

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a National Grid be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 9th day of January, 2022.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Bay View Circle - Salem - Massachusetts. Plan # 30703691.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

Bay View Circle - National Grid to install beginning at a point approximately 90 feet east of the centerline of the intersection of Locus St and Bay View Circle and continuing approximately 15 feet in a south direction. National Grid to install a total of 5ft +/- 1-4" conduit from Pole # 3685 to the customers property.

I hereby certify that the foregoing order was adopted at a meeting of the
.....
....., held on the day of, 20
....., 20

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
.....

..... hereby certify that on20....., at o'clock,M
at, a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid for permission to construct the underground
electric conduits described in the order herewith recorded, and that I mailed at least seven days
before said hearing a written notice of the time and place of said hearing to each of the owners of
real estate (as determined by the last preceding assessment for taxation) along the ways or parts of
ways upon which the Company is permitted to construct the underground electric conduits under
said order. And that thereupon said order was duly adopted.

.....
.....
.....

ORDERED:

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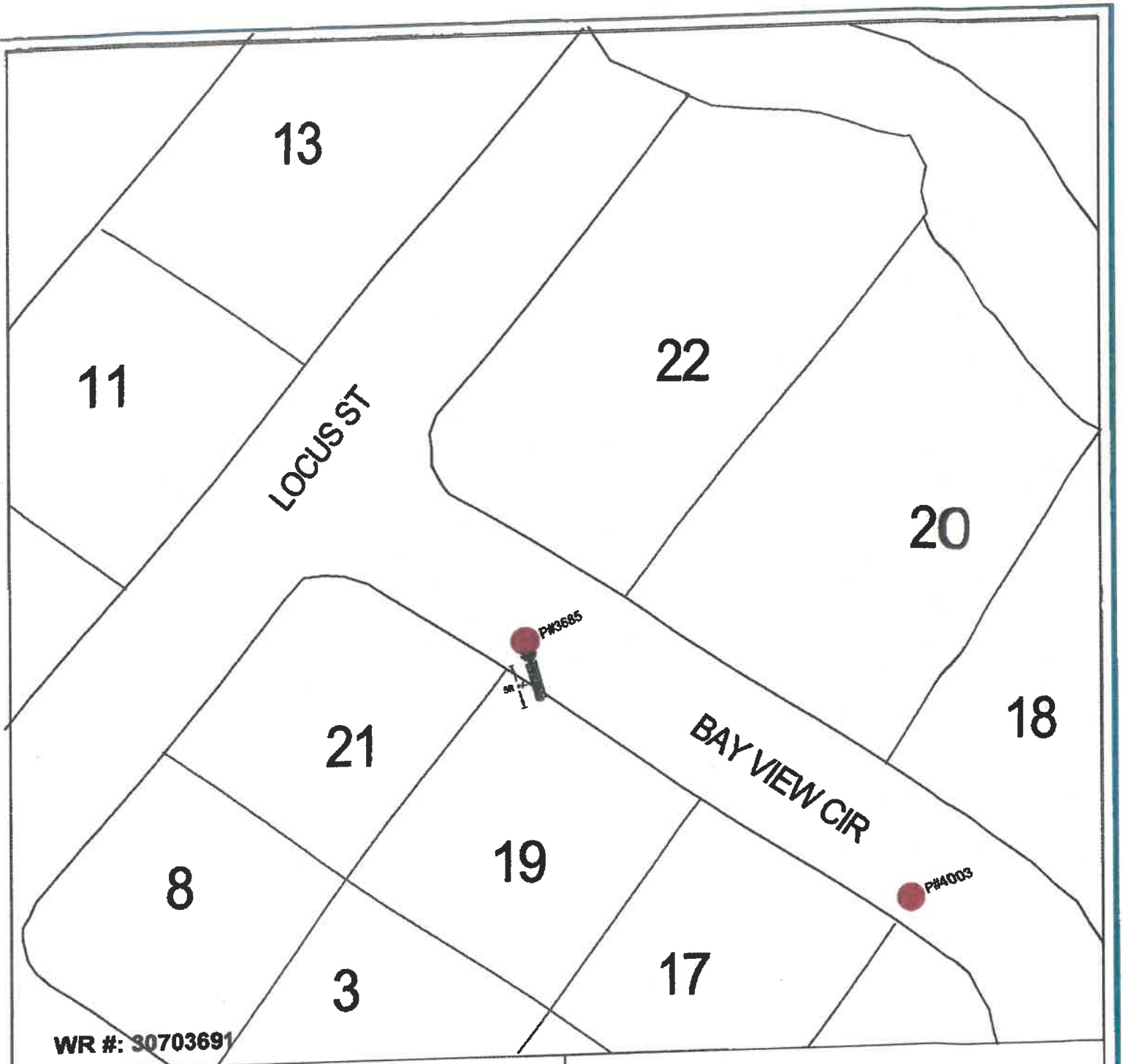
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real estate (as determined by the last preceding assessment for taxation) along the ways or parts of
ways upon which the Company is permitted to construct the underground electric conduits under
said order. And that thereupon said order was duly adopted.

.....
.....
.....



WR #: 30703691

PETITION SKETCH

nationalgrid

● POLE (EXISTING)

▬ PROPOSED CONDUIT (1-4")

Date: 01-06-2023

Job description

WORK REQUEST: 30703691

- NGRID is Petitioning to install a total of 5ft +/- 1-4" conduit from Pole# 3685 to the customers property.

To The: City Of Salem

For Proposed: Conduit Location: 19 Bay View Cir

Drawn By: Michael Kazadi

DISTANCES ARE APPROXIMATE



CITY OF SALEM, MASSACHUSETTS

Robert K. McCarthy
Mayor

February 9, 2023

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Gentlemen of the City Council:

I appoint, subject to Council confirmation, James Bostick to the Salem Public Art Commission Board for one year term to expire February 9, 2024.

A resident of 32 Barr Street, Mr. Bostick is an active Salem artist and arts leader. He currently holds Board positions as Vice President of Destination Salem and is a Board Member and past President of Salem Arts Association. Mr. Bostick also owns and operates Gallows Hill Artist Studios.

Mr. Bostick looks forward to working with the commission in future endeavors to benefit the City having a long history of community organizing and dedication to the arts and growing our cultural heritage.

Mr. Bostick fulfills the requirements of M.G.L. Chapter 138, section 4. I hope you will act quickly to approve Mr. Bostick appointment to the Salem Public Art Commission Board. Our City is fortunate indeed that he is willing to serve.

Very truly yours,

A handwritten signature in black ink, appearing to read "Robert K. McCarthy", is written over a light blue horizontal line.

Robert K. McCarthy
Acting Mayor



CITY OF SALEM, MASSACHUSETTS

Robert McCarthy
Mayor

Application for Appointment to City Board or Commission

For a complete list of City boards visit www.salem.com/boards. Please send this form, along with a current resume, to mayor@salem.com or mail to: Mayor's Office, City Hall, 93 Washington Street, Salem MA 01970.

Name: James E Bostick

Address: 32 Barr Street, Salem MA 01970

Email: jbostick@jbostick.com

Daytime Phone: (978) 618-6633

Evening Phone: (978) 618-6633

Current occupation: Director, User Experience – Sensitech (a Division of Carrier Corporation)
Other Community Positions: Destination Salem Board Vice President, Salem Arts Association Board of Directors & Past President, Gallows Hill Artist Studios Founder

Board or commission in which you are interested: Public Art Commission

Why are you interested in serving on this board or commission?

As an active Salem artist and arts leader (Salem Arts Association, Gallows Hill Artist Studios), I've admired the work done by Salem's Public Art Commission. Prioritizing a municipal focus on public art is important and I share your interest in maintaining and growing our cultural heritage. My experience will bring insights that will enhance the goals set forward by this commission. It's my wish to contribute to the future of Salem public art through this opportunity. Participation in this commission will allow me to continue to give back to my community and creative economy.

In addition to the experience listed in your attached resume, what specific skills or expertise do you believe you can bring to this board or commission?

In addition to my experience in arts and community leadership I am also an expert in user experience, human-factors, and accessibility, my expertise goes well beyond interaction design. It's a trained philosophy that considers the needs of people of all ages and abilities. I'll bring important insights to the commission through my unique experience and perspective. For more than 30 years I have been guiding Fortune 500 companies through the challenges of meeting people's needs with a focus on usability and accessibility. As an active local arts leader my connections with our regional artist community allows me to assist with activating and informing our creative community to support the Public Arts Commission efforts.

If you are currently serving on any other City boards, please indicate which:

Destination Salem Vice President, Board of Directors – 2021 - Present
Salem No Place for Hate Committee Member – 2015 - 2017

Signature:

Date: 23 January 2023

User Experience Architect • Community Leadership • Visual Artist**CAREER HIGHLIGHTS**

- User-experience and human-factors leader with focus on big-data platform usability, accessibility, product experience, content management, search technologies, and eCommerce for large-scale platforms, enterprise software, web clients, and mobile applications.
- Expert human-factors background design for persons with disabilities, including WCAG and Section 508 compliance to exceed regulated application needs.
- Detail-oriented requirements gathering and documentation skills, persona development, prototyping, analytic data collection, user research, and stakeholder communications.
- Project Management expertise with PMP Certification training.
- Solid leadership experience to build, lead, train, and inspire teams.
- Active community leader in the arts with leadership experience on boards and committees.
- **U.S. patents on file** for “Tracking Device Grip” (Carrier), “Method to allow switching of user experience layout based on context and configuration” (EMC), “Methods and systems for using community defined facets or facet values in computer networks” (SkyWord)

COMMUNITY LEADERSHIP EXPERIENCE

Gallows Hill Artist Studios - Founder, Salem, MA 2022–Present
Manage a 6500 sf artist space on Gallows Hill in Salem offering 10 affordable artist studio spaces.

Salem Arts Association - Board of Directors, President 2017-2020, Salem, MA 2014–Present
Board Member, Past President, Communications & Technology Lead for organization development, artist outreach, and community engagement. Developed organization branding, websites, and social media programs. Increased membership and community volunteer efforts.

Destination Salem - Vice President, Board Member, Salem, MA 2021–Present
Board Member and Advisor representing the artist community and non-profit leadership.

Salem No Place for Hate Committee - Member, Communications Lead, Salem, MA 2015–2017
Provided participation and communications leadership helping this important community effort succeed with creating visibility for the City of Salem’s efforts fostering inclusion and diversity.

Volunteer Curator - In A Pig’s Eye, Salem, MA 2019–2015
This local establishment has been known as a creative hub for artists and performers since the 1970’s. I volunteered to establish these walls as a rotating exhibition opportunity for local artists.

New Art Voices - President, Board of Directors, Lancaster, PA 1992–1997
Founded and lead this artist-run non-profit with a mission to provide opportunities for emerging and established artists to exhibit experimental media in unconventional ways by gaining access to under-utilized urban spaces and presenting pop-up exhibitions and festivals.

PROFESSIONAL EXPERIENCE

Director, User Experience*Sensitech, A Division of Carrier Corporation, Beverly, MA*

2018–Present

Leadership of a global user-centric product design organization consisting of user experience design, product management, project management, usability research, and innovation.

- Lead the consolidation and redesign of several individual software products into our new integrated SensiWatch Platform experience for supply chain monitoring of temperature sensitive products.
- Oversee the product experience for regulated life sciences ColdStream Platform.
- Collaborate with software and hardware teams to provide continuous focus on user experience across all product lines.
- Introduced Sensitech Innovation Lab as a new product research and development practice.

Principal User Experience Architect and Visual Design Manager*Dell EMC (Enterprise Content Division), Cambridge, MA*

2009–2017

Oversaw user-experience design, requirements, and visual design for enterprise platforms, web clients, and mobile applications related to content management and business process.

- Managed UXD and visual design continuity across several workstreams and product lines including enterprise content, search, analytics, business process, and mobile.
- Led design and implementation teams through use of interaction components including Bootstraps, AngularJS, ExtJS, SWT, GXT, CSS, and SASS/LESS.
- Delivered interactive hi-definition prototypes for user studies and validation.
- Hosted user studies, focus groups, and on-site contextual inquiries with customers.
- Developed Section 508 accessibility compliance expertise.

Director, Customer Experience*Smart Destinations Inc. (SmartDestinations.com), Boston, MA*

2008

- Directed brand strategies, product technology requirements, and architected a unified user experience to integrate 17 existing products. Managed creative team and agency relationships.
- Conducted customer behavioral research and user-experience studies.
- Improved click-through and overall conversion by up to 60% by implementing design and usability enhancements.
- Launched analytical research channels, multivariate testing, and customer feedback.

Director, User Experience*SkyWord (formerly Gather.com), Boston, MA*

2005–2008

- Managed UX design and front-end development. Provided creative vision, UX strategy, competitive analysis, product requirements, and project management.
- Led UX alpha through 27 releases with member growth exceeding 500K and million-plus unique monthly visitors.
- Designed patented search that integrates content relationships and people.

Director, Creative Services

World Travel Holdings (Formerly National Leisure Group), Woburn, MA 2002–2004

Directed interaction and print designers, copywriters, and information architects. Managed brand development for 30+ owned and licensed travel brands.

- Streamlined creative processes improving go-to-market time by over 300%.
- Awarded Best of the Web distinction from *Forbes* and *Travel & Leisure* magazines.

Senior Manager, e-Commerce User Experience

Gateway (Gateway.com), North Sioux City, SD; San Diego, CA; Beverly, MA 1996–2002

- Managed Web UI/UXD and development teams. Created, implemented, and enforced brand strategies and style guidelines, navigation standards and UI protocols.

Art Director, Communications Team

Three Mile Island, General Public Utilities (First Energy Corp), Middletown, PA 1987–1996

- Managed branding, advertising, video production, photography, publishing, and creative needs of the Office of the President, Communications, and Marketing.

EDUCATION

Communication Theory, Humanities—*M.A., Pennsylvania State University, Harrisburg, PA*

Design—*B.F.A., Tyler School of Art, Temple University, Philadelphia, PA*

Two semesters related to BFA and MA Studies—*Temple University Abroad, Rome, Italy*

PMP Certification—*Training (100+ hrs), Integrated Management Associates, Boston MA*

Remote Data Gathering—*Design & Usability Center at Bentley University, Waltham, MA*

HONORS

Awards: MITX Award finalists 2006, 2007; MITX Best Media Site, Gather.com, 2005; Forbes Magazine Best of the Web, CruisesOnly.com 2003, 2004; Travel & Leisure Magazine Best of the Web, CruisesOnly.com, VacationOutlet.com, 2003; 5 IABC awards for advertising; 3 PRSA awards for public relations and communications.

EXHIBITING ARTIST

James Bostick lives in Salem and has been working as a photographer and designer for over 25 years. Bostick's award-winning fine art work has been exhibited in galleries and museums worldwide and has been included in notable private and public collections including the Philadelphia Museum of Art.



CITY OF SALEM

In City Council,

February 9, 2023

Ordered:

That the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) is hereby appropriated within the "Capital Outlay" account (20002318-5846FU) to be expended by the Parking Department for costs associated with Phase 2 structural repairs at Museum Place Garage in accordance with the recommendation of His Honor the Mayor.



CITY OF SALEM, MASSACHUSETTS

Robert K. McCarthy
Mayor

February 9, 2023

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request to transfer One Hundred Fifty Thousand Dollars (\$150,000.00) within the "Capital Outlay" account (20002318-5846FU) to be expended by the Parking Department.

This request is necessary to cover costs associated with the Phase 2 structural repairs at the Museum Place Garage.

I recommend passage of this accompanying order.

Sincerely,

A handwritten signature in cursive script, appearing to read "Robert K. McCarthy".

Robert K. McCarthy
Acting Mayor

CITY OF SALEM
ST Capital Outlay Expenditure Request Form - FY 2023

From Department: Traffic + Parking Date: 2/1/2023

Department Head Name: David Kucharsky

Authorization Signature: David Kucharsky

Amount: \$ 150,000

Description: Funds to cover additional and final costs of structural T beam work at the Museum Place Garage. Work was completed this past January as part of phase 2 of this multi-phased project.

For Finance Department Use Only:

City Council Approval Needed (Y/N)

CIP Balance: \$ 3,476,125.97

Recommendation:

Approved Denied



Finance Director

Processed: Date: _____ By: _____

CO # _____ JE# _____ Trans # _____

Org: _____ Obj: _____



City of Salem, Massachusetts

Traffic & Parking Department
98 Washington Street, 2nd Floor
Salem, MA 01970
www.salem.com

Robert K. McCarthy, Mayor

David Kucharsky, Traffic & Parking Director

February 1, 2023

The Honorable Robert K. McCarthy
Mayor of Salem
93 Washington Street
Salem, Massachusetts 01970

RE: Request for Funding: Museum Place Garage

Dear Honorable Mayor McCarthy:

This request is for a Council Order to provide \$150,000 in funding to cover the additional and final costs of structural T beam work that was completed this past month. As you know, efforts began in April 2022 to repair the rooftop deck of the garage to address water infiltration, a failing deck membrane, and evident structural issues. This work also included installing security cameras throughout the facility. During this process hidden structural issues as well as incorrect repair methods done in the past were discovered. Correcting these items has been positive to the current and future final phase of this multi-phase project as they were in fact the cause of the repairs we initially intended to address.

Please let me know if you have any questions or need any additional information.

Sincerely,

A handwritten signature in cursive script, appearing to read "David Kucharsky".

David Kucharsky
Traffic and Parking Director

Cc: Anna Freedman, Finance Director
Michael Lutzykowski, Director of Facilities & Chief Construction Project Manager



CITY OF SALEM

In City Council,

February 9, 2023

Ordered:

That the sum of Forty-Two Thousand Seven Hundred Forty Dollars (\$42,740.00) is hereby appropriated within the "Capital Outlay" account (20002322-5846FT) to be expended by the Building Department for costs associated with the emergency boiler replacement at City Hall and related work in accordance with the recommendation of His Honor the Mayor.



CITY OF SALEM, MASSACHUSETTS

Robert K. McCarthy
Mayor

February 9, 2023

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request to transfer Forty-Two Thousand Seven Hundred Forty Dollars (\$42,740.00) within the "Capital Outlay" account (20002322-5846FT) to be expended by the Building Department.

This request is necessary to cover costs associated with the emergency boiler replacement at City Hall and related work.

I recommend passage of this accompanying order.

Sincerely,

A handwritten signature in black ink, appearing to read "R. McCarthy", is written over a light blue horizontal line.

Robert K. McCarthy
Acting Mayor

CITY OF SALEM
ST Capital Outlay Expenditure Request Form - FY 2023

From Department: INSPECTORIAL SERVICES
& FACILITIES Date: 2/1/2023

Department Head Name: Michael Lutzykowski

Authorization Signature: [Signature]

Amount: \$ 42,740.⁰⁰

Description: FUNDS TO COVER EMERGENCY BULK
REPLACEMENT AT CITY HALL PROJECT
AND RELATED WORK.

For Finance Department Use Only:

City Council Approval Needed (Y/N)

CIP Balance: \$ 3,476,125.97

Recommendation:

Approved Denied

[Signature]
Finance Director

Processed: Date: _____ By: _____

CO # _____ JE# _____ Trans # _____

Org: _____ Obj: _____



City of Salem, Massachusetts

*Facilities & Construction Department/Inspectional Service
98 Washington Street, 3rd Floor
Salem, MA 01970
Robert K. McCarthy, Mayor*

February 1, 2023

The Honorable Robert K. McCarthy
Mayor of Salem
93 Washington Street
Salem, Massachusetts 01970

RE: Request for Funding: Emergency Boiler Replacement

Dear Honorable Mayor McCarthy:

This request is for a Council Order to approve *Forty-Two Thousand Seven Hundred Forty Dollars and Zero Cents (\$42,740.00)* in funding to cover the emergency Burnham V905A oil fired boiler replacement at City Hall Proper, 93 Washington Street. The failure occurred on the early evening of Friday, December 2, 2022. It was determined that only one boiler was available in the New England region, so direction was given to the boiler contractor to secure the unit and install it as to protect the building water pipes over the weekend and provide employees heat on the following Monday. In addition, a new flue vent was installed to meet current code requirements replacing the antiquated early 1900's flue pipe that ran down below the basement slab into the chimney. This existing flue was removed, and a steel plate installed over the slab opening. The existing masonry chimney was opened to receive the new flue pipe to allow for proper ventilation. Additionally, a new oil burner unit and nozzle were installed on the boiler to fully bring the heating system to code.

Please let me know if you have any questions or need any additional information.

Respectfully,

A handwritten signature in black ink, appearing to read "Michael E. Lutrzykowski", with the number "23" written at the end of the signature.

Michael Lutrzykowski
Director of Facilities & Chief Construction Project Manager
Phone – 978.619.5648
mlutrzykowski@salem.com

Cc: Anna Freedman, Finance Director

CITY OF SALEM
ST Capital Outlay Expenditure Request Form - FY 2023

From Department: INSPECTIONAL SERVICES & FACILITIES Date: 2/1/2023

Department Head Name: Michael Lutzykowski

Authorization Signature: [Signature]

Amount: \$ 42,740.⁰⁰

Description: FUNDS TO COVER EMERGENCY BULK
REPLACEMENT AT CITY HALL PROPER
AND RELATED WORK.

For Finance Department Use Only:

City Council Approval Needed (Y/N)

CIP Balance: \$ _____

Recommendation:

Approved Denied

Finance Director

Processed: Date: _____ By: _____

CO # _____ JE# _____ Trans # _____

Org: _____ Obj: _____



CITY OF SALEM

In City Council,

February 9, 2023

Ordered:

To accept the donation from Friends of the Salem Council on Aging in the amount of Four Thousand Five Hundred Dollars (\$4,500.00) for 250 Easter meals for isolated or homebound seniors. These funds will be deposited into the COA Donations Fund - Fund (2401) account number 24011-4830 in accordance with the recommendation of His Honor the Mayor.



CITY OF SALEM, MASSACHUSETTS

Robert K. McCarthy
Mayor

February 9, 2023

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed herewith is a request to accept the donation of Four Thousand Five Hundred Dollars (\$4,500.00) for 250 Easter meals for isolated or homebound seniors. These funds will be deposited into the COA Donations Fund (2401) account number 24011-4830.

In order to accept the donations approval must be given by both the Mayor and City Council. I ask that the members of the City Council join with me in accepting this donation for the COA Donation Fund.

Very truly yours,

A handwritten signature in black ink, appearing to read "Robert K. McCarthy", is written over a faint, larger version of the same signature.

Robert K. McCarthy
Mayor



CITY OF SALEM, MASSACHUSETTS
PARK, RECREATION & COMMUNITY SERVICES
401 BRIDGE ST., SALEM, MA 01970
(978) 744-0924

ROBERT MCCARTHY
MAYOR

PATRICIA O'BRIEN
SUPERINTENDENT

February 6, 2023

Mayor Robert McCarthy
93 Washington Street
Salem, MA 01970

Dear Mayor McCarthy,

The Salem Council on Aging respectfully requests a donation acceptance of \$4,500 from the Friends of the Salem COA to be used to pay for 250 Easter meals for homebound or shut-in seniors. This donation acceptance would allow certain elders the opportunity to receive this special holiday meal delivered by a Friends of the COA volunteer.

Fund 2401
Org/Obj is 24011-4830

Thank you for your consideration.

Sincerely,

Teresa Gove Arnold

Teresa Gove Arnold
Director
Salem Council on Aging



CITY OF SALEM

In City Council,

Ordered:

February 9, 2023

To accept the donation of One Thousand Nine Hundred Fifty Dollars (\$1,950.00) from Marie Fouhey. The donation is to be deposited into the Parks and Recreation Donation Fund 2406 (24061-4830) for a Classic Series Bench in accordance with the recommendation of His Honor the Mayor.



CITY OF SALEM, MASSACHUSETTS

Robert K. McCarthy
Mayor

February 9, 2023

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed herewith is a request to accept the following donation of One Thousand Nine Hundred Fifty Dollars (\$1,950.00) from Marie Fouhey for a classic Series Bench. These funds will be deposited into the Park and Recreation Donation account 24061-4830.

In order to accept the donation approval must be given by both the Mayor and City Council. I ask that the members of the City Council join with me in accepting these funds to be used towards the Park and Recreation Fund.

Very truly yours,

A handwritten signature in black ink, appearing to read "Robert K. McCarthy".

Robert K. McCarthy
Mayor



CITY OF SALEM, MASSACHUSETTS

PARK, RECREATION & COMMUNITY SERVICES

401 Bridge Street, Salem MA 01970

Tel. (978) 744-0180/ (978) 744-0924

Fax (978) 744-7225

PObrien@salem.com

Robert McCarthy
ACTING MAYOR

Trish O'Brien
SUPERINTENDENT

January 27, 2023

Dear Acting Mayor McCarthy:

I am writing to request the acceptance of a \$1,950.00 donation written to the City of Salem for a Classic Series bench from Marie Fouhey. To be deposited into Park & Recreation Donation account of 24061-4830.

Sincerely,

A handwritten signature in black ink, appearing to read "Tricia O'Brien".

Tricia O'Brien
Superintendent, City of Salem
Jean A. Levesque Community Life Center
(Park, Recreation & Community Services)



CITY OF SALEM

In City Council, February 9, 2023

Ordered:

The Acting Mayor is hereby authorized to execute, on behalf of the City of Salem, an Easement Agreement with Justin Mattera of 57 Memorial Drive, Salem, MA as set forth in the attached Agreement and as shown on the attached plan entitled "Easement Plan, 57 Memorial Drive, Salem" dated October 17, 2022 and prepared by North Shore Survey Corporation. The appraised value of this grant of easement is \$23,000 which shall be paid to the City upon execution and delivery of the Easement Agreement.



CITY OF SALEM, MASSACHUSETTS

Robert K. McCarthy
Mayor

February 9, 2023

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a proposed Order authorizing me to execute an Easement Agreement with Justin Mattera of 57 Memorial Drive, as set forth in the attached Agreement and Plan, over a 4,500 square foot parcel of city-owned land for the purpose of enabling Mr. Mattera to construct a stairway, fixed pier and seasonal gangway and float.

At the direction of the City Solicitor, an appraisal of this easement area was prepared by David Hark Associates, Inc. and valued at \$23,000. In addition to the fee for the appraisal which has already been paid by Mr. Mattera, the sum of \$23,000 shall be payable to the City upon execution and delivery of the Easement Agreement. A copy of the cover sheets of the appraisal, the proposed Easement Agreement and Plan, and a transmittal letter from Mr. Mattera's attorney Scott Grover are attached for your review.

I recommend adoption of the enclosed order.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert McCarthy".

Robert McCarthy
Acting Mayor

DAVID HARK ASSOCIATES, INC

REAL ESTATE CONSULTANTS

December 13, 2022

Elizabeth Rennard, City Solicitor
City of Salem Legal Department
93 Washington Street,
Salem, Massachusetts 01970
Via Email: brennard@Salem.com

Re: Permanent Easement at 57R Memorial Drive, Salem Massachusetts

Dear Beth:

In accordance with your recent request, we have made an inspection and appraised the above referenced property, which consists of a proposed easement involving a portion of a strip of land identified for purposes of this appraisal as 57R Memorial Drive, Salem. The existing larger parcel contains approximately 1,840 square feet of total upland area, with 82+/- linear feet of frontage at the top of the coastal bank at Collins Cove. The proposed easement parcel would contain 4,500+/- s.f., which includes approximately 860 square feet of total upland area with about 42 linear feet of frontage on Collins Cove. The remainder parcel would contain approximately 980 square feet of upland with about 40 linear feet of frontage at Collins Cove.

The primary purpose of this appraisal is to provide an opinion of market value for the subject property in its proposed use as a permanent easement accruing to the benefit of the abutting parcel at 57 Memorial Drive. Pertinent data used in the process of formulating our value conclusions are contained in this appraisal report.

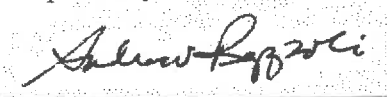
This report is intended for use by the City of Salem and its assignees to assist in planning and property disposition decisions. This report is not intended for any other use.

Based on the assumptions and conditions outlined in this report, it is our opinion that the market value of the subject property as of November 30, 2022 was:

TWENTY-THREE THOUSAND DOLLARS (\$23,000)

If you have any questions concerning this appraisal or if we may be of further assistance, do not hesitate to contact our office at your earliest convenience.

Respectfully Submitted,



Andrew Rappoli
Massachusetts Certified General
Real Estate Appraiser No. 1621

·REAL ESTATE APPRAISAL ·FEASIBILITY ANALYSIS ·TAX ABATEMENT CONSULTING
600 LORING AVENUE · SALEM, MASSACHUSETTS 01970-4285 · 978 741-4744

APPRAISAL REPORT

Permanent Easement at
57 Memorial Drive
Salem, Massachusetts

Prepared for

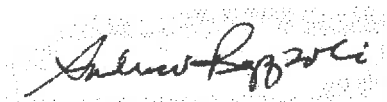
Elizabeth Rennard, City Solicitor
City of Salem Legal Department
93 Washington Street,
Salem, Massachusetts 01970
Via Email: brennard@Salem.com

Date of Value: November 30, 2022
Date of Report: December 13, 2022

VALUATION

The accompanying appraisal report describes the property appraised, sets forth the rationale, assumptions, conditions and significant facts upon which the appraisal is based and describes the valuation process. Professional certifications as required by the Uniform Standards of Professional Appraisal Practice and the Appraisal Institute are included. Subject to the conditions and explanations contained in the accompanying report, it is our opinion that the market value of the property described herein as of the specified date was:

TWENTY-THREE THOUSAND DOLLARS (\$23,000)



Andrew Rappoli

WILLIAM J TINTI
tinti@tintinavins.com
RICHARD R NAVINS
rnavins@tintinavins.com
PETER L NAVINS
pnavins@tintinavins.com
WILLIAM F QUINN
billquinnlaw@gmail.com
SCOTT M GROVER
smgrover@tintinavins.com
MARC P FREY
mpfrey@tintinavins.com
JONATHAN M OFILOS
jofilos@tintinavins.com

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WILLIAM B ARDIFF (1965-1995)
DANIEL B KULAK, OF COUNSEL

January 25, 2023

Elizabeth Rennard, Esq.
City Solicitor
93 Washington Street
Salem, MA 01970

Dear Beth:

Thank you for undertaking to obtain City Council approval which you and I have negotiated to benefit property at 57 Memorial Drive. Attached is a copy of the final Easement Agreement to be presented to the Council.

The property at 57 Memorial Drive was purchased by Justin Mattera in November of 2021 as a home for himself and his children. Shortly after acquiring the property, Mr. Mattera discovered that a section of land between his property and Collins Cove was not part of the land deeded to him but in fact was owned by the City of Salem. Upon further investigation, we determined that the City actually owns a narrow strip of land between numerous properties and the Cove along this section of Memorial Drive. The owners of these properties, including Mr. Mattera's predecessor, have used and improved this City land for many years.

Mr. Mattera intends to make a substantial investment in the property at 57 Memorial including the stabilization of the coastal bank and the construction of a stairway, a fixed wooden pier on piles and a seasonal float and gangway. Some of these improvements are proposed on land of the City, so we are requesting that the City grant an easement for the benefit of 57 Memorial to allow use of its land for this purpose.

At your request, we commissioned an appraisal of the proposed easement area, which consists of approximately 4,500 square feet and is shown on the plan attached to the Agreement. The appraisal report indicated a value of the easement area of Twenty Three Thousand Dollars (\$23,000.00). Mr. Mattera is ready, willing and able to make such payment to the City upon granting of the Easement.

I believe that formalizing the use of this property through an easement will not only benefit the City and the property owner but will also establish a valuable precedent for other owners who are occupying City owned property to take similar action.

Thank you again for your assistance.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Scott M. Grover', with a long horizontal flourish extending to the right.

Scott M. Grover, Esq.

SMG/pjm

EASEMENT AGREEMENT

This Easement Agreement is entered by and between the City of Salem, a Massachusetts municipal corporation having a principal place of business at 93 Washington Street, Salem, Massachusetts (hereinafter the "Grantor") and Justin Mattera of 57 Memorial Drive, Salem, Massachusetts (hereinafter the "Grantee").

WHEREAS, the Grantee is the owner of a parcel of land known as and numbered 57 Memorial Drive, Salem, Massachusetts, shown on the plan attached hereto entitled "Easement Plan, 57 Memorial Drive, Salem" dated October 17, 2022 (the "Easement Plan") which land is more particularly described in a deed to the Grantee dated November 19, 2021 and recorded with Essex South District Registry of Deeds in Book 40504, Page 531 (the "Grantee's Property").

WHEREAS, the Grantor is the owner of a parcel of land adjacent to the Grantee's property;

NOW THEREFORE, for consideration of Twenty Three Thousand and 00/100 (\$23,000.00) Dollars the Grantor hereby grants to Grantee, his invitees, successors, and assigns, the exclusive and perpetual right and easement to use and improve the area shown as "Easement Area" (the "Easement Area") as appurtenant to the Grantee's Property for the purpose of installing a stairway, a fixed wooden pier on piles and a seasonal float and gangway (the "Improvements") and providing pedestrian access thereto from the Grantee's Property.

Grantor and Grantee agree as follows:

The Grantee shall have the right to install, maintain, repair and replace the Improvements within the Easement Area.

The Grantee shall, at its sole cost and expense, be responsible to perform necessary maintenance on the Improvements constructed in the Easement Area including normal upkeep of said area.

The Grantee has inspected the Easement Area and has decided that the Easement Area is suitable for the uses Grantee contemplates and accepts the Easement Area "as is". Grantee assumes all the risk of entry onto and use of the Easement Area and Grantee hereby releases the Grantor from any responsibility for Grantee's losses or damages related to the condition of the Easement Area (including, but not limited to the presence of pre-existing Hazardous Materials), and Grantee covenants and agrees that it will not assert or bring, nor cause any third-party to assert or bring, any claim, demand, lawsuit or cause of action (whether by way of original claim, cross claim, counterclaim, contribution claim, indemnification claim, third-party claim, or any other claim) against the Grantor, including, without limitation, claims for response actions, response costs, assessments, containment, removal and remedial costs, governmental oversight charges, including any overhead or response action costs incurred or assessed by the Massachusetts Department of Environmental Protection ("DEP"), fines or penalties, permit and annual compliance fees, reasonable attorneys' and other professionals' expenses and fees, natural resource damages, property damages, including diminution in property value claims, and personal injury damages and damages related to a person's death relating to, or arising from, the

The obligations and benefits created pursuant hereto shall run with the land and be binding upon and inure to the benefit of the respective parties, their heirs, executors, administrators, and successors and assigns.

This instrument, executed in multiple counterparts, is to be construed as a Massachusetts contract, is to take effect as a sealed instrument, sets forth the entire agreement between the parties and may be cancelled, modified or amended only by a written instrument executed by both the Grantor and Grantee.

No consent or waiver, expressed or implied by the Grantor to or for any breach of any covenant, condition or duty of Grantee shall be construed as a consent or waiver to or for any other breach of the same or any other covenant, condition or duty.

In the event Grantee shall fail to comply with any term or condition herein (an "Event of Default"), Grantor may terminate this Easement thirty (30) days after notice from Grantor of such Event of Default provided that Grantee shall have thirty (30) days from receipt of such notice to cure such Event of Default (except that in the case of an Event of Default which cannot with due diligence be cured within such period, then so long as Grantee proceeds with due diligence to contenance to cure the same within the aforesaid thirty (30) day period and thereafter prosecutes the curing of such Event of Default with due diligence to completion, the time of Grantee within which to cure the same shall be extended for such period as may be reasonably necessary to complete the same with due diligence in the reasonable opinion of Grantor).

EXECUTED this ____ day of _____, 2022.

Justin Mattera

The City of Salem

By: _____
Robert McCarthy, its Mayor

COMMONWEALTH OF MASSACHUSETTS

Essex, ss.

On this ____ day of _____, 2022, before me, the undersigned notary public, personally appeared Justin Mattera, proved to me through satisfactory evidence of identification, which was his Driver's License, to be the person whose name is signed on the preceding or attached document, and acknowledged to me he signed it voluntarily for its stated purpose as his free act and deed.

Notary Public
My Commission Expires:

COMMONWEALTH OF MASSACHUSETTS

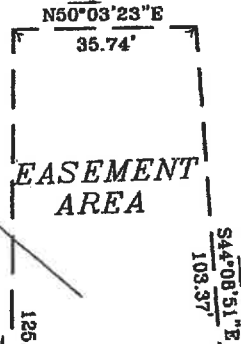
Essex, ss.

On this ____ day of _____, 2022, before me, the undersigned notary public, personally appeared Robert McCarthy, Mayor as aforesaid, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding or attached document, and acknowledged to me he signed it voluntarily for its stated purpose as his free act and deed on behalf of the City of Salem.

Notary Public
My Commission Expires:

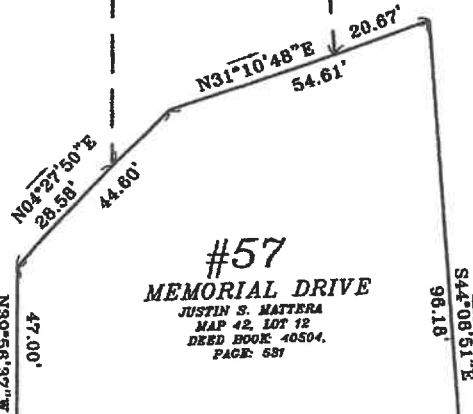
(Uses: steps,
fixed pier,
piles, seasonal
gangway and
float)

CITY OF SALEM
(COLLINS COVE)



AREA =
4,500±SF

CITY OF SALEM
(COLLINS COVE)



#57
MEMORIAL DRIVE
JUSTIN S. MATTERA
MAP 42, LOT 12
DEED BOOK 40504,
PAGE 537

MEMORIAL DRIVE

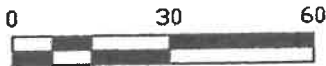
EASEMENT PLAN
57 MEMORIAL DRIVE
SALEM

PROPERTY OF

JUSTIN MATTERA

SCALE 1" = 30' OCTOBER 17, 2022
NORTH SHORE SURVEY CORPORATION
14 BROWN STREET - SALEM, MA

GRAPHIC SCALE 1" = 30'





CITY OF SALEM

In City Council, February 9, 2023

ORDERED: That the Committee on Government Services co-posted with the Committee of the Whole meet with the City Engineer to discuss trash pickup fees and their impact on renters.



CITY OF SALEM

In City Council, February 9, 2023

ORDERED: That the Committee on Government Services co-posted with the Committee of the Whole meet with members of the planning department and the Community Impact Unit to discuss Single Room Occupancy.



CITY OF SALEM

In City Council, February 9, 2023

Ordered:

That the Department of Planning and Community Development send a report to the City Council in six (6) months and twelve (12) months on how many ADU permits are in process, processed, or units created after the second passage of the current Zoning Amendments to the Accessory Dwelling Units and the Affordable Accessory Dwelling Units. The report should also include a summary of parking issues and any other problems or concerns.



CITY OF SALEM

In City Council, February 9, 2023

ORDERED: That the Committee on Administration and Finance co-posted with the Committee of the Whole meet to review the Compensation of the Mayor, Ch. 2 Sec. 142 and that a recommendation be reported out to the City Council no later than the first meeting in April. The Committee shall recommend the salary of the Mayor for the subsequent two fiscal years.

meeting. For councillors without electronic mail, delivery to the city clerk shall be deemed to satisfy this requirement with an additional hard copy be sent to the city clerk also.
(Ord. of 7-15-2004, § 1; Ord. of 10-14-2004, § 1)

Sec. 2-114. Staff support to the appeals board.

A member of the city's planning department, under the direction of the city planner, shall provide staff assistance to the appeals board upon request. The zoning enforcement officer shall attend meetings of the appeals board for the purpose of providing advice to the board relative to local and state zoning laws and regulations.
(Ord. of 6-29-2006, § 1)

Sec. 2-115. Director of inspectional services.

(a) *Appointment.* The mayor shall appoint a director of inspectional services, subject to confirmation by city council, to serve for a period of two years from February 1, succeeding their appointment and until a successor is appointed and qualified. The first appointment under this section shall be July 1, 2006.

(b) *Duties and responsibilities.* The director of inspectional services shall oversee and coordinate the inspectional services of the departments of building, plumbing and gas fitting, electrical and weights and measures. These departments shall continue to function as defined by city ordinance and Massachusetts General Law, but for administrative purpose all department heads functioning within each department, as amended by ordinance, shall work with the director of inspectional services to coordinate inspections, streamline the application process and maintain a common index of inspections.

(c) The department of public property shall function in accordance with the amended city ordinance under which the director shall provide advice and oversight of the construction and renovation of municipal structures, but where the general maintenance of municipal buildings is incorporated into the department of public services. In addition, under the amended

ordinance, the director of public property, as building inspector, continues to enforce the city's zoning ordinance.

(d) The director of inspectional services shall receive compensation as the city council shall prescribe.

(e) The health agent shall continue to be appointed by and responsible to the board of health.

(f) The health agent will cooperate and coordinate with the director of inspectional services.
(Ord. of 6-29-2006, § 1; Ord. of 6-9-11, § 1; Ord. of 5-13-2021, § 1)

Secs. 2-116—2-140. Reserved.

DIVISION 2. MAYOR*

Sec. 2-141. Election.

The mayor shall be elected in accordance with the city Charter.
(Code 1973, § 2-139)
Charter reference—Election of mayor, § 58.

Sec. 2-142. Compensation.

(a) Effective Inauguration day 2018, the mayor shall receive a salary of \$135,000.00 per annum and effective January 1, 2019, the mayor shall receive a salary of \$150,000.00 per annum.

(b) During the first three months of the city council's biennial organization, commencing January, 2011, the matter of the mayor's compensation shall be reviewed by the city council committee on administration and finance and a recommendation reported to the city council no later than the first meeting in April. The committee shall recommend the salary of the mayor for the subsequent two fiscal years.

*Charter references—Compensation, § 17A; attendance on city council, § 19; approval of contracts, § 29; mayor to be member of school committee, § 31; election and term, § 58; vacancy in office, § 59A; appointments, removals, §§ 60, 61; approval, veto, § 63.

(c) Notwithstanding subsection (a) above and City Ordinance section 2-271, no adjustment to the compensation for members of the city council shall take effect until the first Monday in January, 2016.

(Code 1973, § 2-140; Ord. of 5-9-1996, § 1; Ord. of 4-27-2000, § 1; Ord. of 6-27-2002, § 1; Ord. of 5-22-2008, § 1; Ord. of 3-13-2014, § 1; Ord. of 4-13-2017, § 1)

Charter reference—Salary of mayor, § 17A.

Sec. 2-143. Duties generally.

The mayor shall perform such duties as may be set forth in the Charter and under state laws or as may be prescribed by ordinances or orders adopted by the city council.

(Code 1973, § 2-141)

Sec. 2-144. Closing public buildings, offices.

The mayor may order the public buildings or any of the public offices of the city to be closed, not exceeding one day at a time, whenever they deem it expedient.

(Code 1973, § 2-142; Ord. of 5-13-2021, § 1)

Sec. 2-145. Ordering display of flags.

The mayor or the city council may at any time order flags to be displayed on the public buildings or on any city flagstaff and that the mayor shall transmit the order to the appropriate department.

(Code 1973, § 2-143; Ord. of 10-10-2019, § 1)

Sec. 2-146. City annual report.

The mayor shall cause to be published an annual report of the city, commencing with the calendar year 2000. Said report shall be a comprehensive review of all city functions, receipts, and expenditures. Said report shall be published no later than May 1st of each preceding year and shall be available in print and on the city's web site.

(Ord. of 12-16-99, § 1)

Sec. 2-147. Long term financial forecast.

The mayor shall annually prepare a long term (five-year) financial forecast of city revenue,

expenditures, and the general financial condition of the city. The forecast shall include, but not be limited to: any identification of factors which will impact on the financial condition of the city; revenue and expenditure trends; potential sources of new or expanded revenues; and any long or short term actions that may be taken to enhance the financial condition of the city.

The forecast shall be submitted to the city council prior to May 31, 2000, and for each year thereafter, said forecast shall be submitted to the city council prior to February 28.

(Ord. of 4-13-2000, § 1)

Secs. 2-148—2-270. Reserved.

DIVISION 3. CITY COUNCIL*

Sec. 2-271. Compensation of members; additional compensation for president.

The members of the city council shall receive an annual salary equal to \$10,000.00. Beginning on January 1, 2016, members of the city council shall receive an annual salary equal to \$12,000.00. The president of the city council shall receive an additional \$500.00 per annum. Any and all future increases to city council compensation shall, receive an annual salary equal to ten percent of the annual compensation of the mayor; however, these increases shall not take effect until the first of January after a regularly scheduled municipal general election.

(Code 1973, § 2-123; Ord. of 6-13-1996, § 1; Ord. of 4-27-2000, § 2; Ord. of 5-22-2008, § 1; Ord. of 10-22-2015, § 1)

Sec. 2-272. Regular meetings.

Regular meetings of the city council shall be held at 7:00 p.m. on the second and fourth Thursdays of each month.

(Code 1973, § 2-124)

Charter reference—Authority of council to fix time and place of meeting by ordinance, § 18.

*Charter reference—City council, §§ 18, 59.

Cross references—Orders of the city council saved from repeal, § 1-3(a)(4); rules and orders of the city council, app. A.



CITY OF SALEM

In City Council, February 9, 2023

ORDERED: That the City Council re-elect Councillor Cohen and Councillor Watson-Felt to the Affordable Housing Trust Fund Board of trustees per Ordinance Ch. 2 Sec. 1002; "The City Council shall annually elect two members of the City Council to serve for a term of one year. The City Council President or designee shall serve for a term of one year. No trustee, excluding the Mayor, shall serve for a term exceeding two years" And that their terms expire on December 31, 2023.

The cable television and technology commission will act as an advocate for the planning, purchasing, development, and support of any and all major technological advances for the city. The committee will make such recommendations to the mayor and appropriate department heads pertaining to the city's website, wireless local area networks and the like.

The cable television and technology commission will play an advisory role on all computer and telecommunication advances and improvements. This will include, but will not be limited to, cable, computer purchases, software, hardware, networking and phone systems. (Ord. of 9-9-2004, § 1; Ord. of 9-28-2006, § I(1)(2))

Secs. 2-994—2-999. Reserved.

DIVISION 14. AFFORDABLE HOUSING TRUST FUND BOARD OF TRUSTEES*

Sec. 2-1000. Established.

The affordable housing trust fund board of trustees is established. (Ord. of 10-26-2006, § 1)

Sec. 2-1001. Composition.

The affordable housing trust fund board of trustees shall be composed of 12 trustees, including the mayor and two members of the city council. (Ord. of 10-26-2006, § 1)

Sec. 2-1002. Appointment of trustees; term; vacancies.

The mayor shall serve as a trustee and appoint annually in January, subject to confirmation by the city council, four trustees who shall serve for a term of one year and appoint biennially, subject to confirmation by the city council, four trustees who shall serve for a term of two years. The city council shall annually elect two members of the city council to serve for a term of one year. The city council president or the city council president's designee shall serve for a term of one year. No trustee, excluding the mayor, shall serve for a

*State law reference—M.G.L.A. c. 44, § 55C.

term exceeding two years. If a vacancy shall occur among the trustees, it shall be filled in the same manner as the original appointment for the unexpired term. (Ord. of 10-26-2006, § 1; Ord. of 5-13-2021, § I)

Sec. 2-1003. Compensation.

The trustees shall serve without compensation. (Ord. of 10-26-2006, § 1)

Sec. 2-1004. Removal.

Trustees may be removed by a majority vote of the city council, subject to approval of the mayor. (Ord. of 10-26-2006, § 1)

Sec. 2-1005. Powers and duties.

The trustees shall administer an affordable housing trust fund to provide for the creation and preservation of affordable housing within the City of Salem for the benefit of low to moderate income households.

The specific powers and duties of the trustees, all of which shall be carried on in furtherance of the purposes set forth in this division, are as follows:

- (1) To accept and receive property, whether real or personal, by gift, grant, devise, or transfer from any person, firm, corporation or other public or private entity, including without limitation grants of funds or other property tendered to the trust in connection with provisions of any zoning ordinance or by-law or any other ordinance or by-law;
- (2) To purchase and retain real or personal property, including without restriction investments that yield a high rate of income or no income;
- (3) To sell, lease, exchange, transfer or convey any personal, mixed, or real property at public auction or by private contract for such consideration and on such terms as to credit or otherwise, and to make such contracts and enter into such undertak-

- ing relative to trust property as the board deems advisable notwithstanding the length of any such lease or contract;
- (4) To execute, acknowledge and deliver deeds, assignments, transfers, pledges, leases, covenants, contracts, promissory notes, releases and other instruments sealed or unsealed, necessary, proper or incident to any transaction in which the board engages for the accomplishment of the purposes of the trust;
 - (5) To employ advisors and agents, such as accountants, appraisers and lawyers as the board deems necessary;
 - (6) To pay reasonable compensation and expenses to all advisors and agents and to apportion such compensation between income and principal as the board deems advisable;
 - (7) To apportion receipts and charges between incomes and principal as the board deems advisable, to amortize premiums and establish sinking funds for such purpose, and to create reserves for depreciation depletion or otherwise;
 - (8) To participate in any reorganization, recapitalization, merger or similar transactions; and to give proxies or powers of attorney with or without power of substitution to vote any securities or certificates of interest; and to consent to any contract, lease, mortgage, purchase or sale of property, by or between any corporation and any other corporation or person;
 - (9) To deposit any security with any protective reorganization committee, and to delegate to such committee such powers and authority with relation thereto as the board may deem proper and to pay, out of trust property, such portion of expenses and compensation of such committee as the board may deem necessary and appropriate;
 - (10) To carry property for accounting purposes other than acquisition date values;
 - (11) To borrow money on such terms and conditions and from such sources as the board deems advisable, to mortgage and pledge trust assets as collateral;
 - (12) To make distributions or divisions of principal in kind;
 - (13) To comprise, attribute, defend, enforce, release, settle or otherwise adjust claims in favor or against the trust, including claims for taxes, and to accept any property, either in total or partial satisfaction of any indebtedness or other obligation, and subject to the provisions of this act, to continue to hold the same for such period of time as the board may deem appropriate;
 - (14) To manage or improve real property; and to abandon any property which the board determined not to be worth retaining;
 - (15) To hold all or part of the trust property uninvested for such purposes and for such time as the board may deem appropriate; and
 - (16) To extend the time for payment of any obligation to the trust.
 - (17) To study, evaluate, and recommend policies, programs, practices, ordinances, and similar measures to increase and maintain the availability of affordable and workforce housing in the City of Salem.

The powers and duties enumerated above are intended to encompass all powers and duties of the trustees. Any action, power or duty not enumerated above shall require prior approval of the city council.

(Ord. of 10-26-2006, § 1; Ord. of 12-6-2018(3), § 1)

Sec. 2-1006. Records; annual report.

The trustees shall keep a record of its doings and at the close of every fiscal year make a report thereof to the city council. The report shall include a description and source of funds received and expended and the type of affordable

housing programs or properties assisted with the funding. The trustees shall also provide the city council with a copy of the trust's annual audit. (Ord. of 10-26-2006, § 1)

Secs. 2-1007—2-1009. Reserved.

DIVISION 15. COMMUNITY PRESERVATION COMMITTEE

Sec. 2-1010. Established.

There is hereby established a community preservation committee, in accordance with the *Massachusetts Community Preservation Act*, M.G.L. Chapter 44B, consisting of nine voting members. (Ord. of 4-11-2013, § 1)

Sec. 2-1011. Membership and terms.

The composition of the committee, the appointment authority and the term of office for the committee members shall be as follows:

- (1) One member of the conservation commission as designated by the commission for a term of three years.
- (2) One member of the historical commission as designated by the commission for an initial term of two years, and thereafter for a term of three years.
- (3) One member of the planning board as designated by the board for an initial term of one year, and thereafter for a term of three years.
- (4) One member of the park and recreation commission as designated by the commission for an initial term of one year and thereafter for a term of three years.
- (5) One member of the housing authority board as designated by the board for an initial term of two years and thereafter for a term of three years.
- (6) Two members appointed by the city council, two of the general public or in the alternative one member of the city council recommended by the council president and one member of the general

public, to be appointed for a term of one year and thereafter for a term of two years for appoints from the general public.

- (7) Two members of the general public to be appointed by the mayor, confirmed by majority vote of the city council, one member to be appointed for a term of one year and thereafter for a term of two years and one member to be appointed for a term of two years and thereafter for a term of three years.
- (8) All members of the committee must be Salem residents.

The commissions, boards, council and mayor who have appointment authority under this division shall appoint such representatives within 45 days of the effective date of this division. Should there be a vacancy or resignation in any of the community preservation committee positions, the commissions, boards, council or mayor who have appointment authority under this division shall appoint a new representative within 45 days of the first date of a known vacancy or resignation.

As a prerequisite to appointment to the community preservation committee, a commission or board appointee must be in good standing, meaning that the member's term of appointment from the board or commission shall not have lapsed. In the event that a committee member who is appointed by a board or commission has term of appointment to the underlying board or commission that lapses while they are a member of the committee, that appointee shall be ineligible to vote on any matter before the committee until the member is back in good standing or replaced.

Should any of the commissions or boards who have appointment authority under this division be no longer in existence for whatever reason, the appointment authority for that commission or board shall become the responsibility of the city council.

Should the mayor fail to appoint a committee member into their two allotted spots within 45 days following adoption of this division or a known vacancy, the appointment authority for that position shall be the city council.



CITY OF SALEM PLANNING BOARD

Report of the Planning Board to City Council Re: Proposed Amendments to Zoning Ordinance and Map

February 3, 2023

At its meeting on February 2, 2023, the Planning Board discussed a proposed amendment to the Zoning Ordinance and Map to amend Section 1 to rezone a parcel at 67 Derby Street from Residential 2 Family (R2) to Industrial (I).

This item was referred from the January 30, 2023, joint public hearing with the City Council.

The Planning Board voted nine (9) (Chair Bill Griset, Kirt Rieder, Zach Caunter, Carole Hamilton, Sarah Tarbet, Helen Sides, Tom Furey, Jonathan Berk, and Josh Turiel) in favor, and zero (0) opposed to recommend that the City Council adopt the proposed amendment.

If you have questions regarding this matter, please contact Tom Daniel, AICP, Director of Planning & Community Development, at 978-619-5685.

William Griset, Chair of the Planning Board
CC: Ilene Simons, City Clerk

2023 FEB -3 AM 9:09
CITY CLERK
SALFORD MASS

Questions contact – Robert Proude 781-423-3082

PETITION FOR POLE AND WIRE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Salem, Massachusetts

Massachusetts Electric Company d/b/a National Grid requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Bridge St - Massachusetts Electric Company d/b/a National Grid to install 1 SO Pole on Bridge St beginning at a point approximately 51 ft southwest of the centerline of the intersection of Bridge St and Flint St and continuing approximately 28 feet in a southeast direction. Install new pole ~50ft southwest of Pole # 2972 on Bridge St.

Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Bridge St - Salem - Massachusetts.

Plan # 30646076 February 1, 2023

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Bob Coulter*

BY _____
Engineering Department

ORDER FOR POLE AND WIRE LOCATIONS

In the City of Salem, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED:

that Massachusetts Electric Company d/b/a National Grid and be and it is hereby granted a location for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Company dated the 1st day of February, 2023.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Bridge St - Salem - Massachusetts.

No. 30646076 Dated: February 1, 2023. Filed with this order

There may be attached to said poles such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Bridge St - Massachusetts Electric Company d/b/a National Grid to install 1 SO Pole on Bridge St beginning at a point approximately 51 ft southwest of the centerline of the intersection of Bridge St and Flint St and continuing approximately 28 feet in a southeast direction. Install new pole ~50ft southwest of Pole # 2972 on Bridge St.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 _____.

Massachusetts City/Town Clerk.
20 _____.

Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20 _____, at _____ o'clock, M

at _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the _____ of the City of Massachusetts, on the _____ day of _____, 20____, and recorded with the records of location orders of the said City, Book _____, Page _____. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk

ORDER FOR POLE AND WIRE LOCATIONS

In the City of Salem, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED:

that Massachusetts Electric Company d/b/a National Grid and be and it is hereby granted a location for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Company dated the 1st day of February, 2023.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Bridge St - Salem - Massachusetts.

No. 30646076 Dated: February 1, 2023. Filed with this order

There may be attached to said poles such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Bridge St - Massachusetts Electric Company d/b/a National Grid to install 1 SO Pole on Bridge St beginning at a point approximately 51 ft southwest of the centerline of the intersection of Bridge St and Flint St and continuing approximately 28 feet in a southeast direction. Install new pole ~50ft southwest of Pole # 2972 on Bridge St.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 _____.

Massachusetts

City/Town Clerk.

20 _____

Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest:

City/Town Clerk

I hereby certify that on _____

20 _____, at _____

o'clock, M

at _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

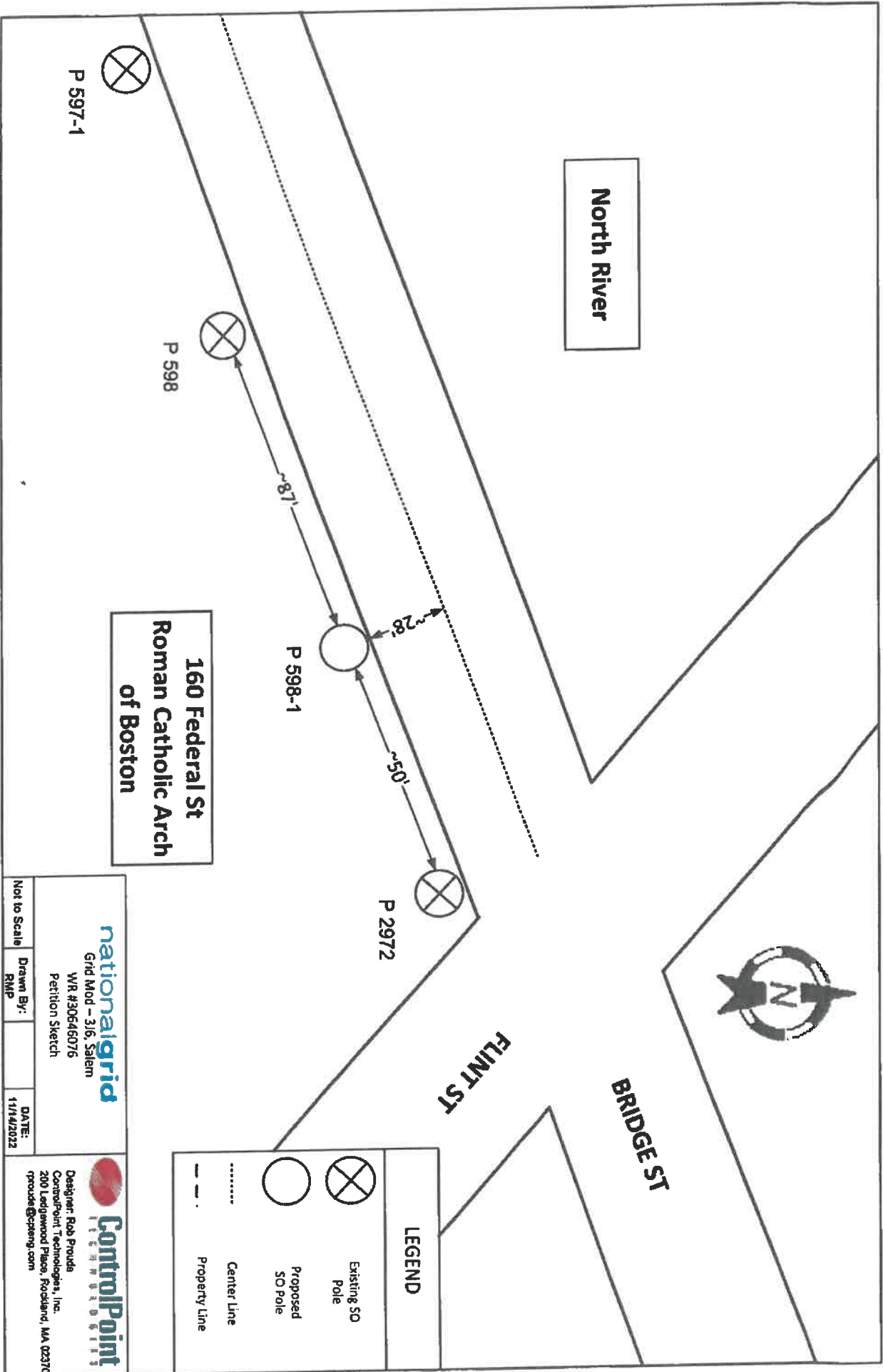
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Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the _____ of the City of _____ Massachusetts, on the _____ day of _____ 20____, and recorded with the records of location orders of the said City, Book _____, Page _____. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk



North River

160 Federal St
Roman Catholic Arch
of Boston



FLINT ST

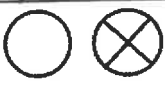
BRIDGE ST

P 2972

P 598-1

P 598

P 597-1



LEGEND

Existing SO Pole
Proposed SO Pole
Center Line
Property Line

nationalgrid
Grid Mod - 316, Salem
WR #30646076
Petition Sketch

Not to Scale

Drawn By: RMP

DATE: 11/14/2022

ControlPoint
DESIGN

Designer: Rob Pruda
ControlPoint Technologies, Inc.
200 Ledgewood Place, Rockland, MA 02370
rpruda@cpeng.com

Questions contact – Michael Kazadi 781-632-8611

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Salem Massachusetts

Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Endicott St - National Grid to install 1 JO Pole on Endicott St beginning at a point approximately 150 feet northeast of the centerline of the intersection of Hathorne St and Endicott St and continuing approximately 15 feet in a south direction. Install new pole #152 and guy wire on sidewalk.

Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Endicott St - Salem – Massachusetts.

No.# 30696268 January 13, 2023

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Bob Coulter*

BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.
BY _____
Manager / Right of Way

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council - Salem, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED:

that Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 13th day of January, 2023.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Endicott St - Salem – Massachusetts.

January 13, 2023. Filed with this order

There may be attached to said poles by Massachusetts Electric Company d/b/a National Grid and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Endicott St - National Grid to install 1 JO Pole on Endicott St beginning at a point approximately 150 feet northeast of the centerline of the intersection of Hathorne St and Endicott St and continuing approximately 15 feet in a south direction. Install new pole #152 and guy wire on sidewalk.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 ____.

Massachusetts City/Town Clerk.
20 ____

Received and entered in the records of location orders of the City/Town of
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20____, at _____ o'clock, M
at _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and
that we mailed at least seven days before said hearing a written notice of the time and place of said
hearing to each of the owners of real estate (as determined by the last preceding assessment for
taxation) along the ways or parts of ways upon which the Company is permitted to erect
poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of
Massachusetts, on the _____ day of _____ 20____, and recorded with the
records of location orders of the said City, Book _____, Page _____. This certified copy
is made under the provisions of Chapter 166 of General Laws and any additions thereto or
amendments thereof.

Attest:
City/Town Clerk

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council - Salem, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED:

that Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 13th day of January, 2023.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Endicott St - Salem – Massachusetts.

January 13, 2023. Filed with this order

There may be attached to said poles by Massachusetts Electric Company d/b/a National Grid and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

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Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 _____.

Massachusetts City/Town Clerk.
20 _____

Received and entered in the records of location orders of the City/Town of
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20____, at _____ o'clock, M
at _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and
that we mailed at least seven days before said hearing a written notice of the time and place of said
hearing to each of the owners of real estate (as determined by the last preceding assessment for
taxation) along the ways or parts of ways upon which the Company is permitted to erect
poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of
Massachusetts, on the _____ day of _____ 20____, and recorded with the
records of location orders of the said City, Book _____, Page _____. This certified copy
is made under the provisions of Chapter 166 of General Laws and any additions thereto or
amendments thereof.

Attest:
City/Town Clerk

100 foot Abutters List Report

Salem, MA

January 12, 2023

Subject Property:

Parcel Number: 25-0491-0
Property Address: 67 ENDICOTT ST, SALEM

Mailing Address: 203 WASHINGTON ST
SALEM, MA 01970

Abutters:

Parcel Number: 25-0490-801
Property Address: 67 ENDICOTT ST

Mailing Address: 67 ENDICOTT ST
SALEM, MA 01970

Parcel Number: 25-0454-0
Property Address: 74 ENDICOTT ST

Mailing Address: 74 ENDICOTT ST
SALEM, MA 01970

Parcel Number: 25-0465-801
Property Address: 37-39 HATHORNE ST

Mailing Address: 37-39 HATHORNE ST
SALEM, MA 01970

Parcel Number: 25-0453-802
Property Address: 76 ENDICOTT ST

Mailing Address: 76 ENDICOTT ST
SALEM, MA 01970

Parcel Number: 25-0455-0
Property Address: 72 ENDICOTT ST

Mailing Address: 72 ENDICOTT ST
SALEM, MA 01970

Parcel Number: 25-0489-0
Property Address: 61-63 ENDICOTT ST

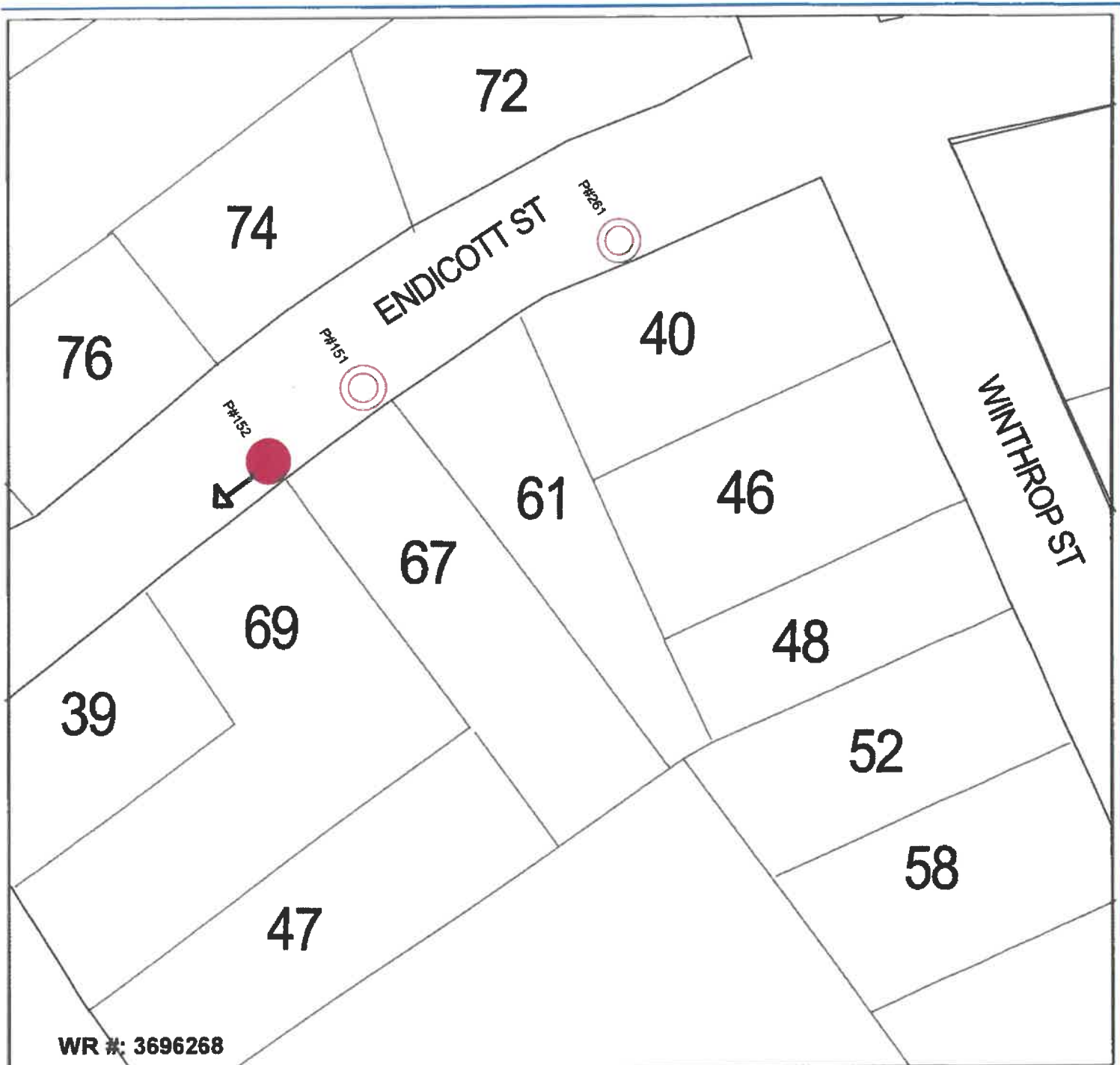
Mailing Address: 61 ENDICOTT ST
SALEM, MA 01970

Parcel Number: 25-0465-0
Property Address: 34 WINTHROP ST

Mailing Address: 34 WINTHROP ST
SALEM, MA 01970

Parcel Number: 25-0488-801
Property Address: 40 WINTHROP ST

Mailing Address: 40 WINTHROP ST
SALEM, MA 01970



WR #: 3696268

PETITION SKETCH



POLE (EXISTING)



PROPOSED GUY WIRE



PROPOSED POLE

Date: 01-12-2023

WORK REQUEST: 30696268

To The: City Of Salem

For Proposed: Pole and Guy Wire Location: 69 Endicott St

Drawn By: Michael Kazadi

Job description

- NGRID is petitioning to install new pole# 152 and guy wire on sidewalk.

DISTANCES ARE APPROXIMATE

Questions contact – Robert Proude 781-423-3082

PETITION FOR POLE AND WIRE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Salem, Massachusetts

Massachusetts Electric Company d/b/a National Grid requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Bridge St - Massachusetts Electric Company d/b/a National Grid to install 1 SO Pole on Bridge St beginning at a point approximately 100 ft southwest of the centerline of the intersection of Bridge St and Flint St. Install new pole 598-1 at approximately 42.521031, -70.905965, approximately 56' NW, in line of existing Pole # 598, in the strip of dirt that separates the road and bike path.

Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Bridge St - Salem - Massachusetts.

Plan # 30646074 February 7, 2023

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Bob Coulter*

BY _____
Engineering Department

ORDER FOR POLE AND WIRE LOCATIONS

In the City of Salem, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED:

that Massachusetts Electric Company d/b/a National Grid and be and it is hereby granted a location for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Company dated the 7th day of February, 2023.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Bridge St - Salem - Massachusetts.

No. 30646074 Dated: February 7, 2023. Filed with this order

There may be attached to said poles such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Bridge St - Massachusetts Electric Company d/b/a National Grid to install 1 SO Pole on Bridge St beginning at a point approximately 100 ft southwest of the centerline of the intersection of Bridge St and Flint St. Install new pole 598-1 at approximately 42.521031, -70.905965, approximately 56' NW, in line of existing Pole # 598, in the strip of dirt that separates the road and bike path.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 _____.

Massachusetts City/Town Clerk. 20 _____

Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20 _____, at _____ o'clock, M

at _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the _____ of the City of _____ Massachusetts, on the _____ day of _____ 20____, and recorded with the records of location orders of the said City, Book _____, Page _____. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk



January 17, 2023

Mr. Joe Candelaria
Facilities Manager, Salem Park, Recreation & Community Services
401 Bridge Street
Salem, MA 01970

Dear Mr. Candelaria,

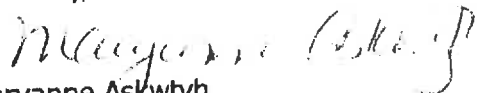
I am excited to share that, once again, HAWC (Healing Abuse Working for Change) will be hosting the Walk/Run for HAWC. I am reaching out to respectfully submit a park permit request to use the Salem Common as our starting point and home base for our event and a Walk/Run Application. We hope to hold this cherished community event on Sunday June 4, 2023.

We would be honored if your department would grant us use of this space for our event. For over 30 years, the Walk has brought together members of the 23 communities we serve on the North Shore to increase awareness about domestic abuse while also raising significant funds for our agency's domestic violence services. We are looking forward to gathering at the Salem Common, to come together as a community in support of survivors of abuse.

If this request is approved, we would like the three mile route to kick off at the Salem Common. We are planning to also hold a 5K race component to the event again this year. We anticipate the timing of the event to take place between approximately 7am – 2 pm, with clean-up being completed no later than 3 pm.

Thank you for your kind consideration and your past support of our efforts. Please do not hesitate to contact me at 978.744.2299, ext. 114 or maryannea@hawcdv.org with any questions you may have or any additional paperwork you may need.

Sincerely,


Maryanne Askwyh
Interim Development Manager



CITY OF SALEM, MASSACHUSETTS

PARK, RECREATION & COMMUNITY SERVICE

401 Bridge Street, Salem MA 01970

Tel. (978) 744-0180/(978) 744-0924

pobrien@salem.com

Kimberley Driscoll
MAYOR

Trish O'Brien
Superintendent

Road Bike/Race/Walk/Parade Application

PLEASE SUBMIT PAYMENT OF \$200 WITH THIS PERMIT APPLICATION TO THE CITY OF SALEM
PARK, RECREATION AND COMMUNITY SERVICES DEPARTMENT NO LATER THAN 45 DAYS

PRIOR TO THE EVENT.

Registered Non-Profit Fee \$150

ANY FOR PROFIT EVENTS WILL REQUIRE AN ADDITIONAL 5% FROM THE

REGISTRATION FEES POST EVENT.

We, the undersigned, respectfully apply for permission to host a road race/walk in the City of Salem as follows:

Applicant's Name: Maryanne Askwith

Organization Name: Healing Abuse Working for Change (HAWC, Inc)

Name of Race/Walk/Parade: Walk/Run for HAWC

Contact #: 978 744. 2299 x 114 E-Mail Address maryanne@hawcdu.org

Address: 27 Congress St #204, Salem, MA 01970

City/State/Zip: _____

Organization Tax Status (please include Tax ID Number): non-profit - 04-2655367

What Charities Will This Race/Walk Be Benefiting? HAWC

Approximately How Much of the Race/Walk/Parade Proceeds Will Be Donated to Each Charity(s)

Day of Race/Walk Contact Information:

Name: Maryanne Askwith Contact #: 508 954. 3333

Date of Event: 6/4/23 Estimated Number of Participants: 300-600

Time of Event: 10am Estimated Finish Time of Event: 2pm

Start Location: Salem Common Finish Location: Salem Common

Distance of Event: 5K

Has This Event Been Held Before? Yes No

All Races/Walks/Parades Are Required to Recycle and Remove Trash.

Please Explain Your Plan (Will You Bring to North Shore Recycled Fiber on 53 Jefferson Ave, Open M-F; Bring to Your Home Curbside, or Other?) If You Have Questions about Recycling, Please Contact Julie Rose for More Information 978-619-5679

Trash will be removed & 1/3 recycling brought to Jefferson Ave

Onsite EMT/Ambulance Service (Required): MA initial

Please Attach a Map of Route With the Following Items:

1. Race/Walk Course
2. Direction of Runners Through the Race/Walk course
3. Starting and Finishing Points
4. Meeting Points For Racers Before and After the Race/Walk
5. Last year's race financials

Certificate of Insurance Attached? Yes No

A certificate of insurance for general liability naming the City of Salem as primary additional insured for amount not less than \$1,000,000 combined single limit for injury or death or property damages (including loss of use) in any one occurrence, and \$1,000,000 general aggregate coverage. (The City of Salem reserves the right to increase coverage minimum if event presents extraordinary risk).

RELEASE & INDEMNITY AGREEMENT APPLICANT'S SIGNATURE The undersigned Sponsor, by signature below, shall defend, indemnify, and hold the City of Salem, its officers, agents and employees, harmless against all liability, loss, or expenses, including attorney's fees, and against all claims, actions or judgments based upon or arising out of damage or injury (including death) to persons or property caused by any act or omission of an act sustained in any way in connections with the performance of this event or by conditions created thereby, or based upon violation of any statute, ordinance or regulation. This contractual indemnity provision does not abrogate common law or statutory liability and indemnification to the City of Salem, but is in addition to such common law or statutory provisions.

Maryanne Askwyth _____ Date: 1-17-23
Applicant's signature

Maryanne Askwyth
Name of applicant

A copy of this permit will be sent to the applicant upon approval. Please call Park, Recreation & Community Services if you have any questions. 978-744-0924

CITY USE ONLY

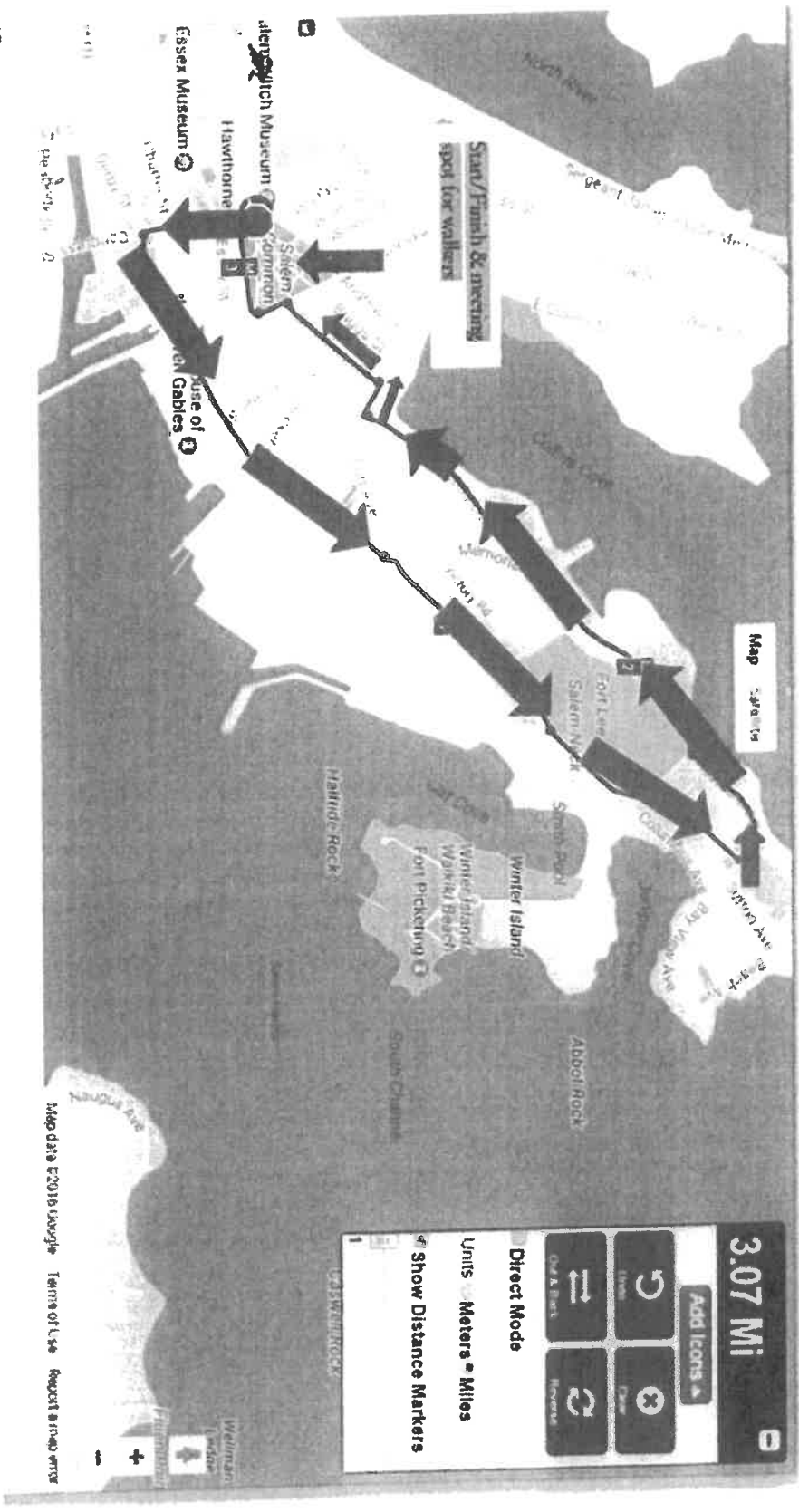
Payment Received: _____ Date Permit Issued: _____ Date Permit Mailed to Applicant: _____

Approved By:

[Signature] _____
Director (Or Designee) of Salem Park, Recreation & Community Services

Capt. Paul Trullo 1-31-23
Salem Police Department

Effective date of form: 2/8/12
Revised date of form: 1/1/18



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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/17/2023

HEALABU-01

CAMOLA

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies), the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
The Corcoran & Havlin Insurance Group
287 Linden Street
Wellesley, MA 02482

INSURED
Healing Abuse Working for Change Inc.
27 Congress Street
Salem, MA 01970

INSURER A: Selective Insurance Company of South Carolina
19259
INSURER B:
INSURER C:
INSURER D:
INSURER E:
INSURER F:

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	LTB	TYPE OF INSURANCE	ADOL SUBR	INSR WVD	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMITS
A	X	COMMERCIAL GENERAL LIABILITY		X	S 2205105	1/1/2023	1/1/2024	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (EA occurrence) \$20,000 MED EXP (Any one person) \$1,000,000 PERSONAL & ADV INJURY \$3,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 COMBINED SINGLE LIMIT (EA accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$2,000,000 AGGREGATE \$2,000,000
A		AUTOMOBILE LIABILITY			A 9100432	1/1/2023	1/1/2024	ANY AUTO \$ OWNED AUTOS ONLY \$ HIRED AUTOS ONLY \$ NON-OWNED AUTOS ONLY \$
A		UMBRELLA LIAB		X	S 2205105	1/1/2023	1/1/2024	EACH OCCURRENCE \$2,000,000 AGGREGATE \$2,000,000
A		Professional Liab			S 2205105	1/1/2023	1/1/2024	E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$1,000,000
A		Professional Liab			S 2205105	1/1/2023	1/1/2024	Aggregate \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) City of Salem is included as an Additional Insured with respect to the General Liability when required by written contract and subject to policy terms and conditions.

CERTIFICATE HOLDER
City of Salem
91 Washington Street
Salem, MA 01970

AUTHORIZED REPRESENTATIVE
James D. Mathey III

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

CANCELLATION



CITY OF SALEM, MASSACHUSETTS
 PARK, RECREATION & COMMUNITY SERVICE
 401 Bridge Street, Salem MA 01970
 Tel. (978) 744-0180/(978) 744-0924
 pobrien@salem.com

Kimberley Driscoll
 MAYOR

Trish O'Brien
 Superintendent

Road Bike/Race/Walk/Parade Application

PLEASE SUBMIT PAYMENT OF \$200 WITH THIS PERMIT APPLICATION TO THE CITY OF SALEM
 PARK, RECREATION AND COMMUNITY SERVICES DEPARTMENT NO LATER THAN 45 DAYS
PRIOR TO THE EVENT.
 Registered Non-Profit Fee \$150
 ANY FOR PROFIT EVENTS WILL REQUIRE AN ADDITIONAL 5% FROM THE
 REGISTRATION FEES POST EVENT.

We, the undersigned, respectfully apply for permission to host a road race/walk in the City of Salem as follows:

Applicant's Name: Emily Lonergan
 Organization Name: mental malpractice INC.
 Name of Race/Walk/Parade: The world needs you here week
 Contact #: 978 594 7050 E-Mail Address: emily-n lonergan@gmail.com
 Address: 15 ocean ave
 City/State/Zip: Salem MA 01970
 Organization Tax Status (please include Tax ID Number): 87-2599431
 What Charities Will This Race/Walk Be Benefiting?
mental malpractice INC + Sarah Stran Scholarship
 Approximately How Much of the Race/Walk/Parade Proceeds Will Be Donated to Each Charity(s)
100% of race proceeds
 Day of Race/Walk Contact Information:
 Name: Ashley Steeves Contact #: 978 594 7050
 Date of Event: 7/30/23 Estimated Number of Participants: 300
 Time of Event: 10AM Estimated Finish Time of Event: 1PM
 Start Location: Salem Common Finish Location: Salem Common
 Distance of Event: 3.1 miles
 Has This Event Been Held Before? Yes No

12/5/22

All Races/Walks/Parades Are Required to Recycle and Remove Trash.
Please Explain Your Plan (Will You Bring to North Shore Recycled Fiber on 53 Jefferson Ave, Open M-F; Bring to Your Home Curbside, or Other?) If You Have Questions about Recycling, Please Contact Julie Rose for More Information 978-619-5679

Curbside Trash/Recycling

Onsite EMT/Ambulance Service (Required) EL initial
Please Attach a Map of Route With the Following Items:

1. Race/Walk Course
2. Direction of Runners Through the Race/Walk course
3. Starting and Finishing Points
4. Meeting Points For Racers Before and After the Race/Walk
5. Last year's race financials

Certificate of Insurance Attached? Yes No

A certificate of insurance for general liability naming the City of Salem as primary additional insured for amount not less than \$1,000,000 combined single limit for injury or death or property damages (including loss of use) in any one occurrence, and \$1,000,000 general aggregate coverage. (The City of Salem reserves the right to increase coverage minimum if event presents extraordinary risk).

RELEASE & INDEMNITY AGREEMENT APPLICANT'S SIGNATURE The undersigned Sponsor, by signature below, shall defend, indemnify, and hold the City of Salem, its officers, agents and employees, harmless against all liability, loss, or expenses, including attorney's fees, and against all claims, actions or judgments based upon or arising out of damage or injury (including death) to persons or property caused by any act or omission of an act sustained in any way in connections with the performance of this event or by conditions created thereby, or based upon violation of any statute, ordinance or regulation. This contractual indemnity provision does not abrogate common law or statutory liability and indemnification to the City of Salem, but is in addition to such common law or statutory provisions.

Emily Lonergan
Applicant's signature

Date: 12/14/22

Emily Lonergan
Name of applicant

A copy of this permit will be sent to the applicant upon approval. Please call Park, Recreation & Community Services if you have any questions. 978-744-0924

CITY USE ONLY

Payment Received: _____ Date Permit Issued: _____ Date Permit Mailed to Applicant: _____

Approved By:

[Signature]
Director (Or Designee) of Salem Park, Recreation & Community Services

1-31-23
Salem Police Department

Effective date of form: 2/8/12
Revised date of form: 1/1/18



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

MENTAL MAKEOVER INC
15 OCEAN AVE
SALEM, MA 01970-5456

Date:
12/07/2021
Employer ID number:
87-2599431
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: (877) 829-5500
Accounting period ending:
December 31
Public charity status:
509(a)(2)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
September 12, 2021
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053664001061

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

World Needs You Here Walk

3 Mile

Start at Salem Common

Exit Common at corner by basketball court

Straight across Washington Square E.

Right on to Essex St.

Left on to Little Hawthorne Blvd.

Left on to Derby St.

Continue straight on Fort Ave.

Left on Memorial Dr (Willows Soccer Field)

Left on Memorial Dr. (Dead Horse Beach)

Continue down Szetela Ln. on to paved rail trail
in front of Bentley Academy

Follow rail trail to Andrew Street Exit

Cross Webb St on to Andrew St.

Finish inside the Salem Common



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/11/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
 AIAA Insurance Agency Inc.
 63 1/2 Jefferson Avenue 2nd F
 P.O. BOX 511
 SALEM MA 01970-0511

INSURED
 Flying Reg LLC
 3 Pond Hill Road
 Amesbury MA 01913

CONTACT NAME David Kamaras
PHONE (AC, HA, Em) (978) 745-5805 **FAX (AC, HA)** (978) 745-5483
E-MAIL david@aiainsurance.com
Address

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Naples Insurance Company	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL2051402113 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

LINE	TYPE OF INSURANCE	SOCL	INSUR	POLICY NUMBER	POLICY BIRTH (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER A <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> SCHEDULED <input type="checkbox"/> AUTOMOBILE <input type="checkbox"/> OWNED AUTOMOBILE ONLY <input type="checkbox"/> NON-OWNED AUTOMOBILE ONLY <input type="checkbox"/> AUTOB ONLY UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> EXCESS LIAB RETENTION \$ BODILY INJURY AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/EMPLOYEE (A/E/O/O) (1) (Mandatory in MA) If yes, describe under DESCRIPTION OF OPERATIONS below		Y	NN1176327	04/05/2022	04/05/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Excludes) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,500,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Non-owned COMBINED SINGLE LIMIT (Excludes) BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$ PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E1. EACH ACCIDENT \$ E1. DISEASE - EA EMPLOYEE \$ E1. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS, LOCATIONS, VEHICLES (ACORD 101. Additional Remarks Schedule only to attached if more space is required)
 The World Needs You Here waf
 Salem Common
 Salem, MA 01970

CERTIFICATE HOLDER

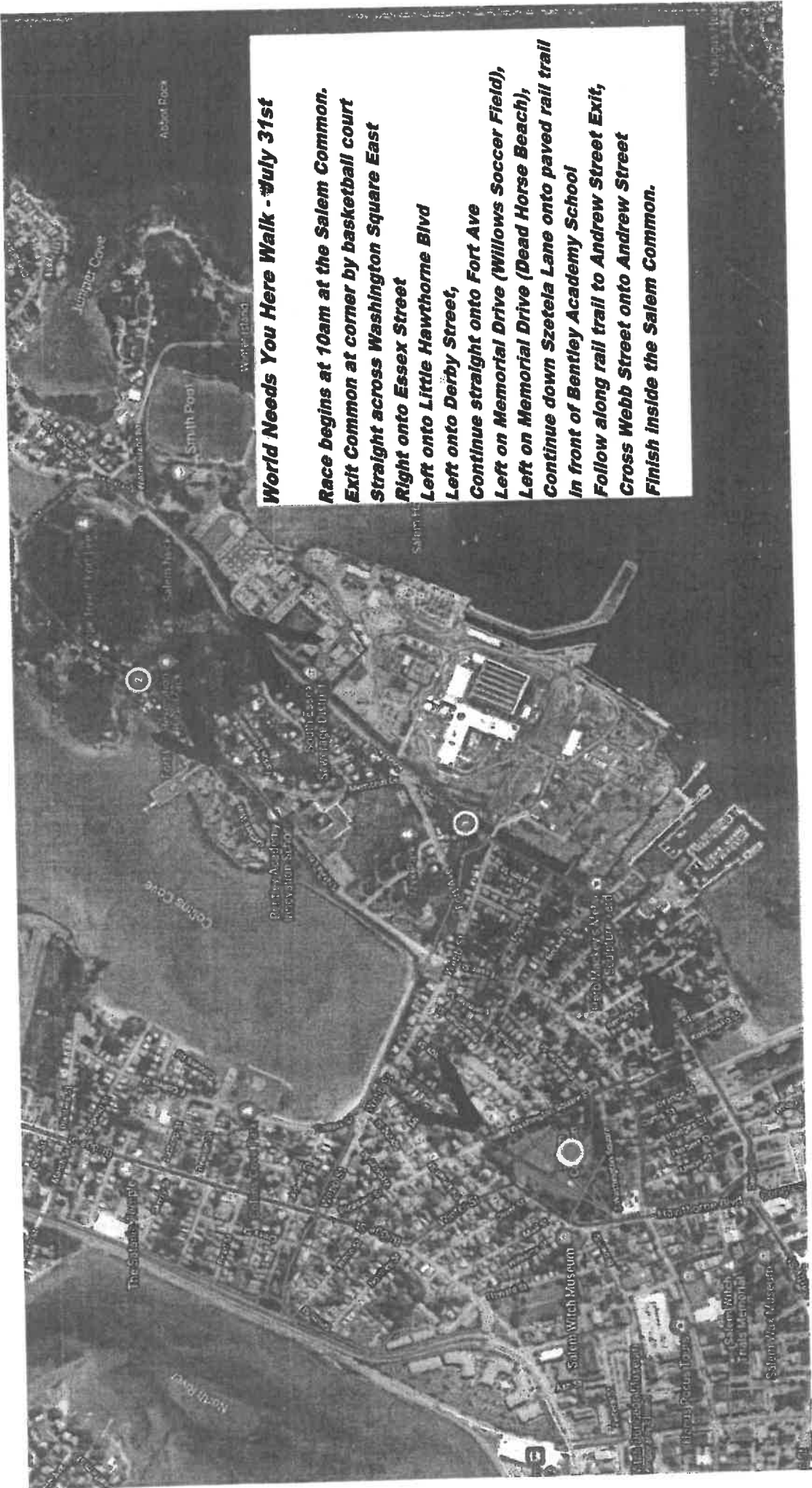
City Of Salem
 93 Washington Street
 Salem MA 01970

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
David Kamaras

was updated COI when it comes in 11/15/23



World Needs You Here Walk - July 31st

**Race begins at 10am at the Salem Common.
Exit Common at corner by basketball court
Straight across Washington Square East
Right onto Essex Street
Left onto Little Hawthorne Blvd
Left onto Derby Street,
Continue straight onto Fort Ave
Left on Memorial Drive (Willows Soccer Field),
Left on Memorial Drive (Dead Horse Beach),
Continue down Szetela Lane onto paved rail trail
In front of Bentley Academy School
Follow along rail trail to Andrew Street Exit,
Cross Webb Street onto Andrew Street
Finish inside the Salem Common.**

CITY OF SALEM

In the year Two Thousand and Twenty-Two

An Ordinance to amend an ordinance relative to zoning

Section I. Amend Section 3.2.4 *Accessory Buildings and Structures* by

- a. Deleting the phrase “with the exception of setback, which shall comply with Section 3.2.4(6)” from paragraph 5.
- b. Deleting paragraph 6 in its entirety.

Section II. Amend Section 3.2.8(5) *Affordable Accessory Dwelling Units. Requirements* by

- a. Deleting paragraph 5(b) in its entirety.
- b. Inserting the word “exterior” following the word “all” in Section 5(l).
- c. Deleting Section 5(m) in its entirety.

Section III. Amend Section 3.2.8 by deleting, in their entirety, the definitions of “Existing detached accessory building,” “Expanded detached accessory building,” and “New detached accessory building.”

Section IV. This Ordinance shall take effect as provided by City Charter.

In City Council October 25, 2022

Referred to the Planning Board to hold a Joint Public Hearing

Joint Public Hearing held on November 30, 2022

Advertised in the Salem News on November 16, 2022, and November 30, 2022

Public Hearing closed by a roll call vote of 11 yeas, 0 nays and 0 absent

Referred to the Planning Board for their recommendation by a roll call vote of 11 yeas, 0 nays and 0 absent

In City Council January 12, 2023

Referred to the Committee of the Whole

In City Council January 26, 2023

Motion to strike Section II (c) was adopted by a roll call vote of 10 yeas, 0 nays and 0 absent

Motion to strike Section II (b) in its entirety was adopted by a roll call vote of 9 yeas, 1 nay and 0 absent

Adopted as amended for first passage by a roll call vote of 9 yeas, 1 nay and 0 absent

ATTEST:

ILENE SIMONS
CITY CLERK

City of Salem

In the year two thousand and twenty-three

An Ordinance to amend an Ordinance relative to Traffic

Be it Ordained by the City Council of the City of Salem, as follows:

Section 1. Chapter 42, Section 50B – “Handicap Zone Limited Time” is hereby amended by adding the following:

Nursery Street – in front of #11 for a distance of 20 feet, “Handicap Parking, Limited Time, Tow Zone”

Section 2. This Ordinance shall take effect as provided by City Charter.

In City Council January 26, 2023
Adopted for first passage

ATTEST: ILENE SIMONS
CITY CLERK

City of Salem

In the year two thousand and twenty-three

An Ordinance to amend an Ordinance relative to Traffic

Be it Ordained by the City Council of the City of Salem, as follows:

Section 1. Chapter 42, Section 50B – “Handicap Zone Limited Time” is hereby amended by repealing the following:

Ocean Ave West – **REPEAL** - in front of #169 Ocean Ave West for a distance of twenty (20) feet, “Handicap Parking, Limited Time, Tow Zone”

Section 2. This Ordinance shall take effect as provided by City Charter.

In City Council January 26, 2023
Adopted for first passage

ATTEST: ILENE SIMONS
CITY CLERK

City of Salem

In the year Two Thousand and Twenty-Three

An Ordinance Relative to Traffic

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Section 13 of Article I be amended by inserting the following:

Congress Street – Service Zones – on the westerly side of Congress Street at a point beginning forty (40) feet north of the intersection with Leavitt Street, and extending northward for twenty (20) feet, Monday through Saturday, 8am to 4pm.

Section 2. This ordinance shall take effect as provided by City Charter.

In City Council January 26, 2023
Adopted for first passage

ATTEST: ILENE SIMONS
 CITY CLERK

City of Salem

In the year Two Thousand and Twenty-Three

An Ordinance Relative to Traffic

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Section 51 of Article V be amended by repealing the following:

Ocean Terrace – Parking Prohibited on Certain Streets – southerly side. (8/20/73 DPW 5-754)

And inserting:

Ocean Terrace – Parking Prohibited on Certain Streets – northerly side.

Ocean Terrace – Parking Prohibited on Certain Streets – southerly side, beginning at a point a distance of 92 feet east of the intersection with Cliff Street and proceeding in an eastward direction until the end of the street.

Section 2. Section 51B of Article V be amended by repealing the following:

Ocean Terrace – Parking Prohibited at Certain Times on Certain Streets – southerly side, Sundays and holidays, 9:00 A. M. to 4:00 P. M. June 1 to September 30. (5/23/61 DPW 10652)

Section 3. This ordinance shall take effect as provided by City Charter.

In City Council January 26, 2023
Adopted for first passage

ATTEST: ILENE SIMONS
 CITY CLERK