

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a National Grid be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 23rd day of June, 2022.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Naples Rd - Salem - Massachusetts. Plan # 30585860.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

Naples Rd - National Grid to install beginning at a point approximately 245 feet east of the centerline of the intersection of Hemenway Rd and continuing approximately 5 feet in a north/northwest direction. Installation of 5 feet +/- of 1-4" PVC Conduits encased in concrete from P#2881 to the property of 17-19 Naples Rd.

I hereby certify that the foregoing order was adopted at a meeting of the
.....
....., held on the day of, 20
....., 20

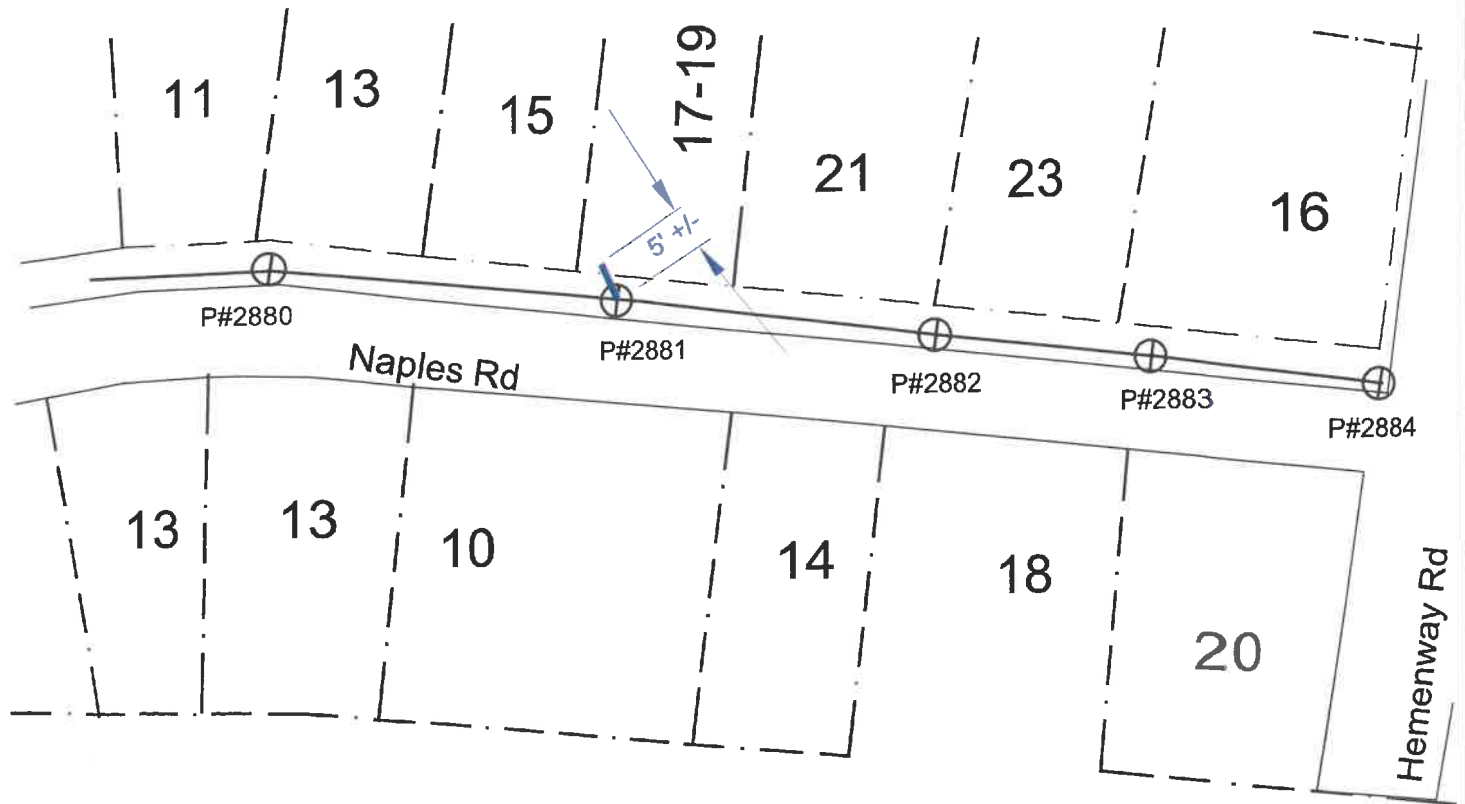
Received and entered in the records of location orders of the City/Town of
Book Page

Attest:

.....

..... hereby certify that on20....., at o'clock,M
at, a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid for permission to construct the underground
electric conduits described in the order herewith recorded, and that I mailed at least seven days
before said hearing a written notice of the time and place of said hearing to each of the owners of
real estate (as determined by the last preceding assessment for taxation) along the ways or parts of
ways upon which the Company is permitted to construct the underground electric conduits under
said order. And that thereupon said order was duly adopted.

.....
.....
.....



UNDERGROUND PETITION

-  POLE (EXISTING)
-  MANHOLE (EXISTING)
-  PROPOSED HANHOLE
-  EDGE OF STREET
-  PROPOSED CONDUIT 1-4"
-  EXISTING CONDUITS

Sketch to Accompany Easement for the Installation for 1-4" PVC Conduit Encased in Concrete from P#2881 to the Property of 17-19 Naples Rd., Salem, MA 01970

nationalgrid

Date: 06-22-2022

WORK REQUEST: 12-22-30585860

To The: City Of Salem

For Proposed: 1-4" Conduit Encased in Concrete Location: Naples Rd.

DISTANCES ARE APPROXIMATE

Drawn By: Sibhita Mahabier-Sheehy

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a National Grid be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 23rd day of June, 2022.

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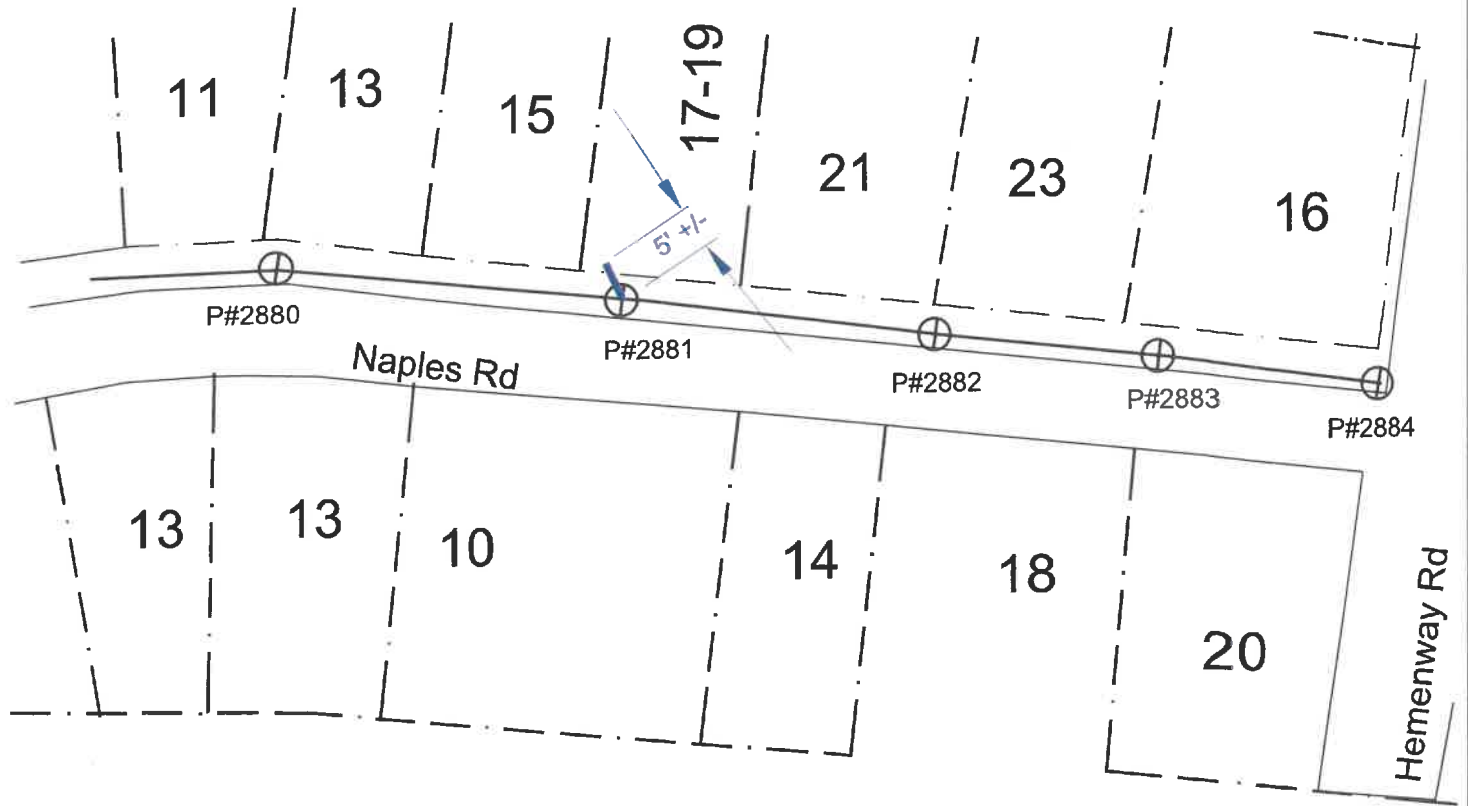
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before said hearing a written notice of the time and place of said hearing to each of the owners of
real estate (as determined by the last preceding assessment for taxation) along the ways or parts of
ways upon which the Company is permitted to construct the underground electric conduits under
said order. And that thereupon said order was duly adopted.

.....
.....
.....



UNDERGROUND PETITION

- | | |
|---|---|
|  POLE (EXISTING) |  EDGE OF STREET |
|  MANHOLE (EXISTING) |  PROPOSED CONDUIT 1-4" |
|  PROPOSED HANHOLE |  EXISTING CONDUITS |

Sketch to Accompany Easement for the Installation for 1-4" PVC Conduit Encased in Concrete from P#2881 to the Property of 17-19 Naples Rd., Salem, MA 01970

nationalgrid

Date: 06-22-2022

WORK REQUEST: 12-22-30585860

To The: City Of Salem

For Proposed: 1-4" Conduit Encased in Concrete Location: Naples Rd.

DISTANCES ARE APPROXIMATE

Drawn By: Sibhita Mahabier-Sheehy



07/11/2022

To: City of Salem City Council
Subject: Change/Extend Hours of Operation

To whom it may concern,

We are requesting to change our hours of operation for the following Dunkin' locations

- Washington St Donuts LLC, DBA Dunkin' Donuts
- 152 Washington Street Salem Ma 01970
- Approved hours of operation Sunday through Saturday 5:00 am until 7:00 pm
- Requesting to change hours of operation to 24 hours Sunday through Saturday
- Boston St, Salem Donuts LLC, DBA Dunkin' Donuts
- 68 Boston Street, Salem Ma 01970
- Approved hours of operation Sunday through Saturday 5:00 am until 7:00 pm
- Requesting to change hours of operation to 24 hours Sunday through Saturday
- North Street Donuts LLC, DBA Dunkin' Donuts
- 105 North Street, Salem Ma 01970
- Approved hours of operation Sunday through Saturday 5:00 am until 7:00 pm
- Requesting to change hours of operation to 24 hours Sunday through Saturday

Thank You,

A handwritten signature in blue ink, appearing to read "Nicholas Jenkins", with a long horizontal flourish extending to the right.

Nicholas Jenkins
Northern Management Group
njenkins@northernmanagementgrp.com

Camilla's Cafe & Breakfast

140 Canal St.
Salem, MA, 01970

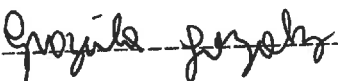
CITY CLERK, SALEM MASS.
2022 JUL 12 AM 10:28

July 12, 2022

Dear Salem City Council,

We are looking to formally request permission to be open for breakfast at 4 am till 9pm all 7 days of the week as opposed to our current approved time of 6am to 9pm. Our reason for being open so early is that our other restaurant located at 66 Market square in Lynn is open at the same time and has had much success for being open at 4am. The majority of our clientele are trades workers who are usually at work between 6 & 7am. We have been a staple for them as a breakfast stop that is open in the early hours. In Salem we are also close to the hospital which would make it convenient for them to have a location that is open during that time.

Sincerely,



Graziella Gonzalez



Ney Cunha



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

July 14, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Erin Bonney Casey of 29 Briggs Street to the Sustainability, Energy, and Resiliency Committee to complete the remainder of a three-year term to expire July 14, 2025. Ms. Casey will be taking the seat previously held by Gail Kubik. I hope you will join me in thanking Ms. Kubik for her many years of service to SERC and to our community.

Ms. Casey currently serves as the manager of the Municipal Services Program for the Ipswich River Watershed Association, where she works with municipalities in implementing climate-resiliency projects and initiatives. She also works as the research director for Bluefield Research in Boston, a company specializing in research and analysis in the fields of water and wastewater infrastructure and environmental management. She earned a Bachelor's degree from Bates College and a Master of Science degree in Water Science Policy and Management from the University of Oxford in the United Kingdom.

I strongly recommend confirmation of Ms. Casey to SERC. We are fortunate that she is willing to serve our community in this capacity and lend her dedication and passion to the Board and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

July 14, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Walter Morrell of 65 Palmer Street to the Bicycling Advisory Committee to complete the remainder of a three-year term to expire January 14, 2025. Mr. Morrell will be taking the seat previously held by Kylie Sullivan. I hope you will join me in thanking Ms. Sullivan for her years of service to committee and to our community.

An avid cyclist, Mr. Morrell currently works as the Director of Education and Outreach for the National Electrical Contractors Association of Greater Boston. Prior to that he was a programs operation manager for the Boston-based educational travel company Road Scholar and the summer programs manager for UTP High Schools, an independent provider of ESL support programs for international high school students. Mr. Morrell earned his Bachelor's degree from St. Lawrence University and is a community captain with Salem Community Gardens.

I strongly recommend confirmation of Mr. Morrell to the Bicycling Advisory Committee. We are fortunate that he is willing to serve our community in this capacity and lend his dedication and passion to the committee and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint the following Salem residents to serve as the first members of the City's new Race Equity Commission. We were so fortunate to have dozens of applicants for these four seats and, in the hope of keeping as many of these individuals engaged as possible, we have requested, under separate cover, an ordinance amendment to expand the membership of the Commission from four to eight residents. Once adopted I will submit the four additional appointments for your consideration and, once all eight appointees have been confirmed, the Commission will commence meeting and its important work. The four initial appointments are submitted here, each to a three-year term to expire September 15, 2025.

Rosa Alvarado of 22 Boston Street #2 is a legislative aide to State Representative Paul Tucker. Prior to that, Rosa was a case manager for the young parent support program at Children, Friends & Family Services, a social worker at Brooksby Village, and a case manager for the Malden YMCA. A licensed social worker, Ms. Alvarado is a board member of North Shore Community Action Programs and has served on the Diversity, Equity, and Inclusion Task Force at LEAP for Education and on the Diversity Advisory Group for the Justice Resource Institute. She earned both her Bachelor and master's degrees in social work from Salem State University.

Shantel Alix Fernandez of 96 Lafayette Street is the Community Engagement Manager for the North Shore CDC, where she oversees several programs, including the family success and financial literacy programs, and ESL, citizenship, and first-time homebuyer classes. Prior to her time in this role Ms. Fernandez was the AmeriCorps LISC Family Stability Coordinator for the CDC and the Activities Director for Care One. A certified financial counselor, Ms. Fernandez earned her degree in advanced computer technology from Salem State University. She serves on the board of the Salem Food Pantry and Project Out and is a co-founder of Massachusetts Trans Women in Leadership.

Nicole McLaughlin of 4 Roosevelt Road is the Executive Director at Plummer Youth Promise here in Salem where she has helped grow the reputation and scope of services for this 160-year old youth service organization. Prior to being the Executive Director, Ms. McLaughlin was the development director at Plummer, a nonprofit attorney at Harmon, Curran, Spielberg & Eisenberg, and a staff attorney for the National Abortion Rights Action League. Ms. McLaughlin earned her Bachelor's degree from Wellesley College and her J.D. from Northeastern University School of Law.

Alphonse Wright of 12 Hancock Street #2 co-chairs the Salem Human Rights Coalition and works as an independent consultant specializing in accessibility and inclusion strategy for public and private clients. In his consulting work he has worked with the U.S. Department of Labor and the Massachusetts Association for the Blind and Visually Impaired. Prior to his consulting, Mr. Wright was an operations associate for O'Connor Professional Group's Behavior Health Navigation and an administrative coordinator at Arbour Hospitals in Jamaica Plain.

I strongly recommend confirmation of these first four members of the Race Equity Commission. We are fortunate that they are each willing to serve our community in this important new role and to lend their dedication, expertise, time, and passion to the Commission and its work.

Sincerely,



Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Kimberly Parkinson of 16 Phelps Street to the Beautification Committee for a three-year term to expire September 15, 2025.

Ms. Parkinson is a senior manager at Talent Acquisition in Boston and has worked in the fields of recruitment, sales, and business management since 2009, when she graduated from Bryan University with a Bachelor's degree in Business Administration. Ms. Parkinson is eager to give back to our community and with her expertise in projects management would be a great asset to committee. She has advanced skills with technology and social media and is eager to put those skills to work to help grow the committee's online presence and volunteer recruitment efforts.

I strongly recommend confirmation of Ms. Parkinson's appointment to the Committee. We are fortunate that she is willing to serve our community in this important role and lend her dedication to the Committee and its efforts to improve our city.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Henry Mehmet Gulergun of 190 Bridge Street to the Beautification Committee for a three-year term to expire September 15, 2025.

Mr. Gulergun is a content producer for Prodigies Music and prior to that worked as a project manager for Boston Cares. Before his time with Boston Cares, Mr. Gulergun worked in landscaping and, for three years, as an employee of his hometown's Parks and Recreation Department. A lover of the outdoors, Mr. Gulergun holds a Bachelor's degree in history from SUNY Binghamton. As a professional media content producer now, Mr. Gulergun is eager to help the committee enhance its efforts to communicate and share information about the important work that it undertakes for our community.

I strongly recommend confirmation of Mr. Gulergun's appointment to the Committee. We are fortunate that he is willing to serve our community in this important role and lend his dedication to the Committee and its efforts to improve our city.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Zachary Schaad of 65 Federal Street #2 to the Beautification Committee for a three year term to expire September 15, 2025.

Mr. Schaad is a downtown resident who is passionate about improving his community and beautifying our community. He currently works as operations supervisor for the Office of Clerk Magistrate at the Boston Trial Court. Previous to that he served as a child support enforcement specialist for the Department of Revenue. Mr. Schaad is eager to expand his public service through volunteering with the Beautification Committee here in Salem, and has indicated he would like to help the committee grow its community engagement efforts. Mr. Schaad holds a Bachelor's degree from the University of North Florida, a Masters of Public Administration from Columbia Southern University, and a Masters in Criminal Justice from Arizona State University.

I strongly recommend confirmation of Mr. Schaad's appointment to the Committee. We are fortunate that he is willing to serve our community in this important role and lend his dedication to the Committee and its efforts to improve our community.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Josh Turiel of 238 Lafayette Street to the Salem Planning Board to complete the remainder of a five-year term to expire on May 24, 2023. Mr. Turiel will be taking the seat previously held by Todd Waller, who has stepped down from the board. Please join me in thanking Mr. Waller for his dedicated service to the Planning Board and to our community.

Mr. Turiel served as the Ward 5 City Councillor from 2012 to 2021, including a term as Council President in 2016, a year as Chair of the Community and Economic Development Committee, and five years as Chair of the Administration and Finance Committee. A small business owner, Mr. Turiel has spent the last nearly two decades running his own technology consulting firm supporting small and medium businesses and residential clients, primarily in the Boston and North Shore areas. Prior to that he was the Network Services Manager for Holyoke Mutual Insurance of Salem. Mr. Turiel is a member of the Institute of Electrical and Electronics Engineers and former president of the Greater Boston Network Users Group.

I strongly recommend confirmation of Mr. Turiel to the Planning Board. We are fortunate that he is willing to serve our community in this important role and lend his perspective and time to the Board and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Jonathan Berk of 51 Lafayette Street #504 to the Salem Planning Board to complete the remainder of a five-year term to expire on March 1, 2024. Attorney Berk will be taking the seat previously held by Noah Koretz, who has stepped down from the board. Please join me in thanking Mr. Koretz for his dedicated service to the Planning Board and to our community.

Attorney Berk is currently the Vice President for Patronicity, one of the leading organizations engaged in placemaking, community development, and crowdfunding for public improvements, and leads BuildingBOS, his own urban development consultancy. Before that Attorney Berk was a commercial development consultant for City Retail and an attorney at Kreindler and Kreindler LLP. He holds a Bachelor's degree from Quinnipiac University and a J.D. from the New England School of Law. Attorney Berk volunteers as a board member for Abundant Housing Massachusetts and on the global advisory board for Leading Cities, an international organization that promotes collaboration and innovation in sustainability, technology, and growth.

I strongly recommend confirmation of Attorney Berk to the Planning Board. We are fortunate that he is willing to serve our community in this important role and lend his expertise and time to the Board and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Gwendolyn Rosemond of 11 North Pine Street #6 to the Public Art Commission to complete the remainder of a 2-year term to expire on January 11, 2024. Ms. Rosemond will be taking the seat previously held by Thu Ngan Han, who has stepped down from the Commission. Please join me in thanking her for her dedicated service the Commission and to our community.

Ms. Rosemond is a retired professor of English from Salem State University where she also served as Assistant Director of Minority Affairs and, ultimately before retiring, an Assistant Dean. Prior to her time at Salem State, Ms. Rosemond was a professor of English at Morris College and Director of the Black Resource Center for Ohio University. Ms. Rosemond is on the Board of Director at Hamilton Hall and served on the City's Race Equity Task Force. Previously she served on the Board for HAWC and the North Shore CDC. Ms. Rosemond is an accomplished and creative writer, storyteller, and teacher.

I strongly recommend confirmation of Ms. Rosemond's appointment for the Public Art Commission. We are fortunate that she is willing to serve our community in this important role and lend her expertise, passion, and perspective to the Commission and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Brian Eiermann of 7 Mayflower Lane to the Scholarship and Education Committee to complete the remainder of a three-year term to expire March 28, 2025. Mr. Eiermann will fill the seat previously held by Ms. Tayla Rose, who has stepped down from the Committee. Please join me in thanking Ms. Rose for her dedicated service to our community and the Committee.

Mr. Eiermann currently serves as the Associate Director of Financial Aid at Simmons University and has worked in the Financial Aid office at Simmons since 2018. Prior that he was a counselor with Bottom Line Boston, a nonprofit that partners with degree-aspiring students of color from under-resourced communities to help them get into and through college, helped direct mentoring outreach at Enroot Cambridge, a nonprofit supporting students in need, and worked as an admissions officer at the University of Delaware. Mr. Eiermann has expertise in higher education financial aid and student assistance, as well as fundraising and development. He holds a Bachelor's degree from the University of Delaware and a Graduate Certificate in Nonprofit Leadership from Wheelock College. Prior to moving to Salem, Mr. Eiermann volunteered with the Boston Area Rape Crisis Center and as a GLBT Commissioner in the City of Cambridge.

I strongly recommend confirmation of Mr. Eiermann's appointment to the Committee. We are fortunate that he is willing to serve our community in this important role and lend his expertise and dedication to the Committee and its efforts to support Salem students.

Sincerely,

A handwritten signature in black ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Ashley Judge of 354 Essex Street to the Board of Trust Fund Commissioners to complete the remainder of a 12-year term to expire on March 1, 2026. Ms. Judge will be taking the seat previously held by Joe McEvoy, who has stepped down from the board. Please join me in thanking Mr. McEvoy for his dedicated service to the Trust Funds and to our community.

Ms. Judge is the CEO of Always Fits, an online retailing company that she founded in 2010. Prior to becoming an entrepreneur, Ms. Judge was the External Affairs Manager for Ambassador Swanee Hunt, where she organized symposiums and events, provided strategic guidance and counsel to the Ambassador, and crafted communications. Ms. Judge got her start in organizing and planning as part of the advance logistics staff for John Kerry for President in 2004.

I strongly recommend confirmation of Ms. Judge for the Board of Trust Fund Commissioners. We are fortunate that she is willing to serve our community in this important role and lend her expertise and passion to the Board and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Nina Vyedin of 41 Felt Street to the Zoning Board of Appeals as an alternate member for a two year term to expire September 15, 2024.

Ms. Vyedin has been deeply engaged in planning, urban development, and zoning discussions as a member of the public, both here in Salem and Somerville, where she lived previously. She currently works as engineering manager for the financial technology firm Own Up and, previous to that, was a product manager and senior software engineer for Microsoft. Ms. Vyedin is deeply analytical and thoughtful, and will bring a technical mindset to the ZBA and its work. She earned a Bachelor's degree from Vassar College and is a graduate of the Aspen Tech Policy Hub at the Aspen Institute.

I strongly recommend confirmation of Ms. Vyedin to the Board. We are fortunate that she is willing to serve our community in this important role and lend her dedication and time to the Board and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Carly Dwyer of 7 Winter Street #6 to the Public Art Commission for a term of two years to expire September 15, 2024.

I recommend confirmation of this reappointment and ask that you join me in thanking Ms. Dwyer for her continued dedicated service and commitment to our community.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, John Wathne of 34 Boardman Street to the Bicycling Advisory Committee for a term of three years to expire September 15, 2025.

I recommend confirmation of this reappointment and ask that you join me in thanking Mr. Wathne for his continued dedicated service and commitment to our community.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Cynthia Nina-Soto of 6 Laurent Road to the Scholarship and Education Committee for a term of three years to expire September 15, 2025.

I recommend confirmation of this reappointment and ask that you join me in thanking Ms. Nina-Soto for her continued dedicated service and commitment to our community.

Sincerely,

A handwritten signature in black ink that reads 'Kim Driscoll'.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Please accept this letter for informational purposes. The Salem Redevelopment Authority has appointed Sarah Tarbet to the Design Review Board, to complete the remainder of a term expiring March 1, 2023, previously held by Helen Sides, who is stepping down from the DRB.

Ms. Tarbet is a registered architect and associate for Jones Architecture here in Salem. She will bring considerable experience and expertise to the DRB and its work given her background. Her work has spanned institutional, public, and private projects, with a focus on accessible and inclusive design. She has a particular interest in the renovation and restoration of mid-century architecture. Locally Ms. Tarbet worked as the project designer for Espacio for the North Shore CDC and currently serves on the Salem Planning Board.

Please join me in welcoming Ms. Tarbet to the DRB and in thanking Ms. Sides for her nearly 15 years of service to this important local board.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem

CC: Tom Daniel, Director of Planning and Community Development



CITY OF SALEM

In City Council,

September 15, 2022

Ordered:

That the sum of Thirty-One Thousand, Five Hundred Ten Dollars (\$31,510.00) be approved within the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the contractual buyback(s) listed below in accordance with the recommendation of Her Honor the Mayor.

Name	Department	Amount
Victor Ruiz	Salem Police Department	\$31,510.00
		\$31,510.00



CITY OF SALEM, MASSACHUSETTS

**Kimberley Driscoll
Mayor**

September 15, 2022

To the City Council
City Hall
Salem, Massachusetts

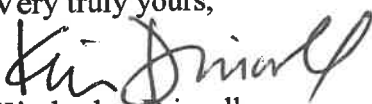
Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Thirty-one Thousand, Five Hundred Ten Dollars (\$31,510.00) from the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to fund the retirement buyback costs to be expended for the employee listed below.

NAME	DEPARTMENT	AMOUNT
Victor Ruiz	Salem Police Department	\$31,500.00
	Total:	\$31,500.00

I recommend passage of the accompanying Order.

Very truly yours,


Kimberley Driscoll
Mayor



CITY OF SALEM MASSACHUSETTS

HUMAN RESOURCES
98 WASHINGTON STREET, 3RD FLOOR
SALEM, MASSACHUSETTS 01970
TEL. 978-619-5630
FAX 978-745-7298

KIMBERLEY L. DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN
RESOURCES

MEMORANDUM

TO: Anna Freedman, Director of Finance
DATE: August 3, 2022
RE: Retirement Stabilization Fund

Attached you will find a retirement buy back for a former employee of the Salem Police Department.

This former employee is entitled to the following amount of sick leave and vacation buyback.

Victor Ruiz

280 vacation hours @ \$31.51 per hour	\$8,822.80
720 sick hours @ \$31.51 per hour	\$22,687.20
Total:	\$31,510.00

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

CITY OF SALEM
APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department: 210 Police Date: 7/26/2022

Authorized Signature: 
 Department Head/City or Business Manager/School

NAME: Victor Ruiz

CALCULATION

					<u>TOTALS</u>
VACATION HOURS	#	<u>280</u>	@	<u>\$31.51</u>	= <u>\$8,822.80 ✓</u>
SICK HOURS	#	<u>720</u>	@	<u>\$31.51</u>	= <u>\$22,687.20 ✓</u>
PRO-RATED STIPENDS	#		@	<u>\$4,150.00</u>	= <u>\$4,150.00</u>
OTHER HOL x 1.0	#	<u>2</u>	@	<u>\$257.86</u>	= <u>\$515.72 ✓</u>
HOL x 1.5	#	<u>10</u>	@	<u>\$386.79</u>	= <u>\$3,867.90 ✓</u>

Total Amount Due: \$40,043.62 ✓

Please attach corresponding PAF or other backup to this sheet.

Reason: Officer Ruiz retired on 7/7/22.


For Human Resources Use Only:

- VACATION HOURS
- SICK HOURS
- PER ACCRUAL REPORT
- OTHER

Org and Object: 83113 - 5146

Recommendation:

Approved


 HR Director/City or Superintendent/Schools



CITY OF SALEM

In City Council,

Ordered:

September 15, 2022

That the sum of Nineteen Thousand Six Hundred Dollars (\$19,600.00) is hereby transferred and appropriated from the Receipts Reserved funds listed below to the Department of Public Services Burial Account (14112-5383) in accordance with the recommendation of Her Honor the Mayor.

From		To		Amount
2430-4800	R/Res Sale of Lots	14112-5383	DPS Burial	\$ 15,600.00
2431-4800	R/Res Sale of Vaults	14112-5383	DPS Burial	4,000.00
			Total	\$ 19,600.00



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

September 15, 2022

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Nineteen Thousand Six Hundred Dollars (\$19,600.00) appropriated in the "Receipts Reserved" funds listed below to the "Department of Public Services" Burial Account (14112-5383)

FROM	TO	AMOUNT
2430-4800	R/Res Sale of Lots DPS Burial	\$15,500.00
2431-4800	R/Res Sale of Vaults DPS Burial	\$ 4,000.00
	TOTAL:	\$19,600.00

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM
 SALEM, MASSACHUSETTS
 ENGINEERING DEPARTMENT
 98 WASHINGTON STREET, 2ND FLOOR
 SALEM, MA 01970
 Phone: (978) 619-5673

Kimberley Driscoll
Mayor

DAVID H. KNOWLTON, P.E.
 CITY ENGINEER/DPS DIRECTOR

September 12, 2022

The Honorable Mayor Kimberley Driscoll
 City of Salem
 93 Washington Street
 Salem, Massachusetts 01970

Subject: Burial Services

Dear Mayor Driscoll,

We respectfully request an appropriation of funds in the amount of \$ ^{Unseen Thousd} ~~Six Hundred~~ (19,600)
 From the following accounts:

24301-4800: Sale of Lots - \$ 15,600

24311-4800: Sale of Vaults - \$ 4000

to be transferred into the Public Services Burial Services line – 14112-5383. This appropriation is to allow burial services and operations for Fiscal year 2023.

Very truly yours

David H. Knowlton, PE
 City Engineer/DPS Director

Department

Transfers Budget Request Form

From: DPS/230 DASA 9/2/22
Department Department Head Authorizing Signature Date

Budget or R/Res Transfers To: 14112-5383 Desc: Burial Services Budget Amt: 0
(Org/Object) Balance: 0

From: 24301-4500 Desc: Sale of 1015 Budget Amt: 16293
Balance: 16293

(*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines)

Current Balance in Receipts Reserved Fund Above (if applicable) - \$ _____ Date: _____

Free Cash or To: _____ Desc: _____ Budget Amt: _____
Retained Earnings (W/S) (Org/Object) Balance: _____
Raise & Appropriate
Please circle one

Amount Requested: \$ 15600

Reason (Be Specific) for Burial Services in fy 23

For Finance Department and Mayor's Use Only:

_____ Budget Transfer _____ Mayor Approval _____ City Council Approval

_____ Free Cash Appropriation - City Council Approval - Gen Fund \$ _____
Free Cash Balance

_____ R/E Appropriation - Water \$ _____ R/E Appropriation Sewer \$ _____
R/E Balance R/E Balance

Receipts Reserve - City Council Approval \$26,493
R/Res Fund Balance

_____ Raise & Appropriate _____ Other _____

Recommendation: Approved _____ Denied

[Signature]
Finance Director

Completed: Date: _____ By: _____ CO # _____ JTB: _____ Transfer #: _____

Department

CITY OF SALEM, OREGON

Transfer From: DPs/230 S R/E, R/E, & Gen Fund Transfers

Free Ca

From: DPs/230
Department

[Signature]
Department Head Authorizing Signature

9/12/22
Date

Budget or R/Res
Transfers To: 12112-5383 Desc: Burial Services Budget Amt: 0
(Org/Object) Balance: 0

From: 24311-4820 Desc: Sale of Vaults Budget Amt: —
Balance: 7979.39

(*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines)

Current Balance in Receipts Reserved Fund Above (if applicable) - \$ _____ Date: _____

Free Cash or To: _____ Desc: _____ Budget Amt: _____
Retained Earnings (W/S) (Org/Object) Balance: _____
Raise & Appropriate
Please circle one

Amount Requested: \$ 4000
Reason (Be Specific) for Burial Services in fy 23

For Finance Department and Mayor's Use Only:

Budget Transfer Mayor Approval City Council Approval

Free Cash Appropriation - City Council Approval - Gen Fund \$ _____
Free Cash Balance

R/E Appropriation - Water \$ _____ R/E Balance
 R/E Appropriation Sewer \$ _____ R/E Balance

Receipts Reserve - City Council Approval \$ 29,476.39
R Res Fund Balance

Raise & Appropriate Other [Signature]

Recommendation: Approved Denied

[Signature]
Finance Director

Completed: Date: _____ By: _____ CC # _____ JE# _____ Transfer #/3 _____



CITY OF SALEM

In City Council,

September 15, 2022

Ordered:

That the sum of Twelve Thousand, Three Hundred Sixty-Two Dollars and Fifty Cents (\$12,362.50) is hereby appropriated from the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for negotiated sick leave buyback provisions for active employees as needed in accordance with the recommendation of Her Honor the Mayor.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

September 15, 2022

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Twelve Thousand, Three Hundred Sixty-two Dollars and Fifty Cents (\$12,362.50) appropriated in the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be paid out for active employees pursuant to collective bargaining agreements with various unions.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Kim Driscoll", is written over the typed name.

Kimberley Driscoll
Mayor



KIMBERLEY L. DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN
RESOURCES

*Sent to Anna +
Lisa*

CITY OF SALEM MASSACHUSETTS

HUMAN RESOURCES
98 WASHINGTON STREET, 3RD FLOOR
TEL. 978-619-5630

September 7, 2022

Kimberley Driscoll, Mayor
City of Salem
93 Washington Street
Salem, MA 01970

RE: Retirement Stabilization

Dear Mayor Driscoll:

I am respectfully requesting the amount of \$12,362.50 be appropriated in the Retirement Stabilization Fund for sick leave buybacks submitted in accordance with collective bargaining agreements with our various unions.

Sick leave buy-back to be paid out under this appropriation request are for active employees, not retirees, who wish to take advantage of contractual language allowing members to buyback certain amounts of unused sick leave, on an annual basis. A lump sum request for this purpose will allow us to process those requests in a more efficient and timely manner.

Thank you for your attention and cooperation with this request, and if you have any questions, please do not hesitate to contact me.

Very truly yours,


Lisa B. Cammarata

cc: File



CITY OF SALEM

In City Council,

Ordered:

September 15, 2022

Per MGL Chapter 44 Section 64 which allows for a municipality to pay for prior fiscal year invoices using current fiscal year appropriations by two-thirds vote of the City Council we request the sum of One Hundred Sixty-Two Dollars and Ninety-Four Cents (\$162.94) of outstanding Fiscal Year 2021 invoices is hereby allowed to be paid from the Fiscal Year 2023 Mayor's Office budget as listed below in accordance with the recommendation of Her Honor the Mayor.

Department	Vendor	Amount
Mayor (COVID response)	United Site Services	\$ 162.94
Total		\$ 162.94



CITY OF SALEM, MASSACHUSETTS
Kimberley Driscoll
Mayor

September 15, 2022

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request pursuant to MGL Chapter 44 Section 64 to approve the payment of One Hundred and Sixty-Two Dollars and Ninety-Four cents (\$162.94) for United Site Services for a Fiscal Year 2021 invoice to be paid from Fiscal Year 2023 Mayor's Office contracted services budget (11212-5320).

This invoice was for a portable restroom utilized at one of the City's first COVID-19 testing sites, the drive-up testing location at Salem Willows that was in place from November to December 2020. As explained in the Finance Director's letter, this invoice arrived late due to issues with the mailing address, by which time the City's CARES Act funds had already been expended. Because the invoice is for services that pre-date ARPA, it is not eligible for those funds either.

MGL Chapter 44 Section 64 allows for a municipality to pay for prior fiscal year invoices using current fiscal year appropriation by a two-thirds vote of the City Council.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in black ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor



City of Salem, Massachusetts

Finance Department
93 Washington Street
Salem, MA 01970
www.salem.com

Kimberley L. Driscoll, Mayor

Anna Freedman, Finance Director

September 8, 2022

Honorable Salem Mayor Kimberley Driscoll
Salem City Hall
Salem, Massachusetts

Dear Honorable Mayor Driscoll:

While closing out COVID-19-related funding items, it came to our attention that the attached invoice dated 11/25/20 for United Sites Services was never paid. We believe this occurred due to address issues on the invoice. We have confirmed that these services (portable, sanitary restrooms at COVID-19 testing site) were rendered, and the invoice should be paid. Unfortunately, our CARES Act funds are expended, and that grant is closed out. Additionally, we may not use ARPA funds to pay this invoice as the expense was incurred prior to the eligibility date for ARPA expenditures. At this time, we do not believe that FEMA will reimburse this expense. Thus, I recommend that we pay this prior year invoice out of FY2023 budget line 11212-5320 (Mayor's Office – Contracted Services). The total invoice is \$162.94. Per municipal finance law, City Council approval is required to pay a prior year invoice with current year funds.

Please let me know if you would like to discuss further.

Sincerely,

A handwritten signature in black ink, appearing to read "Anna Freedman".

Anna Freedman
Finance Director

United Site Services Northeast, Inc.



Customer Service: 1-800-864-5387

Customer ID: USS-927955
 Invoice No: 114-11287430
 Terms: Due Upon Receipt
 P.O. No:
 Our Order No: 0-2035619
 Invoice Date: 11/25/20

INVOICE

Bill To: CITY OF SALEM
 310 1/2 Essex St
 SALEM, MA 01970

Ship To: COVID TESTING
 SALEM WILLOWS
 MEMORIAL DR
 SALEM, MA 01970

Item / Description	Quantity	Term	From / Thru	Unit Price	Total Price
DXR Deluxe Restroom	1 Each	1	11/21/20 12/20/20	20.00	20.00
REG-DXR Weekly Service	1 Each	1	11/21/20 12/20/20	41.00	41.00
HS Hand Sanitizer	1 Each	1	11/21/20 12/20/20	28.00	28.00
JEL-DXR Delivery, Setup, Removal	1 Each	Misc.	11/21/20 11/21/20	50.00	50.00
MTR Winterization Service					12.95
EEC Environment/Energy/Compliance					10.99

United Site Services Northeast, Inc.



Customer Service: 1-800-864-5387

Customer ID: USS-927955
Invoice No: 114-11287430
Terms: Due Upon Receipt
P.O. No:
Our Order No: 0-2035619
Invoice Date: 11/25/20

INVOICE

Bill To: CITY OF SALEM
310 1/2 Essex St
SALEM, MA 01970

Ship To: COVID TESTING
SALEM WILLOWS
MEMORIAL DR
SALEM, MA 01970

Total: 162.94

Pay Your Invoices Online at www.UnitedSiteServices.com/BillPay

**Please detach this coupon and include with your payment in the enclosed envelope.
See Reverse for Terms & Conditions, which are part of this Agreement
wherein United Site Services Northeast, Inc. is referred to as "Company"**

CITY OF SALEM

Customer ID: USS-927955
Invoice Number: 114-11287430
Our Order No: 0-2035619

Subject to Tax 0.00 Exempt from Tax 162.94

Total: 162.94

Please Remit to: **United Site Services
PO Box 660475
Dallas, TX 75266-0475**



Amount Paid:

Empty rectangular box for amount paid.

Check this box if you would like to pay by credit card, change your address or decline damage waiver, and you have completed the necessary form(s) on the reverse.

00000000114-1128743000000162946



CITY OF SALEM

In City Council, September 15, 2022

Ordered:

The City of Salem hereby accepts two gifts of donated works of art as described below:

- Gift of "Vertical Water Ogee Wave" by Karin Stanley, a 10' x 3.5' steel sculpture valued at \$11,000. This sculpture is currently on display along the Harbor Connector Path as part of the Harbor Connector Path Sculpture Garden and will remain in this location.
- Gift of "Sarah Parker Remond" by Jane Fiorentini Steward, a 4.5' x 2.5' framed oil painting in the traditional "American" style valued at \$15,000. The painting will be hung in City Hall.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

At their meeting of August 16, 2022, the Public Art Commission voted to accept the donation of two works of public art into the City's permanent collection. Because the value of these pieces each exceed \$10,000, City Council approval of these donations are required.

"Vertical Water Ogee Wave" by Karin Stanley is a steel sculpture currently on display in the City's Harbor Connector Path Sculpture Garden. The artist has generously offered to donate this work of art to the City. "Sarah Parker Remond" is a framed oil painting of Remond by Jane Fiorentini Steward. The portrait will be publicly displayed here at City Hall.

On behalf of the City, I recommend adoption of the enclosed order so both pieces can be accepted. Please also join me in expressing my deep gratitude to Ms. Stanley and Ms. Steward for their exceptionally generous donations.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem

City of Salem

In the year Two Thousand and Twenty-two

An Ordinance to regulate weapons in City buildings.

Be it ordained by the City Council of the City of Salem, as follows:

SECTION 1. A new section of the City of Salem Code of Ordinances, Chapter II-Administration, Article IX. - Public Property, Division 1, Section 2-1532, Regulation of Weapons in Public Buildings is hereby enacted as follows:

“Section 2-1532. Possession of Weapons in City Buildings

No person, other than a sworn officer of the Commonwealth, a member of the military service on active duty, or a sworn municipal or county public safety official having a license to carry firearms, shall in any part of City Hall or other municipal buildings, have possession of any dangerous weapon, which term shall include any firearm, and any item described in paragraphs (b) or (c) of Section 10 of Chapter 269 of the General Laws, unless authorized by the Director of Public Property or the Chief of Police. Any person violating the provisions hereof shall be punished by a fine of two hundred (\$200.00) dollars.”

SECTION 2.

This ordinance shall take effect as provided by City Charter.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Ordinance adds language to our Code prohibiting firearms from being carried inside City buildings, except for those carried by law enforcement officers. It is based on similar ordinances in place in other municipalities.

As we continue to work to keep our employees, volunteers, and members of the general public who enter our buildings to conduct business as safe as possible, we see this measure as another important step in those efforts.

I recommend adoption of the enclosed Ordinance and invite you to contact Dominick Pangallo, Chief of Staff, or Vickie Caldwell, Assistant City Solicitor, with any questions you may have regarding it.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem

City of Salem

In the year Two Thousand and Twenty-Two

An Ordinance to prioritize affordable housing when disposing of city land.

Be it ordained by the City Council of the City of Salem, as follows:

A NEW ORDINANCE TO REPLACE THE EXISTING ORDINANCE, CHAPTER 2, ARTICLE IX, DIVISION 4- DISPOSITION OF CITY-OWNED LAND.

Sec. 2-1631. Scope of division.

The City of Salem owns and operates real property needed for the effective provision and management of municipal services. The city recognizes that from time-to-time property may no longer be needed for any municipal purpose. It is the policy of the City of Salem to provide the best possible stewardship and management of municipal assets in the best interests of the City of Salem.

In the interest of establishing a clear policy for the sale of publicly-owned land that will achieve land uses that best serve the City of Salem, the procedures in this division will be adhered to concerning the sale of publicly-owned land.

This division shall not apply to the transfer of real estate, or any interest therein, to the affordable housing trust fund Board for the purposes of construction of low-moderate-income housing pursuant to M.G.L. c. 40, s. 15A.

Sec. 2-1632. Purpose

The purpose of this division is to:

- (1) Ensure that real property owned by the city serves a valid public purpose.
- (2) When the public purpose is found to be best served by a disposition for a private purpose, the city's objective shall be to ensure a public benefit will be provided to the city. The public benefit must be consistent with the city's priorities, including:
 - a. Prioritize public land that is suitable for housing and or the adaptive reuse into housing as affordable housing as defined herein; or
 - b. Park and or open space; or
 - c. Historic preservation; or
 - d. Other priorities reflected in or adopted by City policies or plans.
- (3) Establish a policy to encourage public agencies, other than the city, that own surplus and underutilized public lands in Salem to prioritize land uses that accomplish the city's priorities identified in this division.

Sec. 2-1633. City policy regarding the disposition of public land

- (1) The city council shall be guided by the following policy regarding the disposition of surplus and Underutilized property, which policy shall be the official policy of the city.
- (2) The city shall ask all other public agencies and quasi-public agencies that own real property within Salem and that intend to dispose of the real property to give the director of public property 90 days of advance notice of the proposed disposition together with an opportunity to negotiate for the property to discuss the city's priorities.

Sec. 2-1634. Inventory.

The city planner and the director of public property shall inventory all parcels of inactive city-owned land, with such inventory including the following:

- (1) Address of the parcel.
- (2) Assessor map and lot number.
- (3) Lot area and frontage.
- (4) Presence of buildings.
- (5) Current zoning classification.
- (6) Assessed value.

Sec. 2-1635. Processes for disposing or leasing of city land.

- (1) The process for disposing of tax title parcels shall be consistent with Massachusetts General Law Chapter 60.
 - (2) The process for disposing of city-owned developable parcels that will be sold by public auction shall occur in accordance with Massachusetts General Law Chapter 30B.
- (A) The process for disposing of city-owned parcels undevelopable due to zoning restrictions shall be as follows:
- i. The city planner and director of public property shall consult with city department heads to determine if the city land is underutilized.
 - ii. The city council shall vote to declare the land surplus.
 - iii. The city planner and the director of public property shall prepare for review and approval of the mayor and city council a brief description of the factors that have made such parcel undevelopable.
 - iv. Upon review and approval of the recommendation by the mayor and city council, the director of public property shall advertise the undevelopable parcel(s) for sale in accordance with Chapter 30B.
 - v. Such advertisement shall contain the following information:

- a. The lowest acceptable bid amount (equal to the current value on record with the City Assessor); and
 - b. The address of the parcel.
- vi. Notice shall be sent to all abutters of such parcels stating the city's intent to dispose of the parcel and the factors which make such parcel undevelopable, as well as the date, time and place for submission of sealed bids.
 - vii. Upon opening of the proposals, the director of public property may recommend to the mayor be authorized to dispose of the parcel to the highest bidder, provided the price equals or exceeds the assessed value. If such bid price does not equal or exceed the assessed value, the parcel shall not be disposed of.
 - viii. In specific instances, the request for proposal may provide award criteria to dispose a land parcel to an abutter, despite the fact such abutter is not the highest bidder, if the city believes that the disposition of such land to an abutter will provide the use most compatible with the surrounding neighborhood.
 - ix. Upon approval of the sale by the mayor, the city solicitor shall set a date for transfer of the land parcel from the city to the purchaser.
- (B) Procedures for disposal or leasing of city-owned developable parcels shall be as follows:
- i. The city planner and director of public property shall consult with city department heads to determine if the city land is underutilized.
 - ii. The city council shall vote to declare the land surplus.
 - iii. The city planner and the director of public property shall prepare a report for review and approval at a public meeting of the mayor and city council of the developable parcel per the guidelines of Sect 2-1635.
 - iv. Upon approval of the report by the mayor, the city council shall vote on the public purpose to be achieved if the lowest acceptable bid will be less than the appraised value. The city planner shall be instructed to dispose of such parcels by requests for proposal.
 - v. A request for proposal shall be prepared that defines the following:
 - a. A definition of the development objectives, specifically the public purpose to be achieved if the lowest acceptable bid will be less than the appraised value as approved by the city council, and any reuse-restrictions.
 - b. The lowest acceptable bid amount.
 - c. The address of the parcel.
 - d. The lot area.
 - e. Zoning classification.
 - f. A definition of the scope of the preferred type and density of development.
 - g. The date, time and place for submission of proposals.
 - h. Other information deemed appropriate to the specific parcel.

- vi. A purchaser shall be chosen based on the most advantageous proposal from a responsive and responsible proposer, taking into consideration all evaluation criteria set forth in the solicitation, such as but not limited to the following criteria:
 - a. Affordability: Proposals with the highest percentage of affordable housing (memorialized through an affordable housing restriction) in terms of the quantity of affordable housing units and the depth of affordability with a preference for units restricted for extremely low and very low-income households.
 - b. Development capabilities: Proposals by qualified and capable development teams that are able to fully accomplish the redevelopment project. The quality of the development team's reputation and references, and regulatory track record and ability to complete projects as proposed.
 - c. Historic preservation: If the property has historic value proposals that retain the historic character of the structure and clearly demonstrate how the redevelopment will successfully achieve city of Salem Historical Commission approval.
 - d. Economic value: Proposals that provide value to the city through direct economic benefits such as increase to tax base and purchase price. The city will not make its determination on price alone. The award will be made to the proposal that rates highest on the comparative criteria and price considered.
 - e. Quality of plan: Proposals with quality plans for development of the parcel and the compatibility of such plans with the surrounding neighborhood.
- vii. The purchasing agent, in concert with the city planner and director of public property or their designees, hereinafter "designation committee," shall evaluate all proposals based upon the criteria listed in the request for proposals. Finalists will be ranked in order of qualifications. All finalists will be treated equally and reason for the ranking will be set down in writing. The designation committee shall report its finding to the city council. The designation committee may recommend to the city council that the mayor be authorized to dispose the parcel to such purchaser.
- viii. If the property will be disposed of for less than the fair market value, prior to entering into a binding agreement to dispose of the property a notice shall be posted in the Central Register explaining the reasons for the decision, the public purpose that will be achieved, and disclosing the difference between the property value and the price to be receive.
- ix. Upon approval of the sale by the mayor, the city solicitor shall set a date for transfer of the parcel from the city to the purchaser.

(Code 1973, § 2-404.3)

Sec. 2-1636. Guidelines for evaluation of the disposition of real property by request for proposals.

The director of public property and city planner shall be responsible for engaging in a process that will result in a fair analysis of how the greatest public benefit can be obtained from the city property in question. The director of public property and city planner shall prepare a report to the

city council on the disposal of any surplus or underutilized property on a case-by-case basis using the following guidelines:

- (1) Consistency. The director of public property and city planner shall review the proposed disposal for consistency with any restrictions or limitations resulting from any of the following:
 - a. The title or deed conveying the property, including terms and conditions of the original acquisition or any other contract or instrument by which the city is bound or to which the property is subject to;
 - b. City, state, or federal ordinances, statutes, and regulations.
- (2) Economic Value.
 - a. An appraisal of the property shall be included in the report.
- (3) Evaluation.
 - a. The use of the city property at the time of the disposition analysis and any actual or projected annual revenues or costs associated with such property.
 - b. The existing zoning designation of the property and other City, State, and federal laws, codes, ordinances and regulations that apply to it at the time of the recommended disposition and that would apply to the various alternative uses analyzed.
 - c. Parcel size.
 - d. Existing improvements.
 - e. Existence of easements for city utilities.
 - f. Existing infrastructure.
 - g. Existence of or proximity to wetlands.
 - h. Known environmental factors.
 - i. Potential for consolidation.
 - j. Unique attributes that make the property difficult to dispose (size, location).
Limitations of the land parcel for construction.
 - k. The development potential of the property.
 - l. Compatibility of the potential uses with the physical characteristics of the property and surrounding uses.
 - m. Provisions of the city master plan applicable to the parcel.
 - n. Highest and best use of the property.
- (4) Priorities for use of city-owned Properties. The director of public property and city planner's joint recommendation for the disposition of city property should reflect assessment of the potential use of the property consistent with City priorities. The assessment should include a recommendation of the development objectives, including the public purpose to be achieved if the council decides to accept a bid lower than the appraised value.

Sec. 2-1637. Administration.

The city planning department and the director of public property, in cooperation with each other, shall administer the disposition process.

Sec. 2-1638. Notification for disposal of city land.

The aforementioned requirements delineated in sections 2-1631 through 2-1636 shall be adhered to for the disposition of all city-owned land, excluding, at the discretion of the director of public property after consultation with the city solicitor, those acquired through a Mass. Gen. Law Chapter 60 tax title foreclosure. In no event, shall city-owned land be disposed of without notice being mailed to all abutting land owners stating the city's intent to dispose of a particular parcel or parcel(s). Said notice shall be mailed to abutters, their abutters and the city council at their home address a minimum of 30 days prior to the sale and shall include the date, time and place for submission of bids or proposals.

Sec. 2-1639. Definitions.

Affordable housing restriction: A deed restriction, contract, mortgage agreement, or other legal instrument, acceptable in form and substance to the City of Salem, that effectively restricts occupancy of an affordable housing unit to qualified purchaser or qualified renter, and which provides for administration, monitoring and enforcement of the restriction during the term of affordability.

Affordable housing: Housing that is affordable in perpetuity to and occupied by a household with income at or below 60% of area median income, adjusted for household size, for the metropolitan area that includes the City of Salem, as determined annually by the United States Department of Housing and Urban Development (HUD).

Surplus property: Property deemed surplus by a vote of the City Council.

Underutilized public property: An entire property or portion thereof, with or without improvements, which does not have specific operational needs of the city, as determined through consultation with city department heads.

Secs. 2-1640—2-1685. Reserved.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to present for your consideration the amended Disposition of City Owned Land Ordinance. As land values increase and affordable housing resources remain limited, we must consider a broad range of programs, policies, and tools to improve housing affordability. In the Summer of 2021, the Affordable Housing Trust Fund Board and Planning Department staff studied land disposition best practices to develop the enclosed disposition ordinance.

Surplus public land is a valuable resource. When public land is declared surplus, the City must consider competing pressures for the reuse of that property. There can be many, sometime conflicting goals. The proposed ordinance, has been reviewed and endorsed by the Affordable Housing Trust Fund Board, offers a clear and transparent communication process to identify community needs and opportunities for using publicly owned parcels to meet those goals, while prioritizing affordable housing and aligning our local rules with state procurements requirements.

A significant difference between the current ordinance and the proposal is that the solicitation process would now require the City Council to identify the public purpose to be achieved by the redevelopment of surplus land. Furthermore, it clarifies that affordable housing is specifically identified as a public purpose to be prioritized.

I look forward to discussing this ordinance with you and invite you to contact Amanda Chiancola, Deputy Director of Planning and Community Development, if you have any questions regarding it.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem

Disposition of Public Land – Fact Sheet

What is the purpose of this Ordinance?

The ordinance amends the existing City ordinance regarding the disposal of surplus City real estate, to create a more clear and transparent process to identify community needs and opportunities for using such property to meet those goals, prioritizing the need for affordable housing. Additionally, the ordinance updates the existing ordinance so that it better aligns local rules with state procurements requirements.

Inventory and Process for Disposal (Section 2-1634 and 2-1635)

The proposal changes the current inventory and disposal process to streamline it and ensure it reflects the requirements of the state law for dispossession of public land, depending on if it's a tax title parcel or not. In addition to technical changes to the ordinance, the proposal also eliminates the requirement for a listing of all surplus properties and instead establishes that the disposition process applies to individual City-owned parcels as they are identified (section 2-1637 on page 8 of the tracked changes removes the requirement for a biannual inventory of property as that requirement has been cumbersome from a staff and time perspective, and therefore inconsistently met in the past). The proposal also eliminates from the disposal process the payment of a nonrefundable deposit by the purchaser as such a payment is inconsistent with state procurement law.

Valuing a Public Purpose (Section 2-1635 subsection B4 and B5, on pages 5 and 6 of the tracked changes)

Under the current ordinance, the City Council may vote to sell land for less than the appraised value after receiving bids because the appraised value of a property may exceed the amount that, for example, a nonprofit affordable housing developer might be able to afford. However, that is inconsistent with state procurement law which requires that a public purpose be identified if the City is intending to dispose of property for less than the appraised value.

The proposed ordinance adds language stating that, after declaring a parcel surplus, the City Council shall vote to declare any “public purpose” for which the City would accept a bid less than the appraised value. The prioritized public purpose is then highlighted in the Request For Proposals (RFP). This provision empowers the City Council to prioritize that public purpose – creation of affordable housing – over the revenues possible if the property were sold for its full value and ensures a transparent process for all interested bidders.

Public Purposes (Section 2-1635 subsection B6 on page 6 of the tracked changes)

The current ordinance only lists two criteria for selected a proposed purchaser of surplus City property: purchase price and “quality of plan [including] the compatibility of such plans with the surrounding neighborhood.” The proposed ordinance amends this section to include and define other criteria that the City may consider in evaluating a proposed purchase against the requirements of the RFP, which will include the “public purpose” identified by the City Council.

The updated ordinance lists the following as potential criteria (in addition to the “quality of plan”): **affordable housing** (highest percentage of affordable housing with a preference for units restricted for extremely low and very low-income families; a new section, 2-1639 on page 9 of the tracked changes,

more specifically defines affordable housing as housing affordable to a household with income at or below 60% of area median income), the **capability of the developer, historic preservation** if the property has historic elements or value, and **economic value** (this replaces the pure consideration of purchase price with a more comprehensive look at both purchase price *and* future potential tax revenues).

Designation Committee (Section 2-1635 subsection B7 and B8 on pages 6 and 7 of the tracked changes)

The proposed ordinance would require the designation committee to generate a written report on its ranking of responses to an RFP and to provide the report to the City Council before any decision on authorizing the Mayor to dispose of a parcel to a purchaser. If it is being sold for less than the appraised value, a public notice is required specifying the public purpose prioritized and the dollar amount difference between the appraised value and the purchase price, as required by state procurement law

Guidelines to Evaluate a RFP (Section 2-1636 on pages 7-8 of the tracked changes)

This new section provides greater detail to the criteria to be used by the City in evaluating the greatest public benefit to be achieved from disposing of any City property. Their findings are required to be reported to the City Council so the Council can make its best judgment in approving a public purpose, as required by the new language in subsection B4, and in authorizing the eventual disposition of the property.

The specific criteria to be included in the report to the City Council consist of a summary of the **consistency** of the property use based on existing restrictions or laws, its **economic value** including the appraisal report for the property, and **fourteen defined evaluations** listed in subsection (3) on page 8 of the tracked changes. Lastly, the report is to include a recommendation of the development objectives, including the public purpose to be achieved if the Council were to accept a bid less than the appraised value.

Tax Title Foreclosure (Section 2-1638 on page 9 of the tracked changes)

The current ordinance requires that property acquired by the City through tax title foreclosure be subjected to the same surplus property process as conventional City-owned property, which is inconsistent with state procurement requirements. This change would permit for tax title properties to be exempted from the process and follow the state requirements set forth in Massachusetts General Law Chapter 60, after review and approval by the City solicitor.

PART III - CODE OF ORDINANCES
Chapter 2 - ADMINISTRATION
ARTICLE IX. - PUBLIC PROPERTY
DIVISION 4. DISPOSITION OF CITY-OWNED LAND

REDLINED VERSION

DIVISION 4. DISPOSITION OF CITY-OWNED LAND

Sec. 2-1631. Scope of division.

The City of Salem owns and operates real property needed for the effective provision and management of municipal services. The city recognizes that from time-to-time property may no longer be needed for any municipal purpose. It is the policy of the City of Salem to provide the best possible stewardship and management of municipal assets in the best interests of the City of Salem.

In the interest of establishing a clear policy for the sale of citypublicly-owned land, that will achieve land uses that best serve the City of Salem, the procedures in this division will be adhered to concerning the sale of citypublicly-owned land.

This divisionchapter shall not apply to the transfer of real estate, or any interest therein, to the affordable housing trust fund Board for the purposes of construction of low-moderate-income housing pursuant to M.G.L. c. 40, s. 15A.

(Code 1973, § 2-403)

Sec. 2-1632. Purpose

The purpose of this division is to:

- (1) Ensure that real property owned by the city of Salem servesperforms a valid public purpose.
- (2) When the public purpose is found to be best served by a disposition for a private purpose, the city's objective shawill be to ensure a public benefit will be provided to the city of Salem. The public benefit must be consistent with the city's priorities, including:
 - a. Prioritize public land that is suitable for housing and or the adaptive reuse into housing as affordable housing as defined herein; or
 - b. Park and or open space; or
 - c. Historic preservation; or
 - d. Other priorities reflected in or adopted by City policies or plans.
- (3) Establish a policy to encourage public agencies, other than the city of Salem, that own surplus and underutilized public lands in Salem to prioritize land uses that accomplish the city's priorities identified in this division-ordinance.

Sec. 2-1633. City policy regarding the disposition of public land

- (1) The city council shall be guided by the following policy regarding the disposition of surplus and Underutilized property, which policy shall be the official policy of the city.
- (2) The city shall ask all other public agencies and quasi-public agencies that own real property within Salem and that intend to dispose of the real property; to give the director of public property 90 days of advance notice of the proposed disposition together with an opportunity to negotiate for the property to discuss the city's priorities.

Sec. 2-1634. Inventory.

The city-city planner-planner and the director of public property shall inventory all parcels of inactive city-owned land, with such inventory including the following:

- (1) Address of the parcel.
- (2) Assessor map and lot number.
- (3) Lot area and frontage.
- (4) Presence of buildings.
- (5) Current zoning classification.
- (6) Assessed value.

{Code 1973, § 2-404}

Sec. 2-1633. Analysis and designation of parcels.

Having completed the inventory of all inactive city-owned parcels as provided in section 2-1632, the city planner shall assess the city's needs as they relate to such parcels in both the shortterm and longterm future. Such assessment shall include input from city department heads as well as the city council. Following such analysis, the city planner and the director of public property shall submit the following lists of recommendations:

- (1) Parcels of which the city should retain ownership.
- (2) Parcels undevelopable due to zoning restrictions, which should be sold by sealed bid.
- (3) Developable parcels, which should be sold by public auction.
- (4) Developable parcels, which should be disposed of by the request for proposal process.

{Code 1973, § 2-404.1}

- (1) Sec. 2-1634. Criteria for establishment of designation.

The following criteria will be used in designating city-owned parcels in a specific category as defined:

- (1) Strategic importance of parcel in both the shortterm and longterm future development of the city.

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(Supp. No. 24, Update 4)

- ~~(2) Waterfront location.~~
- ~~(3) Zoning restrictions that apply to the parcel.~~
- ~~(4) Limitations of the land parcel for construction.~~
- ~~(5) Existence of easements for city utilities.~~
- ~~(6) Existence of or proximity to wetlands.~~
- ~~(7) Parcel size and potential for major development.~~
- ~~(8) Provisions of the city master plan applicable to the parcel.~~

~~(Code 1972, § 2-404.2)~~

Sec. 2-1635. Processes for retaining or disposing or leasing of city land.

- (1) The process for disposing of tax title parcels shall be consistent with Massachusetts General Law Chapter 60.
- (2) The process for disposing of city-owned developable parcels that will be sold by public auction shall occur in accordance with Massachusetts General Law Chapter 30B.

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~~(a) The process for city owned parcels of which the city should retain ownership shall be as follows:~~

- ~~(1) The city planner and the director of public property shall prepare for review and approval of the mayor and city council a listing of all land parcels for which the city has a need over a short and long term.~~
- ~~(2) There will be provided with each such parcel a brief description of the factors that have made such parcel one which the city should retain.~~
- ~~(3) Upon review and approval of the list by the mayor and city council, the city shall retain such parcels for a two-year period, after which the parcels shall be reevaluated for the purpose of potential disposition.~~

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~~(b) (A) The process for disposing of city-owned parcels undevelopable due to zoning restrictions shall be as follows:~~

- (1) The city planner and director of public property shall consult with city department heads to determine if the city land is underutilized.
- (2) The city council shall vote to declare the land surplus.
- ~~(1) The city planner and the director of public property shall prepare for review and approval of the mayor and city council a listing of all land parcels that are undevelopable due to zoning restrictions.~~
- ~~(2)(3) There will be provided with each such parcel a brief description of the factors that have made such parcel undevelopable.~~

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~~(3)~~(4) Upon review and approval of the list recommendation by the mayor and city council, the director of public property shall advertise each the undevelopable parcel(s) for sale by sealed bid in accordance with Chapter 30B.

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(4)(5) Such advertisement shall occur in two consecutive weeks in a local newspaper and shall contain the following information:

- a. The lowest acceptable bid amount (equal to the current value on record with the City Assessor assessed value); and
- b. The address of the parcel;
- c. Zoning restrictions; and
- d. Reasons for the parcel being classified as undevelopable.

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(6) (5) Notice shall be sent to all abutters of such parcels stating the city's intent to dispose of the parcel and the factors which make such parcel undevelopable, as well as the date, time and place for submission of sealed bids.

(7) Upon opening of the sealed proposal bids, the director of public property may recommend to the city council that the mayor be authorized to sell dispose of the parcel to the highest bidder, provided the price equals or exceeds the assessed value. If such bid price does not equal or exceed the assessed value, the parcel shall not be sold disposed of, but bid again.

(5)(8) In specific instances, the request for proposal may provide award criteria city may choose to sell dispose a land parcel to an abutter, despite the fact such abutter is not the highest bidder, if the city believes that the sale disposition of such land to an abutter will provide the use most compatible with the surrounding neighborhood.

(6) (7) Upon approval of the recommendation by the city council, the prospective purchaser shall be required to pay a nonrefundable deposit equal to the cost of the advertisement for the sale of the land parcel plus ten percent of the price bid for the parcel, and the recommendation shall be referred to the mayor.

(7)(9) (8) Upon approval of the sale by the mayor, the city solicitor shall set a date for transfer of the land parcel from the city to the purchaser.

(eB) The process for disposing of city-owned developable parcels that should be sold by public auction shall be as follows:

(1) The city planner and the director of public property shall prepare for review and approval of the mayor and city council a listing of all land parcels that have been categorized as parcels to be sold by public auction.

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(2) There will be provided with each such parcel a brief description of the factors that have made such parcel one which the city shall sell by public auction.

(3) Upon review and approval of the list by the mayor and city council, the director of public property shall then order a short form appraisal completed on each parcel to be disposed of in this manner.

(4) Upon completion of the appraisal on each parcel, the city planner and the director of public property shall advertise each parcel for sale by public auction.

~~(5) Such advertisement shall occur in two consecutive weeks in the local newspaper and shall contain the following data:~~

- ~~a. The address of the parcel.~~
- ~~b. The lot area.~~
- ~~c. The presence of buildings.~~
- ~~d. Zoning classification.~~
- ~~e. The appraised value as an indicator of the lowest acceptable bid.~~
- ~~f. The date, time and place for the public auction to be presided over by the director of public property.~~

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~~(6) Following the auction, the director of public property may recommend to the city council that the mayor be authorized to sell the parcel to the highest bidder, provided the bid price equals or exceeds the appraised value. If such bid price does not equal or exceed the appraised value, the parcel shall not be sold, but bid again. In specific instances, the city may choose to sell a land parcel to an abutter, despite the fact that such abutter is not the highest bidder, if the city believes that the sale of such land to an abutter will provide the use most compatible with the surrounding neighborhood.~~

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~~(7) Upon approval of the recommendation by a two-thirds affirmative vote of the city council, the prospective purchaser shall be required to provide the city with a nonrefundable deposit equal to the cost of the advertisement for the sale of the land parcel, plus ten percent of the price bid for the parcel, and the recommendation shall be referred to the mayor.~~

~~Upon approval of the sale by the mayor, the city solicitor shall set a date for transfer of the parcel from the city to the purchaser.~~

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~~(d) Procedures for disposal or leasing of city-owned developable parcels that should be disposed of by the requests for proposal process shall be as follows:~~

- ~~(1) The city planner and director of public property shall consult with city department heads to determine if the city land is underutilized.~~
- ~~(2) The city council shall vote to declare the land surplus.~~
- ~~(1)(3) The city planner and the director of public property shall prepare a report for review and approval at a public meeting of the mayor and city council of the developable parcel per the guidelines of Sect 2-1635. The city planner and the director of public property shall prepare for review and approval of the mayor and city council a listing of all land parcels that have been categorized as disposable by the request for proposal process.~~
- ~~(2) There will be provided with each such parcel a brief description of the factors that have made such parcel is one which the city should dispose of by the request for proposal process.~~
- ~~(3)(4) Upon approval of the list report by the mayor, and city council, the city council shall vote on the public purpose to be achieved if the lowest acceptable bid will be less than the appraised value. The city planner shall be instructed to dispose of such parcels by requests for proposal.~~

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~~(4) The city planner shall then order an appraisal completed on each parcel to be disposed of in such manner.~~

(5) A request for proposal shall be prepared that defines the following:

- ~~a. A definition of the development objectives, specifically the public purpose to be achieved if the lowest acceptable bid will be less than the appraised value as approved by the city council, and any reuse-restrictions.~~
- ~~b. The lowest acceptable bid amount, (equal to the appraised value).~~
- ~~a.c. The address of the parcel.~~
- ~~b.d. The lot area.~~
- ~~e. Zoning classification.~~
- ~~e.f. A definition of the scope of the preferred type and density of development.~~
- ~~d.g. The date, time and place for submission of proposals.~~
- ~~e.h. Other information deemed appropriate to the specific parcel.~~

(6) A purchaser shall be chosen based on the most advantageous proposal from a responsive and responsible proposer, taking into consideration all evaluation criteria set forth in the solicitation, such as but not limited to the following criteria:

- a. Affordability: Proposals with the highest percentage of affordable housing (memorialized through an affordable housing restriction) in terms of the quantity of affordable housing units and the depth of affordability with a preference for units restricted for extremely low and very low-income households.
- b. Development capabilities: Proposals by qualified and capable development teams that are able to fully accomplish the redevelopment project. The quality of the development team's reputation and references, and regulatory track record and ability to complete projects as proposed.
- c. Historic preservation: If the property has historic value proposals that retains the historic character of the structure and clearly demonstrates how the redevelopment will successfully achieve city of Salem Historical Commission approval.
- d. Economic value: Purchase price. Proposals that provide value to the city through direct economic benefits such as increase to tax base and purchase price. The city will not make its determination on price alone. The award will be made to the proposal that rates highest on the comparative criteria and price considered.
- ~~a.~~
- e. Quality of plans: Proposals with quality plans for development of the parcel and the compatibility of such plans with the surrounding neighborhood.

(7) ~~The purchasing Agent, in concert with the City Planner and Director of Public Property or their designees, hereinafter "designated designation committee," shall evaluate all proposals based upon the criteria listed in the request for proposals. Finalists will be ranked in order of qualifications. All finalists will be treated equally and reason for the~~

ranking will be set down in writing. The designation committee shall report its finding to the city council. Upon designation of a purchaser, the city planner designation committee may recommend to the city council that the mayor be authorized to sell dispose the parcel to such purchaser.

~~(8) Prior to taking action on any such recommendation, the city council shall hold a public hearing within 60 days to solicit public input regarding the proposed development and sale.~~

~~(9) Upon approval of the recommendation by the city council, the purchaser will be required to pay a nonrefundable deposit equal to the cost of the advertisement for the sale of the parcel plus ten percent of the offered price for the parcel, and the recommendation shall be referred to the mayor.~~

~~(8) If the property will be disposed of for less than the fair market value, prior to entering into a binding agreement to dispose of the property a notice shall be posted in the Central Register explaining the reasons for the decision, the public purpose that will be achieved, and disclosing the difference between the property value and the price to be receive.~~

~~(9) Upon approval of the sale by the mayor, the city solicitor shall set a date for transfer of the parcel from the city to the purchaser.~~

~~(10)~~

The city council may waive the provisions contained in subsections (d)(4), (5)a, and (6)a of this section and sell the land at the minimum price required to satisfy all indebtedness incurred by the city in acquiring such land, if any, upon approval by a two thirds affirmative vote of the city council, for any request for proposal to build affordable, low income, elderly, or veterans' housing in the city.

(Code 1973, § 2-404.3)

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Sec. 2-16361636. Guidelines for evaluation of the disposition of real property by request for proposals.

The director of public property and city planner shall be responsible for engaging in a process that will result in a fair analysis of how the greatest public benefit can be obtained from the city property in question. The director of public property and city planner shall prepare a report to the city council on the disposal of any surplus or underutilized property on a case-by-case basis using the following guidelines:

- (1) Consistency. The director of public property and city planner shall review the proposed disposal for consistency with any restrictions or limitations resulting from any of the following:
 - a. The title or deed conveying the property, including terms and conditions of the original acquisition or any other contact or instrument by which the city is bound or to which the property is subject to;
 - b. City, state, or federal ordinances, statutes, and regulations.
- (2) Economic Value.
 - a. An appraisal of the property shall be included in the report.

(3) Evaluation.

- a. The use of the city property at the time of the disposition analysis and any actual or projected annual revenues or costs associated with such property.
- b. The existing zoning designation of the property and other City, State, and federal laws, codes, ordinances and regulations that apply to it at the time of the recommended disposition and that would apply to the various alternative uses analyzed.
- c. Parcel size.
- d. Existing improvements.
- e. Existence of easements for city utilities.
- f. Existing infrastructure.
- g. Existence of or proximity to wetlands.
- h. Known environmental factors.
- i. Potential for consolidation.
- j. Unique attributes that make the property difficult to dispose (size, location). Limitations of the land parcel for construction.
- k. The development potential of the property.
- l. Compatibility of the potential uses with the physical characteristics of the property and surrounding uses.
- m. Provisions of the city master plan applicable to the parcel.
- n. Highest and best use of the property.
- a.—

(4) Potential for consolidation ~~Priorities for use of city-owned Properties. The director of public property and city planner's joint recommendation for the disposition of city property should reflect assessment of the potential use of the property consistent with City priorities. The assessment should include a recommendation of the development objectives, including the public purpose to be achieved if the council decides to accept a bid lower than the appraised value.~~

Sec. 2-1637. Administration.

- ~~(a) The inventory and disposition process in this division will take place biannually.~~
- ~~(b)(a) The city planning department and the director of public property, in cooperation with each other, shall administer the disposition process.~~

(Code 1973, § 2-404.4)

Sec. 2-1638. Notification for disposal of city land.

The aforementioned requirements delineated in sections 2-1631 through 2-1636 shall be adhered to for the disposition of all city-owned land, ~~excluding, at the discretion of the director of public property after consultation with the city solicitor, those acquired through a Mass. Gen. Law Chapter 60 tax title foreclosure, including land acquired by the city through tax title or land of low value procedures.~~ In no event, shall city-owned land be disposed of without notice being mailed to all abutting land

owners stating the city's intent to dispose of a particular parcel or parcel(s). Said notice shall be mailed to abutters, their abutters and the city council at their home address a minimum of 30 days prior to the sale and shall include the date, time and place for submission of bids or proposals.

(Ord. of 9-13-2001, § 1)

Sec. 2-1639. Definitions.

Affordable housing restriction: A deed restriction, contract, mortgage agreement, or other legal instrument, acceptable in form and substance to the City of Salem, that effectively restricts occupancy of an affordable housing unit to qualified purchaser or qualified renter, and which provides for administration, monitoring and enforcement of the restriction during the term of affordability.

Affordable housing: Housing that is affordable in perpetuity to and occupied by a household with income at or below 60% of area median income, adjusted for household size, for the metropolitan area that includes the City of Salem, as determined annually by the United States Department of Housing and Urban Development (HUD).

Surplus property: Property deemed surplus by a vote of the City Council.

Underutilized public property: An entire property or portion thereof, with or without improvements, which does not have specific operational needs of the city, as determined through consultation with city department heads.

Secs. 2-1640~~38~~—2-1685. Reserved.

City of Salem

In the year Two Thousand and Twenty-Two

An Ordinance to ensure safe access to legally-protected reproductive and gender-affirming health care services

Section 1. Chapter 2 *Administration* is hereby amended by adding a new Article XVIII *Ensuring Safe Access to Reproductive Health Care*

“ARTICLE XVIII – ENSURING SAFE ACCESS TO LEGALLY-PROTECTED HEALTH CARE

Section 2-2064. Definitions

As used in this Article the definitions below apply to the following words and phrases:

‘Abusive litigation’, litigation or other action to deter, prevent, sanction or punish any person engaging in legally-protected health care activity that is: (i) filed or prosecuted in any state other than the commonwealth where liability, in whole or part, directly or indirectly, is based on legally-protected health care activity that occurred in the commonwealth, including any action in which liability is based on any theory of vicarious, joint or several liability derived therefrom; or (ii) an attempt to enforce any order or judgment issued in connection with any such action by any party to the action or any person acting on behalf of a party to the action; provided, however, that a lawsuit shall be considered to be based on conduct that occurred in the commonwealth if any part of any act or omission involved in the course of conduct that forms the basis for liability in the lawsuit occurs or is initiated in the commonwealth, whether or not such act or omission is alleged or included in any pleading or other filing in the lawsuit

‘City agent’, any employee of the City of Salem, whether full time or part time, regular or seasonal, any intern or volunteer when acting on behalf of the City of Salem, any contractor for the City of Salem while a contract between the City of Salem and said contractor is in effect, and any recipient of City funding, grants, awards, or appropriations.

‘Gender-affirming health care services’, all supplies, care and services of a medical, behavioral health, mental health, surgical, psychiatric, therapeutic, diagnostic, preventative, rehabilitative or supportive nature relating to the treatment of gender dysphoria.

‘Legally-protected health care activity’, (i) the exercise and enjoyment, or attempted exercise and enjoyment, by any person of rights to reproductive health care services or gender affirming health care services secured by the constitution or laws of the commonwealth; or (ii) any act or

omission undertaken to aid or encourage, or attempt to aid or encourage, any person in the exercise and enjoyment, or attempted exercise and enjoyment, of rights to reproductive health care services or gender-affirming health care services secured by the constitution or laws of the commonwealth, or to provide insurance coverage for such services; provided, however, that the provision of such a health care service by a person duly licensed under the laws of the commonwealth and physically present in the commonwealth, and the provision of insurance coverage for such services, shall be legally protected if the service is permitted under the laws of the commonwealth, regardless of the patient's location.

'Reproductive health care services', all supplies, care and services of a medical, behavioral health, mental health, surgical, psychiatric, therapeutic, diagnostic, preventative, rehabilitative or supportive nature relating to pregnancy, contraception, assisted reproduction, miscarriage management or the termination of a pregnancy.

Section 2-2065. Purpose

To ensure the city of Salem protects all individuals' access to legally-protected health care services.

Section 2-2066. Preamble

Access to reproductive health care services and gender-affirming health care services is recognized and declared to be a right secured by the constitution and laws of the commonwealth. Interference with this right, whether or not under the color of law, is against the public policy of the commonwealth. The City of Salem, as a corporation of the commonwealth, has a responsibility to codify protections to ensure safe access to reproductive and gender-affirming health care services.

Section 2-2067. Policy

- (a) Information related to the provision of reproductive health care services or gender-affirming health care services for any person, including individuals who are not residents of the City of Salem or the Commonwealth of Massachusetts, held by any city agent in their capacity as a city agent shall be kept confidential and shall not be subject to the disclosure provision of the Public Records Law pursuant to G. L. c. 4, § 7(26)(c).
- (b) Acting in their capacity as a city agent, no city agent may furnish information, assistance, or aid to any person or jurisdiction for the purposes of prohibiting, criminalizing, sanctioning, authorizing a person to bring a civil action against, or otherwise interfering with a person, entity or carrier that seeks, receives, causes, aids in access to, aids or abets or provides, or attempts or intends to seek, receive, cause, aid in access to, aid or abet, or provide reproductive health care services or gender-affirming health care services, if such services are legally-protected health care activities. Additionally, no city resources, materials, or funds shall be so used.

- (c) No city agent may in their capacity as a city agent furnish information, assistance, or aid to any person or jurisdiction when such information, assistance, or aid is knowingly intended for use in abusive litigation as defined in this article. Additionally, no city resources, materials, or funds shall be so used.
- (d) No person, regardless of residency or citizenship status, shall be held in custody by the Salem Police Department for seeking, receiving, causing, aiding in access to, aiding or abetting or providing, or attempting or intending to seek, receive, cause, aid in access to, aid or abet, or provide reproductive health care services or gender-affirming health care services, if such services are legally-protected health care activities, except as required by the order of a court of competent jurisdiction. This restriction shall not apply to any investigation or proceeding where the conduct that is subject to potential liability under the investigation or proceeding initiated in or by the other State would be subject to civil or criminal liability or professional sanction under the laws of the Commonwealth if committed in this Commonwealth. Notwithstanding the general prohibition of this section, agencies and individuals acting on their behalf may provide information or assistance in connection with such an investigation or proceeding in response to the written request of a person who is the subject of such an investigation or proceeding.
- (e) Any person held in custody by the Salem Police Department shall not be remanded, transferred, or extradited to another jurisdiction for having sought, received, caused, aided in accessing, aided or abetted or provided, or attempted or intended to seek, receive, cause, aid in access to, aid or abet, or provide reproductive health care services or gender-affirming health care services, if such services are legally-protected health care activities, except as required by the order of a court of competent jurisdiction. This restriction shall not apply to any investigation or proceeding where the conduct that is subject to potential liability under the investigation or proceeding initiated in or by the other State would be subject to civil or criminal liability or professional sanction under the laws of the Commonwealth if committed in this Commonwealth. Notwithstanding the general prohibition of this section, agencies and individuals acting on their behalf may provide information or assistance in connection with such an investigation or proceeding in response to the written request of a person who is the subject of such an investigation or proceeding.

Section 2-2068. Violations

- (a) Any city employee found to have violated this article shall be subject to the progressive discipline policies of the City of Salem and any applicable fines pursuant to section 1-10 of this Code.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Ordinance codifies protections for those accessing legally protected health care services including reproductive care, abortion, and gender-affirming health care and prohibits the City, its employees and contractors, and any recipient of City funding from assisting any person or jurisdiction in litigation, prosecution, or extradition targeting any person who has received such services. It would be, as far as we can tell, the first such local law of its kind in Massachusetts and possibly in the nation.

With the U.S. Supreme Court's recent rulings eliminating certain federal protections to abortion and reproductive care, it is essential that municipalities and states stand up for these essential rights. The Commonwealth, this summer, adopted a new state law further protecting abortion access and shielding providers from attempts by other jurisdictions to target them with abusive lawsuits and prosecutions. This Ordinance builds on that measure by prohibiting City cooperation with any such actions targeting the recipient or provider of a legally protected health service in Massachusetts, prohibiting local law enforcement from holding or extraditing any person for the same, and affirmatively stating that any health records the City may hold related to such care are presumptively exempt from public records requests.

I know full well the degree of frustration and worry that have befallen so many after the *Dobbs* decision. I'm proud that our Commonwealth acted swiftly and decisively to strengthen our state's abortion laws and I recommend adoption of the enclosed Ordinance to further that effort on the local level. If you have questions about this proposed measure, please contact Chief of Staff Dominick Pangallo or Assistant City Solicitor Vickie Caldwell.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem

Ordinance Ensuring Safe Access to Legally-Protected Health Care – Fact Sheet

What is the purpose of this Ordinance?

To codify protections for those accessing legally protected health care services including reproductive care, abortion, and gender-affirming health care and to prohibit the City from assisting any person or jurisdiction in litigation, prosecution, or extradition targeting anyone who has received such services.

Definitions

The definitions for key terms are outlined in this section. These definitions are primarily taken from the state statute, specifically Chapter 127 of the Acts of 2022. The only exception is for “City agent,” which in the ordinance applies to City employees, interns and volunteers, contractors, and recipients of City funding.

Policy (a)

Affirmatively declares that information the City or any City agent may possess related to the provision legally protected health care services to any person – including persons who are not Salem residents – is considered by the City to be exempt information from public records requests.

Policy (b)

Prohibits City agents from assisting any person or jurisdiction in actions targeting any person for having received legally protected health care services, and for any City resources to be used for the same.

Policy (c)

Prohibits City agents from assisting any person or jurisdiction in “abusive litigation,” which is defined as litigation targeting a person who provides or receives legally protected health care services in the Commonwealth, and for any City resources to be used for the same.

Policy (d)

Prohibits the Salem Police Department from holding any person, regardless of residency or citizenship, for having accessed or provided any legally protected health care service.

Policy (e)

Prohibits the Salem Police Department from extraditing to other jurisdictions any person held in their custody if the extradition is sought for that individual having accessed or provided a legally protected health care service.

Violations

Depending on the violator, violations are either (a) progressive discipline, if an employee, (b) potential termination of contractor, if a contractor, or (c) cessation and repayment of City funds, if a funding recipient. All violators would also be subject to the regular schedule of fines provided for non-criminal ordinance dispositions (1st offense: \$50, 2nd offense: \$150, 3rd offense: \$300).

City of Salem

In the year Two Thousand and Twenty-Two

An Ordinance to amend an Ordinance relative to public guides

Be it ordained by the City Council of the City of Salem, as follows:

Section I. Chapter 40 – Tourism and Public Marketing, Article II, Division 1. – Generally is hereby amended by deleting the third sentence of Sec. 40-31 in its entirety and replacing it with “This article may be enforced by any police officer, enforcement officer or agent of the board of health, inspectional services, fire services and licensing department personnel.”

Section II. This ordinance shall take effect as provided by city charter.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Earlier this year we met with walking tour companies to begin a discussion about revisions to improve the public guide ordinance. While that larger ordinance change is still being developed, there was one change that was relatively easy to accomplish quickly and, I believe, non-controversial. It is enclosed here for your consideration.

The proposed ordinance here expands the scope of which City departments and personnel are authorized to enforce the existing public guide regulations as they appear in our Code. Currently, the Code only authorizes the police department and the Licensing Board investigator to enforce violations. As you know, our police officers and Licensing Board agent are extremely busy during the autumn season. By broadening who has the ability to enforce these rules, we can hopefully better address nuisance behaviors and violations as they occur. The proposed ordinance expands enforcement authority to additionally include agents of the Board of Health, the Licensing Department, the Building Department, and the Fire Department.

If the Council is willing to consider this ordinance for first passage at your meeting of September 15th, whether or not you wish to refer it to committee after that, it would enable you to consider it for second passage at a special meeting later in September, thereby allowing it to be in effect before October 1st. I am recommending adoption of the ordinance and first passage to do so on September 15th. If you have any questions about this measure, please contact my Chief of Staff, Dominick Pangallo, or Assistant Solicitor Sharyn Lubas.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council, September 15, 2022

Ordered: That the name of the City's Bicycling Advisory Committee be changed to the "Bicycling and Shared Pathway Advisory Committee."



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

In 2006 the City of Salem formed the Bike Path Committee to help guide and advance our work in developing the City's bike path network. In 2014 the Committee's name was changed to the Bicycling Advisory Committee, to reflect its larger focus on bicycling infrastructure, planning, and programming. Recent work by the Committee includes the 2018 Bicycle Master Plan, the ongoing buildout of our multiuse path network, establishment of the Bluebikes bike share system locally, and achievement of the League of American Bicyclists' designation of Salem as a bronze-level Bike Friendly Community.

This summer, the Committee met and voted unanimously to request a third change in its name, to the Bicycling and Shared Pathway Advisory Committee. They reached this decision after determining that Salem's extensive off-street path network is used responsibly by a wide diversity of users, including walkers, joggers, skateboarders, and non-motored scooter riders. The Committee remains dedicated to advocating for the creation of alternative safe, convenient, fun, and affordable way to travel around Salem. They advise the City on its expansion of bicycle and pedestrian pathway infrastructure, programs, and policies that have a wide range of benefits to Salem and its neighborhoods. Their primary goal remains the careful establishment of safe and convenient car-separated bicycle and pedestrian pathways for use by all.

I recommend adoption of the enclosed Order and invite you to contact Tom Devine in the Planning Department should you have any questions regarding it.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem

Salem City Hall • 93 Washington Street • Salem, Massachusetts 01970
p: (978) 619-5600 • f: (978) 744-9327 • www.salem.com/mayor



Resolution Proclaiming Childhood Cancer Awareness Month September 2022

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection have established that cancer is the leading cause of death by disease among U.S. children between infancy and age 15, afflicting nearly 15,000 children in our nation each year; and

WHEREAS, one in five children in America lose their battle with cancer and among those who survive there continue to be long-term negative health effects and high risk of secondary cancers; and

WHEREAS, numerous charitable and health organizations are dedicated to fighting childhood cancer and growing public awareness about this awful disease, including the American Cancer Fund for Children and Kids Cancer Connection, both of whom provide a variety of psychosocial services to children undergoing cancer treatment at Dana-Farber Cancer Institute, Boston Children's Hospital, UMass Memorial Medical Center, and other hospitals throughout the country, with the goal of improving the quality of life for these children and their families; and

WHEREAS, countless doctors, nurses, scientists, researchers, clinicians, and other medical and health science professionals have committed themselves to the work of understanding, treating, and preventing childhood cancers;

NOW THEREFORE, let it be resolved that the Salem City Council and Mayor of Salem do hereby proclaim September 2022 to be Childhood Cancer Awareness Month in the City of Salem, Massachusetts, and do encourage all residents thereof to so note and mark the month accordingly through reflection, acts of charity, compassion toward those suffering from childhood cancers and their families and caregivers, and celebration of those advocates and medical providers who are working to fight this awful scourge.



CITY OF SALEM, MASSACHUSETTS

**Kimberley Driscoll
Mayor**

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Childhood cancer is a pernicious and awful disease that afflicts thousands of children across our country.

September is Childhood Cancer Awareness Month, a nationwide effort to raise public awareness of this terrible disease, while also celebrating the courage and work of those on the front lines of this fight: our medical professionals, the families and caregivers of these children, and, of course, the children themselves.

We are proud to submit the enclosed Resolution commemorating this month and invite all Salem residents, whether they know a child struggling with cancer or not, to reflect and dedicate themselves to do what they can to help those suffering.

Sincerely,

**Kimberley Driscoll
Mayor
City of Salem**

**Patti Morsillo
City Councillor
Ward 3 and President**

**Alice Merkl
City Councillor
At-Large**

**Conrad Prosniewski
City Councillor
At-Large**

**Ty Hapworth
City Councillor
At-Large**

**Jeff Cohen
City Councillor
Ward 5**

**Meg Riccardi
City Councillor
Ward 6**

**Andy Varela
City Councillor
Ward 7**

City of Salem

In the year Two Thousand and Twenty-Two

An Ordinance to amend an Ordinance relative to the Race Equity Commission

Be it ordained by the City Council of the City of Salem, as follows:

Section I. Section 2-1033 - *Members* of Chapter 2, Article IV, Division 18 - Race Equity Commission is hereby amended by striking the word “four” and inserting the word “eight” as it appears in this Section.

Section II. This ordinance shall take effect as provided by city charter.



CITY OF SALEM, MASSACHUSETTS

**Kimberley Driscoll
Mayor**

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Over the summer the City issued a call for applicants to join the new Race Equity Commission. The response was overwhelming and heartening. We had dozens of interested applicants submit expressions of interest for an appointment, far more than was anticipated. Because of the high quality of the applicant pool, and after consulting with Shawn Newton, who chaired the Race Equity Task Force, we are proposing to increase the number of resident appointees on the Commission from four to eight individuals.

This will enable us to more fully capture the enthusiasm, expertise, and input of the many qualified Salem residents who applied for an appointment. We will also be outreaching to those applicants not selected for an appointment to engage them in the work of one of the Commission's subcommittees, which will help guide the Commission's efforts and provide a greater specialized focus on specific issues of equity and inclusion.

For this week's Council meeting I have submitted four appointees for City Council confirmation to join the Race Equity Commission. To expedite the full complement of the Commission to eight appointed members, I am requesting that the Council take up this enclosed Ordinance amendment for first passage at your meeting of September 15, 2022, so that second and final passage can be completed at the meeting of September 22, 2022, and the four additional appointees can be submitted for your confirmation vote before the end of October.

If you have questions about this matter, please contact our Director of Diversity, Equity, and Inclusion Regina Zaragoza Frey, City Solicitor Beth Rennard, or Chief of Staff Dominick Pangallo.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem

City of Salem

In the year two thousand and Twenty-two

An Ordinance to amend an Ordinance relative to Traffic, Chapter 42, Section 50B, "Handicap Zones, Limited Time"

Be it ordained by the City Council of the City of Salem, as follows:

Section 1.

Repeal - In Front of #11 English Street for a distance of 20 feet, "Handicap Parking, Limited Time, Tow Zone"

Section 2. This Ordinance shall take effect as provided by City Charter.



City of Salem, Massachusetts
Office of the City Council
City Hall



REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Lt. David Tucker Police Traffic Division
FROM: Councilor McCarthy DATE: September 12, 2022

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET English Street

TYPE OF STREET CHANGE Handicapped Zones, Limited Time

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED In front of 11 English Street.

COUNCILLOR'S COMMENTS/EXPLANATION The resident of 11 English Street who had requested an HP space in front of the home no longer lives there and no one has been using the space.

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request:

APPROVAL

DENIAL

TRIAL PERIOD

CHAPTER: 42 SECTION: 50B TITLE: Handicapped Zones, Limited Time

DESCRIPTION: Repeal: English Street - Handicapped Zones; Limited Time - in front of #11, for a distance of twenty (20) feet.

COMMENTS (IF ANY):

POLICE TRAFFIC DIVISION

RETURN THIS FORM TO THE CITY CLERK'S OFFICE

City of Salem Clerk's Office, 93 Washington St, Salem Massachusetts 01970

(978) 745-9595 ext 41202 www.salem.com

City of Salem

In the year two thousand and Twenty-two

An Ordinance to amend an Ordinance relative to Traffic, Chapter 42, Section 50B, "Handicap Zones, Limited Time"

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. In Front of #5 Chase Street for a distance of 20 feet, "Handicap Parking, Limited Time, Tow Zone"

Section 2. This Ordinance shall take effect as provided by City Charter.



City of Salem, Massachusetts
Office of the City Council
City Hall



REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Lt. David Tucker Police Traffic Division
FROM: Councilor McCarthy DATE: September 12, 2022

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Chase Street

TYPE OF STREET CHANGE Handicapped Zones, Limited Time

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED In front of 5 Chase Street.

COUNCILLOR'S COMMENTS/EXPLANATION A resident of 5 Chase Street is disabled and uses a vehicle in conjunction with an HP placard. They do not have access to off street parking and may have difficulty finding parking in close proximity to the home. This would cause a hardship due to their mobility issue.

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request:

APPROVAL
 DENIAL
 TRIAL PERIOD

CHAPTER: 42 SECTION: 50B TITLE: Handicapped Zones, Limited Time

DESCRIPTION: Chase Street – Handicapped Zones; Limited Time – in front of 5 Chase Street, for a distance of twenty (20) feet.

COMMENTS (IF ANY): _____

POLICE TRAFFIC DIVISION

RETURN THIS FORM TO THE CITY CLERK'S OFFICE

City of Salem

In the year two thousand and Twenty-two

An Ordinance to amend an Ordinance relative to Traffic, Chapter 42, Section 50B, "Handicap Zone Limited Time"

Be it ordained by the City Council of the City of Salem, as follows:

Section 1.

In Front of #38 Lawrence Street for a distance of 20 feet, "Handicap Parking, Limited Time, Tow Zone"

Section 2. This Ordinance shall take effect as provided by City Charter.



City of Salem, Massachusetts
Office of the City Council
City Hall



REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Lt. David Tucker Police Traffic Division
FROM: Councilor Morsillo DATE: September 12, 2022

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Lawrence Street

TYPE OF STREET CHANGE Handicapped Zones, Limited Time

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED In front of 38 Lawrence Street.

COUNCILLOR'S COMMENTS/EXPLANATION A resident of 38 Lawrence Street is disabled and uses a vehicle in conjunction with an HP placard. Their off street parking is sloped and difficult for the resident to use. The resident's entry door is directly in front of the home, so a space in front of the home would be the closest option.

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request:

APPROVAL
 DENIAL
 TRIAL PERIOD

CHAPTER: 42 SECTION: 50B TITLE: Handicapped Zones, Limited Time

DESCRIPTION: Lawrence Street - Handicapped Zones; Limited Time - in front of 38 Lawrence Street, for a distance of twenty (20) feet.

COMMENTS (IF ANY): _____

POLICE TRAFFIC DIVISION

RETURN THIS FORM TO THE CITY CLERK'S OFFICE

City of Salem Clerk's Office, 93 Washington St. Salem Massachusetts 01970

(978) 745-9595 ext 41202 www.salem.com

City of Salem

In the year Two Thousand and Twenty-Two

An Ordinance Relative to Traffic

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Section 75 of Article V-A shall be amended by repealing the following:

Paradise Avenue – Parking Prohibitions Towing Zone (Resident Sticker) in its entirety, in a westerly direction, odd numbered side of the street only. Resident Sticker Parking, Tow Zone

Section 2. Section 51 of Article V shall be amended by inserting the following:

Paradise Avenue – Parking Prohibited on certain streets in its entirety, northerly side.

Section 3. This ordinance shall take effect as provided by City Charter.



City of Salem, Massachusetts
Office of the City Council
City Hall



REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Lt. David Tucker Police Traffic Division
FROM: Councilor Varela DATE: September 13, 2022

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Paradise Avenue

TYPE OF STREET CHANGE Parking prohibitions towing zone (resident sticker)

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED On Paradise Avenue.

COUNCILLOR'S COMMENTS/EXPLANATION Residents of Paradise Avenue no longer use or need resident sticker parking.

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request:

XX APPROVAL
 DENIAL
 TRIAL PERIOD

CHAPTER: 42 SECTION: 75 TITLE: Parking prohibitions towing zone (resident sticker)

DESCRIPTION: Repeal: Paradise Avenue - Parking prohibitions towing zone (resident sticker) -

Paradise Ave., in its entirety, in a westerly direction, odd numbered side of the street only. Resident Sticker Parking, Tow Zone

COMMENTS (IF ANY): This repeal resulted from discussion between Councilor Varela and Traffic & Parking Director Kucharsky.

POLICE TRAFFIC DIVISION

RETURN THIS FORM TO THE CITY CLERK'S OFFICE

City of Salem Clerk's Office, 93 Washington St. Salem Massachusetts 01970

(978) 745-9595 ext 41202 www.salem.com



City of Salem, Massachusetts
Office of the City Council
City Hall



REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Lt. David Tucker Police Traffic Division
FROM: Councilor Varela DATE: September 13, 2022

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Paradise Avenue

TYPE OF STREET CHANGE Parking prohibited on certain streets

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED On Paradise Avenue.

COUNCILLOR'S COMMENTS/EXPLANATION Due to the layout of the street, and the ample availability of parking in the adjoining plaza parking lot, there should be no parking allowed on Paradise Avenue.

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request:

XX APPROVAL
 DENIAL
 TRIAL PERIOD

CHAPTER: 42 SECTION: 51 TITLE: Parking prohibited on certain streets

DESCRIPTION: Paradise Avenue – Parking Prohibited on certain streets in its entirety, northerly side.

COMMENTS (IF ANY): This parking restriction resulted from discussion between Councilor Varela and Traffic & Parking Director Kucharsky.

POLICE TRAFFIC DIVISION

RETURN THIS FORM TO THE CITY CLERK'S OFFICE

City of Salem Clerk's Office, 93 Washington St, Salem Massachusetts 01970

(978) 745-9595 ext 41202 www.salem.com

City of Salem

In the year Two Thousand and Twenty-Two

An Ordinance Relative to Traffic

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Section 13 of Article I be amended by repealing the following:

Boston Street – Service Zones – on the easterly side of Boston Street at No. 100 for a distance of thirty (30) feet as marked by signs. (6/6/61 DPW 10684) ✓

Boston Street – Service Zones – on the easterly side of Boston Street at No. 74-76 Boston Street, for a distance of thirty (30) feet as marked by signs. ✓

Boston Street – Service Zones - on the easterly side of Boston Street at No. 98 Boston Street for a distance of thirty feet (30) as marked by signs. (7/31/56 DPW 7777) ✓

Boston Street – Service Zones – on the northeasterly side of Boston Street, beginning at the southwesterly property line at No. 80 and extending in a northwesterly direction for a distance of eighty (80) feet. (6/4/63 DPW 11850) ✓

And inserting:

Boston Street – Service Zones – on the easterly side of Boston Street, beginning at a point one hundred and twenty-eight (128) feet north of the intersection with Bridge Street, and running in a northerly direction for a distance of sixty (60) feet.

Section 2. Section 13 of Article I be amended by repealing the following:

Bridge Street – Service Zones – easterly side, beginning at a point fifteen (15) feet from the intersection of Lathrop Street and extending in a southwesterly direction for a distance of thirty (30) feet as marked by signs. (3/31/77 DPW 5-1270) ✓

Bridge Street – Service Zones – easterly side, beginning at a point fifty-six (56) feet from the intersection of Osgood Street in a southwesterly direction for a distance of twenty-five (25) feet. (12/3/84 DPW E5-258-2484) ✓

Bridge Street – Service Zones – in front of #51 for a distance of seventy two (72) feet. (30 minute parking") (7-20-99) ✓

Bridge Street – Service Zones – on the easterly side of Bridge Street at No. 41 Bridge Street for a distance of thirty (30) feet as marked by signs. (7/19/60 DPW 10175) ✓

Bridge Street – Service Zones – on the easterly side of Bridge Street, beginning at a point sixty-five (65) feet from the southeasterly corner of Cromwell Street, and extending in a southerly direction for a distance of forty-five (45) feet. (1/3/72 DPW 5-527)

Bridge Street – Service Zones – on the easterly side of Bridge Street, beginning at a point twenty (20) feet south of the intersection of Bridge Street and Barton Street and extending in a northerly direction for a distance of forty-four (44) feet. (5/7/69 DPW 5-203)

Bridge Street – Service Zones – on the northerly side of Bridge Street at No. 101 Bridge Street for a distance of thirty (30) feet as marked by signs. (4/13/72 DPW 5-549)

Bridge Street – Service Zones – on the northerly side of Bridge Street at No. 44 for a distance of twenty (20) feet as marked by signs. (2/13/53 not approved by DPW)

Bridge Street – Service Zones – on the southeasterly side of Bridge Street at No. 103 for a distance of thirty (30) feet as marked by signs. (3/27/62 DPW 11135)

Bridge Street – Service Zones – on the westerly side of Bridge Street, beginning at a point seventy-two (72) feet north of the intersection of Ames Street and extending northerly for a distance of twenty-five (25) feet as marked by signs. (10/23/67 DPW 5-8)

Canal Street – Service Zones – easterly side beginning at a point twenty (20) feet from the corner of Ropes Street and extending fifty (50) feet in a northerly direction. (4/24/75 DPW 5-1017)

Canal Street – Service Zones – on the easterly side of Canal Street beginning at a point one hundred and sixty-one (161) feet south of Ropes Street and extending forty-five (45) feet in a southerly direction. (12/8/65 DPW 13277)

Canal Street – Service Zones – westerly side, starting at a point one hundred twenty-four (124) feet south of the intersection of Canal Street and Mill Street and extending in a southerly direction for a distance of fifty (50) feet. No Parking Service Zone. (5/10/78 DPW 5-1428)

Central Street – Service Zones – on the easterly side of Central Street for a distance of nineteen and one-half (19 1/2) feet, extending northerly from the police station driveway as marked by signs.

Central Street – Service Zones – on the northeasterly side of Central Street, for a distance of forty-four (44) feet from the junction of New Derby Street. (12/20/60 DPW 10430)

Central Street – Service Zones – westerly side beginning at the corner of Derby Street and running in a northerly direction for a distance of twenty (20) feet. (11/8/76 DPW 5-1231)

Cleveland Street – Service Zones – on the northerly side of Cleveland Street at No. 10 for a distance of thirty (30) feet as marked by signs. (8/19/64 DPW 12546)

Congress Street – Service Zones – easterly side, beginning at a point one hundred (100) feet from the intersection of Derby Street and Congress Street and continuing for a distance of seventy (70) feet in a southerly direction. (10/30/72 DPW 5-633) ✓

Congress Street – Service Zones – easterly side, for a distance of forty (40) feet from the southeasterly side of the bridge. (9/1/81 DPW 5-2005) (5/9/88) (1-10-13) ✓

Congress Street – Service Zones – on the easterly side of Congress Street, beginning at a point one hundred (100) feet from Lynch Street and extending thirty (30) feet in a northerly direction. (2/28/69 DPW 5-191) ✓

Congress Street – Service Zones – westerly side, starting at a point forty-two (42) feet from the intersection of Dow Street, for a distance of twenty-nine (29) feet, in a southerly direction. (11/30/83 DPW 5-2360) ✓

Crombie Street – Service Zones – on the easterly side of Crombie Street, beginning at a point seventy-eight feet southerly from Essex Street and extending for a distance of fifty (50) feet in a southerly direction as marked by signs. ✓

Derby Street – Service Zones – at No. 283 Derby Street of a frontage of twenty-five (25) feet. (10/10/52 Not approved by DPW) ✓

Derby Street – Service Zones – eastbound in front of #201, for a distance of twenty (20) feet. (11-13-2001) ✓

Derby Street – Service Zones – on the northerly side of Derby Street, beginning at the corner of Liberty Street and extending in an easterly direction for a distance of one hundred (100) feet. (7/16/69 DPW 5-235) ✓

Derby Street – Service Zones – on the southerly side of Derby Street for a distance of forty (40) feet, extending easterly from Kosciuszko Street as marked by signs. ✓

Derby Street – Service Zones – on the southerly side of Derby Street for a distance of forty (40) feet, extending westerly from Turner Street as marked by signs. ✓

Endicott Street – Service Zones – on the southerly side of Endicott Street beginning at the easterly lot line of No. 21 and extending in a westerly direction a distance of fifty (50) feet as marked by signs. (6/11/54 Not approved by DPW) ✓

Essex Street – Service Zones – northerly side, beginning fifteen (15) feet from the corner of Sewall Street and proceeding twenty (20) feet in a westerly direction. (5/9/88) ✓

Essex Street – Service Zones – on the westerly side of Essex Street for a distance of twenty (20) feet, extending from a point two hundred and fifteen (215) feet from Webb Street, in a southerly direction. (9/5/72 DPW 5-600) ✓

Essex Street – Service Zones – on the westerly side of Essex Street, for a distance of thirty-five (35) feet extending from a point two hundred (200) feet from Webb Street in southerly direction. (11/30/70 DPW 5-397) ✓

Federal Street – Service Zones – on the southeasterly side of Federal Street for a distance of fifty-seven (57) feet running in a northwesterly direction beginning at a ✓

point three hundred eighty-seven (387) feet from Washington Street. (8/20/73 DPW 5-754)

Federal Street – Service Zones – westerly side, beginning at a point fifty (50) feet from the intersection of Washington Street and Federal Street and continuing for a distance of thirty (30) feet in a southerly direction. (2/13/75 DPW 5-992)

Federal Street – Service Zones – 10 Federal Street, westbound on the northerly side beginning one hundred seventy-five (175) feet from the intersection with St. Peter Street and proceeding fifty-two (52) feet in a westerly direction to the driveway at 10 Federal Street. (currently two (2) metered spaces). (4/27/06)

Flint Street – Service Zones – easterly side beginning sixty-three (63) feet from the southerly side of Harrington Court for a distance of forty-four (44) feet, in a southerly direction. (6/26/75 DPW 5-1041)

Fort Avenue – Service Zones – in front of the business at #153 Fort Avenue for a distance of twenty (20) feet. (4/25/02)

Front Street – Service Zones – northerly side, beginning at a point one hundred and fourteen (114) feet from the intersection of Front Street and Washington Street and extending in an easterly direction for a distance of thirty (30) feet. (5/31/78 DPW 5-1433)

Gedney Street – Service Zones – on the northerly side of Gedney Street, beginning at a point one hundred and ninety (190) feet from Margin Street, in a westerly direction for a distance of forty (40) feet. (11/5/73 DPW 5-785)

Goodhue Street – Service Zones – westerly side, starting at a point seventy (70) feet from the northerly side of the driveway located at No. 18 Goodhue Street and extending in a northerly direction for a distance of thirty-five (35) feet. (1/7/80 DPW 5-1716)

Harrison Avenue – Service Zones – on the easterly side of Harrison Avenue at No. 1 Harrison Avenue, for a distance of thirty (30) feet as marked by signs. (7/31/56 DPW 7777)

High Street – Service Zones – on the westerly side of High Street adjacent to property at #20 High Street. (7/31/56 DPW 7777)

Highland Avenue – Service Zones – northerly side of Highland Avenue, beginning one hundred ten (110) feet from the intersection of Proctor Street and running twenty (20) feet easterly. No parking Service Zone 2:00 P. M. to 5:00 P. M., Monday through Friday. (8/13/90)

Jefferson Avenue – Service Zones – easterly side beginning at a point two hundred and seventy-five (275) feet in a northerly direction from Lawrence Street and continuing for forty (40) feet as marked by signs and painted curbing. (4/25/74 DPW 5-840)

Lafayette Street – Service Zones – on the westerly side of Lafayette Street beginning at a point one hundred and fifteen (115) feet from the intersection of

- "Meier Hall Drive" and Lafayette Street and continuing for a distance of twenty-five (25) feet in a northerly direction. (4/14/92) ✓
- Lafayette Street – Service Zones – westerly side, beginning at the intersection of Ward Street and Lafayette Street and running in a northerly direction to the intersection of Peabody Street and Lafayette Street for a distance of ninety-three (93) feet. (5/27/76 DPW 5-1169) ✓
- Leach Street – Service Zones – northerly side, beginning at the intersection of Leach Street and Lafayette Street for a distance of forty (40) feet, in an easterly direction. (4/16/85 DPW E5-258-2528) (5/9/88) ✓
- Leach Street – Service Zones – on the northerly side of Leach Street at number No. 79 for a distance of thirty (30) feet as marked by signs. ✓
- Loring Avenue – Service Zones – on the northerly side of Loring Avenue, from a point twenty-two (22) feet from the westerly side of Broadway in a westerly direction for a distance of twenty-five (25) feet as marked by signs. (8/14/62 DPW 11342) ✓
- Margin Street – Service Zones – from Endicott Street in an easterly direction to a distance of sixty (60) feet. (4/2/82 DPW 5-2112) ✓
- Margin Street – Service Zones – on the westerly side of Margin Street, beginning at a point one hundred thirty (130) feet from Endicott Street in a southerly direction, for a distance of one hundred forty-five (145) feet in a southerly direction. (5/22/73 DPW 5-713) ✓
- Mason Street – Service Zones – on the southeasterly side of Mason Street, beginning at a point twenty-six (26) feet south of North Street and extending southwesterly for a distance of thirty-five (35) feet as marked by signs. (9/2/52 Not approved by DPW) ✓
- Mason Street – Service Zones – on the southerly side of Mason Street at No. 67 for a distance of thirty (30) feet. (7/31/56 DPW 7777) ✓
- New Derby Street – Service Zones – on the northerly side of New Derby Street, starting at a point ninety-five (95) feet westerly from the corner of Lafayette Street, and continuing westerly for a distance of twenty (20) feet. (6/8/56 Not approved by DPW) ✓
- Ocean Avenue – Service Zones – on the southerly side of Ocean Avenue at No. 31 for a distance of thirty (30) feet as marked by signs. ✓
- Peabody Street – Service Zones – on the southerly side of Peabody Street, beginning at a point seventy (70) feet east of Lafayette Street and extending forty-five (45) feet in an easterly direction. ✓
- Planters Street – Service Zones – on the northerly side of Planters Street, beginning at a point thirty (30) feet from the easterly side of Bridge Street, and extending in an easterly direction for a distance of eighty (80) feet. (12/5/61 DPW 10932) ✓

Raymond Road – Service Zones – on the easterly side of Raymond Road at No. 1 for a distance of seventy-two (72) feet. (5/17/60 DPW 10096) ✓

Ward Street – Service Zones – from Congress Street to Lafayette Street, in a westerly direction. ✓

Ward Street – Service Zones – on the southerly side of Ward Street, beginning at a point sixty-three (63) feet east of Lafayette Street and extending forty (40) feet in an easterly direction. (2/28/69 DPW 5-191) ✓

Washington Square North – Service Zones – on the westerly side of Washington Square North for a distance of thirty (30) feet extending northerly from Essex Street as marked by signs. (12/12/52 Not approved by DPW) ✓

Washington Square South – Service Zones – on the southerly side of Washington Square South, beginning at the easterly property line of No. 38 Washington Square South and extending in an easterly direction for a distance of eighty-eight and one half (88½) feet, as marked by signs. (12/18/67 Not approved by DPW) ✓

Washington Street – Service Zones – easterly side, from a point beginning ten (10) feet from the northerly corner of New Derby Street and extending northerly at a distance of fifty (50) feet between signs. This space shall be marked "Service Zone". (9/8/88) ✓

Washington Street – Service Zones – on the easterly side of Washington Street, for a distance of thirty (30) feet extending southerly from the entrance of First National Stores parking space as marked by signs. ✓

Washington Street – Service Zones – on the westerly side of Washington Street, beginning at a point forty-eight (48) feet from the northerly junction of Lynde Street, and extending for a distance of thirty (30) feet in a northerly direction as marked by signs. (2/8/71 DPW 5-420) ✓

Washington Street – Service Zones – westerly side, beginning at a point forty (40) feet from the southerly junction of E ✓

And inserting:

Church Street – Service Zones – on the southerly side of Church Street, beginning at a point three hundred and five (305) feet east of Washington Street, and extending eastward for seventy (70) feet. ✓

New Derby Street – Service Zones – on the northerly side of New Derby Street, beginning at a point one hundred and sixty-five (205) feet east of the intersection with Washington Street, and extending eastward fifty-five (55) feet. ✓

New Liberty Street – Service Zones – on the westerly side of New Liberty Street, beginning two hundred and thirty (230) feet south of Brown Street, and extending sixty-five (65) feet to the south. ✓

Central Street – Service Zones – on the easterly side of Central Street, beginning at a point one hundred and sixty (160) feet north of Derby Street, and extending forty (40) feet to the north, Monday through Saturday, 7:00 a.m. to 4:00 p.m. ✓

Section 3. Section 13 of Article I be amended by repealing the following:

Federal Street – Service Zones – northerly side starting at a point of three hundred thirty-eight (338) feet west of St. Peter Street, in a westerly direction for twenty (20) feet in front of #20 Federal Street. (5/8/14)

And replacing it with:

Federal Street – Service Zones – on the northerly side of Federal Street, starting at a point three hundred and twenty-eight (328) feet west of St. Peters Street, and extending westward for one hundred and two (102) feet.

Section 4. Section 13 of Article I be amended by repealing the following:

Washington Street – Service Zones – #118, westerly side starting at a point of fifty-two (52) feet south of the junction of Essex Street, extending in a northerly direction for a distance of twenty (20) feet, "Service Zone". (4/26/07)

And replacing it with:

Washington Street – Service Zones – on the westerly side of Washington Street, beginning at a point twenty-two (22) feet south of Essex Street, and extending southward for forty-five (45) feet, Monday through Saturday, from 7:00 a.m. to 4:00 p.m.

Section 5. Section 13 of Article I be amended by repealing the following:

Central Street – Service Zones – in front of the Salem Fraternity Building. (10/13/98)

And replacing it with:

Central Street – Service Zones – in front of 15 Central Street.

Section 6. Section 13 of Article I be amended by repealing the following:

Lynde Street – Service Zones – beginning twenty-five (25) feet from Washington Street, in a westerly direction on the southerly side, for a distance of forty (40) feet. "Service Zone, thirty (30) minute limit."

And replacing it with:

Lynde Street – Service Zones – beginning twenty-five (25) feet from Washington Street, in a westerly direction on the southerly side, for a distance of forty (40) feet, Monday through Saturday, from 7:00 a.m. to 4:00 p.m. ✓

Section 7. This ordinance shall take effect as provided by City Charter.



City of Salem, Massachusetts
Traffic and Parking Commission
 98 Washington Street, 2nd Floor
 Salem, MA 01970
www.salem.com

Kimberley L. Driscoll, Mayor

David Kucharsky, Traffic and Parking Director

Notice to the City Council of Traffic and Parking Commission Action

At a meeting of the Salem Traffic and Parking Commission held on July 13, 2022 and attended by:

- Tanya Shallop, Chair
- Eric Papetti, Vice Chair
- Jaime Garmendia
- Jeff Swartz
- Lt. David Tucker

The Commission took the following action:

- Advisory Recommendation
- Ordinance Change Recommendation
 - Handicap Parking
 - Resident Parking
 - Other Change

Background and notes: Over the last several months city staff have met with the Commission to discuss the service/loading zones ordinance. Commission meetings occurred 6/17/21, 2/9/22 and 7/13/22. During these meetings staff reviewed the existing ordinances and proposed changes to rescind unnecessary and unused zones, create new zones, and alter existing zones to allow for delivery vehicles of the size typically used. These recommendations were based on the results of a business survey as well as observations provided by parking enforcement staff as well as comments provided by the Commissioners and public. On July 13, 2022, staff presented a first phase of recommendations. The Commission reviewed the proposed changes and have recommended they be adopted by Council.

Motion and Vote: *On a motion duly made by Commissioner Swartz and seconded by Commissioner Garmendia, the Traffic and Parking Commission voted to recommend the proposed changes to the traffic ordinance for service zones in the Downtown area as proposed by City staff. **The vote is five (5) in favor, and none (0) opposed, the motion passes.***

Vote:

The motion was made by Commissioner Swartz and seconded by Commissioner Garmendia.

In Favor:

- Tanya Stepasiuk, Chair
- Eric Papetti, Vice Chair
- Robin Seidel
- Todd Waller
- Lt. David Tucker

Opposed:

- Tanya Stepasiuk, Chair
- Eric Papetti, Vice Chair
- Robin Seidel
- Todd Waller
- Lt. David Tucker

Abstained:

- Tanya Stepasiuk, Chair
- Eric Papetti, Vice Chair
- Robin Seidel
- Todd Waller
- Lt. David Tucker



City of Salem, Massachusetts
Office of the City Council
City Hall



REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Lt. David Tucker Police Traffic Division
FROM: Councilor Watson-Felt DATE: September 13, 2022

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Boston Street

TYPE OF STREET CHANGE Service Zones

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED Boston Street, various locations.

COUNCILLOR'S COMMENTS/EXPLANATION The Traffic and Parking Department is working to verify which locations referenced in the ordinance still have an active service zone, and clarifying sections of the ordinance that are unclear.

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request:

APPROVAL

DENIAL

TRIAL PERIOD

CHAPTER: 42 SECTION: 13 TITLE: Service Zones

DESCRIPTION: Repeal:

Boston Street – Service Zones – on the easterly side of Boston Street at No. 100 for a distance of thirty (30) feet as marked by signs. (6/6/61 DPW 10684)

Boston Street – Service Zones – on the easterly side of Boston Street at No. 74-76 Boston Street, for a distance of thirty (30) feet as marked by signs.

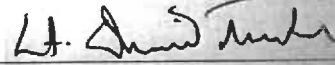
Boston Street – Service Zones - on the easterly side of Boston Street at No. 98 Boston Street for a distance of thirty feet (30) as marked by signs. (7/31/56 DPW 7777)

Boston Street – Service Zones – on the northeasterly side of Boston Street, beginning at the southwesterly property line at No. 80 and extending in a northwesterly direction for a distance of eighty (80) feet. (6/4/63 DPW 11850)

Replace with:

Boston Street – Service Zones – on the easterly side of Boston Street, beginning at a point one hundred and twenty-eight (128) feet north of the intersection with Bridge Street, and running in a northerly direction for a distance of sixty (60) feet.

COMMENTS (IF ANY): _____



POLICE TRAFFIC DIVISION

RETURN THIS FORM TO THE CITY CLERK'S OFFICE

City of Salem Clerk's Office, 93 Washington St. Salem Massachusetts 01970

(978) 745-9595 ext 41202 www.salem.com



City of Salem, Massachusetts
Office of the City Council
City Hall



REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Lt. David Tucker Police Traffic Division
FROM: Councilor Watson-Felt DATE: September 13, 2022

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Various streets, city-wide

TYPE OF STREET CHANGE Service Zones

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED Various streets, city-wide.

COUNCILLOR'S COMMENTS/EXPLANATION The Traffic and Parking Department is working to verify which locations referenced in the ordinance still have an active service zone, and clarifying sections of the ordinance. Two of the streets in the ordinance were mislabeled, and this will correct that as well.

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request:

XX APPROVAL
 DENIAL
 TRIAL PERIOD

CHAPTER: 42 SECTION: 13 TITLE: Service Zones

DESCRIPTION: Repeal:

Bridge Street – Service Zones – easterly side, beginning at a point fifteen (15) feet from the intersection of Lathrop Street and extending in a southwesterly direction for a distance of thirty (30) feet as marked by signs. (3/31/77 DPW 5-1270)

Bridge Street – Service Zones – easterly side, beginning at a point fifty-six (56) feet from the intersection of Osgood Street in a southwesterly direction for a distance of twenty-five (25) feet. (12/3/84 DPW E5-258-2484)

Bridge Street – Service Zones – in front of #51 for a distance of seventy two (72) feet. (30 minute parking") (7-20-99)

Bridge Street – Service Zones – on the easterly side of Bridge Street at No. 41 Bridge Street for a distance of thirty (30) feet as marked by signs. (7/19/60 DPW 10175)

Bridge Street – Service Zones – on the easterly side of Bridge Street, beginning at a point sixty-five (65) feet from the southeasterly corner of Cromwell Street, and extending in a southerly direction for a distance of forty-five (45) feet. (1/3/72 DPW 5-527)

Bridge Street – Service Zones – on the easterly side of Bridge Street, beginning at a point twenty (20) feet south of the intersection of Bridge Street and Barton Street and extending in a northerly direction for a distance of forty-four (44) feet. (5/7/69 DPW 5-203)

Bridge Street – Service Zones – on the northerly side of Bridge Street at No. 101 Bridge Street for a distance of thirty (30) feet as marked by signs. (4/13/72 DPW 5-549)

Bridge Street – Service Zones – on the northerly side of Bridge Street at No. 44 for a distance of twenty (20) feet as marked by signs. (2/13/53 not approved by DPW)

Bridge Street – Service Zones – on the southeasterly side of Bridge Street at No. 103 for a distance of thirty (30) feet as marked by signs. (3/27/62 DPW 11135)

Bridge Street – Service Zones – on the westerly side of Bridge Street, beginning at a point seventy-two (72) feet north of the intersection of Ames Street and extending northerly for a distance of twenty-five (25) feet as marked by signs. (10/23/67 DPW 5-8)

Canal Street – Service Zones – easterly side beginning at a point twenty (20) feet from the corner of Ropes Street and extending fifty (50) feet in a northerly direction. (4/24/75 DPW 5-1017)

Canal Street – Service Zones – on the easterly side of Canal Street beginning at a point one hundred and sixty-one (161) feet south of Ropes Street and extending forty-five (45) feet in a southerly direction. (12/8/65 DPW 13277)

Canal Street – Service Zones – westerly side, starting at a point one hundred twenty-four (124) feet south of the intersection of Canal Street and Mill Street and extending in a southerly direction for a distance of fifty (50) feet. No Parking Service Zone. (5/10/78 DPW 5-1428)

Central Street – Service Zones – on the easterly side of Central Street for a distance of nineteen and one-half (19 ½) feet, extending northerly from the police station driveway as marked by signs.

Central Street – Service Zones – on the northeasterly side of Central Street, for a distance of forty-four (44) feet from the junction of New Derby Street. (12/20/60 DPW 10430)

Central Street – Service Zones – westerly side beginning at the corner of Derby Street and running in a northerly direction for a distance of twenty (20) feet. (11/8/76 DPW 5-1231)

Cleveland Street – Service Zones – on the northerly side of Cleveland Street at No. 10 for a distance of thirty (30) feet as marked by signs. (8/19/64 DPW 12546)

Congress Street – Service Zones – easterly side, beginning at a point one hundred (100) feet from the intersection of Derby Street and Congress Street and continuing for a distance of seventy (70) feet in a southerly direction. (10/30/72 DPW 5-633)

Congress Street – Service Zones – easterly side, for a distance of forty (40) feet from the southeasterly side of the bridge. (9/1/81 DPW 5-2005) (5/9/88) (1-10-13)

Congress Street – Service Zones – on the easterly side of Congress Street, beginning at a point one hundred (100) feet from Lynch Street and extending thirty (30) feet in a northerly direction. (2/28/69 DPW 5-191)

Congress Street – Service Zones – westerly side, starting at a point forty-two (42) feet from the intersection of Dow Street, for a distance of twenty-nine (29) feet, in a southerly direction. (11/30/83 DPW 5-2360)

Crombie Street – Service Zones – on the easterly side of Crombie Street, beginning at a point seventy-eight feet southerly from Essex Street and extending for a distance of fifty (50) feet in a southerly direction as marked by signs.

Derby Street – Service Zones – at No. 283 Derby Street of a frontage of twenty-five (25) feet. (10/10/52 Not approved by DPW)

Derby Street – Service Zones – eastbound in front of #201, for a distance of twenty (20) feet. (11-13-2001)

Derby Street – Service Zones – on the northerly side of Derby Street, beginning at the corner of Liberty Street and extending in an easterly direction for a distance of one hundred (100) feet. (7/16/69 DPW 5-235)

Derby Street – Service Zones – on the southerly side of Derby Street for a distance of forty (40) feet, extending easterly from Kosciuszko Street as marked by signs.

Derby Street – Service Zones – on the southerly side of Derby Street for a distance of forty (40) feet, extending westerly from Turner Street as marked by signs.

Endicott Street – Service Zones – on the southerly side of Endicott Street beginning at the easterly lot line of No. 21 and extending in a westerly direction a distance of fifty (50) feet as marked by signs. (6/11/54 Not approved by DPW)

Essex Street – Service Zones – northerly side, beginning fifteen (15) feet from the corner of Sewall Street and proceeding twenty (20) feet in a westerly direction. (5/9/88)

Essex Street – Service Zones – on the westerly side of Essex Street for a distance of twenty (20) feet, extending from a point two hundred and fifteen (215) feet from Webb Street, in a southerly direction.

(9/5/72 DPW 5-600)

Essex Street – Service Zones – on the westerly side of Essex Street, for a distance of thirty-five (35) feet extending from a point two hundred (200) feet from Webb Street in southerly direction.

(11/30/70 DPW 5-397)

Federal Street – Service Zones – on the southeasterly side of Federal Street for a distance of fifty-seven (57) feet running in a northwesterly direction beginning at a point three hundred eighty-seven

(387) feet from Washington Street. (8/20/73 DPW 5-754)

Federal Street – Service Zones – westerly side, beginning at a point fifty (50) feet from the intersection of Washington Street and Federal Street and continuing for a distance of thirty (30) feet in a southerly direction. (2/13/75 DPW 5-992)

Federal Street – Service Zones – 10 Federal Street, westbound on the northerly side beginning one hundred seventy-five (175) feet from the intersection with St. Peter Street and proceeding fifty-two (52) feet in a westerly direction to the driveway at 10 Federal Street. (currently two (2) metered spaces). (4/27/06)

Flint Street – Service Zones – easterly side beginning sixty-three (63) feet from the southerly side of Harrington Court for a distance of forty-four (44) feet, in a southerly direction. (6/26/75 DPW 5-1041)

Fort Avenue – Service Zones – in front of the business at #153 Fort Avenue for a distance of twenty (20) feet. (4/25/02)

Front Street – Service Zones – northerly side, beginning at a point one hundred and fourteen (114) feet from the intersection of Front Street and Washington Street and extending in an easterly direction for a distance of thirty (30) feet. (5/31/78 DPW 5-1433)

Gedney Street – Service Zones – on the northerly side of Gedney Street, beginning at a point one hundred and ninety (190) feet from Margin Street, in a westerly direction for a distance of forty (40) feet.

(11/5/73 DPW 5-785)

Goodhue Street – Service Zones – westerly side, starting at a point seventy (70) feet from the northerly side of the driveway located at No. 18 Goodhue Street and extending in a northerly direction for a distance of thirty-five (35) feet. (1/7/80 DPW 5-1716)

Harrison Avenue – Service Zones – on the easterly side of Harrison Avenue at No. 1 Harrison Avenue, for a distance of thirty (30) feet as marked by signs. (7/31/56 DPW 7777)

High Street – Service Zones – on the westerly side of High Street adjacent to property at #20 High Street. (7/31/56 DPW 7777)

Highland Avenue – Service Zones – northerly side of Highland Avenue, beginning one hundred ten (110) feet from the intersection of Proctor Street and running twenty (20) feet easterly. No parking Service Zone

2:00 P. M. to 5:00 P. M., Monday through Friday. (8/13/90)

Jefferson Avenue – Service Zones – easterly side beginning at a point two hundred and seventy-five (275) feet in a northerly direction from Lawrence Street and continuing for forty (40) feet as marked by signs and painted curbing. (4/25/74 DPW 5-840)

Lafayette Street – Service Zones – on the westerly side of Lafayette Street beginning at a point one hundred and fifteen (115) feet from the intersection of "Meier Hall Drive" and Lafayette Street and continuing for a distance of twenty-five (25) feet in a northerly direction. (4/14/92)

Lafayette Street – Service Zones – westerly side, beginning at the intersection of Ward Street and Lafayette Street and running in a northerly direction to the intersection of Peabody Street and Lafayette Street for a distance of ninety-three (93) feet. (5/27/76 DPW 5-1169)

Leach Street – Service Zones – northerly side, beginning at the intersection of Leach Street and Lafayette Street for a distance of forty (40) feet, in an easterly direction. (4/16/85 DPW E5-258-2528) (5/9/88)

Leach Street – Service Zones – on the northerly side of Leach Street at number No. 79 for a distance of thirty (30) feet as marked by signs.

Loring Avenue – Service Zones – on the northerly side of Loring Avenue, from a point twenty-two (22) feet from the westerly side of Broadway in a westerly direction for a distance of twenty-five (25) feet as marked by signs. (8/14/62 DPW 11342)

Margin Street – Service Zones – from Endicott Street in an easterly direction to a distance of sixty (60) feet. (4/2/82 DPW 5-2112)

Margin Street – Service Zones – on the westerly side of Margin Street, beginning at a point one hundred thirty (130) feet from Endicott Street in a southerly direction, for a distance of one hundred forty-five (145) feet in a southerly direction. (5/22/73 DPW 5-713)

Mason Street – Service Zones – on the southeasterly side of Mason Street, beginning at a point twenty-six (26) feet south of North Street and extending southwestwardly for a distance of thirty-five (35) feet as marked by signs. (9/2/52 Not approved by DPW)

Mason Street – Service Zones – on the southerly side of Mason Street at No. 67 for a distance of thirty (30) feet. (7/31/56 DPW 7777)

New Derby Street – Service Zones – on the northerly side of New Derby Street, starting at a point ninety-five (95) feet westerly from the corner of Lafayette Street, and continuing westerly for a distance of twenty (20) feet. (6/8/56 Not approved by DPW)

Ocean Avenue – Service Zones – on the southerly side of Ocean Avenue at No. 31 for a distance of thirty (30) feet as marked by signs.

Peabody Street – Service Zones – on the southerly side of Peabody Street, beginning at a point seventy (70) feet east of Lafayette Street and extending forty-five (45) feet in an easterly direction.

Planters Street – Service Zones – on the northerly side of Planters Street, beginning at a point thirty (30) feet from the easterly side of Bridge Street, and extending in an easterly direction for a distance of eighty (80) feet. (12/5/61 DPW 10932)

Raymond Road – Service Zones – on the easterly side of Raymond Road at No. 1 for a distance of seventy-two (72) feet. (5/17/60 DPW 10096)

Ward Street – Service Zones – from Congress Street to Lafayette Street, in a westerly direction.

Ward Street – Service Zones – on the southerly side of Ward Street, beginning at a point sixty-three (63) feet east of Lafayette Street and extending forty (40) feet in an easterly direction. (2/28/69 DPW 5-191)

Washington Square North – Service Zones – on the westerly side of Washington Square North for a distance of thirty (30) feet extending northerly from Essex Street as marked by signs. (12/12/52 Not approved by DPW)

Washington Square South – Service Zones – on the southerly side of Washington Square South, beginning at the easterly property line of No. 38 Washington Square South and extending in an easterly direction for a distance of eighty-eight and one half (88½) feet, as marked by signs. (12/18/67 Not approved by DPW)

Washington Street – Service Zones – easterly side, from a point beginning ten (10) feet from the northerly corner of New Derby Street and extending northerly at a distance of fifty (50) feet between signs. This space shall be marked "Service Zone". (9/8/88)

Washington Street – Service Zones – on the easterly side of Washington Street, for a distance of thirty (30) feet extending southerly from the entrance of First National Stores parking space as marked by signs.

Washington Street – Service Zones – on the westerly side of Washington Street, beginning at a point forty-eight (48) feet from the northerly junction of Lynde Street, and extending for a distance of thirty (30) feet in a northerly direction as marked by signs. (2/8/71 DPW 5-420)

Washington Street – Service Zones – westerly side, beginning at a point forty (40) feet from the southerly junction of E

Replace with:

Church Street – Service Zones – on the southerly side of Church Street, beginning at a point three hundred and five (305) feet east of Washington Street, and extending eastward for seventy (70) feet.

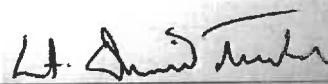
New Derby Street – Service Zones – on the northerly side of New Derby Street, beginning at a point one hundred and sixty-five (205) feet east of the intersection with Washington Street, and extending eastward

fifty-five (55) feet.

New Liberty Street – Service Zones – on the westerly side of New Liberty Street, beginning two hundred and thirty (230) feet south of Brown Street, and extending sixty-five (65) feet to the south.

Central Street – Service Zones – on the easterly side of Central Street, beginning at a point one hundred and sixty (160) feet north of Derby Street, and extending forty (40) feet to the north, Monday through Saturday, 7:00 a.m. to 4:00 p.m.

COMMENTS (IF ANY): _____



POLICE TRAFFIC DIVISION

RETURN THIS FORM TO THE CITY CLERK'S OFFICE

City of Salem Clerk's Office, 93 Washington St, Salem Massachusetts 01970

(978) 745-9595 ext 41202 www.salem.com



City of Salem, Massachusetts
Office of the City Council
City Hall



REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Lt. David Tucker Police Traffic Division
FROM: Councilor Watson-Felt DATE: September 13, 2022

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Federal Street

TYPE OF STREET CHANGE Service Zones

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED Federal Street, near number 20.

COUNCILLOR'S COMMENTS/EXPLANATION The Traffic and Parking Dept. is working to verify which existing service zones are still in use, and improving or adding service zones where needed. This zone on Federal Street should be expanded to reflect the current conditions and to make it more useful.

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request:

XX APPROVAL
 DENIAL
 TRIAL PERIOD

CHAPTER: 42 SECTION: 13 TITLE: Service Zones

DESCRIPTION: Repeal: Federal Street – Service Zones – northerly side starting at a point of three hundred thirty-eight (338) feet west of St. Peter Street, in a westerly direction for twenty (20) feet in front of #20 Federal Street. (5/8/14)

Replace with: Federal Street – Service Zones – on the northerly side of Federal Street, starting at a point three hundred and twenty-eight (328) feet west of St. Peter Street, and extending westward for one hundred and two (102) feet.

COMMENTS (IF ANY): _____

POLICE TRAFFIC DIVISION

RETURN THIS FORM TO THE CITY CLERK'S OFFICE



City of Salem, Massachusetts
Office of the City Council
City Hall



REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Lt. David Tucker Police Traffic Division
FROM: Councilor Watson-Felt DATE: September 13, 2022

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Washington Street
TYPE OF STREET CHANGE Service Zones
DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED Washington Street, at Essex Street.
COUNCILLOR'S COMMENTS/EXPLANATION The Traffic and Parking Department is working to verify which locations referenced in the ordinance still have an active service zone, and clarifying sections of the ordinance. This zone on Washington Street should be rewritten and expanded slightly.

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request:

APPROVAL
 DENIAL
 TRIAL PERIOD

CHAPTER: 42 SECTION: 13 TITLE: Service Zones

DESCRIPTION: Repeal: Washington Street – Service Zones – #118, westerly side starting at a point of fifty-two (52) feet south of the junction of Essex Street, extending in a northerly direction for a distance of twenty (20) feet, "Service Zone". (4/26/07)

Replace with: Washington Street – Service Zones – on the westerly side of Washington Street, beginning at a point twenty-two (22) feet south of Essex Street, and extending southward for forty-five (45) feet, Monday through Saturday, from 7:00 a.m. to 4:00 p.m.

COMMENTS (IF ANY): _____

POLICE TRAFFIC DIVISION

RETURN THIS FORM TO THE CITY CLERK'S OFFICE



City of Salem, Massachusetts
Office of the City Council
City Hall



REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Lt. David Tucker Police Traffic Division
 FROM: Councilor Watson-Felt DATE: September 13, 2022

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Central Street

TYPE OF STREET CHANGE Service Zones

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED 15 Central Street.

COUNCILLOR'S COMMENTS/EXPLANATION The Traffic and Parking Dept. is working to verify which locations referenced in the ordinance still have an active service zone, and clarifying sections of the ordinance. This existing zone on Central Street made reference to a business that is no longer there, and does not match the current location of the zone. It should be rewritten to reference 15 Central Street.

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request:

XX APPROVAL
 _____ DENIAL
 _____ TRIAL PERIOD

CHAPTER: 42 SECTION: 13 TITLE: Service Zones

DESCRIPTION: Repeal: Central Street – Service Zones – in front of the Salem Fraternity Building.
(10/13/98)

Replace with: Central Street – Service Zones – in front of 15 Central Street.

COMMENTS (IF ANY): _____

POLICE TRAFFIC DIVISION

RETURN THIS FORM TO THE CITY CLERK'S OFFICE



City of Salem, Massachusetts
Office of the City Council
City Hall



REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Lt. David Tucker Police Traffic Division
FROM: Councilor Watson-Felt DATE: September 13, 2022

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Lynde Street

TYPE OF STREET CHANGE Service Zones

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED Lynde Street. at Washington Street.

COUNCILLOR'S COMMENTS/EXPLANATION The Traffic and Parking Department is working to verify which locations referenced in the ordinance still have an active service zone, and making improvements to zones. The zone on Lynde Street should be only active during certain times and days.

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request:

APPROVAL

DENIAL

TRIAL PERIOD

CHAPTER: 42 SECTION: 13 TITLE: Service Zones

DESCRIPTION: Repeal: Lynde Street – Service Zones – beginning twenty-five (25) feet from Washington Street, in a westerly direction on the southerly side, for a distance of forty (40) feet.

"Service Zone, thirty (30) minute limit." Replace with: Lynde Street – Service Zones – beginning twenty-five (25) feet from Washington Street, in a westerly direction on the southerly side, for a distance of forty (40) feet, Monday through Saturday, from 7:00 a.m. to 4:00 p.m.

COMMENTS (IF ANY): _____



POLICE TRAFFIC DIVISION

RETURN THIS FORM TO THE CITY CLERK'S OFFICE

Ilene Simons

From: David Kucharsky
Sent: Tuesday, September 6, 2022 4:14 PM
To: Ilene Simons
Cc: Dominick Pangallo; Maureen Fisher; Christina Hodge
Subject: Traffic & Parking Commission Recommended Ordinances and Orders
Attachments: Proposed Ordinance Change - Paradise Avenue.docx; Notice to Council - Traffic and Parking Commission Action re Downtown Service Zones.docx; Proposed Order - October Resident Parking on Temporal Year Round Streets.docx; Cover Letter - October Resident Parking on Temporal Year Round Streets.pdf; Proposed Ordinance Changes - Service Zones.docx

Importance: High

Ilene,

Attached are the following ordinances, orders that we would like Council to review:

October Order – Seeks to designate streets which have year-round resident parking with temporary October parking signs. I have included a signed cover letter. (Councilors McCarthy & Watson-Felt)

Paradise Avenue Ordinance – this recommends rescinding the existing resident parking regulations and introducing no parking anytime. (Councilor Varela)

Service Zone Ordinance Recommendations – Have included a notice to council with some back ground info. Please note in the electronic version of the ordinance all of the Bridge Street service zones were identified as Boston St and one of the Central St zones (DPW 5-1231) was labeled as Cleveland St.

David Kucharsky
Director of Traffic & Parking
98 Washington Street, 2nd Floor
Salem, MA 01970
978-619-5697



CITY OF SALEM

In City Council, September 15, 2022

Ordered:

WHEREAS, climate change is in part caused by humans' combustion of fossil fuels; and

WHEREAS, Salem is an environmental justice and Gateway community, one of the most vulnerable to climate change on the North Shore, with the most precarious areas housing a high ratio of marginalized communities; and

WHEREAS, the findings of the Resilient Together, a Salem and Beverly joint venture, demonstrate the built environment is the largest contributor to greenhouse gas emissions and the concept that making properties sustainable is a financial burden is a myth, especially with the state goal of converting 1 million homes to electric in the Roadmap Climate Bill; and

WHEREAS, net-zero emissions building construction is an established, achievable standard, demonstrated through proposed and constructed buildings in Salem, utilizing energy efficient building design such as a Passive House and LEED and including but not limited to renewable thermal technologies, building electrification with no on-site combustion of fossil fuels, on-site renewable energy systems, and offsite renewable energy purchases.

NOW THEREFORE, it is hereby Ordered:

That a petition to the General Court, accompanied by a bill as set forth below, be filed with an attested copy of this Order be, and hereby is, approved under Clause (1) of Section 8 of Article 2, as amended, of the Amendments to the Constitution of the Commonwealth of Massachusetts, to the end that the following legislation be adopted, except for amendments by the Senate or House of Representatives which conform to intent of this home rule petition:

An Act authorizing the city of Salem to adopt and enforce local regulations restricting new fossil fuel infrastructure in certain construction.

SECTION 1.

Consistent with Chapter 179, Section 84 of the Acts of 2022 *An Act Driving Clean Energy And Offshore Wind* and notwithstanding any general or special law or rule or regulation to the contrary, the city of Salem is authorized to adopt or amend general or zoning ordinances that require new building construction or major renovation projects, as defined by the city's general or zoning ordinance, to be fossil fuel-free and enforce restrictions and prohibitions on new building construction and major renovation projects that are not fossil fuel-free, including through the withholding or conditioning of building permits.

SECTION 2. As used in this Act, the term “fossil-fuel-free” shall mean new building construction or major renovation that results in an entire building that does not utilize coal, oil, natural gas, other fuel hydrocarbons, or other fossil fuels in support of its operation after construction.



CITY OF SALEM

In City Council, September 8, 2022

ORDERED: That the Committee on Government Services (co-posted with the Committee of the Whole) meet with the City Engineer to discuss trash pickup, street sweeping and the issue of litter on city streets.



CITY OF SALEM

In City Council, September 8, 2022

ORDERED: That the Committee on Government Services (co-posted with the Committee of the Whole) meet with the Public Art Director to discuss interpretive signage for city Council Chambers



In City Council, September 15, 2022

Ordered:

The streets set forth below, with limited resident permit parking, shall be designated as temporary resident permit parking only streets from October 1 to November 1, 2022 during the hours of 5:00 P.M. to 7:00 A.M., Monday through Friday, and 12:00 P.M. to 7:00 A.M. Saturday through Sunday.

Temporary Resident Permit Parking Only Streets

1. Chestnut Street from Cambridge Street to Summer Street
2. Derby Street from Becket Avenue to Webb Street
3. Essex Street from Monroe Street to Cambridge Street
4. Hawthorne Boulevard from Essex Street to Charter Street



City of Salem, Massachusetts

Traffic & Parking Department
98 Washington Street, 2nd Floor
Salem, MA 01970
www.salem.com

Kimberley L. Driscoll, Mayor

David Kucharsky, Traffic & Parking Director

September 6, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I have been working with the City Solicitor to develop an order which seeks to address some of the issues/concerns that have been raised on the streets listed below. The streets have already been granted year-round resident permit parking, but it is not in effect 24 hours a day / 7 days a week. The proposed order would designate these streets as temporary resident permit parking streets, from October 1 to November 1, 2022. In each case, the October restrictions are more stringent than the year-round ordinance. No temporary resident parking permits will be issued to the residents abutting these streets (as they should already have year-round passes), but temporary resident permit parking signage will be installed on said streets. If this were approved, DPS would cover or remove all existing resident parking signs with the temporary signage to avoid confusion by parkers and enforcement.

1. Chestnut Street from Cambridge Street to Summer Street
2. Derby Street from Becket Avenue to Webb Street
3. Essex Street from Monroe Street to Cambridge Street
4. Hawthorne Boulevard from Essex Street to Charter Street

Like on other streets, temporary October resident permit parking shall be in effect from 5:00 P.M. to 7:00 A.M., Monday through Friday, and 12:00 P.M. to 7:00 A.M. Saturday through Sunday, October 1 to November 1, 2022. Temporary October Resident Parking shall occur on the street in existing parking areas and shall supersede existing year-round resident permit parking ordinances but not supersede other parking restrictions, including but not limited to, handicap/accessible parking spaces, parking within four (4) feet of a driveway, parking within twenty (20) feet of an intersection, or parking restricted on a certain side of the street.

Please let me know if you have any questions.

A handwritten signature in cursive script, appearing to read "David Kucharsky".

David Kucharsky
Traffic and Parking Director

ELIZABETH M. RENNARD
CITY SOLICITOR
93 WASHINGTON STREET
SALEM, MA 01970
TEL: 978.619.5633
FAX: 978.744.1279
EMAIL: BRENNARD@SALEM.COM



CITY OF SALEM
KIMBERLEY L. DRISCOLL, MAYOR
LEGAL DEPARTMENT
93 WASHINGTON STREET
SALEM, MASSACHUSETTS 01970

VICTORIA B. CALDWELL
ASSISTANT CITY SOLICITOR
93 WASHINGTON STREET
SALEM, MA 01970
TEL: 978.619.5634
EMAIL: VCALDWELL@SALEM.COM

SHARYNG LUBAS
ASSISTANT CITY SOLICITOR
93 WASHINGTON STREET
SALEM, MA 01970
TEL: 978.744.0171 x 50106
EMAIL: SLUBAS@SALEM.COM

July 27, 2022

Ilene Simons, City Clerk
City of Salem
Salem City Hall
93 Washington Street
Salem MA 01970

Patricia Morsillo, City Council President
City of Salem
Salem City Hall
93 Washington Street
Salem MA 01970

RE: City Solicitor Letters of Approval for Laying Out and Acceptance of
Amanda Way and a portion of Osborne Hill Drive as Public Ways or Streets

Dear Madam Clerk and City Council President:

In my capacity as City Solicitor of the City of Salem, as required by Salem Code of Ordinance Chapter 38 or otherwise, I have reviewed the Petition and related Street Acceptance Plan for the laying out and acceptance of Amanda Way and a portion of Osborne Hill Drive as public ways or streets in the City of Salem to be presented to the City Council for consideration and I hereby approve the same.

Yours truly,

Elizabeth Rennard

Enclosures

BRIAN D. McGRAIL
ATTORNEY AT LAW
LAKESIDE OFFICE PARK
607 NORTH AVENUE
DOOR 18
WAKEFIELD, MASSACHUSETTS 01880

FAX
(781) 246-1986

TELEPHONE
(781) 246-9999

August 22, 2022

Ilene Simons
City Clerk
City of Salem
93 Washington Street
Salem, MA 01970

RE: Laying Out and Acceptance of Amanda Way and a portion of Osborne Hill Drive
as Public Ways or Streets

Dear Madam Clerk,

This office is legal counsel to Osborne Hills Realty Trust regarding the Strongwater Crossing subdivision in the City of Salem.

Two of the streets in the subdivision, Amanda Way and a portion of Osborne Hill Drive, are completed and ready for acceptance and layout by the Salem City Council.

To that end, included with this letter please find the Petition for Street Acceptance and Layout, the Street Acceptance Plan, the Letter of Approval by the City Solicitor, and a check in the amount of \$250.00.

I respectfully request that you commence the street acceptance and layout process in conjunction with the Salem City Council regarding these two streets.

If any other information, materials, or documentation is required please advise me of the same.

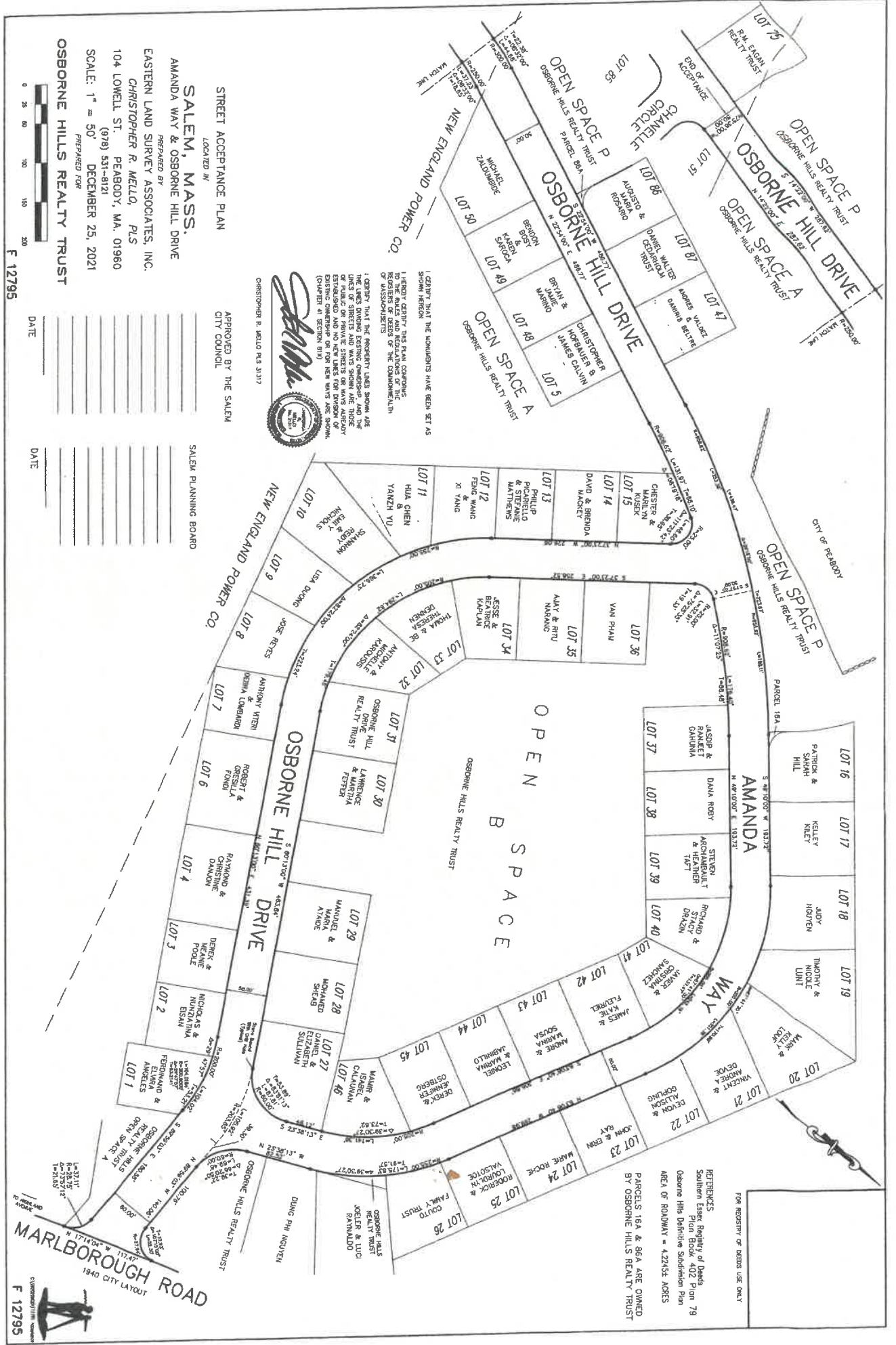
Lastly, I would very much appreciate it if you would keep me advised of any hearing dates and the status of the process.

Thank you for your continued assistance with this process.

Yours truly,

Brian D. McGrail

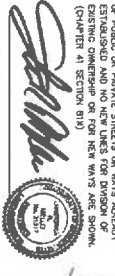
Brian D. McGrail, Esq.
brian@mcgrailaw.net



SALEM, MASS.
 AMANDA WAY & OSBORNE HILL DRIVE
 PREPARED BY
 EASTERN LAND SURVEY ASSOCIATES, INC.
 CHRISTOPHER R. MELLO, PLS
 104 LOWELL ST. PEABODY, MA. 01960
 (978) 531-8121
 SCALE: 1" = 50'
 DECEMBER 25, 2021
 PREPARED FOR
OSBORNE HILLS REALTY TRUST

STREET ACCEPTANCE PLAN
 LOCATED IN
 APPROVED BY THE SALEM
 CITY COUNCIL
 SALEM PLANNING BOARD

DATE _____ DATE _____



I CERTIFY THAT THE DIMENSIONS HAVE BEEN SET AS SHOWN HEREON
 I HEREBY CERTIFY THAT THIS PLAN COMPARES TO THE RECORDS AND REGULATIONS OF THE REGISTERED DEEDS OF THE COMMONWEALTH OF MASSACHUSETTS
 I CERTIFY THAT THE PROPERTY LINES SHOWN ARE THE LINES DEDUCED EXISTING COMPASSED AND THE LINES DEDUCED FROM THE RECORDS OF THE REGISTERED DEEDS OR PRIVATE STRIPS OR WAYS AHEADY ESTABLISHED AND NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN (EXCEPT AS SHOWN ON THIS PLAN)

CHRISTOPHER R. MELLO PLS 3117

FOR RECORDING OF DEEDS USE ONLY
 REFERENCES:
 Southern Essex Registry of Deeds
 Plan Book 402 Plan 79
 Osborne Hills Definitive Subdivision Plan
 AREA OF ROUNDWAY = 4.22165 ACRES
 PARCELS 16A & 86A ARE OWNED BY OSBORNE HILLS REALTY TRUST

[LAYING OUT OF STREET]
CITY OF SALEM

IN CITY COUNCIL,

RESOLVED, that the common convenience, benefit and necessity of the inhabitants of the city require that a public street or way of said city to be called Osborne Hill Drive and Amanda Way street should be laid out from Marlborough Road to Osborne Hill Drive and Amanda Way, as shown on a plan hereinafter referred to and for that purpose it is necessary to take and lay out as a public street or way of said city of Salem being a parcel of land belonging to or supposed to belong to Osborne Hills Realty Trust, under declaration of trust dated July 7th, 2000, and recorded at Essex South Registry of Deeds Book 16455, Page 100, as amended at Book 18675, Page 54.

Osborne Hill Drive and Amanda Way are shown on a plan prepared by Eastern Land Survey Associates, Inc entitled "Street Acceptance Plan Located In Salem, Mass. Amanda Way & Osborne Hill Drive dated 12/25/2021".
....., bounded as follows, viz.: see Exhibit A attached hereto

12/25/2021
; and WHEREAS, the City Council on the day of A. D.
19....., passed the following order, viz.:

"WHEREAS, in the opinion of the City Council, the public necessity and convenience require that a public street or way to be called Osborne Hill Drive and Amanda Way should be laid out as a highway of the city from Marlborough Road to Osborne Hill Drive and Amanda Way as shown on a plan on file in the office of the city clerk of this city, dated 12/25/2021 it is therefore hereby

ORDERED, that due notice be given to all abutters as shown on said plan and by advertising in the Salem News

and all others interested, that the City Council intend to lay out the highway before mentioned, and to take therefor a portion of their land and to lay out the same as a highway of said city; and that the day of 19....., at o'clock..... M., at City Hall, Salem, is appointed as the time and place for a public hearing, in the matter;" and

WHEREAS, due notice has been given of the intention of the City Council to take said parcel of land for the purpose aforesaid, as appears by the return on the order of notice issued therefor passed as aforesaid; and,

WHEREAS, the City Council did meet at the time and place appointed and notified as aforesaid and has heard all parties interested claiming to be heard in the matter, it is therefore,

ORDERED AND DECREED that the parcel of land before described be and the same hereby..... taken and laid out as a public street or way of said city, according to a plan of the same made by Eastern Land Survey Associates, Inc. dated 12/25/2021, entitled "Street Acceptance Plan Located In Salem, Mass. Amanda Way & Osborne Hill Drive"

deposited in the office of the city engineer, to which plan reference may be had.

Said laying out, as hereinbefore stated, is over or by land of Osborne Hills Realty Trust

and we have considered and estimated..... the damages..... sustained in their property by the several owners aforesaid, and all other persons by the taking of said parcel of

EXHIBIT A

Osborne Hill Drive

Beginning at a drill hole in a stone bound on the westerly side line of Marlborough road, thence turning on a radius to the left of 28.75 feet and a length distance of thirty seven and eleven hundredths feet (37.11') to a drill hole in a stone bound thence turning and running;

S 89° 59' 03" E a distance of one hundred eighty and fifty eight hundredths feet (180.58') to a drill hole in a stone bound, thence turning and running;

Westerly by the length of curve to the left having radius of 200.00 feet and a length distance one hundred four and two hundredths feet (104.02') to drill hole in a stone bound, thence turning and running;

N 60° 13' 00" E a distance of four hundred thirty one and thirty nine hundredths feet (431.39') to a drill hole in a stone bound, thence turning and running;

Westerly by the length of a curve to the right having a radius of 255.00 feet and a length of the three hundred sixty six and seventy three hundredths feet (366.73') to a drill hole in a stone bound, thence turning and running;

N 37° 23' 00" W a distance of two hundred and twenty six and six hundredths feet (226.06') to a drill hole in a stone bound, thence turning and running;

Westerly by the length of a curve to the left having a radius of 25.00 feet and a length of forty eight and sixty hundredths feet (48.60') to a drill hole in a stone bound, then turning and running;

Westerly by the length of a curve to the left having a radius of 908.62 feet and a length of one hundred thirty one and ninety seven hundredths feet (131.97') to a drill hole in a stone bound, thence turning and running;

N 22° 54' 00" E a distance of four hundred eighty six and seventy seven hundredths feet (486.77') to a drill hole in a stone bound, thence turning and running;

Westerly by the length of a curve to the left having a radius of 250.00 feet and a length of thirty seven and twenty three hundredths feet (37.23) to a drill hole in a stone bound, thence turning and running;

N 14° 22' 00" E a distance of two hundred eighty seven and sixty two hundredths feet (287.62') to a drill hole in a stone bound, thence turning and running;

N 75° 38' 00" W a distance of fifty and zero hundredths feet (50.00') to a drill hole in a stone bound, thence turning and running;

S 14° 22' 00" W a distance of two hundred eighty seven and sixty two hundredths feet (287.62') to a drill hole in a stone bound, thence turning and running;

Easterly by the length of a curve to the right having a radius of 300.00 feet and a length of forty four and sixty eight hundredths feet (44.68') to a drill hole in a stone bound, thence turning and running;

Easterly by the length of a curve to the right having a radius of 958.62 feet and a length of two hundred fifty three and thirty six hundredths feet (253.36') to a point, thence turning and running;

S 51° 57' 25" E a distance of fifty and zero hundredths feet (50.00') to a drill hole in a stone bound, thence turning and running;

Westerly by the curve to the left having a radius of 25.00 feet and a length of thirty two and ninety one hundredths feet (32.91') to a drill hole in a stone bound, thence turning and running.

S 37° 23' 00" E a distance of two hundred fifty eight and fifty two hundredths feet (258.52') to a drill hole in a stone bound, thence turning and running;

Southerly by the curve to the left having a radius of 205.00 feet and a length of two hundred ninety four and eighty two hundredths feet (294.82') to a drill hole in a stone bound, thence turning and running;

S 60° 13' 00" W a distance of four hundred sixty three and eighty four hundredths feet (463.84) to a drill hole in a stone bound, thence turning and running;

Easterly by the curve to the right having a radius of 203.65 feet and a length of one hundred five and ninety two hundredths feet (105.92') to a point, thence turning and running;

N 89° 59' 03" W a distance one hundred forty and six hundredths (140.06') to a drill hole in a stone bound, thence turning and running;

Northerly by the curve to the left having a radius of 27.94 feet and a length of fifty two and thirty hundredths feet (52.30') to a drill hole in a stone bound, thence turning and running;

N 17° 14' 04" W a distance of one hundred seventeen and forty seven hundredths feet (117.47') to a drill hole in a stone bound at the point of beginning.

Amanda Way

Beginning at a drill hole in a stone bound on the northerly sideline of Osborne Hill Drive, thence turning on a radius to the left of 60.00 feet and a length distance of eighty seven and eighty one hundredths feet (87.81) to a drill hole in a stone bound, thence turning and running;

S 23° 18' 13" E a distance of forty six and twelve hundredths feet (46.12') to a drill hole in a stone bound, thence turning and running;

Northerly by the length of a curve to the left having a radius of 205.00 feet and a length distance of one hundred forty one and thirty six hundredths feet (141.36') to a drill hole in a stone bound, thence turning and running;

S 63° 08' 40" E a distance of three hundred six and eighty six hundredths feet (306.86) to a drill hole in a stone bound, thence turning and running;

Northwesterly by the length of a curve to the left having a radius of 205.00 feet and a length of two hundred forty two and nineteen hundredths feet (242.19') to a drill hole in a stone bound, thence turning and running;

N 49° 10' 00" E a distance of one hundred ninety three and seventy two hundredths feet (193.72') to a drill hole in a stone bound, thence turning and running;

Westerly by the length of a curve to the left having a radius of 908.62 feet and a length of one hundred seventy six and forty hundredths feet (176.40') to a drill hole in a stone bound, thence turning and running;

S 51° 57' 25" E a distance of fifty and zero hundredths feet (50.00') to a point, thence turning and running;

Easterly by the length of a curve to the right having a radius of 958.62 feet and a length of one hundred eighty six and eleven hundredths feet (186.11') to a drill hole in a stone bound, thence turning and running;

S 49° 10' 00" W a distance of one hundred ninety three and seventy two hundredths feet (193.72') to a drill hole in a stone bound, hence turning and running;

Southerly by the length of a curve to the right having a radius of 255.00 feet and a length of a distance of the three hundred one and twenty six hundredths feet (301.26') to a drill hole in a stone bound, thence turning and running;

N 63° 08' 40" W a distance of two hundred sixty nine and ninety eight hundredths feet (269.98') to a drill hole in a stone bound, thence turning and running;

Southerly by the length of a curve to the left having a radius of 255.00 feet and length of one hundred seventy five and eighty three hundredths feet (175.83') to a drill hole in a stone bound, thence turning and running;

S 23° 38' 13" W a distance of eighty two and fifty two hundredths feet (82.52') to a drill hole in a stone bound, thence turning and running;

Southerly by a length of a curve to the left having a radius of 60.00 feet and a length of sixty nine and forty eight hundredths feet (69.48') to a drill hole in a stone bound, thence turning and running;

N 89° 59' 03" W a distance of thirty nine and thirty hundredths feet (39.30') to a point, thence turning and running;

Northeasterly by Osborne Hill Drive a length of a curve to the left having a radius of 203.65' feet and a length distance of one hundred five and ninety two hundredths feet (105.92') to a drill hole in a stone bound at the point of beginning.



CITY OF SALEM

Laying Out a Street

In City Council _____

Whereas, in the opinion of the City Council the public necessity and convenience require that a public street to be called Osborne Hill Drive and Amanda Way should be laid out as a highway of the city from Marlborough Road to Osborne Hill Drive and Amanda Way as shown on a plan on file in the office of the City Clerk of this city dated 12/25/2021

_____, it is therefore hereby

Ordered, that due notice be given to abutters

and all others interested, that the City Council intend to lay out the highway before mentioned, and to take therefore a portion of their land and lay out the same as highways of said city and that _____ the _____ day of month of meeting _____ at _____ P.M., at city hall, Salem, is appointed as the time and place for a public hearing in the matter.



CITY OF SALEM, MASSACHUSETTS
PARK, RECREATION & COMMUNITY SERVICE
401 Bridge Street, Salem MA 01970
Tel. (978) 744-0180/(978) 744-0924
pobrien@salem.com

Kimberley Driscoll
MAYOR

Trish O'Brien
Superintendent

Road Bike/Race/Walk/Parade Application

**PLEASE SUBMIT PAYMENT OF \$200 WITH THIS PERMIT APPLICATION TO THE CITY OF SALEM
PARK, RECREATION AND COMMUNITY SERVICES DEPARTMENT NO LATER THAN 45 DAYS
PRIOR TO THE EVENT.
Registered Non-Profit Fee \$150
ANY FOR PROFIT EVENTS WILL REQUIRE AN ADDITIONAL 5% FROM THE
REGISTRATION FEES POST EVENT.**

We, the undersigned, respectfully apply for permission to host a road race/walk in the City of Salem as follows:

Applicant's Name: **Adam Fitch & Matt Richard**

Organization Name: **Salem Zombie Walk**

Name of Race/Walk/Parade: **Salem Zombie Walk**

Contact #: **Adam Fitch & Matt Richard** E-Mail Address: **afitch@mail.com and vududj@aol.com**

Address: **3 Randall Street**

City/State/Zip: **Salem, MA 01970**

Organization Tax Status (please include Tax ID Number):

What Charities Will This Race/Walk Be Benefiting?

Approximately How Much of the Race/Walk/Parade Proceeds Will Be Donated to Each Charity(s)

Day of Race/Walk Contact Information:

Name: **Adam Fitch & Matt Richard** Contact #: **978-239-2339 & 781-771-1127**

Date of Event: **10/1/22** Estimated Number of Participants: **100**

Time of Event: **11:00 am** Estimated Finish Time of Event: **2:00 pm**

Start Location: **Commons** Finish Location: **Commons**

Distance of Event: **1.5 miles**

Has This Event Been Held Before? Yes No

All Races/Walks/Parades Are Required to Recycle and Remove Trash.

Please Explain Your Plan (Will You Bring to North Shore Recycled Fiber on 53 Jefferson Ave, Open M-F: Bring to Your Home Curbside, or Other?) If You Have Questions about Recycling, Please Contact Julie Rose for More Information 978-619-5679

No trash generated by this event _____

Onsite EMT/Ambulance Service (Required): _____ initial

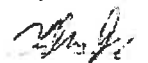
Please Attach a Map of Route With the Following Items:

1. Race/Walk Course
2. Direction of Runners Through the Race/Walk course
3. Starting and Finishing Points
4. Meeting Points For Racers Before and After the Race/Walk
5. Last year's race financials

Certificate of Insurance Attached? Yes No

A certificate of insurance for general liability naming the City of Salem as primary additional insured for amount not less than \$1,000,000 combined single limit for injury or death or property damages (including loss of use) in any one occurrence, and \$1,000,000 general aggregate coverage. (The City of Salem reserves the right to increase coverage minimum if event presents extraordinary risk).

RELEASE & INDEMNITY AGREEMENT APPLICANT'S SIGNATURE The undersigned Sponsor, by signature below, shall defend, indemnify, and hold the City of Salem, its officers, agents and employees, harmless against all liability, loss, or expenses, including attorney's fees, and against all claims, actions or judgments based upon or arising out of damage or injury (including death) to persons or property caused by any act or omission of an act sustained in any way in connections with the performance of this event or by conditions created thereby, or based upon violation of any statute, ordinance or regulation. This contractual indemnity provision does not abrogate common law or statutory liability and indemnification to the City of Salem, but is in addition to such common law or statutory provisions.



Date: 07/19/21

Applicant's signature

Adam Fitch

Name of applicant

A copy of this permit will be sent to the applicant upon approval. Please call Park, Recreation & Community Services if you have any questions. 978-744-0924

CITY USE ONLY

Payment Received: _____ Date Permit Issued: 8/19 Date Permit Mailed to Applicant: 8/19

Approved By:


Director (Or Designee) of Salem Park, Recreation & Community Services

Salem Park Department 8-18-22

Effective date of form: 2/8/12
Revised date of form: 1/1/18



CITY OF SALEM, MASSACHUSETTS
 PARK, RECREATION & COMMUNITY SERVICE
 401 Bridge Street, Salem MA 01970
 Tel. (978) 744-0180/(978) 744-0924
 pobrien@salem.com

Kimberley Driscoll
 MAYOR

Trish O'Brien
 Superintendent

Road Bike/Race/Walk/Parade Application

PLEASE SUBMIT PAYMENT OF \$200 WITH THIS PERMIT APPLICATION TO THE CITY OF SALEM PARK, RECREATION AND COMMUNITY SERVICES DEPARTMENT NO LATER THAN 45 DAYS PRIOR TO THE EVENT.
Registered Non-Profit Fee \$150
ANY FOR PROFIT EVENTS WILL REQUIRE AN ADDITIONAL 5% FROM THE REGISTRATION FEES POST EVENT.

We, the undersigned, respectfully apply for permission to host a road race/walk in the City of Salem as follows:

Applicant's Name: Doug Bollen
 Organization Name: Boys + Girls Club of Greater Salem
 Name of Race/Walk/Parade: Wild Turkey 5 Mile Run
 Contact #: 978-210-8866 E-Mail Address: doug.bollen@bgcva.com
 Address: 29 Highland Ave PO Box 34
 City/State/Zip: Salem, MA 01970
 Organization Tax Status (please include Tax ID Number): Non-profit TAX ID - 042104912
 What Charities Will This Race/Walk Be Benefiting? Boys + Girls Club of Greater Salem
 Approximately How Much of the Race/Walk/Parade Proceeds Will Be Donated to Each Charity(s) 100% to Boys + Girls Club
Day of Race/Walk Contact Information:
 Name: Doug Bollen Contact #: 978-210-8866
 Date of Event: 11/24/2022 Estimated Number of Participants: 1600
 Time of Event: 8:00 AM Estimated Finish Time of Event: 10:00 AM
 Start Location: Wishkah SQ West Finish Location: Essex St - Near Visitor Center
 Distance of Event: 5 miles
 Has This Event Been Held Before? Yes No

4/8/22

All Races/Walks/Parades Are Required to Recycle and Remove Trash.

Please Explain Your Plan (Will You Bring to North Shore Recycled Fiber on 53 Jefferson Ave, Open M-F; Bring to Your Home Curbside, or Other?) If You Have Questions about Recycling, Please Contact Julie Rose for More Information 978-619-5679

Will bring to North Shore recycled Fiber

Onsite EMT/Ambulance Service (Required): _____ initial

Please Attach a Map of Route With the Following Items:

1. Race/Walk Course
2. Direction of Runners Through the Race/Walk course
3. Starting and Finishing Points
4. Meeting Points For Racers Before and After the Race/Walk
5. Last year's race financials

Certificate of Insurance Attached? Yes No

A certificate of insurance for general liability naming the City of Salem as primary additional insured for amount not less than \$1,000,000 combined single limit for injury or death or property damages (including loss of use) in any one occurrence, and \$1,000,000 general aggregate coverage. (The City of Salem reserves the right to increase coverage minimum if event presents extraordinary risk).

RELEASE & INDEMNITY AGREEMENT APPLICANT'S SIGNATURE The undersigned Sponsor, by signature below, shall defend, indemnify, and hold the City of Salem, its officers, agents and employees, harmless against all liability, loss, or expenses, including attorney's fees, and against all claims, actions or judgments based upon or arising out of damage or injury (including death) to persons or property caused by any act or omission of an act sustained in any way in connections with the performance of this event or by conditions created thereby, or based upon violation of any statute, ordinance or regulation. This contractual indemnity provision does not abrogate common law or statutory liability and indemnification to the City of Salem, but is in addition to such common law or statutory provisions.

Doug Bolter _____ Date: *9/2/2022*

Applicant's signature
 Name of applicant *Doug Bolter Boys + Girls Club of Greater Salem*

A copy of this permit will be sent to the applicant upon approval. Please call Park, Recreation & Community Services if you have any questions. 978-744-0924

CITY USE ONLY

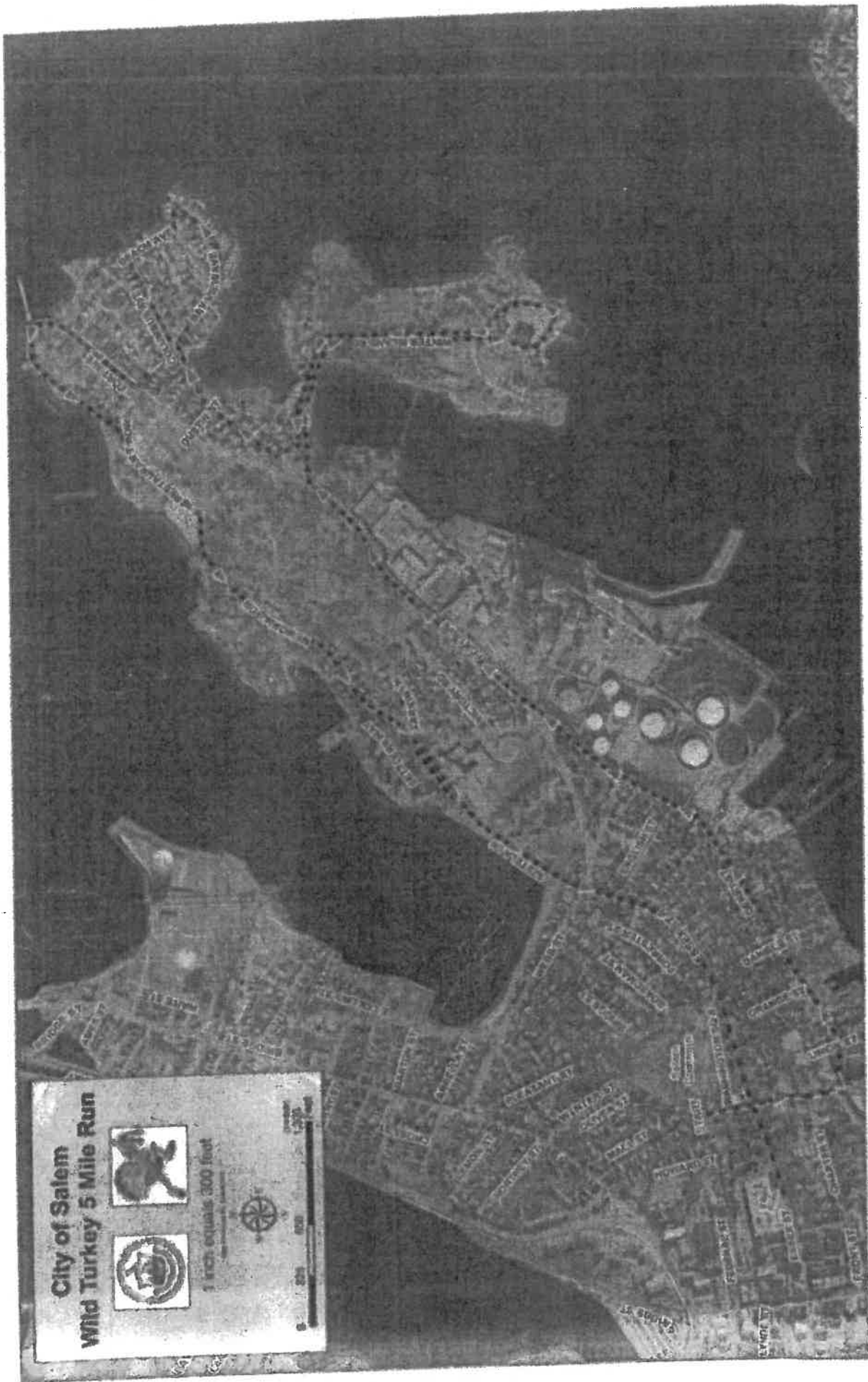
Payment Received: _____ Date Permit Issued: _____ Date Permit Mailed to Applicant: _____

Approved By:

[Signature] _____
 Director (Or Designee) of Salem Park, Recreation & Community Services

[Signature] _____ *9-7-22*
 Salem Police Department

Effective date of form: 2/8/12
 Revised date of form: 1/1/18



19th Annual Wild Turkey 5 Mile Run course details - street listings

It starts at Washington Square West at the Roger Conant statue and heads on Hawthorne Blvd takes left on Derby st at the Congress-Derby lights. runs all the way down Fort ave to Winter Island Road to Winter Island, runs around the inside of Winter Island and out and takes right on Columbus Square, takes right on to Columbus ave, then takes right to Bay View ave goes around Juniper point and takes right on Beach ave then a left on Columbus ave and then right on Beach toward Willows, takes right at Arcade and runs thru gate at Hobbs popcorn and runs along water inside park and come out near the Clam Shack onto Restaurant Row to Memorial drive, goes all the way to Essex Street across lights at Washington St-Hawthorne Blvd and finishes in front of Visitor's Center on Essex Street.

Meeting Point

The race starts at the Roger Conant Statue on Washington Square West. The home base is the Peabody Essex Museum on the Essex Street Mall. Runners will pick up their race numbers morning of the race and head over to the starting line on Washington Square West. Many runners will have picked up their race numbers the previous day at New England Running Company in Beverly and will show up at starting line of race. Awards will be given out at the Peabody Essex Museum after the race.

City of Salem

In the year Two Thousand and Twenty-Two

An Ordinance to allow short-term rentals in the City of Salem.

Be it ordained by the City Council of the City of Salem, as follows:

AN ORDINANCE AMENDING THE SHORT-TERM RESIDENTIAL RENTAL ORDINANCE

Be it ordained by the City Council of Salem, as follows:

SECTION 1.

An amendment to **City of Salem Code, Ordinances, PART III, Chapter 15, SHORT-TERM RESIDENTIAL RENTALS**, as follows:

Delete the definition of “primary residence” in Section 15-2, Definitions, and replace with the following:

“Primary residence. The residential unit in which the operator resides for at least six months out of a 12-month period. Primary residence is demonstrated by showing that as of the date of registration of the residential unit, the operator has resided in the residential unit for six of the past 12 months, as demonstrated by at least two of the following: utility bill, voter registration, motor vehicle registration, deed, lease, driver's license, other state-issued identification, or proof of residential exemption.”

Delete subsection (4) in Section 15-4, Ineligible Residential Units, and replace with the following:

“(4) Residential units located within a property subject to any outstanding building, sanitary, zoning, or fire code violations, orders of abatement, stop work orders, unpaid taxes, water/sewer or tax liens, or other existing judgments or penalties imposed by the city so long as the matter remains unresolved. If a violation or other order is issued after the residential unit has been registered, the residential unit's registration shall be suspended until the violation has been cured or otherwise resolved.”

Delete subsection (9) in Section 15-6, Requirements for Residential Units, and replace with the following:

“(9) *Retention of records.* The operator shall retain and make available to ISD and/or the Health, Police and Fire Departments, upon written request, records to demonstrate compliance with this section, including but not limited to: records demonstrating number of months that operator has resided or will reside in the residential unit and records showing that operator is the owner or valid leaseholder of the residential unit offered as a short-term rental. The operator shall retain such records for a period of three years from the date the residential unit is last registered for a certificate of fitness inspection.”

Delete subsection (10) d. in Section 15-6, Requirements for Residential Units, and replace with the following:

“d. Any listing made by the operator with any booking agent or on any website shall prominently display proof of current registration and receipt of a certificate of fitness within the prior 12 months.”

Delete the first paragraph of Section 15-8, Complaint Process; Violations, and replace with the following:

“Complaints shall be made to the police, fire, health and/or inspectional services department and investigation shall commence within 30 days. Violations may, at the enforcement official’s discretion, result in a warning or an ordinance ticket and the maximum appropriate fine. Three or more such tickets within a six month period will result in the unit no longer being eligible to that operator for use as a short-term rental for a period of six months following the most recent violation.”

Delete Section 15-9, Enforcement, and replace with the following:

“(a) *Enforcement by city.* The provisions of this section may be enforced in accordance with the noncriminal disposition process of M.G.L.A. ch. 40, § 21D, and, if applicable, by seeking to restrain a violation by injunction. A violation of this section shall be sufficient cause for revocation of the right to operate the short-term rental and/or a penalty by a non-criminal disposition, as provided in M.G.L.A. ch. 40, § 21D, in an amount set forth in section 1-10 of this Code. Any person aggrieved by the revocation of the right to operate a short-term rental, or the imposition of a penalty may file an appeal as provided by the general laws.

(b) *Enforcement by booking agent.* The city shall enter into agreements with booking agents for assistance in enforcing the provisions of this section, including but not limited to an agreement, whereby the booking agent agrees to remove a listing from its platform that is deemed ineligible for use as a short-term rental under the provisions of this ordinance and

whereby the booking agent agrees to prohibit a host from listing any short-term rental without proof of registration. Where the City is unable to enter into such agreements, the City shall inform the booking agent of the ineligibility of a listing and if applicable, seek injunctive relief.”

SECTION 2.

This ordinance shall take effect as provided by City Charter.

In City Council May 12, 2022

Referred to the Committee on Ordinances, Licenses and Legal Affairs co-posted with the Committee of the Whole

In City Council July 14, 2022

Adopted for first passage by a roll-call vote of 8 yeas, 0 nays and 3 absent

ATTEST:

ILENE SIMONS
CITY CLERK

City of Salem

In the year Two Thousand and Twenty-Two

An Ordinance to amend the enforcement of and penalties for violations of the short-term residential rental ordinance in the City of Salem.

Be it ordained by the City Council of the City of Salem, as follows:

AN ORDINANCE AMENDING CHAPTER 1, GENERAL PROVISIONS, SEC. 1-10. NONCRIMINAL DISPOSITION OF ORDINANCE VIOLATIONS.

Be it ordained by the City Council of Salem, as follows:

SECTION 1.

An amendment to **City of Salem Code, Ordinances, Sec. 1-10. Noncriminal Disposition of Ordinance Violations**, as follows:

Add the following language to the Ordinance in subsection (c):

“Chapter 15, Short-Term Residential Rentals

Penalty:

First offense \$100.00

Second offense 200.00

Third offense 300.00

Enforcing persons: Inspectional services personnel, health department personnel, police department personnel, fire prevention personnel.”

SECTION 2.

This ordinance shall take effect as provided by City Charter.

In City Council May 12, 2022

Referred to the Committee on Ordinances, Licenses and Legal Affairs co-posted with the Committee of the Whole

In City Council July 14, 2022

Adopted for first passage by a roll call vote of 8 yeas, 0 nays and 3 absent

ATTEST:

ILENE SIMONS
CITY CLERK

City of Salem

In the year Two Thousand and Twenty-Two

An Ordinance to amend the certificate of fitness requirements in the City of Salem.

Be it ordained by the City Council of the City of Salem, as follows:

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE IV, DIVISION 3, SECTION 2-705, CERTIFICATE OF FITNESS OF RENTED DWELLING UNIT, APARTMENT OR TENEMENT

Be it ordained by the City Council of Salem, as follows:

SECTION 1. An amendment to **City of Salem Code, Ordinances, Chapter 2, Article IV, Division 3, Section 2-705** as follows:

Delete Section (a) (3), and replace with the following:

“(a)(3) *Short-term rentals.* A certificate of fitness shall also be required for any owner of residential property who rents or leases a dwelling or any portion of a dwelling on a short-term basis pursuant to Chapter 15 of the Ordinance. "Short-term" shall be defined as a rental or rentals of fewer than 30 consecutive days in one calendar year. Owners who intend to offer such short-term rentals to tourists must notify the board of health to register the property as such and schedule an inspection to receive a certificate of fitness. This registration and certificate must be renewed every year or upon a change in ownership, but not upon any change in the short-term tenancy.”

Delete Section (e), and replace with the following:

“(e) *Posting of certificate.* Upon issuance of such certificate, it shall be posted in a conspicuous place in which the unit is located or a copy of it shall be given to any person occupying the unit. For short-term rentals, proof of a current certificate shall be included in any listing of the property.”

SECTION 2. This ordinance shall take effect as provided by City Charter.

In City Council May 12, 2022

Referred to the Committee on Ordinances, Licenses and Legal Affairs co-posted with the Committee of the Whole

In City Council July 14, 2022

Adopted as amended for first passage by a roll call vote of 8 yeas, 0 nays and 3 absent

ATTEST:

ILENE SIMONS
CITY CLERK