

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a National Grid be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 19th day of January, 2022.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked - Norman St - Salem - Massachusetts. Plan # 30363542.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

Norman St - National Grid to install beginning at a point approximately 90 feet southeast of the centerline of the intersection of Norman St and Summer St and continuing approximately 30 feet in a northeast direction. Install 60ft +/- (2), 3" conduits southeast from existing manhole on Norman St.

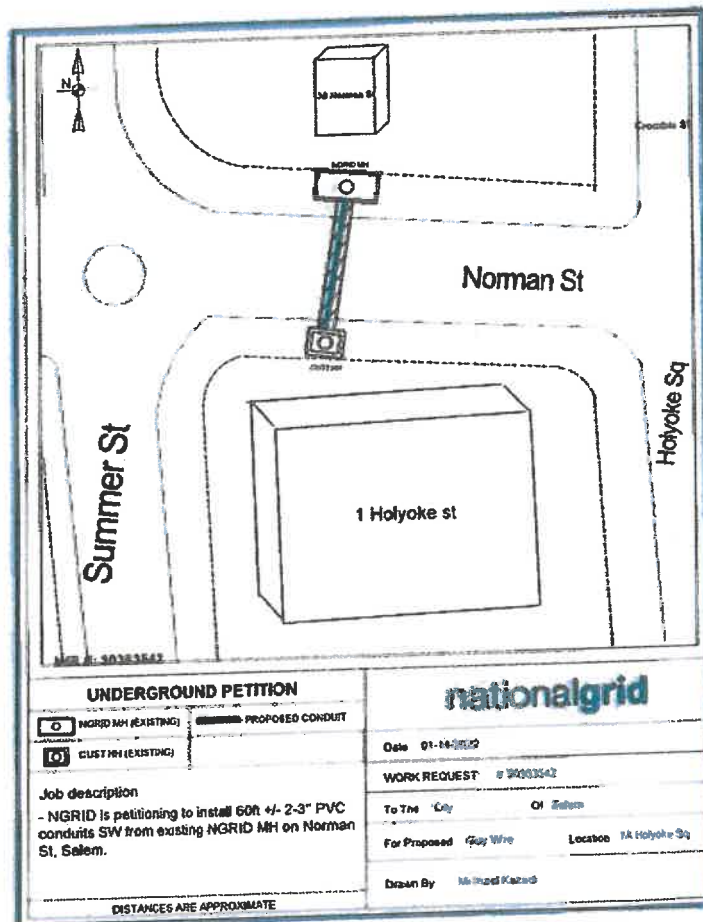
I hereby certify that the foregoing order was adopted at a meeting of the
....., held on the day of, 20
....., 20

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
.....

..... hereby certify that on20....., at o'clock,M
at, a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid for permission to construct the underground
electric conduits described in the order herewith recorded, and that I mailed at least seven days
before said hearing a written notice of the time and place of said hearing to each of the owners of
real estate (as determined by the last preceding assessment for taxation) along the ways or parts of
ways upon which the Company is permitted to construct the underground electric conduits under
said order. And that thereupon said order was duly adopted.

.....
.....



UNDERGROUND PETITION

nationalgrid

- NGRID MH (EXISTING)
- PROPOSED CONDUIT
- CUST MH (EXISTING)

Date 01-14-2012

WORK REQUEST # 2003342

Job description
 - NGRID is petitioning to install 60ft +/- 2-3" PVC conduits SW from existing NGRID MH on Norman St, Salem.

To The City Of Salem

For Proposed Guy Wire Location 1A Holyoke Sq

Drawn By Michael Kazard

DISTANCES ARE APPROXIMATE

Ilene Simons

From: Giovanna Zabaleta Recinos
Sent: Wednesday, January 26, 2022 3:18 PM
To: Ilene Simons
Cc: Maureen Fisher; Deborah Duhamel; Jay Carroll; David Knowlton; John Giardi
Subject: RE: National Grid Petition

Importance: High

Good morning Ilene,

Please find below the comments we have for all the petitions we received last week. Note that we have some major concerns with these two petitions which are identified in red below.

- **National Grid @ Norman Street:** The contractor must submit a street opening permit application to Engineering prior to performing the work. This application must be submitted a minimum of 7 days prior to the propose start of work date. All vaults and other structures to be installed within public right of way shall be AASHTO H20 rated. Contractor will need to replace full concrete panels after work is complete. Scoring pattern of concrete should match existing concrete sidewalk.

If the proposed excavation falls within the newly paved section of Norman Street, no openings will be allowed during first full year (until spring 2023). A hardship letter may be required to allow the work. The contractor will be responsible to restore the roadway surfaces following the City's special paving conditions, which will be included in the issued permit, and are outlined below:

- Temporary trench patch shall match existing Pavement Thickness (see attached detail D-1).
- Trench shall be allowed to settle for 90 days.
- After 90 days, complete 2" pavement mill and overlay curb to curb
- Reinststate brick sidewalks and base in kind; full concrete panel shall be replaced

Jay emailed Sibhita and Bob Coulter, curious what the purpose is for the new duct bank? Concerns with traffic management. Holyoke can be used as a quick detour around but it is heavily traveled and the neighborhood had to deal with construction all last summer and fall. Depending on the schedule of this work, could also conflict with detours at the Essex Street project.

- **National Grid @ Peabody Street:** The contractor must submit a street opening permit application to Engineering prior to performing the work. This application must be submitted a minimum of 7 days prior to the propose start of work date. All vaults and other structures to be installed within public right of way shall be AASHTO H20 rated. Contractor will need to replace full concrete panels after work is complete. Scoring pattern of concrete should match existing concrete sidewalk.

This duct bank on Peabody should be coordinated with the raised crosswalk being proposed in front of the development which will have new catch basins in gutter line. The proposed conduit would be in conflict with the proposed catch basin. This petition should be held until the Engineering has the opportunity to coordinate with National Grid the best location for their proposed conduit.

Let me know if you have any questions.

Ilene Simons

From: John Giardi
Sent: Wednesday, January 19, 2022 1:12 PM
To: Ilene Simons
Subject: RE: Salem Petition - Norman St.

Electrical move approval Ilene

City Electrician
John Giardi

-----Original Message-----

From: Ilene Simons <ISimons@Salem.com>
Sent: Wednesday, January 19, 2022 11:51 AM
To: David Knowlton <DKnowlton@Salem.com>; John Giardi <JGiardi@Salem.com>
Subject: FW: Salem Petition - Norman St.

Please let me know if you have any questions/comments/feedback/conditions... this petition will be going on the 1/27 agenda for a hearing to be held on Feb. 10th.

Ilene Simons
City Clerk
Justice of the Peace
93 Washington Street
Salem, MA 01970
(978) 745-9595 ext. 41201

-----Original Message-----

From: Loguidice, Vincent <Vincent.Loguidice@nationalgrid.com>
Sent: Wednesday, January 19, 2022 9:33 AM
To: Ilene Simons <ISimons@Salem.com>; Maureen Fisher <MFisher@Salem.com>
Subject: Salem Petition

Caution: This email originated from outside our system. Please do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning Ilene and Maureen

Happy New Year. You ladies know what to do. Let me know. Great day and week. Vinny.

As always, Thank you.

Vinny LoGuidice
Work Support NE North



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

February 24, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Jaime Garmendia of 6 Rawlins Street to the Traffic and Parking Commission for a three-year term to expire February 24, 2025. Mr. Garmendia will take the seat previously held by Ms. Robin Seidel, who recently stepped down from the Commission.

Mr. Garmendia is currently a project manager for capital projects for the MBTA, where he specializes in railway safety and signal systems, resiliency, and station projects. He has been with the MBTA in a variety of positions of escalating responsibility since 2015 and brings an extensive amount of experience in a large number of applicable areas to the Commission's work, including first- and last-mile connectivity, ADA and MAAB requirements in public infrastructure, and public transit. Mr. Garmendia holds Bachelor's degrees in communications studies and international relations from BU and is currently pursuing a Master's degree in project management and operations from Southern New Hampshire University. He is a member of the MBTA/MassDOT Bicycle Policy Working Group and has volunteered and worked as board member and organizer for TransportationCamp New England and Modernizing Rail.

I strongly recommend confirmation of Mr. Garmendia's appointment to the Commission. We are fortunate that he is willing to serve our community in this important role and lend his expertise and dedication to the Commission and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

February 24, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Jamie Graham of 25 Roslyn Street #7 to the Historical Commission for a three-year term to expire April 11, 2025. Ms. Graham will take the seat previously held by Ms. Stacey Norkun, who has stepped down from the Commission. Please join me in thanking Ms. Norkun for her years of service to our community and the board.

Ms. Graham is an AIA accredited architect and currently works as a senior associate for CannonDesign, where she leads projects for clients in a variety of institutional and business sector. Prior to her time with CannonDesign, Ms. Graham was with Austin Design Inc, where she was part of the team that designed school buildings for Haiti following the 2010 earthquake that devastated the island. Ms. Graham received the Georgia Trust Historic Preservation Award in 2019 for sustainable rehabilitation and the AIA New England Design Award citation in 2020. Ms. Graham was a professor at the Rhode Island School of Design, where she also earned her Master's degree in architecture. She holds a Bachelor's degree in architecture from the University at Buffalo.

I strongly recommend confirmation of Ms. Graham's appointment to the Commission. We are fortunate that she is willing to serve our community in this important role and lend her expertise and dedication to the Commission and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

February 24, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Jennifer Birenbach of 2 West Terrace to the Salem Recycling Committee. This letter is being provided to you for informational purposes only, as City Council confirmation is not required for this committee.

Ms. Birenbach is an educator who currently serves as the artist-in-residence for The Clay School in Lynn and owner of her own studio, Waters Edge Ceramics. She has also worked as an ESL tutor for schools and programs here in Massachusetts and, previous to moving here, in North Carolina and Connecticut. Ms. Birenbach holds a Bachelor's of Fine Arts from Franklin Pierce College and a Master's in American Studies from the University of Wyoming.

Please join me in welcoming Ms. Birenbach to SalemRecycles. We are fortunate that she is willing to serve our community in this important role and lend her insights and dedication to the group and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

February 24, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Rebecca English of 24 Prescott Street to the Historical Commission for a term of 3 years to expire March 1, 2025.

I recommend confirmation of this reappointment and ask that you join me in thanking Ms. English for her continued dedicated service and commitment to our community.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

February 24, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, David Pabich, PE of 8 Harbor View Terrace to the Salem & Beverly Water Supply Board for a term of 3 years to expire March 1, 2025.

I recommend confirmation of this reappointment and ask that you join me in thanking Mr. Pabich, PE for his continued dedicated service and commitment to our community.

Sincerely,

A handwritten signature in cursive script that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

February 24, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Dan Ricciarelli of 397 Essex Street to the Conservation Commission for a term of 3 years to expire March 1, 2025.

I recommend confirmation of this reappointment and ask that you join me in thanking Mr. Ricciarelli for his continued dedicated service and commitment to our community.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

February 24, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Paul Durand of 27 Congress Street, Suite 201 to the Design Review Board for a term of 3 years to expire March 1, 2025.

I recommend confirmation of this reappointment and ask that you join me in thanking Mr. Durand for his continued dedicated service and commitment to our community.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

February 24, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

This letter is being provided to you for informational purposes. In January a reappointment letter for department heads was submitted for confirmation by the City Council. That letter included, in error, David Kucharsky, Director of Traffic and Parking. Mr. Kucharsky had been reappointed in February 2021 to a two-year term expiring January 31, 2023, and therefore should not have been included on the most recent reappointment letter.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS
Kimberley Driscoll
Mayor

February 24, 2022

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

I re-appoint Christopher G. Chigas of 80 Foster Street, Peabody, MA 01960 to serve as a Constable in the City of Salem for a term to expire October 3, 2024.

Very truly yours,

A handwritten signature in black ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

February 24, 2022

That the sum of Two Hundred Fifty Thousand Dollars (\$250,000.00) is hereby appropriated and transferred from the "Capital Outlay Fund 2000" to ST CIP Traffic & Parking (20002218-5846DH) for traffic calming infrastructure, including permanent and temporary "speed humps," in accordance with the recommendation of Her Honor the Mayor.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

February 24, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Order appropriates \$250,000 from our short term capital fund to carry out implementation of several approved Neighborhood Traffic Calming projects. Some of these consist of permanent improvements in locations where the pilot process has successfully concluded, and others are initiating the pilot phase of the project. More details about the specific locations are included in the background information provided with the Order.

In the five years of the Neighborhood Traffic Calming program, we have received more than 30 applications and have advanced around 15 of them through the study and implementation phases to this point. Thanks to careful study and reliance on data by our Traffic and Parking Department and the Traffic Division of the Salem Police Department, we have been able to successfully identify which tactics have been the most beneficial in reducing speeding in our neighborhoods and keeping drivers, pedestrians, and bicyclists safe.

Enclosed with the Order there is also a brief narrative description of the purpose of the program, the process, and how it has worked thus far. I am grateful to the City staff who have worked to implement this successful program on behalf of our residents, and to the Council for their continued support for it. I recommend adoption of this Order and invite you to contact David Kucharsky, Director of Traffic and Parking, with any questions that you may have regarding it.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



City of Salem, Massachusetts

Traffic & Parking Department
98 Washington Street, 2nd Floor
Salem, MA 01970
www.salem.com

Kimberley L. Driscoll, Mayor

David Kucharsky, Traffic & Parking Director

February 10, 2021

The Honorable Kimberley L. Driscoll
Mayor of Salem
93 Washington Street
Salem, Massachusetts 01970

RE: Request for Funding: Traffic Calming Program

Dear Honorable Mayor Driscoll:

This request is for a Council Order to provide \$250,000 in funding to implement traffic calming measures along various city streets. Approval of these funds would allow the City to install sixteen asphalt speed humps on four streets within North Salem (Buffum Street, Barr Street, Bamtow Street, and Dunlap Street) as well as purchase and install temporary speed humps and speed cushions along Columbus Avenue (Bayview Ave to Fort Ave), Federal Street (North St to Boston St), Mall Street (N. Washington Sq to Bridge St) and Proctor Street (Mansell Pkwy to Highland Ave).

Since launching the Traffic Calming Program in 2018, the Traffic & Parking Department has received over 30 requests and have been able to implement traffic calming projects at over 15 streets and/or intersections throughout the city. In most cases, the interventions resulted in reduced travel speeds and perceived improvements in safety from the neighborhoods who requested them. For example, in the North Salem neighborhood, the data shows that on Dunlap Street the percentage of vehicles driving over the speed limit decreased significantly from 56% to 11%. It is also important to note that the average daily vehicle volume on Dunlap Street remained nearly the same with 851 vehicles pre-installation and 805 vehicles while the temporary speed humps were in place.

In addition to these locations, the Department will continue to evaluate other requests and will be seeking funds in the FY23 budget to hire consultants, prepare design plans and purchase materials to continue piloting traffic calming measures as well as making some of these measures permanent. Our Department is also working in conjunction with the Planning and Engineering Departments to implement permanent safety improvements to the Point neighborhood along Congress St as part of \$3.25 million MassWorks Grant. Please let me know if you have any questions or need any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "David Kucharsky".

David Kucharsky
Traffic and Parking Director

Phone - 978.619.5697

dkucharsky@salem.com

CITY OF SALEM
ST Capital Outlay Expenditure Request Form - FY 2022

From Department: Traffic + Parking Date: 9/10/2022

Department Head Name: David Kucharsky

Authorization Signature: Paul Kurling

Amount: \$ 250,000

Description: Funds would be used to install permanent speed humps on several streets in North Salem as well as purchase and install temporary speed humps and cushions along several streets throughout the City

For Finance Department Use Only:

City Council Approval Needed (Y/N)

CIP Balance: \$ 6,225,803

Recommendation: Approved Denied

[Signature]
Finance Director

Processed: _____ Date: _____ By: _____

CO # _____ JE# _____ Trans # _____

Org: _____ Obj: _____



City of Salem, Massachusetts

Traffic & Parking Department
98 Washington Street, 2nd Floor
Salem, MA 01970
www.salem.com

Kimberley L. Driscoll, Mayor

David Kucharsky, Traffic & Parking Director

February 10, 2022

Traffic Calming Program Overview

The City of Salem's Neighborhood Traffic Calming Program was established in 2018. The goal of the program is to implement small-scale, semi-permanent measures in order to reduce vehicle speeds and enhance safety for all roadway users including motorists, pedestrians, cyclists, etc. Less costly materials such as temporary speed humps, flex posts, signage and roadway striping can be utilized to test their effectiveness before determining whether to proceed with more expensive and permanent infrastructure upgrades.

Proponent(s) are asked to submit an application along with a petition from the neighborhood. This assists City staff with the intake of these requests and gives a sense of the magnitude of the issue(s) being raised. Once a request is received, Traffic & Parking Department staff work with the Police Department to collect traffic volume and speed data. Staff also review any crash data that may be available over a five-year period as well as conduct a "street diagnostic". This involves identifying all of the traffic ordinances that have been adopted by City Council on a particular roadway or intersection and comparing it to any existing signage. In addition, staff check with the Engineering Department to see if any road or sidewalk work is planned for the area including any utility installations or upgrades.

To further assist with the evaluation of each request, City staff have created a priority tool, utilizing Geographic Information System (GIS), which is a data mapping software system. The tool is split into four different criteria which considers surrounding demographics, land uses, crash history, and the speed and volume data collected by the Police Department. Visit <https://traffic-calming-1-salem.hub.arcgis.com/> to explore the prioritization tool.

Evaluating the results of the priority tool along with the other gathered information assists with determining whether traffic calming measures are deemed necessary and how soon resources can be allocated. Traffic calming is an iterative process and not a "one-size fits all" method, which may involve the use of different interventions to address an identified issue on a given street or intersection. City staff work to apply a context sensitive approach that considers pedestrian/cyclist activity, density of development, adjacent land uses as well as overall traffic flow when developing recommendations.

Once measures are implemented, staff collect additional data and observe the location to determine how effective the measures are or if other interventions need to be applied. Since launching the program in 2018, the Traffic & Parking Department has received over 30 requests and have been able to implement traffic calming projects at over 15 streets and/or intersections throughout the city. In most cases, the

interventions resulted in reduced travel speeds and perceived improvements in safety from the neighborhoods who requested them.

For example, in the North Salem neighborhood, speed humps and 20 mph speed limit signs were installed on Buffum, Barr, Barstow, and Dunlap Streets. The data shows that on Dunlap Street, the highest-recorded vehicle speed dropped from 65 mph to 48 mph, the average speed dropped from 26 mph to 20 mph, and the percent of vehicles driving over the speed limit decreased from 56% to 11%. It is also important to note that the average daily vehicle volume on Dunlap Street remained nearly the same with 851 vehicles pre-installation and 805 vehicles while the elements were in place.

Due to the success of the temporary installations at these locations, the Traffic & Parking Department is working to construct permanent speed humps in North Salem, which will be in place year-round. During this coming season, we will be re-installing speed humps along Chestnut Street, installing speed cushions on Valley Street, and are in the process of evaluating the effectiveness of materials placed on Cedar, Fairfield, and Gardner Streets from this past year. In addition, staff are working with on-call consultants to develop design plans with the goal of implementing measures this calendar year along the following roadways: Columbus Avenue, Federal Street, Mall Street, N. Washington Square, Proctor Street and the intersection of Franklin Street/Moulton Avenue/Orchard Street/Osborne Street.

Evaluating traffic calming requests may result in staff recommending the need for further study and analysis. In these instances, consultants are hired to perform traffic studies which involve a more in-depth assessment of traffic patterns, speeds as well as pedestrian and bicycle activity. Currently the Department is working with a consultant to evaluate the intersections of Tremont Street/Grove Street and Tremont Street/School Street and have engaged another traffic engineering firm to begin putting a scope together focusing on Broad Street including the intersections with Dalton Parkway/Flint Street and Winthrop Street. There are also times when survey work is needed to begin the process of developing more detailed design plans to address identified safety and accessibility issues. The Traffic & Parking Department is working in conjunction with the Engineering Department on several intersections throughout the city with the goal of constructing safer and ADA compliant crosswalks and sidewalks.

Please visit www.salem.com/traffic-calming/pages/neighborhood-traffic-calming-program to complete an application and to learn more about the program and examples of traffic calming projects.



CITY OF SALEM

In City Council,

Ordered:

February 24, 2022

That the sum of Ninety Thousand Dollars (\$90,000.00) is hereby appropriated and transferred from the "Capital Outlay Fund 2000" to ST CIP Planning (20002220-5846DI) for the development and plan for the provision of downtown Salem's future public parking infrastructure and associated development opportunities in accordance with the recommendation of Her Honor the Mayor.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

February 24, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Order appropriates \$90,000 from short term capital to develop a plan for the provision of downtown Salem's future public parking infrastructure and any associated development opportunities over the mid- to long-term.

The plan will be a key resource to help the City make any decisions regarding changes to the parking system, redevelopment opportunities, and financing approach to key downtown locations. Because of the long-term nature of the plan, the analysis will evaluate the eventual replacement of existing structured public parking facilities, as well as a possible paradigm shift in parking demands that considers advancements in vehicle technology and the expansion of other mobility options. The plan will analyze several sites for possible parking facilities and will include an analysis of which sites are most cost effective for new parking configurations that would improve circulation. It will identify which sites are likely to best lend themselves to development in addition to parking. The study will look particularly at the Museum Place and South Harbor garages, Universal Steel lot, Riley Plaza lot, Klop Alley/Front Street lot, and Church Street lots. Near-term recommendations on potential regulatory and operational changes will also be included.

Staff in the Department of Planning and Community Development and the Traffic and Parking Department have worked collaboratively to define a project scope that, when undertaken by the interdisciplinary team, will result in a comprehensive document that both departments can use to guide future projects to meet the City's identified parking goals and needs. I recommend approval of the enclosed Order and invite you to contact Tom Daniel and David Kucharsky if you have any questions regarding it.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



KIMBERLEY DRISCOLL
MAYOR

TOM DANIEL, AICP
DIRECTOR, DPCD

David Kucharsky
Director, T&P

CITY OF SALEM, MASSACHUSETTS
DEPARTMENT OF PLANNING AND
COMMUNITY DEVELOPMENT
AND
TRAFFIC AND PARKING DEPARTMENT

98 WASHINGTON STREET ♦ SALEM, MASSACHUSETTS 01970
TELE: 978-619-5685

February 16, 2022

Mayor Kimberley Driscoll
Salem City Hall
93 Washington Street
Salem, MA 01970

Re: Short-Term Capital Request for Downtown Parking Analysis

Dear Mayor Driscoll:

We are requesting an allocation of \$90,000 in Short-Term Capital for the purpose of hiring an interdisciplinary team to develop a strategy and plan for the provision of downtown Salem's future public parking infrastructure and any associated development opportunities over the mid- to long-term.

The plan will serve as a key resource, a 'road map', for decision-making regarding changes to the parking system, redevelopment opportunities, and financing approach. Because of the long-term nature, the analysis needs to consider the eventual replacement of existing structured public parking (e.g., Museum Place and South Harbor Garages) as well as a possible paradigm shift in parking demands that takes into account advancements in vehicle technology as well as the introduction and expansion of other mobility options. The scope involves analyzing several sites for possible parking structures and will include an analysis of which sites are most cost effective for new parking configuration could improve circulation and will identify which sites are likely to best lend themselves to development in addition to parking. A preliminary list of potential sites includes the Universal Steel Lot at 297 Bridge Street, Riley Plaza at 212 Washington Street, Klop Alley/Front Street, and Church Street – East and West surface lots. An expanded conceptual development study of the Klop Alley/Front Street lot is also needed and could be a second phase of this project if appropriate. Near-term recommendations on potential regulatory and operational changes are also to be included.

Staff in the Department of Planning and Community Development ('DPCD') and the Traffic and Parking Department ('TPD') have worked collaboratively to define a project scope that, when undertaken by the interdisciplinary team, will result in a comprehensive document that both

departments can use to guide future development projects to meet the city's parking goals and needs.

DPCD's preliminary conversations with traffic consultants have resulted in an estimated cost of \$90,000. This estimate accounts for the need for a truly interdisciplinary team that can examine not only the physical characteristics of subject properties and their suitability for structured parking, but also the economic feasibility of various structured parking and mixed-use scenarios for each of the sites.

Total request:

\$90,000

Thank you for your consideration. Please let me know if you would like additional information.

Sincerely,



Tom Daniel, AICP
Director
Planning & Community Development

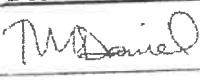



David Kucharsky
Director
Traffic and Parking

CITY OF SALEM
ST Capital Outlay Expenditure Request Form - FY 2022

From Department: DPCD and Traffic/Parking Date: _____

Department Head Name: Tom Daniel, David Kucharsky

Authorization Signature:  

Amount:

Description:

City funding to hiring an interdisciplinary team to develop a strategy and plan for the provision of downtown Salem's future public parking supply over the mid- to long-term.

For Finance Department Use Only:

City Council Approval Needed (Y/N)

CIP Balance: \$ 6,275,803

Recommendation:

Approved

Denied



Finance Director

Processed: _____ Date: _____ By: _____

CO # _____ JE# _____ Trans # _____

Org: _____ Obj: _____



CITY OF SALEM

In City Council,

Ordered:

February 24, 2022

That the sum of Thirty Thousand Dollars (\$40,000.00) is hereby transferred from the Finance Department's "FT Salaries" account (11351-5111) to the Finance Department's "Contracted Services" account as provided below to cover payment associated with temporary contract accounting services for FY2022 due to department vacancies in accordance with the recommendation of Her Honor the Mayor.

Description	Fund	Amount
Contracted Services	11352-5308	\$ 40,000.00
		\$ 40,000.00



CITY OF SALEM, MASSACHUSETTS
Kimberley Driscoll
Mayor

February 24, 2022

To the City Council
City Hall
Salem, Massachusetts


Ladies and Gentlemen of the Council:

Enclosed herewith is a request to transfer Forty Thousand Dollars (\$40,000.00) from the Finance Department's "PT Salaries" account (11351-5111) to the Finance Department's "Contracted Services" account.

Description	Fund	Amount
Contracted Services	11352-5308	\$40,000.00

This transfer is necessary to cover payment associated with temporary contract accounting services for FY 2022 due to department vacancies.

Very truly yours,


Kimberley Driscoll
Mayor



City of Salem, Massachusetts

Finance Department
93 Washington Street
Salem, MA 01970
www.salem.com

Kimberley L. Driscoll, Mayor

Anna Freedman, Finance Director

February 16, 2022

The Honorable Kimberley L. Driscoll
Mayor of Salem
93 Washington Street
Salem, Massachusetts 01970

Re: Finance Department Budget Transfer Request

Dear Mayor Driscoll:

Due to a continued vacancy in the Deputy Director of Finance position since March, the Finance Department has required temporary contracted assistance to meet the department's ongoing responsibilities. At the end of FY2021, the Finance Department contracted with accounting firm Clifton Larsen Allen (CLA) to provide temporary assistance in fulfilling the role of Deputy Finance Director. Additionally, when the Finance department experienced turnover in its Senior Accountant/Budget Analyst role, CLA provided temporary assistance for that role, and is currently providing training to the employee who was subsequently promoted to that role.

At the time the city's FY2022 budget was finalized, the Finance Department did not expect it would need continued temporary assistance well into FY2022. Unfortunately, due to a lack of experienced, qualified candidates for the Deputy Director of Finance position (and with many similar vacancies throughout municipal government in Massachusetts), to date, the city has been unable to hire to fill that role, necessitating the continued services from CLA. The Finance Department is currently projecting over \$40,000 in savings in its Full-Time Salaries line due to the above-mentioned vacancies. This request would transfer \$40,000 from the Full-Time Salaries line to the department's Contracted Services line for the costs associated with continued services from CLA for FY2022.

Please let me know if there are any further questions, or if I could be of any additional assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Anna Freedman".

Anna Freedman
Finance Director

Phone – 978.619.5625

Fax 978.741.3348



CITY OF SALEM

In City Council,

Ordered:

February 24, 2022

That the sum of Three Thousand Three Hundred Seventy Five Dollars (\$3,375.00) is hereby appropriated and transferred from the "Capital Outlay Fund 2000" to ST CIP Building (20002202-5846DJ) for the repairs to the flag pole located at 93 Washington Street in accordance with the recommendation of Her Honor the Mayor.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

February 24, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Order appropriates \$3,375.00 from the short-term capital fund for the purposes of replacing the flagpole on City Hall.

During a storm earlier this winter the flagpole was damaged and therefore removed for safety reasons. Because this is an unanticipated mid-year expense, we are seeking a small appropriation from short term capital to fund its replacement. Consistent with requirements for a historic building the pole is being replaced in kind by an identical 16' white oak pole with gold anodized top. The contractor will also provide the halyard, cleat, and pulley, as well as a new American flag.

As the seat of Salem's municipal government, it is essential that City Hall have a flagpole for the display of the flag. I recommend adoption of the enclosed Order.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem

CITY OF SALEM
ST Capital Outlay Expenditure Request Form - FY 2022

From Department: PUBLIC PROPERTY Date: 2/17/2022

Department Head Name: THOMAS ST. PIERRE

Authorization Signature: [Signature]

Amount: \$ 3375.⁰⁰

Description:
DURING RECENT STORM THE FLAG POLE OVER THE ENTRY OF CITY HALL (93 WASHINGTON ST) WAS TORN OFF THE BUILDING. THIS REQUEST IS FOR ONE (1) HAND CRAFTED WHITE OAK W/ALL MOUNT FLAG POLE, PAINTED WHITE WITH REQUIRED ACCESSORIES & MOUNTING BRACKETS

For Finance Department Use Only:

City Council Approval Needed (Y/N)

CIP Balance: \$ 6,275,803

Recommendation:

Approved Denied

[Signature]
Finance Director

Processed: Date: _____ By: _____

CO # _____ JE# _____ Trans # _____

Org: _____ Obj: _____



CITY OF SALEM

In City Council,

Ordered:

February 24, 2022

That the sum of Ten Thousand Dollars (\$10,000.00) be hereby appropriated from the following "Receipts Reserved for Appropriation" account, to be transferred to the Park & Rec – Golf Course "Renovation and Repairs" account 16512-5846 for costs associated with replenishing pro shop merchandise with the recommendation of Her Honor the Mayor.

Description	Amount
Receipts Reserved – Golf Course (2436)	\$ 10,000.00
Total	\$ 10,000.00



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

February 24, 2022

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Ten Thousand Dollars (\$10,000.00) from the Receipts Reserved for Appropriation to be transferred to the Park and Rec – Golf Course “Renovation and Repairs” account 16512-5846.

This appropriation is necessary for replenishing pro shop merchandise.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kimberley Driscoll", written over a printed name.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

February 24, 2022

That the sum of Two Thousand Five Hundred Twenty-Five Dollars (\$2,525.00) be hereby appropriated from the following "Receipts Reserved for Appropriation" account, to be transferred to the Park & Rec – Golf Course "Equipment" account 16512-5860 for costs associated with the purchase of a replacement ice machine in accordance with the recommendation of Her Honor the Mayor.

Description	Amount
Receipts Reserved – Golf Course (2436)	\$ 2,525.00
Total	\$ 2,525.00



CITY OF SALEM, MASSACHUSETTS
Kimberley Driscoll
Mayor

February 24, 2022

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Two Thousand Five Hundred and Twenty-Five Dollars (\$2,525.00) from the Receipts Reserved for Appropriation to be transferred to the Park and Rec – Golf Course "Equipment" account 16512-5860.

This appropriation is necessary for the costs associated with the purchase of a replacement ice machine.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Kim Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

February 24, 2022

That the sum of Two Thousand Five Hundred Dollars (\$2,500.00) be hereby appropriated from the following "Receipts Reserved for Appropriation" account, to be transferred to the Park & Rec – Golf Course "Telephone" account 16512-5341 for costs associated with phone and internet charges in accordance with the recommendation of Her Honor the Mayor.

Description	Amount
Receipts Reserved – Golf Course (2436)	\$ 2,500.00
Total	\$ 2,500.00



CITY OF SALEM, MASSACHUSETTS
Kimberley Driscoll
Mayor

February 24, 2022

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Two Thousand Five Hundred Dollars (\$2,500.00) from the Receipts Reserved for Appropriation to be transferred to the Park and Rec – Golf Course “Telephone” account 16512-5341.

This appropriation is necessary for the costs associated with phone and internet charges.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM, MASSACHUSETTS
PARK, RECREATION & COMMUNITY SERVICES
401 Bridge Street, Salem MA 01970
Tel. (978) 744-0180/(978) 744-0924
Fax (978) 219-1665

Kimberley Driscoll
MAYOR

January 19,2022

Dear Mayor Driscoll,

I am requesting the following funds from Olde Salem Greens receipts reserve income account 24361-4800 be transferred into the following golf course accounts.

\$10,000 transferred into golf course souvenirs account 16512-5581 to purchase pro shop merchandise for resale.

\$2500 transferred into golf course building repairs account 16512-5431 for replacement of steel doors on the irrigation pump house. Quote attached

\$2525 transferred into golf course equipment account 16512-5860 for the purchase of a replacement ice machine. This ice is used to fill the water coolers on the golf course. Quote attached

\$2500 to be transferred from "Golf Course Receipts Reserve" to Golf Course account 16512-5341 to cover Verizon and Comcast for the end of the budget year.

Thank you for your consideration,

A handwritten signature in black ink that reads "Trish O'Brien".

Trish O'Brien
Superintendent
Jean A. Levesque Community Life Center
(Park, Recreation and Community Services)

CITY OF SALEM - Finance Department
Free Cash, W & S R/E, R/Res & Budget Transfer Requiring Council Approval

From: PARKS & RECREATION Department Head Authorizing Signature: PATRICIA O'BRIEN Date: 1/24/22

Budget or R/Res: 16512: 5581 - Souvenirs \$10K Budget Amt: _____
5431 - Building Repair \$2,500 Curr Balance: _____
 Transfers To: 5860 - Equipment \$2,525 Desc: _____

From: 24361-4800 Desc: RR Golf course Budget Amt: _____
 Curr Balance: _____
 (*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines)

Current Balance in Receipts Reserved Fund Above (if applicable) - \$ _____ Date: _____

Free Cash or Retained Earnings (W/S) To: _____ Desc: _____ Budget Amt: _____
 (Org/Object) Curr Balance: _____
 Please circle one

Amount Requested: \$ 17,525.00
 Reason (Be Specific) See Attached letter - Additional funds to cover pro shop merchandise, replacing steel door, purchase ice machine, coverage for Verizon & Comcast for upgrades/expansion to Paul's office

For Finance Department Use Only:

_____ Budget Transfer _____ Mayor Approval _____ City Council Approval
 _____ Free Cash Appropriation - City Council Approval - Gen Fund \$ _____ Free Cash Balance
 _____ R/E Appropriation - Water \$ _____ R/E Balance _____ R/E Appropriation Sewer \$ _____ R/E Balance
 _____ Receipts Reserve - City Council Approval \$ _____ R/Res Fund Balance
 _____ Raise & Appropriate _____ Other _____

Recommendation: _____ Approved _____ Denied _____
 _____ Finance Director
 _____ Mayor

Completed: Date: _____ By: _____ CO # _____ JE#: _____ Transfer #: _____



CITY OF SALEM

In City Council,

Ordered:

February 24, 2022

That the sum of Two Thousand Five Hundred Dollars (\$2,500.00) be hereby appropriated from the following "Receipts Reserved for Appropriation" account, to be transferred to the Park & Rec – Golf Course "Building Repairs/Maintenance Supplies" account 16512-5431 for costs associated with replacement of steel doors on the irrigation pump house in accordance with the recommendation of Her Honor the Mayor.

Description	Amount
Receipts Reserved – Golf Course (2436)	\$ 2,500.00
Total	\$ 2,500.00



CITY OF SALEM, MASSACHUSETTS
Kimberley Driscoll
Mayor

February 24, 2022

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Two Thousand Five Hundred dollars (\$2,500.00) from the Receipts Reserved for Appropriation to be transferred to the Park and Rec – Golf Course “Building Repairs/Maintenance Supplies” account 16512-5431.

This appropriation is necessary for the costs associated with replacement of steel doors on the irrigation pump house.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Kimberley Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

February 24, 2022

Ordered:

To accept the donation from "Harborlight Community Partners", in the amount of Four Thousand One Hundred Forty Dollars (\$4,140.00). These funds will be deposited into the Taxpayer Scholarship Account 8304-4830 in accordance with the recommendation of Her Honor the Mayor.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

February 24, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Order accepts a donation of \$4,140.00 to the Taxpayer Scholarship Fund (8304-4830). The donation is from Harborlight Community Partners, however it was raised by the Vice Chair of the City's Scholarship and Education Committee, Cynthia Nina-Soto, who participated in the 2021 virtual Boston Marathon to raise funds for both the Scholarship Fund and Harborlight.

Please join me in accepting this generous donation to the Scholarship Fund and in thanking Ms. Nina-Soto for her service and dedication to our community and the students of Salem who are served and supported by the Scholarship and Education Committee.

Every dollar of funds donated to the Scholarship Fund go to the college scholarships awarded annually by the committee. I encourage all residents who would like to make a tax-deductible donation to the Fund in any amount – and students interested in applying for a scholarship – to visit www.salem.com/scholarship to find out more.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council,

February 24, 2022

Ordered:

To accept the donation from Kathleen Aubertin in the amount of One Thousand Nine Hundred Fifty Dollars (\$1,950.00) for a wooden historic bench. These funds will be deposited into the Parks and Recreation Donation Account #24061-4830 in accordance with the recommendation of Her Honor the Mayor.



CITY OF SALEM, MASSACHUSETTS
Kimberley Driscoll
Mayor

February 24, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Gentlemen of the City Council:

Enclosed herewith is a request to accept the following donation from Kathleen Aubertin in the amount of One Thousand Nine Hundred Fifty Dollars (\$1,950.00) to be deposited into the Park and Recreation Donation Account #24061-4830 for a wooden historic bench.

In order to accept these donations approval must be given by both the Mayor and City Council. I ask that the members of the City Council join with me in accepting these funds to be used towards the Park and Recreation Donation account.

Very truly yours,


Kimberley Driscoll
Mayor



CITY OF SALEM, MASSACHUSETTS

JEAN A. LEVESQUE COMMUNITY LIFE CENTER
401 Bridge St, Salem MA 01970
Tel. (978) 744-0180/(978) 744-0924

Kimberley Driscoll
MAYOR

PATRICIA O'BRIEN
SUPERINTENDENT

January 19, 2022

Dear Mayor Driscoll:

I am writing to request the acceptance of \$1950.00 donation written to the City of Salem for a wooden historic dedication bench from Kathleen Aubertin to be deposited into the Park and Recreation Donation Account #24061-4830

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Tricia O'Brien", with a large, stylized "OB" monogram to the right.

Tricia O'Brien
Superintendent
Park, Recreation & Community Services



CITY OF SALEM

In City Council, February 24, 2022

Ordered:

That a petition to the General Court, accompanied by a bill for authorization to enact a local condominium conversion ordinance for the purposes of tenant stability and maintaining the general welfare of Salem residents, as set forth below, be filed with an attested copy of this Order be, and hereby is approved to the end that the following legislation be adopted, except for amendments by the Senate or House of Representatives which conform to the intent of this home rule petition:

AN ACT authorizing the City of Salem to enact a condominium conversion ordinance for buildings containing two or more residential units.

Be it enacted by the Senate and House of Representatives in General Court Assembled, and by the authority of the same as follows:

AN ACT RELATIVE TO A CONDOMINIUM CONVERSION ORDINANCE IN THE CITY OF SALEM.

SECTION 1. Notwithstanding the provisions of any general or special law to the contrary, the City of Salem City Council by majority vote may enact an ordinance to regulate the conversion of housing accommodations in the municipality to the condominium or cooperative form or ownership in buildings containing two or more residential units.

SECTION 2. Such ordinance may include, but is not limited to: (i) provisions for investigations and hearings on condominium conversions or proposed conversions; (ii) a permit process; (iii) tenant notification requirements; (iv) relocation costs for tenants and other measures to protect tenants; (v) control of evictions; (vi) penalties for violation of the ordinance; and (vii) afford tenants and the City or the City's Designee the right to purchase the residential property in which the tenant(s) reside(s) when the residential property is being offered for sale.

SECTION 3. The ordinance may establish a condominium review board or vest administrative duties in an existing municipal board, commission, or office. The review board may exercise such powers as it is given by the ordinance.

SECTION 6. This act shall take effect upon its passage.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

February 24, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

In 1983 the Massachusetts Legislature adopted a condominium conversion law in response to a surge of conversions. The law allows for municipalities to adopt condominium conversion ordinances to prevent displacement by providing protections for tenants that reside in buildings with four or more units. For example, the ordinance can require landlords that convert their rental units into condominiums to provide their tenants with notification and assistance with relocation costs.

For municipalities to adopt a condo conversion ordinance, local legislative action must be accompanied by a declaration in the form of findings where local conditions constitute an acute rental housing emergency requiring local action.

The City, through our Affordable Housing Trust Fund Board and the work of our Department of Planning and Community Development, has studied the conversion rates in Salem and has found that the pace of condominium conversions in our community has steadily increased over the past six years while housing costs continues to rise. In this analysis, we found that 78% of apartments converted since 2016 are two- or three-family homes. Salem is rapidly losing its two- and three-family housing stock to conversions and therefore there is an acute need to protect tenants in building with two or more units.

The 1983 state law, however, only allows communities to provide tenant protection to tenants in buildings with four or more housing units. Absent a special act of the legislature, local action cannot lower this threshold. To that end, the proposed home rule petition would enable Salem to adopt a condominium conversion and tenant protection Ordinance that offers protections to Salem residents in buildings with two or more units.

The home rule petition also proposes a right of first refusal for tenants to purchase their converted units at market rate, and a second right of refusal for the City or a nonprofit to purchase the unit at market rate and to establish the unit as permanently affordable.

The full condominium conversion and tenant protection Ordinance will be filed with the City Council upon the successful adoption by the state legislature of the special act called for in this petition.

I recommend adoption of this Order and invite you to contact Amanda Chiancola, Deputy Director of Planning with any questions that you may have regarding it.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim Driscoll". The signature is fluid and cursive, with the first name "Kim" and last name "Driscoll" clearly distinguishable.

Kimberley Driscoll
Mayor
City of Salem

City of Salem

In City Council, February 24, 2022

RESOLUTION: DOMINICAN REPUBLIC INDEPENDENCE DAY

WHEREAS: The Dominican Flag Committee of Salem will celebrate the raising of the Dominican Flag at Lafayette Park to Celebrate the raising of the Dominican flag that marks Dominican Republic's 178th Anniversary of Independence; and

WHEREAS: The Dominican Community has dedicated this celebration of independence to Dominican Republic's men and women who have distinguished themselves in different disciplines in the City of Salem; and

WHEREAS: The Dominican community has established itself through the efforts of many Dominicans in business, sports, politics, education, and many other disciplines and have exhibited their pride, passion and love of family, religion, and commitment to hard work; and

WHEREAS: The Dominican community enriches the City of Salem by promoting the rich Dominican culture through music, dances, and the arts; and

WHEREAS: The City of Salem recognizes that supporting the Latinx community will lead to greater continued equality for all residents and help strengthen our City; and

WHEREAS: The Dominican Flag Raising will take place at Lafayette Park on Friday, February 25, 2022 at 4:00 P.M. in anticipation of Dominican Republic Independence Day; and

NOW, THEREFORE, We, the Salem City Councillors, and the Mayor Kimberley Driscoll do hereby proclaim February 27th, 2022 as DOMINICAN REPUBLIC INDEPENDENCE DAY and call upon our public officials, educators, librarians, and all Salem Residents to observe this month with appropriate (remote) ceremonies, activities, and programs here in Salem and beyond the borders of our Commonwealth.

Mayor of Salem



CITY OF SALEM

In City Council February 24, 2022

ORDERED: That the Committee on Public Health, Safety and Environment co-posted with Committee of the Whole meet to discuss and review the attached ordinance relative to amending Ch. 20 - Fire Prevention and Protection, Secs. 128 & 129 relative to sale and use of solid fuel outdoor patio and space heaters, fire pits, chimineas, outdoor decorative heating appliances and outdoor fireplaces within the city.

City of Salem

In the year two thousand and twenty two

An Ordinance to amend Chapter 20, Fire Prevention and Protection relative to outdoor fireplaces

Be it ordained by the City Council of the City of Salem, as follows:

Section I. Amend Sec. 20-128. *Sale of solid fuel outdoor patio and space heaters, outdoor decorative heating appliances, and outdoor fireplaces within the city* by deleting paragraphs (a), (b) and (c) in their entirety and replacing them with the following:

“Any mercantile establishment located within the city shall be able to sell, or offer for sale, any outdoor patio or space heater or decorative heating appliance such as chiminea, fire pit, or outdoor fireplace that is fueled by a solid fuel such as wood, charcoal, fuel pellets or similar non-gaseous fuels.”

Section II. Amend Sec. 20-129. *Use of solid fuel outdoor patio and space heaters, outdoor decorative heating appliances and outdoor fireplaces within the city* by deleting paragraph (a) in its entirety and replacing it with the following:

“(a) *Definitions.* The following definitions shall be used in this Chapter:

Attended. Under the personal supervision of an adult over the age of 21 who shall remain at the location of the fire until the fire is thoroughly extinguished.

Chiminea. Portable devices, as defined by the manufacturer, intended to contain and control outdoor fires and which emit smoke or products of combustion from an enclosed chamber through a stack, chimney, duct, flue or pipe.

Fire pit. Portable devices, as defined by the manufacturer, intended to contain and control outdoor fires; permanently or temporarily constructed above-ground and below ground pits intended to contain and control outdoor fires.

Nuisance. Any odor, emission, or event that prevents the reasonable use and enjoyment of one's property.

Outdoor burning device. Any chiminea, fire pit, outdoor fireplace as defined in this section.

Outdoor fireplace. Portable devices, as defined by the manufacturer, intended to contain and control outdoor fires which may be open in design or which emit smoke or products of combustion from an enclosed chamber through a stack, chimney, duct, flue or pipe; permanently constructed devices intended to contain and control outdoor fires which may be open in design or which emit smoke or products of combustion from an enclosed chamber through a stack, chimney, duct, flue or pipe.

- (b) *Use of fire pit.* The primary purpose of the fire must be for cooking unless a burning permit is obtained from the city fire department and all relevant conditions of such permit are adhered to. Cooking fires must be reasonable in size. Use must also comply with general requirements for all outdoor burning devices as stated in subsection (e) of this section.
- (c) *Use of chiminea.* The primary purpose of the fire need not be for cooking and a burning permit is not required. Use must also comply with general requirements for all outdoor burning devices as stated in subsection (e) of this section.
- (d) *Use of outdoor fireplace.* Unless the outdoor fireplace emits smoke or products of combustion from an enclosed chamber through a stack, chimney, flue or pipe, the primary purpose of the fire must be for cooking unless a burning permit is obtained from the city fire department and all relevant conditions of such permit are adhered to. Cooking fires must be reasonable in size. If the outdoor fireplace emits smoke or products of combustion from an enclosed chamber through a stack, chimney, duct, flue or pipe the primary purpose of the fire need not be for cooking and a burning permit is not required. Use must also comply with general requirements for all outdoor burning devices as stated in subsection (e) of this section.
- (e) *General requirements for all outdoor burning devices.* All use of outdoor burning devices must be attended, conducted during periods of good atmospheric ventilation and without causing a nuisance. If the city fire department receives a complaint that the smoke or product of combustion emitted from an outdoor burning device is causing a nuisance, the fire department will investigate and if necessary, have the fire extinguished.

The outdoor burning device may only be upon a flat surface of sandy or gravelly land or otherwise non-combustible material free from living or dead vegetation. Any permanently constructed outdoor burning device may be constructed using only non-combustible materials.

Safety Measures shall be put in place at all times, either a hose or fire extinguisher shall be accessible at all times.

The outdoor burning device shall not be located within 25 feet of any structure and shall not be used on decks and porches or 15 feet away from a property line or fence.

For those outdoor burning devices in which wood is burned, only the burning of aged, dried wood is permitted

Burning of grass, hay, leaves, stumps and tires is prohibited. The burning of any type of construction material or trash is prohibited.”

Section III. Further amend Sec. 20-129 by:

- 1) Replacing (b) with “(f) Winter Island.”
- 2) Inserting a new paragraph as follows:

“(g)**Penalty.** The city fire department, through its agents and employees, is hereby empowered to enforce the provisions of this section pursuant to M.G.L.A. c. 40 § 21D and

M.G.L.A. c. 111 § 31C. Whoever violates the provisions of this section shall be penalized by non criminal penalty of \$50.00 for the first offense, \$75.00 for the second offense and \$100.00 for the third and each subsequent offense. Each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.”

3) Replacing (c) with “*(h) Enforcement.*”

Section IV. This ordinance shall be adopted as provided by City Charter.

inc/ph
comm 1



CITY OF SALEM, MASSACHUSETTS
PARK, RECREATION & COMMUNITY SERVICE
401 Bridge Street, Salem MA 01970
Tel. (978) 744-0180/(978) 744-0924
pobrien@salem.com

Kimberley Driscoll
MAYOR

Trish O'Brien
Superintendent

Road Bike/Race/Walk/Parade Application

**PLEASE SUBMIT PAYMENT OF \$200 WITH THIS PERMIT APPLICATION TO THE CITY OF SALEM
PARK, RECREATION AND COMMUNITY SERVICES DEPARTMENT NO LATER THAN 45 DAYS
PRIOR TO THE EVENT.
Registered Non-Profit Fee \$150
ANY FOR PROFIT EVENTS WILL REQUIRE AN ADDITIONAL 5% FROM THE
REGISTRATION FEES POST EVENT.**

We, the undersigned, respectfully apply for permission to host a road race/walk in the City of Salem as follows:

Applicant's Name: CARIL A. MEYER

Organization Name: SALEM YMCA

Name of Race/Walk/Parade: WITCH CITY 5K ROAD RACE

Contact #: 978-804-8170 E-Mail Address: meycerc@northshoreymca.org

Address: 1 SEWELL

City/State/Zip: SALEM, MA 01970

Organization Tax Status (please include Tax ID Number): 042-104-913

What Charities Will This Race/Walk Be Benefiting?
SALEM YMCA

Approximately How Much of the Race/Walk/Parade Proceeds Will Be Donated to Each Charity(s)
100%

Day of Race/Walk Contact Information:

Name: CARIL A. MEYER Contact #: 978 804 8170

Date of Event: 10.15.2022 Estimated Number of Participants: 600

Time of Event: 9:00 AM Estimated Finish Time of Event: 11:30 AM

Start Location: SALEM WILLOWS@ RESTAURANT ROW Finish Location: SALEM WILLOWS@ DEAD HORSE BEACH

Distance of Event: 5K

Has This Event Been Held Before? Yes No

All Races/Walks/Parades Are Required to Recycle and Remove Trash.

Please Explain Your Plan (Will You Bring to North Shore Recycled Fiber on 53 Jefferson Ave, Open M-F; Bring to Your Home Curbside, or Other?) If You Have Questions about Recycling, Please Contact Julie Rose for More Information 978-619-5679

Onsite EMT/Ambulance Service (Required): CR initial

Please Attach a Map of Route With the Following Items:

1. Race/Walk Course
2. Direction of Runners Through the Race/Walk course
3. Starting and Finishing Points
4. Meeting Points For Racers Before and After the Race/Walk
5. Last year's race financials

Certificate of Insurance Attached? ___ Yes No renews in April

A certificate of insurance for general liability naming the City of Salem as primary additional insured for amount not less than \$1,000,000 combined single limit for injury or death or property damages (including loss of use) in any one occurrence, and \$1,000,000 general aggregate coverage. (The City of Salem reserves the right to increase coverage minimum if event presents extraordinary risk).

RELEASE & INDEMNITY AGREEMENT APPLICANT'S SIGNATURE The undersigned Sponsor, by signature below, shall defend, indemnify, and hold the City of Salem, its officers, agents and employees, harmless against all liability, loss, or expenses, including attorney's fees, and against all claims, actions or judgments based upon or arising out of damage or injury (including death) to persons or property caused by any act or omission of an act sustained in any way in connections with the performance of this event or by conditions created thereby, or based upon violation of any statute, ordinance or regulation. This contractual indemnity provision does not abrogate common law or statutory liability and indemnification to the City of Salem, but is in addition to such common law or statutory provisions.

K. McCarthy

01/05/2022

Date: _____

Applicant's signature

Kevin McCarthy

Name of applicant

A copy of this permit will be sent to the applicant upon approval. Please call Park, Recreation & Community Services if you have any questions. 978-744-0924

CITY USE ONLY

Payment Received: _____ Date Permit Issued: _____ Date Permit Mailed to Applicant: _____

Approved By:

[Signature]

Director (Or Designee) of Salem Park, Recreation & Community Services

Salem Police Department

Effective date of form: 2/8/12

Revised date of form: 1/1/18

Witch City 5K Salem MA

Measured 7/23/17 By Steve Vaitones

Start: Restaurant Row at intersection of Fort Ave, heading NW
 89'6" SE of pole 1841 on parking lot side
 277" SE of Hydrant on Wilows Park side
 2'8" SE of curb along park at intersection

*Little
Hawthorne
Blvd*

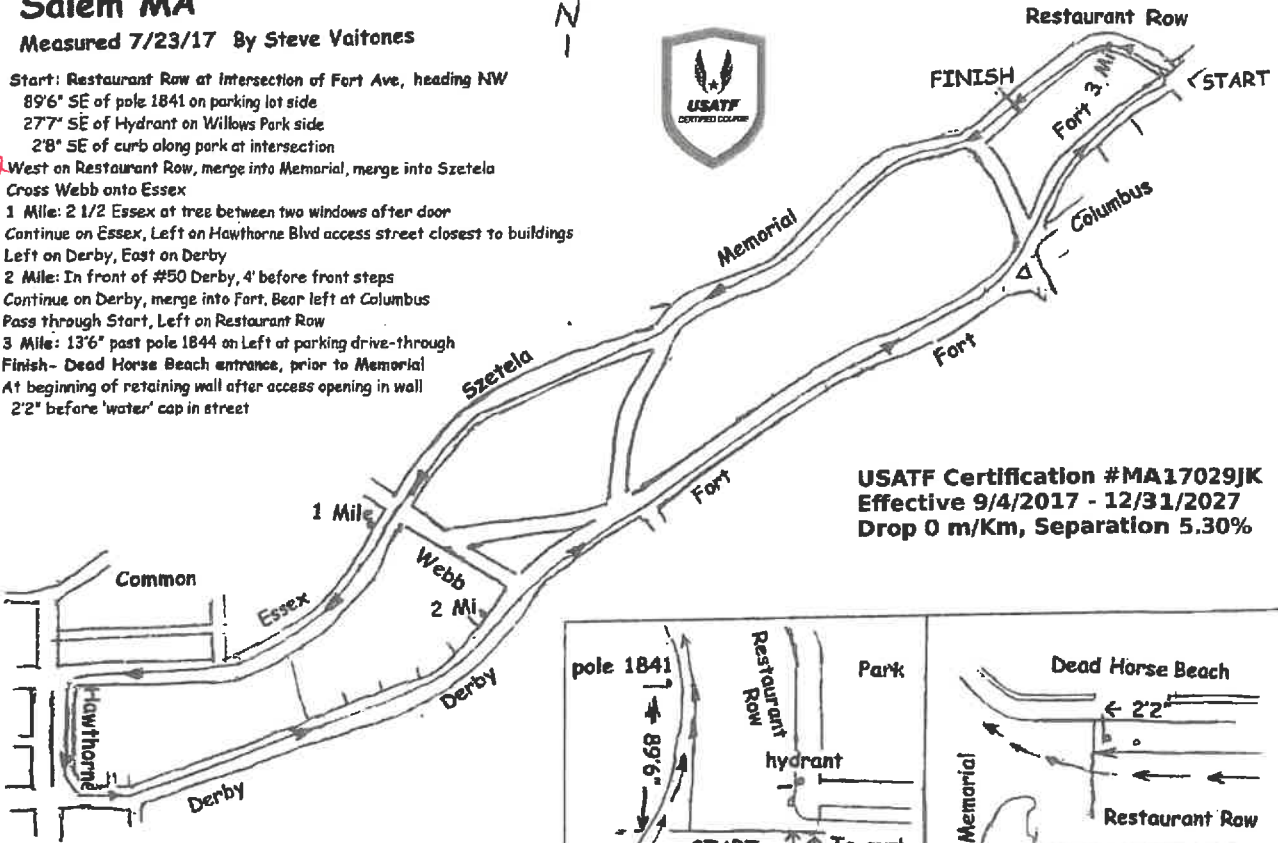
West on Restaurant Row, merge into Memorial, merge into Szetela
 Cross Webb onto Essex

1 Mile: 2 1/2 Essex at trees between two windows after door
 Continue on Essex, Left on Hawthorne Blvd access street closest to buildings
 Left on Derby, East on Derby

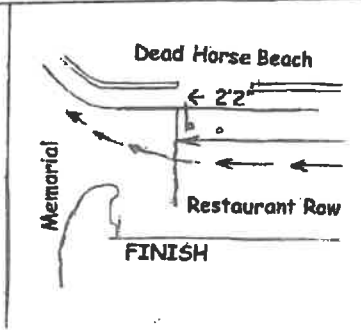
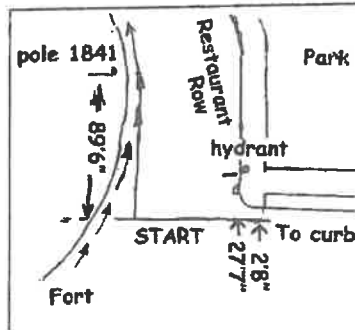
2 Mile: In front of #50 Derby, 4' before front steps
 Continue on Derby, merge into Fort, Bear left at Columbus
 Pass through Start, Left on Restaurant Row

3 Mile: 13'6" past pole 1844 on Left at parking drive-through
 Finish- Dead Horse Beach entrance, prior to Memorial

At beginning of retaining wall after access opening in wall
 2'2" before 'water' cap in street



USATF Certification #MA17029JK
 Effective 9/4/2017 - 12/31/2027
 Drop 0 m/Km, Separation 5.30%





CITY OF SALEM, MASSACHUSETTS
 PARK, RECREATION & COMMUNITY SERVICE
 401 Bridge Street, Salem MA 01970
 Tel. (978) 744-0180/(978) 744-0924
 pobrien@salem.com

Kimberley Driscoll
 MAYOR

Trish O'Brien
 Superintendent

Road Bike/Race/Walk/Parade Application

PLEASE SUBMIT PAYMENT OF \$200 WITH THIS PERMIT APPLICATION TO THE CITY OF SALEM
 PARK, RECREATION AND COMMUNITY SERVICES DEPARTMENT NO LATER THAN 45 DAYS
PRIOR TO THE EVENT.
 Registered Non-Profit Fee \$150
 ANY FOR PROFIT EVENTS WILL REQUIRE AN ADDITIONAL 5% FROM THE
 REGISTRATION FEES POST EVENT.

We, the undersigned, respectfully apply for permission to host a road race/walk in the City of Salem as follows:

Applicant's Name: Ashley Steeves
 Organization Name: B+S Fitness Programs
 Name of Race/Walk/Parade: wicked Half marathon
 Contact #: 978 594 7050 E-Mail Address: events@b+sfitness.com
 Address: 10 Hemenway Rd,
 City/State/Zip: Salem, MA 01970
 Organization Tax Status (please include Tax ID Number): NA

What Charities Will This Race/Walk Be Benefiting?
Salem High School Football Boosters + Salem Childrens Charity +
 Approximately How Much of the Race/Walk/Parade Proceeds Will Be Donated to Each Charity(s)
minimum of \$2000 to Salem High Boosters and minimum
 Day of Race/Walk Contact Information: of \$1250 to Salem Childrens Charity + Plumree
Home Plumree Home
for Boys

Name: Ashley Steeves Contact #: 978 594 7050
 Date of Event: 9/17/22 Estimated Number of Participants: 500
 Time of Event: 7AM Estimated Finish Time of Event: 12PM
 Start Location: Willowz Field Finish Location: Willows Field
 Distance of Event: 13.1 miles
 Has This Event Been Held Before? Yes No

All Races/Walks/Parades Are Required to Recycle and Remove Trash.

Please Explain Your Plan (Will You Bring to North Shore Recycled Fiber on 53 Jefferson Ave, Open M-F; Bring to Your Home Curbside, or Other?) If You Have Questions about Recycling, Please Contact Julie Rose for More Information 978-619-5679

will remove my excess trash/recycling for home curbside,

Onsite EMT/Ambulance Service (Required): *AS* initial *(To organize with Chief Diome)*
Please Attach a Map of Route With the Following Items:

1. Race/Walk Course
2. Direction of Runners Through the Race/Walk course
3. Starting and Finishing Points
4. Meeting Points For Racers Before and After the Race/Walk
5. Last year's race financials

Certificate of Insurance Attached? Yes No

Policy (Renewz in February)

A certificate of insurance for general liability naming the City of Salem as primary additional insured for amount not less than \$1,000,000 combined single limit for injury or death or property damages (including loss of use) in any one occurrence, and \$1,000,000 general aggregate coverage. (The City of Salem reserves the right to increase coverage minimum if event presents extraordinary risk).

RELEASE & INDEMNITY AGREEMENT APPLICANT'S SIGNATURE *The undersigned Sponsor, by signature below, shall defend, indemnify, and hold the City of Salem, its officers, agents and employees, harmless against all liability, loss, or expenses, including attorney's fees, and against all claims, actions or judgments based upon or arising out of damage or injury (including death) to persons or property caused by any act or omission of an act sustained in any way in connections with the performance of this event or by conditions created thereby, or based upon violation of any statute, ordinance or regulation. This contractual indemnity provision does not abrogate common law or statutory liability and indemnification to the City of Salem, but is in addition to such common law or statutory provisions.*

Ashley Stewes Date: *12/14/21*
Applicant's signature

Ashley Stewes
Name of applicant

A copy of this permit will be sent to the applicant upon approval. Please call Park, Recreation & Community Services if you have any questions. 978-744-0924

CITY USE ONLY
Payment Received: Date Permit Issued: _____ Date Permit Mailed to Applicant: _____
Approved By: _____

*\$200.00
✓ credit from Covid
cancelled 2020 Race*

[Signature]
Director (Or Designee) of Salem Park, Recreation & Community Services

[Signature] 2-22-22
Salem Police Department

Effective date of form: 2/8/12
Revised date of form: 1/1/18

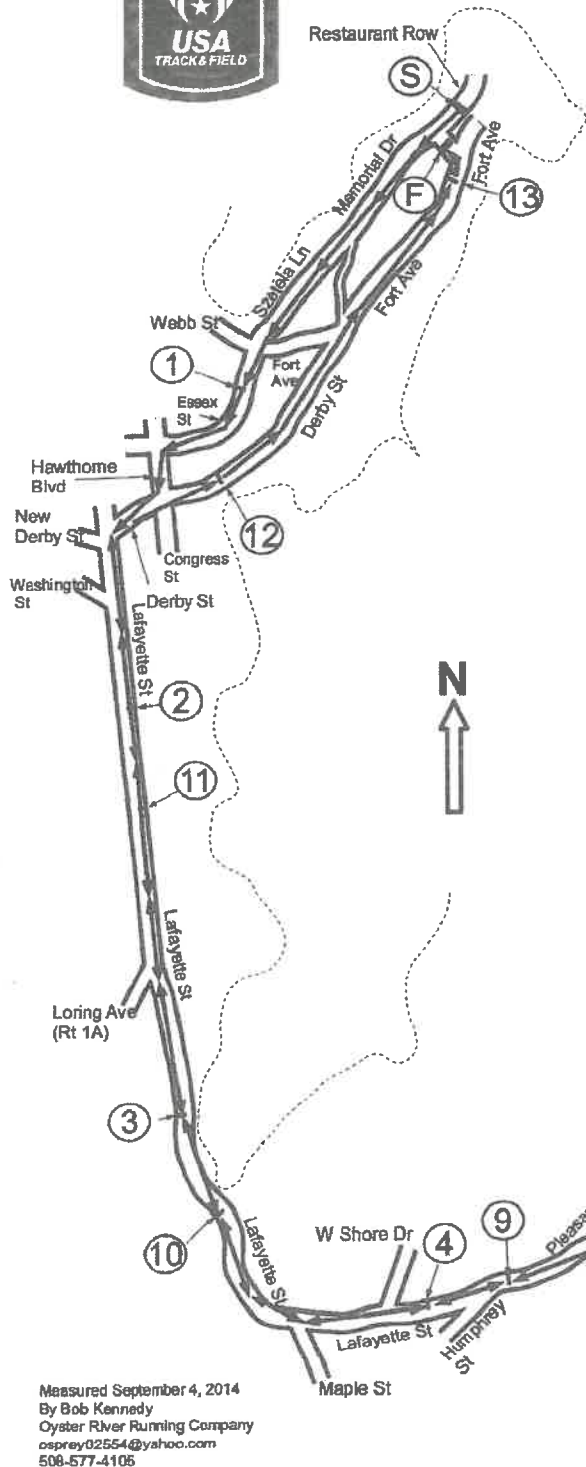


Wicked Half Marathon

Salem, Massachusetts

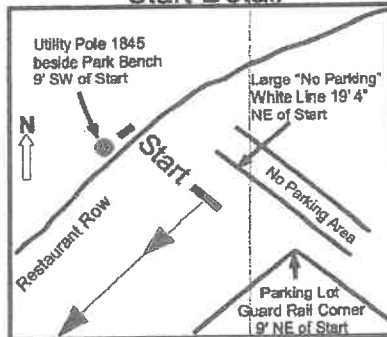


USATF Certification #MA14033JK
Effective 9/11/2014 - 12/31/2024
Drop 0 m/Km, Separation 0.55%

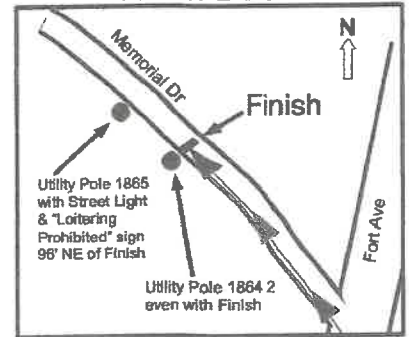


Start, Finish and all mile markers marked with White Paint & P-K Nails.
 Note: UP = Utility Pole
Start: On SE side of Restaurant Row 9' SW of corner of parking lot guard rail that surrounds tennis court, 9' NE of UP 1845 beside park bench on opposite side, & 19'4" SW of large "No Parking" white line on park road.
Mile 1: On NW side of Essex St 20' 4" NE of Yellow Fire Hydrant on same side, in front of 32 Essex St, & opposite intersection with Carlton St.
Mile 2: On E side of Lafayette 19' S of Yellow Fire Hydrant on same side & opposite intersection with Gardner St.
Mile 3: On W side of Lafayette St 33' 5" S of UP 4045 with flashing yellow warning light on same side.
Mile 4: On N side of Lafayette Rd 27' 4" W of Storm Drain that is in driveway for 27 Lafayette, & 30' W of Laurel St.
Mile 5: On NE side of Ocean Ave 91' 7" SE of UP 9 018, 9/18 VZ at junction of Gilbert Heights Rd on same side.
Mile 6: On SE side of Ocean Ave 26' SW of UP 9/24 VZ at top of curve on same side.
Mile 7: On SE side of Harbor Ave at UP 11 29, 29 VZ & opposite east edge of Hunsley Ln.
Mile 8: On S side of Ocean Ave 103' W of 4th Double Street Light on same side.
Mile 9: On N side of Pleasant St 43' 3" W of Yellow Fire Hydrant on same side, & S of 290 Pleasant St on opposite side.
Mile 10: On SW side of Lafayette St 13' 10" SE of Storm Drain on SW end of Bridge.
Mile 11: On E side of Lafayette St even with "West 114" sign on same side & on S side of 255 Lafayette St.
Mile 12: On N side of Derby St 9' 3" E of Brick Crosswalk to Derby Wharf and in front of US Custom House at 176 Derby.
Mile 13: On NW side of Fort Ave 55' 6" SW of UP 1761 on same side and opposite intersection of Fort Ave and Winter Island Rd.
Finish: On SW side of Memorial Dr even with UP 1864 2, & 96' SE of UP 1865 with Street Light and "Loitering Prohibited" sign both on same side.

Start Detail



Finish Detail



page 3/3

Measured September 4, 2014
 By Bob Kennedy
 Oyster River Running Company
 osprey02554@yahoo.com
 508-577-4105

Note: Map not drawn to scale.
 Many streets and cross streets not on map.
 - - - - = Coastline



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Road Bike/Race/Walk/Parade Application

PLEASE SUBMIT PAYMENT OF \$200 WITH THIS PERMIT APPLICATION TO THE CITY OF SALEM
 PARK, RECREATION AND COMMUNITY SERVICES DEPARTMENT NO LATER THAN 45 DAYS
PRIOR TO THE EVENT.
 Registered Non-Profit Fee \$150
 ANY FOR PROFIT EVENTS WILL REQUIRE AN ADDITIONAL 5% FROM THE
 REGISTRATION FEES POST EVENT.

We, the undersigned, respectfully apply for permission to host a road race/walk in the City of Salem as follows:

Applicant's Name: Ashley Steeves
 Organization Name: B+S Fitness Programs
 Name of Race/Walk/Parade: Black Cat 10 + 20 miles
 Contact #: 978 594 7050 E-Mail Address: events@b+sfitness.com
 Address: 10 Hemerway Rd.
 City/State/Zip: Salem MA 01970
 Organization Tax Status (please include Tax ID Number): NA

What Charities Will This Race/Walk Be Benefiting?
Salem Food Pantry, Allie Casner Foundation + VFW Post in Marblehead

Approximately How Much of the Race/Walk/Parade Proceeds Will Be Donated to Each Charity(s)
\$3,500 min to Salem Food Pantry and \$500 to Allie Casner Foundation + the VFW Post

Day of Race/Walk Contact Information:
 Name: Ashley Steeves Contact #: 978 594 7050

Date of Event: 4/3/22 Estimated Number of Participants: 450

Time of Event: 8:00 AM Estimated Finish Time of Event: 12:00 PM

Start Location: Waterfront Hotel Finish Location: Waterfront Hotel on Congress St,

Distance of Event: 10 mile + 20 mile

Has This Event Been Held Before? Yes No

All Races/Walks/Parades Are Required to Recycle and Remove Trash.

Please Explain Your Plan (Will You Bring to North Shore Recycled Fiber on 53 Jefferson Ave, Open M-F; Bring to Your Home Curbside, or Other?) If You Have Questions about Recycling, Please Contact Julie Rose for More Information 978-619,5679

Curbside trash + recycling

Onsite EMT/Ambulance Service (Required): AS initial
Please Attach a Map of Route With the Following Items:

(to organize w. chief Diane)

1. Race/Walk Course
2. Direction of Runners Through the Race/Walk course
3. Starting and Finishing Points
4. Meeting Points For Racers Before and After the Race/Walk
5. Last year's race financials

Certificate of Insurance Attached? Yes No

(policy update in Feb 22)

A certificate of insurance for general liability naming the City of Salem as primary additional insured for amount not less than \$1,000,000 combined single limit for injury or death or property damages (including loss of use) in any one occurrence, and \$1,000,000 general aggregate coverage. (The City of Salem reserves the right to increase coverage minimum if event presents extraordinary risk).

RELEASE & INDEMNITY AGREEMENT APPLICANT'S SIGNATURE The undersigned Sponsor, by signature below, shall defend, indemnify, and hold the City of Salem, its officers, agents and employees, harmless against all liability, loss, or expenses, including attorney's fees, and against all claims, actions or judgments based upon or arising out of damage or injury (including death) to persons or property caused by any act or omission of an act sustained in any way in connections with the performance of this event or by conditions created thereby, or based upon violation of any statute, ordinance or regulation. This contractual indemnity provision does not abrogate common law or statutory liability and indemnification to the City of Salem, but is in addition to such common law or statutory provisions.

Ashley Steves

Date: 12/6/21

Applicant's signature

Ashley Steves

Name of applicant

A copy of this permit will be sent to the applicant upon approval. Please call Park, Recreation & Community Services if you have any questions. 978-744-0924

CITY USE ONLY

Payment Received: _____ Date Permit Issued: _____ Date Permit Mailed to Applicant: _____

Approved By:

[Signature]
Director (Or Designee) of Salem Park, Recreation & Community Services

[Signature] 222-22
Salem Police Department

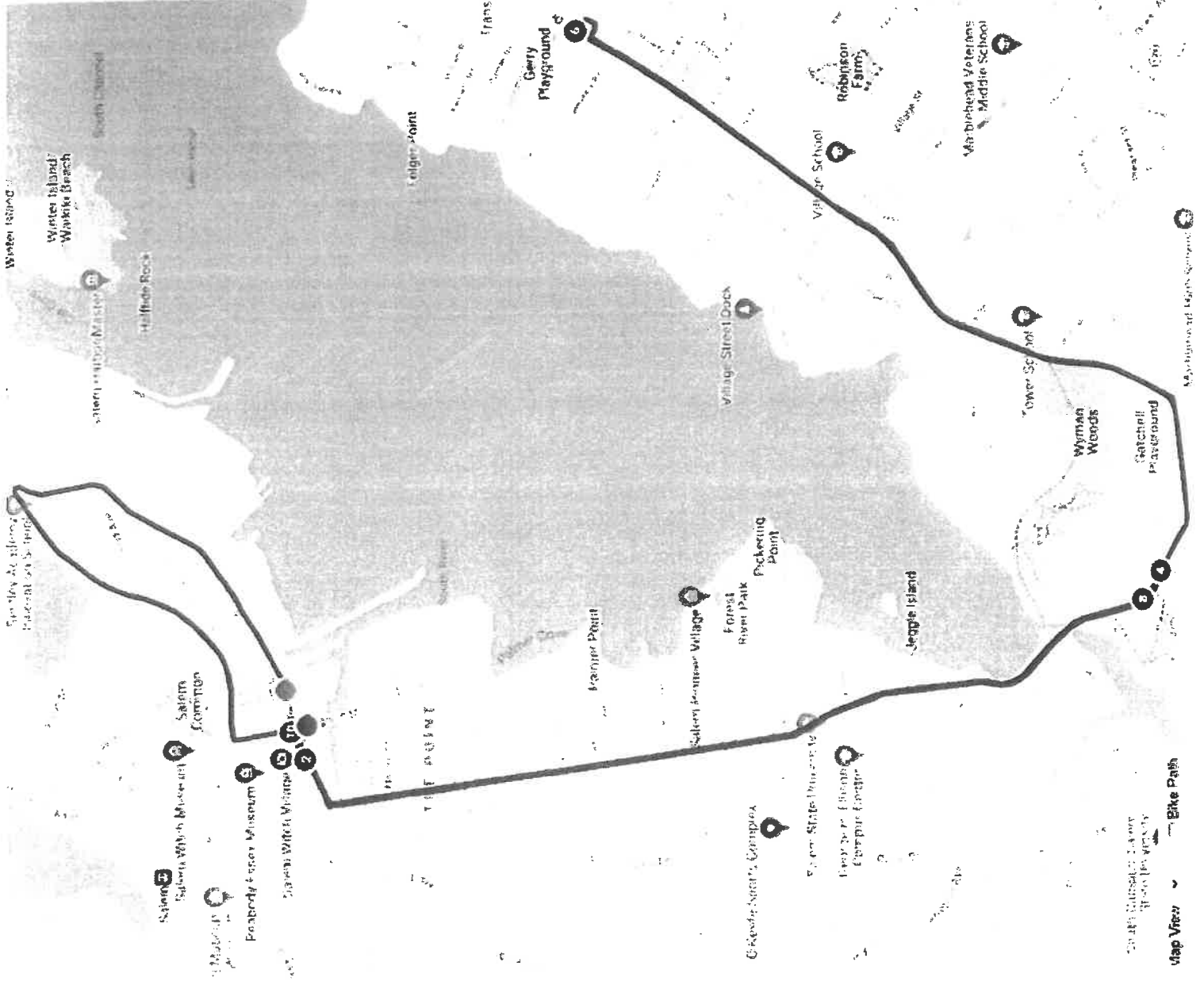
Effective date of form: 2/8/12
Revised date of form: 1/1/18

A

Black Cat 10 & 20

- Start at Waterfront Hotel (On Derby St)
- Straight on Derby St.
- Left on Memorial Drive (@Fire Prevention)
- Left on Szetela Ln.
- Straight on Essex St.
- Left on Hawthorne Blvd.
- Right on Derby St.
- Left on Lafayette St
- Left on W. Shore Dr.
- Turn around at VFW Post
- Right on Lafayette ST.
- Right on Derby St.
- Right on Congress St. to FINISH

page 3/3



CITY OF SALEM

In the year two thousand twenty-one

An Ordinance to amend an ordinance relative to municipal buildings, operations and transportation

Section 1. Chapter 12 Building, Electricity and Plumbing Regulations is hereby amended by adding the following new Article:

“ARTICLE V. GREENING THE CITY OF SALEM’S MUNICIPAL BUILDINGS, OPERATIONS AND TRANSPORTATION

SEC. 12.250 PURPOSE

The purpose of this Ordinance is to promote public health, safety, and welfare by requiring sustainable design, construction, purchasing and practices for municipal buildings, operations, and transportation. This Ordinance intends to promote energy conservation, improve environmental quality and encourage Low Impact Development (LID) principles.

Through this Ordinance, the City of Salem intends to lead by example in setting standards for its own buildings, operations and transportation; reduce its greenhouse gas emissions by reducing energy consumption, shifting to renewable sources of energy and embracing smart, clean technology; strive to reduce, reuse and recycle products to decrease pollution and minimize impacts on our community and natural resources; and shift its transportation fleet to electric and hybrid vehicles while easing options for electric vehicle car charging and bicycle parking.

The City of Salem is committed to fulfilling a 100% zero net energy goal by maximizing onsite renewable energy production while minimizing energy consumption and the operational costs of municipal buildings.

SEC. 12.251 GREEN MUNICIPAL BUILDINGS

(1) NEW CONSTRUCTION, RENOVATION, AND ADDITIONS

City-owned or leased new construction or major renovations greater than or equal to five thousand square feet (5,000 sq. ft.) and City-owned or leased major renovations greater than or equal to ten thousand square feet (10,000 sq. ft.) to a current structure shall be certified as, at minimum, one of the following:

- Passive House Institute US (PHIUS) PassiveHouse®
- United States Green Building Council (USGBC) LEED® Gold
- Another applicable sustainable rating system as approved by the Mayor with the recommendation of the Sustainability, Energy, and Resiliency Committee.

In addition to the requirements set forth above, all new City owned or leased buildings and major renovations under 5,000 sq. ft. must incorporate sustainable building practices, as applicable, including, but not limited to:

- All projects must be designed and installed to maximize utility incentives
- All projects shall consider the repurposing, reuse, or recycling of building materials to the extent feasible. In addition to the requirement set forth above, all new City-owned or leased buildings, major renovations of City-owned or leased buildings or complete roof replacements on City-owned or leased buildings must include at least one of the following:
 - Solar power system
 - Green Roof
 - White Roof/Solar Ready

(2) DESIGN TEAMS

All requests for design services for City owned or leased facilities shall reference this Ordinance.

For those projects before the Designer Selection Committee, the Committee shall ensure that design teams selected for all applicable projects that are subject to this Ordinance shall be qualified to implement the standards in this ordinance and, at a minimum, include one LEED® accredited professional, or other comparable accreditation with demonstrated experience in designing buildings that would meet the requirements of this Ordinance.

(3) GREEN INFRASTRUCTURE AND PERMEABLE MATERIALS

City-owned properties shall employ best management practices and Low Impact Development (LID) to minimize stormwater runoff, thereby keeping water sources cleaner and reducing flooding. Additionally, land management practices shall maximize or increase sustainable vegetation to mitigate urban heat island effects and reduce flooding and encourage stormwater infiltration.

All City projects must meet the federal requirements for stormwater regulations if the new paved area is over five thousand (5,000) square feet and for any size projects requiring impervious surface it is encouraged to utilize permeable materials, including but not limited to porous paving, concrete, and bricks, when appropriate.

(4) MAINTENANCE AND TRAINING

All new and major renovations projects must include an operation and maintenance plan which includes training. Ongoing training related to the provisions of this Ordinance shall be considered by Departments in their annual budget submissions.

SEC. 12.252 GREEN MUNICIPAL OPERATIONS

(1) ENVIRONMENTALLY PREFERABLE PURCHASING

The City of Salem's Purchasing Department shall create, within three months of the date of this ordinance, an Environmentally Preferable Purchasing Program (EPPP) to guide the purchasing of sustainable products for city buildings, operations, and city-run events. The EPPP shall include standards for third-party certifiable green cleaning products; recycled and/or compostable plates, utensils, cups; hybrid or electric vehicles; low-emitting and recyclable materials; EnergyStar® appliances; and training for relevant City Departments and staff in procurement practices reflective of the EPPP. The EPPP shall be updated every two years at a minimum and submitted to the Sustainability, Resiliency, and Energy Committee for review and comment whenever so updated.

(2) WASTE REDUCTION

All occupied city-owned or leased buildings shall be equipped with recycling and composting bins to encourage and incentivize waste reduction. All parks or other City owned properties that have a waste receptacle shall also have a recycling bin. For projects involving site work or refurbishing, the City shall seek to restore, repurpose or recycle materials and furniture to the extent feasible and applicable.

SEC. 12.253 GREEN MUNICIPAL TRANSPORTATION

(1) CLEAN TRANSPORTATION ALTERNATIVES

The EPPP shall include standards for City-owned vehicles that shift the City's fleet to all electric and/or hybrid modes of transportation. Heavy duty vehicles and emergency vehicles shall also be transitioned to a higher efficiency and non-polluting fleet as technologically feasible. The City's municipal light-duty fleet shall be 100% zero-emissions by 2030, as technologically feasible, and the remaining fleet as technologically and financially available

(2) ELECTRIC VEHICLE CHARGING STATIONS

All new city-owned buildings and new or renovations of parking lots with more than 25 parking spaces shall include electrical vehicle charging stations to encourage use of lower-emission vehicular transportation.

(3) BICYCLE PARKING

All new construction and major renovations at city-owned buildings, parks, and other public properties shall include bicycle parking.

SEC. 12-254 APPROVALS AND WAIVERS

For all City projects subject to any provision of this Ordinance, the Purchasing Agent shall certify such compliance.

For projects between \$100,000 and \$999,999 seeking a waiver from any provision of this Ordinance, the Purchasing Agent, in consultation with applicable Departments, shall provide such waiver.

For projects over \$1,000,000 seeking a waiver from any provision of this Ordinance, the Department responsible for the project shall request a waiver from the Purchasing Agent who shall seek input and recommendation from the Sustainability, Energy, and Resiliency Committee (SERC).

The Purchasing Department shall document waivers requested and shall provide a report to SERC annually.

SEC. 12.255 DEFINITIONS

For the purpose of this Ordinance, unless the context requires otherwise, the following terms shall have the following meanings:

Addition: Any portion added to an existing building.

Best Management Practices (BMPs): Regarding stormwater, BMPs means schedules of activities, practices (and policies), structures, vegetation, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants to waters. BMPs also include the treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw material storage.

Environmentally Preferable Purchasing Program: A plan to procure more environmentally friendly products.

LEED: The USGBC (United States Green Building Council) Leadership in Energy and Environmental Design Green Building Rating System®.

Light Duty and Heavy Duty Vehicles – Heavy duty vehicles are defined as those with a gross vehicle weight (GVW) of 8,500 pounds or more. A vehicle less than 8,500 GVW is considered a light duty vehicle.

LID: Low Impact Development, a land planning and engineering design approach to manage stormwater runoff as part of green infrastructure. LID emphasizes conservation and use of on-site natural features to protect water quality.

Passive House: A environmental building certification from PHIUS (Passive House Institute US).

Square Feet: The gross square footage being constructed or renovated as listed on the building permit. For parking project, the square footage is the amount of impervious surface used to calculate the stormwater regulations.

Sustainable Vegetation: Plantings and landscaping that include native species to the maximum extent possible and selected to survive with minimal resource inputs (fertilizers, watering, etc.) and management (mowing, weeding, etc.).”

Section III. This Ordinance shall take effect as provided by City Charter.

In City Council October 28, 2021

Referred to the Committee on Ordinances, Licenses and Legal Affairs co-posted with the Committee of the Whole

In City Council February 10, 2022

Adopted for first passage as amended by a roll call vote of 11 yeas, 0 nays and 0 absent

ATTEST:

ILENE SIMONS
CITY CLERK

City of Salem

In the year two thousand and twenty

An Ordinance providing for auxiliary aids and services for effective communication or reasonable modifications for accessibility in public meetings.

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Chapter 2 is hereby amended by adding the following at the end of section 2-2028(e):

“Persons requiring auxiliary aids and services for effective communication such as sign language interpreter, an assistive listening device, or print material in digital format or a reasonable modification in programs, services, policies, or activities, may contact the City of Salem ADA Coordinator as soon as possible and no less than 2 business days before the meeting, program, or event.”

Section 2. This Ordinance shall take effect as provided by City Charter.

In City Council February 27, 2020

Referred to the Committee on Ordinances, Licenses and Legal Affairs co-posted with the Committee of the Whole

In City Council February 10, 2022

Adopted for first passage by roll call vote of 11 yeas, 0 nays and 0 absent

ATTEST:

ILENE SIMONS
CITY CLERK

City of Salem

In the year two thousand and twenty two

An Ordinance to amend an Ordinance relative to Traffic

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Chapter 42 Section 50B – Handicap Zones, Limited Time shall be amended by adding:

Shore Avenue – One Handicap Parking space to be added in front of #24 Shore Avenue, for a distance of twenty (20) feet

Section II. This Ordinance shall take effect as provided by City Charter.

In City Council: February 10, 2022

Adopted for First Passage by a Roll Call Vote: 11 Yeas, 0 Nays, and 0 Absent

In City Council: February 24, 2022

Adopted for Second Passage by a Roll Call Vote of:

Approved by the Mayor on:

ATTEST

ILENE SIMONS
CITY CLERK

City of Salem

In the year two thousand and twenty two

An Ordinance to amend an Ordinance relative to Traffic

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Chapter 42 Section 50B – Handicap Zones, Limited Time shall be amended by adding:

Boston Street – One Handicap Parking space to be added in front of #7 Boston Street, for a distance of twenty (20) feet

Section II. This Ordinance shall take effect as provided by City Charter.

In City Council February 10, 2022
Adopted for First Passage by a Roll Call Vote of 11 Yeas, 0 Nays, and 0 Absent
In City Council February 24, 2022
Adopted for Second Passage by a Roll Call Vote of
Approved by the Mayor on

ATTEST

ILENE SIMONS
CITY CLERK

City of Salem

In the year two thousand and twenty two

An Ordinance to amend an Ordinance relative to Traffic

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Chapter 42 Section 50B – Handicap Zones, Limited Time shall be amended by adding the following:

Congress St.– One Handicap Parking space to be added in front of #102 Congress Street. The space will begin thirty two (32) feet from the intersection with Palmer Street and run for a distance of twenty (20) feet

Section II. This Ordinance shall take effect as provided by City Charter.

In City Council February 10, 2022
Adopted for First Passage by a Roll Call Vote of 10 Yeas, 0 Nays, and 1 Absent
In City Council February 24, 2022
Adopted for Second Passage by a Roll Call Vote of
Approved by the Mayor on

ATTEST

ILENE SIMONS
CITY CLERK

City of Salem

In the year two thousand and twenty two

An Ordinance *to amend an Ordinance relative to Traffic*

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Chapter 42 Section 50B – Handicap Zones, Limited Time

Repeal: Leavitt St.– One Handicap Parking space, northerly side, beginning at the intersection of Prince Street for a distance of seventy-four (74) feet in a westerly direction and proceeding twenty (20) feet in a westerly direction on Leavitt Street

Section II. This Ordinance shall take effect as provided by City Charter.

In City Council February 10, 2022
Adopted for First Passage by a Roll Call Vote of 10 Yeas, 0 Nays, and 1 Absent
In City Council February 24, 2022
Adopted for Second Passage by a Roll Call Vote of
Approved by the Mayor on

ATTEST

ILENE SIMONS
CITY CLERK