

## ROUTING SLIP

### Telecommunications Attachments in the Public Right of Way

Pursuant to the Code of Ordinances, Sections 12-86 through 12-200, each applicant who seeks access to the public right of way for telecommunications purposes must submit a petition and plans along with a \$500 application fee to the Electrical Department. Once the City Electrician has signed off, please circulate to the Departments listed on the reverse side of this Routing Slip for signature and return it to the City Clerk's Office prior to the petition being placed on the City Council Agenda for a grant of location pursuant to MGL Chapter 166, Section 22.

Right of Way Location Requested: 252R BRIDGE STREET

Application Fee Received: Yes  Check No. 00044168 Date: 12/7/23

City Electrician Approval: *John J. Lucidi*

**BUSINESS NAME**  
Corporate name: AT&T  
d/b/a: \_\_\_\_\_

Address: 208 S Akard St, Dallas, TX 75202 Tele. # 508-667-3100

CONTACT: ADAM WOLFREY - AGENT

Street: 750 W CENTER ST STE 301 - W BRIDGEWATER MA 02379 Tele. # 508-667-3100

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: awolfrey@cinelle.com

#### Pole Ownership

To be attached to utility-owned pole      \_\_\_ To be attached to City-owned pole

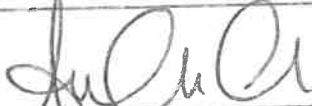
\_\_\_ Pole Attachment Agreement attached\*      \_\_\_ Pole Attachment Agreement to follow\*

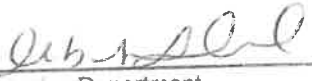
\*All grants of location for telecommunications attachments to poles are conditioned upon evidence of a valid pole attachment agreement.


#### Conduits

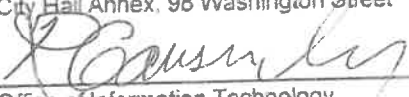
Will the attachment also require a conduit?       Yes      \_\_\_ No

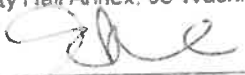
**TO ALL CITY DEPARTMENTS:** By signing this slip you are only acknowledging that the applicant has made your department aware of its plans. All grants of location will be conditioned upon compliance with all departmental requirements and require a vote of the City Council after a public hearing. Please attach comments on separate sheet.

 12/24/23  
DATE  
Planning Department  
City Hall Annex, 98 Washington Street

 12/26/23  
DATE  
Engineering Department  
City Hall Annex, 98 Washington Street

 not in a LHD  
12/18/23  
DATE  
Salem Historical Commission  
City Hall Annex, 98 Washington Street

 1/9/24  
DATE  
Office of Information Technology  
29 Highland Avenue

 12/13/23  
DATE  
Legal Department  
City Hall, 93 Washington Street

**RETURN ROUTING SLIP, ANY COMMENTS, PETITION, PLANS, ABUTTER LABELS, AND PROPOSED ORDER TO CITY CLERK'S OFFICE, CITY HALL, 93 WASHINGTON STREET WHEN COMPLETE SO THAT IT MAY BE PLACED ON THE COUNCIL'S AGENDA.**



**Adam Wolfrey**  
SITE ACQUISITION CONSULTANT

AWOLFREY@CLINELLC.COM  
MOBILE (508) 667-3100  
www.centerlinecommunications.com

**Centerline Communications**

750 W Center St #301  
WEST BRIDGEWATER, MA 02379  
(844) 748-8878

Centerline Disbursement

00044168

Date: 12/07/2023

Pay to  
The Order of **City of Salem**

Memo: CRAN\_RCTB\_00073\_654

\*\*\*Five Hundred Dollars\*\*\*

\$\*\*500.00\*\*

City of Salem  
United States

*Of Uadce*

⑈00044168⑈ ⑆011304478⑆

002922009879⑈

# brownrudnick

Edward D. Pare, Jr., Esq.  
direct dial: 401-276-2639  
epare@brownrudnick.com

November 30, 2023

Mr. John Giardi  
City Electrician  
City of Salem  
Electrical Department  
44 Lafayette Street  
Salem, MA 01970

**RE: Petition of New Cingular Wireless PCS, LLC d/b/a AT&T ("AT&T") for a Grant of Location/Pole Attachment for a Small Cell Wireless Facility, Including Telecommunication Wires and Wireless Attachments and Appurtenances on a Replacement Utility Pole in the Public Right-of-Way – Pole #428 – Near 252R Bridge Street, Salem MA – CRAN\_RCTB\_00073\_654**

Dear Mr. Giardi:

On behalf of AT&T and while reserving all rights, please accept this submission as a petition for a grant of location/pole attachment (the "Petition") for one (1) small cell wireless facility installed on a replacement utility pole owned by National Grid in the public right-of-way and located near the above-referenced address (the "Site"). We have included the required Routing Slip for Telecommunications Attachments in the Public Right of Way for your review and approval so AT&T can circulate the Petition and file with the City Clerk to be included on a City Council agenda.

As you will note, the attached Petition addresses all of the applicable information and documents pursuant to the City of Salem's process for Telecommunications Attachments in the Public Right of Way.

If you have any questions or need additional information, please do not hesitate to contact us.

Sincerely,

**BROWN RUDNICK LLP**

/s/Edward D. Pare, Jr.  
\_\_\_\_\_  
Edward D. Pare, Jr.

Enclosures: Routing Slip  
Petition w/Attachments

# brownrudnick

Edward D. Pare, Jr., Esq.  
direct dial: 401-276-2639  
epare@brownrudnick.com

November 30, 2023

Ms. Ilene Simons  
City Clerk  
City of Salem  
93 Washington Street  
Salem, MA 01970

**RE: Petition of New Cingular Wireless PCS, LLC d/b/a AT&T ("AT&T") for a Grant of Location/Pole Attachment for a Small Cell Wireless Facility, Including Telecommunication Wires and Wireless Attachments and Appurtenances on a Replacement Utility Pole in the Public Right-of-Way – Pole #428 – Near 252R Bridge Street, Salem MA – CRAN\_RCTB\_00073\_654**

Dear Honorable Members of the Salem City Council:

We represent AT&T with respect to its deployment of small cell wireless facilities throughout the Commonwealth of Massachusetts, including the City of Salem. AT&T is licensed by the Federal Communications Commission (the "FCC") to provide wireless communications services in the City of Salem and throughout the Commonwealth of Massachusetts.

On behalf of AT&T and while reserving all rights, please accept this submission as a petition for a grant of location/pole attachment (the "Petition") for one (1) small cell wireless facility installed on a replacement utility pole owned by National Grid in the public right-of-way and located near the above-referenced address (the "Site"). The Petition is submitted pursuant to the federal Telecommunications Act of 1996 (the "Act"), the Declaratory Ruling and Third Report and Order 18-133 (the "Order") issued by the FCC in September 2018 [https://docs.fcc.gov/public/attachments/FCC-18-133A1\\_Rcd.pdf](https://docs.fcc.gov/public/attachments/FCC-18-133A1_Rcd.pdf) and Massachusetts General Laws Chapter 166, Sections 21, 22 and 25A for telecommunication wires and wireless attachments and appurtenances installed within the public right-of-way. AT&T's small cell wireless facility complies and is in accordance with the Act, the Order and Massachusetts law. AT&T has entered into a Pole Attachment Agreement with National Grid (copy attached), and we have included a letter of authorization issued by National Grid which allows for the filing of the Petition.

We have also provided a detailed set of drawings (the "Plans") and a map for the small cell wireless facility. Enclosed are existing photographs of the Site and photo simulations of the resulting installation. Also enclosed, please find a small cell facility emissions report demonstrating compliance with applicable emissions standards established by the FCC. We note the closest residence is approximately 500' from the Site. The utilities for the small cell wireless facility will be provided via overhead wires, including electricity and fiber for communications. For a construction schedule, AT&T anticipates that construction will take about a week in total and if approved, is tentatively scheduled for August of 2024. AT&T agrees to maintain the small



Ms. Ilene Simons  
November 30, 2023  
Page 2

cell wireless facility in good working order. The small cell wireless facility is monitored 24/7 at AT&T's state-of-the-art Network Operations Center. AT&T agrees to remove the small cell wireless facility when no longer in use by AT&T. There are no trees in the area near the Site so no trees will be removed or relocated. The existing utility pole will be removed once the existing attachments are relocated to the replacement utility pole.

AT&T proposes this low-power small cell wireless facility in the City of Salem to deal with the rapidly increasing demands on AT&T's wireless network. This small cell wireless facility will work in conjunction with the existing macro cell sites installed on rooftops, towers, and other structures in and around the City of Salem. AT&T's radio frequency engineers targeted the proposed location due to the high traffic and data demands on AT&T's network in the areas near the Site. AT&T's existing macro cell sites are not providing adequate data capacity in the areas near the Site due to population, congregation of customers, network usage, vehicular and foot traffic, multiple wireless devices used by customers and other contributing factors. This small cell wireless facility will also work to offload the demands on AT&T's macro cell sites and allow for increased data capacity and speed within the immediate vicinity of the Site and in the areas surrounding the macro cell sites. We have provided coverage maps depicting AT&T's existing and proposed coverage in the area.

As further illustrated on the Plans, AT&T proposes to install: fiber optic cable(s); two (2) remote radios measuring 15" long by 13.5" wide by 5.8" deep and 31.2" long by 10.9" wide by 5.9" deep respectively within an equipment cabinet measuring 48" high by 24" wide by 26" deep (17.3 cubic feet in volume) mounted to a 43' above ground level ("AGL") replacement wood utility pole (existing pole is approximately 27'9" AGL) at approximately 11.5' AGL; one (1) top-mounted antenna measuring 24.7" long and 14.7" in diameter (2.34 cubic feet in volume); conduits and cable protectors; and, an electrical meter 8' AGL (not on street side of pole) with shutoff switch and grounding rods.

This small cell wireless facility will be installed using standard commercially accepted methods in accordance with all applicable federal, state, and local laws, regulations, and orders. All existing wires and other attachments will be transferred to the replacement pole. The Plans also provide the proposed location, pole height, mounting heights and equipment specifications.

#### **THE FEDERAL TELECOMMUNICATIONS ACT OF 1996**

Without the installation of this small cell wireless facility, AT&T would be unable to provide specifically established coverage and capacity objectives in the area near the Site. The existing utility pole is located within the limited geographic area whereby AT&T's radio frequency engineers determined that a wireless facility is required. The Act imposes substantial restrictions affecting the standard for granting the requested relief. The Act provides that: no laws or actions by any local government or planning or zoning board may prohibit, or have the effect of prohibiting, the placement, construction, or modification of communications towers, antennas, or other wireless facilities in any particular geographic area, see 47 U.S.C. §332(c)(7)(B)(i); local government or planning or zoning boards may not unreasonably



Ms. Ilene Simons  
November 30, 2023  
Page 3

discriminate among providers of functionally equivalent services, see 47 U.S.C. §332(c)(7)(B)(i); health concerns may not be considered so long as the emissions comply with the applicable standards of the FCC, see 47 U.S.C. §332(c)(7)(B)(iv); and, decisions must be rendered within a reasonable period of time, see 47 U.S.C. §332(c)(7)(B)(ii) and the Order commonly referenced as the applicable “shot clocks”. The FCC shot clock in this instance is ninety (90) days from the submission of the Petition. We also note that the Order redefined “effective prohibition” to mean that state and local governments cannot impose requirements that materially limits or inhibits a provider's ability to engage in activities related to the provision of service. This standard applies to efforts to introduce new or enhance coverage, capacity or service capabilities and notes that regulations that cause a financial burden or competitive disparity can be an effective prohibition.

### **CONCLUSION**

We respectfully assert that AT&T's proposed small cell wireless facility complies with the requirements of the City of Salem in light of the Act, the Order and Massachusetts law. AT&T is ready and willing to work cooperatively with the City of Salem with respect to the deployment of its small cell wireless facilities. For the foregoing reasons, as well as to satisfy the mandate of the federal government to facilitate competition in the telecommunications industry as set forth in the Act and the Order, AT&T respectfully requests that the City Council grant its approval of the Petition. We have provided a draft form of order for consideration by the City Council.

If you have any questions, please do not hesitate to contact us. We look forward to presenting the Petition at an upcoming meeting.

Sincerely,

**BROWN RUDNICK LLP**

/s/Edward D. Pare, Jr.  
Edward D. Pare, Jr.

Enclosures: Proposed Order  
Engineering Plans  
Photographs and Photosimulations  
Abutter Labels  
Telecommunications Routing Slip  
Structural Report  
Letter of Authorization from National Grid  
License Agreement with National Grid  
Site Selection Analysis  
Coverage Maps  
Emissions Report Demonstrating Compliance

**ORDER FOR LOCATION FOR TELECOMMUNICATIONS WIRES AND WIRELESS ATTACHMENTS AND APPURTENANCES IN THE PUBLIC RIGHT OF WAY**

By the Salem City Council

Of the City of Salem, Massachusetts, \_\_\_\_\_, 2024

**ORDERED:**

That pursuant to the federal Telecommunications Act of 1996 and Massachusetts General Laws, Chapter 166, NEW CINGULAR WIRELESS PCS, LLC (“AT&T”) is hereby granted a location for and permission to construct and maintain a pole, telecommunications wires and wireless attachments and appurtenances, including fiber optic cable(s), remote radios, equipment cabinet and pole top antenna, to be attached to a wood utility pole, located upon, along and under the public ways within the City of Salem, as substantially shown on the plans filed with said Petition.

The forgoing permission is subject to the following conditions:

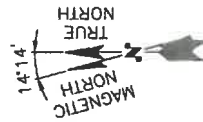
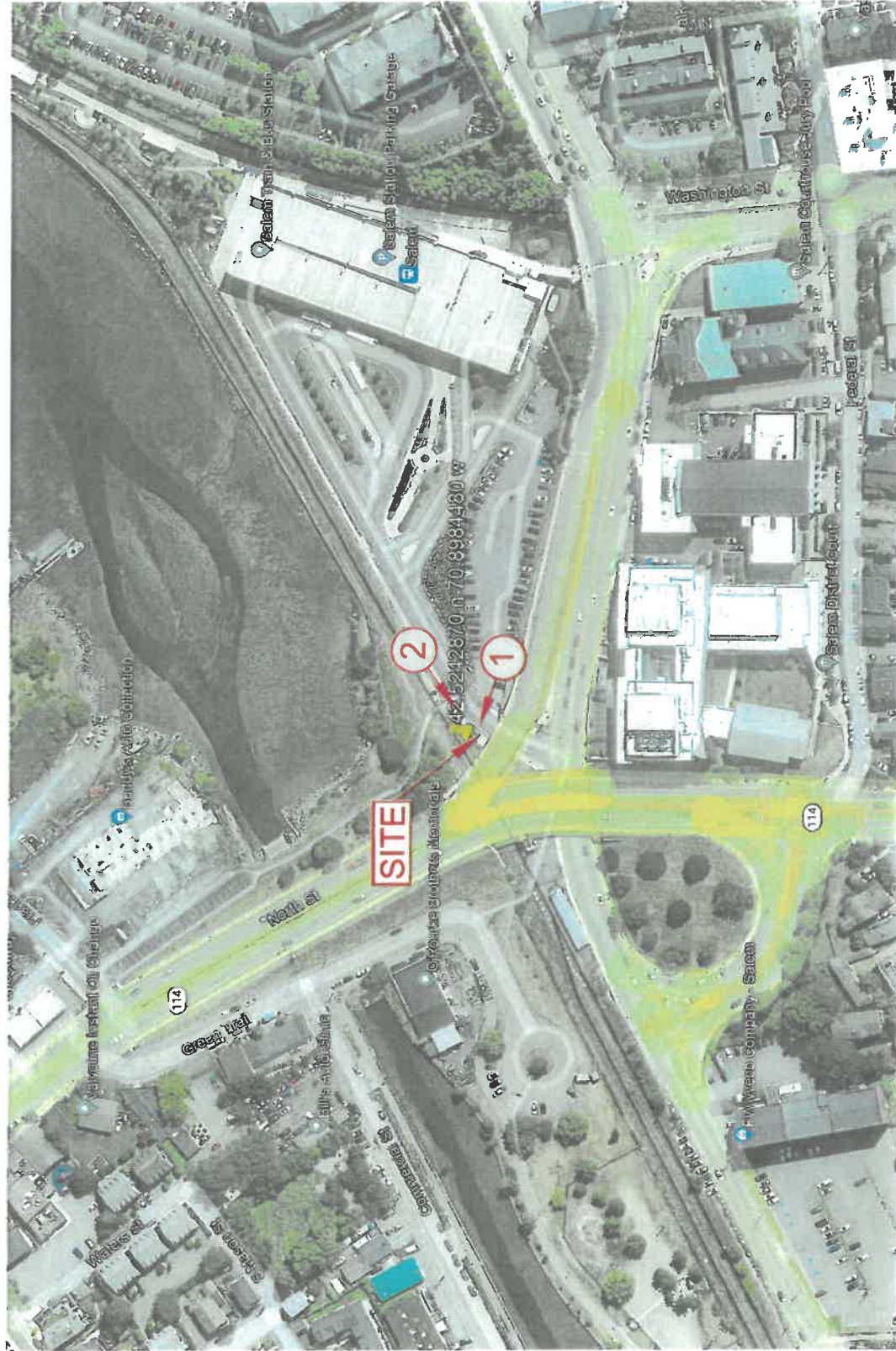
1. The telecommunications wires and wireless attachments and appurtenances shall be installed and operated in compliance with all applicable federal and state laws and regulations.
2. AT&T shall comply with the requirements of existing City Ordinances, as may be applicable governing the construction and maintenance of said pole, telecommunications wires and wireless attachments and appurtenances, so far as the same are not inconsistent with the laws of the United States or of the Commonwealth of Massachusetts.

I hereby certify that the foregoing was adopted at a meeting of the City Council of the City of Salem, Massachusetts, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
City Clerk







# PHOTO LOCATION

THIS STUDY DOES NOT CLAIM IN ANY WAY TO SHOW THE ONLY AREAS OF VISIBILITY. IT IS MEANT TO SHOW A BROAD REPRESENTATION OF AREAS WHERE THE PROPOSED INSTALLATION MAY BE VISIBLE BASED UPON THE BEST INFORMATION FOR TOPOGRAPHY AND VEGETATION LOCATIONS AVAILABLE TO DATE.

SITE TYPE: UTILITY POLE	
DATE: 03/16/2023	REV: 0
DRAWN BY: AM	
SCALE: N.T.S.	



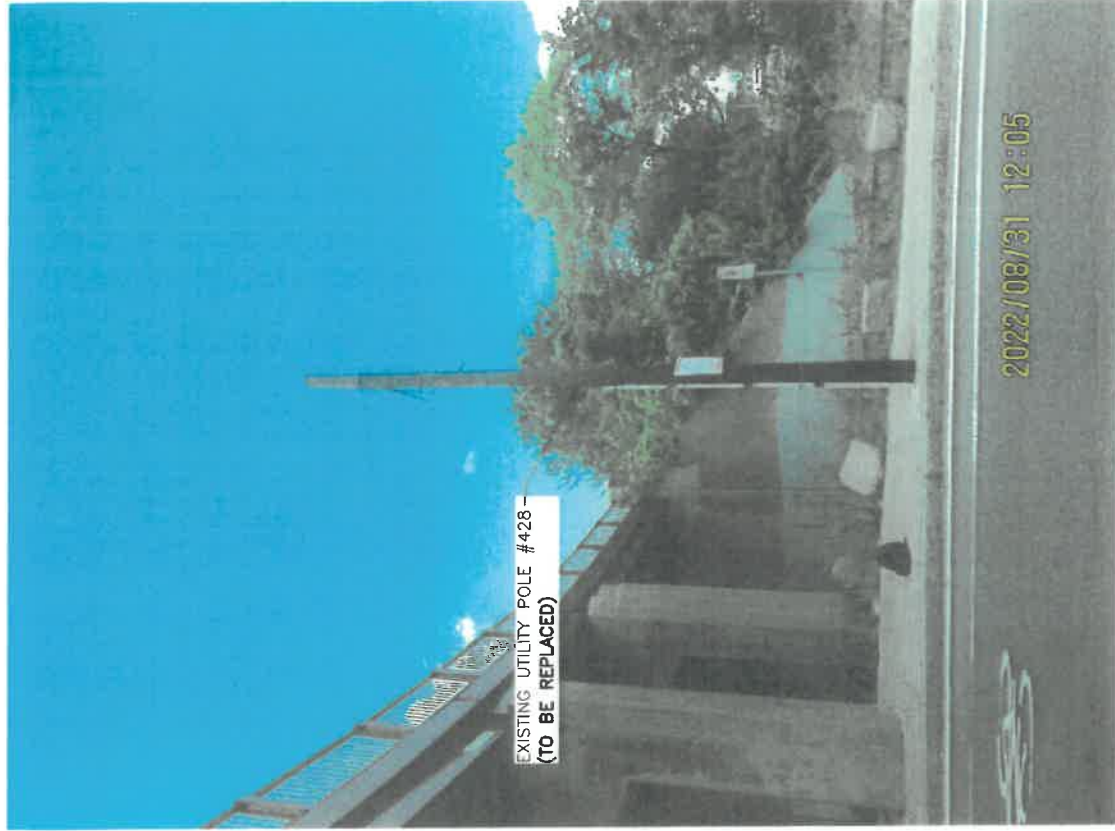
SITE NO: CRAN\_RCTB\_00073\_654  
 SITE NAME: CRAN\_RCTB\_00073\_654  
 ADDRESS: 252R BRIDGE STREET, SALEM, MA 01970



**EXISTING CONDITIONS**

**LOCATION # 1**

**DATE OF PHOTO: 03/16/2023**



**VIEW EAST FROM REPUBLIC PARKING SALEM STATION**

**SITE NO:** CRAN\_RCTB\_00073\_654

**SITE NAME:** CRAN\_RCTB\_00073\_654

**ADDRESS:** 252R BRIDGE STREET  
SALEM, MA 01970



550 COCHITUATE ROAD  
FRAMMINGHAM, MA 01701

PREPARED FOR:



750 WEST CENTER STREET  
SUITE #301  
WEST BRIDGEWATER, MA 02379



45 BEECHWOOD DRIVE, NORTH ANDOVER, MA 01845  
TEL: (978) 557-5653

**SITE TYPE:** UTILITY POLE

**DATE:** 03/16/2023

**REV:** 0

**DRAWN BY:** AM

**SCALE:** N.T.S.

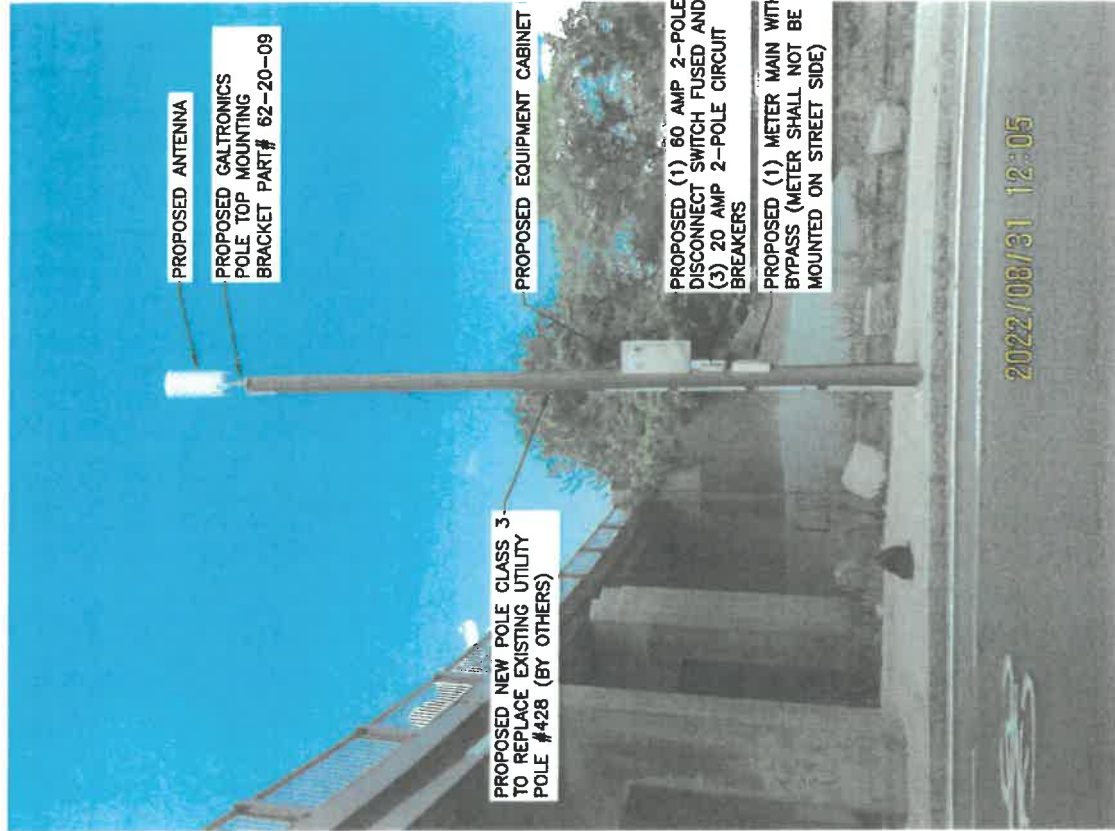
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**PROPOSED CONDITIONS**

**LOCATION # 1**

**DATE OF PHOTO: 03/16/2023**



PROPOSED ANTENNA

PROPOSED GALTRONICS  
POLE TOP MOUNTING  
BRACKET PART # 62-20-09

PROPOSED NEW POLE CLASS 3-  
TO REPLACE EXISTING UTILITY  
POLE #428 (BY OTHERS)

PROPOSED EQUIPMENT CABINET

PROPOSED (1) 60 AMP 2-POLE  
DISCONNECT SWITCH FUSED AND  
(3) 20 AMP 2-POLE CIRCUIT  
BREAKERS

PROPOSED (1) METER MAIN WITH  
BYPASS (METER SHALL NOT BE  
MOUNTED ON STREET SIDE)

2022/08/31 12:05

**VIEW EAST FROM REPUBLIC PARKING SALEM STATION**

**SITE NO:** CRAN\_RCTB\_00073\_654  
**SITE NAME:** CRAN\_RCTB\_00073\_654  
**ADDRESS:** 252R BRIDGE STREET  
 SALEM, MA 01970

**at&t**  
 560 COCHITUATE ROAD  
 FRAMINGHAM, MA 01701

**PREPARED FOR:**  
  
**CENTERLINE**  
 COMMUNICATIONS  
 750 WEST CENTER STREET  
 SUITE #500  
 WEST BRIDGEWATER, MA 02379

**TEP**  
 NORTH EAST  
 45 BEECHWOOD DRIVE NORTH ANDOVER, MA 01840  
 TEL: (978) 357-5533

SITE TYPE: UTILITY POLE	
DATE: 03/16/2023	REV: 0
DRAWN BY: AM	
SCALE: N.T.S.	

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EXISTING CONDITIONS

LOCATION # 2

DATE OF PHOTO: 03/16/2023



VIEW NORTHEAST FROM REPUBLIC PARKING SALEM STATION STREET

**SITE NO:** CRAN\_RCTB\_00073\_654  
**SITE NAME:** CRAN\_RCTB\_00073\_654  
**ADDRESS:** 252R BRIDGE STREET  
 SALEM, MA 01970

  
 550 COCHITUATE ROAD  
 FRAMINGHAM, MA 01701

PREPARED FOR:  
  
 750 WEST CENTER STREET  
 SUITE #301  
 WEST BRIDGEWATER, MA 02379

  
 48 BECHWOOD DRIVE, NORTH ANDOVER, MA 01845  
 TEL: (978) 557-5553

SITE TYPE: UTILITY POLE	
DATE: 03/16/2023	REV: 0
DRAWN BY: AM	
SCALE: N.T.S.	

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**PROPOSED CONDITIONS**

**LOCATION # 2**

**DATE OF PHOTO: 03/16/2023**



**VIEW NORTHEAST FROM REPLUBLIC PARKING SALEM STATION STREET**

**SITE NO:** CRAN\_RCTB\_00073\_654  
**SITE NAME:** CRAN\_RCTB\_00073\_654  
**ADDRESS:** 252R BRIDGE STREET  
 SALEM, MA 01970



PREPARED FOR:



**SITE TYPE:** UTILITY POLE  
**DATE:** 03/16/2023  
**REV:** 0  
**DRAWN BY:** AM  
**SCALE:** N.T.S.

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Prepared For:  
**CENTERLINE-AT&T**  
 Site Number:  
**CRAN\_RCTB\_00073\_654**  
 Site Name:  
**CRAN\_RCTB\_00073\_654**  
**252R BRIDGE STREET**  
**SALEM, MA 01970**



**SITE NO:** CRAN\_RCTB\_00073\_654  
**SITE NAME:** CRAN\_RCTB\_00073\_654  
**ADDRESS:** 252R BRIDGE STREET  
 SALEM, MA 01970



550 COCHITUATE ROAD  
 FRAMINGHAM, MA 01701

PREPARED FOR:



750 WEST CENTER STREET  
 SUITE #201  
 WEST BRIDGEWATER, MA 02379



45 BEECHWOOD DRIVE, NORTH ANDOVER, MA 01845  
 TEL: (978) 557-5533

**SITE TYPE:** UTILITY POLE

**DATE:** 03/16/2023 **REV:** 0

**DRAWN BY:** AM

**SCALE:** N.T.S.

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**CITY OF SALEM, MASSACHUSETTS**

Dominick Pangallo  
Office of the Mayor

March 14, 2024

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Dear City Councillors,

I am pleased to appoint Stephen Larrick of 17 Carlton Street to serve on the Zoning Board of Appeals. Mr. Larrick will be filling the alternate seat previously held by Hannah Osthoff with a term to expire September 14, 2024.

Mr. Larrick is currently the Digital Services Manager for the Metropolitan Area Planning Council, where he manages a software applications team, including two developers and a portfolio of dozens of online tools; leads product management and user research and oversees MAPC's portfolio of digital equity projects to provide greater access to online life for residents who have historically been left behind by the digital divide. Mr. Larrick holds a B.A. in Urban Studies and Philosophy from Brown University.

As a former Planning Director for the City of Central Falls, Rhode Island, Mr. Larrick possesses years of experience serving as staff support to a zoning board, providing administrative project review and advisory guidance on land use decisions, and negotiating community benefits from developers. In addition, through his work with cities across the country and in the Boston area - both as an academic researcher and as a consultant - he maintains a rich knowledge and valuable perspective on how various communities approach common challenges, and what best practices have worked, including in the domain of land use and zoning. Mr. Larrick looks forward to the opportunity to bring his expertise and familiarity to the Zoning Board of Appeals as its newest member.

I strongly recommend confirmation of Mr. Larrick's appointment to the Bicycling and Shared Path Advisory Committee. We are fortunate that he is willing to volunteer in this important role and lend his time, interests and dedication to this important board and its work.

Sincerely,

Dominick Pangallo  
Mayor, City of Salem



**CITY OF SALEM, MASSACHUSETTS**

Dominick Pangallo  
Office of the Mayor

March 14, 2024

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Dear City Councillors,

I am pleased to appoint Emmylou Manwill, of 15 Heritage Drive, Apt. 17, to serve on the Bicycling and Shared Path Advisory Committee for a three-year term to expire on September 14, 2026. Ms. Manwill will be filling the seat previously held by Alexandra Maranto.

As a regular cyclist and avid BlueBike user, both for recreation and daily commuting, Ms. Manwill values the opportunity to utilize her skills and background by serving on the Bicycling and Shared Path Advisory Committee to engage with the community on the local level and advocate for and support improved bike infrastructure. Furthermore, Ms. Manwill lives in a part of Salem not currently represented by any other Bike Committee members.

Ms. Manwill is currently an Immigration Staff Attorney at MetroWest Legal Services where she represents resettled Afghans in Massachusetts in their immigration matters including Asylum, Special Immigrant Visas, Adjustment of Status, Temporary Protected Status, and applications for Employee Authorization Documents. Ms. Manwill holds a law degree from Boston University, an H.B.A cum laude in International Studies with an emphasis in Ethnic Conflict and a B.A. cum laude in Political Science from the University of Utah. In addition to her professional experience, Ms. Manwill serves as a Council Member on the Student Services Committee of the BU Law Young Alumni Council, is a Congressional Liaison for the American Immigration Lawyers Association of New England and is a member of the American Immigration Lawyers Association.

I strongly recommend confirmation of Ms. Manwill's appointment to the Bicycling and Shared Path Advisory Committee. We are fortunate that she is willing to volunteer in this important role and lend her time, interests and dedication to this important board and its work.

Sincerely,

Dominick Pangallo  
Mayor, City of Salem



**CITY OF SALEM, MASSACHUSETTS**

Dominick Pangallo  
Office of the Mayor

March 28, 2024

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Dear Councillors,


I am pleased to appoint Justin Bates, of 313 Essex Street Unit 101, to serve on the Conservation Commission for a three-year term to expire on March 28, 2027.

Mr. Bates is currently the Program Manager for Adobe Energy Management and is responsible for leading the implementation and administration of a statewide energy rebate program designed to drive awareness and adoption of electric technologies, as well as managing the team that handles the day-to-day operations of eleven Municipal Light Plant energy efficiency programs. Mr. Bates holds a bachelor's degree in Geology from the University of Massachusetts Amherst and a Master of Education through UMass Amherst's TEACH 180 Days in Springfield program. Mr. Bates taught Earth and Environmental Science at Acton-Boxborough Regional High School for two years.

Throughout his career, Mr. Bates has actively engaged in initiatives aimed at fostering community resilience, advocating for environmental stewardship, and promoting energy efficiency. His degree in Geology and background in environmental education equips him with a robust understanding of the interconnectedness between environmental, social, and economic factors. Mr. Bates is committed to leveraging his expertise to contribute meaningfully to the Commission's efforts in promoting conservation and safeguarding the ecological integrity of Salem for future generations.

I strongly recommend confirmation of Mr. Bates' appointment to the Conservation Commission. We are fortunate that he is willing to volunteer in this important role and lend his time, interests and dedication to this important board and its work.

Sincerely,

  
Dominick Pangallo  
Mayor  
City of Salem





## CITY OF SALEM, MASSACHUSETTS

Dominick Pangallo  
Office of the Mayor

March 28, 2024

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970


Dear City Councillors:

I am writing to inform you that I have appointed John B. Newhall of 131 Federal Street to the Salem Cultural Council for a three-year term to expire March 28, 2027.

Mr. Newhall is currently pursuing a Master of Sacred Theology degree from Boston University's School of Theology and is the Coordinator of Religious Education and Community Life for the Unitarian Universalist Church of Marblehead. In addition, he holds a Master of Divinity degree from BU and a Bachelor of Arts in Religious Studies and Film Studies from Lawrence University in Appleton, Wisconsin. Mr. Newhall belongs to the American Academy of Religion, the North American Association for the Study of Religion, Organization of American Historians, Society for Historians of the Early American Republic and the Comics Studies Society. He recently published "Lynn, Lynn, City of Sin: An Investigation into the Development of Universalism in Lynn, Massachusetts," in the *Journal of Unitarian Universalist Studies* 47, no. 1 this year. In addition to his professional and academic experience, Mr. Newhall currently serves on the Board of Trustees for the Unitarian Universalist Association and on the Standing Committee for the Unitarian Universalist First Church in Salem.

Pursuant to state law, no City Council confirmation is necessary for these appointments. Nevertheless, I hope you will join me welcoming Mr. Newhall to the Salem Cultural Council. We are fortunate that he is willing to serve our community in this important role and lend their insights and expertise to the Council and its work.

Sincerely,

  
Dominick Pangallo  
Mayor  
City of Salem



# CITY OF SALEM

In City Council,

March 28, 2024

**Ordered:**

That the sum of Sixty-Nine Thousand, Three Hundred Ninety-Two Dollars and Seventy-Nine Cents (\$69,392.79) be approved within the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the contractual buyback(s) listed below in accordance with the recommendation of His Honor the Mayor.

Name	Department	Amount
Peter Digiacomo	Fire Department	\$69,392.79
		<b>\$69,392.79</b>



**CITY OF SALEM, MASSACHUSETTS**

Dominick Pangallo  
Office of the Mayor

March 28, 2024

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Dear Councillors:

Enclosed herewith is a request for an appropriation of Sixty-Nine Thousand, Three Hundred Ninety-Two Dollars and Seventy-Nine Cents (\$69,392.79), be approved within the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146). This appropriation is necessary to fund the retirement buybacks of the following employees:

<b>Name</b>	<b>Department</b>	<b>Amount</b>
Peter Digiacomio	Fire Department	\$69,392.79

I recommend passage of the enclosed Order and invite you to contact Human Resources Director Lisa Cammarata with any questions that you may have regarding it.

Sincerely,

Dominick Pangallo  
Mayor  
City of Salem



**DOMINICK S. PANGALLO**  
MAYOR

LISA B. CAMMARATA  
DIRECTOR OF HUMAN RESOURCES

**CITY OF SALEM MASSACHUSETTS**  
HUMAN RESOURCES  
98 WASHINGTON STREET, 3<sup>RD</sup> FLOOR  
SALEM, MASSACHUSETTS 01970  
TEL. 978-619-5630

**MEMORANDUM**

**TO:** Anna Freedman, Director of Finance  
**DATE:** March 6, 2024  
**RE:** Retirement Stabilization Fund

\*\*\*\*\*

Attached you will find a retirement buyback for a former employee of the Salem Fire Department.

This former employee is entitled to the following amount of sick leave and vacation buyback.

**Peter Digiacomo**

24 vacation tours @ \$496.17 per tour (2024)	\$11,908.08 ✓
13 vacation tours @ \$496.17 per tour (2023)	\$ 6,450.21 ✓
90 sick tours @ \$567.05 per tour	\$51,034.50 ✓
<b>Total:</b>	<b>\$69,392.79</b>

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

  
LBC

# APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department FIRE

Date 2/28/2024

Authorized Signature: \_\_\_\_\_

Department Head City or Business Manager School

NAME: Peter Digiacomo

## CALCULATION

2024 <sup>Tours</sup>  
VACATION HOURS # 24 ✓ @ \$ 496.17 = \$ 11,908.08 ✓

SICK HOURS # 90 ✓ @ \$ 567.05 = \$ 51,034.50 ✓

PRO-RATED STIPENDS <sup>SMV</sup> # 51 @ \$ 13.29 = \$ 677.79 ✓

OTHER 2023 <sup>Tours</sup> Vaca # 13 ✓ @ \$ 496.17 = \$ 6450.21 ✓

11,908.08 +  
51,034.50 +  
677.79 +  
6,450.21 +  
70,070.58 \*

Total Amount Due: \$ 70,070.58 ✓

Please attach corresponding PAF or other backup to this sheet.

Reason: Captain Peter Digiacomo retired 2/20/2024 @ 0800

### For Human Resources's Use Only:

- VACATION HOURS
- SICK HOURS
- PER ACCRUAL REPORT
- OTHER

Org and Object: 83113 - 5146

Recommendation:

Approved

\_\_\_\_\_  
HR Director/City or Superintendent/Schools



# CITY OF SALEM

In City Council,

**Ordered:**

March 28, 2024

That the sum of Thirty Thousand Dollars (\$30,000.00) is hereby appropriated within the "Capital Outlay" account (20002410-5846HO) to conduct a feasibility study of renovations to the Fire Prevention building at 29 Fort Avenue, in accordance with the recommendation of His Honor the Mayor.



**CITY OF SALEM, MASSACHUSETTS**

Dominick Pangallo  
Mayor

Office of the Mayor

March 28, 2024

Salem City Council  
93 Washington Street  
Salem, MA 01970

Dear Councillors,

Fire Chief Dionne recently reorganized his department layout and moved the Fire Prevention staff out of their facility at 29 Fort Avenue and into Fire Headquarters on Lafayette Street. We are taking this opportunity to evaluate the conditions of 29 Fort Avenue with a potential eye toward moving the Health Department out of City Hall Annex and into the building, if possible. The Health Department has grown with the recent state Public Health Excellence grant award and needs additional space. Rather than lease space, we want to explore the feasibility of utilizing the existing property that we own.

Relocating the Health Department would additionally allow us to move the Information Technology Department out of Collins Middle School and bring it to City Hall Annex. This would have the double benefit of improving IT's ability to serve City departments effectively and efficiently and freeing up space in the administrative wing of Collins Middle School for the Salem Public School central office to use.

I recommend adoption of the enclosed Order and invite you to contact Chief Dionne or Health Agent David Greenbaum should have any questions about this request.

Sincerely,

Dominick Pangallo  
Mayor  
City of Salem



CITY OF SALEM, MASSACHUSETTS

BOARD OF HEALTH  
98 WASHINGTON STREET, 3<sup>RD</sup> FLOOR  
SALEM, MA 01970  
TEL. (978) 741-1800  
[health@saalem.com](mailto:health@saalem.com)

DOMINICK PANGALLO  
MAYOR

DAVID GREENBAUM, RS, CHO  
HEALTH AGENT

March 5, 2024

The Honorable Dominick Pangallo  
Mayor of Salem  
93 Washington Street  
Salem, Massachusetts 01970

RE: Request for Funding: 29 Fort Avenue Renovation Study

Dear Honorable Mayor Pangallo:

This request is for a Council Order to transfer \$30,000 of "Short-Term Capital Outlay" to conduct a feasibility study of renovations of the Fire Prevention building, 29 Fort Avenue, to repurpose this building into office space for the Board of Health.

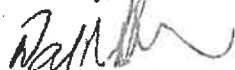
As you know, in 2020 the Board of Health was awarded a regional Public Health Excellence grant. This grant allowed for the hiring of three new staff members to benefit the eight member communities. Since that time the grant award has increased to nearly \$1.3 million to include a regional field training hub component and the hiring of additional regional staff. To date, this grant has allowed the department to hire the equivalent of eight additional FTEs. Additionally, we have taken on the Tobacco Control Grant with one FTE. As such, the Board of Health staff has more than doubled, and outgrown the existing office space.

This request would allow for a building analysis and space planning study for the reuse of the Fire Station located at 29 Fort Avenue. The existing building is a two-story masonry building. The project will consist of converting the two-story building into office space for the Salem Health Department and the garage bay use will remain for truck maintenance for the Fire Department. The program for the Health Department use will include space for (17) cubicles, (2) admin. Offices, (1) nurse's office, and reception area located at the main entrance. This review will also include accessibility issues with the new use, including toilet room requirements and the possibility of future growth.

To address the urgent need for additional office space we believe conducting a feasibility study to renovate the existing Fire Prevention building into City offices is necessary. We feel this building, once renovated, will be a useful City owned property that can provide the necessary space for potential use by the Board of Health staff.

In conjunction with Fire Chief Alan Dionne, we are respectfully requesting this short-term capital outlay to cover the cost of the feasibility study of the Fire Prevention building.

Sincerely,

  
David Greenbaum  
Health Agent

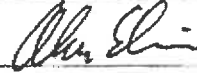
  
Alan Dionne  
Chief of Department



**CITY OF SALEM**  
**ST Capital Outlay Expenditure Request Form - FY 2024**

From Department: Fire Date: 3-7-24

Department Head Name: Alan Dionne

Authorization Signature: 

Amount: \$ 30,000.00

Description: Requesting Fund to conduct a Feasibility  
Study of Renovations of the Fire prevention offices.

**For Finance Department Use Only:**

City Council Approval Needed (Y/N)

CIP Balance: \$ 10,586,885.53

**Recommendation:**

Approved  Denied

  
**Finance Director**

Processed: Date: \_\_\_\_\_ By: \_\_\_\_\_

CO # \_\_\_\_\_ JE# \_\_\_\_\_ Trans # \_\_\_\_\_

Org: \_\_\_\_\_ Obj: \_\_\_\_\_

(for all on-call vendors any amount and for trade T.O. over \$10k)

CITY OF SALEM TASK ORDER (T.O.) FORM



1. Contract Information

Use a unique/sequestional number

On Call Contract Number: 22-21-230C T. O. Request Number: 16 Contract Expiration Date: 6/30/2023 (1/0/1900 is n/a)

Vendor Name Bobrek Engineering & Construction ID 32620

2. Task Order Services

- a. Requested By David Greenbaum (Department)
b. Project Name 29 Fort Ave Study Unique ID (if trade repair N/A)
c. Summary of Services: Short overview of work, location and why.

Services including; study of 29 Fort Avenue building existing conditions for office renovations for Board of Health occupancy

d. Attachments: Attach documentation that includes specifics services, team, cost, etc. Summarize att. below. If trade over \$10k, list 3 vendors solicited, and attach quotes received.

See proposal from Bobrek Engineering & Construction dated February 29, 2024.

e. Changes to On-Call Contract Base Terms Applicable to Only this Task Order. Must provide redline version of on-call with changes. List sections affected below.

None

f. Total Task Order Cost

\$ 29,990.00 (The P.O. should be for this amount)

g. Task Order Completion Date

12/31/2024 (Mayor's signature is start date, put in date of completion of services)

h. Does this T.O. change an existing task order.

no Yes or No If Yes, fill in below. If no, skip to Section 3.

This is just for informational purposes only.

If yes, which Task Order #

Original Task Order Cost

\$ -

% Increase from Original Task Order Cost

#DIV/0!

Original Completion Date

Requested change in Date

in days

Prior to requesting a task order, ensure that funds are available to cover the cost. Fill in blue areas. Green automatically calculates or should not change for each T.O. Project Summary tab used for on-call information and tracking T.O.'s. Need new tabs, just copy and rename.

3. Approved By: City Project Manager Initial Here

Name - Print

This task order shall be attached and made part of the On Call Contract referenced above between the Vendor and the Owner (City of Salem). This task order approves scope, schedule, cost, and payment of services. All other terms, conditions, and services pursuant to the contract referenced above are in full effect unless approved in Section 2e above. If terms of this task order conflict with the on-call contract referenced in Section 1 above, then the on-call contract shall govern unless approved in section 2e above. The scope includes prevailing wages (or Davis Bacon) as applicable by law. I understand this fully executed T.O. is not valid without an approved purchase order.

On Call Contractor/Vendor

City of Salem

Authorized Signature [Signature] President Title

John Bobrek

Print Name

Date 02/29/2024

Mayor Dominick Pangallo Date

Finance Director Anno Freedman Date

Purchasing Agent Anthony P. Delaney Date

Solicitor Elizabeth Rennard Date

Department Head [Signature] 3-7-24 Date

Internal Use Only - If change in date or decrease in cost, no P.O. needed. Req. # Approved P.O. # Funding Account #(s) Status of T.O. Approved or Rejected if rejected, state why



Bobrek Engineering & Construction, LLC  
100 Conifer Hill Dr., Suite 204, Danvers, MA 01923  
978.406.9619 www.gobobrek.com

February 29, 2024

Mr. David Greenbaum, RS, CHO  
Health Agent  
City of Salem  
98 Washington St.  
Salem, MA 01970

RE: 29 Fort Avenue Renovation Study  
On Call Engineering Services, Vendor 32620, MSA 22-21-230 (C) -Task Order #16

Dear Mr. Greenbaum:

Bobrek Engineering & Construction, LLC (BEC) is pleased to present the following this Proposal for our Task Order #16 for the Master Services Agreement (MSA) Contract 22-21-230 (C) for the study to renovate 29 Fort Avenue to be used as the Board of Health municipal offices Salem, MA (Project).

In general, our proposal is for an existing building analysis and space planning study for the reuse of the Fire Station located at 29 Fort Avenue in Salem, MA. The existing Fire Station is a two-story masonry building with office use and a full garage bay for vehicle maintenance. Our understanding of the project is converting the two-story building into office space for the Salem Health Department and the garage bay use will remain for truck maintenance for the Fire Department. The program for the Health Department use will include space for (17) cubicles, (2) admin. Offices, (1) nurse's office, and reception area located at the main entrance. We will also review the accessibility issues with the new use, including toilet room requirements.

The study will include a space planning exercise to confirm if the proposed office fit-out can accommodate the Health Department's needs. We will also provide an existing building analysis, recommendations and probable construction cost estimate for the renovations required for the building. We have included an structural engineer and MEP engineer McBrie, LLC and BLW Engineers, Inc., respectively to assist with our architectural evaluation and recommendations. We will develop the conceptual layouts and cost estimates for the future use of the existing building. BEC and our team will present our findings to you and other stakeholders as requested with one meeting.

#### SCOPE OF WORK

##### **Task 1: Existing Conditions/Program**

Objective: measure and draft existing conditions of existing building, code review, and define design program.

- Measure and draft the existing floor plan at a schematic level.
- Review space planning program with Owner/User.
- Provide the MA Accessible code review.
- Architectural, Structural Engineer, and MEP review of existing conditions.

Product: Provide a summary report of existing building conditions.



Bobrek Engineering & Construction, LLC  
100 Conifer Hill Dr., Suite 204, Danvers, MA 01923  
978.406.9619 - www.gobobrek.com

### Task 2: Schematic Design

Objective: Develop design option for the program as described above for Owner's approvals.

- Provide floor plans at a schematic level.

Provide one meeting with Owner to review design options.

### Task 3: Preferred Option with Recommendations

- Provide floor plans and exterior elevations.
- Provide design narratives for building improvement per recommendations.
- Provide probable construction cost for interior fit-out and building improvements based on recommendations.
- Provide probable cost estimate for demolishing of existing building for new building option, based on current construction SF cost.

Product: Provide Study report with schematic drawings.

### FEE

BEC assumes that work will begin on this project within six (6) weeks of an executed purchase order. Our fee for this project in total is \$29,990.00.

### ASSUMPTIONS AND EXCLUSIONS

Bobrek Engineering and Construction has made the following assumptions and exclusions for the scope of work for developing our scope budget. Additional services will be executed in writing at a time and materials basis under a contract amendment:

1. No design construction services have been accounted for in this proposal.
2. Fire protection or fire alarm evaluation has not been included.
3. Structural, mechanical and electrical evaluation will be made by observations of the existing conditions.
4. Environmental Soil Assessments and Laboratory Testing has not been included.
5. BEC and our subcontractors complete the scope of work as quickly as practicable.
6. BEC has not included design for structural, electrical, signage, or fire protection services; and
7. Subcontractors will be utilized as described.

If this proposal meets your expectations, please execute with a purchase order and return it to my attention. Please feel free to contact me should you have any questions. We thank you for this opportunity and look forward to continuing working with you!

Sincerely,

Bobrek Engineering & Construction, LLC

A handwritten signature in black ink, appearing to read "JTB", is written over the printed name.

John Bobrek, P.E.  
President

# City of Salem

*In the year Two Thousand and Twenty-Four*

## **An Ordinance Relative to Traffic**

*Be it ordained by the City Council of the City of Salem, as follows:*

**Section 1.** Section 51 of Article V be amended by inserting the following:

Lafayette Street – Parking Prohibited on Certain Streets – Westerly side, from intersection with Raymond Avenue, extending northward for forty (40) feet.

**Section 2.** This ordinance shall take effect as provided by City Charter.



City of Salem, Massachusetts  
Office of the City Council  
City Hall



**REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION**

MEMO TO: Lt. David Tucker Police Traffic Division  
FROM: Councilor Varela DATE: March 26, 2024

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

**NAME OF STREET** Lafayette Street

**TYPE OF STREET CHANGE** Parking Prohibited on Certain Streets

**DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED** Lafayette Street at the intersection with Raymond Avenue.

**COUNCILLOR'S COMMENTS/EXPLANATION** To improve the safety of and visibility for vehicles exiting Raymond Avenue, parking should be prohibited on the West side of Lafayette Street for 40 feet in a Northerly direction from the intersection with Raymond Avenue.

**POLICE TRAFFIC DIVISION RECOMMENDATION**

The Police Traffic Division hereby submits the following recommendation for the above request:

APPROVAL

DENIAL

TRIAL PERIOD

CHAPTER: 42 SECTION: 51 TITLE: Parking Prohibited on Certain Streets

DESCRIPTION: Lafayette Street – Parking Prohibited on Certain Streets – Westerly side, from intersection with Raymond Avenue, extending North for forty (40) feet.

COMMENTS (IF ANY): \_\_\_\_\_

**POLICE TRAFFIC DIVISION**

**RETURN THIS FORM TO THE CITY CLERK'S OFFICE**

# CITY OF SALEM



In City Council March 28, 2024

## **Resolution: Reaffirming the City of Salem's Commitment to Non-Discrimination on the Basis of Age**

WHEREAS Ten years ago in 2014 the City of Salem adopted an ordinance against discrimination which included Age Discrimination, and

WHEREAS The Salem for All Ages Initiative is in the midst of a campaign to defeat Age Discrimination in the greater Salem community, and

WHEREAS the City of Salem accepts that Ageism is a form of discrimination based solely on chronological age or, presumed age and no other criteria and,

WHEREAS unlike other cultures, in American culture, the assumptions and perceptions of our elders is that they are less competent, less vigorous, less interesting, and less useful than those of a younger age, and

WHEREAS in America, our elder's knowledge, experiences, volunteer work, civic engagement, economic contributions and language are not popular or fashionable, but instead condescended, ignored, or patronized, and

WHEREAS, the importance of maintaining connections gives us all a meaning, and participation in one's family, community, heritage, and culture is inherently essential to the health our elders, who have a yearning and desire to pass on their knowledge, their experiences, their expertise and their wisdom, and

WHEREAS, these prevailing attitudes and misconceptions have a negative impact on older adults, both mentally and physically, and

WHEREAS, raising the awareness of existing age bias and discrimination in our culture is beneficial for all the citizens of Salem.

THEREFORE, BE IT RESOLVED That the City of Salem hereby expresses its full support for our older residents by standing in strong opposition to discrimination of any kind, and advocates for "Positive Aging" by encouraging its citizens to recognize, respect and honor older adults. The City of Salem encourages residents of Salem to communicate openly with one another, find commonality and work to ensure everyone is treated with fairness and with dignity.

This resolution shall take effect immediately upon its adoption.



## CITY OF SALEM

In City Council, March 28, 2024

**ORDERED:** That the Committee of the Whole and the School Committee meet for a presentation by Senator Lovely and Representative Cruz that includes legislative updates and also question and answer period.





## CITY OF SALEM

In City Council, March 28, 2024

**ORDERED:** That a Veteran's Square be named Walsh Square after U.S. Army Private First Class, William Arthur Walsh who was killed in action on November 26, 1943. And that the square be located at the corner of Orne and Larchmont Streets.

American Veterans Post 53

American Legion Post 23

Polish Legion of American  
Veterans Post 55

Second Corps of Cadets



Military Order of the Purple Heart

Disabled American Veterans  
Chapter 84

Veterans of Foreign Wars  
Post 1524

Marine Corps League  
Essex County Detachment 127

## *Salem Veterans Council*

Joseph Cole, Commander

21 March 2024

FROM: SALEM VETERANS COUNCIL

TO: SALEM CITY COUNCIL

SUBJ: ENDORSEMENT FOR VETERAN SQUARE NAMING

1. The Salem Veterans Council fully endorses the naming of the below city square, as requested by family members, in honor of a Salem veteran who lost his life in the service of his country during WWII.

**Walsh Square:** to be located at the corner of Orne and Larchmont Streets in Ward 6.

U.S. Army Private First Class, William Arthur Walsh resided at 66 Orne Street prior to his enlistment. He graduated from St. John's Prep and was accepted to Rensselaer Polytechnic Institute before World War II intervened. He volunteered to serve his country and was inducted into the Army on 19 May 1942. Walsh trained as an Infantryman and was later assigned to the 95<sup>th</sup> Infantry Division, part of General Patton's 3<sup>rd</sup> Army. During the Battle of Metz in France, he was injured by machine gun fire and later died of his wounds on 26 November 1943. His remains were finally repatriated back to Salem, and he was interred in St. Mary's Cemetery on 3 September 1948.

2. This veteran meets the eligibility criteria of having been a resident of the City of Salem upon entry into the Armed Forces and having made the ultimate sacrifice in defense of our freedoms and the American way of life. It is requested that this endorsement be given favorable consideration by the City Council.
3. We are planning to dedicate this square on Memorial Day 2024 with his family members, fellow veterans, and community members.

A handwritten signature in black ink that reads "J. M. Cole". The signature is written in a cursive, flowing style.

J. M. Cole  
Commander  
Salem Veterans Council

## William Walsh



Billy Walsh attended and graduated from St Johns Prep, a Catholic High School in Danvers MA. He was fun and athletic; he liked to do most everything. He liked girls and went dancing most weekends at the Salem Willow's Professor Kenerson's dance hall. It was so popular a destination that it often attracted over 1,500 people on weekend nights. While at St Johns, he was accepted to Rensselaer Polytech Institute in upstate New York. He enrolled there but did not attend as the country has entered the war and Billy entered the Army. He wanted to be part of an elite group called the Rangers, but his depth perception was not good enough for him to qualify.

In late September, 1944, under the command of Lieutenant General George Patton, the US fought the Germans in what became known as the Battle of Metz. Metz is a French city located near the German border. The City had fallen to the Germans in 1940 and was annexed to the Third Reich.

Metz was eventually captured by U.S. Forces but the fighting was fierce, resulting in heavy casualties on both sides. Billy was part of the war effort at Metz. One day as he was taking aim at a pillbox, he was shot and wounded by a German using a machine gun. Art and Mary received a telegram letting them know that he was seriously wounded. No one is sure of how long he was injured but Billy eventually died of those wounds on November 26<sup>th</sup>, 1944. Sometime later, one of the soldiers who was fighting alongside of him came to Salem and told Art and Mary about the events of that day when he was shot.

Mary was inconsolable when Billy died. The life went out of her; she was never the same. As Pat related this story, she said "After Billy died, the whole thing went to pieces"



US Infantry 5<sup>th</sup> Division at Metz France 11-18-1944 (Internet)



## CITY OF SALEM

In City Council March 28, 2024

### RESOLUTION

WHEREAS, student debt and public college inaccessibility disproportionately affects minority groups, and Salem State University will soon become a Hispanic Serving Institution (HSI) and Minority Serving Institution (MSI); and

WHEREAS, Salem State University is known for being a civically engaged campus, and influential community engaged leaders including Senator Joan Lovely, Lieutenant Governor Kim Driscoll, Representative Manny Cruz, District Attorney Paul Tucker, Healing Abuse Working for Change (HAWK) secretary Lauren Hubacheck and many others have graduated from or work at Salem State University; and

WHEREAS, the Salem State University class of 2023 with 924 students graduated with a total debt burden of \$3.2 million; and

WHEREAS, higher education is an important pathway to economic mobility, and public university graduates are much more likely to remain in Massachusetts after graduation, starting families, contributing to the economy, and forming the fabric of our local communities; and

WHEREAS, the need for public education should not end at high school, but offer educational opportunity through a Bachelor's Degree; and

WHEREAS, the Fair Share Amendment has been passed through the legislature, ensuring new funding for public education and transportation; and

WHEREAS, the Debt Free Future Act eliminates tuition and fees in all Massachusetts public colleges, making a college education accessible to a greater percentage of the population;

THEREFORE, Be it Resolved that the Salem City Council strongly urges that the Massachusetts legislature promptly vote The Debt Free Future Act (H.1265/S.823) favorably out of committee and pass it into law; and

THEREFORE, Be it Further Resolved that the Clerk of the City sends a copy of this resolution to the chairs and members of the Joint Committee on Higher Education, the Joint Committee on Ways and Means, the Senate President, the Speaker of the Massachusetts House of Representatives, Senator Joan Lovely, Representative Manny Cruz, and the Governor Maura Healey.



## CITY OF SALEM

In City Council March 28, 2024

### RESOLUTION

WHEREAS, Salem State University is the third largest employer in Salem, acting as an anchor institution that is the foundation of the regional economy and is essential to drive economic growth and provide necessary services; and

WHEREAS, state funding for public higher education has decreased over 30% since 2001, and the chronic underfunding of public higher education drives up fees and costs for students, pushing a college education out of reach for many students and affecting the town community; and

WHEREAS, tens of thousands of students in Massachusetts graduate from high school each year but do not enroll in college, and 700,000 adults in our Commonwealth have earned some college credits but have not completed their degrees; and

WHEREAS, investing in our public higher education institutions means investing in the students, faculty and staff who are woven into our community and into our local economy.

WHEREAS, The Cherish Act commits the resources to a strong and healthy public higher education system by funding proper support for staff and faculty, investing state funds in infrastructure projects, and lessening the student debt burden;

THEREFORE, Be it Resolved that the Salem City Council strongly urges that the Massachusetts legislature promptly vote The Cherish Act (H.1260/S.816) favorably out of committee and pass it into law; and

THEREFORE, Be it Further Resolved that the Clerk of the City sends a copy of this resolution to the Joint Committee on Higher Education, the Joint Committee on Ways and Means, the Senate President, the Speaker of the Massachusetts House of Representatives, Senator Joan Lovely, Representative Manny Cruz, and the Governor Maura Healey.



# CITY OF SALEM

In City Council March 28, 2024

Ordered:

In accordance with City Ordinance Chapter 38 and the City of Salem Outdoor Dining Policy, the City Council hereby authorizes the City Solicitor to prepare a license agreement to allow the businesses set forth below to occupy city property for outdoor dining. Such approval is subject to any limitations or conditions required of the Disability Commission, Redevelopment Authority, Design Review Board and Licensing Board.

<b>BUSINESS</b>	<b>ADDRESS</b>	<b>LICENSED SPACE</b>
MERCY TAVERN	142 -48 DERBY STREET	490 sf of public sidewalk
KOTO	90 WASHINGTON STREET	2 Parking spaces
BAMBOLINA	288 DERBY STREET	380 sf of public street
ADRIATIC	155 WASHINGTON STREET	2 parking spaces
ALL SOULS	278-282 DERBY STREET	2 parking spaces
OLD MAIN ST	121 ESSEX STREET	330 sf of public street

**ELIZABETH M. RENNARD**  
CITY SOLICITOR  
93 WASHINGTON STREET  
SALEM, MA 01970  
EMAIL: [BRENNARD@SALEM.COM](mailto:BRENNARD@SALEM.COM)



**CITY OF SALEM**  
DOMINICK PANGALLO  
MAYOR  
LEGAL DEPARTMENT  
93 WASHINGTON STREET  
SALEM, MASSACHUSETTS 01970

**JAMES F. WELLOCK**  
ASSISTANT CITY SOLICITOR  
TEL: 978.619.5634  
EMAIL: [JWELLOCK@SALEM.COM](mailto:JWELLOCK@SALEM.COM)

**JOANNE M. ROOMEY**  
PARALEGAL  
PUBLIC RECORDS ACCESS OFFICER  
TEL: 978.619.5638  
EMAIL: [JROOMEY@SALEM.COM](mailto:JROOMEY@SALEM.COM)

March 28, 2024

To the City Council  
City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the Council:

Enclosed herewith is a proposed Order authorizing the use of city property for the purpose of outdoor dining.

In accordance with City Ordinance Chapter 38 and the City of Salem Outdoor Dining Policy, the businesses listed on the Order have made their applications for such use and are proceeding through the approval process with the Disability Commission, Redevelopment Authority, Design Review Board and Licensing Board. Once all approvals are secured, the Solicitor's office will prepare license agreements for the use of City property consistent with Chapter 38, the Outdoor Dining Policy and any limitations or conditions required by our city boards.

I recommend adoption of the attached Order. Thank you for your consideration.

Sincerely,

Elizabeth Rennard



City Clerk's Office  
Attn: Council President Ty Hapworth  
Salem City Hall  
93 Washington Street  
Salem, MA 01970

Cc: Ward 2 Councillor, Caroline Watson-Felt

March 12, 2024

Dear Councillor Hapworth,

Salem Main Streets respectfully requests permission to close Front Street as well as Essex Street from New Liberty Street to Hawthorne Boulevard to vehicular traffic during the Salem Arts Festival on Saturday, June 8 and Sunday, June 9 from 8:00 a.m. to 7:00 p.m. We also ask to close Houdini Way between Front Street and the Klop Alley parking lot for safety and programming purposes. The Salem Arts Festival, a Salem Main Streets project in partnership with the Creative Collective, is a free, family-friendly festival celebrating the arts and includes an art show in Old Town Hall, a street fair, live performances, and collaborative art-making activities.

The majority of our activities will take place in Derby Square, Front Street, and Artists' Row, with a new acoustic stage at Armory Park (permission acquired from the Peabody Essex Museum) and additional artisan vendors on Essex Street. Closing the streets allows us to increase performance activity and street fair vendors without worrying about crowds crossing the street safely (with good weather, we can see 8,000+ visitors over the course of the weekend). It also typically increases foot traffic to the storefronts along the road closures.

We will be reaching out to Front Street businesses in April to discuss ways to ensure that the increased foot traffic from the festival continues benefitting them as intended, as well as communication to impacted residents.

If our proposal is approved, we will again work with the Police and Fire departments to implement any security measures that they recommend. We will be sure to secure the appropriate approvals from Licensing for the festival weekend.

Thank you for your consideration of this request. If you have any questions or concerns, please contact me at (978)744-0004 x115 or via email at [kylie@salemmainstreets.org](mailto:kylie@salemmainstreets.org).

Sincerely,

Kylie Sullivan  
Executive Director, Salem Main Streets

**Executive Director**  
Kylie Sullivan

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