

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a National Grid be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 23rd day of June, 2022.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Naples Rd - Salem - Massachusetts. Plan # 30585860.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

Naples Rd - National Grid to install beginning at a point approximately 245 feet east of the centerline of the intersection of Hemenway Rd and continuing approximately 5 feet in a north/northwest direction. Installation of 5 feet +/- of 1-4" PVC Conduits encased in concrete from P#2881 to the property of 17-19 Naples Rd.

I hereby certify that the foregoing order was adopted at a meeting of the
.....
....., held on the day of, 20
....., 20

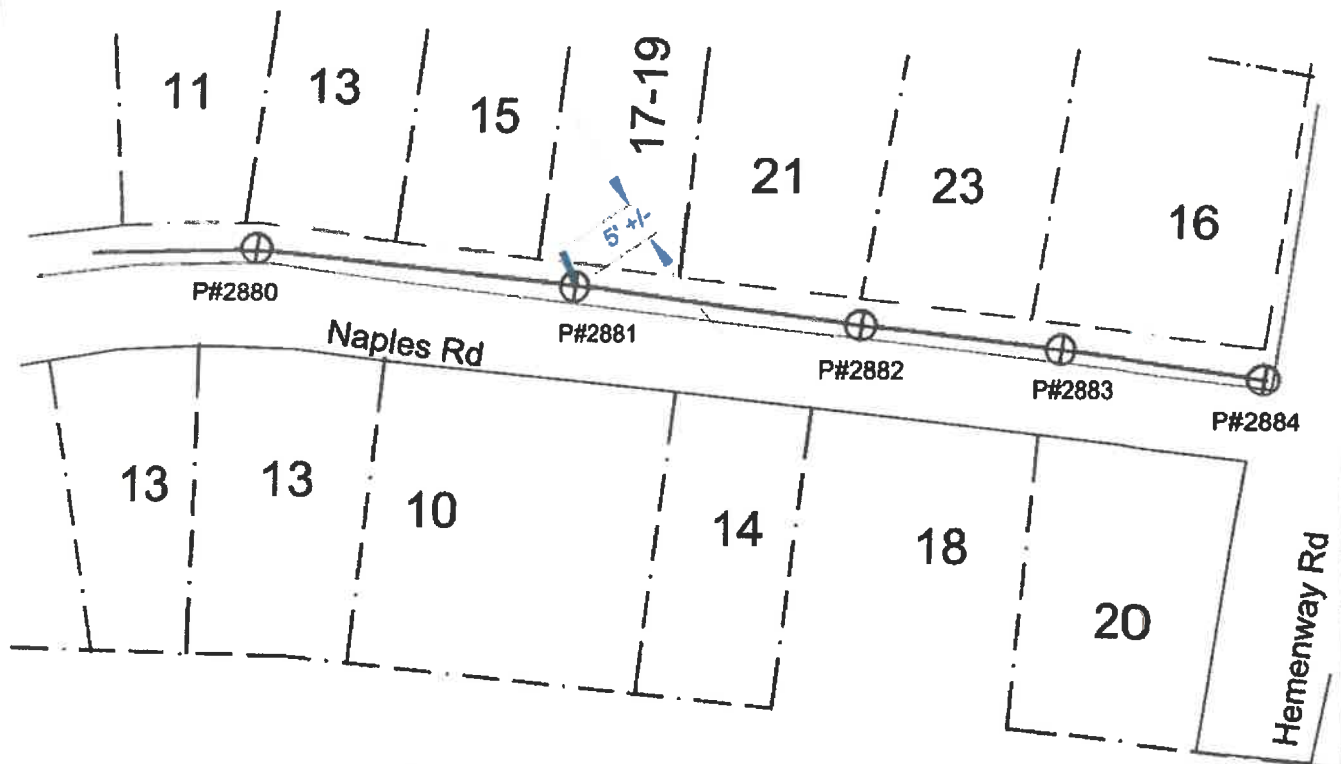
Received and entered in the records of location orders of the City/Town of
Book Page

Attest:

..... hereby certify that on20....., at o'clock,M
at, a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid for permission to construct the underground
electric conduits described in the order herewith recorded, and that I mailed at least seven days
before said hearing a written notice of the time and place of said hearing to each of the owners of
real estate (as determined by the last preceding assessment for taxation) along the ways or parts of
ways upon which the Company is permitted to construct the underground electric conduits under
said order. And that thereupon said order was duly adopted.

.....
.....
.....

North



UNDERGROUND PETITION

- | | |
|--|-----------------------|
| <input checked="" type="checkbox"/> POLE (EXISTING) | EDGE OF STREET |
| <input checked="" type="checkbox"/> MANHOLE (EXISTING) | PROPOSED CONDUIT 1-4" |
| <input type="checkbox"/> PROPOSED MANHOLE | EXISTING CONDUITS |

Sketch to Accompany Easement for the Installation for 1-4" PVC Conduit Encased in Concrete from P#2881 to the Property of 17-19 Naples Rd., Salem, MA 01970

nationalgrid

Date: 06-22-2022

WORK REQUEST: 12-22-30585860

To The: City Of Salem

For Proposed: 1-4" Conduit Encased in Concrete Location: Naples Rd.

DISTANCES ARE APPROXIMATE

Drawn By: Sibhita Mahabier-Sheehy



07/11/2022

To: City of Salem City Council

Subject: Change/Extend Hours of Operation

To whom it may concern,

We are requesting to change our hours of operation for the following Dunkin locations

- **Washington St Donuts LLC, DBA Dunkin Donuts**
- **152 Washington Street Salem Ma 01970**
- **Approved hours of operation Sunday through Saturday 5:00 am until 7:00 pm**
- **Requesting to change hours of operation to 24 hours Sunday through Saturday**
- **Boston St, Salem Donuts LLC, DBA Dunkin Donuts**
- **68 Boston Street, Salem Ma 01970**
- **Approved hours of operation Sunday through Saturday 5:00 am until 7:00 pm**
- **Requesting to change hours of operation to 24 hours Sunday through Saturday**
- **North Street Donuts LLC, DBA Dunkin Donuts**
- **105 North Street, Salem Ma 01970**
- **Approved hours of operation Sunday through Saturday 5:00 am until 7:00 pm**
- **Requesting to change hours of operation to 24 hours Sunday through Saturday**

Thank You,

A handwritten signature in black ink, appearing to read "Nicholas Jenkins", is written over a horizontal line.

Nicholas Jenkins
Northern Management Group
njenkins@northernmanagementgrp.com



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint the following Salem residents to serve as the first members of the City's new Race Equity Commission. We were so fortunate to have dozens of applicants for these four seats and, in the hope of keeping as many of these individuals engaged as possible, we have requested, under separate cover, an ordinance amendment to expand the membership of the Commission from four to eight residents. Once adopted I will submit the four additional appointments for your consideration and, once all eight appointees have been confirmed, the Commission will commence meeting and its important work. The four initial appointments are submitted here, each to a three-year term to expire September 15, 2025.

Rosa Alvarado of 22 Boston Street #2 is a legislative aide to State Representative Paul Tucker. Prior to that, Rosa was a case manager for the young parent support program at Children, Friends & Family Services, a social worker at Brooksby Village, and a case manager for the Malden YMCA. A licensed social worker, Ms. Alvarado is a board member of North Shore Community Action Programs and has served on the Diversity, Equity, and Inclusion Task Force at LEAP for Education and on the Diversity Advisory Group for the Justice Resource Institute. She earned both her Bachelor and master's degrees in social work from Salem State University.

Shantel Alix Fernandez of 96 Lafayette Street is the Community Engagement Manager for the North Shore CDC, where she oversees several programs, including the family success and financial literacy programs, and ESL, citizenship, and first-time homebuyer classes. Prior to her time in this role Ms. Fernandez was the AmeriCorps LISC Family Stability Coordinator for the CDC and the Activities Director for Care One. A certified financial counselor, Ms. Fernandez earned her degree in advanced computer technology from Salem State University. She serves on the board of the Salem Food Pantry and Project Out and is a co-founder of Massachusetts Trans Women in Leadership.

Nicole McLaughlin of 4 Roosevelt Road is the Executive Director at Plummer Youth **P**romise here in Salem where she has helped grow the reputation and scope of services for this 160-year old youth service organization. Prior to being the Executive Director, Ms. McLaughlin was the development director at Plummer, a nonprofit attorney at Harmon, Curran, Spielberg & Eisenberg, and a staff attorney for the National Abortion Rights Action League. Ms. McLaughlin earned her Bachelor's degree from Wellesley College and her J.D. from Northeastern University School of Law.

Alphonse Wright of 12 Hancock Street #2 co-chairs the Salem Human Rights Coalition and works as an independent consultant specializing in accessibility and inclusion strategy for public and private clients. In his consulting work he has worked with the U.S. Department of Labor and the Massachusetts Association for the Blind and Visually Impaired. Prior to his consulting, Mr. Wright was an operations associate for O'Connor Professional Group's Behavior Health Navigation and an administrative coordinator at Arbour Hospitals in Jamaica Plain.

I strongly recommend confirmation of these first four members of the Race Equity Commission. We are fortunate that they are each willing to serve our community in this important new role and to lend their dedication, expertise, time, and passion to the Commission and its work.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim Driscoll", written in a cursive style.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Kimberly Parkinson of 16 Phelps Street to the Beautification Committee for a three-year term to expire September 15, 2025.

Ms. Parkinson is a senior manager at Talent Acquisition in Boston and has worked in the fields of recruitment, sales, and business management since 2009, when she graduated from Bryan University with a Bachelor's degree in Business Administration. Ms. Parkinson is eager to give back to our community and with her expertise in projects management would be a great asset to committee. She has advanced skills with technology and social media and is eager to put those skills to work to help grow the committee's online presence and volunteer recruitment efforts.

I strongly recommend confirmation of Ms. Parkinson's appointment to the Committee. We are fortunate that she is willing to serve our community in this important role and lend her dedication to the Committee and its efforts to improve our city.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Henry Mehmet Gulergun of 190 Bridge Street to the Beautification Committee for a three-year term to expire September 15, 2025.

Mr. Gulergun is a content producer for Prodigies Music and prior to that worked as a project manager for Boston Cares. Before his time with Boston Cares, Mr. Gulergun worked in landscaping and, for three years, as an employee of his hometown's Parks and Recreation Department. A lover of the outdoors, Mr. Gulergun holds a Bachelor's degree in history from SUNY Binghamton. As a professional media content producer now, Mr. Gulergun is eager to help the committee enhance its efforts to communicate and share information about the important work that it undertakes for our community.

I strongly recommend confirmation of Mr. Gulergun's appointment to the Committee. We are fortunate that he is willing to serve our community in this important role and lend his dedication to the Committee and its efforts to improve our city.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

**Kimberley Driscoll
Mayor**

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Zachary Schaad of 65 Federal Street #2 to the Beautification Committee for a three year term to expire September 15, 2025.

Mr. Schaad is a downtown resident who is passionate about improving his community and beautifying our community. He currently works as operations supervisor for the Office of Clerk Magistrate at the Boston Trial Court. Previous to that he served as a child support enforcement specialist for the Department of Revenue. Mr. Schaad is eager to expand his public service through volunteering with the Beautification Committee here in Salem, and has indicated he would like to help the committee grow its community engagement efforts. Mr. Schaad holds a Bachelor's degree from the University of North Florida, a Masters of Public Administration from Columbia Southern University, and a Masters in Criminal Justice from Arizona State University.

I strongly recommend confirmation of Mr. Schaad's appointment to the Committee. We are fortunate that he is willing to serve our community in this important role and lend his dedication to the Committee and its efforts to improve our community.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Josh Turiel of 238 Lafayette Street to the Salem Planning Board to complete the remainder of a five-year term to expire on May 24, 2023. Mr. Turiel will be taking the seat previously held by Todd Waller, who has stepped down from the board. Please join me in thanking Mr. Waller for his dedicated service to the Planning Board and to our community.

Mr. Turiel served as the Ward 5 City Councillor from 2012 to 2021, including a term as Council President in 2016, a year as Chair of the Community and Economic Development Committee, and five years as Chair of the Administration and Finance Committee. A small business owner, Mr. Turiel has spent the last nearly two decades running his own technology consulting firm supporting small and medium businesses and residential clients, primarily in the Boston and North Shore areas. Prior to that he was the Network Services Manager for Holyoke Mutual Insurance of Salem. Mr. Turiel is a member of the Institute of Electrical and Electronics Engineers and former president of the Greater Boston Network Users Group.

I strongly recommend confirmation of Mr. Turiel to the Planning Board. We are fortunate that he is willing to serve our community in this important role and lend his perspective and time to the Board and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Jonathan Berk of 51 Lafayette Street #504 to the Salem Planning Board to complete the remainder of a five-year term to expire on March 1, 2024. Attorney Berk will be taking the seat previously held by Noah Koretz, who has stepped down from the board. Please join me in thanking Mr. Koretz for his dedicated service to the Planning Board and to our community.

Attorney Berk is currently the Vice President for Patronicity, one of the leading organizations engaged in placemaking, community development, and crowdfunding for public improvements, and leads BuildingBOS, his own urban development consultancy. Before that Attorney Berk was a commercial development consultant for City Retail and an attorney at Kreindler and Kreindler LLP. He holds a Bachelor's degree from Quinnipiac University and a J.D. from the New England School of Law. Attorney Berk volunteers as a board member for Abundant Housing Massachusetts and on the global advisory board for Leading Cities, an international organization that promotes collaboration and innovation in sustainability, technology, and growth.

I strongly recommend confirmation of Attorney Berk to the Planning Board. We are fortunate that he is willing to serve our community in this important role and lend his expertise and time to the Board and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Gwendolyn Rosemond of 11 North Pine Street #6 to the Public Art Commission to complete the remainder of a 2-year term to expire on January 11, 2024. Ms. Rosemond will be taking the seat previously held by Thu Ngan Han, who has stepped down from the Commission. Please join me in thanking her for her dedicated service the Commission and to our community.

Ms. Rosemond is a retired professor of English from Salem State University where she also served as Assistant Director of Minority Affairs and, ultimately before retiring, an Assistant Dean. Prior to her time at Salem State, Ms. Rosemond was a professor of English at Morris College and Director of the Black Resource Center for Ohio University. Ms. Rosemond is on the Board of Director at Hamilton Hall and served on the City's Race Equity Task Force. Previously she served on the Board for HAWC and the North Shore CDC. Ms. Rosemond is an accomplished and creative writer, storyteller, and teacher.

I strongly recommend confirmation of Ms. Rosemond's appointment for the Public Art Commission. We are fortunate that she is willing to serve our community in this important role and lend her expertise, passion, and perspective to the Commission and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Brian Eiermann of 7 Mayflower Lane to the Scholarship and Education Committee to complete the remainder of a three-year term to expire March 28, 2025. Mr. Eiermann will fill the seat previously held by Ms. Tayla Rose, who has stepped down from the Committee. Please join me in thanking Ms. Rose for her dedicated service to our community and the Committee.

Mr. Eiermann currently serves as the Associate Director of Financial Aid at Simmons University and has worked in the Financial Aid office at Simmons since 2018. Prior that he was a counselor with Bottom Line Boston, a nonprofit that partners with degree-aspiring students of color from under-resourced communities to help them get into and through college, helped direct mentoring outreach at Enroot Cambridge, a nonprofit supporting students in need, and worked as an admissions officer at the University of Delaware. Mr. Eiermann has expertise in higher education financial aid and student assistance, as well as fundraising and development. He holds a Bachelor's degree from the University of Delaware and a Graduate Certificate in Nonprofit Leadership from Wheelock College. Prior to moving to Salem, Mr. Eiermann volunteered with the Boston Area Rape Crisis Center and as a GLBT Commissioner in the City of Cambridge.

I strongly recommend confirmation of Mr. Eiermann's appointment to the Committee. We are fortunate that he is willing to serve our community in this important role and lend his expertise and dedication to the Committee and its efforts to support Salem students.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

**Kimberley Driscoll
Mayor**

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Ashley Judge of 354 Essex Street to the Board of Trust Fund Commissioners to complete the remainder of a 12-year term to expire on March 1, 2026. Ms. Judge will be taking the seat previously held by Joe McEvoy, who has stepped down from the board. Please join me in thanking Mr. McEvoy for his dedicated service to the Trust Funds and to our community.

Ms. Judge is the CEO of Always Fits, an online retailing company that she founded in 2010. Prior to becoming an entrepreneur, Ms. Judge was the External Affairs Manager for Ambassador Swanee Hunt, where she organized symposiums and events, provided strategic guidance and counsel to the Ambassador, and crafted communications. Ms. Judge got her start in organizing and planning as part of the advance logistics staff for John Kerry for President in 2004.

I strongly recommend confirmation of Ms. Judge for the Board of Trust Fund Commissioners. We are fortunate that she is willing to serve our community in this important role and lend her expertise and passion to the Board and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 15, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Nina Vyedin of 41 Felt Street to the Zoning Board of Appeals as an alternate member for a two year term to expire September 15, 2024.

Ms. Vyedin has been deeply engaged in planning, urban development, and zoning discussions as a member of the public, both here in Salem and Somerville, where she lived previously. She currently works as engineering manager for the financial technology firm Own Up and, previous to that, was a product manager and senior software engineer for Microsoft. Ms. Vyedin is deeply analytical and thoughtful, and will bring a technical mindset to the ZBA and its work. She earned a Bachelor's degree from Vassar College and is a graduate of the Aspen Tech Policy Hub at the Aspen Institute.

I strongly recommend confirmation of Ms. Vyedin to the Board. We are fortunate that she is willing to serve our community in this important role and lend her dedication and time to the Board and its work.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 22, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Gail Kubik of 14 Cross Street #1B to the Sustainability, Energy, and Resiliency Committee for a term of 3 years to expire September 22, 2025.

I recommend confirmation of this reappointment and ask that you join me in thanking Ms. Kubik for her continued dedicated service and commitment to our community.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 22, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Jeff Swartz of 23 High Street to the Traffic & Parking Commission for a term of 3 years to expire September 29, 2025.

I recommend confirmation of this reappointment and ask that you join me in thanking Mr. Swartz for his continued dedicated service and commitment to our community.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim Driscoll", written in a cursive style.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council,

Ordered:

September 22, 2022

That the sum of Eighty-Nine Thousand Four Hundred Seventy-Nine Dollars and Eighty-Eight Cents (\$89,479.88) is hereby appropriated from General Stabilization to the School Department for reimbursement required to be paid to the United States Treasury pursuant to a demand received in response to a 2010 procurement issue associated with the district's "E-Rate" reimbursement for technology services in accordance with the recommendation of Her Honor the Mayor.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

September 22, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed please find an order to appropriate funding in the amount of Eighty-Nine Thousand Four Hundred Seventy-Nine Dollars and Eighty-Eight Cents (\$89,479.88) from the General Stabilization Fund to the School Department as part of a directive with the FCC related to school district technology needs.

As you may know, the Salem Public Schools fund a portion of their technology needs under the "E-Rate" program, federal dollars from the FCC provided each year to the school district for this purpose. In 2010, there was a discrepancy between the FCC and the school district regarding the procurement of internet services resulting in a reimbursement of prior dollars received.

The enclosed Order transfers the required amount, \$89,479.88, from our Stabilization Fund for this purpose. When Free Cash is certified later this year, we intend to replenish the Fund with the same amount from those dollars, to make the Stabilization Fund whole again. I recommend adoption of the enclosed Order and invite you to contact Superintendent Steven Zrike and Finance Director Anna Freedman should you have any questions regarding it.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council,

September 22, 2022

Ordered:

That the sum of Eighty-Six Thousand, Five Hundred Ninety-Six Dollars and Fifty-Seven Cents (\$86,596.57) be approved within the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the contractual buyback(s) listed below in accordance with the recommendation of Her Honor the Mayor.

Name	Department	Amount
Raymond Cooke	Salem Fire Department	\$49,492.50
Paul Michaud	Salem Fire Department	\$37,104.07
		\$86,596.57



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

September 22, 2022

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Eighty-Six Thousand, Five Hundred Ninety-Six Dollars and Fifty-Seven Cents (\$86,596.57) from the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to fund the retirement buyback costs to be expended for the employee listed below.

NAME	DEPARTMENT	AMOUNT
Raymond Cooke	Salem Fire Department	\$49,492.50
Paul Michaud	Salem Fire Department	\$37,104.07
Total:		\$86,596.57

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Kim Driscoll", is written over the printed name.

Kimberley Driscoll
Mayor



KIMBERLEY L. DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN
RESOURCES

CITY OF SALEM MASSACHUSETTS

HUMAN RESOURCES
98 WASHINGTON STREET, 3RD FLOOR
SALEM, MASSACHUSETTS 01970
TEL. 978-619-5630
FAX 978-745-7298

MEMORANDUM

TO: Anna Freedman, Director of Finance
DATE: September 14, 2022
RE: Retirement Stabilization Fund

Attached you will find a retirement buy back for a former employee of the Salem Fire Department.

This former employee is entitled to the following amount of sick leave and vacation buyback.

Raymond Cooke

90 sick tours @ \$395.58 per tour	\$35,602.20
24 vacation tours @ \$341.91 per tour (2021)	\$ 8,205.84
17 vacation tours @ \$334.38 per tour (2020)	\$ 5,684.46
Total :	\$49,492.50

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

LBC

APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department Fire

Date 7/11/22

Authorized Signature: [Signature]

Department Head/City or Business Manager/School

NAME: Raymond Cooke

CALCULATION

✓ 2021 Tours
VACATION HOURS # 24 @ \$ 341.91 = \$ 8,205.84
346.13 u. 209 8,307.12
✓ SICK Tours
HOURS # 90 @ \$ 395.58 = \$ 35,602.20
SMV
PRO-RATED STIPENDS # 181 @ \$ 13.28 = \$ 2,403.68
✓ 2020 Vacation
OTHER Tours # 17 @ \$ 334.38 = \$ 5,684.46
331.07 u. 209 5,628.19

Total Amount Due: \$ 51,941.19 \$ 49,492.50

Please attach corresponding PAF or other backup to this sheet.

Reason: Retired III F

For Human Resources's Use Only:

- ☒ VACATION HOURS
☒ SICK HOURS
☐ PER ACCRUAL REPORT
☐ OTHER

Org and Object: 83/13 - 5146

Recommendation:

☒ Approved

[Signature]
H R Director/City or Superintendent/Schools

9/14/2022



**KIMBERLEY L. DRISCOLL
MAYOR**

**LISA B. CAMMARATA
DIRECTOR OF HUMAN
RESOURCES**

CITY OF SALEM MASSACHUSETTS

**HUMAN RESOURCES
98 WASHINGTON STREET, 3RD FLOOR
SALEM, MASSACHUSETTS 01970
TEL. 978-619-5630
FAX 978-745-7298**

MEMORANDUM

TO: Anna Freedman, Director of Finance
DATE: September 14, 2022
RE: Retirement Stabilization Fund

Attached you will find a retirement buy back for a former employee of the Salem Fire Department.

This former employee is entitled to the following amount of sick leave and vacation buyback.

Paul Michaud

67.25 sick tours @ \$395.58 per tour	\$26,602.75
18 vacation tours @ \$341.91 per tour (2021)	\$ 6,154.38
13 vacation tours @ \$334.38 per tour (2020)	\$ 4,346.94
Total :	\$37,104.07

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

CITY OF SALEM
APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department Fire

Date 5/31/22

Authorized Signature: _____

Department Head/City or Business Manager/School

NAME: Paul Michael

	CALCULATION	
✓ 2020 TOURS VACATION HOURS	# <u>13</u> @ \$ <u>329.475</u> = \$ <u>4,283.175</u>	<i>use avg 395.58</i>
✓ SICK HOURS	# <u>67.25</u> @ \$ <u>385.87</u> = \$ <u>25,949.76</u>	<i>use avg 395.58</i>
smv 11-11-22 PRO-RATED STIPENDS	# <u>120</u> @ \$ <u>13.29</u> = \$ <u>1,594.80</u>	<i>13.2877</i>
✓ OTHER 2021 VAC TOURS	# <u>18</u> @ \$ <u>337.635</u> = \$ <u>6,077.43</u>	<i>use avg 341.01</i>

FY 20 331.07
FY 21

Total Amount Due: \$ 37,905.165

Please attach corresponding PAF or other backup to this sheet.

Reason: Retired III F (Nov 2020)

For Human Resources's Use Only:

- ☒ VACATION HOURS
☒ SICK HOURS
☐ PER ACCRUAL REPORT
☐ OTHER

Org and Object: 83113 - 5146

Recommendation:

☒ Approved

HR Director/City or Superintendent/Schools



CITY OF SALEM

In City Council,

Ordered:

September 22, 2022

That the sum of Eighty Thousand Dollars (\$80,000.00) is hereby appropriated within the "Capital Outlay" account (20002329-5846FO) to be expended by the Engineering Department for the local share of a Municipal Vulnerability Preparedness ("MVP") grant for the Collins Cove to Willows area for a study of vulnerability and risk assessment related to sea-level rise, storm surge, and precipitation-based floodings in accordance with the recommendation of Her Honor the Mayor.



CITY OF SALEM, MASSACHUSETTS

**Kimberley Driscoll
Mayor**

Office of the Mayor

September 22, 2022

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The City recently applied for a Municipal Vulnerability Preparedness grant from the state to conduct a deep dive analysis of climate impacts in the area running from Collins Cove to the Salem Willows. I am happy to report that we were successful in securing the \$234,565 grant to carry out this detailed study, which will both identify problem area and project impacts, and recommend actions to enhance resiliency and protect property along this vulnerable coastal area. A more detailed description of the planned study can be found in the enclosed memorandum from the City Engineer.

The enclosed Order appropriates \$80,000 from our Short Term Capital account to provide the required local match for this grant award. We look forward to working with the residents and businesses in the study area, as well as the Ward Councillors and other stakeholders – including the Sustainability, Energy, and Resiliency Committee and Salem Sound Coastwatch – as this important study is undertaken.

I recommend adoption of the enclosed Order and invite you to contact City Engineer David Knowlton or the Chief of Staff, Dominick Pangallo, should you have any questions regarding it.

Sincerely,

Kimberley Driscoll
Mayor
City of Salem




Kimberley Driscoll
Mayor

CITY OF SALEM
SALEM, MASSACHUSETTS
ENGINEERING DEPARTMENT
98 WASHINGTON STREET, 2ND FLOOR
SALEM, MA 01970
Phone: (978) 619-5673

DAVID H. KNOWLTON, P.E.
CITY ENGINEER / DPS DIRECTOR

MEMORANDUM

September 13, 2022

To: Dominick Pangallo, Chief Administrative Aide to the Mayor
From: David H. Knowlton, P.E., City Engineer / DPS Director 
RE: Request for Short Term Capital Funds for MVP grant local match
Collins Cove to Willows area vulnerability and risk assessment

This memo has been prepared to request short term capital funds, in the amount of \$80,000, for the local share of an MVP grant for the Collins Cove to Willows area for a study of vulnerability and risk assessment related to sea-level rise, storm surge and precipitation-based flooding.

The proposed study's goal is to conduct a resilience study for the Collins Cove to Willows area of Salem, with an emphasis on assessing vulnerability and risk of the study area to coastal and inland flooding. The proposed study focuses will focus on city-owned property including roadway/right-of-way infrastructure, linear parks/bike paths, Collins Cove Park, Collins Cove Beach, Memorial Park, Salem Willows Park, and Winter Island Park.

The objectives of the proposed study include: review and apply coastal flooding projections; examination of overland flooding under current and future conditions (including development of a dynamic hydraulic/hydrologic model for the study area); conduct a stakeholder engagement process to receive and collect feedback on current vulnerabilities and risks and identify recommended measures that the City can implement to increase the resilience of this area to climate change; development of resilient options for the City parks and road networks in the study area, an emergency response and evacuation plan for residents to use during flood events and preparation of a resilient coastal parks toolkit; and preparation of final report that summarizes the findings from the study and includes an implementation plan.

Request to Appropriate \$80,000 for Short Term Capital
Page 2

September 13, 2022

If you have any questions, or require additional information, please call. The Engineering Department is available to meet with the City Council to discuss this request.

Cc: Anna Freedman, Finance Director

CITY OF SALEM
ST Capital Outlay Expenditure Request Form – FY 2023

From Department: 235 - Engineering Date: 9/13/2023

Department Head Name: David Knowlton

Authorization Signature: 

Amount: \$80,000.00

Description:

The City has been awarded an MVP grant to address vulnerability and risk due to sea level rise and storm surge as well as precipitation-based flooding in the Collins Cove to Willows areas. The total grant is for \$234,565.00 and this request of \$80,000 will cover the cost of the required local match of the grant (see attached).

For Finance Department Use Only:

☒ City Council Approval Needed (Y/N)

CIP Balance: \$ 214,481.12

Recommendation:

☒ Approved ☐ Denied



Finance Director

Processed: Date: _____ By: _____

CO # _____ JE# _____ Trans # _____

Org: _____ Obj: _____



CITY OF SALEM

In City Council September 22, 2022

ORDERED: That the Regular City Council Meetings in the month of October be held on October 13, 2022 and October 20, 2022 or October 6, 2022 and October 13, 2022 due to Early Voting



CITY OF SALEM, MASSACHUSETTS

**CARNIVAL, CIRCUS, CONCERT OR
SPECIAL EVENT PERMIT APPLICATION**

Pursuant to City Ordinance c. 6, Art. IV

Date: Sept 19 2022

Please complete Section A and return to the City Clerk, City Hall, 93 Washington Street, Salem, for submission to the City Council for approval. Section B shall be completed upon approval of the City Council and prior to the issuance for a permit.

Section A:

TYPE OF EVENT: SCNA Kids' Fun Fest / Haunted Happenings

NAME OF BUSINESS, ORGANIZER OR SPONSOR: Dean & Flynn, Inc. DBA Fiesta Shows

NAME OF APPLICANT/RESPONSIBLE PARTY: Eugene J. Dean, Milo Martinez

APPLICANT STREET ADDRESS: 15 Pine Street

CITY: Seabrook STATE: NH

TELEPHONE #: 603-474-5424 EMAIL ADDRESS: ejdean@msn.com

EVENT DATES AND TIME: October 22, 23, 29, 30. 10am - 6pm

EVENT LOCATION: Salem Common, Washington Square

(Please attach a site map indicating location of any stages, concessions, amusements, and the like)

PLEASE GIVE A DESCRIPTION OF THE NATURE OF THE EVENT AND INCLUDE A LIST OF ANY CONCESSIONS, AMUSEMENTS OR MECHANICAL RIDES:

2 games, 5 mechanical rides (Rock'n Tug, Merry Go Round, Crazy Bus, Spinning Coaster & Frog Hopper), 4 non mechanical (Super Slide, 3 inflatables)

PROVIDE LAST 3 CITIES OR TOWNS IN WHICH THE APPLICANT HELD EVENTS
(Include contact information and letter of recommendation from all three)

Marshfield Fair: 781-834-6627

Woodstock Fair: 860-928-3246

Hopkinton Fair: 603-496-7974

CHIEF OF POLICE RECOMMENDATION (See Sec. 6-121 of Ordinance)

COMMENTS: _____

☐ APPROVE

☐ DENY

POLICE CHIEF

FIRE CHIEF RECOMMENDATION (See Sec. 6-121 of Ordinance)

COMMENTS: _____

☐ APPROVE

☐ DENY

FIRE CHIEF

Signature of Applicant: Estevan "Milo" Martinez



ANY FALSE STATEMENT MADE ON THIS APPLICATION IS GROUNDS FOR DENIAL

Total Fee: _____

Before the City Council on _____

☐ APPROVED

☐ DENIED

CITY CLERK

Section B: Following the approval of the City Council, applicant must circulate the application to the departments listed below for approval. Applicant must also submit a certificate of insurance to the City clerk.

DEPARTMENT

SIGNATURE

DATE

BUILDING/PLUMBING
(See Sec. 6-122 of Ordinance)

BOARD OF HEALTH

ELECTRICAL

FIRE

SEALER OF WEIGHTS/MEAS.

CITY CLERK – INSURANCE ON FILE

CITY OF SALEM CODE OF ORDINANCES
CHAPTER 6, ARTICLE IV. CARNIVALS, CIRCUSES, CONCERTS*

Sec. 6-121. Authority.

The issuance of a permit to hold a carnival, circus, concert, or similar entertainment, shall be by the city council, after investigation and consultation with the chief of police and the fire chief. If the chief of police, or the fire chief report back to the city council with a negative recommendation, due to the health, safety, and welfare of the residents, the city council shall consider denial of said permit. It is further required that the carnival, circus, or like event operator shall furnish the city council, upon application, with a letter of recommendation from the last three cities in which the carnival, circus, or the like was operating.

Sec. 6-122. Permit.

Upon approval of the city council, the owner, operator, or person in control of such commercial carnival, circus, concert, or the like, shall obtain permits from the building inspector, health department, wire inspector, gas inspector, sealer of weights and measures and the fire department relative to the operation of any mechanical or electrical equipment or device, and food stand or food service. The above departments shall have full authority to inspect equipment and the premises prior to the issuance of any permits.

The applicant shall also furnish the building inspector with a current valid Commonwealth of Massachusetts Public Safety Department inspection sticker for the mechanical and electrical equipment, which was issued within the prior six month period.

Upon approval of the city council, and compliance with the above departmental inspections and permits, the building inspector shall notify the department of public safety that such carnival, circus, concert, or the like, is operating in the city.

Sec. 6-123. Fee.

The application fee for the above permit shall be \$100.00 or any dollar value that the council sees appropriate. Following city council approval of the event, and the issuance of the permit by the city council, said fee shall not be refundable due to cancellation of the event for any reason.



Our Mission: The Salem Common Neighborhood Association (SCNA), Salem's oldest neighborhood association, is dedicated to the improvement, preservation, and protection of the Salem Common Neighborhood and the Historic Salem Common. A non-profit, SCNA is devoted to the principle of fostering goodwill and camaraderie among neighbors.

To: Salem City Council

Date: September 19th, 2022

From: Salem Common Neighborhood Association (SCNA)

Re: Annual Kid's Fun Fest on the Common: October 22 & 23 and October 29 & 30

Dear Councilors,

As part of Haunted Happenings, the SCNA has historically held a fun event on the Common for the enjoyment of Salem's young children and families as well as for the City's many visitors.

The SCNA is currently seeking approval to hold our annual Kid's Fun Fest on the last two weekends of October (22nd/23rd and 29th/30th) from 11 AM to 5 PM. We plan to use the same layout as we have in years past.

We seek your approval as well on our event plan. Specifically, we will have 5 mechanical rides in addition to face painting and other small games. Consistent with this event since its inception, the rides have been chosen for use by young children. They will be provided and professionally managed by Fiesta Shows. Also, many of the rides will allow for parents to ride along with their children.

We have submitted the ride plan which reflects what has been used in the past. The event application has received preliminary approval by Park & Recreation.

For any clarifications, please feel to contact Milo Martinez SCNA Events Chair at 202-630-6456, EJ Dean of Fiesta Shows at 978-375-2541 or me at 508-878-5118.

Thanks for your consideration and support as always.

Dennis Maroney, SCNA President on Behalf of the SCNA Board

RIDES (BLUE)

1. Merry
2. Crazy Bus
3. Hot Shot
4. Spinning Coaster
5. Rock'n Tug
6. Super Slide
7. Rockwall
8. Inflatable
9. Inflatable

GAMES (ORANGE)

**SCNA ACTIVITIES
(RED)**





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/19/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McGowan Allied Specialty 140 Fountain Parkway, Ste 570 St. Petersburg FL 33716		CONTACT NAME: Sue Vereker PHONE (A/C, No, Ext): 727 547 3059 FAX (A/C, No): 440-333-3214 E-MAIL ADDRESS: svereker@mcgowanallied.com	
License#: 973 FIESSHO-01		INSURER(S) AFFORDING COVERAGE	
INSURED Dean and Flynn dba: Fiesta Shows, Inc. PO BOX 460 Seabrook NH 03874		NAIC # 12866	
		INSURER A: T.H.E. Insurance Company	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** 378203529**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			CPP010007112	2/15/2022	2/15/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AG-G \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			ELP001339201	2/15/2022	2/15/2023	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A		WCP0004410022	3/15/2022	3/15/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Dates: 10/1/22 - 11/2/22- Additional insured: City of Salem, Salem Common, Washington Street

as respects to general liability and to the negligence of the named insured.

CERTIFICATE HOLDER**CANCELLATION**City of Salem
Salem Common
Washington Street

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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City of Salem

In the year Two Thousand and Twenty-two

An Ordinance to amend an ordinance relative to special district regulations.

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. The City of Salem Zoning Ordinance Section 8.0 – Special District Regulations is hereby amended by adding a new sub-section as follows:

“8.7 – HALLOWEEN PARKING OVERLAY DISTRICT

8.7.1 Purpose

The purpose of the Halloween Parking Overlay District (“HPOD”) is to augment the underlying zoning regulations in the overlay district to allow for additional necessary off-street parking during periods of peak demand associated with the Halloween season.

8.7.2 Establishment of Halloween Parking Overlay District

The Halloween Parking Overlay District is hereby established and consists of the area(s) shown on the Map entitled “Halloween Parking Overlay District” on file with the City Clerk, as it may, from time to time, be amended.

8.7.3 Permitted Uses

1. Any use permitted in the underlying zoning district shall be a permitted use in the HPOD.
2. In addition, each year during the period beginning on the Friday preceding October 1 and ending on the first Monday after October 31, Lots in the HPOD lawfully in use for non-residential purposes may be used for independent public parking as follows:
 - a. Parking on any Lot shall only be permitted in spaces that are lawfully existing off-street parking and
 - b. Subject to any regulation adopted by the Traffic and Parking Commission which may include, but not limited to, an application and fee.”

Section II. This Ordinance shall take effect as provided by City Charter.

In City Council May 26, 2022

Referred to the Planning Board to hold a Joint Public Hearing

Joint Public Hearing Held on June 27, 2022 and advertised on June 13, 2022 and June 20, 2022

Joint Public Hearing closed by a roll call vote of 10 yeas, 0 nays and 1 absent

Referred to the Planning Board for their recommendation by a roll call vote of 10 yeas, 0 nays and 1 absent

In City Council July 14, 2022

Referred to the Committee on Ordinances, Licenses and Legal Affairs co-posted with the Committee of the Whole by a roll call vote of 10 yeas, 0 nays and 1 absent

In City Council September 12, 2022

Adopted for first passage by a roll call vote of 8 yeas, 3 nays and 0 absent

ATTEST:

ILENE SIMONS
CITY CLERK

Halloween Parking Overlay District

