FOR: 6000 Sewer Enterprise Fund		ORIGINAL APPROP	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
<b>230 PUBLIC SERVICES</b>								
1	Personnel	485,861.70		485,861.70	321,355.42	0.00	164,506.28	66.1%
2	Expenses	180,000.00		180,000.00	129,414.26	76,472.63	-25,886.89	114.4%
	TOTAL PUBLIC SERVICES	665,861.70		665,861.70	450,769.68	76,472.63	138,619.39	79.2%
<b>235 ENGINEERING</b>								
1	Personnel	194,857.00		194,857.00	142,032.21	0.00	52,824.79	72.9%
2	Expenses	750,450.00		750,450.00	157,151.26	215,589.09	377,709.65	49.7%
	TOTAL ENGINEERING	945,307.00		945,307.00	299,183.47	215,589.09	430,534.44	54.5%
<b>270 TREASURER</b>								
2	Expenses	6,718,301.30		6,718,301.30	6,433,096.93	0.00	285,204.37	95.8%
	TOTAL TREASURER	6,718,301.30		6,718,301.30	6,433,096.93	0.00	285,204.37	95.8%
	TOTAL Sewer Enterprise Fund	8,329,470.00		8,329,470.00	7,183,050.08	292,061.72	854,358.20	89.7%

# CITY OF SALEM, MA - LIVE



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 11

ACCOUNTS FOR: 6100 Water Enterprise Fund ORIGINAL APPROP TRANS/ADJSMTS REVISED BUDGET YTD EXPENDED ENCUMBRANCE/REQ AVAILABLE BUDGET % USED

### 230 PUBLIC SERVICES

1 Personnel	540,861.00	0.00	540,861.00	373,334.61	0.00	167,526.39	69.0%
2 Expenses	181,650.00	0.00	181,650.00	131,092.01	84,258.44	-33,700.45	118.6%
TOTAL PUBLIC SERVICES	722,511.00	0.00	722,511.00	504,426.62	84,258.44	133,825.94	81.5%

### 235 ENGINEERING

1 Personnel	194,857.00	0.00	194,857.00	142,032.86	0.00	52,824.14	72.9%
2 Expenses	593,050.00	0.00	593,050.00	430,539.98	148,472.95	14,037.07	97.6%
TOTAL ENGINEERING	787,907.00	0.00	787,907.00	572,572.84	148,472.95	66,861.21	91.5%

### 270 TREASURER

2 Expenses	4,967,923.61	0.00	4,967,923.61	4,757,911.88	0.00	210,011.73	95.8%
TOTAL TREASURER	4,967,923.61	0.00	4,967,923.61	4,757,911.88	0.00	210,011.73	95.8%
TOTAL Water Enterprise Fund	6,478,341.61	0.00	6,478,341.61	5,834,911.34	232,731.39	410,698.88	93.7%

CITY OF SALEM, MA - LIVE



YEAR-TO-DATE BUDGET REPORT

FOR 2022 11

ACCOUNTS FOR: 6200 Solid Waste Enterprise      TRANS/ADJSTMS      REVISED BUDGET      YTD EXPENDED      ENCUMBRANCE/REQ      AVAILABLE BUDGET      % USED

235 ENGINEERING

1 Personnel	79,844.00	0.00	79,844.00	74,330.94	0.00	5,513.06	93.1%
2 Expenses	3,882,600.00	0.00	3,882,600.00	2,971,728.46	787,484.51	123,387.03	96.8%
TOTAL ENGINEERING	3,962,444.00	0.00	3,962,444.00	3,046,059.40	787,484.51	128,900.09	96.7%
TOTAL Solid Waste Enterprise	3,962,444.00	0.00	3,962,444.00	3,046,059.40	787,484.51	128,900.09	96.7%

**CITY OF SALEM, MA - LIVE**



**YEAR-TO-DATE BUDGET REPORT**

FOR 2022 11

ACCOUNTS FOR: 6300 COMCAST PEG ACCESS ENTERPRISE REVISED BUDGET YTD EXPENDED ENCUMBRANCE/REQ AVAILABLE BUDGET % USED  
 ORIGINAL APPROP TRANS/ADJSTMS

**260 SOLICITOR-LICENSING**

2 Expenses	691,250.00	0.00	691,250.00	433,127.32	0.00	258,122.68	62.7%
TOTAL SOLICITOR-LICENSING	691,250.00	0.00	691,250.00	433,127.32	0.00	258,122.68	62.7%
TOTAL COMCAST PEG ACCESS ENTERPRISE	691,250.00	0.00	691,250.00	433,127.32	0.00	258,122.68	62.7%

# CITY OF SALEM, MA - LIVE



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 11

ORIGINAL APPROP	TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
19,461,505.61		19,461,505.61	16,497,148.14	1,312,277.62	1,652,079.85	91.5%
GRAND TOTAL						

\*\* END OF REPORT - Generated by Anna Freedman \*\*



YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

Sequence	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	4	Y	N
Sequence 3	8	Y	N
Sequence 4	0	N	N

Report title:  
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.  
 Print totals only: Y  
 Print Full or Short description: F  
 Print Full GL account: N  
 Format type: 1  
 Double space: N  
 Suppress zero bal accts: Y  
 Include requisition amount: Y  
 Print Revenues-Version headings: N  
 Print revenue as credit: Y  
 Print revenue budgets as zero: N  
 Include Fund Balance: N  
 Print Journal detail: N  
 From Yr/Per: 2021/1  
 To Yr/Per: 2021/13  
 Include budget entries: Y  
 Incl encumb/liq entries: Y  
 Sort by JE # or PO #: 1  
 Detail format option: 1  
 Include additional JE comments: N  
 Multiyear view: D  
 Amounts/totals exceed 999 million dollars: N

Year/Period: 2022/11  
 Print MTD Version: N  
 Roll projects to object: N  
 Carry forward code: 2

Find Criteria  
 Field Name Field Value

Fund 6\*  
 UMAS FUNCTN  
 UMAS SUB DP  
 DEPT NUMBER  
 SCHL LOCATIO  
 SCHL SUB FUN  
 BLANK  
 PSNL/EXP <>0  
 Character Code  
 Org  
 Object  
 Account type Expense  
 Account status



## CITY OF SALEM

In City Council, July 14, 2022

**RESOLUTION:** To Promote, Support, and Advocate for All Reproductive Healthcare and Abortion Rights

**WHEREAS**, the Supreme Court on January 22, 1973, issued a historic landmark decision in *Roe v. Wade*, ruling that the United States Constitution safeguards a person's ability to make their own personal medical decisions about whether and when to have children, as grounded in "the Due Process Clause of the Fourteenth Amendment, which protects against state action the right to privacy, including a woman's qualified right to terminate her pregnancy"; and

**WHEREAS**, this right was affirmed in subsequent Supreme Court cases such as *Planned Parenthood v. Casey* (1992) and *Whole Women's Health v. Hellerstedt* (2016); and

**WHEREAS**, the Supreme Court on June 24, 2022, overturned these aforementioned decisions, reversing the constitutional right to abortion and allowing each state to impose their own laws regarding an individual's right to abortion; and

**WHEREAS**, individual states are already restricting or eliminating abortion access, banning people's access to medications used for other health conditions because of their possible effect on a fetus, and restricting lifesaving medical procedures for those whose fetus is not viable; and

**WHEREAS**, international human rights law recognizes and protects access to safe and legal abortion as essential to the full range of human rights, including the rights to life, health, equality and non-discrimination, privacy, bodily autonomy, and freedom from cruel, inhuman, and degrading treatment, and efforts to ban abortion in the United States run counter to these human rights protections; and

**WHEREAS**, the Guttmacher Institute reports that before *Roe v. Wade*, illegal abortions ranged from 200,000 to 1.2 million per year, and approximately one in six maternal deaths related to pregnancy and childbirth in 1965 alone were attributed to illegal abortions. The legalization and reasonable regulation of safe abortion in the United States led to drastically reduced incidences of maternal deaths and hospitalizations related to abortion, including innumerable cases in which abortion saved the life of the pregnant person; and

**WHEREAS**, according to the World Health Organization, lack of access to safe, affordable, timely, and respectful abortion care, and the stigma associated with abortion, pose risks to people's physical, emotional, and mental well-being throughout their life; and

**WHEREAS**, those who will be most affected by this ruling are already disproportionately affected by medical, educational, and economic inequality, including essential workers; Black, Brown, and Indigenous people; undocumented people; immigrants; incarcerated people; people with disabilities; the LGBTQIA+ community; and those living in rural areas with limited access to quality healthcare; and

**WHEREAS**, reproductive healthcare is a human right that includes, but is not limited to, contraception, comprehensive sex and sexually-transmitted infection education, prevention and care, pregnancy tests, alternative birth options, hormone replacement therapy, fertility care, doula services, adequate prenatal and pregnancy care, and abortion.

**NOW THEREFORE BE IT RESOLVED:** That the Salem City Council, Mayor Driscoll, and the Salem Board of Health stand united in their commitment to advocating for and protecting basic human rights, including the reproductive rights for all people who may become pregnant, and individuals' right to make reproductive decisions about their own bodies; and,

**BE IT FURTHER RESOLVED:** That the Salem City Council, Mayor Driscoll, and the Salem Board of Health urge the Massachusetts Legislature to immediately pass, and the Governor to sign, H4930, strengthening the Commonwealth's reproductive healthcare laws by protecting healthcare professionals who provide abortions and other reproductive healthcare, and protecting all patients seeking medical care in the Commonwealth; and,

**BE IT FURTHER RESOLVED:** That the Salem City Council, Mayor Driscoll, and the Salem Board of Health implore the United States Senate and Congress to codify federal protections to ensure all people can access reproductive health care services, including safe and legal abortion, throughout the country; and,

**BE IT FURTHER RESOLVED:** that the City Clerk is hereby authorized and directed to transmit a copy of this Resolution to Senator Elizabeth Warren, Senator Ed Markey, Governor Charlie Baker, Representative Seth Moulton, State Senator Joan Lovely, and State Representative Paul Tucker.



KIMBERLEY DRISCOLL  
MAYOR

TOM DANIEL, AICP  
DIRECTOR

# CITY OF SALEM, MASSACHUSETTS

## DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

---

98 WASHINGTON STREET ♦ SALEM, MASSACHUSETTS 01970  
TELE: 978-619-5685

July 11, 2022

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

RE: Affordable Accessory Dwelling Unit Report to Council

Ladies and Gentlemen of the City Council:

On April 22, 2021, the City Council adopted an Order that the Department of Planning and Community Development (DPCD) report back to the Council in 18 months with the number of Accessory Dwelling Units (ADUs) created under the amended ordinance and a summary of parking issues and any other issues. As such, this agenda item is for City staff to provide an update.

### **PERMITS TO DATE**

Seven building permits have been approved since the ordinance was adopted.

### **PARKING ISSUES AND ANY OTHER ISSUES**

To date, Planning staff has not received complaints on parking issues related to ADUs. Staff has received input on other items relating to the creation of ADUs.

Since adoption of the ordinance, staff has had many conversations with homeowners and builders interested in creating affordable ADUs. Through these conversations as well as input from the housing road map and other City departments, Planning staff identified a few sections of the ordinance as potential barriers to the creation of ADUs. Each identified section of the ordinance is italicized below and followed by a summary of the concerns that have been raised as well as a recommendation from Planning staff.

#### **1. Bedroom Restriction**

*Section 3.2.8.5(m) The affordable accessory dwelling unit shall not contain more than two (2) bedrooms.*

Concern: Staff has not heard concerns from community members regarding the bedroom limit. However, the draft Housing Road Map identified fair housing considerations with the bedroom restriction in the ADU ordinance. Specifically, the bedroom restriction may have a disparate impact towards families with children, a protected class as defined by the Fair Housing Act.

Purpose of 3.2.8.5(m): The bedroom limit is one of several restrictions that were included in the ordinance to ensure that the units will be accessory to the main home. The other restrictions included for the purpose of ensuring that the units will be accessory are enumerated below.

**Section 3.2.8.5:**

- f. The affordable accessory dwelling unit shall not contain in excess of 900 square feet of habitable space.
- g. The affordable accessory dwelling unit shall not exceed 50% of the gross floor area of the principal dwelling.
- o. The affordable accessory dwelling unit must be capable of being discontinued as a separate dwelling unit without demolition of any structural component of the principal dwelling.
- n. The affordable accessory dwelling unit shall be clearly subordinate in use, size and design to the principal dwelling.

Staff Recommendation: The bedroom limit does not appear to be necessary given that there are four other restrictions that address the accessory nature of ADUs. Furthermore, the requirement could result in a disparate impact on families with children which negates the ordinance's purpose of creating diverse housing options. As such, staff recommends the bedroom limitation be removed.

**2. Detached Structures**

*Section 3.2.8.5(b) The affordable accessory dwelling unit shall not be constructed within a new detached accessory building, as defined in subsection 8 of Section 3.2.8.*

Concern: A few community members and builders have reached out to staff inquiring whether they could install a new detached accessory dwelling unit. The ordinance allows affordable accessory dwelling units to be created within existing detached structures, provided that the detached structure meets the setback that is required for the primary structure. Whereas affordable accessory dwelling units are prohibited in new detached structures.

Purpose of 3.2.8.5(b): There was a neighborhood character concern.

Staff Recommendation: Council discuss and inform staff if the Council is in support of allowing new detached accessory units.

**3. Owner Occupancy**

*Section 3.2.8.5(h) .....at least one (1) owner of the residence in which the affordable accessory dwelling unit is created shall reside in one (1) of the dwelling units, either the principal or accessory unit created therein, as a principal place of residence. For the purpose of this section, the "owner" shall be one or more individuals who hold title to the property, or a purchase and sales agreement and for whom the dwelling shall be the primary residence as evidenced by voter*

*registration, tax return or other documentation demonstrating primary residence. Owner occupancy is required for an affordable accessory dwelling unit to be permitted.*

Concern: It has been brought to staff's attention that Section 3.2.8.5(h) often precludes builders from including an ADU in new construction.

Purpose of 3.2.8.5(h): The requirement for the primary dwelling or the ADU to be owner occupied addresses neighborhood concerns about absentee landowners and from investors. At the time of adoption, the Council supported the creation of ADUs in new construction by way of including a purchase and sale agreement as a flexible option to demonstrate owner occupancy. However, the unintended consequence of this language is that most often new buildings will not be constructed with an ADU given that most purchase and sale agreements occur after a building is already constructed.

Staff Recommendation: Council discuss and inform staff if the Council is in support of revising the owner occupancy requirement to allow for new construction to allow ADUs.

#### **4. Utilities on a Single Meter**

*Section 3.2.8.5(j) Electricity, water, oil, and gas shall be provided by a single service to both the affordable accessory dwelling unit and the principal dwelling and included in the rent.*

Concern: The City Engineer has identified this requirement as a concern as the engineering regulations require separate buildings within the same parcel to have their own water and sewer meter.

Purpose of 3.2.5.5(j): Requiring accessory dwelling units to be on the same service as the primary home is a best practice that was included in the ordinance that achieves two objectives; 1. for the rent to include the utilities, and 2. for the unit to remain accessory to the primary home.

Staff Recommendation: As previously discussed, there are four additional requirements within the ordinance that ensure the units are accessory. Also, the City Engineer allows for separate water meters to be merged to one account. Staff recommends removing "water" from Section 3.2.8.5(j) because it creates a conflict with the engineering regulations and because the objective can be achieved by merging the water account.

#### **Anything else?**

As previously discussed, the above restrictions are sections of the ordinance that have been brought to staff's attention as areas of concern. However, if there are other sections of the ordinance that the Councilors have received feedback as barriers to creating ADUs, staff recommends that the Councilors bring them forward for a discussion.

#### **NEXT STEPS**

Thank you for the opportunity to share this report. Staff is requesting that City Council refer this report to the Committee of the Whole to discuss whether the City Council recommends revisions to the ordinance.

I look forward to discussing this report with you. If you have any questions, please contact me at [achiancola@saalem.com](mailto:achiancola@saalem.com) or 978-619-5685.

Sincerely,

A handwritten signature in black ink, appearing to read "Amanda Chiancola". The signature is fluid and cursive, with the first name "Amanda" written in a larger, more prominent script than the last name "Chiancola".

Amanda Chiancola, AICP  
Deputy Director

Cc: Mayor Driscoll  
Tom Daniel, DPCD Director



# CITY OF SALEM PLANNING BOARD

2022 JUL -8 AM 10:11

CITY CLERK  
SALEM, MASS

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## Report of the Planning Board to City Council Re: Halloween Parking Overlay District

July 8, 2022

At its meeting on July 7, 2022, the Planning Board discussed a proposed amendment to the Zoning Ordinance to amend Section 8.0 to add a new subsection to establish the Halloween Parking Overlay District to allow permitted off-street parking in non-residential parking lots in the downtown area during the period beginning on the Friday preceding October 1 and ending on the first Monday after October 31 of each year, subject to regulations to be established by the Traffic and Parking Commission.

This item was referred from the June 27, 2022, joint public hearing with the City Council.

The Planning Board voted four (4) in favor (Bill Griset, Tom Furey, Sarah Tarbet, Todd Waller) and two (2) opposed (Carole Hamilton, Zach Caunter) to recommend that the City Council adopt the proposed amendment to the Zoning Ordinance with the following comments:

- Council should consider expanding the ¼ mile radius of the overlay to include areas outside of downtown, including Entrance Corridors, so as to encourage parking outside the downtown area;
- Council is encouraged to consult the City Solicitor to explore a parking fee cap in the affected area.

If you have questions regarding this matter, please contact Tom Daniel, AICP, Director of Planning & Community Development, at 978-619-5685.

William Griset  
Chair

CC: Ilene Simons, City Clerk



June 23, 2022

City of Salem

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

If you have any questions regarding this permit please contact:

If this petition meets with your approval, please return an executed copy to:

National Grid Contact: Vincent LoGuidice; 1101 Turnpike Street; North Andover, MA 01845  
Phone 978-725-1392.

Very truly yours,

*Robert Coulter*

Name: Distribution Design Supervisor  
Supervisor, Distribution Design

Enclosures

Questions contact – Sibhita Mahabier 781-258-9169

Petition of the Massachusetts Electric Company d/b/a National Grid  
Of NORTH ANDOVER, MASSACHUSETTS  
For Electric conduit Location:

To City Council of Salem, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a National Grid of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked: Naples Rd - Salem - Massachusetts.

The following are the streets and highways referred to:

Plan # 30585860 Naples Rd - National Grid to install beginning at a point approximately 245 feet east of the centerline of the intersection of Hemenway Rd and continuing approximately 5 feet in a north/northwest direction. Installation of 5 feet +/- of 1-4" PVC Conduits encased in concrete from P#2881 to the property of 17-19 Naples Rd.

Location approximately as shown on plan attached

Massachusetts Electric Company d/b/a National Grid  
BY Robert Coulter  
Engineering Department

Dated: June 23, 2022



ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a National Grid be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 23rd day of June, 2022.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked - Naples Rd - Salem - Massachusetts. Plan # 30585860.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

Naples Rd - National Grid to install beginning at a point approximately 245 feet east of the centerline of the intersection of Hemenway Rd and continuing approximately 5 feet in a north/northwest direction. Installation of 5 feet +/- of 1-4" PVC Conduits encased in concrete from P#2881 to the property of 17-19 Naples Rd.

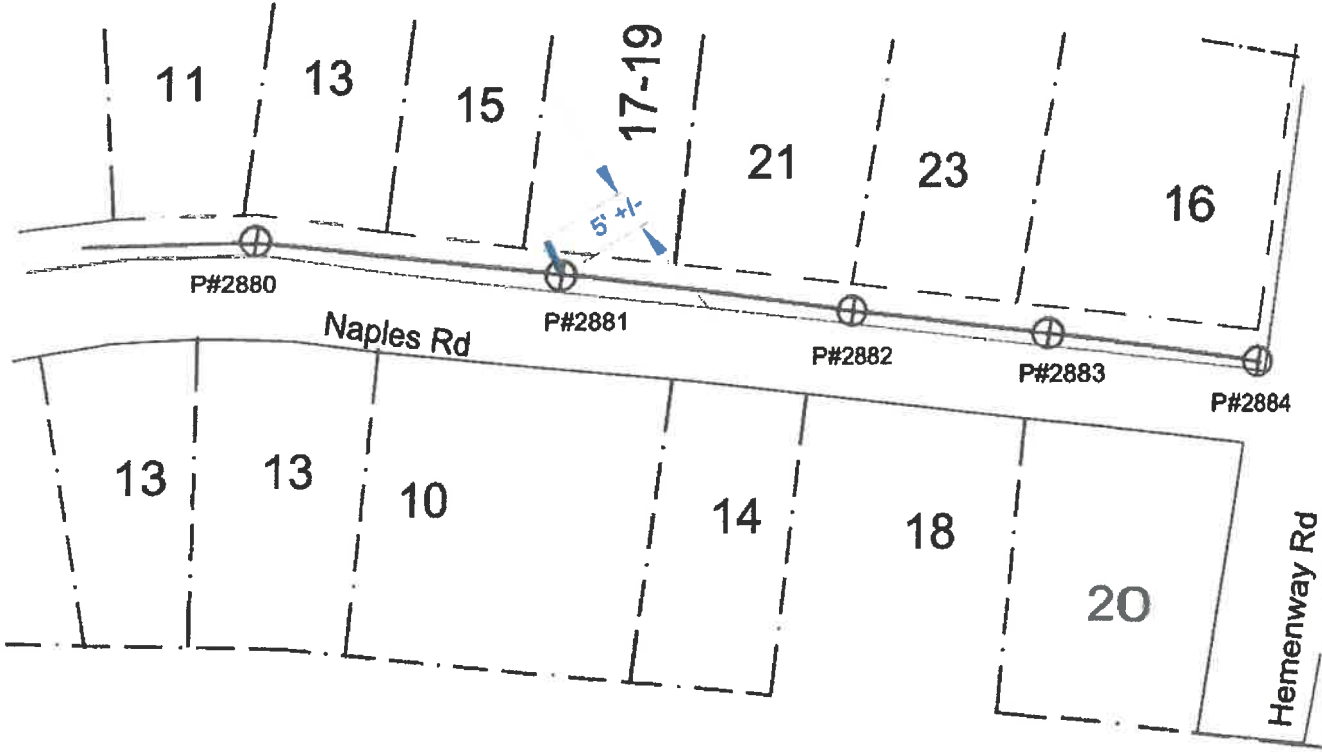
I hereby certify that the foregoing order was adopted at a meeting of the .....  
.....  
....., held on the ..... day of ....., 20 .....  
....., 20 .....

Received and entered in the records of location orders of the City/Town of  
Book ..... Page .....

Attest:  
.....

..... hereby certify that on .....20....., at ..... o'clock, ...M  
at ....., a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a National Grid for permission to construct the underground  
electric conduits described in the order herewith recorded, and that I mailed at least seven days  
before said hearing a written notice of the time and place of said hearing to each of the owners of  
real estate (as determined by the last preceding assessment for taxation) along the ways or parts of  
ways upon which the Company is permitted to construct the underground electric conduits under  
said order. And that thereupon said order was duly adopted.

.....  
.....  
.....



**UNDERGROUND PETITION**

- |  |   |
|--|---|
|  POLE (EXISTING)    |  EDGE OF STREET        |
|  MANHOLE (EXISTING) |  PROPOSED CONDUIT 1-4" |
|  PROPOSED HANHOLE   |  EXISTING CONDUITS     |

Sketch to Accompany Easement for the Installation for 1-4" PVC Conduit Encased in Concrete from P#2881 to the Property of 17-19 Naples Rd., Salem, MA 01970



Date: 06-22-2022

WORK REQUEST: 12-22-30585860

To The: City Of Salem

For Proposed: 1-4" Conduit Encased in Concrete Location: Naples Rd.

DISTANCES ARE APPROXIMATE

Drawn By: Sibhita Mahabier-Sheehy



07/11/2022

To: City of Salem City Council  
Subject: Change/Extend Hours of Operation

To whom it may concern,

We are requesting to change our hours of operation for the following Dunkin locations

- Washington St Donuts LLC, DBA Dunkin Donuts
- 152 Washington Street Salem Ma 01970
- Approved hours of operation Sunday through Saturday 5:00 am until 7:00 pm
- Requesting to change hours of operation to 24 hours Sunday through Saturday
- Boston St, Salem Donuts LLC, DBA Dunkin Donuts
- 68 Boston Street, Salem Ma 01970
- Approved hours of operation Sunday through Saturday 5:00 am until 7:00 pm
- Requesting to change hours of operation to 24 hours Sunday through Saturday
- North Street Donuts LLC, DBA Dunkin Donuts
- 105 North Street, Salem Ma 01970
- Approved hours of operation Sunday through Saturday 5:00 am until 7:00 pm
- Requesting to change hours of operation to 24 hours Sunday through Saturday

Thank You,

A handwritten signature in black ink, appearing to read "Nicholas Jenkins", written over a horizontal line.

Nicholas Jenkins  
Northern Management Group  
[njenkins@northernmanagementgrp.com](mailto:njenkins@northernmanagementgrp.com)

# Camilla's Cafe & Breakfast

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140 Canal St.  
Salem, MA, 01970

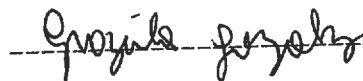
CITY CLERK, SALEM MASS.  
2022 JUL 12 AM 10:28

July 12, 2022

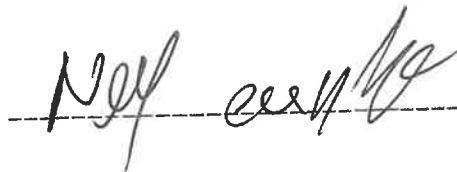
Dear Salem City Council,

We are looking to formally request permission to be open for breakfast at 4 am till 9pm all 7 days of the week as opposed to our current approved time of 6am to 9pm. Our reason for being open so early is that our other restaurant located at 66 Market square in Lynn is open at the same time and has had much success for being open at 4am. The majority of our clientele are trades workers who are usually at work between 6 & 7am. We have been a staple for them as a breakfast stop that is open in the early hours. In Salem we are also close to the hospital which would make it convenient for them to have a location that is open during that time.

Sincerely,



Graziella Gonzalez



Ney Cunha

**City of Salem**

***In the year Two Thousand and Twenty-Two***

**An Ordinance Relative to Traffic**

***Be it ordained by the City Council of the City of Salem, as follows:***

**Section 1.** Section 13 of Article I be amended by repealing the following:

North Street – Service Zones – on the northeasterly side of North Street at No. 134 North Street for a distance of thirty (30) feet as marked by signs. (6/29/66 DPW 13628)

North Street – Service Zones – adjacent to #105, southbound on the westerly side, beginning ninety (90) feet from Mason Street and extending ninety (90) feet. “Service Zone, Fifteen (15) Minute Parking Limit.”

North Street – Service Zones – on the southwesterly side of North Street at No. 105 ½ North Street for a distance of thirty (30) feet as marked by signs. (6/29/66 DPW 13628)

North Street – Service Zones – on the southwesterly side of North Street, beginning twenty (20) feet southerly of Meade Court and extending thirty (30) feet. (10/30/72 DPW 5-633)

North Street – Service Zones – easterly side, starting at a point eighty-three (83) feet from the intersection of Essex Street and extending in a northerly direction for a distance of twenty (20) feet. (3/23/89)

North Street – Service Zones – on the westerly side of North Street at No. 65 North Street, for a distance of forty (40) feet as marked by signs.

And inserting:

North Street – Service Zones – southbound on the westerly side, beginning one hundred five (105) feet north of Mason Street and extending in a northerly direction for a distance of seventy (70) feet, Monday through Saturday, 8:00 A.M. to 4:00 P.M.

**Section 2.** Section 49A of Article IV be amended by repealing the following:

Mason Street – Prohibited movements – northeasterly bound traffic onto North Street, in a northwesterly direction, left turn, 7:00 A. M. to 9:00 A. M. and 3:00 P. M. and 6:00 P. M. (5/16/88)

And replacing it with:

Mason Street – Prohibited movements – northeasterly bound traffic onto North Street, in a northwesterly direction, left turn, 6:00 A. M. to 9:00 A. M. and 3:00 P. M. and 7:00 P. M.

**Section 3.** Section 50B of Article V be amended by repealing the following:

North Street – Handicapped Zones; Limited Time – in front of #184½, as marked by a sign. (9/10/15)

And replacing it with:

North Street – Handicapped Zones; Limited Time – in front of #186, as marked by a sign.

**Section 4.** Section 50B of Article V be amended by repealing the following:

North Street – Handicapped Zones; Limited Time – in front of #180 for a distance of twenty (20) feet. (9/27/07)

And replacing it with:

Liberty Hill Ave. – Handicapped Zones; Limited Time – adjacent to 180 North St, for a distance of twenty (20) feet, as marked by a sign.

**Section 5.** Section 51B of Article V be amended by repealing the following:

North Street – Parking Prohibited at Certain Times on Certain Streets – One (1) hour parking Monday thru Friday

North Street – Parking Prohibited at Certain Times on Certain Streets – northeasterly side, from a point beginning sixty (60) feet southeast of the southeasterly side of Foster Street, and extending eighty (80) feet southeasterly. Two (2) hour parking. (12/29/67)

North Street – Parking Prohibited at Certain Times on Certain Streets – southwesterly side, beginning twenty (20) feet south of the intersection of School Street and running south for a distance of thirty-five (35) feet. Fifteen (15) minute parking limit. (10/6/70 DPW 5-370)

North Street – Parking Prohibited at Certain Times on Certain Streets – beginning eighteen (18) feet from the intersection with School Street and extending forty (40) feet in front of #147-149-149A North Street, on Westerly side in a Northerly direction, fifteen (15) minute parking, 9:00 A.M. to 5:00 P.M.

North Street – Parking Prohibited at Certain Times on Certain Streets – southwesterly side, beginning at the intersection of School Street and running northwesterly for a distance of one hundred (100) feet. Fifteen (15) minute parking limit. (7/12/67 DPW 14368)

North Street – Parking Prohibited at Certain Times on Certain Streets – west bound, for a distance of forty (40) feet adjacent to #130 North Street. Restricted fifteen (15) minute parking. (5/25/00)

North Street – Parking Prohibited at Certain Times on Certain Streets – westerly side, beginning four (4) feet from the intersection of Leavitt Court and running in a northerly direction for a distance of thirty (30) feet. Fifteen (15) minute parking from 7:00 A. M. to 9:00 P. M. (5/22/86 DPW E5-258-2709)

North Street – Parking Prohibited at Certain Times on Certain Streets – southbound from Mason Street to the driveway at #87 North Street on the westerly side One (1) Way Parking, 7:00 A.M. TO 7:00 P.M. (4/2/02)

North Street – Parking Prohibited at Certain Times on Certain Streets – in front of #190, for a distance of twenty-five (25) feet. Thirty (30) minute parking, from 8:00 A. M. to 5:00 P. M. (3/5/99)

North Street – Parking Prohibited at Certain Times on Certain Streets – southbound on the westerly side in front of #107 North Street, for a distance of forty (40) feet, "Thirty (30) minute Parking Limit" (6/9/05)

North Street – Parking Prohibited at Certain Times on Certain Streets – easterly side from Foster Street extending 117 feet in a north westerly direction in front of #112 thru #116D North Street, "Thirty (30) minute Parking Limit" (6/9/05)

**Section 6.** Section 56 of Article V be amended by repealing the following:

North Street – Zones established – between Essex Street and Lynde Street, easterly side. Four (4) hour parking. (7/20/87) (7/14/11)

North Street – Zones established – easterly side, for a distance of eighty-three (83) feet, extending northerly from Essex Street. Four (4) hour parking. (11/23/94) (4/23/09) (7/14/11)

North Street – Zones established – in front of #115 North Street, for a distance of twenty (20) feet. Four (4) hour parking. (6/14/99) (7/14/11)

**Section 7.** Section 57A of Article V be amended by repealing the following:

North Street – Parking Time Limited; Unmetered Zones – southerly side, beginning at the intersection of School Street in a northwesterly direction for a distance of thirty (30) feet. Fifteen (15) minute parking. (10/4/82 DPW 5-2210)

And inserting:

North Street – Parking Time Limited; Unmetered Zones – easterly side beginning at a point approximately one hundred and eight (108) feet south from Garden

Terrace and extending in a southerly direction for twenty (20) feet. Thirty (30) minute parking, from 8:00 A. M. to 5:00 P. M.

North Street – Parking Time Limited; Unmetered Zones – easterly side extending one hundred seventeen (117) feet in a north westerly direction from Foster Street. Thirty (30) minute parking.

North Street – Parking Time Limited; Unmetered Zones – easterly side beginning at a point approximately one hundred and seventy (170) feet north from Osborne Street and extending in a northerly direction for twenty (20) feet. Fifteen (15) minute parking

North Street – Parking Time Limited; Unmetered Zones – easterly side at 134 North Street for thirty (30) feet. Fifteen (15) minute parking

North Street – Parking Time Limited; Unmetered Zones – starting at a point approximately forty-five (45) feet south from the northerly property line of 83 North Street and extending for approximately twenty (20) feet. Two (2) hour parking limit.

North Street – Parking Time Limited; Unmetered Zones – starting at a point twenty (20) feet from the intersection with Commercial Street and extending for approximately seventy (70) feet in a northerly direction. Two (2) hour parking limit.

North Street – Parking Time Limited; Unmetered Zones – starting at a point approximately one hundred and thirty (130) feet from the intersection with Commercial Street and extending for approximately forty-five (45) feet in a northerly direction. Two (2) hour parking limit.

**Section 8.** Section 57A of Article V be amended by repealing the following:

North Street – Parking Time Limited; Unmetered Zones – southerly side, beginning at the west side corner of the building located at #207 North Street, and extending in an easterly direction for a distance of forty (40) feet. Fifteen (15) minute parking. This is limited to the legal hours of operation of "North Street Market" located at #207 North Street. (7/19/93)

And replacing it with:

North Street – westerly side, beginning approximately eight-seven (87) feet south from Oakland Street and continuing in a south easterly direction for twenty (20) feet. Fifteen (15) minute parking.

**Section 9.** Section 74 of Article V be amended by repealing the following:



North Street – General prohibition towing zones – easterly side, from the intersection of Essex Street in a northerly direction for a distance of sixty (60) feet. (6/5/80 DPW 5-1781)

And inserting:

North Street - General prohibition towing zones – starting at the northerly property line of 83 North Street and running in a southerly direction for a distance of approximately forty-five (45) feet.

**Section 10.** Section 74 of Article V be amended by repealing the following:

North Street – General prohibition towing zones – northeasterly side, between Franklin Street and Foster Street from 3:00 P. M. to 6:00 P. M. Monday through Friday. (3/3/78 DPW 5-1401)

And replacing it with:

North Street – General prohibition towing zones – northeasterly side, between Franklin Street and Foster Street

**Section 11.** Section 74 of Article V be amended by repealing the following:

North Street – General prohibition towing zones –easterly side at the intersection of Commercial Street for a distance of one hundred eleven (111) feet as marked by signs. (2/13/14)

And replacing it with:

North Street – General prohibition towing zones –easterly side at the intersection of the North Street overpass, extending in a southerly direction to the railroad tracks.

**Section 12.** This ordinance shall take effect as provided by City Charter.

In City Council June 23, 2022  
Adopted for first passage

ATTEST:

ILENE SIMONS  
CITY CLERK

**CITY OF SALEM**

In the year two thousand and twenty-two

An Ordinance to amend an Ordinance relative to Traffic, Ch. 42

Be it ordained by the City Council of the City of Salem, as follows:

**Section 1.** Chapter 42 Section 50B – Handicap Zones, Limited Time shall be amended by adding:

Lawrence Street – One Handicap Parking space to be added in front of #6 Lawrence Street for a distance of twenty (20) feet.

**Section 2.** This ordinance shall take effect as provided by City Charter.

In City Council June 23, 2022  
Adopted for first passage

ATTEST:

ILENE SIMONS  
CITY CLERK